



**AGENDA & Notice of Executive Session, Work Session,
& Regular Meeting of the Newport City Council**

The City Council of the City of Newport will hold a work session followed by an executive session on Monday, August 15, 2011, at 11:00 A.M., Urban Renewal meeting at 5:30 P.M. and a regular Council meeting at 6:00 P.M. The work session will be held in Conference Room A at City Hall, and the URA and regular meeting will be held in the Council Chamber, City Hall, located at 169 S.W. Coast Highway, Newport, Oregon 97365. A copy of the agenda follows.

The meeting locations are accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder 541.574.0613.

The City Council and URA reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the work session and/or meeting. Action items that do not require a public hearing may be moved up earlier in the meeting.

Members of the media, not having attended a City of Newport executive session, may be asked to present credentials prior to attendance at an executive session.

WORK SESSION AGENDA

Monday, August 15, 2011 – 11:00 A.M.

Conference Room A

- I. Presentation from Dave Dougherty regarding Defined Benefit Plan

Break for executive session

EXECUTIVE SESSION AGENDA

Monday, August 15, 2011 -- 11:30 A.M.

Conference Room A

- I. Executive session pursuant to ORS 192.660 (2)(d)- Labor Negotiations Briefing
-

CONTINUED....WORK SESSION AGENDA

Monday, August 15, 2011 – 12:00 P.M.

Conference Room A

- II. City Manager Updates
- III. Plastic Bag Ordinance
- IV. Tsunami Readiness- October State Wide Shake Rattle Roll Day

- V. Herbicide Use Policy
- VI. Adopt-a-Park
- VII. Urban Renewal Work Session Topics

REGULAR MEETING AGENDA
Monday, August 15, 2011 -- 6:00 P.M.
Council Chamber

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the City Council Chamber. Anyone commenting on a subject not on the agenda will be called upon during the Public Comment section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

I. Pledge of Allegiance

II. Call to Order and Roll Call

III. Additions/Deletions and Approval of Agenda

IV. Public Comments

This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the Agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

V. Proclamations & Recognitions

VI. Consent Calendar

The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

A. Approval of minutes from City Council work session and regular meeting of August 1, 2011
(Hawker)

B. Report of Accounts Paid- July 2011
(Marshall)

C. Police and Fire Department Monthly Reports - July 2011
(Miranda/Paige)

VII. Officer's Reports

A. Mayor's Report

B. City Manager's Report

1. Suggestion/Concern/Complaint Form

VIII. Discussion Items and Presentations

Items that do not require immediate Council action, such as presentations, discussion of potential future action items.

- A. Celtic Festival, Report of DNC Tourism Marketing Funds
(Protiva)

7:00 P.M.

IX. Public Hearings

X. Action Items

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. (Action items are expected to result in motions, resolutions, orders, or ordinances.)

- A. Resolution 3557 amending 31st street restrictions
(Hawker)
- B. Closing of Eads St
(Miranda)
- C. Notice of Intent to Award Overlay Project
(Gross)
- D. Approval of Police and NEA Negotiations including non-represented employees
(Marshall)
- E. DLCD grant applications to conduct a citywide economic opportunity analysis
(Tokos)

XI. Council Reports and Comments

XII. Public Comment

(Additional time for public comment – 5 minutes per speaker)

XIII. Adjournment

ORDINANCE No. 184759 As Amended

- * Amend Code to promote reusable checkout bags and reduce use of single-use plastic checkout bags (Ordinance; add Code Chapter 17.103)

The City of Portland ordains:

Section 1. The Council finds:

1. Since 1990, Portland has restricted the use of polystyrene foam (PSF) containers for commercially prepared food. Portland City Code (PCC) 17.102.300 through PCC 17.102.340. In adopting the code provisions, the Council cited the following concerns:
 - Foam products are not biodegradable.
 - The nature of the material makes it a major contributor to litter.
 - When littered, the material is detrimental to wildlife that ingests it.
 - Recycling of PSF containers is not practical.
2. Subsequent to the Council's adoption of the PSF container regulations, the Oregon Court of Appeals upheld the ordinance, concluding that the City's decision to eliminate waste by prohibiting the use of PSF was not inconsistent with state policy of recycling solid waste. Denton Plastics, Inc. v. City of Portland, 105 Or App 302 (1991)
3. In 1994, the Council adopted Resolution No. 35338, Sustainable City Principles, accepting the City's responsibility to:
 - Support a stable, diverse and equitable economy
 - Protect the quality of the air, water, land and other natural resources
 - Conserve native vegetation, fish, wildlife habitat and other ecosystems
 - Minimize human impacts on local and worldwide ecosystems.
4. In 2006, City Council adopted the Watershed Management Plan. Resolution No. 36384. The Plan establishes watershed health goals including protecting and improving surface water and groundwater quality to protect public health and support native fish and wildlife populations and biological communities. Plastic bags fragment into increasingly smaller particles but never completely disappear, persisting in ecosystems for decades and degrading watershed health. Plastic pollution is a hazard for wildlife populations and negatively affects surface water and groundwater quality in Portland watersheds, making it more difficult to achieve the goals of the Watershed Management Plan.
5. In 2006, the Council adopted Resolution No. 36423 establishing goals for the City's solid waste and recycling system. These goals included:
 - Promoting sustainability of the solid waste and recycling system that includes maximum efficiency, equity and economic vitality, improved worker safety and reduced environmental and human health impacts over the entire life cycle of the materials.
 - Minimizing the impact of harmful wastes by targeting toxicity.
 - Reducing *per capita* waste generation below 2005 levels by the year 2015.
 - Increasing recovery of all waste with a target of 75 percent by the year 2015 and

promote highest value use of the recovered materials.

6. In 2009, the Council adopted the City's Climate Action Plan. Resolution No. 36748. The City's 2030 goals under the Action Plan include the following:
 - Reducing total solid waste generated by 25 percent.
 - Recovering 90 percent of all waste generated.
7. Plastic shopping bags have significant environmental impacts each year, including the use of over 12 million barrels of oil for bag production in the United States. Nationwide, the Environmental Protection Agency estimates that only 9.4% of plastic bags, sacks and wraps are recovered from the solid waste stream. Oregonians use an estimated 1.7 billion single use plastic bags each year. The extensive usage of single-use plastic shopping bags and their typical disposal creates an impediment to the City's waste reduction and recycling goals. Although some facilities in Portland recycle plastic bags, the Department of Environmental Quality (DEQ) estimates the recycling rate is 11 percent, with much of that commercially generated plastic film (e.g., shrink wrap). The actual recycling rate for single-use plastic shopping bags is significantly lower. According to the DEQ, residential recycling of plastic bags would substantially increase sorting costs, rendering this effort cost prohibitive. The economics of recycling plastic bags are only logical for large commercial volumes such as those generated by warehouses, not for single-use plastic shopping bags. Many of the plastic shopping bags end up in landfills. A significant number are "unaccounted for" — lost into the environment, washed into streams and rivers and ultimately the oceans.
8. Plastic bags are not accepted in Portland's residential curbside recycling collection program. Even so, bags are mistakenly placed into the recovery stream and cause significant problems for local material recovery facilities (MRFs). At the MRFs, plastic bags clog the sorting equipment. Removal of the bags costs time and money, reducing the efficiency of the recycling system. Far West Fibers, which handles a significant amount of the recycling from the Portland metropolitan region, estimates that 25 to 30 percent of total labor costs are spent on shutting down the recycling machinery and manually removing the jammed plastic bags and film. Far West Fibers has indicated that this process is the primary contributing cause of job-related injuries. Other estimates identify that plastic bags cost local MRFs between \$30,000 and \$40,000 every month. In addition to clogging the equipment, the shopping bags often contaminate recovered materials (e.g., paper bales), reducing the quality and market value of the materials. Finally, because plastic bags are extremely lightweight, flyaway bags litter parks and enter storm drains. At MRFs, transfer stations, and landfills blowing bags require special efforts, such as fences and cleanup crews, to prevent the bags from blighting neighboring properties.
9. Governments in several countries have banned or discouraged the use of plastic bags. Ireland has achieved a 90% decrease in shopping bag use. China has banned plastic bags since 2008. In 2011, Italy banned single use plastic shopping bags. In 2007, San Francisco became the first American city to adopt a ban on plastic shopping bags. Since then, other cities such as Malibu, Long Beach, Oakland, San Jose, Santa Monica and Palo Alto, California; Westport, Connecticut; Telluride, Colorado; Bellingham and Edmonds, Washington; and Brownsville, Texas have followed suit by adopting plastic bag regulations. The Los Angeles County Board of Supervisor's adopted a plastic bag ban that

went into effect on July 1, 2011. San Francisco's regulations have helped to eliminate the dissemination of plastic checkout bags at a number of stores with national operations, including Walgreens, Rite Aid, Safeway, Kroger and affiliated corporations.

10. In 2010, the City Council adopted Resolution No. 36804, acknowledging that members of the Oregon State Legislature would be undertaking efforts in the 2011 legislative session to regulate single-use plastic shopping bags. The 2011 legislative session concluded without passing legislation in this area.
11. The City, through the Bureau of Planning and Sustainability, encourages the use of reusable bags instead of accepting single-use bags at stores. Since 2007, the City has distributed more than 35,000 durable, reusable bags to Portland residents. The Bureau of Planning and Sustainability (BPS) will continue to distribute reusable bags and "bring-your-own-bag" reminders throughout Portland, with a focus on working with service providers that assist seniors and low-income households. Within this focus, BPS shall, in response to household requests, provide up to one reusable bag per person in households confirmed as receiving the City's low-income discount for water and sewer services. BPS shall also conduct an outreach campaign to notify potentially affected businesses of the City Code amendment, offering guidance and direction on compliance.
12. It is in the public interest to restrict the proliferation of single-use plastic shopping bags. In the absence of statewide regulation, the Council finds it necessary to enact these regulations within the City of Portland.

NOW, THEREFORE, the Council directs:

- a. The City Code is amended by adding a new Chapter 17.103, **Single-Use Plastic Checkout Bags**, attached as an exhibit to this ordinance. Chapter 17.103 shall be in effect on and after October 15, 2011 to allow the public and affected businesses time for the necessary transition.
- b. Within one year after the effective date of this ordinance, the Director of the Bureau of Planning and Sustainability shall return to Council with a report regarding the results of the enactment of this Ordinance, and making recommendations as to any potential expansion of the program.

Section 2. The Council declares an emergency exists because the on-going use of single-use plastic shopping bags is harmful to the public welfare; therefore this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: JUL 21 2011

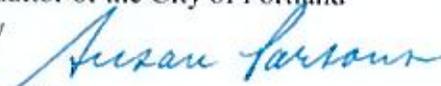
Mayor Sam Adams
Prepared by: MArmstrong/BWalters
Date Prepared: July 13, 2011

LaVonne Griffin-Valade

Auditor of the City of Portland

By

Deputy



Agenda No. **184759** As Amended
ORDINANCE NO.
 Title

* Amend Code to promote reusable checkout bags and reduce use of single-use plastic checkout bags (Ordinance; add City Code Chapter 17.103)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Sam Adams</p> <p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration <i>[Signature]</i> Adams</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p> <p>BUREAU APPROVAL</p> <p>Bureau: Mayors Office Bureau Head: Mayor Sam Adams</p> <p>Prepared by: Lisa Libby Date Prepared: July 14, 2011</p> <p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Council Meeting Date July 21, 2011</p> <p>City Attorney Approval <i>[Signature]</i> Benjamin Walters</p>	<p>CLERK USE: DATE FILED <u>JUL 15 2011</u></p> <p>LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p> <p>ACTION TAKEN:</p>
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AGENDA

TIME CERTAIN
 Start time: 3:45pm

Total amount of time needed: 45mins
 (for presentation, testimony and discussion)

CONSENT

REGULAR
Total amount of time needed: _____
 (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Leonard	✓	
Adams	✓	

AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH AMENDING THE LONG BEACH
MUNICIPAL CODE BY ADDING CHAPTER 8.62 RELATING
TO REGULATING THE USE OF PLASTIC CARRYOUT
BAGS AND RECYCLABLE PAPER CARRYOUT BAGS
AND PROMOTING THE USE OF REUSABLE BAGS

The City Council of the City of Long Beach ordains as follows:

Section 1. Chapter 8.62 is added to the Long Beach Municipal Code to
read as follows:

Chapter 8.62

PLASTIC CARRYOUT BAGS

8.62.010 Definitions.

A. "Customer" means any person or persons, purchasing goods
from a store.

B. "Farmer's Market" has the meaning provided in Subsection
3.80.180.G of the Long Beach Municipal Code.

C. "Operator" means the person in control of, or having the
responsibility for, the operation of a store, which may include, but is not
limited to, the owner of the store.

D. "Person" means any natural person, firm, corporation,
partnership, or other organization or group however organized.

E. "Plastic carryout bag" means any bag made predominantly of
plastic derived from either petroleum or a biologically-based source, such

1 as corn or other plant sources, which is provided to a customer at the point
2 of sale. Plastic carryout bag includes compostable and biodegradable bags
3 but does not include reusable bags, produce bags or product bags.

4 F. "Postconsumer recycled material" means a material that
5 would otherwise be destined for solid waste disposal, having completed its
6 intended end use and product life cycle. Postconsumer recycled material
7 does not include materials and by-products generated from, and commonly
8 reused within, an original manufacturing and fabrication process.

9 G. "Produce bag" or "product bag" means any bag without
10 handles used exclusively to carry produce, meats, or other food items to the
11 point of sale inside a store or to prevent such food items from coming into
12 direct contact with other purchased items.

13 H. "Recyclable" means material that can be sorted, cleansed,
14 and reconstituted using available recycling collection programs for the
15 purpose of using the altered form in the manufacture of a new product.
16 Recycling does not include burning, incinerating, converting, or otherwise
17 thermally destroying solid waste.

18 I. "Recyclable paper carryout bag" means a paper bag that
19 meets all of the following requirements: (1) contains no old growth fiber; (2)
20 is one hundred percent (100%) recyclable overall and contains a minimum
21 of forty percent (40%) postconsumer recycled material; (3) is capable of
22 composting, consistent with the timeline and specifications of the American
23 society of Testing and Materials (ASTM) Standard D6400; (4) is accepted
24 for recycling in curbside programs in the City; (5) has printed on the bag the
25 name of the manufacturer, the location where the bag was manufactured,
26 and the percentage of postconsumer recycled material used; and (6)
27 displays the word "Recyclable" in a highly visible manner on the outside of
28 the bag.

1 J. "Reusable bag" means a bag with handles that is specifically
2 designed and manufactured for multiple reuse and meets all of the following
3 requirements: (1) has a minimum lifetime of one hundred twenty-five (125)
4 uses, which for purposes of this Section, means the capability of carrying a
5 minimum of twenty-two (22) pounds one hundred twenty-five (125) times
6 over a distance of at least one hundred seventy-five (175) feet; (2) has a
7 minimum volume of fifteen (15) liters; (3) is machine washable or is made
8 from a material that can be cleaned or disinfected; (4) does not contain
9 lead, cadmium, or any other heavy metal in toxic amounts, as defined by
10 applicable state and federal standards and regulations for packaging or
11 reusable bags; (5) has printed on the bag, or on a tag that is permanently
12 affixed to the bag, the name of the manufacturer, the location where the
13 bag was manufactured, a statement that the bag does not contain lead,
14 cadmium, or any other heavy metal in toxic amounts, and the percentage of
15 postconsumer recycled material used, if any; and (6) if made of plastic, is a
16 minimum of at least 2.25 mils thick.

17 K. "Store" means any of the following retail establishments
18 located within the City of Long Beach:

19 1. A full-line, self-service retail store with gross annual
20 sales of two million dollars (\$2,000,000), or more, that sells a line of dry
21 grocery, canned goods, or nonfood items and some perishable items;

22 2. A store of at least ten thousand (10,000) square feet of
23 retail space that generates sales or use tax pursuant to the Bradley-Burns
24 Uniform Local Sales and Use Tax Law (Part 1.5 (commencing with Section
25 7200) of Division 2 of the Business and Professions Code) and that has a
26 pharmacy licensed pursuant to Chapter 9 (commencing with Section 4000)
27 of Division 2 of the Business and Professions Code; or

28 3. A drug store, pharmacy, supermarket, grocery store,

1 convenience food store, food mart, or other entity engaged in the retail sale
2 of a limited line of goods that includes milk, bread, soda, and snack foods,
3 including those stores with a Type 20 or 21 license issued by the
4 Department of Alcoholic Beverage Control.

5
6 8.62.020 Plastic carryout bags prohibited.

7 A. No store shall provide to any customer a plastic carryout bag.

8 B. This prohibition applies to bags provided for the purpose of
9 carrying away goods from the point of sale and does not apply to produce
10 bags or product bags.

11 C. No person shall distribute a plastic carryout bag or any paper
12 bag at the Long Beach Farmers' Markets, except produce bags or product
13 bags.

14
15 8.62.030 Permitted bags.

16 All stores shall provide or make available to a customer only
17 recyclable paper carryout bags or reusable bags for the purpose of carrying
18 away goods or other materials from the point of sale, subject to the terms of
19 this Chapter. Nothing in this Chapter prohibits customers from using bags
20 of any type that they bring to the store themselves or from carrying away
21 goods that are not place in a bag, in lieu of using bags provided by the
22 store.

23
24 8.62.040 Regulation of recyclable paper carryout bags.

25 A. Any store that provides a recyclable paper carryout bag to a
26 customer must charge the customer ten cents (\$0.10) for each bag
27 provided, except as otherwise provided in this Chapter.

28 B. No store shall rebate or otherwise reimburse a customer any

1 portion of the ten cent (\$0.10) charge required in Subsection A, except as
2 otherwise provided in this Chapter.

3 C. All stores must indicate on the customer receipt the number of
4 recyclable paper carryout bags provided and the total amount charged for
5 the bags.

6 D. All monies collected by a store under this Chapter will be
7 retained by the store and may be used only for the following purposes:

- 8 1. Costs associated with complying with the requirements
9 of this Chapter;
- 10 2. Actual costs of providing recyclable paper carryout
11 bags; or
- 12 3. Costs associated with a store's educational materials
13 or education campaign encouraging the use of reusable bags, if any.

14 E. All stores shall keep complete and accurate records or
15 documents, for a minimum period of three years from the date of sale, of
16 the total number of recyclable paper carryout bags provided, the total
17 amount of monies collected for providing recyclable paper carryout bags,
18 which record shall be available for inspection at no cost to the City during
19 regular business hours by any City employee authorized to enforce this
20 Section. Unless an alternative location or method of review is mutually
21 agreed upon, the records or documents shall be available at the store's
22 address. A responsible agent or officer of the store shall confirm that the
23 information provided is accurate and complete.

24 F. The provision of false information, including incomplete
25 records or documents, to the City shall be a violation of this Section, and
26 such store shall be subject to the fines set forth in Section 8.62.080.

27
28 8.62.050 Use of reusable bags.

1 A. All stores must provide reusable bags to customers, either for
2 sale or at no charge.

3 B. Each store is strongly encouraged to educate its staff to
4 promote reusable bags and to post signs encouraging customers to use
5 reusable bags.

6 C. Each store is strongly encouraged to provide to the City and to the
7 public a summary of any efforts a store has undertaken to promote the use of
8 reusable bags by customers.

9
10 8.62.060 Exempt customers.

11 All stores must provide at the point of sale, free of charge, either
12 reusable bags or recyclable paper carryout bags or both, at the store's
13 option, to any customer participating either in the California Special
14 Supplemental Food Program for Women, Infants, and Children pursuant to
15 Article 2 (commencing with Section 123275) of Chapter 1 of Part 2 of
16 Division 106 of the Health and Safety Code or in the Supplemental Food
17 Program pursuant to Chapter 10 (commencing with Section 15500) of Part 3
18 of Division 9 of the Welfare and Institutions Code.

