



**AGENDA & Notice of Work Session
& Regular Meeting of the Newport City Council**

The City Council of the City of Newport will hold an executive session followed by a work session on Monday, August 1, 2011, at 12:00 A.M. Regular Council meeting at 6:00 P.M. The work session will be held in Conference Room A at City Hall, and the regular meeting will be held in the Council Chamber, City Hall, located at 169 S.W. Coast Highway, Newport, Oregon 97365. A copy of the agenda follows.

The meeting locations are accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder 541.574.0613.

The City Council and URA reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the work session and/or meeting. Action items that do not require a public hearing may be moved up earlier in the meeting.

WORK SESSION AGENDA

Monday, August 1, 2011 -- 12:00 P.M.

Conference Room A

- I. City Manager Updates
 - II. Human Resources Facilitator RFP
 - III. Task Force Recruitment
 - IV. Bayfront Parking
-

REGULAR MEETING AGENDA

Monday, August 1, 2011 -- 6:00 P.M.

Council Chamber

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the City Council Chamber. Anyone commenting on a subject not on the agenda will be called upon during the Public Comment section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

- I. **United States Coast Guard Color Guard Presentation/Pledge of Allegiance**

II. Call to Order and Roll Call

III. Additions/Deletions and Approval of Agenda

IV. Public Comments

This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the Agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

V. Proclamations & Recognitions

A. Coast Guard Day

B. New Fire Chief Badge Presentation

VI. Consent Calendar

The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

A. Approval of minutes from City Council work session and regular meeting of July 18, 2011
(Hawker)

VII. Officer's Reports

A. Mayor's Report

1. Appointment of Recreation Facilities Management Review Task Force
2. Appointment of Tourism Facilities Grant Review Task Force

B. City Manager's Report

1. Department Updates
2. Suggestion/Concern/Complaint Form

VIII. Discussion Items and Presentations

Items that do not require immediate Council action, such as presentations, discussion of potential future action items.

A. Americorps* VISTA Volunteers Presentation

7:00 P.M.

IX. Public Hearings

X. Action Items

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. (Action items are expected to result in motions, resolutions, orders, or ordinances.)

A. Resolution creating a Non-Profit Funding Task Force

(Hawker)

B. Resolution 3555, Adopting Supplemental Budget and Making Appropriations
(Marshall)

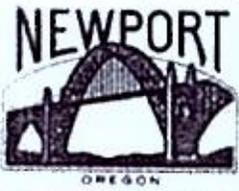
C. Geotechnical Engineer of Records and Streets/Storm Sewer Engineer of Record
(Gross)

XI. Council Reports and Comments

XII. Public Comment

(Additional time for public comment – 5 minutes per speaker)

XIII. Adjournment



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Application for Commission/Committee Appointment

Please complete the form below and click the "Submit" button at the bottom of the page.

| | |
|---|--|
| Date | July 18, 2011 |
| List the Commission/ Committee of interest: | Tourism Facilities (the new one) |
| Name: | Caroline Bauman |
| Address: | |
| Work Telephone Number: | |
| Home Telephone Number: | |
| Email Address: | ecdev@orcoast.com |
| Occupation: | executive director |
| Employer: | Lincoln County Economic Development Alliance |
| (1) Why do you think you are qualified to be a Committee member?: | I am familiar with the county-wide tourism facilities. My Board of Directors is a review committee for the Lincoln Co Community and Economic Development Grants which are similar (capital projects). |
| (2) State your educational background: | BA from Macalester College, St Paul MN. I have been a grant writer and a grant maker in various capacities over the years. Extensive training in economic development related to |
| (3) Have you ever served on a community committee? If so, what kind? | Leadership Lincoln, Ford Institute Leadership Program, Community Team for Cascade Head Marine Reserve, Otter Rock Marine Reserve implementation committee, Lincoln County Telecommunications committee |
| (4) Do you agree with consensus decision making? | I agree with it and believe it is the best decision making tool that should be strived for. However, when consensus is not able to be reached, voting under Roberts Rules is the next best thing |
| (5) Are you willing to attend regularly scheduled meetings for your term of office? | Yes. |
| (6) Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? | Yes. |
| (7) Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? | I know of no conflicts of interest. I serve on two Boards of Directors for groups which would not be eligible under Tourism Facilities. |
| (8) List all other pertinent information/background for this position. | I feel that my present job has given me a well rounded background to evaluate possible grantees under this fund. I have a track record of impartiality that is necessary to my position that might be helpful. |



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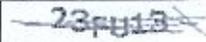
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Application for Commission/Committee Appointment

Please complete the form below and click the "Submit" button at the bottom of the page.

