



**CITY COUNCIL/URBAN RENEWAL AGENCY ORGANIZATIONAL MEETINGS**  
**Monday, January 4, 2016 - 6:00 P.M.**  
**Council Chambers**

The organizational meetings of the Newport City Council and Urban Renewal Agency will be held on Monday, January 4, 2015, beginning at 6:00 P.M. The meetings will be held in the Council Chambers of the Newport City Hall, located at 169 S.W. Coast Highway, Newport, Oregon 97365. A copy of the agenda follows.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the meeting.

**CITY COUNCIL ORGANIZATIONAL MEETING**  
**Monday, January 4, 2016**  
**Council Chambers**

- I. Call to Order - Mayor Roumagoux**
- II. Roll Call**
- III. Election of Council President**
- IV. Appointment of Councilors**
  - A. Liaisons to Boards and Commission**
  - B. Voting Members on Internal Committees**
  - C. Voting Members on External Committees**
- V. Adjournment**





Agenda #:ORG  
Meeting Date: 1/4/2016

## **Agenda Item:** **City Council Organizational Meeting**

### **Election of Council President:**

Chapter 3, Section 9 of the City Charter provides that on: "The first meeting of each year the Council shall elect a President from its membership. The President presides in the absence of the Mayor of the Mayor and acts as Mayor when the Mayor is unable to perform duties."

Under the Council Rules for the City of Newport - Organizational Meetings, "the term of the Council President is for one year and the intent is for this position to rotate on an annual basis to different members of the Council."

The process for the election is outlined in the Council Rules as follows: "The Mayor will ask each member for a nomination of Council members to serve as Council President. The Mayor is allowed to nominate a member to serve in this capacity as well. Once nominations are closed, the City Recorder will distribute ballots and the Council members will write a name of a nominated Council member and sign their own name on the written ballot. The City Recorder will count the ballots and the member of the Council receiving the most votes will become the Council President for that year. The City Recorder will include the individual votes of each Councilor for Council President in the minutes of the organizational meeting."

### **Liaison of Council Members to Committees:**

A list of the current liaisons to various committees is attached. If anyone desires a change from this list please contact Mayor Roumagoux. Appointment of liaisons is by the Mayor subject to confirmation by the City Council. Please note that under the Council Rules when a liaison is attending a meeting of a city board, commission, task force, or committee the Council members will:

- a) Not attempt to lobby or influence the board, commission, committee, or task force on any item under its consideration, unless the city has taken an official position regarding that item.
- b) Not vote at the bodies meeting on any item.

### **Appointment of Councilors as Voting Members to Internal Committees:**

The Mayor will also appoint members of the Council to serve as voting members on internal committees. Please contact the Mayor if you would like to change committees. The City Council must confirm the Mayor's appointments.

### **Appointment of Voting Members on External Committees:**

Appointment of Council members for service on outside boards and committees representing the city shall be done by motion and vote of the Council. Any Councilors expressing an interest in serving as a city appointee will contact the Mayor. The Mayor will forward all names who have expressed an interest in serving as a voting member of that outside board or committee for full Council consideration. A list of the Council members serving on outside boards and committees is provided.

**Recommendation:**

I recommend that the City Council consider the following motions:

I move to confirm the Mayor's appointments of liaisons to committees and boards as outlined in the attached materials.

I move to confirm the Mayor's appointment of Council members to internal committees of the city as outline in the attached materials.

I move the appointment of City Council members to the following external committees as presented. (Please note that if there is more than one Council members interested in serving on an external committee as a voting member, then the City Council would, by motion, support and majority vote to specially appoint a Council member to that committee.

**Fiscal Effects:**

There are no direct fiscal impact to the City of Newport.

**Alternatives:**

None recommended.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "S. R. Nebel", is written over a faint, light blue circular official stamp.

Spencer R. Nebel  
City Manager

TO: City Council  
FROM: Mayor Roumagoux  
SUBJ: Council Member Appointments  
DATE: January 4, 2016

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Pursuant to the procedures adopted by the City Council for the organizational meeting, I hereby make the following appointments subject to confirmation by the City Council. Please note, I have tried to balance the preferences that were provided by you with the need to allow involvement of all Council members.