19
20 8.62.070 Operative date.

21 This Chapter shall become operative on August 1, 2011, for stores
22 defined in Subsections K.1. and K.2. of Section 8.62.010. For stores
23 defined in Subsection K.3. of Section 8.62.010, this Chapter shall become
24 operative on January 1, 2012. For Farmers' Markets as defined in
25 Subsection B of Section 8.62.010, this Chapter shall become operative on
26 January 1, 2012.

27 ///

28 ///

1 8.62.080 Enforcement and violation – penalty.

2 A. The City Manager has primary responsibility for enforcement
3 of this Chapter. The City Manager or designee is authorized to promulgate
4 regulations and to take any and all other actions reasonable and necessary
5 to enforce this Chapter, including, but not limited to, investigating violations,
6 issuing fines and entering the premises of any store during business hours.
7 If the City Manager or designee determines that a violation of this Chapter
8 has occurred, he/she will issue a written warning notice to the operator of a
9 store that a violation has occurred and the potential penalties that will apply
10 for future violations.

11 B. Any store that violates or fails to comply with any of the
12 requirements of this Chapter after a written warning notice has been issued
13 for that violation shall be guilty of an infraction.

14 C. If a store has subsequent violations of this Chapter that are
15 similar in kind to the violation addressed in a written warning notice, the
16 following penalties will be imposed and shall be payable by the operator of
17 the store:

- 18 1. A fine not exceeding one hundred dollars (\$100) for the
19 first violation after the written warning notice is given;
- 20 2. A fine not exceeding two hundred dollars (\$200) for the
21 second violation after the written warning notice is given; or
- 22 3. A fine not exceeding five hundred dollars (\$500) for the
23 third and any subsequent violations after the written warning notice is given.

24 D. A fine shall be imposed for each day a violation occurs or is
25 allowed to continue.

26 E. All fines collected pursuant to this Chapter shall be used to
27 assist with the implementation and enforcement of the requirements of this
28 Chapter.

1 F. Any store operator who receives a written warning notice or
2 fine may request an administrative review of the accuracy of the
3 determination or the propriety of any fine issued, by filing a written notice of
4 appeal with the City Manager no later than thirty (30) days after receipt of a
5 written warning notice or fine, as applicable. The notice of appeal must
6 include all facts supporting the appeal and any statements and evidence,
7 including copies of all written documentation and a list of any witnesses that
8 the appellant wishes to be considered in connection with the appeal. The
9 appeal will be heard by a hearing officer designated by the City Manager.
10 The hearing officer will conduct a hearing concerning the appeal within
11 forty-five (45) days from the date that the notice of appeal is filed, or on a
12 later date if agreed upon by the appellant and the City, and will give the
13 appellant ten (10) days prior written notice of the date of the hearing. The
14 hearing officer may sustain, rescind, or modify the written warning notice or
15 fine, as applicable, by written decision. The hearing officer will have the
16 power to waive any portion of the fine in a manner consistent with the
17 decision. The decision of the hearing officer is final and effective on the
18 date of service of the written decision, is not subject to further administrative
19 review, and constitutes the final administrative decision.

20
21 8.62.090 Severability.

22 If any section, subsection, sentence, clause, or phrase of this
23 ordinance is for any reason held to be invalid by a decision of any court of
24 competent jurisdiction, that decision will not affect the validity of the
25 remaining portions of the ordinance.

26
27 8.62.100 No conflict with federal or state law.

28 Nothing in this ordinance is intended to create any requirement,

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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power or duty that is in conflict with any federal or state law.

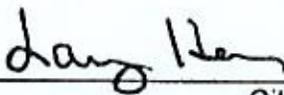
Section 2. The City Clerk shall certify to the passage of this ordinance by the City Council and cause it to be posted in three (3) conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the Mayor.

I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Long Beach at its meeting of May 24, 2011, by the following vote:

Ayes: Councilmembers: Garcia, Lowenthal, DeLong, Johnson,
Neal.

Noes: Councilmembers: O'Donnell, Schipske, Gabelich.

Absent: Councilmembers: Andrews.


City Clerk

Approved: 6/3/11
(Date)


Mayor

Malibu Municipal Code

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[Title 9 PUBLIC PEACE AND WELFARE](#)

Chapter 9.28 BAN ON PLASTIC SHOPPING BAGS

9.28.010 Definitions.

For purposes of this chapter, the following terms shall have the following meanings:

“Affected retail establishment” means any retail establishment located within or doing business within the geographical limits of the city of Malibu.

“ASTM standard” means the American Society for Testing and Materials (ASTM) International Standard D6400 for compostable plastic, as that standard may be amended from time to time.

“City-sponsored event” means any event organized or sponsored by the city of Malibu or any department of the city of Malibu.

“Compostable plastic bag” means a plastic bag that: (1) conforms to California labeling law ([Public Resources Code](#) Section 42355 et seq.), which requires meeting the current ASTM standard specifications for compostability; (2) is certified and labeled as meeting the ASTM standard by a recognized verification entity such as the Biodegradable Product Institute; (3) contains no petroleum-derived content; and (4) displays the word “Compostable” in a highly visible manner on the outside of the bag.

“Customer” means any person obtaining goods from an affected retail establishment, vendor or nonprofit vendor.

“Grocery store” means a dealer in staple foodstuffs, meats, produce, and dairy products and usually household supplies.

“Nonprofit vendor” means a recognized tax exempt organization which provides goods as a part of its services.

“Person” means any natural person, firm, corporation, partnership, or other organization or group however organized.

“Pharmacy” means a retail use where the profession of pharmacy by a pharmacist licensed by the state of California in accordance with the [Business and Professions Code](#) is practiced and where prescription medications are offered for sale.

“Plastic bag” means any bag made from noncompostable plastic, excluding reusable bags, provided by an affected retail establishment, vendor or nonprofit vendor to a customer at the point of sale for the purpose of carrying away goods.

“Produce bag” means any plastic bag, excluding reusable bags, exclusively used to transport produce to the point of sale.

“Recyclable” means material that can be sorted, cleansed, and reconstituted using Malibu’s available recycling collection programs for the purpose of using the altered form in the manufacture of a new product. Recycling does not include burning, incinerating, converting, or otherwise thermally destroying solid waste.

“Recyclable paper bag” means a paper bag that meets all of the following requirements: (1) contains no old growth fiber; (2) is one hundred (100) percent recyclable overall and contains a minimum of forty (40) percent post-consumer recycled content; and (3) displays the words “Reusable” and “Recyclable” in a highly visible manner on the outside of the bag.

“Retail establishment” means any commercial business facility that sells goods directly to the ultimate consumer, including, but not limited to, grocery stores, pharmacies, liquor stores, “mini-marts,” and retail stores

and vendors selling clothing, food and personal items.

“Reusable bag” means a bag with handles that is specifically designed and manufactured for multiple reuse and is either: (1) made of cloth or other machine washable fabric; or (2) made of durable plastic that is at least 2.25 millimeters thick.

“Vendor” means any store, shop, restaurant, sales outlet or other commercial establishment located within or doing business within the city of Malibu, which provides perishable or nonperishable goods. (Ord. 323 § 1 (part), 2008)

9.28.020 Plastic shopping bags prohibited.

A. No affected retail establishment, restaurant, vendor or nonprofit vendor shall provide plastic bags or compostable plastic bags to customers.

B. Nothing in this section shall be read to preclude affected retail establishments, vendors and nonprofit vendors from making recyclable paper bags available to customers.

C. No person shall distribute plastic bags or compostable plastic bags at any city facility or any event held on city property.

D. This chapter shall apply only to plastic bags or compostable plastic bags provided at the point of sale for the purpose of carrying away goods. This chapter shall not apply to single-use plastic produce bags distributed in a grocery store exclusively for the purpose of transporting produce to the point of sale. (Ord. 323 § 1 (part), 2008)

9.28.030 Exemptions.

A. The city manager, or his or her designee, may exempt an affected retail establishment, vendor or nonprofit vendor from the requirements of this chapter for a period of up to one additional year after the operative date of this chapter, upon sufficient showing by the applicant that the provisions of this chapter would cause undue hardship. This request must be submitted in writing to the city within sixty (60) days of the effective date of the ordinance codified in this chapter. The phrase undue hardship includes without limitation:

1. Situations where there are no acceptable alternatives to plastic bags and compostable plastic bags for reasons which are unique to the retail establishment, vendor, or nonprofit provider;
2. Situations where compliance with the requirements of this code would deprive a person of a legally protected right.

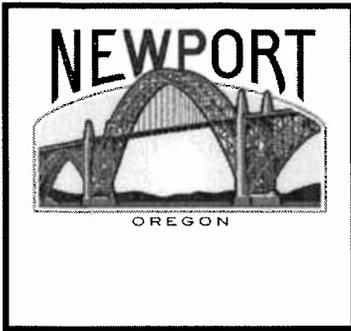
B. Affected retail establishments, vendors and nonprofit vendors that have entered into agreements for the purchase of plastic bags or compostable plastic bags within the year prior to the effective date of the ordinance codified in this chapter are exempt from the provisions of this chapter for one additional year following its operative date. (Ord. 323 §§ 2, 3, 2008)

9.28.040 Operative date.

This chapter shall become operative as to: (1) grocery stores, food vendors, restaurants, pharmacies and city facilities, six months after the effective date of the ordinance codified in this chapter; and (2) all remaining affected retail establishments, vendors and nonprofit vendors, one year after the effective date of the ordinance codified in this chapter. (Ord. 323 § 4, 2008)

9.28.050 Violation—Penalty.

In addition to any criminal, civil or other legal remedy established by law that may be pursued to address violations of the municipal code, violations of the provisions of this chapter are subject to the administrative penalty provisions of Chapter 1.10. (Ord. 325 § 10, 2008).



Agenda Item # _____
Meeting Date August 15, 2011__

CITY COUNCIL AGENDA ITEM SUMMARY
City Of Newport, Oregon

Issue/Agenda Title Herbicide Use Policy

Prepared By: Jim Protiva Dept Head Approval: JAP _____ City Mgr Approval: [Signature]

Issue Before the Council: Review and discussion of the draft herbicide use policy for city-owned property and city rights-of-way within the city limits of Newport.

Staff Recommendation: Staff recommends Council review the Herbicide Use Policy and provide direction to staff on the revising and final adoption of the policy.

Proposed Motion: None. This is a work session discussion item.

Key Facts and Information Summary: There was concern expressed by a citizen group that herbicide use was dangerous to the health and wellbeing of people and animals using parks and other city properties. The concern was discussed and researched by the Parks and Recreation Advisory Committee on numerous occasions. After considering what other agencies and communities in the county were practicing, the committee held two public hearings and listened to testimony at several public meetings.

It was determined to draft a policy to guide staff in the IPM approach to dealing with unwanted vegetation. This approach sets specific guidelines which include, but are not limited to, using non-chemical control methods and posting of prominent signs to be left at locations for one full week.

The Parks and Recreation Advisory Committee voted unanimously during their July meeting to recommend the attached draft to Council for adoption.

Other Alternatives Considered: Numerous policies were considered in the formulation of this draft policy. The option of doing nothing and keeping our current "practice" was discussed but not believed to be in the best interest of the city.

City Council Goals: To maintain and continue to update programs (maintenance).

Attachment List: Draft Policy.

Fiscal Notes: The fiscal impact of this policy will not be fully understood until after implementation as some additional labor is anticipated as well as savings by not purchasing chemicals.

City of Newport, OR

Department of Parks and Recreation

Herbicide Use Policy

DRAFT July 2011

Purpose and Scope

The purpose of this policy is to direct staff usage of herbicides on City-owned property and certain rights of way within City limits.

Background

The City of Newport acknowledges the body of evidence that suggests that chemical pesticides can pose risks to human health, especially that of children, and the environment. But, invasive and noxious plants and other vegetative pests can affect human health by triggering allergies, and can impact property values, aesthetics, and recreation on some city properties. A comprehensive policy is needed to guide City of Newport staff in the application of chemical herbicides on city-owned property. In order to help uphold the city's commitment to a healthy, safe, and desirable community, an integrated pest management (IPM) approach will be used in managing unwanted vegetation on city property.

Policy

This policy sets forth guidelines for herbicide use in the management of weeds on City-owned property and certain rights of way.

Vegetative management activities on City property will follow the principles of Integrated Pest Management (IPM), which emphasizes non-chemical management strategies. Chemical means of control will be used as a "last resort," only after other methods (hand-pulling, prevention, other non-chemical means of control) have been deemed ineffective. The policy recognizes that there may occasionally be circumstances in which chemical herbicides may be required as a part of the IVM program for invasive weeds or in the event of an urgent non-routine circumstance. If herbicides are used, The City will use the least harmful products possible. This policy requires public notification and posting of warning signs prior to any herbicide application. Standards of practice for herbicide application on City property will continue to meet or exceed federal and state requirements. Herbicides are selected from a list of Permitted Herbicide Products as outlined by the state. All state and federally mandated practices including but not limited to licenses and reporting for herbicide application will be followed.

The policy applies only to City of Newport-owned properties and certain rights of way and not city residents and businesses. Any vegetation management contractors hired to work on City-owned property are required to understand and abide by this policy. If such contractors are to apply chemical herbicides, they will provide the City of Newport, through the Parks and Recreation Department, a copy of a pesticide applicator's license to perform public vegetation control, the names of the employees who will be applying herbicides, and a report at the beginning of the job as to which herbicides are to be used with amounts, concentrations, and locations.

Practices

The City will use non-chemical control methods for all vegetation management performed as a first option. Methods may include:

- Hand removal
- Construction techniques to disallow undesirable plants to take root
- Mechanical techniques like string trimming, flame weeding, mowing

In the event the property is too large or manual resources are not available, the second option is to use least toxic chemical herbicides (but still effective) to control noxious or invasive weeds as deemed necessary or in the event of some unusual circumstance.

Permitted Product List of Chemicals

If an herbicide from the Permitted Herbicide Product list is used, the site, weed and application period will be in accordance with the manufacturer's specifications and documented as required by the state. All products will have associated MSDS sheets on file. The following chemicals are permitted for use at this time by the Parks and Recreation Department (2011):

- Roundup, glyphosate
- Garland 4, triclopyr
- Speed Zone, carfentrazone – ethyl
- Weed & Feed, 2,4-D diclofop-p
- Dimension 270-G, Dithiopyr

Notification and Warning Signs

The Parks and Recreation Department will make a good-faith attempt to ensure that citizens, employees, and contractors are adequately informed of all herbicide applications conducted on City Parks and City property. Prominent signs will be posted before spraying occurs, and left posted for one week after application. Signage includes:

- date and time of application
- reentry date and time
- type of herbicide applied

-contact information

Human exposure or illness contact information

1. If you need medical attention right now, call the Poison Control Center at **1-800-222-1222**.
2. Call the National Pesticide Information Center (NPIC) at 1-800-858-7378 to report the pesticide exposures or illnesses. NPIC provides these reports to the EPA under a cooperative agreement. NPIC is open seven days per week from 6:30am - 4:30pm PST.
3. Consider reporting the incident to the product's manufacturer. Manufacturers are required by law to submit reports of adverse effects to the US EPA.”

(National Pesticide Information Center web site, <http://npic.orst.edu/index.html>)

Memorandum

To: City Council through City Manager
From: Jim Protiva, Parks and Recreation Director
Date: 7/29/2011
Re: Adopt-A-Park Program

The City has never formalized a program to officially adopt-a-park. Recently there have been several requests from larger groups to take on a location and help with general maintenance issues or make special improvements. Because these and possibly other groups appear to be willing, the Parks and Recreation Department is interesting in securing a more formal and ongoing program with a structure that can insure both parties are in agreement.

The City and adopting parties can both realize a great benefit. Adopters can put sweat equity into publicly owned spaces and insure the resource is aesthetically pleasing and well maintained. By getting involved in their community they show pride of ownership and perhaps send a message of intolerance to vandalism or negative behaviors. There is also a sense of civic pride that accompanies the act of volunteerism and giving back of one's time and talents. For the City, there is a great savings of labor and potentially receiving a better product due the extra time that could be expended by multiple people. This labor pool could not likely be accomplished with the limited amount of staff the City currently has available.

While the following documents formalize and structure some volunteer activities, numerous great people have volunteered over the years. If we can provide the locations for community members and guests alike to roll up their sleeves and do some work, than it will be a win win for everyone.

Adopt-a-Park Agreement

This agreement is between _____ (Adopter) and the City of Newport Parks and Recreation Department. Subject to the terms and conditions of this agreement, the Adopters have the responsibility and privilege to help maintain and enhance the selected park.

Name of Adopted Park: _____

Terms:

The Adopter may cancel the agreement with 30 days written notice to the City of Newport Parks and Recreation Director.

The City of Newport may cancel an agreement for any reason including, but not limited to, safety considerations, failure of the Adopter to perform, and/or failure of the Adopter or its participants to comply with this agreement. The cancellation shall be issued in writing.

Registered groups or persons shall indemnify, defend, and hold harmless the City of Hillsboro from and against any claim of demand for loss, liability, or damage, including claims for property damage, and personal injury arising out of any accident on the premises.

Agreement will be automatically renewed on an annual basis unless otherwise specified.

Adopter Responsibilities:

- ◇ Any individual suffering injury while performing work within the scope of the program/project is required to report the injury to the Coordinator within 24 hours of the incident. The Coordinator will provide an incident analysis report form which must be filled out and returned to the Parks Department within 48 hours of the accident.
- ◇ Adopters shall carry out a work plan as agreed upon by the City and the Adopter.
 - At a minimum, Adopters are required to perform monthly (up to weekly, if possible) park clean-ups throughout the year. The Coordinator, depending on the condition and appearance of the park, may modify this requirement.
 - Adopters must complete two (2) service projects a year. Spring and fall are good seasons in which to perform these projects. The Parks and Recreation department needs a minimum of three (3) weeks notice prior to work date.

- ◇ A Volunteer timesheet will be provided and needs to be sent to the City at the end of each month. This can be done via mail, e-mail, fax, phone, or in person.

The City of Newport Responsibilities:

- ◇ Garbage bags and removal will be provided.
- ◇ An orientation will be given at the adopted park at the first work event. (To be scheduled in advance with the Parks and Recreation Director.)

Therefore:

The City of Newport Parks and Recreation Department and _____ will adopt _____. Subject to the City and Adopters right to terminate, this agreement shall be in effect for one year from _____ to _____.

Adopter

By: _____

Title: _____

Date: _____

Parks and Recreation Department

By: _____

Title: _____

Date: _____

Newport Adopt a Park Program

Mission Statement of the Newport Parks and Recreation Department:

The Newport Parks and Recreation Department exists to help meet the recreation needs of residents and guests by providing quality facilities, trails, fields and open space. We strive to offer a variety of activities and environments that allow for personal, social, and economic, benefits that are open to all people. Our goal is to provide leadership and coordination on projects and programs that enhance the livability and quality of life in Newport.

Adopt-a-Park Program:

Adopting a park is a great way for local groups or organizations to show ownership of a particular park, trail, open space, or facility within the Newport parks system. Any local group or organizations can adopt-a-park in Newport. The first step to adopting a park is to fill out an adopt-a-park application. Adopters will need to sign a one year adoption agreement. Part of this agreement will include a work plan. Each group or organization can meet with the Parks and Recreation Director to set up a work plan that works for both parties. There are many tasks that can be outlined in the plan, including, painting, preparing and planting flower beds, tree plantings, weeding, picking up litter, and trail grooming and removal of invasive species like ivy and scotch broom. Adopters will need to complete at least two (2) service projects per year in addition to general monthly (up to weekly, if possible) park clean-ups throughout the year. The City of Newport will require a list of all volunteers who work on the project and will acknowledge the group's efforts on the Cities web page. Additionally, all volunteers who show an annual commitment will be invited to the City's volunteer dinner.