| | |
|---|---|
| Date | 26 JULY 2011 |
| List the Commission/ Committee of interest: | REC CENTER REVIEW |
| Name: | PHIL JACKSON |
| Address: | |
| Work Telephone Number: | |
| Home Telephone Number: | |
| Email Address: | PHIL.L.JACKSON@USCG.MIL |
| Occupation: | U. S. COAST GUARD |
| Employer: | |
| (1) Why do you think you are qualified to be a Committee member?: | MANAGEMENT AND LEADERSHIP 24 YEARS EXP. |
| (2) State your educational background: | HIGH SCHOOL EMPLOYED IN VARIOUS UNIVERSITY POSITIONS RELATE TO BUSINESS ADMINISTRATION |
| (3) Have you ever served on a community committee? If so, what kind? | NO |
| (4) Do you agree with consensus decision making? | yes |
| (5) Are you willing to attend regularly scheduled meetings for your term of office? | yes |
| (6) Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? | yes |
| (7) Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? | NO |
| (8) List all other pertinent information/background for this position. | N/A |
| Thank you in advance for your community spirit in offering to serve! | |
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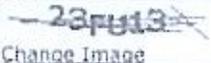
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Committee/Commission Application

Application for Commission/Committee Appointment

Please complete the form below and click the "Submit" button at the bottom of the page.

| | |
|---|--|
| Date | 7/26/2011 |
| List the Commission/ Committee of interest: | |
| Name: | Julie Hanrahan |
| Address: | Newport |
| Work Telephone Number: | |
| Home Telephone Number: | |
| Email Address: | hanrahanj@wcb.com |
| Occupation: | Manager |
| Employer: | West Coast Bank |
| (1) Why do you think you are qualified to be a Committee member?: | Longtime resident since 1987 Family owned business |
| (2) State your educational background: | UT Hood Com College Oregon State University |
| (3) Have you ever served on a community committee? If so, what kind? | yes City of Newport Retiree board, City Sister City exchange, Rotary Com Svc Director, Hosp Foundation Trustee |
| (4) Do you agree with consensus decision making? | yes |
| (5) Are you willing to attend regularly scheduled meetings for your term of office? | yes |
| (6) Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? | yes |
| (7) Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? | no |
| (8) List all other pertinent information/background for this position. | |
| Thank you in advance for your community spirit in offering to serve! | |
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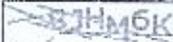
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Application for Commission/Committee Appointment

Please complete the form below and click the "Submit" button at the bottom of the page.

| | |
|---|---|
| Date | 7-19-2011 |
| List the Commission/ Committee of Interest: | rec center review |
| Name: | Jeff Schrantz |
| Address: | |
| Work Telephone Number: | |
| Home Telephone Number: | |
| Email Address: | jeff@jeffschrantz.com |
| Occupation: | insurance |
| Employer: | state farm |
| (1) Why do you think you are qualified to be a Committee member?: | interested & independent <i>write perso</i> |
| (2) State your educational background: | B.S. communications |
| (3) Have you ever served on a community committee? If so, what kind? | YMCA |
| (4) Do you agree with consensus decision making? | YES |
| (5) Are you willing to attend regularly scheduled meetings for your term of office? | YES |
| (6) Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? | YES |
| (7) Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? | No |
| (8) List all other pertinent information/background for this position. | |
| Thank you in advance for your community spirit in offering to serve! | |
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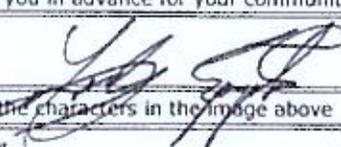
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Please complete the form below and click the "Submit" button at the bottom of the page.

| | |
|---|--|
| Date | 19 July 2011 |
| List the Commission/ Committee of interest: | PARKS + REC TASKFORCE |
| Name: | FRED SPRINGS TEEN |
| Address: | |
| Work Telephone Number: | |
| Home Telephone Number: | |
| Email Address: | FREDSANSPRI@CHARTER.ME.T |
| Occupation: | Education/Military |
| Employer: | VINCENNES UNIV. |
| (1) Why do you think you are qualified to be a Committee member?: | MANY YEARS OF YMCA INVOLVEMENT AT VARIOUS LEVELS |
| (2) State your educational background: | MANY YEARS BANKING ASSET MGT. BUSINESS OWNER + NOW TRADING |
| (3) Have you ever served on a community committee? If so, what kind? | NEWPORT BUDGET |
| (4) Do you agree with consensus decision making? | YES |
| (5) Are you willing to attend regularly scheduled meetings for your term of office? | YES |
| (6) Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? | YES |
| (7) Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? | NO |
| (8) List all other pertinent information/background for this position. | MY INTEREST IN EFFICIENT GOVT. |
| Thank you in advance for your community spirit in offering to serve! | |
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Nicole Clark

From: CommitteeApp@newportoregon.gov
Sent: Wednesday, July 27, 2011 4:28 PM
Cc: simonsez64@charter.net
Subject: Committee Application

Application for City Council - Email Application

Date: 07/27/2011

Commission/Committee of Interest: Recreation Facilities Management Review Task Force

Name: Edward Simon

Address:5

Workphone:

Homephone:

Email: simonsez64@charter.net

Occupation: Retired

Employer:

Why do you think you are qualified to be a committee member? I am serving on the Parks and Recreation Advisory board at this time. I am serving as the chair.

Educational Background: College and career was in public safety. retired from the State of Oregon. Served in Public safety for 30 years.

Have you ever served on a community committee? If so what kind? Yes, listed above. Also helped get the CERT teams in place in Newport and the county.

Do you agree with consensus decision making? Yes.

