



CITY COUNCIL REGULAR SESSION AGENDA
Tuesday, January 16, 2024 - 6:00 PM
Council Chambers- 169 SW Coast Highway Newport, Oregon 97365

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or e.glover@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others

- 3.A Matthew Hutchison Street name Change 48th/Starfish Point Confirmed**
[Email from Matthew Hutchison .pdf](#)

4. PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS

Any formal proclamations or recognitions by the Mayor and Council can be placed in this section. Brief presentations to the City Council of five minutes or less are also included in this part of the agenda.

- 4.A Proclamation to Recognize Poet Laureate William Stafford's Birthday**
Received by Councilor Jacobi
- 4.B Annual Report from the Oregon Coast Council for the Arts - Jason Holland**
[OCCA City Presentation 2024 v2.pdf](#)

5. CONSENT CALENDAR

The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

- 5.A Acknowledge Receipt of Links to Video/Audio Files for Minutes**
[Video Links for Minutes to be approved 1-16-2024.pdf](#)
- 5.B Approval of City Council Meeting and Work Session Minutes**
[December 21, 2023 Special City Council Meeting Minutes Final.pdf](#)
[01-02-2024 City Council Work Session Minutes- Final.pdf](#)
[01-02-2024 City Council Minutes-final.pdf](#)
[01-08-2024 City Council Work Session Minutes- Final.pdf](#)
- 5.C Receipt of Approved Committee Minutes**
[AC_March_15_2022_minutes-Final.pdf](#)
[AC_April_12_2022_minutes-Final.pdf](#)
[AC_May_10_2022_minutes-Final.pdf](#)
[AC_July_12_2022_minutes-Final.pdf](#)
[AC_August_9_2022_minutes-Final.pdf](#)
[AC_September_13_2022_minutes-Final.pdf](#)
[AC_November_8_2022_minutes-Final.pdf](#)
[AC_January_10_2023_minutes-Final.pdf](#)
[AC_March_14_2023_minutes-Final.pdf](#)

[AC_May_23_2023_minutes-Final.pdf](#)
[AC_June_13_2023_minutes-Final.pdf](#)
[AC_July_11_2023_minutes-Final.pdf](#)
[AC_August_8_2023_minutes-Final.pdf](#)
[AC_September_12_2023_minutes.pdf](#)
[AC_November_14_2023_minutes-Final.pdf](#)
[AC_December_12_2023_minutes_Final.pdf](#)
[9-12-2023 BPAC Minutes \(Approved 12.19.23\).pdf](#)
[PC_Reg_Session_12-11-23_Approved_01-08-24.pdf](#)
[PC_Work_Session_12-11-23_Approved_01-08-2024.pdf](#)
[60 Plus Minutes 10-23-23.pdf](#)
[60 Plus Minutes-11-20-23.pdf](#)

5.D Ratify the Mayor's Reappointment of James Seavers to the Airport Committee for a term expiring December 31, 2025.

[Staff Report - Committee Appointment- Airport.pdf](#)

5.E Ratify the Mayor's Reappointment of Dietmar Goebel and Cynthia Jacobi to the Audit Committee for Terms Expiring December 31, 2025

[Staff Report - Committee Appointment- Audit.pdf](#)

6. PUBLIC HEARING

This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered by the City Council. Comments will be limited to three (3) minutes per person.

6.A Public Hearing and Potential Adoption of Ordinance No. 2218, an Ordinance Banning the Sale or Use of Fireworks in the City of Newport.

[City Manager's Report](#)

[Council Staff Report Fireworks ban Public Hearing ordinance 1-16-24.pdf](#)

[Fireworks - Sales & Use - by Jurisdiction \(12.22.23\).pdf](#)

[Lincoln County Ordinance 532 Fireworks amendments 1_3_24.pdf](#)

[Ord._No._2218_-_Fireworks_-_amending_NMC_8.20.020_-_final_draft_-track_changes.pdf](#)

[Ord._No._2218_-_Fireworks_-_amending_NMC_8.20.020_-_final_draft_-clean_copy.pdf](#)

6.B Public Hearing and Consideration of Changes to Chapter 4.15 Vehicles for Hire, to Incorporate Provisions for Temporary Taxi Drivers for the Seafood and Wine Festival

[City Manager's Report](#)

[NMC ch. 4.15 modified 1-11-24 - track changes.pdf](#)

6.C Public Hearing and Potential Adoption of Resolution No. 4007, a Resolution

Establishing Fees for Payment in Lieu of Providing Off-Street Parking Spaces for New Developments in Metered Areas

[City Manager's Report](#)

[Staff Report.pdf](#)

[Draft Resolution No. 4007.pdf](#)

[Ordinance No. 2215.pdf](#)

[Special Parking Area Map.pdf](#)

6.D Public Hearing and Potential Adoption of Resolution No. 4004, a Resolution Providing for a Supplemental Budget and Making Appropriations/Total Requirement Changes for Fiscal Year 2023 - 2024

[City Manager's Report](#)

[Staff Report for Resolution 4004 City Supplemental Budget - January 16, 2024.pdf](#)

[Resolution No. 4004 City Supplemental Budget January 16, 2024.pdf](#)

[Resolution No. 4004 - Attachment A.pdf](#)

6.E Public Hearing and Potential Adoption of Resolution No. 4009, a Resolution adopting a Position Profile as Standards, Criteria, and Policy Directives to be Used in Hiring a City Manager and Allowing for Public Comment.