Special Events:

There are many special events throughout the year that rely on volunteer assistance. These events are great for both individuals and groups. Our special events include but are not limited to; Olalla Lake triathlon, Kid fishing day, Senior trips and tours, sport coaches and annual ball field clean ups. Special events can provide a great venue for annual service projects in conjunction with the adopt-a-park program.

Please contact Jim Protiva with Parks and Recreation at 541.265.7783 more information regarding our Adopt a Park Program.

August 1, 2011
Noon
Newport, Oregon

Councilors present: Beemer, McConnell, Brusselback, Allen, Bertuleit, and Sawyer. Roumagoux was excused.

Staff present: Voetberg and Hawker.

Council discussed the following items:

1. Discussion ensued regarding recruitment for the Tourism Facilities Grant Review Task Force and the Recreation Facilities Management Review Task Force. Council concurred that the following applicants be appointed to the Recreation Facilities Management Review Task Force: Fred Springsteen, Phil Jackson, Jeff Schrantz, Ed Simon, Pat Cowan, Thomas Hurst, and one other person to be decided upon at the evening meeting. Council concurred that the following applicants be appointed to the Tourism Facilities Grant Review Task Force: Caroline Bauman, Julie Hanrahan, Ann Aronson, Stan Rowe, Tracy Wiley, John Lavrakas, and one other person to be decided upon at the evening meeting. It was noted that McConnell and Bertuleit will be the initial Council liaisons to the Tourism Facilities Grant Review Task Force, and they will be followed by Allen as Council liaison. It was asked that letters be sent to applicants who were not appointed.
2. Voetberg reported that the Newport Food Pantry is moving to the Presbyterian Church property and had asked for a waiver of its SDC's. He noted that there is no provision that would allow SDC's to be waived, and that representatives will be making this request to Council this evening. A discussion ensued regarding the request. Voetberg suggested that some of the waiver could be given to the Food Pantry from the \$10,000 budgeted for non-profits. Allen asked whether there were other waivable fees that could offset the request to waive the SDC's.
3. Voetberg discussed Council communication with the media. He noted that he recently called individual Councilors prior to issuing a press release, and it appears that a member(s) of Council was also contacting the media prior to issuance of the press release. A discussion ensued regarding sensitive versus confidential issues, and the care that must be taken in talking with the media regarding personnel issues. It was noted that Voetberg needs to be clear when communicating with Council whether an item is "on the record" or "off the record." Dave Morgan, from News Lincoln County, stated that it is incumbent upon Council to know what is on or off the record. McConnell reported that the LOC presents an excellent workshop on dealing with the media. He recommended everyone attend, and suggested holding this workshop at the city. A discussion ensued regarding the issuance of press releases. Allen stated that everyone needs to exercise good judgment, and that Council needs to be told, every time, by the city manager, when an issue is confidential.

4. A discussion ensued regarding an RFP for a human resources facilitator. Voetberg asked Council for specific direction in finalizing an RFP for a human resources facilitator. He reported that existing staff is handling routine human resource duties, and that all HR related issues are being accepted by Nicole Clark in the city manager's office. She catalogs the information and sends it to the appropriate person. Voetberg explained that one of the greatest needs is getting employees together to discuss information, understand the flow of information, and to share ideas. He added that he would recommend training of the front-line supervisors. He added that the human resources facilitator is a temporary contractor, but that the work would take longer than a year. McConnell noted that the maintenance of the city communication committee is a long-term commitment, and added that a contractor provides neutrality. It was noted that the facilitator could enter into a personal services agreement without a term. Brusselback asked how many other cities the size of Newport have full-time human resource positions. Voetberg reported that approximately half have full-time HR positions. Sawyer indicated that he would like to see the city have a permanent HR position. McConnell noted that the facilitator must be available to work with specific departments if there is a complaint and an employee does not feel like there is any place to go. He added that the service provider needs to be accessible. A discussion ensued regarding renaming the phasing in the draft RFP. Voetberg reported that the union contracts and personnel policies have grievance procedures. A discussion ensued regarding whether the contractor could talk with the city attorney, if necessary, without permission of the city manager or Mayor. Voetberg reported that he will tweak the draft RFP and issue it. McConnell asked that employees participating on this committee be allowed to meet during working hours.
5. A discussion ensued regarding the status of the Bayfront parking discussions. It was reported that the Bayfront parking information is currently on the city website and will be coming before Council on September 6. It was noted that the surcharge will not be applied until the next billing cycle. It was recommended that Tokos' e-mail on this subject be sent to the media.
6. A discussion ensued regarding Resolution No. 3556 creating a Non-Profit Funding Task Force, and the number and residency of members. It was asked that the Task Force consist of five members with a preference given to residents. Hawker agreed to revise the resolution for Council discussion this evening.
7. Allen asked whether Council wished to pursue any money that SeaPort Airlines owes the city. It was agreed to discuss this matter this evening.

Having no further business, the meeting adjourned at 1:30 P.M.

August 1, 2011
6:00 P.M.
Newport, Oregon

The City Council of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Brusselback, Allen, Beemer, Sawyer, Bertuleit, and McConnell were present. Roumagoux was excused.

Staff present was City Manager Voetberg, City Recorder Hawker, Interim Public Works Director Gross, Finance Director Marshall, Fire Chief Paige, Airport Director Cossey, and Police Chief Miranda.

UNITED STATES COAST GUARD COLOR GUARD PRESENTATION AND PLEDGE OF ALLEGIANCE

The Coast Guard color guard presented the colors and Council and audience participated in the Pledge of Allegiance.

Coast Guard Day. McConnell proclaimed August 4, 2011 as Coast Guard Day in the City of Newport. Robert Smith reviewed the activities planned for the week.

ADDITIONS/DELETIONS AND APPROVAL OF AGENDA

There were no additions or deletions to the agenda. Allen suggested adding an issue regarding SeaPort Airlines, and McConnell noted that the matter could be discussed under the City Manager's Report.

PUBLIC COMMENT

Lurlyn Patrick, treasurer of the Newport Food Pantry, requested relief from payment of the SDC's for constructing the Newport Food Pantry building. She reported that the organization is a 501(c)(3). A discussion ensued regarding annual operating costs, and potential fee waivers. It was noted that SDC's cannot be waived, but that staff would review the plans to determine whether stormwater SDC's should have been charged, or should be reduced, as the building did not create additional impervious surface. Patrick reported that all fees have been paid. A discussion ensued regarding the Newport Food Pantry applying for non-profit funding from the newly-created allocation for this purpose. MOTION was made by Beemer, seconded by Sawyer to donate \$1,900 to the Newport Food Pantry, and if it is determined that the Newport Food Pantry should be refunded a portion of the stormwater SDC's, the amount of \$1,900 be reduced by the amount of the stormwater SDC reduction, and that the contribution come from the \$10,000 budgeted allocation for non-profit funding. The motion carried unanimously in a voice vote.

PROCLAMATIONS AND RECOGNITIONS.

Presentation of Badge to New Fire Chief. Voetberg introduced Phil Paige, the city's new fire chief, and presented him with the chief's badge.

CONSENT CALENDAR

The consent calendar consisted of the following items:

A. Approval of minutes from the July 18, 2011 City Council work session and regular meeting.

Allen noted two changes on the last page of the regular meeting minutes. MOTION was made by Beemer, seconded by Bertuleit, to approve the consent calendar as amended. The motion carried unanimously in a voice vote.

OFFICER'S REPORTS

Mayor's Report. McConnell reported that he had received correspondence from the Erickson group regarding the Tillamook Air Museum. He also received a letter from Sheila and Dan Hagen regarding parking tickets in residential areas of the city. He received an invitation for participation in regional transit and economic development workshops on August 16, from 1:30 - 4:30 P.M., at the Senior Center. He reported that OCZMA correspondence included an invoice and request for the city to name a delegate and alternate. MOTION was made by Bertuleit, seconded by Beemer, to designate Allen with Roumagoux as the alternate. The motion carried unanimously in a voice vote.

McConnell appointed the following to the Recreation Facilities Management Review Task Force: Fred Springsteen, Ed Simon, Pat Cowan, Jeff Schrantz, Phil Jackson, Thomas Hurst, and Josie Bissell. MOTION was made by Allen, seconded by Bertuleit, to ratify the Mayor's appointments. The motion carried unanimously in a voice vote.

McConnell appointed the following to the Tourism Facilities Grant Review Task Force: Caroline Bauman, John Lavrakas, Julie Hanrahan, Stan Rowe, Tracy Wiley and Ann Aronson. He noted that the membership is still at six people, and staff will continue to accept applications. Council liaisons to this Task Force will be Bertuleit and McConnell. MOTION was made by Bertuleit, seconded by Beemer, to ratify the Mayor's appointments. The motion carried unanimously in a voice vote.

McConnell reported that there is a vacancy on the Airport Committee. The next meeting will be August 18, 2011, and interested persons should apply in advance, as interviews will occur at the meeting.

McConnell reported on a recent meeting with ODOT officials, noting that the group has agreed to hold quarterly meetings. The next meeting is scheduled for October 19, 2011.

McConnell reported that he attended the South Beach Transportation Plan open house.

McConnell reported that he had attended the film, "Bag It," and noted that this will be discussed at the next work session.

McConnell reported that the NOAA open house will be held on August 20 and 21, and that planning continues.

McConnell reported that the Bayfront parking plan will be discussed at the September 6, 2011 meeting, and further information will be available when Tokos returns from vacation.

McConnell reported that he attended the Relay for Life kick-off this weekend, and that \$60,000 had been raised so far.

McConnell reported that the air service roundtable will be held Wednesday, at noon, at the Recreation Center. He noted that he, Bertuleit, and Beemer would attend.

McConnell reported that he will participate in a KCUP radio program on Wednesday.

McConnell reported that a Sister City meeting would be held on August 8, at 5:30 P.M. He noted that a local delegation will visit Mombetsu in February to celebrate 45 years in the program. A delegation from Mombetsu will visit Newport in May of 2012.

City Manager's Report. Voetberg reported that the monthly departmental reports are included in the packet. He added that the engineer of record designation is an action item.

Voetberg noted that SeaPort Air owes the city for landing/tie down fees, etc., and he believes that the best first step to collect would be for the airport director to send a letter to SeaPort. Cossey reported that the fees amount to \$673.50. He added that he does not anticipate that SeaPort will pay the fees. Allen stated the notice that SeaPort gave to the city is questionable, and that they should have complied with the terms of the agreement. Council concurred to send the letter to SeaPort.

Voetberg reported that the travel impact compiled by the Chamber of Commerce was included in the packet. Lorna Davis, executive director of the Chamber of Commerce, confirmed that the Tillamook Air Museum representatives had received a copy of this document.

Voetberg reported that a volunteer OSHA inspection had been conducted at the Fire Department.

Voetberg reported that the LGLG review of the last packet had been distributed to Council.

Voetberg reported that his weekly report is included in the packet.

Allen requested information on the expenditures to Barrett Business Services. Voetberg will obtain this information.

Allen asked whether the city attorney review of the business license/transient room tax ordinance will be completed prior to the September 6, 2011 work session. Voetberg reported that it is his intention that the legal review is complete by the work session.

Sawyer asked whether the Municipal Court pamphlet is available in Spanish.

McConnell reported that the sidewalk project under the north end of the bridge received extra funding and is moving forward.

Allen suggested drafting a resolution returning NW 31st Street to two-way traffic as a resolution was enacted making it a one-way street.

DISCUSSION ITEMS AND PRESENTATIONS

Americorps VISTA Volunteer's Presentation. Lola Jones and Belinda Judelman, Americorps/Vista volunteers with the Department of Human Services, made a PowerPoint presentation outlining their work with hunger and homelessness. They thanked Barb Doherty for her work and support. McConnell presented Jones and Judelman with proclamations of appreciation.

ACTION ITEMS

Consideration of Resolution No. 3556 - Creating a Non-Profit Funding Review Task Force. It was reported that the issue before Council is consideration of Resolution No. 3556 that would create a Non-Profit Funding Review Task Force. It was noted that Council allocated \$10,000 to be used in a competitive allocation program to help fund private non-profit social service agencies serving the city. MOTION was made by Bertuleit, seconded by Brusselback, to adopt Resolution No. 3556, creating a Non-Profit Funding Review Task Force. The motion carried unanimously in a voice vote. Staff was directed to advertise the availability of task force positions, with an application deadline of August 13, 2011.

Resolution No. 3555 - Approving a Supplemental Budget to Receive Funds for the Construction of the Yaquina Bay Bridge Sidewalk. It was reported that the issue before Council is consideration of the adoption of Resolution No. 3555, approving a supplemental budget and increase in appropriations. It was noted that this resolution would increase the resources available in the Capital Projects Fund by \$150,000 and increase appropriations a similar amount. It was reported that the project proposes construction of a sidewalk from the north end of Naterlin Drive to the Yaquina Bay State Park under the north end of the bridge. Voetberg noted that this funding is a 100% grant with no local match requirements. MOTION was made by Beemer, seconded by Allen, to adopt Resolution No. 3555, approving a supplemental budget and increasing appropriations by \$150,000. The motion carried unanimously in a voice vote.

Approval of a Geotechnical Engineer of Record and Streets/Storm Sewer Engineer of Record. It was reported that the issue before Council is the selection of an engineer of record for geotechnical services and streets/storm sewer. It was further noted that the city issued a request for qualifications for engineering firms, and staff recommended approving Foundation Engineering, Inc., as the geotechnical engineer of record, and Civil West Engineering Services, Inc, as the streets/storm sewer engineer of record.

MOTION was made by Brusselback, seconded by Allen, that Foundation Engineering, Inc., be approved as the geotechnical engineer of record for the City of Newport, and to direct the city manager to execute a contract on behalf of the City of Newport engaging Foundation Engineering, Inc., to perform such services on a task order basis. The motion carried unanimously in a voice vote.

MOTION was made by Brusselback, seconded by Beemer, that Civil West Engineering Services, Inc., be approved as the streets/storm sewer engineer of record for the City of Newport, and to direct the city manager to execute a contract on behalf of the City of Newport engaging Civil West Engineering Services, Inc., to perform such services on a task order basis. The motion carried unanimously in a voice vote.

A discussion ensued regarding the David Evans agreement, and that the city attorney has outlined necessary steps prior to legal action. It was noted that the first step is to meet with the firm, and a letter requesting a meeting has been sent. Gross reported that the firm is continuing to work for the city on legal issues.

COUNCILOR'S REPORTS AND COMMENTS

Sawyer reported that he had volunteered at the Barrel to Keg Relay and that it was a successful event.

Sawyer reported that he had attended a recent Planning Commission meeting at which street renaming was discussed, and the VRD issue was introduced.

Brusselback reported that a joint work session with the Port of Newport has been set for October 12, 2011, at 6:00 P.M.

Brusselback reported that he had attended the film, "Bag It," and it was suggested that the film be presented at the LOC Conference.

Brusselback reported that he attended Bayfront parking and Public Arts Task Force meetings.

Bertuleit reported that approximately 80 plein air painters were in town for multiple nights, and used local lodging, restaurants, and shopping opportunities.

Bertuleit reported that he attended the South Beach transportation meeting, and noted that ODOT is helping with the planning process, but not with funding. He noted that the city should be able to place crosswalks on Highway 101 that are not at intersections.

Allen distributed the attendance list from the YBOOI strategy retreat. He noted that the website address is www.ybooi.org. He added that information from the strategy retreat is posted on the website.

Allen reported that he attended a meeting of the Trustees of the Newport Retirement Plan, where it was noted that the return is good on the defined contribution and defined benefit plans, and some lost ground is being made up.

Allen reported that the OPAC working group met on July 26, to further discuss the territorial sea plan amendment process. He noted that there will be continued outreach to local governments.

ADJOURNMENT

Having no further business, the meeting adjourned at 7:30 P.M.

Margaret M. Hawker, City Recorder

Mark McConnell, Mayor

CITY OF NEWPORT
Monthly Disbursements
July 2011

Vendor Name	Check Date	Check Number	Cost Center	Amount
ABECO	7/29/2011	13005	4830	77.38
ABNEY, BARBARA	7/11/2011	12790	4010	94.50
Aboveboard Electric, Inc	7/11/2011	12793	4520	657.12
Aboveboard Electric, Inc	7/29/2011	13009	4010	468.00
Aboveboard Electric, Inc	7/29/2011	13009	4510	528.64
Aboveboard Electric, Inc	7/29/2011	13009	4520	549.49
Action Networks, Inc	7/15/2011	12907	1025	25.00
ADAMS,STEVE A	7/29/2011	13010	7005	510.00
AFLAC	7/29/2011	13011	various	1,030.09
Agate Beach Building Company	7/15/2011	12908	7430	2,500.00
Airgas Nor Pac	7/11/2011	12794	1095	179.45
AirNav LLC	7/29/2011	13012	7110	100.00
ALL SAINTS SCHOOL	7/11/2011	12795	4810	20.00
Alsea Bay Power Products	7/15/2011	12909	4510	35.50
American Assoc of Airport Exec	7/15/2011	12910	7005	275.00
AMODEO, JOSEPH P	7/11/2011	12796	4010	87.46
AMTECH	7/11/2011	12797	1095	3,987.16
Analytical Laboratory & Consul	7/15/2011	12911	4010	2,159.00
Anderson, Tim	7/11/2011	12798	4870	494.25
Annas Consultants, Inc.	7/11/2011	12799	1090	699.19
Annas Consultants, Inc.	7/29/2011	13013	1090	198.24
Appliance Service Station	7/29/2011	13014	4830	370.00
Associated Cleaning Serv., Inc	7/29/2011	13015	various	7,028.00
AT&T	7/15/2011	12912	7110	60.51
Atkinson, Kelly J	7/29/2011	13016	4830	168.40
ATS Public Safety	7/11/2011	12800	1070	29.99
Auto Additions, Inc	7/29/2011	13017	1070	1,396.08
BAFUS, TYLER C	7/11/2011	12801	4010	73.49
Baker & Taylor Entertainment	7/11/2011	12802	1100	42.86
Baker & Taylor Entertainment	7/15/2011	12913	1100	243.95
Barrelhead Supply, Inc	7/11/2011	12803	various	146.83
Barrelhead Supply, Inc	7/15/2011	12914	1090	5.36
Barrelhead Supply, Inc	7/15/2011	12914	4020	6.41
Barrett Business Svices, Inc	7/15/2011	12915	4520	1,719.12
Barrett Business Svices, Inc	7/15/2011	12915	7110	944.30
Barrett Business Svices, Inc	7/15/2011	12915	8510	702.24
Barrett Business Svices, Inc	7/29/2011	13018	1200	412.30
Barrett Business Svices, Inc	7/29/2011	13018	4510	339.30
Barrett Business Svices, Inc	7/29/2011	13018	4520	723.84
Barrett Business Svices, Inc	7/29/2011	13018	7110	518.70
Batteries Northwest	7/29/2011	13019	4520	98.95
BEACH, DANA R	7/11/2011	12804	4870	75.00