Are you willing to attend regularly schedule meetings for your terms of office? Yes.

Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? Yes.

Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? No.

List all other pertinent information/background for this position: I have served on the PAADA Broad, EUDL Broad, CERT Broad. Past volunteer with the Newport PD.

Nicole Clark

From: CommitteeApp@newportoregon.gov
Sent: Friday, July 22, 2011 12:59 PM
Cc: vmettle@gmail.com
Subject: Committee Application

Application for City Council - Email Application

Date: July 22, 2011

Commission/Committee of Interest: Recreation Facilities Management Review Task Force

Name: Victor Mettle

Address:

Workphone:

Homephone:

Email: vmettle@gmail.com

Occupation: Planner/Code Administrator

Employer: City of Newport

Why do you think you are qualified to be a committee member? I have the educational background and experience to be a Committee member.

Educational Background: Bachelor's degree in Political Science.

Master's degree in public administration.

California life-long community college teaching credentials (subject areas: government (local and international), social science & public administration).

Have you ever served on a community committee? If so what kind? I have served as a member of the Head Start Policy Council for the Community Services Consortium in Lincoln County.

Do you agree with consensus decision making? Yes.

Are you willing to attend regularly schedule meetings for your terms of office? Yes.

Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? Yes.

Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? No.

List all other pertinent information/background for this position:

Nicole Clark

From: CommitteeApp@newportoregon.gov
Sent: Wednesday, July 20, 2011 12:51 PM
Cc: Thomas.Hurst@noaa.gov
Subject: Committee Application

Application for City Council - Email Application

Date: 7-20-11

Commission/Committee of Interest: Recreation Facilities Management Review Task Force

Name: Thomas Hurst

Address: .

Workphone: !

Homephone:

Email: thomas.hurst@noaa.gov

Occupation: Research Fisheries Biologist

Employer: US Dept Commerce - NOAA

Why do you think you are qualified to be a committee member? I am an interested community member, my family uses both Rec facilities. I have extensive experience working with the PAC and VAC which are run under similar arrangements to that proposed for Recreation Facilities. As president of a local non-profit, I have experience evaluating budget proposals and understand the need to provide the most service at the lowest cost.

Educational Background: BS - University of Massachusetts MS - Stony Brook University (NY) PhD - Stony Brook University (NY)

Have you ever served on a community committee? If so what kind? I am a member of the Lincoln County Cultural Coalition

Do you agree with consensus decision making? Yes

Are you willing to attend regularly schedule meetings for your terms of office? Yes

Would you make decisions based on the facts and standards even though you may not agree with the ultimte decision? Yes

Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? No

List all other pertinent information/background for this position:

Nicole Clark

From: CommitteeApp@newportoregon.gov
Sent: Wednesday, July 20, 2011 12:51 PM
Cc: thomas.hurst@noaa.gov
Subject: Committee Application

Application for City Council - Email Application

Date: 7-20-11

Commission/Committee of Interest: Recreation Facilities Management Review Task Force

Name: Thomas Hurst

Address: ^+

Workphone: ^^^

Homephone:

Email: thomas.hurst@noaa.gov

Occupation: Research Fisheries Biologist

Employer: US Dept Commerce - NOAA

Why do you think you are qualified to be a committee member? I am an interested community member, my family uses both Rec facilities. I have extensive experience working with the PAC and VAC which are run under similar arrangements to that proposed for Recreation Facilities. As president of a local non-profit, I have experience evaluating budget proposals and understand the need to provide the most service at the lowest cost.

Educational Background: BS - University of Massachusetts MS - Stony Brook University (NY) PhD - Stony Brook University (NY)

Have you ever served on a community committee? If so what kind? I am a member of the Lincoln County Cultural Coalition

Do you agree with consensus decision making? Yes

Are you willing to attend regularly schedule meetings for your terms of office? Yes

Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? Yes

Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? No

List all other pertinent information/background for this position:

Nicole Clark

From: CommitteeApp@newportoregon.gov
Sent: Wednesday, July 20, 2011 2:53 PM
Cc: Newport Chamber
Subject: Committee Application

Application for City Council - Email Application

Date: 07/20/2011

Commission/Committee of Interest: Recreation Facilities Management Review Task Force
Name: Lorna Davis

Address: Newport, Oregon

Workphone: 503-241-1111

Homephone:

Email: lorna@newportchamber.org

Occupation: Executive Director/Chamber of Commerce

Employer: Newport Chamber of Commerce

Why do you think you are qualified to be a committee member? I have an interest in community liveability and have served on other City Committees before.

Educational Background: High School Graduate, occupational training.

Have you ever served on a community committee? If so what kind? Yes. Destination Newport, Housing Needs Task Force, Parking Task Force (tillamook)

Do you agree with consensus decision making? Yes.

Are you willing to attend regularly schedule meetings for your terms of office? Yes.

Would you make decisions based on the facts and standards even though you may not agree with the ultimte decision? Yes.

Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? No.

List all other pertinent information/background for this position: I am familier with our community, it's services, resources, and needs and have an interest in all of the above.