[City Manager's Report](#)

[Res No 4009.pdf](#)

[Newport CM Position and Hiring Cover Page vF.pdf](#)

7. COMMUNICATIONS

Any agenda items requested by Mayor, City Council Members, City Attorney, or any presentations by boards or commissions, other government agencies, and general public will be placed on this part of the agenda.

7.A From Thompson's Sanitary Service - The 2023 Opportunity to Recycle Report.

[City Manager's Report](#)

[2023 Newport-Standard Program.pdf](#)

7.B From Lee's Wok Restaurant/Toby Lee - Complaint to City Council about Receiving Automatic Notices from the Fire Department Regarding the Inspection of Commercial Kitchen Hood Fire Suppression Systems.

[City Manager's Report](#)

[Lee Submittal.pdf](#)

[Staff Report - Communication and Complaint Closeout Lees Wok .pdf](#)

[City Response and Exhibits_Redacted.pdf](#)

[Council Staff Report Communication from Toby from Lees Wok on Fire Suppression System automated notice 1-16-24.pdf](#)

[Lee's Wok Response letter from AC Sakaris 1-8-24.pdf](#)

[Lee's Wok.pdf](#)

7.C From the Airport Committee - Land Lease for Hangar Site D-3 to Michael and Karyn Vest.

[City Manager's Report](#)
[Staff Report Michael & Karyn Vest D3 lease.pdf](#)
[Agreement_XXXX_Vest_D3.pdf](#)
[South_Hangar_Site_2020.pdf](#)
[agreement_3415_5D_Holdings_LLC_D3.pdf](#)

8. CITY MANAGER'S REPORT

All matters requiring approval of the City Council originating from the City Manager and departments will be included in this section. This section will also include any status reports for the City Council's information.

8.A Report and Possible Action of Modification to the City of Newport's Defined Contribution Retirement Program.

[City Manager's Report](#)

8.B Consideration of an Amendment to the Safe Routes to School Intergovernmental Grant Agreement for Bike and Pedestrian Improvements Along NE Harney Street.

[City Manager's Report](#)
[Staff Report.pdf](#)
[SRTS23-12 Amendment No. 1.pdf](#)
[Newport Request for Change Order.pdf](#)
[SRTS23-12 Fully Executed Grant Agreement.pdf](#)
[Concept Drawing of Planned Improvements.pdf](#)

8.C Consideration of Adoption Resolution 4008, a Resolution Recertifying a Water Supply Management and Conservation Work Group.

[City Manager's Report](#)
[Resolution 3949 Signed EG 5252022 Final.pdf](#)
[Res. No. 4008 - Recertify the Water Supply Management and Conservation Work Group.pdf](#)

8.D Authorization of an Additional Full-Time Equivalent (FTE) Position for Finance.

[City Manager's Report](#)
[Staff Report Accounting Technician - Receivables 2024.pdf](#)
[Accounting Technician Receivables Final 2023.pdf](#)

8.E Draft Policy for Government Speech

[City Manager's Report](#)
[Resolution.pdf](#)

9. LOCAL CONTRACT REVIEW BOARD

- 9.A Award of Bid for the Water Treatment Plant Excess Recirculating (XR) Upgrade/Storage Building Project to Emory and Sons Construction Group, LLC, in the Amount of \$568,940.

[City Manager's Report](#)

[WTP XR Upgrades - Staff Report for Construction.pdf](#)

- 9.B Authorization of Funding and the Purchase of a Storage Area Network (SAN) from Dell {RE}DESIGN in the Amount of \$466,810 through the State Contract Number C000000985001.

[City Manager's Report](#)

[SAN Network Upgrade.pdf](#)

[City of Newport - Data Center Modernization - 12.18.23 \(1\).pdf](#)

[City of Newport x \[re\]DESIGN x Dell - Data Center Modernization 12.15.23.pdf](#)

10. REPORT FROM MAYOR AND COUNCIL

This section of the agenda is where the Mayor and Council can report any activities or discuss issues of concern.

10.A Mayor and Council Report

[Hall report .pdf](#)

11. PUBLIC COMMENT

This is an additional opportunity for members of the audience to provide public comment.

Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

12. ADJOURNMENT