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Best Pots, Inc	7/11/2011	12805	4870	1,000.00
BLANCHARD, SHEILA	7/29/2011	13020	4830	269.26
Blumenthal Uniforms & Equipmnt	7/11/2011	12806	1070	294.30
Blumenthal Uniforms & Equipmnt	7/11/2011	12806	1090	93.90
Blumenthal Uniforms & Equipmnt	7/15/2011	12916	1070	840.05
Blumenthal Uniforms & Equipmnt	7/29/2011	13021	1070	1,134.40
BORGMAN, WILLIAM & MARTHA	7/11/2011	12807	4010	44.84
BOYLE, TIMOTHY	7/11/2011	12899	4010	93.41
Braxling & Braxling, Inc	7/15/2011	12917	3805	155.49
BRENNTAG PACIFIC, INC	7/11/2011	12808	4010	4,085.74
BRENNTAG PACIFIC, INC	7/11/2011	12808	4510	3,019.70
BRENNTAG PACIFIC, INC	7/15/2011	12918	4010	4,092.82
BROTHER PRODUCTIONS	7/15/2011	12919	4870	600.00
BROTHER PRODUCTIONS	7/15/2011	13000	4870	98.00
Brown & Caldwell	7/29/2011	13022	4510	313.75
Brown, Alan Tire Center	7/29/2011	13023	7005	43.62
Building Department, LLC , The	7/29/2011	13024	4610	4,676.18
BURSEY, LISA	7/11/2011	12809	4810	43.00
Carquest Auto Parts #3345	7/29/2011	13025	3805	71.92
Carson Oil Co	7/11/2011	12810	1070	489.64
Carson Oil Co	7/29/2011	13026	7005	754.95
Cascade Fire Equipment Company	7/11/2011	12811	1095	1,442.00
CASE POWER AND EQUIPMENT	7/29/2011	13027	3805	279.85
Central Lincoln P.U.D	7/11/2011	12812	various	14,404.00
Central Lincoln P.U.D	7/15/2011	12920	various	3,071.76
Central Lincoln P.U.D	7/29/2011	13028	various	55,605.85
Charter Communications	7/11/2011	12813	4010	59.99
Charter Communications	7/29/2011	13029	4830	31.64
Cheek, Rebecca	7/11/2011	12814	4870	386.40
Chief Supply	7/15/2011	12921	1070	1,079.96
City of Newport	7/11/2011	12815	various	269.47
City of Newport	7/29/2011	13030	4870	50.00
Civil West Engineering Service	7/15/2011	12922	various	8,965.89
Clemons, Julia E.R	7/11/2011	12816	4870	110.60
Coast Telecomm	7/11/2011	12817	1095	929.00
Coastal Arts Guild	7/11/2011	12818	4040	80.00
Coastal Arts Guild	7/11/2011	12818	4540	80.00
Coastal Refrigeration	7/11/2011	12819	7430	381.74
COASTCOM, INC	7/15/2011	12923	1025	1,588.35
COASTCOM, INC	7/29/2011	13031	8510	157.55
Control Contractors, Inc	7/11/2011	12820	7430	1,351.00
CORNAGEY, KATHY & DANIEL	7/11/2011	12821	4010	53.69
Cossey, David	7/29/2011	13032	7005	170.94

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Cruise Master Engraving	7/15/2011	12924	1095	2,196.40
Curtis, L.N. & Sons	7/11/2011	12822	1095	815.00
Curtis, L.N. & Sons	7/15/2011	12925	1095	2,052.31
Day Wireless Systems	7/29/2011	13033	1070	8,919.55
DEDIJER-SMALL, ERIK	7/11/2011	12823	4830	20.00
Dell Financial Services	7/29/2011	13034	1025	5,577.00
DEQ	7/15/2011	12926	4510	525.00
Dish Network	7/29/2011	13035	7110	17.00
DMV Driver & Motor Vehicle Ser	7/15/2011	12927	1070	11.50
E2 Electric, Inc	7/29/2011	13036	8510	5,811.85
EASTMAN, JAN	7/29/2011	13037	1100	36.00
Ebsco Subscription Services	7/15/2011	12928	1100	1,493.00
ECONorthwest	7/29/2011	13038	1400	15,747.41
ECONorthwest	7/29/2011	13038	1400	16,320.00
Eldridge, Sheryl	7/29/2011	13039	1100	94.00
Emerald Springs	7/11/2011	12824	4510	36.00
Emerald Springs	7/29/2011	13040	1050	24.00
Englund Marine Supply	7/11/2011	12825	4510	65.89
Englund Marine Supply	7/11/2011	12825	4520	14.02
Englund Marine Supply	7/15/2011	12929	1095	316.63
Englund Marine Supply	7/29/2011	13041	1090	106.15
Enviro-Clean Equipment, Inc	7/11/2011	12826	3805	1,003.20
Enviro-Clean Equipment, Inc	7/11/2011	12826	4520	684.26
Enviro-Clean Equipment, Inc	7/15/2011	12930	3850	1,732.67
EUGENE EMERALDS BASEBALL CLUB	7/15/2011	12931	7430	9,500.00
Fastenal Company	7/11/2011	12827	3850	1.97
Fastenal Company	7/11/2011	12827	4510	58.50
Fastenal Company	7/15/2011	12932	4020	17.46
Fastenal Company	7/15/2011	12932	4510	1.30
FedEx	7/11/2011	12828	1050	29.88
FIELDS, LISA E	7/11/2011	12829	4010	29.07
FISHER FARM & LAWN	7/29/2011	13008	4510	3,864.10
Gainer, Brent	7/15/2011	12933	1070	200.00
Gale Group	7/15/2011	12934	1100	93.50
GBURCZYK, GOTARD	7/29/2011	13042	4830	14.88
GE CAPITAL	7/11/2011	12830	4830	110.00
Gold Motors, Inc	7/29/2011	13043	1095	1,676.57
Government Ethics Commission	7/29/2011	13044	1010	455.27
Graymont Capital Inc.	7/11/2011	12831	4510	3,296.02
Greater Newport Chamber of Crc	7/15/2011	12935	7430	1,303.00
Greater Newport Chamber of Crc	7/15/2011	12935	7430	43,125.00
Gressco Ltd.	7/11/2011	12832	1100	1,775.79
Grimco Inc.	7/15/2011	12936	3805	576.55

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Grimco Inc.	7/29/2011	13045	3805	126.23
Groth-Gates Heating & Sheet Me	7/29/2011	13046	4510	3,934.00
Groth-Gates Heating & Sheet Me	7/29/2011	13046	4520	83.00
H & W Emergency Vehicles	7/11/2011	12833	1090	1,938.02
H & W Emergency Vehicles	7/15/2011	12937	1090	334.25
Hach Company	7/29/2011	13047	4010	1,249.49
HAGEN, JASON & ROSE	7/11/2011	12834	4010	65.82
Halco Welding, Inc	7/15/2011	12938	4520	125.00
Hargis, Elwin	7/29/2011	13048	4610	570.80
Harvey's Lock & Key service	7/11/2011	12906	7430	411.85
Harvey's Lock & Key service	7/15/2011	12939	7005	65.00
Harvey's Lock & Key service	7/29/2011	13049	4805	67.80
Harvey's Lock & Key service	7/29/2011	13049	4830	301.85
Hawker, Margaret	7/15/2011	12940	1020	50.00
HD Supply Waterworks, LTD	7/15/2011	12941	8510	1,225.88
HDR Engineering, Inc.	7/15/2011	12942	8510	50,215.65
Hicks Striping & Curbing, Inc	7/15/2011	12943	3805	2,550.00
Idea Print Works	7/11/2011	12835	1070	165.00
Idea Print Works	7/29/2011	13050	4870	69.80
Industrial Welding Supply, Inc	7/15/2011	12944	various	574.41
Ingram Library Services	7/11/2011	12791	1100	94.95
Integra	7/11/2011	12836	1090	6.66
Integra	7/11/2011	12836	4510	26.79
Interior Technology	7/15/2011	12945	4830	985.00
ltron, Inc	7/15/2011	12946	4040	375.54
ltron, Inc	7/15/2011	12946	4540	375.54
J.C. Market	7/11/2011	12837	1070	11.22
KEHOE, ADELIA	7/11/2011	12838	4010	13.49
KELLS IRISH PIPES AND DRUMS	7/11/2011	12839	4870	500.00
King Office Equipment & Design	7/11/2011	12840	1050	45.45
Kittel, Dustin	7/11/2011	12792	1900	100.00
Koike, Emiko	7/11/2011	12900	4870	7.00
Koike, Emiko	7/29/2011	13051	4870	26.97
KPPT-AM/KPPT FM	7/15/2011	12947	4870	200.00
Krueger Medical Services	7/11/2011	12841	1090	393.08
KSHL Radio	7/29/2011	13052	4870	150.00
LAGER, ADAM L	7/11/2011	12842	4010	7.18
Landmark Audiobooks	7/11/2011	12843	1100	39.60
Landmark Audiobooks	7/15/2011	12948	1100	9,444.50
Lazerquick	7/11/2011	12844	1050	59.30
Lazerquick	7/15/2011	12949	1070	323.75
LEAF	7/29/2011	13053	7005	119.48
League of Oregon Cities	7/15/2011	12950	1900	6,914.45

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League of Oregon Cities	7/29/2011	13054	1010	65.00
LGPI	7/29/2011	13055	1020	300.00
LGPI	7/29/2011	13055	1040	2,188.50
LGPI	7/29/2011	13055	1900	1,283.00
Lincoln Co Information Technol	7/11/2011	12902	1080	31,565.00
Lincoln Co Solid Waste Consort	7/29/2011	13007	7910	4,263.28
LINCOLN COMMUNITY LAND TRUST	7/29/2011	13056	7890	2,300.00
Lincoln County	7/11/2011	12901	8510	1,403.36
Lincoln County Comm Agency	7/15/2011	12951	1080	37,036.42
Lincoln County Fleet Services	7/11/2011	12845	1090	229.76
Lincoln County Print Shop	7/29/2011	13057	1070	240.00
Lincoln County Public Works	7/29/2011	13058	various	12,393.28
Lincoln County School District	7/29/2011	13059	1010	719.09
Lincoln Glass Company	7/11/2011	12846	1100	1,365.00
Lincoln Glass Company	7/11/2011	12846	4830	262.00
LINN, CHELCY C	7/11/2011	12847	4010	83.24
Linn-Benton Tractor, Co	7/15/2011	12952	7005	166.22
Lumbermens/ProBuild	7/11/2011	12848	various	274.63
Lumbermens/ProBuild	7/29/2011	13060	1090	65.61
Lumbermens/ProBuild	7/29/2011	13060	4520	1.99
Lyle Signs, Inc.	7/15/2011	12953	3805	575.97
McCammon's Appliance Service,	7/29/2011	13061	1200	202.00
McNaughton Book Service	7/29/2011	13062	1100	9,900.00
MEEHAN, MALDON	7/11/2011	12849	4870	750.00
MIKE'S HEATING AND AIR	7/11/2011	12850	4830	977.33
Nationwide Retirement Solution	7/15/2011	13002	1070	583.44
Nationwide Retirement Solution	7/29/2011	13064	various	9,537.02
Natl Recreation & Park Assn	7/15/2011	12954	4801	100.00
Natl Recreation & Park Assn	7/15/2011	12954	4830	260.00
NCL of Wisconsin, Inc	7/11/2011	12851	4510	592.37
NCL of Wisconsin, Inc	7/15/2011	12955	4510	200.02
NEWPORT AUTO PARTS, INC	7/11/2011	12852	various	403.28
NEWPORT AUTO PARTS, INC	7/15/2011	12956	4510	2.43
NEWPORT AUTO PARTS, INC	7/29/2011	13065	1090	267.54
NEWPORT AUTO PARTS, INC	7/29/2011	13065	4510	3.12
Newport Diesel & Marine Co Inc	7/11/2011	12853	1090	139.50
Newport Diesel & Marine Co Inc	7/29/2011	13066	1090	165.00
Newport Electronics	7/11/2011	12854	4520	17.99
NEWPORT EMPLOYEES ASSOCIATION	7/29/2011	13067	various	722.00
Newport Fire Fighters Assn	7/29/2011	13068	1090	497.14
Newport Police Association	7/29/2011	13069	1070	1,231.75
Newport Public Library	7/15/2011	12957	1100	45.78
Newport Public Library	7/29/2011	13070	1100	38.09

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Newport Rental Service, Inc	7/11/2011	12855	1090	33.00
Newport Rental Service, Inc	7/11/2011	12855	3805	21.76
Newport Rental Service, Inc	7/11/2011	12855	4510	4.85
Newport Rental Service, Inc	7/15/2011	12958	8510	200.00
Newport Rental Service, Inc	7/29/2011	13071	4870	556.00
Newport Signs	7/11/2011	12856	7430	964.00
Newport Volunteer Fire Departmt	7/29/2011	13072	1090	2,325.00
News-Times	7/11/2011	12857	1070	36.30
News-Times	7/15/2011	12959	1100	91.00
News-Times	7/15/2011	12959	4805	76.00
News-Times	7/29/2011	13073	1400	202.95
News-Times	7/29/2011	13073	1900	2,776.95
News-Times	7/29/2011	13073	4020	282.70
Nextel Communications	7/11/2011	12858	1070	572.58
NORTHWEST MECHANICAL	7/29/2011	13074	4805	75.00
NORTHWEST PLAYBROUND EQUIP INC	7/11/2011	12859	4803	3,456.00
Northwest Vending Co	7/29/2011	13075	7110	62.38
NW Natural	7/11/2011	12860	4020	165.13
NW Natural	7/11/2011	12860	4803	16.30
NW Natural	7/11/2011	12860	4805	80.78
NW Natural	7/11/2011	12860	4830	82.12
NW Natural	7/15/2011	12960	4810	758.26
NW Natural	7/29/2011	13076	various	361.78
OAWU	7/29/2011	13077	4020	1,170.00
OAWU	7/29/2011	13077	4510	215.00
OBOA	7/19/2011	13004	4610	220.00
OCCA	7/29/2011	13078	7430	27,500.00
Ocean Tire Factory	7/15/2011	12961	1070	1,378.80
OCZMA	7/11/2011	12861	1010	31.00
OMJA	7/29/2011	13079	1030	95.00
Oregon Cascades West COG	7/29/2011	13081	1900	9,889.41
Oregon Coast Broadcast Center	7/15/2011	12962	7005	705.00
OREGON COAST TODAY	7/15/2011	12963	7005	120.00
Oregon Department of Justice	7/29/2011	13080	4020	400.00
Oregon Department of Justice	7/29/2011	13082	1070	442.00
Oregon Department of Transport	7/11/2011	12862	1900	49.89
Oregon Emergency Man Assn.	7/15/2011	12964	1070	100.00
Oregon Fire Chiefs' Associatio	7/15/2011	12965	1090	85.00
Oregon Military Department	7/29/2011	13083	1070	50.00
Oregon Quality Lighting	7/15/2011	12966	7430	120.00
Orr, Nicole	7/29/2011	13084	4870	13.38
Orsborn Power Saw Co	7/11/2011	12863	3805	987.03
Orsborn Power Saw Co	7/11/2011	12863	4803	321.77

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Orsborn Power Saw Co	7/15/2011	12967	3805	79.77
Orsborn Power Saw Co	7/29/2011	13085	4803	466.94
OTTO, WILLIAM	7/11/2011	12864	4830	206.52
Pacific Coast Plumbing, Inc	7/11/2011	12865	7430	80.00
Pacific Coast Plumbing, Inc	7/11/2011	12903	7430	1,731.00
Pacific Coast Plumbing, Inc	7/29/2011	13086	4803	415.75
Pacific Coast Plumbing, Inc	7/29/2011	13086	7005	139.00
Pacific Office Automation	7/29/2011	13087	1100	104.54
PAIGE, PHIL	7/15/2011	12968	1020	201.96
Pape Machinery, Inc	7/15/2011	12969	3805	460.90
PAYNE, NORMAN A	7/11/2011	12866	4010	63.47
Peak Internet	7/15/2011	12970	7005	70.75
Peak Internet	7/29/2011	13088	1090	30.70
Pepsi-Cola Bottling Co. Eugene	7/11/2011	12867	4830	123.95
Pepsi-Cola Bottling Co. Eugene	7/29/2011	13089	4830	107.70
Pioneer Printing, Inc	7/15/2011	12971	4020	273.25
Pioneer Printing, Inc	7/29/2011	13090	4610	242.60
Pioneer Telephone Cooperative	7/15/2011	12972	various	583.10
Pioneer Telephone Cooperative	7/29/2011	13091	1090	111.84
Pitney Bowes, Inc	7/29/2011	13092	1050	118.67
Pitney Bowes, Inc	7/29/2011	13092	4040	118.67
Pitney Bowes, Inc	7/29/2011	13092	4540	118.66
Platt Electric Supply	7/11/2011	12868	4520	9.36
Platt Electric Supply	7/15/2011	12973	1100	23.75
Platt Electric Supply	7/15/2011	12973	4020	171.91
Platt Electric Supply	7/15/2011	12973	4830	18.66
Platt Electric Supply	7/29/2011	13093	4520	10.99
Platt Electric Supply	7/29/2011	13093	7005	301.99
Polydyne, Inc	7/11/2011	12869	4510	5,014.00
Precor USA	7/15/2011	12974	4830	25.00
Pridgeon, Jeff	7/15/2011	12975	1030	1,200.00
Protean Technologies, Inc	7/15/2011	12976	1050	12,901.55
Protean Technologies, Inc	7/29/2011	13094	1050	240.00
Public Works Supply, Inc	7/15/2011	12977	1610	312.99
Public Works Supply, Inc	7/29/2011	13095	4010	30.93
Qwest	7/11/2011	12870	various	3,123.57
Qwest	7/29/2011	13096	7430	38.71
Qwest	7/29/2011	13097	various	167.50
Reeves Company, Inc.	7/29/2011	13098	1070	22.02
REHFUSS, JOHN	7/11/2011	12871	4830	132.62
Reserve Account	7/11/2011	12872	various	3,462.60
Ridley, Lia	7/11/2011	12873	4870	174.30
Ridley, Steven	7/11/2011	12874	4870	18.20

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RJM Company	7/29/2011	13099	4020	245.00
Road & Driveway Company, Inc	7/15/2011	12978	3805	15,511.34
Road & Driveway Company, Inc	7/29/2011	13100	8510	330,757.30
Rotary Club of Newport, Or	7/15/2011	12979	1070	170.00
Rotary Club of Newport, Or	7/15/2011	12979	1100	165.00
Rowley's Towing	7/15/2011	12980	1070	79.00
Rowley's Towing	7/29/2011	13101	1090	60.00
Saalfeld Griggs PC	7/15/2011	12981	1900	1,332.50
SAKARIS, TOM	7/11/2011	12904	1900	621.18
Samaritan House	7/11/2011	12875	4870	73.00
Satcom Global FZE	7/11/2011	12876	1070	33.95
SCHMIDT, JEANIE	7/11/2011	12877	4810	43.00
Schroeder, Scott & Kara	7/29/2011	13102	4830	434.12
Seal Rock Water District	7/11/2011	12878	4090	1,547.32
Seal Rock Water District	7/15/2011	12982	2450	5,000.00
Setere & Sons LTD	7/11/2011	12879	4510	799.50
SHELTON, MICHAEL	7/29/2011	13103	4870	180.00
Shelton Turnbull Solutions	7/15/2011	12983	4040	225.85
Shelton Turnbull Solutions	7/15/2011	12983	4540	225.84
Sherwin-Williams	7/11/2011	12880	3805	5,698.00
Sherwin-Williams	7/11/2011	12880	4510	86.62
Sherwin-Williams	7/11/2011	12880	4520	45.97
Sherwin-Williams	7/15/2011	12984	3805	486.75
Sherwin-Williams	7/29/2011	13104	3805	4.59
Shiple, Jerry	7/29/2011	13105	4010	2,578.07
Simpson, Tom	7/29/2011	13106	1070	77.50
Sleuth Software	7/15/2011	12985	1050	2,739.65
SMITH, TED J	7/11/2011	12881	1100	47.94
SMITH, TED J	7/15/2011	12986	1100	92.13
Solomonson, Mary	7/11/2011	12882	4870	153.75
SPARKS, JONATHAN	7/11/2011	12883	4870	22.40
SPEER HOYT LLC	7/29/2011	13107	1040	9,195.48
Staples	7/11/2011	12884	1610	10.00
Staples Advantage	7/11/2011	12885	1070	445.95
Statewide Environmental Svcs	7/29/2011	13108	8510	1,648.00
Steen's Master Lube	7/29/2011	13109	4803	38.00
Steensen, Keith	7/11/2011	12886	7005	60.00
Steensen, Keith	7/11/2011	12886	7005	985.00
STIEBER, JOANIE	7/11/2011	12887	4010	88.75
Stitchin Post, The	7/15/2011	12987	1070	64.00
Stitchin Post, The	7/29/2011	13110	1090	6.00
STORK TILE & STONE	7/29/2011	13111	4803	390.00
Strom, Daniel K	7/29/2011	13112	4870	90.00