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**MAYORAL APPOINTMENTS OF COUNCIL LIAISONS  
TO CITY COMMITTEES AND TASK FORCES:**

**Retirement Trust**

Council Liaison: David Allen; (Mark Saelens - alternate)

**Airport Committee**

Council Liaison: Ralph Busby

**Library Board**

Council Liaison: Wendy Engler

**Parks and Recreation Advisory Committee**

Council Liaison: Mark Saelens; (Wendy Engler - alternate)

**Destination Newport Committee**

Council Liaison: Dean Sawyer; (Sandy Roumagoux - alternate)

**Senior Citizen Advisory Committee**

Council Liaison: Laura Swanson; (Sandy Roumagoux - alternate)

**Bicycle/Pedestrian Advisory Committee**

Council Liaison: Mark Saelens; (Sandy Roumagoux - alternate)

**Tourism Facility Grant Review Task Force**

Council Liaison: Dean Sawyer

**Public Arts Committee**

Council Liaison: Ralph Busby; (Wendy Engler - alternate)

**Wayfinding Committee**

Council Liaison: Mark Saelens; (Wendy Engler - alternate)

**City Employee Committee**

Council Liaison: Alternates Every Month Based on Council Availability

**City Emergency Preparedness Committee**

Council Liaison: Laura Swanson; (Dean Sawyer - alternate)

**Bayfront Parking Committee**

Council Liaison: Sandy Roumagoux

**Nye Beach Parking Committee**

Council Liaison: Wendy Engler

**City Center Parking Committee**

Council Liaison: Laura Swanson

**MAYORAL APPOINTMENTS OF COUNCIL MEMBERS  
AS LIAISONS TO EXTERNAL GROUPS:**

**Visual Arts Center Steering Committee**

Council Liaison: Mark Saelens

**Lincoln County School District**

Council Liaison: Dean Sawyer

**Port of Newport**

Council Liaison: Ralph Busby; (David Allen - Alternate)

**Oregon Coast Community College**

Council Liaison: Sandy Roumagoux

**ODOT quarterly meetings**

Council Liaison: Sandy Roumagoux

**FINE (Fishermen Involved in Natural Energy)**

Council Liaison: David Allen (Sandy Roumagoux - alternate)

**Mombetsu Sister City Ad Hoc Committee**

Council Liaison: Laura Swanson

**Nye Beach Merchants Association**

Council Liaison: Wendy Engler

**Bayfront Association**

Council Liaison: Sandy Roumagoux

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**MAYORAL APPOINTMENTS OF COUNCIL MEMBERS  
AS VOTING MEMBERS TO INTERNAL COMMITTEES OR GROUPS:**

**Audit Committee**

Members: David Allen; Laura Swanson; (Mark Saelens - Alternate) - Terms expire on December 31, 2017

**City Manager's Evaluation Quality Review Team**

Members: Mayor; Council President; (Mark Saelens - Alternate) - Term expires December 31, 2016

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Furthermore, the following Councilors have expressed an interest in serving as voting members of the following outside boards and committees. The appointment of these members are by nomination and vote of the City Council.

**COUNCIL APPOINTMENTS OF  
VOTING MEMBERS TO OUTSIDE GROUPS:**

**Cascades West Council of Governments**

Dean Sawyer; (Ralph Busby - alternate) - Term expires December 31, 2016

**Cascades West Area Commission on Transportation**

Dean Sawyer; (Ralph Busby - Alternate) - Term expires December 31, 2017

**Lincoln County Solid Waste Advisory Committee**

Wendy Engler- Term expires December 31, 2016

**Oregon Coastal Zone Management Association**

David Allen; (Sandy Roumagoux - alternate) - Term expires December 31, 2016

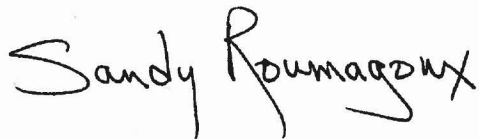
**Local Public Safety Coordinating Council for Lincoln County**

Laura Swanson; (Dean Sawyer - alternate) - Term expires December 31, 2016

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I appreciate everyone providing me with input as to your interest in serving in these various capacities.

Respectfully submitted,

A handwritten signature in black ink that reads "Sandy Roumagoux". The signature is written in a cursive, flowing style.

Sandra N. Roumagoux  
Mayor