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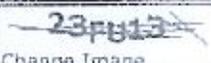
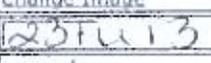
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Application for Commission/Committee Appointment

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| | |
|---|---|
| Date | 7/27/2011 |
| List the Commission/ Committee of Interest: | KCC Center |
| Name: | Chsic Bissell |
| Address: | |
| Work Telephone Number: | |
| Home Telephone Number: | |
| Email Address: | jsicb618@yahoo.com |
| Occupation: | Swig Store manager |
| Employer: | Safeway |
| (1) Why do you think you are qualified to be a Committee member?: | Strong knowledge of all aspects of business mgmt. |
| (2) State your educational background: | 2yr - Diploma 1yr Cal Poly SLO |
| (3) Have you ever served on a community committee? If so, what kind? | no |
| (4) Do you agree with consensus decision making? | yes |
| (5) Are you willing to attend regularly scheduled meetings for your term of office? | yes |
| (6) Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? | yes |
| (7) Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? | no |
| (8) List all other pertinent information/background for this position. | n/a |
| Thank you in advance for your community spirit in offering to serve! | |
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|---|---|
| Date | 7/27/11 |
| List the Commission/ Committee of interest: | Rec. Ctr. Review |
| Name: | Pat Gandy |
| Address: | |
| Work Telephone Number: | |
| Home Telephone Number: | |
| Email Address: | J.P.Gandy@portnewport.com |
| Occupation: | School Admin (Ret.) |
| Employer: | Retired |
| (1) Why do you think you are qualified to be a Committee member?: | Asst. Dir. LCSD Prior experience |
| (2) State your educational background: | Stanford School Admin. UCSD |
| (3) Have you ever served on a community committee? If so, what kind? | NO |
| (4) Do you agree with consensus decision making? | YUP |
| (5) Are you willing to attend regularly scheduled meetings for your term of office? | YES (note - may make trip to mid - Sept.) |
| (6) Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision? | YUP |
| (7) Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships? | Nope |
| (8) List all other pertinent information/background for this position. | |
| Thank you in advance for your community spirit in offering to serve! | |
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A PROCLAMATION
HONORING THE UNITED STATES COAST GUARD
AND PROCLAIMING AUGUST 4, 2011
AS COAST GUARD DAY
IN THE CITY OF NEWPORT, OREGON

WHEREAS, On August 4, 1790, the Revenue Cutter Service, the forebear of today's United States Coast Guard, was established by the Treasury Department; and

WHEREAS, On August 4, 1790, Congress, guided by Secretary of the Treasury, Alexander Hamilton, authorized the building of a fleet of ten cutters, whose responsibility would be enforcement of the first tariff laws enacted by Congress under the Constitution; and

WHEREAS, the Coast Guard has been continuously at sea since its inception, although the name, Coast Guard, did not come about until 1915 when the Revenue Cutter Service was merged with the Lifesaving Service; and

WHEREAS, the Lighthouse Service joined the Coast Guard in 1939, followed in 1946 by the Bureau of Navigation and Steamboat Inspection; and

WHEREAS, in 1967, after 177 years in the Treasury Department, the Coast Guard was transferred to the newly-formed Department of Transportation; and

WHEREAS, the United States Coast Guard plays a vital role in the City of Newport and the State of Oregon; and

WHEREAS, the City of Newport has been recognized as a Coast Guard City and maintains an excellent relationship with Station Yaquina Bay; and

WHEREAS, August 4 is the day that all Coast Guard members celebrate and honor their history and duties;

NOW, THEREFORE, I, MARK MCCONNELL, Mayor of the City of Newport, Oregon, do hereby proclaim August 4, 2011, as Coast Guard Day in the City of Newport, Oregon, and encourage all citizens to celebrate and thank the U.S. Coast Guard, and its individual members, for protecting our citizens and shores for many years.

Dated this first day of August, 2011.



Mark McConnell, Mayor

July 18, 2011
Noon
Newport, Oregon

CITY COUNCIL WORK SESSION

Councilors present: Beemer, McConnell, Brusselback, Allen, Bertuleit, and Sawyer. Roumagoux was excused.

Staff Present: Voetberg, Hawker, Marshall, Tokos, and Protiva.

Council discussed the following items:

1. Voetberg reported that Phil Paige has been appointed Fire Chief and will begin his duties on August 1.
2. Voetberg thanked Marshall and Frank Forbes (the city's negotiator) as the Police Department and the Newport Employee Associations have settled contract negotiations. He noted that both contracts will need to be ratified by the membership of each bargaining unit. He added that negotiations with the Fire Department are continuing. He stated that he anticipates an executive session will be required, and Council agreed to hold an executive session at 11:00 A.M., on August 15. A discussion ensued regarding a recommendation for non-represented employees. It was agreed that budget ramifications would be available at the meeting of August 15.
3. McConnell asked for a count on attendance at the upcoming League of Oregon Cities Conference. He noted that he has several rooms available in his Sun River home as well as a nearby house. Brusselback stated that he would be staying at McConnell's home.
4. Allen and/or Tokos will report on the Friday workshop on economic development at this evening's meeting.
5. Brusselback will report on a recent meeting of the Bayfront Parking Association this evening.
6. It was noted that an open house on the TSP will be held July 27, at 5:00 P.M.
7. It was agreed to add the consideration of a recommendation from the DNC for a tourism marketing grant, for the 75th Anniversary Celebration of the Yaquina Bay Bridge, to this evening's agenda.
8. It was agreed to add the approval of a revised Resolution No. 3548 to the evening's agenda.
9. A discussion ensued regarding public contracting rules. Bertuleit stated that he would like to include a local preference, and McConnell wished to include the sustainability section of the existing rules.
10. A discussion ensued regarding economic development. McConnell reported that the Chamber of Commerce is prepared to coordinate a committee and is looking for input from the city. He noted that there are several areas of focus including: retail;