CITY OF NEWPORT
Monthly Disbursements
July 2011

Vendor Name	Check Date	Check Number	Cost Center	Amount
Swanson's Pest Mangt., Inc	7/29/2011	13113	7110	65.00
Systemax Northwest, Inc	7/29/2011	13114	1070	191.92
T&L Septic & Chemical Toilet	7/15/2011	12988	1090	63.50
T&L Septic & Chemical Toilet	7/15/2011	12988	7005	122.00
T&L Septic & Chemical Toilet	7/29/2011	13115	4803	486.40
T3 CONSTRUCTION LLC	7/15/2011	12989	8510	11,700.00
TCB SECURITY SERVICES, INC.	7/15/2011	12990	1070	3,750.00
Terex Utilities	7/29/2011	13116	3805	1,145.65
THIM, CLAUDIA	7/11/2011	12888	4010	72.52
Thompson's Sanitary Serv., Inc	7/11/2011	12889	various	883.50
Thompson's Sanitary Serv., Inc	7/15/2011	12991	1090	167.80
Thompson's Sanitary Serv., Inc	7/15/2011	12991	1100	113.00
Thompson's Sanitary Serv., Inc	7/15/2011	12991	4510	159.35
Thompson's Sanitary Serv., Inc	7/29/2011	13117	4803	431.70
Thompson's Sanitary Serv., Inc	7/29/2011	13117	4805	113.00
Thompson's Sanitary Serv., Inc	7/29/2011	13117	4830	433.97
Thompson's Transfer & Disposal	7/29/2011	13118	4510	54.90
Thompson's Transfer & Disposal	7/29/2011	13118	4803	145.80
Thyssenkrupp Elevator Corp	7/15/2011	12992	1100	598.98
Thyssenkrupp Elevator Corp	7/15/2011	12992	1200	672.99
Thyssenkrupp Elevator Corp	7/15/2011	12992	7430	621.72
Thyssenkrupp Elevator Corp	7/29/2011	13119	4805	670.47
Thyssenkrupp Elevator Corp	7/29/2011	13119	4830	672.99
TLC Credit Union	7/29/2011	13120	various	1,112.00
Tokos, Derrick	7/29/2011	13121	1400	80.96
Traffic Safety Supply Co., Inc	7/11/2011	12890	3805	1,507.40
True-Cut Engraving, LLC	7/11/2011	12891	4830	12.00
True-Cut Engraving, LLC	7/29/2011	13122	1400	12.00
True-Cut Engraving, LLC	7/29/2011	13122	1900	10.00
Uline	7/15/2011	12993	1070	424.15
United Grocers	7/11/2011	12892	various	405.83
USAMOBILITY	7/15/2011	12994	4803	24.37
USAMOBILITY	7/15/2011	12994	7005	7.61
USDA	7/15/2011	12995	7005	1,300.00
Vadim Municipal Software, Inc	7/29/2011	13006	1050	880.00
Vadim Municipal Software, Inc	7/29/2011	13006	4040	880.00
Vadim Municipal Software, Inc	7/29/2011	13006	4540	880.00
Vaisala, Inc	7/29/2011	13123	7005	100.00
Valley Fire Control, Inc	7/11/2011	12893	1095	175.00
Valley Fire Control, Inc	7/29/2011	13124	1090	152.00
VerizonWireless	7/11/2011	12894	1070	559.19
VerizonWireless	7/11/2011	12905	various	546.08
Vermont Systems, Inc	7/15/2011	12996	4830	2,916.00

CITY OF NEWPORT
Monthly Disbursements
July 2011

Vendor Name	Check Date	Check Number	Cost Center	Amount
Voetberg, Jim	7/11/2011	12895	1020	60.00
Voetberg, Jim	7/11/2011	12895	1900	23.85
Voetberg, Jim	7/29/2011	13125	1020	371.46
Warren, M.B. Enterprises, Inc.	7/29/2011	13126	4010	850.00
West Coast Linen	7/11/2011	12896	1090	12.50
West Coast Linen	7/29/2011	13127	7110	12.60
WEST COAST TRUST	7/15/2011	13001	various	46,383.09
WEST COAST TRUST	7/15/2011	13003	various	99,866.25
Western Display Fireworks, LTD	7/15/2011	12997	7430	20,000.00
Western States Elect Const.	7/11/2011	12897	1025	318.00
Whaler, The	7/11/2011	12898	1900	592.32
XC2 Software, LLC	7/29/2011	13128	4090	400.00
Xerox Corporation	7/15/2011	12998	1100	361.88
Xerox Corporation	7/29/2011	13129	various	1,730.24
Zep Manufacturing Co	7/15/2011	12999	3805	55.46
Zep Manufacturing Co	7/15/2011	12999	4020	450.03
TOTALS:				1,159,766.79

Newport Police Department Monthly Statistical Review



SELECTED CALLS FOR SERVICE (CFS)	JULY 2011			ARRESTS
	THIS MONTH	LAST MONTH	SAME TIME LAST YEAR	
RAPE	0	2	1	0
ROBBERY	0	0	1	0
AGGRAVATED ASSAULT	2	0	1	1
BURGLARY (Residential)	2	2	7	0
BURGLARY (Business)	2	1	0	0
BURGLARY (Other)	0	1	2	0
THEFT	24	40	21	4
MOTOR VEHICLE THEFT	2	0	4	0
FRAUD	4	2	8	0
SIMPLE ASSAULT	17	6	4	7
VANDALISM	7	14	16	5
SEX OFFENSE	1	1	3	1
NARCOTIC/DRUGS	4	18	4	2
DOMESTIC DISPUTES	16	14	11	x
LIQUOR LAWS	8	5	5	8
DUII	6	8	1	6
DISORDERLY CONDUCT	19	21	14	15
TRESPASS/PROWLER	6	8	5	0
TRAFFIC CRASH/INJURY/FATAL	6	2	2	x
TRAFFIC CRASH/PROPERTY	14	6	5	x
HIT & RUN	9	14	10	1
ANIMAL PROBLEMS	30	19	35	x
SUSPICIOUS PERS/CIRCUM	89	89	112	6
VEHICLE IMPOUNDS	4	7	4	x
ALARMS	29	33	58	x
TOTAL CALLS FOR SERVICE	968	815	795	104

Total CFS To Date	
This Year	Last Year
5	9
2	6
8	13
10	19
5	10
7	12
203	202
17	15
37	59
72	43
43	75
10	28
60	68
113	99
22	40
49	71
82	92
41	112
25	17
55	52
51	57
129	170
591	517
51	74
281	318
5,076	4,587

July Overtime Hours

Shift Coverage	292
Court	25
Investigations	82
Administration	10
Training	42
Other	14
TOTAL HOURS	464

Top 5 Traffic Citation Charges

Speeding	11
No Operator License	8
Fail Obey Trf Cnt Dev	8
Fail to Stop for Ped	6
Parking in Disabled Sp	6
TOTAL CITATIONS	75

PARKING CITATIONS 146

WARNING CITATIONS 232

Volunteer Hours 403

NEWPORT FIRE DEPARTMENT CITY REPORT JULY 2011

	CITY	RURAL		CITY	RURAL
FIRE CALLS:	12	3	PERMITS ISSUED:		
AUTOMATIC ALARMS:	5	1	BURN PERMITS:	0	0
MEDICAL CALLS:	74	9	FIREWORKS PERMIT:	0	0
MOTOR VEHICLE COLLISION	11	0	FIREWORKS DISPLAY:	1	0
RESCUE	1	1	PERSON INSERVICES TOURS:	0	
MUTUAL AID RENDERED:	4	3	TOTAL INSPECTIONS:	3	
MUTUAL AID RECEIVED:	0	0	VIOLATIONS:	0	
AVIATION STANDBY:	0		ABATEMENTS:	0	
PUBLIC SERVICE	9	1	PLAN REVIEWS:	13	
HAZARDOUS CONDITION	0	0	CONSTRUCTION INSPECTIONS:	1	
OVERPRESSURE/RUPTURE:	0	0	VOLUNTEER HOURS	271	

OCCUPANCIES of Fires and Automatic Alarms

AIRCRAFT:	0	0	PROCESSING PLANTS:	0	0
BOATS:	0	0	PUBLIC BUILDINGS:	4	0
HOSPITAL/CARE CENTER:	0	0	REPAIR SHOPS:	0	0
HOTEL/MOTEL:	1	0	RESIDENTIAL:	5	4
LABORATORIES:	0	0	RESTAURANT:	0	0
LAUNDRAMATS:	0	0	SCHOOLS:	0	0
LAUNDRIES:	0	0	SERVICE STATION:	0	0
MANUFACTURING:	0	0	STORAGE:	1	0
MARINA:	0	0	STORES:	3	0
MISCELLANEOUS:	0	0	TAVERNS:	0	0
MOTOR VEHICLES:	1	0	TRAILERS:	0	0
NATURAL COVER:	2	0	UTILITIES:	0	0
OFFICES:	0	0	VACANT BUILDINGS:	0	0

NEWPORT FIRE DEPARTMENT CITY REPORT JULY 2011

CAUSES of Fires and Automatic Alarms

	CITY	RURAL		CITY	RURAL
ALARM MALFUNCTION:	1	0	HEATING APPLICANCE:	0	0
CARELESS SMOKING:	1	0	INCENDIARY:	0	0
CHILDREN W/HEAT SOUR	0	0	PROHIBITED MATERIALS	0	0
CLEARANCE:	0	0	MISTAKEN ALARM:	2	0
ELECTRICAL:	0	1	OPEN FIRES:	3	1
ENGINE BACKFIRE:	0	0	REKINDLE:	0	0
EXPOSURE FIRE:	0	0	SCORCHED FOOD:	2	1
FALSE ALARM:	0	0	SPARKS:	0	0
FIREWORKS:	1	0	UNDETERMINED:	10	0
FLAMMABLE LIQUID:	0	1	WELDING/CUTTING:	0	0
FLUES:	0	0			
FRICTION:	0	0			
GAS LEAK:	0	0			

LOSS OF LIFE

CIVILIAN: 0 FIREFIGHTER: 0

INJURY

CIVILIAN: 1 FIREFIGHTER: 0



Jim Voetberg
City Manager
CITY OF NEWPORT
169 S.W. Coast Hwy.
Newport, OR 97365
j.voetberg@thecityofnewport.net

Manager's Report Meeting of August 15, 2011

Following is the Manager's Report for the City Council meeting of August 15, 2011:

Suggestion/Concern/Complaint update: Attached for Council review is the Suggestion/Concern/Complaint update through the end of July 2011. The update covers citizen comments to staff, citizen comments brought to staff's attention by Councilors, and citizen comments voiced at Council meetings. Closed items over 30 days old have been dropped off the list.

Project Update on Key City Projects: Attached is an update by Public Works on key City projects.

Barrett Employee Service: At a recent Council meeting it was asked which departments use the services of Barrett for temporary employee services. Departments that have or are currently using Barrett include; Airport, Finance and Public Works.

Emergency Alert System test. As indicated in the attached OEMA Newsletter, FEMA together with the FCC and NOAA will be conducting an Emergency Alert System (EAS) test of the Integrated Public Alert and Warning System (IPAWS). The test will be conducted on November 9th at 11:00 am (Pacific Standard Time). In acronym talk this is an OEMAFEMAFCCNOAAIPAWSEAS test.

Regional Discussion of Transit Service and Economic Development. Attached is correspondence from Senator Betsy Johnson inviting civic and business leaders to discuss transit service and economic development in rural northwestern Oregon. There will be a series of meetings along the coast and the meeting in Newport will be on August 16th between 1:30 pm and 4:30 pm at the Senior Center.

Manager's Weekly Report: Attached is my weekly Manager's Report for the weeks of July 25, and August 1st.

SUGGESTION/CONCERN/COMPLAINT FORM--CITY OF NEWPORT

Date City Notified	No. Assigned	Claimant	Suggestion/Concern/Complaint	Status
7/8/2011	137-PW-7-8-11	Patricia O'Dell	Would like the "bumps" at/near NW 60th & Rhododendron intersection removed/dealt with.	OPENED 7-8-11: This is not possible at this time, this is the fault like are and moves continuously. Talked with City Manager regarding this. CLOSED 7-19-11
7/25/2011	138-PW-7-25-11	Pat Limstomburg	Would like the pothole filled on the east side of NW Ocean View Drive and its intersection with NW 17th St.	OPENED 7/25/11: Pothole has been filled with cold mix. Streets will keep an eye on it and fill as needed and repair with hot mix when available. CLOSED 7/26/11



NEWSLETTER

Partnering for a safer Oregon

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EAS IPAWS Test

By Dawn Blalack

FEMA, in coordination with the Federal Communications Commission (FCC) and the National Oceanic and Atmospheric Administration (NOAA), will conduct the first nationwide Emergency Alert System (EAS) Test on November 9, at 2:00 p.m. EST.

Did you know this was going on? I didn't until I sat in on a presentation about IPAWS (the Integrated Public Alert & Warning System). The plan, as I understand it, is to allow the President to send out a message over all EAS systems at the same time.

"During the test, listeners will hear a message indicating that "This is a test." Although the EAS Test may resemble the periodic, monthly EAS tests that most Americans are already familiar with, there will be some differences in what viewers will see and hear. The audio message will be the same for all EAS Participants; however, due to limitations in the EAS, the video test message scroll may not be the same or indicate that "This is a test." This is due to the use of the live EAN code – the same code that would be used in an actual emergency. The text at the top of the television screen may indicate that an "Emergency Alert Notification has been issued." This notification is used to disseminate a national alert and in this case, the test. In addition, the background image that appears on video screens during an alert may indicate that "This is a test," but in some instances there might not be an image at all."

There has been a test done in Alaska and several issues were noted. The nationwide test will involve broadcast radio and television stations, cable television, satellite radio and television services and wireline video service providers across all states and the territories of Puerto Rico, the U.S. Virgin Islands and American Samoa. I wanted to bring this to your attention so you can spread the word. I think emergency managers, dispatchers, and others should know about this test in case it doesn't go the same way other EAS tests go and there is confusion among the public. For detailed information, check out http://www.fema.gov/emergency/ipaws/eas_info.shtm. The IPAWS system looks like it may be usable for local and state emergency alerts when there is a need. Here's a good place to get an overview: <http://www.fema.gov/emergency/ipaws/>.

It's in the Tank: Strategies for Maintaining Standby Generators Powered by Biodiesel

By Eric Plebuch

Continued from June newsletter

2. COLD WEATHER CHARACTERISTICS

In cold temperatures, fuel freezes into a paraffin wax, and this process of waxing is expressed in three measurements: cloud point (CP), cold filter plug point (CFPP), and pour point (PP). A fuel's cloud point is the temperature at which solid crystals begin to appear in the fuel. The cold filter plug point is the temperature at which a fuel has waxed enough to cause an engine filter to plug. The pour point is the lowest temperature at which a fuel can be poured from container to container. The cold filter plug point is the most useful measurement of a fuel's cold weather characteristics as the use of fuel at the CFPP or below can cause engine damage. The use of biofuel in cold temperatures can be problematic for two reasons. Firstly, Compared to petro-diesel, biodiesel tends to have a much narrower range of temperatures between the cloud point and the pour point.⁵ In some bio-diesels, this range is only a few degrees, so a biofuel can quickly become useless after it reaches its cloud point. Secondly, bio-diesels derived from different sources (e.g. soybean oil, corn oil, animal fat) have different freezing points, so it difficult to determine the CFPP of a biodiesel if the feedstock is unknown. While "low blends of biodiesel tend to perform the same as diesel fuel in cold weather,"⁶ higher blends can reach the cold filter plug point at much higher temperatures. So for operators of standby generators, it is important to know both the percentage of biodiesel in their fuel and the feedstock from which their biodiesel is derived. With the use of biodiesel that has a high CFPP, heaters can be affixed to fuel tank to prevent waxing. There are also

Continued on Page 2



OREGON LEGISLATIVE ASSEMBLY

900 Court Street NE
Salem, Oregon 97301

July 26, 2011

Dear Civic and Business Leaders in Northwestern Oregon:

I am extending a personal invitation to you for a regional discussion of transit service and economic development in rural northwestern Oregon. This meeting is sponsored by the Northwest Oregon Transit Alliance (NWOTA), a five-county public transportation coordination group. Your participation is especially requested because, as a leader in your community, we need your input about connecting jobs to affordable transportation, and promoting the economic benefits of visitor travel by transit in our region.

NWOTA is improving transit coordination between counties, and will be branding and marketing regional transit operations as a single, seamless service. The United States Department of Energy has teamed with NWOTA to implement a pilot project in northwestern Oregon that will serve as a model for the rest of the country.

Even as we seek ways to reduce energy use in Oregon, it is essential that we also find ways to allow for economic growth. NWOTA's goal is to help reduce fossil fuel dependence while also enhancing employment and tourism opportunities that are so essential to our economic survival. The project is uniquely positioned to establish northwestern Oregon as a national leader in rural transit strategies.

I hope you will be a part of this regional partnership between NWOTA, major employers, coastal businesses, travel industry organizations and others. I would like to invite you to participate in one of five workshops scheduled for this important regional discussion. Information on the time and location of the meetings is provided on the enclosed flyer. Please RSVP today.

Sincerely,

Senator Betsy Johnson
Oregon State Legislature

Senator Betsy Johnson

Senator Joanne Verger

REGIONAL TRANSIT & ECONOMIC DEVELOPMENT WORKSHOPS

WHEN & WHERE:

August 18 — [Seaside]

Clatsop County
9 a.m. - 12 p.m.
Seaside Library
1131 Broadway Street

August 23 — [St. Helens]

Columbia County
1:30 p.m. - 4:30 p.m.
Courthouse Annex Room
230 Strand Street

August 24 — [Tillamook]

Tillamook County
1:30 p.m. - 4:30 p.m.
Tillamook Bay Comm. College
4301 Third Street

August 16 — [Newport]

Lincoln County
1:30 p.m. - 4:30 p.m.
Newport Senior Center
20 SE 2nd Street

August 25 — [Corvallis]

Benton County
1:30 p.m. - 4:30 p.m.
Corvallis Library
645 NW Monroe Avenue

CONNECTING COMMUNITIES FOR A GREENER OREGON

WORKSHOP AGENDA

- Connecting Communities with Transit
- Economic Development via Collective Marketing
- Strategic Partnerships for Transit Sustainability and Economic Growth

RSVP:

NWOTA.rsvp@gmail.com

When you RSVP, please let us know the location of the workshop you will be attending.

