

March 28, 2011  
8:30 A.M.  
Newport, Oregon

The Business License/Room Tax Review Task Force for the City of Newport met on the above date in Conference Room A of the Newport City Hall. In attendance were Rob Oberbillig, Art Moore, Steve Beck, Lee Hardy, Mike Schulz, Patti Cauduro, Tracy Wiley, Mark McConnell, Patricia Patrick-Joling and Woody Ouder Kirk.

Staff present was City Manager Voetberg, City Recorder Hawker, and Finance Director Marshall.

### **ORDINANCE DEFINITIONS – CONTINUED DISCUSSION**

A discussion ensued regarding the definition of a temporary business. It was asked whether it is necessary to define a temporary business as opposed to requiring a business license for all businesses. Staff was asked to provide the process for participation in the Seafood and Wine Festival in terms of what is required of the temporary vendors. It was suggested that the fee for a temporary business be \$25 daily up to three days, and then revert to the regular business license. Further discussion ensued regarding festivals and events of that nature. Patrick-Joling reported that the Astoria Sunday Market charges vendor fees, but is under the umbrella of a 501(c)(3). A discussion ensued regarding whether the individual vendors at a particular festival should be charged individually. It was the consensus of the group that the section on temporary businesses be deleted. A discussion ensued regarding the need for licensing non-profit organizations. It was asked whether property owners, under management by a property management company, would need to be licensed. It was suggested that each property owner should be required to have a license.

### **HOME OCCUPATION**

It was noted that the draft contains no detail differentiating a home occupation from other businesses. It was suggested that any business is subject to obtaining a business license and paying the appropriate fees.

### **EXEMPTIONS**

It was agreed to remove paragraph B. of the exemptions that states that “any person who operates a business on a part-time basis, which business has annual gross receipts of less than \$500.00.” A discussion ensued regarding employees of companies from outside the city, that either work from their homes, or deliver goods within the city for a business that is now their own. It was concluded that these employees should be exempt from obtaining a business license. It was agreed that paragraph G. should read, “entities exempt by state and federal law.”

## **DEVELOP THE NEXT AGENDA**

It was agreed that the following items will appear on the next agenda:

Exemptions – Continued Discussion  
Classification System

## **ADJOURNMENT**

Having no further business, the meeting adjourned at 9:42 A.M.