the marine science initiative; and other job creating industries outside the marine science initiatives. It was suggested that an economic development workshop be held in the fall and include representatives from Lincoln County, Chamber of Commerce, and YBOOI. A discussion ensued regarding a liaison to the economic development group, and McConnell stated that he would consistently attend, and suggested a rotation of Councilors as liaisons.

11. A discussion ensued regarding the draft resolution creating a recreation facilities management task force. It was recommended that the resolution include a value statement, and the task be to evaluate continuation of the level of service at a reduced cost. It was agreed that the task force consist of seven members with two at-large members who are users of the facility, but do not need to be residents. Council agreed that the task needs to be completed by November 15, 2011. It was asked that the resolution be amended and added to this evening's agenda.
12. A discussion ensued regarding the monies (\$10,000) that have been earmarked for granting to nonprofit organizations, and how to proceed. McConnell presented a draft application form and materials based on Lincoln County's model.
13. A discussion ensued regarding the resolution creating a Tourism Facility Review Task Force. It was agreed to solicit applications and appoint the Task Force at the August 1 meeting. It was suggested that Caroline Bauman be encouraged to apply, and that someone from the Oregon Community Foundation be considered.
14. Council asked that a discussion regarding SeaPort Airlines be added to the evening agenda.

Having no further business, the meeting adjourned 1:15 P.M.

July 18, 2011
6:00 P.M.
Newport, Oregon

The City Council of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Brusselback, Allen, Beemer, Sawyer, Bertuleit, and McConnell were present. Roumagoux was excused.

Staff present was City Manager Voetberg, City Recorder Hawker, Community Development Director Tokos, Senior Projects Manager Gross, Finance Director Marshall, Airport Director Cossey, Parks and Recreation Director Protiva, and Police Chief Miranda.

PLEDGE OF ALLEGIANCE

Council and audience participated in the Pledge of Allegiance.

ADDITIONS/DELETIONS AND APPROVAL OF AGENDA

Council agreed to the following agenda amendments: add Electric Car Raffle as item C. under Proclamations and Recognitions; add SeaPort Airlines and Air Service as item B. under Discussion Items and Presentations; amend the title of item D. under Action Items to read, Resolution to Formalize a Tourism Facilities Grant Review Task Force; add Award of Tourism Marketing Grant to the City Center Newport Association for Use in Marketing the 75th Anniversary Celebration of the Yaquina Bay Bridge as item H. under Action Items; and add Resolution No. 3554 - Creation of a Recreation Facilities Management Review Task Force as item I. under Action Items.

PUBLIC COMMENT

Patricia Patrick-Joling, Dolphin Real Estate, LLC, asked whether the city attorney had reviewed the draft revisions to the business license and transient room tax ordinances. It was noted that the matter would be discussed at the work session of September 6, 2011. She asked whether the Task Force would have the opportunity to review the city attorney's recommendations prior to a public hearing. Marshall noted that the goal was to have the revised ordinances in place prior to the beginning of the current fiscal year, and since that did not occur, the city is operating under the existing ordinance.

Matt Hawkyard extended an invitation to a film entitled, "Bag It - Is Your Life Too Plastic." The film will be shown on July 27, 2011, at the Hatfield Marine Science Center at 6:00 P.M., and is free to the public.

PROCLAMATIONS AND RECOGNITIONS

Proclamation - Geography Awareness Week. McConnell proclaimed the week of August 1 - 7, 2011 as Geography Awareness Week in the City of Newport.

Proclamation - National Night Out - August 2, 2011. McConnell proclaimed the night of August 2, 2011, as National Night Out in the City of Newport. Miranda spoke about National Night Out.

Swearing in of Lieutenant Malloy and Sergeant Real. Miranda reported on the promotions of Malloy and Real. Hawker administered the oath of office to Lieutenant Jason Malloy and Sergeant Ken Real.

Electric Car Raffle. Mark Saelens, director of Lincoln County Solid Waste, reported that the one-quarter scale solar powered car had been on display at the Lincoln County Fair. He discussed electric car charging stations. He asked McConnell to draw the winner from among 125 entrants for the electric car. McConnell drew his own name. The subsequent drawing produced Sherrie Marler as winner of the electric car.

CONSENT CALENDAR

The consent calendar consisted of the following items:

- A. Approval of minutes from the City Council executive session, work session, and regular meeting of July 5, 2011, and the special meeting of June 30, 2011;
- B. Report of accounts paid for June 2011;
- C. Police and Fire Department monthly reports for June 2011.