1 2 3 4 5 FIVE OPPORTUNITIES in

FIVE COUNTIES (Benton, Clatsop, Columbia, Lincoln, and Tillamook) to share your thoughts with a **FIVE-AGENCY TRANSIT ALLIANCE**. Tell us your ideas on growing business and tourism options via transit for **FIVE GROUPS**, employers, visitors, business owners, commuters, investors, or visitors. Funded by a grant from the U.S. Department of Energy, we'll address **FIVE GOALS** for creating connections in Northwest communities:

-  Enhance employment
-  Foster regional tourism
-  Reduce fuel emissions
-  Decrease petroleum dependence
-  Mitigate coastal traffic congestion

Invest your Energy in Greening Rural Oregon

Manager's Office Weekly Report **Week of 8-1-11**

Following are various items and issues which the City has been involved with during the week of August 1, 2011.

End of Marine Science Drive Guardrail. Met with Don Mann regarding cleaning up the end of Marine Science Drive in preparation of the NOAA dedication. The area was cleaned up the next day, thanks to the Streets Department.

Business License/Property Managers Meeting. David Marshall met with the three property managers who have not paid their business license tax for last year or this year. One of their requests was to meet with the City's legal counsel. After discussing this with David and Christy Monson, we agreed contingent upon receiving something in writing from their attorney explaining why they should not have to pay their business license tax. The intent is to ensure the discussion stays within the legal realm and not get into a philosophical discussion on business license taxes. A meeting with Christy and their attorneys has been scheduled for August 18th.

Mt. NOAA. Met with Don Mann and Gene Cossey at the airport to explore the possibility of having the Port haul a portion of Mt. NOAA to the airport. The fill would be placed at or near the area where future development could occur, including the Erickson Air Museum.

Airline Service Roundtable. I attended the community wide airline service roundtable. Attached is a list of those who attended (note: those not on the list but who did participate were; Mayor McConnell, Councilor Beemer and Gene Cossey).

Bridge Pictures on City Hallway. In recognition of the Yaquina Bridge 75th anniversary, pictures of the bridge has been placed in City Hall (along the hallway between Community Development/Engineering and the Manager's office).

Good work by IT. Not acknowledged enough is the work done by our IT Department (Richard Dutton and Tad Taylor). These two employees work in the background, keeping our computers up and running as well as keeping our technology up to date. Thanks Tad and Richard

Emergency Readiness/Tsunami Planning. Police and Fire are working with OEM to improve the City's readiness for responding to a tsunami event. Each will be sending a representative to the Cascadia Subduction Zone workgroup meeting August 29-September 1. Travel costs (other than employee costs) will be reimbursed by FEMA. OEM is also working with Derriek Tokos to secure FEMA money to assist in planning for Safe Haven Hill.

Public Works OSHA Complaint. While digging on city property next to the PAC, our crew hit a natural gas line (a feeder line and not a mainline). The line was promptly shut off, but it did bring up a discussion of procedures for locating underground utilities before digging. While changes to ensure worker safety have been discussed and put into place, it appears a complaint was lodged with OSHA who has subsequently begun an investigation into the incident.

Manager's Office Weekly Report Week of 7-25-11

Following are various items and issues which the City has been involved with during the week of July 25, 2011.

Swim Meet Fees: Working with Jim Protiva, assisted Tom and Stephanie Simpson of the swim club in understanding the fee structure for swim meets. Due to a misunderstanding, Stephanie had requested a fee waiver that without it may cause her to cancel the swim meet. After several e-mails, the issue was resolved and Stephanie is happy with the outcome.

Human Resources Duties: A meeting was held with David Marshall, Linda Brown, Nicole Clark and myself to discuss how employee questions relating to Human Resources issues will be handled. The goal was to ensure our employees knew who to go to with Human Services questions and to make sure we provided quick and accurate responses. It was determined to direct employees with HR questions to Nicole, who will then ensure the issue is directed to the appropriate person as well as tracked.

Met with Ted Smith: I met with Library Director Ted Smith who provided an update on a Memorandum of Understanding between Tillamook County and the other libraries, including Newport Library, to document a framework of cooperation to address shared library related services, and the maintenance, use, and shared costs of those services. This is an issue Ted brought before the Council a few months ago and Council provided staff with direction to proceed. The MOU will be reviewed by LGLG before coming to Council for consideration.

Employee Benefits: David Marshall has begun working on possible changes to employee benefits. David will bring to Council on August 15th, a report on the impacts of a define benefit pension soft freeze for new employees. David is also forming an employee group to discuss and consider options to changes in health care.

Marine Science Drive Weeds: Forgot to mention in last week's weekly manager's report that Public Works is working with the Marine Science Drive Project contractor about weeds in the grass seed. I had received a call about this (I also was down in the area and noticed it myself) and asked Public Works to check into it. Public Works was on top of the issue and had the contractor fixing the problem. I not sure how much grass will be growing by the time of the NOAA dedication, but the weeds should be gone.

Interpretive Signs on Bay Boulevard Boardwalk: A few years back, the City authorized the placement of interpretive signs along the Bay Boulevard boardwalk. Tina Smith, Interpretive Coordinator for the Aquarium and Kaety Hildenbrand have spearheaded this effort which is nearing completion. A total of ten signs have been produced and will be installed within the next few weeks. The ten interpretive signs include: Crab, Salmon, Tuna, Hagfish, Longline, Bottom Trawler, Midwater Trawler, Sablefish, Shrimp, and a general information sign about the commercial fisheries in Newport. They measure 24"x14", except for the general info sign - which is 24"x18".

NOAA Opening: I met with Don Mann about sprucing up the end of marine Science Drive for the upcoming NOAA opening. Public Works will work on it early next week.

Employee concern: I met with an employee on a Human Resources related concern. Together we were able to resolve his concern.

Second Annual Olalla Triathlon: On Saturday, I was a volunteer in helping Liam Hughes with Parks and Recreation's second annual Olalla triathlon. Liam did a great job setting this event up and the participants had a great time (Councilor Bertuleit participated and was a true iron-man). A thanks also goes to our volunteer police who were there helping out as well.



Memo

To: Jim Voetberg, City Manager and City Council
From: Timothy Gross, Interim PW Director/City Engineer/Senior Project Manager
Date: August 15, 2011
Re: Capital Projects Status Update

Water Filtration Facility

The water treatment plant is progressing on schedule and within the project budget. Painting operations are complete within the building and the general contractor is installing mechanical equipment, piping, and the membrane filtration units. Attachments have been provided by the Construction Manager/General Contractor (CM/GC) which includes a schedule of activities for the next three months.

Big Creek Road Slides – FEMA Emergency Assistance

The wetland boundary along the base of the slide area has been delineated and a surveyor has been contracted to survey the delineation and prepare cross sections of the slide area. After this survey is complete, FEI can begin the geotechnical analysis phase.

Coast Park Improvements

Contractor has completed the concrete retaining walls and is currently working on sidewalks.

Performing Arts Center Reroofing

The pre-construction meeting for this project will be held on Friday, August 12 at 10:00 a.m. Construction is tentatively scheduled to begin near the end of the month.

Naterlin Drive to Yaquina Bay State Park Sidewalk

A survey has been completed for the project and Staff is in the design process. The City has received and signed the grant contract and has returned the contract to ODOT for their signatures.

Big Creek Sanitary Sewer Pipe-bursting

This project involves pipe-bursting the sanitary sewer line between Hwy 101 and Harney Street to replace and aging pipe and to increase capacity. A wetland delineation had been completed for the project area and the delineation has been surveyed. Staff met with Brown and Caldwell on Wednesday, August 10 to discuss the project and they will begin design and solicitation documents when the task order contract documents are completed.

Welded Steel Conveyance Pipeline

The welded steel pipe that conveys wastewater from the Northside lift station to the south side of the Bay suffered a deteriorated welded joint where the pipe goes down the hill from SE Douglas Street to SE 4th Street. Staff met with Brown and Caldwell on Wednesday, August 10 to discuss the project and they will begin design and solicitation documents when the task order contract documents are completed.

NW 6th/3rd Street Sidewalks/Nye Beach Drainage Improvements/NW 3rd Street Streetlights

Staff has contracted with a surveyor to prepare a topographic survey of NW 6th Street from Hwy 101 to Coast Street, Cost Street from NW 6th to NW 3rd, NW 3rd Street from Hwy 101 to Coast Street, and Nye Street from NW 3rd Street to NW 2nd Street for the purposes of designing sidewalk improvements, future street lighting on 3rd Street, and for modeling the storm water improvements on Coast Street to alleviate the local flooding.

Agate Beach Water Tank

Civil West is currently working on the design of this tank.

Agate Beach Wastewater Improvements

Brown and Caldwell are currently performing an analysis of this system to determine which improvements need to be completed first and what the estimated costs will be.

NE 3rd and Avery Street Sanitary Sewer Realignment

Staff is working on a design to relocate an aging sanitary sewer from below a house located at 123 NE 2nd Street. A surveyor is scheduled to perform a topographic survey of this area within the next couple of weeks.

Consulting Engineer of Record

Staff conducted interview for Geotechnical Engineer of Record and Streets/Storm Sewer Engineer of Record between Wednesday, July 20 and Monday, July 25. Interviews were conducted with 2 geotechnical firms and 4 civil engineering firms. The highest ranked geotechnical firm by every member of the interview panel was Foundation Engineering, Inc. from Corvallis, OR. The highest ranked civil firm for streets and storm sewer work by every member of the interview panel was Civil West Engineering Services, Inc. from Coos Bay, OR. Both of these consultants have a great deal of work in coastal communities and have both performed engineering services successfully for the City in the past. Details on the consultant engineer of record selection process is included as a separate staff memorandum in you Council packet.

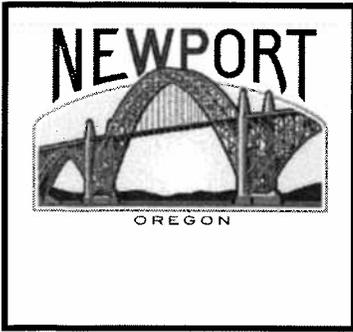
Newport Water Treatment Plant
Construction Cost Tracking

Costs through: 7/31/11
Report Date: 7/26/11

Item	Description	UM	Project Budget	← BUDGET →				← ENCUMBRANCES →				← COSTS →			
				D	F	F	G-D+E+F	H	I	J	K	L+J+K	M-L-G		
				Budget Adjustments	Change Orders	Current Budget	Encumbrances to date*	Encumbrances to complete	Costs To-Date	Costs to Complete	Forecast Cost at Completion	Variance			
01022	Preconstruction Services	All	98,260.00	0.00	0.00	98,260.00	98,260.00	0.00	98,260.00	0.00	98,260.00	0.00			
2005	Early Work Allowance & Allowance	All	274,315.74	0.00	(3,339.87)	271,995.87	221,995.87	0.00	221,995.87	0.00	221,995.87	0.00			
2006	General Conditions	Mech	90,000.00	0.00	0.00	90,000.00	90,000.00	0.00	90,000.00	0.00	90,000.00	0.00			
2007	GMP #1 Mobilization	All	130,000.00	0.00	0.00	130,000.00	130,000.00	0.00	130,000.00	0.00	130,000.00	0.00			
2008	Advertising	All	21,730.00	0.00	0.00	21,730.00	21,730.00	0.00	21,730.00	0.00	21,730.00	0.00			
2009	Reproduction Costs	All	17,500.00	0.00	(17,500.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2010	General Housekeeping	Mech	10,086.00	0.00	0.00	10,086.00	10,086.00	0.00	10,086.00	0.00	10,086.00	0.00			
2011	General Housing/Overhead	Mech	27,536.34	0.00	0.00	27,536.34	27,536.34	0.00	27,536.34	0.00	27,536.34	0.00			
2012	Temp Fencing/Barriers/Signs	All	17,560.00	0.00	0.00	17,560.00	17,560.00	0.00	17,560.00	0.00	17,560.00	0.00			
2013	Temp Lay Down Area / Roads	All	19,921.00	0.00	0.00	19,921.00	19,921.00	0.00	19,921.00	0.00	19,921.00	0.00			
2014	Waste Management	Mech	3,600.00	0.00	0.00	3,600.00	3,600.00	0.00	3,600.00	0.00	3,600.00	0.00			
2015	Surveying	All	5,000.00	0.00	(3,375.00)	1,625.00	1,625.00	0.00	1,625.00	0.00	1,625.00	0.00			
2016	Solder File Brushing Wall	All	295,500.00	0.00	0.00	295,500.00	295,500.00	0.00	295,500.00	0.00	295,500.00	0.00			
2017	Concrete Paving	All	176,500.00	0.00	0.00	176,500.00	176,500.00	0.00	176,500.00	0.00	176,500.00	0.00			
2018	Excavation	All	62,100.00	0.00	0.00	62,100.00	62,100.00	0.00	62,100.00	0.00	62,100.00	0.00			
2019	Concrete Driveway Swale	All	21,900.00	0.00	(3,189.00)	17,811.00	17,811.00	0.00	17,811.00	0.00	17,811.00	0.00			
2020	8" PE Vinyl Corrugated Chain Link Fence	All	8,900.00	0.00	(8,900.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2021	30" Precast Man Sewer Line & HDPE Conduit	All	79,710.21	0.00	4,041.71	83,751.93	83,751.93	0.00	83,751.93	0.00	83,751.93	0.00			
2022	Concrete Existing Paving at Clearwell	All	59,107.00	0.00	28,704.93	87,811.93	87,811.93	0.00	87,811.93	0.00	87,811.93	0.00			
2023	Removal Aggregate Paving	All	400,000.00	0.00	(412,074.30)	287,925.70	287,925.70	0.00	287,925.70	0.00	287,925.70	0.00			
2024	Garage Demo	All	28,588.78	0.00	(17,778.78)	10,810.00	10,810.00	0.00	10,810.00	0.00	10,810.00	0.00			
01001	GMP #2 General Conditions	Mech	300,000.00	0.00	0.00	300,000.00	240,000.00	60,000.00	240,000.00	60,000.00	300,000.00	0.00			
01002	GMP #2 Reproduction Cells	All	7,500.00	0.00	0.00	7,500.00	1,500.00	6,000.00	1,500.00	6,000.00	7,500.00	0.00			
01003	GMP #2 General Housekeeping	Mech	40,244.00	0.00	0.00	40,244.00	32,175.20	8,068.80	32,175.20	8,068.80	40,244.00	0.00			
01011	GMP #2 Material Handling/Distribution	Mech	110,045.00	0.00	0.00	110,045.00	88,036.00	22,009.00	88,036.00	22,009.00	110,045.00	0.00			
01020	GMP #2 Temp Fence Maintenance/Signs	All	1,500.00	0.00	0.00	1,500.00	750.00	750.00	750.00	750.00	1,500.00	0.00			
01021	Remove side Restoration of Keydown Areas	All	7,570.00	0.00	0.00	7,570.00	0.00	7,570.00	0.00	7,570.00	7,570.00	0.00			
01030	Temporary Weather Protection	All	15,000.00	0.00	0.00	15,000.00	14,000.00	1,000.00	14,000.00	1,000.00	15,000.00	0.00			
01031	GMP #2 Waste Management	Mech	12,000.00	0.00	0.00	12,000.00	9,600.00	2,400.00	9,600.00	2,400.00	12,000.00	0.00			
01041	GMP #2 Surveying	All	7,000.00	0.00	0.00	7,000.00	2,750.00	4,250.00	2,750.00	4,250.00	7,000.00	0.00			
01042	Membrane Blig Encasements	All	84,355.00	0.00	0.00	84,355.00	84,355.00	0.00	84,355.00	0.00	84,355.00	0.00			
01043	Site Piling Material	All	245,588.00	0.00	0.00	245,588.00	245,588.00	0.00	245,588.00	0.00	245,588.00	0.00			
02011	Site Piling Protection	All	360,389.27	0.00	0.00	360,389.27	360,389.27	0.00	360,389.27	0.00	360,389.27	0.00			
02024	Structural Fill Placement & Cracking	All	81,038.00	0.00	0.00	81,038.00	81,038.00	0.00	81,038.00	0.00	81,038.00	0.00			
02025	Barriers Allowance	All	23,596.00	0.00	0.00	23,596.00	5,800.00	17,796.00	5,800.00	17,796.00	23,596.00	0.00			
02031	Gravel Surfing Allowance	All	24,750.00	0.00	0.00	24,750.00	0.00	24,750.00	0.00	24,750.00	24,750.00	0.00			
02044	Chain Link Fence	All	16,259.00	0.00	8,900.00	7,359.00	25,159.00	0.00	25,159.00	0.00	25,159.00	0.00			
02045	Unloading Allowance	All	7,500.00	0.00	0.00	7,500.00	0.00	2,500.00	0.00	2,500.00	2,500.00	0.00			
02046	Form Materials	All	44,971.00	0.00	0.00	44,971.00	44,971.00	0.00	44,971.00	0.00	44,971.00	0.00			
02050	Concrete Reinforcement	All	131,866.00	0.00	0.00	131,866.00	131,866.00	0.00	131,866.00	0.00	131,866.00	0.00			
02051	Concrete & Concrete Pumping	All	160,038.00	0.00	0.00	160,038.00	160,038.00	0.00	160,038.00	0.00	160,038.00	0.00			
02052	Subwalls	All	62,378.00	0.00	0.00	62,378.00	52,378.00	10,000.00	52,378.00	20,951.70	52,378.00	0.00			
02053	Membrane Blig Concrete Placement	All	138,912.00	0.00	0.00	138,912.00	138,912.00	0.00	138,912.00	0.00	138,912.00	0.00			
02054	Clearwell Concrete Placement	All	30,389.00	0.00	0.00	30,389.00	30,389.00	0.00	30,389.00	0.00	30,389.00	0.00			
02055	CA/G/Block Concrete Placement	All	26,325.00	0.00	0.00	26,325.00	26,325.00	0.00	26,325.00	0.00	26,325.00	0.00			
02056	Masonry	All	349,677.00	0.00	0.00	349,677.00	349,677.00	0.00	349,677.00	0.00	349,677.00	0.00			
02057	Steel Joists & Decking	All	182,790.00	0.00	0.00	182,790.00	182,790.00	0.00	182,790.00	0.00	182,790.00	0.00			
02058	Fabricated Metal	All	167,493.00	0.00	0.00	167,493.00	167,493.00	0.00	167,493.00	0.00	167,493.00	0.00			

A	B	C	← BUDGET →						← ENCUMBRANCES →						← COSTS →					
			D	E	F	G=O+F+E	H	I	J	K	L=J+K	M=I+G								
0712	Building Foundation	All	7,500.00	0.00	0.00	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00	7,500.00	0.00				
0812	Metal Roofing	U	147,662.00	0.00	0.00	147,662.00	147,662.00	0.00	0.00	147,662.00	0.00	147,662.00	0.00	147,662.00	0.00					
0813	Metal Doors & Frames	U	37,388.00	0.00	0.00	37,388.00	37,388.00	0.00	0.00	37,388.00	0.00	37,388.00	0.00	37,388.00	0.00					
0822	189 Doors & Frames	U	28,066.00	0.00	0.00	28,066.00	28,066.00	0.00	0.00	28,066.00	0.00	28,066.00	0.00	28,066.00	0.00					
0823	Overhead Doors	U	16,675.00	0.00	0.00	16,675.00	16,675.00	0.00	0.00	16,675.00	0.00	16,675.00	0.00	16,675.00	0.00					
0842	Streetfront Windows & Glazing	U	7,950.00	0.00	0.00	7,950.00	7,950.00	0.00	0.00	7,950.00	0.00	7,950.00	0.00	7,950.00	0.00					
0816	Interior Framing	U	22,326.00	0.00	0.00	22,326.00	22,326.00	0.00	0.00	22,326.00	0.00	22,326.00	0.00	22,326.00	0.00					
0818	Interior Framing	U	15,677.00	0.00	0.00	15,677.00	15,677.00	0.00	0.00	15,677.00	0.00	15,677.00	0.00	15,677.00	0.00					
0819	Acoustic Ceiling	U	11,544.00	0.00	0.00	11,544.00	11,544.00	0.00	0.00	11,544.00	0.00	11,544.00	0.00	11,544.00	0.00					
0820	Drywall	U	31,353.00	0.00	0.00	31,353.00	31,353.00	0.00	0.00	31,353.00	0.00	31,353.00	0.00	31,353.00	0.00					
0815	Ceramic Tile	U	5,693.00	0.00	0.00	5,693.00	5,693.00	0.00	0.00	5,693.00	0.00	5,693.00	0.00	5,693.00	0.00					
0817	Interior Flooring & Base	U	3,209.00	0.00	0.00	3,209.00	3,209.00	0.00	0.00	3,209.00	0.00	3,209.00	0.00	3,209.00	0.00					
0814	Painting & Protective Coatings	U	105,700.00	0.00	0.00	105,700.00	105,700.00	0.00	0.00	105,700.00	0.00	105,700.00	0.00	105,700.00	0.00					
0810	Miscellaneous, Specialties	U	12,174.00	0.00	0.00	12,174.00	12,174.00	0.00	0.00	12,174.00	0.00	12,174.00	0.00	12,174.00	0.00					
1000	Equipment Hoisting & Accessories	U	28,000.00	0.00	0.00	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	0.00	28,000.00	0.00					
1100	Chemical Submersible & Sealing Pumps	U	5,200.00	0.00	0.00	5,200.00	5,200.00	0.00	0.00	5,200.00	0.00	5,200.00	0.00	5,200.00	0.00					
1200	Floating Submersible Pump Station	U	15,800.00	0.00	0.00	15,800.00	15,800.00	0.00	0.00	15,800.00	0.00	15,800.00	0.00	15,800.00	0.00					
1202	Vertical Turbine Line Ranges	U	108,000.00	0.00	0.00	108,000.00	108,000.00	0.00	0.00	108,000.00	0.00	108,000.00	0.00	108,000.00	0.00					
1205	Vertical Turbine Can Pumps	U	145,300.00	0.00	0.00	145,300.00	145,300.00	0.00	0.00	145,300.00	0.00	145,300.00	0.00	145,300.00	0.00					
1204	Submersible Non-Clog Pumps	U	11,500.00	0.00	0.00	11,500.00	11,500.00	0.00	0.00	11,500.00	0.00	11,500.00	0.00	11,500.00	0.00					
1206	Peristaltic Pumps	U	69,900.00	0.00	0.00	69,900.00	69,900.00	0.00	0.00	69,900.00	0.00	69,900.00	0.00	69,900.00	0.00					
1104	Chemical Storage Tanks	U	59,200.00	0.00	0.00	59,200.00	59,200.00	0.00	0.00	59,200.00	0.00	59,200.00	0.00	59,200.00	0.00					
1109	CAC System	U	326,934.00	0.00	0.00	326,934.00	326,934.00	0.00	0.00	326,934.00	0.00	326,934.00	0.00	326,934.00	0.00					
1203	Faculation System	U	109,500.00	0.00	0.00	109,500.00	109,500.00	0.00	0.00	109,500.00	0.00	109,500.00	0.00	109,500.00	0.00					
1208	Storage Totes	U	11,600.00	0.00	0.00	11,600.00	11,600.00	0.00	0.00	11,600.00	0.00	11,600.00	0.00	11,600.00	0.00					
1001	Laboratory Accessories	U	10,500.00	0.00	0.00	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00	10,500.00	0.00	10,500.00	0.00					
1204	Laboratory Casework & Fume Hood	U	36,473.00	0.00	0.00	36,473.00	36,473.00	0.00	0.00	36,473.00	0.00	36,473.00	0.00	36,473.00	0.00					
1206	Furnishings	All	2,731.00	0.00	0.00	2,731.00	2,731.00	0.00	0.00	2,731.00	0.00	2,731.00	0.00	2,731.00	0.00					
1012	Prefabricated Wood Building	U	40,855.00	0.00	0.00	40,855.00	40,855.00	0.00	0.00	40,855.00	0.00	40,855.00	0.00	40,855.00	0.00					
0214	Class Fused Steel Reservoir	U	79,400.00	0.00	0.00	79,400.00	79,400.00	0.00	0.00	79,400.00	0.00	79,400.00	0.00	79,400.00	0.00					
1005	Initial Pad Installation	U	197,506.00	0.00	0.00	197,506.00	197,506.00	0.00	0.00	197,506.00	0.00	197,506.00	0.00	197,506.00	0.00					
1006	Instrumentation & Controls	U	43,750.00	0.00	0.00	43,750.00	43,750.00	0.00	0.00	43,750.00	0.00	43,750.00	0.00	43,750.00	0.00					
1008	Hydraulic Elevator	U	245,470.00	0.00	0.00	245,470.00	245,470.00	0.00	0.00	245,470.00	0.00	245,470.00	0.00	245,470.00	0.00					
1009	Process Mechanical Installation	U	417,815.00	0.00	0.00	417,815.00	417,815.00	0.00	0.00	417,815.00	0.00	417,815.00	0.00	417,815.00	0.00					
1004	Process Mechanical Materials	U	71,554.00	0.00	0.00	71,554.00	71,554.00	0.00	0.00	71,554.00	0.00	71,554.00	0.00	71,554.00	0.00					
1007	Mechanical Supports	U	92,670.00	0.00	0.00	92,670.00	92,670.00	0.00	0.00	92,670.00	0.00	92,670.00	0.00	92,670.00	0.00					
1010	Valves	U	37,302.00	0.00	0.00	37,302.00	37,302.00	0.00	0.00	37,302.00	0.00	37,302.00	0.00	37,302.00	0.00					
1003	Fire Protection	U	129,550.00	0.00	0.00	129,550.00	129,550.00	0.00	0.00	129,550.00	0.00	129,550.00	0.00	129,550.00	0.00					
1002	Piping	U	439,500.00	0.00	0.00	439,500.00	439,500.00	0.00	0.00	439,500.00	0.00	439,500.00	0.00	439,500.00	0.00					
1001	Electrical	U	1,433,094.00	0.00	0.00	1,433,094.00	1,433,094.00	0.00	0.00	1,433,094.00	0.00	1,433,094.00	0.00	1,433,094.00	0.00					
1008	Process Mechanical	All	297,612.00	0.00	0.00	297,612.00	297,612.00	0.00	0.00	297,612.00	0.00	297,612.00	0.00	297,612.00	0.00					
1205	Electrical Crock Crossing	U	128,289.00	0.00	0.00	128,289.00	128,289.00	0.00	0.00	128,289.00	0.00	128,289.00	0.00	128,289.00	0.00					
1203	Raw Water Line Replacement	U	200,000.00	0.00	0.00	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00	0.00	200,000.00	0.00					
2003	Owner's Contingency	U	260,752.00	0.00	0.00	260,752.00	260,752.00	0.00	0.00	260,752.00	0.00	260,752.00	0.00	260,752.00	0.00					
2001	Budget Transfer #1	U	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
2002	Budget Transfer #2	U	71,645.00	0.00	0.00	71,645.00	71,645.00	0.00	0.00	71,645.00	0.00	71,645.00	0.00	71,645.00	0.00					
2003	CMP #1 Fee	U	302,672.45	0.00	0.00	302,672.45	302,672.45	0.00	0.00	302,672.45	0.00	302,672.45	0.00	302,672.45	0.00					
2002	CMP #2 Fee	U	533,100.00	0.00	0.00	533,100.00	533,100.00	0.00	0.00	533,100.00	0.00	533,100.00	0.00	533,100.00	0.00					
Totals:			10,940,699.79	0.00	0.00	10,940,699.79	10,940,699.79	0.00	0.00	10,940,699.79	0.00	10,940,699.79	0.00	10,940,699.79	0.00					

* Encumbrances include unapplied subcontractor agreements, which had by this and completed work listed below.



Agenda Item # VIII-A
Meeting Date August 15, 2011

CITY COUNCIL AGENDA ITEM SUMMARY
City Of Newport, Oregon

Issue/Agenda Title Celtic Festival, DNC Tourism Marketing Funds Review

Prepared By: Jim Protiva Dept Head Approval: JAP City Mgr Approval: JV

Issue Before the Council: Final report on the use of the Tourism Marketing grant funds awarded to the Celtic Festival.

Staff Recommendation: None

Proposed Motion: None

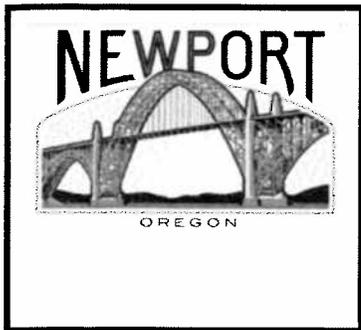
Key Facts and Information Summary: As a requirement of the award of tourism marketing grant funding, a summary of the event attendance and use of funds will be outlined in the PowerPoint presentation.

Other Alternatives Considered: N/A

City Council Goals: N/A

Attachment List: None.

Fiscal Notes: None.



Agenda Item #: X.A.
Meeting Date: August 15, 2011

CITY COUNCIL AGENDA ITEM SUMMARY
City Of Newport, Oregon

Issue/Agenda Title: Consideration of Adoption of Resolution No. 3557 Repealing Resolution Nos. 3309 and 3323 and Providing for Two-Way Traffic and a Weight Limit on NE 31st Street

Prepared By: Peggy Hawker Dept. Head Approval: ph City Manager Approval: [Signature]

Issue Before the Council: The issue before Council is consideration of adoption of Resolution No. 3557. If adopted, the resolution would repeal Resolution Nos. 3309 and 3323, and provide for two-way traffic and a weight limit on NE 31st Street from NE 32nd Street to NE Harney Street.

Staff Recommendation: Staff recommends approval of the resolution.

Proposed Motion: I move to adopt Resolution No. 3557, repealing Resolution No. 3309 and 3323, and providing for two-way traffic and a ten ton weight limit on NE 31st Street, from NE 32nd Street to NE Harney Street.

Key Facts and Information Summary: In 2003, Council adopted Resolution No. 3309 which enacted a ten ton weight limit on NE 31st Street, from NE 32nd Street to NE Harney Street, and mandated one-way, eastbound traffic at this location. Later in 2003, Council adopted Resolution No. 3323 which continued the weight limit, but provided for alternating one-way traffic, rather than eastbound, one-way traffic. On June 30, 2011, Council passed a motion authorizing the repair of a section of NE 31st Street, opening the street to two-way traffic, and directing staff to draft an appropriate resolution. Resolution No. 3557 accomplishes Council direction.

Other Alternatives Considered: None.

City Council Goals: Council Goals for Streets and Transportation includes: Prioritize projects and provide funding where possible.

Attachment List: Resolution No. 3557.

Fiscal Notes: No further expenditures at this time.

RESOLUTION NO. 3557

CITY OF NEWPORT

A RESOLUTION REPEALING RESOLUTION NOS. 3309 AND 3323
AND PROVIDING FOR TWO-WAY TRAFFIC AND A WEIGHT LIMIT
ON NE 31ST STREET

FINDINGS:

1. Northeast 31st Street is a public street located within, and subject to the jurisdiction of, the City of Newport; and
2. Due to apparent geologic instability in the area, a part of the street had slipped, narrowing the portion of the road surface that is available and suitable for vehicular traffic; and
3. The City Council adopted Resolution No. 3309, on July 21, 2003, which enacted a ten ton weight limit on NE 31st Street, from NE 32nd Street to NE Harney Street; and
4. Resolution No. 3309 mandated one-way traffic, eastbound only, on NE 31st Street, from NE 32nd Street to NE Harney Street; and
5. The City Council adopted Resolution No. 3323, on December 1, 2003, which repealed the one-way traffic provision established by Resolution No. 3309, and mandated alternating one-way traffic on NE 31st Street, from NE 32nd Street to NE Harney Street; and
6. On June 30, 2011, the City Council passed a motion to have repaired a section of NE 31st Street for a cost of approximately \$20,000 from the FY 2010-2011 budget, and change that section of road from alternating one-way traffic to two lanes of traffic and direct staff, in consultation with the city attorney, to draft an appropriate resolution.

NOW, THEREFORE THE CITY OF NEWPORT RESOLVES:

Section 1. The City Council repeals Resolution No. 3309.

Section 2. The City Council repeals Resolution No. 3323.

Section 3. Traffic on NE 31st Street, from NE 32nd Street to NE Harney Street is changed to two-way traffic.

Section 4. A weight limit of ten tons is enacted on NE 31st Street, from NE 32nd Street to NE Harney Street, effective 24-hours per day, seven days per week.

Section 5. The Newport Public Works Department is directed to establish and place such signs and markings as appropriate to carry out the purpose and intent of this Resolution.

Section 6. This Resolution shall become effective immediately upon passage.

Adopted by the Newport City Council on August 15, 2011.

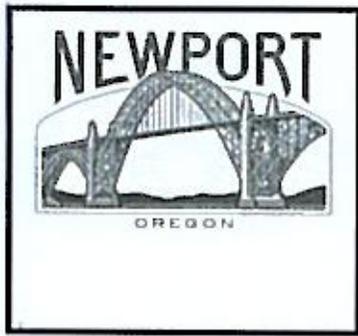
Signed on _____, 2011.

CITY OF NEWPORT

Mark McConnell, Mayor

ATTEST:

Margaret M. Hawker, City Recorder



Agenda Item # X-B
Meeting Date August 15, 2011

CITY COUNCIL AGENDA ITEM SUMMARY
City Of Newport, Oregon

Issue/Agenda Title NE Eads Street Closure During School Hours

Prepared By: Newport Police Dept Head Approval: Chief Mark J. Miranda City Mgr Approval: [Signature]

Issue Before the Council:

Shall the City Council authorize the closure of Eads Street between NE 3rd Street and NE 4th Street on school days between 7:00 am and 5:00 pm.

Staff Recommendation:

Staff recommends Council authorize the closure of NE Eads St during school hours.

Proposed Motion:

I move the City Council to authorize the closure of NE Eads Street between NE 3rd Street and NE 4th Street on school days between 7:00 am and 5:00 pm, subject to approval of a traffic control plan by the City Engineer.

Key Facts and Information Summary:

The Principal of Newport High School, Jon Zagel and the Director of Public Facilities for the School District, Rich Belloni have requested to close NE Eads Street between the East and West campuses of the High School. The purpose of the closure is for the safety of the 800 students attending school. Daily hundreds of students cross between the two facilities during the passing periods. During class room time, students and staff continue to utilize the crossing.

Mr. Zagel is aware of many near misses due to vehicles not yielding to students in the crosswalk. He recently learned that in the past there have been two students struck in the cross walk by vehicles. One of the incidents occurred during a heavy rain. One student had pulled a hood over his head and followed another student across the street. He did not see the approaching car and the car did not yield to him. When struck, the student rolled onto the hood of the car. He was not seriously injured.

NE Eads Street at the High School is a marked School Zone, which is in effect on school days between 7:00 am and 5:00 pm. During passing periods vehicles often have to wait five to ten minutes before they are able to pass over the crosswalk.

In the last two weeks of school this year, the road was closed during school hours to evaluate the impact. Many comments were received, all but two positive. Mr. Zagel also received many positive comments and no complaints.

The School District will take on the responsibility of purchasing the appropriate barriers and will place them in the roadway in the morning and remove them in the afternoon. Final street closure details including a schedule when traffic control devices will be installed and removed each day, and a written traffic control plan will be submitted to the City Engineer for review and approval before the road is closed.

Other Alternatives Considered:

Enforcement of the traffic laws regarding drivers yielding to pedestrians in a crosswalk is the main issue. Posting an officer at the location would not be practicable or cost effective.

City Council Goals:

Public Safety related.

Attachment List:

1. Letter from Jon Zagel
2. Map of area

Fiscal Notes:

Interim Public Works Director Tim Gross recommends that permanent signs be posted on either end of the closure indicating the days and times of the street closure. The cost for the signs would be less than \$500.00. The School District will be purchasing or renting the barricades for the closure and handle the deployment and retrieval of the barricades daily. There is no other cost to the City.



Newport High School Newport Prep Academy

322 NE Eads, Newport, OR 97365
Phone: 541-265-9281 Fax: 541-574-2228

To: Mark Miranda
Chief of Police, Newport, Oregon
Re: Closure of Eads St. during school hours
Date: August 1, 2011

Chief Miranda,
Newport High School/Newport Prep Academy is formally asking the City of Newport to close Eads Street between NE 3rd and NE 4th. (See map) The closure would take place on school days between the hours of 7am and 5pm. The purpose of the closure is student safety as 800 students cross Eads Street traveling from one campus to another several times a day.

Last June during the last two weeks of school, Eads Street was closed between the two campuses for a trial period. The response was overwhelmingly positive. Newport High School received zero complaints as students and parents voiced their approval. The closure changed the culture of passing times at Newport High. In fact, Savory Café fed 800 students in the middle of Eads Street, partly in celebration of the trial closing. It was a huge success!!

The bottom line, the closing of Eads Street greatly increases the safety of our students at Newport High/Newport Prep Academy without serious consequences for the surrounding neighborhood. It is just a matter of time before a student is seriously hurt crossing the street.

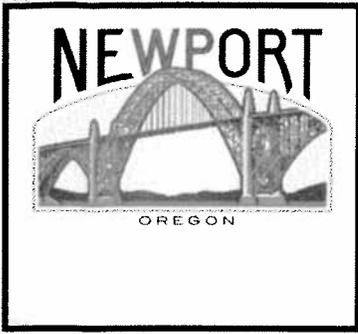
Thanks for your consideration.

Sincerely,

Jon Zage
Principal
Newport High School
Newport Prep Academy

Newport High School – Eads Street





Agenda Item #
Meeting Date

August 15, 2011

CITY COUNCIL AGENDA ITEM SUMMARY
City Of Newport, Oregon

Issue/Agenda Title Notice of Intent to Award the 2011 Street Overlays Project

Prepared By: Greg Schaecher Dept Head Approval: Tim Gross City Mgr Approval: [Signature]

Issue Before the Council:

Notice of Intent to Award the City of Newport 2011 Street Overlay Project.

Staff Recommendation:

It is recommended to issue the Notice of Intent to Award the 2011 Street Overlay Project to Road & Driveway Co. of Newport, Oregon in the amount of \$105,088.49.

Proposed Motion:

I move that the City of Newport Public Works Department issue a Notice of Intent to Award the 2011 Street Overlay Project to **Road & Driveway Co.** of Newport, Oregon in the amount of **\$105,088.49**, and contingent upon no protest, authorize award and direct the City Manager to execute the contract on behalf of the City of Newport.

Key Facts and Information Summary:

The Public Works Department last performed substantial street overlay project in the summer of 2008. Continued maintenance of city streets is badly needed. The list of street overlays shown on the next page is based upon a list of priorities the Streets Division has assembled due to street surface conditions and the budget available.

Bids were opened Tuesday, August 9, 2011, at 2:00 p.m. for the 2011 Street Overlay Project. The results are shown below.