MOTION was made by Allen, seconded by Beemer, to approve the consent calendar as amended by changes to the minutes as noted by Allen and Brusselback. A discussion ensued regarding several disbursements including Barrett Business Services (what positions are being funded through this company), Big Bend Community College, Eastern Oregon University, Pumpkin Ride Productions, and Lincoln County Public Works. It was noted that the expenditure to Eastern Oregon University was a tourism promotion grant for the Northwest Poets Concord, and that the expenditure to Pumpkin Ride Productions was for the recent Celtic Festival. McConnell recognized the Police Department volunteers for working 555 hours last month, and the Volunteer Fire Department for 368 volunteer hours during the previous month. The motion carried unanimously in a voice vote.

OFFICER'S REPORTS

Mayor's Report. McConnell reported that he had received correspondence indicating that the city had been recertified as a Coast Guard City USA. He asked that a proclamation be prepared for the first meeting in August for Coast Guard Month. Voetberg recognized Robert Smith for his assistance in gaining recertification.

McConnell reported that he had received two letters regarding parking concerns along the Bayfront. He noted that the Bayfront parking group may be able to suggest a resolution.

McConnell reported that the NOAA open house will be held on August 20 and 21. The city's ribbon cutting for the street will be held at the Rogue Brewery at 9:00 A.M., on August 20.

McConnell reported that the 75th Anniversary celebration of the Yaquina Bay Bridge will conclude with a community celebration on October 2, and that planning efforts are ongoing.

McConnell reported that he had attended a portion of the Amazing Race, and that the event was quite successful. Michelle Harris updated Council on the event.

Allen asked that the adoption of a revised Resolution No. 3548 be added as Action Item J.

McConnell reported on cooperative efforts with the Chamber of Commerce to develop an economic development work group.

City Manager's Report. Voetberg reported that the current suggestion/concern/complaint update is included in the packet. He congratulated the Public Works Department staff for its successful response to complaints.

Voetberg reported that the packet contains an update on key city projects. A discussion ensued regarding change orders, the Naterlin Drive sidewalk, and the possible connecting sidewalk through the state park.

Allen asked about the status of the Tillamook Air Museum. Voetberg reported that the museum officials are looking at both Astoria and Newport, and that a trip is planned to Newport this week to look at other partnerships and community fit.

DISCUSSION ITEMS AND PRESENTATIONS

Summary of 2011 Celtic Festival. Protiva reported that the issue before Council is a review of the 2011 Newport Celtic Festival and a discussion on a possible future direction for the festival. He noted that the event was a success, and that the packet contains a summary report with his observations. He noted that the financials included in the packet are preliminary as there are other outstanding bills, although revenues exceeded expenses. He noted that there were substantial city resources involved with this event, and recognized the volunteers noting that there is no way the city staff could have produced the event alone. He reported that there is a desire by some volunteers to acquire control of the event, and recommended that the event be turned over to the interested volunteer group. McConnell asked whether there was any attempt to quantify tourists and length of stay in the community. Protiva noted that the city has significant assets that were purchased for the event including t-shirts, glasses, and other souvenirs, and that a method to transfer assets would need to be determined.

Belinda Goody, Pete McKeeman, and Susan Spencer, recommended that Council approve the release of all interest in the event to the volunteer stakeholders. They reported that they had formed a nonprofit corporation that would be responsible for future events. They noted that on final accounting and mutual agreement, they are prepared to receive the net proceeds to use as seed money for future events. Goody reported that they had received 83 responses to a questionnaire, and those responses

were on their webpage. Allen noted that staff time, equipment, and fee waivers were not included, and that based on the approximation of in-kind costs, there will not be additional revenues to be used as seed money. Goody stated that they are prepared to wait for final numbers. Allen noted that he would like to see the city factor in any in-kind expenses when arriving at a final number. Goody stated that they are interested in still having the city involved, including a seat on the board, and an invitation to Liam Hughes to chair the Highland Games Committee. Brusselback asked why this group believes it is better suited to run the event than the city. Goody stated that they work well together and have a passion for the event. McConnell invited the group to apply for a marketing grant this season. MOTION was made by Brusselback, seconded by Beemer, that the Newport Celtic Festival and Highland Games be transferred in its entirety to volunteer stakeholders group. Protiva suggested holding off on transferring the physical assets until the group obtains its nonprofit status. McKeeman stated that the group incorporated as a nonprofit in Oregon last Friday. Voetberg suggested that the Council approve turning over the management of the Newport Celtic Festival. MOTION was made by Allen, seconded by Beemer, to release the management of the Newport Celtic Festival and Highland Games to the stakeholder group now known as the Celtic Heritage Alliance, Inc., and to resolve any physical assets, or other fiscal issues, at a later date. The motion carried unanimously in a voice vote.