<u>Contractor</u>	<u>Bid</u>
Road & Driveway Co. Newport, OR	\$105,088.49
Knife River (Morse Brothers) Tangent, OR	144,937.30
<i>Engineer's Estimate</i>	<i>\$142,600.00</i>

The city streets proposed to be overlaid this summer are as follows:

<u>Street</u>	<u>From</u>	<u>To</u>
NE Lakewood Drive	NE Harney Drive	NE Lisi Place
NW Nye Street	NW 6th Street	NW 8th Street

SW Bay View Lane
SW Hurbert Street

SW Bay Street
SW 2nd Street

South 360 feet
SW 7th Street

Also included in the Project is cold plane asphalt pavement grinding of the gutter areas on NW Nye Street and a 3600 square foot area of SW Hurbert Street. The pavement grinding is necessary to remove high spots in the streets prior to the asphalt overlay to insure proper slope for drainage and comfortable riding surfaces for the public.

Other Alternatives Considered:

None. The city needs to continue to provide maintenance of city streets.

City Council Goals:

Streets and Transportation:

B. Prioritize projects and provide funding where possible.

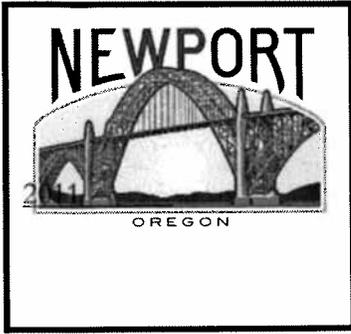
Attachment List:

Overall site plan of the 2011 City Street Overlay Project.

Fiscal Notes:

The programmed budget for street overlays within the approved 2012 Capital Improvement Plan (CIP) is \$146,493. The revenues for the project come from two sources: \$108,316 from the Newport Gas Tax and \$38,177 from the 2010 SAFETEA-LU (ODOT Fund Exchange) funds.

There is an additional \$55,500 remaining from the 2009 SAFETY-LU funds available for more overlays this fiscal year. In addition, the Newport Gas Tax is estimated to generate approximately \$20,000 more in revenue than was appropriated within the approved 2012 Budget. The past several years have seen cuts in Street Maintenance operations budgets, and monies normally used for street maintenance and overlays were appropriated for other street uses like the Bay Boulevard project. Consequently normal street maintenance and overlays of city streets has fallen behind what is considered acceptable by Public Works and residents. The Streets Division would like to continue to utilize whatever ISTEA funding and Newport Gas Tax revenues to continue street maintenance reconstruct curb ramps at the various intersections of the streets overlaid as required by current ADA laws.



Agenda Item # X-D
Meeting Date August 1, 2011

CITY COUNCIL AGENDA ITEM SUMMARY
City Of Newport, Oregon

Issue/Agenda Title Consideration of Collective Bargaining Agreements between the City and Newport Police Association and Newport Employees Association (Public Works), and to authorize comparable compensation increases to Non-Represented Employees

Prepared By: David Marshall Dept Head Approval: _____ City Mgr Approval: _____

Issue Before the Council: Consideration of authorizing approval of Collective Bargaining Agreements between the City and two of the three collective bargaining units, NEA (Public Works) and NPA (Police), and authorize similar compensation increases to non-represented employees.

Staff Recommendation: Staff recommends the Council approve motions authorizing the City to enter into collective bargaining agreements with NEA and NPA, and authorize comparable compensation increases for non-represented employees.

Proposed Motions:

1. "I move to approve the Collective Bargaining Agreement with the Newport Police Association for Fiscal Year 2012."
2. "I move to approve the Collective Bargaining Agreement with the Newport Employees Association for Fiscal Year 2012."
3. "I move to approve comparable compensation increases to the City's non-represented employees as provided in the NEA and NPA collective bargaining agreements."

Key Facts and Information Summary: Negotiations have been completed with the NEA and the NPA. Both bargaining units have ratified the agreements. This action by Council approves those agreements and honors the unwritten commitment expressed by Council that non-represented employees be treated similarly.

The agreements authorize Step Increases retroactive to July 1, 2011. For NEA (Public Works) step increases are 3.5%. For NPA (Police), step increases range from 3.6% to 4.5%. In both agreements, the City continues to pay 90% of Health Insurance Costs. The agreements do not include a Cost of Living Allowances. One-time payments of \$600, payable in January 2012, are included for members of the NPA members who are at the top of their range. The term of both agreements is one year. Non-represented employees would be treated similarly with a step increase (3.5%) and one-time payment of \$600 for employees at the top of their range.

Negotiations with the IAFF have not been completed and progress, though slow, continues, with the next session scheduled for August 24th. The City's offer is "on the table." The City is honoring the current agreement and all IAFF employees have received "Step" increases (3.5%) effective July 1, 2011.

Other Alternatives Considered: None

City Council Goals:

Attachment List: None

Fiscal Notes: Total costs are estimated to be approximately \$197,000



Agenda Item #
Meeting Date

X-6
August 15, 2011

CITY COUNCIL AGENDA ITEM SUMMARY
City of Newport, Oregon

Issue/Agenda Title Request for Council approval of DLCD grant applications to conduct a citywide economic opportunity analysis

Prepared By: Derrick Tokos Dept Head Approval: DT City Mgr Approval: [Signature]

ISSUE BEFORE THE COUNCIL: Consideration of whether or not the Community Development Department should proceed with afore mentioned DLCD grant requests.

STAFF RECOMMENDATION: Staff recommends the Council authorize staff to proceed with the applications.

PROPOSED MOTION:

TO APPROVE: I move that the Council direct staff to proceed with grant applications to DLCD for the purpose of conducting a citywide economic opportunity analysis.

TO DENY: I move that the Council direct staff to forgo further work on these grant requests at this time.

KEY FACTS AND INFORMATION SUMMARY: The State Department of Land Conservation and Development administers technical assistance grants for local governments to undertake various land use planning initiatives. They have two programs, one that is limited to coastal communities and the other that is competitive statewide. Applications for coastal technical assistance grants are due August 15, 2011 and as of this hearing staff has submitted that request as a placeholder. Statewide technical assistance grants are due September 1, 2011.

Statewide Planning Goal 9 sets out local government responsibilities with respect to economic development planning. It calls for communities to (a) analyze their economic patterns and identify opportunities, strengths and deficiencies as they relate to state and national trends; (b) prepare policies concerning economic opportunities within the community; (c) provide for an adequate supply of sites suitable for commercial and industrial development; and (d) limit uses near commercial and industrial zoned properties to those that are compatible with proposed uses.

The last time the city evaluated economic trends was in 2005 as part of the development of the South Beach Neighborhood Plan. That document utilized 2003 data, and needs to be updated. These grants provide an opportunity for the City to bring in specialists, both technical and facilitative, to assist in developing a coordinated set of community aspirations and in identifying the roles the City can play in helping achieve those aspirations. This would be accomplished in a coordinated manner with our partners including the Newport Chamber of Commerce and stakeholders involved with the Yaquina Bay Ocean Observing Initiative.

Total project costs should not exceed \$30,000. This would primarily be for consulting services. There will be additional in-kind costs for staff time and materials. Grant funding for this biennium has been reduced by 40%, making it highly competitive. With that in mind, staff is packaging this request as a 50/50 match and is submitting the same request with the coastal and statewide programs with the suggestion that funds from either program or both could make up the states share.

OTHER ALTERNATIVES CONSIDERED: None.

CITY COUNCIL GOALS: The projects to be funded with these grants are in keeping the Council's goal of developing an economic development process to investigate business impediments and incentives and initiating an economic development and planning process via a task force, committee, or working group.

ATTACHMENT LIST:

DLCD Technical Assistance Grant Announcements

FISCAL NOTES: The Community Development Department has sufficient budgeted funds to cover the City's match.

ANNOUNCING: 2011-12

PLANNING / TECHNICAL

ASSISTANCE GRANTS

To Oregon Coastal Cities and Counties



The Department of Land Conservation and Development (DLCD) Coastal Management Program is pleased to announce that Oregon's coastal cities and counties are eligible for planning and technical assistance grants supported by funds awarded to the department by the federal NOAA Office of Ocean and Coastal Resource Management (CFDA 11.419). Coastal cities and counties may receive these funds in addition to any other grant or award from the DLCD.

1. Coastal Planning Grants

Total amount available: \$340,000

CONTACT: Dave Perry (South Coast) and Matt Spangler (North Coast), Field Services Representatives

Coastal Planning Grants help coastal cities and counties to maintain core planning functions as part of Oregon's statewide planning program. These planning functions include working with land-owners, reviewing development proposals, preparing and adopting changes to local comprehensive plans and amendments to development ordinances, undertaking studies, and other planning work.

Funds are allocated by a formula developed with local governments in 2001. All jurisdictions are eligible for a minimum grant of \$3,000. Jurisdictions need only complete the standard Grant Agreement and submit a Letter of Resolution. No other application is necessary. 1:1 local match is required. The grant period begins July 1, 2011 for one year only.

NOTE: In the Grant Agreement, jurisdictions will be required to describe the proposed products or expected results of work performed using these grant funds. Additionally, as part of semi-annual progress and final performance reports, jurisdictions will be required to provide the DLCD with copies of claims received and staff reports prepared.

2. Special Planning/Technical Assistance Grants

Total amount available: \$75,000

CONTACT: Dave Perry (South Coast)
Matt Spangler (North Coast)
Laren Woolley (Coastal Hazards)

Applications Due August 15, 2011

While funding is somewhat reduced from previous years, coastal cities and counties have the opportunity to apply for funds to conduct special planning projects or to meet technical assistance needs. Cities are especially encouraged to submit proposals for projects to plan for and support sustainable urban development. Cities and counties are encouraged to submit proposals to plan for regional or multi-jurisdiction urban growth, including completing resource inventories and hazard inventories within urban growth areas.

Awards in this category may be up to \$25,000 and will be based on scope of work, outcomes, timeliness, and likelihood of successful completion. **(Keep in mind that some larger dollar projects may not get funded, or only get partial funding.)** A 1:1 local match is required. Jurisdictions are encouraged to consult with their field services representatives before developing a proposal.

A grant application describing the proposed work and outcomes is required. The grant application form and guidelines may be downloaded from the OCMP website http://www.oregon.gov/LCD/OCMP/Grant_Intro.shtml#Grant_Applications_Forms_and_Handbooks or requested by telephone or email to diana.evans@state.or.us.

FOR INFORMATION OR ASSISTANCE, PLEASE CONTACT:

Grant Application forms:

[http://www.oregon.gov/LCD/OCMP/Grant_Intro.shtml#Grant Applications Forms and Handbooks](http://www.oregon.gov/LCD/OCMP/Grant_Intro.shtml#Grant_Applications_Forms_and_Handbooks)

Overall grant advice

- **Dave Perry, South Coast Field Representative - (541) 574-1584** dave.perry@state.or.us
- **Matt Spangler, North Coast Field Representative—(541) 574-1095** matt.spangler@state.or.us
- **Laren Woolley, Coastal Hazards Specialist – (541) 574-0811** laren.woolley@state.or.us
- **Diana Evans, Coastal Grants Coordinator - (503) 373-0050 x 263** diana.evans@state.or.us

Coastal Program Management

- **Bob Bailey, Coastal Program Manager - (503) 373-0050 x 281** bob.bailey@state.or.us

**Department of Land Conservation
And Development (DLCD)**



**Application for Periodic Review and
Technical Assistance Grants**

2011 – 2013

Contents

Program Description	1
Who Can Apply	2
Eligible Projects and Evaluation Criteria	3
Eligible Costs	4
Application Instructions And Information	5
Application	<i>attached</i>



PROGRAM DESCRIPTION

INTRODUCTION

The Department of Land Conservation and Development (DLCD) provides resources to help Oregon communities prepare and update local land use plans to respond to growth management and development.

DLCD's 2011-2013 budget is now approved by the legislature, and the department invites grant applications. About \$1.7 million is expected to be available for grants to local jurisdictions during the biennium, similar to the amount available in 2007-2011. The department must target these funds to focus on projects that result in the highest priority outcomes, as explained in the "Grants Allocation Plan" section of this packet.

This application packet is also available on the DLCD website at www.oregon.gov/LCD/grants.shtml.

NEW FOR 2011-2013 The general fund grant program this biennium will have only one round of applications and grant funds will be awarded to eligible applicants on a first come, first served basis. **The deadline for all applications is September 1, 2011.** Applicants are encouraged to work with department staff to submit complete applications as soon as possible.

The *2011-2013 General Fund Grant Allocation Plan* established priorities for general fund grants. Those priorities are reported in the Eligible Projects and Evaluation Criteria section of this document.

All application materials must be mailed to:
DLCD General Fund Grants Program
635 Capitol Street N.E., Suite 150
Salem, Oregon 97301-2540.

- OR -

dlcd.grants@state.or.us

Application materials may be submitted by e-mail or by mail with one hard copy and CD.

WHO CAN APPLY

General Fund Grant Applications for Periodic Review and Technical Assistance grants will be accepted from the following:

- Cities or Counties,
- Cities and Counties jointly with a single jurisdiction contact,
- Multiple Cities and Counties with a single jurisdiction contact,
- Regional Planning Agencies,
- Councils of Government (COG) on behalf of a jurisdiction(s),
- Recognized Tribal Governments.

GRANT CATEGORIES

Periodic Review grants may be awarded to complete existing tasks on current work programs.

Technical Assistance grants may be used to complete needed planning requirements that are not on periodic review work programs.

GRANT PROGRAM CONTACTS

DLCD staff are available to answer questions regarding application requirements, the status of an application, and grant awards.

Cities and Counties please contact the regional representative for your jurisdiction at: <http://www.oregon.gov/LCD/repstlist.shtml>

Tribal Governments please contact:
Jon Jinings at 541.325.6928 or Jon.Jinings@state.or.us

If you are unable to contact your regional representative, please contact:
Darren Nichols, Grant Program Manager at 503-373-0050 x255
Or Darren.Nichols@state.or.us

ELIGIBLE PROJECTS AND EVALUATION CRITERIA

PERIODIC REVIEW

Periodic Review grants will be awarded to complete mandatory tasks on existing periodic review work programs. The 2011-2013 grant allocation plan identifies the completion of current periodic review tasks as the highest priority for use of general fund grants. Requests for grants to complete mandatory tasks will be reviewed to ensure the proposed scope of work is consistent with the city's periodic review work program, the work can be accomplished in the allotted time, and the grant amount requested is sufficient to complete the work within the biennium.

TECHNICAL ASSISTANCE

Projects that are not part of a periodic review work program and non-mandatory tasks on a work program may be eligible for a Technical Assistance grant. The grant allocation plan lists the priorities for use of Technical Assistance grant funds as follows:

1. Economic development
2. Streamlining planning and zoning processes
3. Pre-2007 Periodic Review work programs
4. Update coordinated county-wide population projections
5. Infrastructure/public facility financing plans

Projects outside of these priorities are also encouraged to apply; project proposals will be evaluated and awarded based on the merits of the application. The criteria for Technical Assistance grant applications address the priorities above and other factors to ensure the effective use of state resources.

Projects will be evaluated based in part on how well the application meets the following criteria:

1. **Project objectives** – Clearly define the problem, need, opportunity, issues, and products in a manner consistent with the statewide planning goals. Directly relate the project to **a clear statement of expected outcomes**. Project goals must be demonstrated as reasonably achievable.
2. Address **Project Priorities** – **Directly relate the project to increasing economic development opportunities** (High priority). Examples include: updated economic opportunities analyses, land needs analysis for employment lands, integrating economic development strategies into a comprehensive plan. Other examples transportation refinement plans or public facilities plan to support employment lands.

The project **benefits economic development efforts** (High priority). Examples include: residential land needs analyses in conjunction with Goal 9 Economic Development analyses and a downtown mainstreet plan. Other eligible projects could include a citywide public facilities element, intergovernmental agreements to carry out a public facilities plan, or identification of constrained employment lands.

The project updates plans or codes to **streamline local government land use approval process** (High priority). Technical Assistance grants may be used to update zoning codes to streamline permitting processes.

The project **updates the plan or code to comply with federal requirements** (Priority). Examples include: updates to address changes in the Columbia River Gorge scenic area plan and implementation of TMDLs (Total Maximum Daily Loads).

The project **updates coordinated county-wide population projections** (Priority.) Example and successful requests will be to update 20-year population projections for all cities within a county.

The project helps a local government **prepare an infrastructure financing plan** to prepare for and fund local infrastructure to support growth and development.

3. Define the **approach, budget and products**. Each task must be reasonable considering the costs and benefits of the project and each task must be reasonably likely to achieve project objectives.

4. The applicant's past performance on grant-funded projects (where applicable) must demonstrate adequate **local commitment and capacity** to successfully manage the project. If the applicant is a Council of Governments the application must also include a letter or resolution from the City Council supporting the application on behalf of a city.

ELIGIBLE COSTS

Grant funds may be expended only for "direct project-related costs" associated with an approved project. Eligible costs include salary of staff assigned to the project, consultant fees, postage, supplies, and printing. Equipment purchases and indirect costs, including general administrative overhead and software costs, are not eligible.

Costs incurred prior to signing a grant agreement are not eligible for reimbursement. Costs of preparing the grant application or statement of work, and the cost of selecting a consultant, are also not eligible for reimbursement.

APPLICATION INSTRUCTIONS & INFORMATION

1. Oregon cities and counties, regional agencies, councils of governments, and Tribes are eligible to apply.
2. All potential applicants are expected to contact their DLCD regional representative *before* preparing their grant applications. Please find a list of current regional representatives at:
<http://www.oregon.gov/LCD/repelist.shtml>.

Electronic versions of all materials are available in Microsoft Word format.

3. Complete and submit the attached grant application and a description of proposed grant products no later than September 1, 2011.

Submit application materials to:

DLCD General Fund Grants Program

635 Capitol Street NE Suite 150
Salem, Oregon 97301-2540.

- OR -

DLCD.Grants@state.or.us

** Applications may be submitted by e-mail or mail (hard copy and CD)*

4. Local matching funds are not required. In order to compete for grant funding, however, applicants are encouraged to include where possible a local cash or in-kind contribution that will clearly be used to aid in completing periodic review or technical assistance grant product(s).
5. Grant funds are provided on a reimbursement basis for documented expenses in accordance with the payment schedule specified in the grant agreement. DLCD will not reimburse for grant preparation work or any other periodic review or technical assistance project expenses incurred prior to the date the grant agreement becomes effective.
6. DLCD will confirm receipt of applications, review applications promptly, contact applicants if additional information is needed to complete review, and notify applicants of award decisions.
7. DLCD reserves the right to condition grant agreements to ensure proper grant administration, progress report(s) and successful completion of grant product(s).
8. DLCD will prepare and send two original complete grant agreements to the local government for signature. Both originals (not faxes) must be signed and returned to DLCD and signed by DLCD before the agreement

is in effect and grant costs can be incurred. One signed original will be returned to the local government.

9. Once the grant agreement is signed by the jurisdiction and DLCD, the grant agreement is a legal binding contract between the Grantee and the State of Oregon.

10. Progress reports, payment requests, final closeouts, grant products and related documentation must be submitted to DLCD in accordance with state and DLCD grant requirements and provisions of the signed grant agreement.

11. Unless an earlier date is specified in the grant agreement, **the deadline for expending grant funds is April 30, 2013**. The department will not reimburse grant projects for work performed after that date.

Department of Land Conservation and Development
Community Services Division
635 Capitol Street NE, Suite 150
Salem, Oregon 97301

Phone: 503-373-0050 x283
Fax: 503-378-5518
DLCD.Grants@state.or.us
Updated July 20, 2011