ACTION ITEMS

Ordinance No. 2017 - Geological Hazards. Tokos reported that the issue before Council is consideration of whether it is in the public interest to amend the Natural Features Chapter of the Newport Comprehensive Plan, the Geologic Hazards Section of the Newport Zoning Ordinance, and land division criteria related to geologic hazards in Title XIII of the Municipal Code. He noted that the City Council had held a public hearing on June 14, 2011 regarding the question of the proposed amendments and directed staff to prepare an ordinance for adoption as recommended by the Planning Commission with the following changes:

1. Revise the Geologic Hazard Areas Section of the Zoning Ordinance to require a geologic permit only if development activities occur within a hazard area as defined in the draft amendments, as opposed to a permit being required if a portion of the parcel or lot includes a hazard area. Hazard areas include active and high risk dune or bluff backed erosion areas mapped along the coast line and landslide hazards mapped within the city generally.
2. Amend Goal 1, Policy 3, of the Natural Features Chapter of the Newport Comprehensive Plan to reflect the Council's desire that procedures be put in place to address circumstances where a potential hazard may exist in areas that are not specifically identified on adopted maps. Such procedures are included in the amendments to the Geologic Hazard Areas Section of the Zoning Ordinance. This revision also clarifies that Policy 3 is intended to provide direction for how implementing land use regulations are to be crafted and not as a land use criterion until itself. This addresses a shortcoming in the existing Comprehensive Plan as identified in past litigation.

Tokos responded to Council questions regarding the DOGAMI maps and disclosure of the underlying source material on the website.

McConnell called for public comment.

Janis Neigebauer read an e-mail from Mary Stupp-Greer regarding the maps and financial impact. She suggested that on major revisions, Council establish a more holistic and inclusive process.

Dennis Bartoldus noted that 2-4-7.025 Exemptions should read 2-4-7.020. He added that he has spoken with Chris Minor and that both agree that the issues have been adequately addressed, and that the result is a product that everyone can live with. He suggested revisiting the matter in a year or 18 months to see if improvements are needed.

McConnell closed the public hearing for Council deliberation at 7:42 P.M.

Council thanked the community, staff, and new city attorney for their input and work on this ordinance.

MOTION was made by Brusselback, seconded by Beemer, to read Ordinance No. 2017, amending the Newport Comprehensive Plan, Zoning Ordinance, and Municipal Code relating to geologic hazards, by title only, and place for final passage. The motion carried unanimously in a voice vote. Voetberg read the title of Ordinance No. 2017. Voting aye on the adoption of Ordinance No. 2017 were McConnell, Brusselback, Beemer, Bertuleit, Allen, and Sawyer.

Ordinance No. 2018 - Vacating a portion of SE 1st Street from SE Avery Street to South Coast Highway. McConnell opened the public hearing at 7:47 P.M. Tokos reported that the issue before Council is consideration of whether it is in the public interest to vacate a portion of SE 1st Street from SE Avery Street to South Coast Highway. He noted that on June 20, 2011, the City Council accepted the Planning Commission's recommendation that the street should be vacated with conditions and directed staff to prepare an implementing ordinance for Council consideration. He added that a second hearing is also being held to ensure that statutory public notice requirements have been met. Tokos noted that the applicant submitted a petition to vacate SE 1st Street from SE Avery Street to South Coast Highway to allow the applicant to design the site for a 14,490 square foot Walgreens building. He added that state law allows a city to vacate rights-of-way if it determines that consent of the owners within the required notice area has been obtained; notice has been given; and it is in the public interest to vacate the rights-of-way. He stated that the Planning Commission recommended that Council approve the street vacation subject to the following conditions:

1. That a public access easement be prepared, in a format acceptable to the city attorney, covering the internal drive isle between SE Avery Street and SE Cape Street. The easement document should include language prohibiting vehicles from parking in the easement area; and
2. The applicant and/or property owner, at their expense, be required to relocate city utilities within the vacated portion of SE 1st Street in a manner acceptable to the city engineer; and
3. The applicants prepare a traffic study to confirm that ingress/egress to the site from Highway 101 and Highway 20 will occur in a safe and efficient manner, considering growth in background traffic. The study shall also consider the effect of the street vacation on the city's future plans to construct SE 1st Street between SE Douglas

Street and SE Fogarty Street to create an alternative means for local traffic to reach Highway 101 without utilizing Highway 20.

Tokos reported that the packet contains a letter from ODOT, but noted that, as proposed, the development will improve the current condition.

It was noted that Carla Perry had submitted a letter to Council. It was stated that public need is not the standard before Council; and that if Council wishes to discuss workforce housing and design, this information needs to be conveyed to developers up front. It was reported that legal counsel agreed that the development could be tied to the street vacation and that is about as far as it can go. Tokos stated that he will look at parking and landscaping because the city has codes. He added that the design issue is dependent on the property owner.

McConnell asked for public comment.

Michelle Harris, board member of the City Center Newport Association, recommended that Walgreen's use an art deco design to the extent possible.

McConnell read Carla Perry's letter.

Mark McEchnie appeared on behalf of the developer. He noted that Tokos had done a great job in presenting the project. He added that while Newport does not have a design overlay, Walgreen's expects a decent looking building and will investigate alternatives as corporately allowed. A discussion ensued regarding the project timeline. McEchnie reported that the developer is hoping to submit a permit application in September, and that construction typically lasts six months, and an additional two months will be used to stock the store and train employees. He reported that there may be an opening in spring or late summer of 2012.

McConnell closed the public hearing for Council deliberation at 8:02 P.M.

Allen asked whether the vacation ordinance needed to be notarized prior to recording.

MOTION was made by Beemer, seconded by Sawyer, to read Ordinance No. 2018, vacating a portion of SE 1st Street from SE Avery Street to South Coast Highway, by title only and place for final passage. The motion carried unanimously in a voice vote. Voetberg read the title of Ordinance No. 2018. Voting aye on the adoption of Ordinance No. 2018 were Sawyer, Brusselback, McConnell, Bertuleit, Beemer, and Allen.

Adoption of revised Council Rules. Hawker reported that the issue before Council is consideration of adoption of revised Council Rules. She noted that Council opted to undertake a revision to the Council Rules, and met several times to review, discuss, and revise the document. She added that during the last review, Council asked that the city's legal counsel look at the revisions and particularly at the section on Council Liaison's. She noted that Christy Monson, from LGLG, had reviewed the latest draft of the Council Rules and found them to be legally sufficient. She specifically addressed the section on Council Liaisons, noting that she "believes that it is often a Council liaison's duty to lobby the Board on which he/she is a liaison - in favor of city positions. For example, a Council Liaison to the County Board may need to persuade or educate the County elected officials regarding a city position. To refrain from lobbying in that circumstance would be to the city's detriment." She continued, "if the current position of the Council is that at no time should a liaison lobby a board, commission, committee, or task force on any matter, then this language is okay and accomplishes your goals. If that is not the position of the Council, then she suggests the following language, which mandates that

a liaison must refrain from lobbying or expressing personal views or any views that are not held by a majority of Council.” Hawker noted that, based on Monson’s comments, Section A/Liaisons has been changed to read: A. Not attempt to lobby or influence the board, commission, committee, or task force on any item under its consideration, unless the city has taken an official position regarding that item. It was noted that the last item in the index should be page 18, rather than 28. MOTION was made by Allen, seconded by Beemer, to approve the revised Council Rules to become effective on July 18, 2011. The motion carried unanimously in a voice vote.

Resolution No. 3553 - creating a Tourism Facilities Grant Review Task Force.

McConnell reported that the monies initially approved for an event center and previously unappropriated had been moved to contingency status. It was noted that the Council has discussed the idea of granting the funds to community non-profit agencies for tourism facilities, and that several community organizations have approached Council requesting use of these funds. At the Council work session of July 5, 2011, Council directed staff to draft a resolution creating a seven-member task force to develop criteria for awarding monies; to review applications for funding; and to make recommendations to the City Council on both issues. It was noted that Council suggested that two of the seven members could be non-residents of the city, but individuals with an interest in economic development. It was noted that Task Force members will be solicited between now and August 1. MOTION was made by Allen, seconded by Beemer, to adopt Resolution No. 3553, creating a Tourism Facilities Grant Review Task Force. The motion carried unanimously in a voice vote. Staff was directed to issue a press release seeking Task Force members.

Resolution No. 3552 - acceptance of annual DLCD Coastal Management Grant (CZM-12-025). Tokos reported that the issue before Council is acceptance of a \$10,000 annual grant from the Department of Land Conservation and Development for land use planning and related work within Oregon’s federally approved Coastal Zone along with a resolution requesting the funds. MOTION was made by Bertuleit, seconded by Brusselback, to adopt Resolution No. 3552, a resolution accepting a \$10,000 annual DLCD coastal planning grant. The motion carried unanimously in a voice vote.

Notice of intent to award the reroofing project for the Performing Arts Center. Gross reported that the issue before Council is the issuance of a notice of intent to award the reroofing project for the Performing Arts Center. He noted that there were four bids received for this project, and staff is recommending the issuance of a notice of intent to award the Performing Arts Center Reroofing project to Weatherguard, Inc., in the amount of \$144,378.60, contingent upon no protest; authorize award; and direct the city manager to execute the contract on behalf of the City of Newport. MOTION was made by Beemer, seconded by Sawyer, that the City of Newport Public Works Department issue a Notice of Intent to Award the Performing Arts Center Reroofing Project to Weatherguard, Inc., in the amount of \$144,378.60, and contingent upon no protest, authorize award, and direct the city manager to execute the contract on behalf of the City of Newport. The motion carried unanimously in a voice vote.

Award of contract for police vehicle maintenance. Marshall stated that the issue before Council is consideration of approval of a contract with Ocean Tire and Auto Service to provide police vehicle maintenance for the city. He noted that the city issued an RFP and that two proposals were received and evaluated. MOTION was made by Beemer, seconded by Allen, to approve a contract with Ocean Tire and Auto Service to provide police vehicle maintenance services to the city. The motion carried unanimously in a voice vote.

Consideration of awarding a tourism marketing grant for the Yaquina Bay Bridge 75th Anniversary Celebration. It was reported that the issue before Council is consideration of awarding a tourism marketing grant, in the amount of \$3,250, for the Yaquina Bay Bridge 75th Anniversary celebration. It was noted that the Destination Newport Committee had recommended approval of this amount. MOTION was made by Brusselback, seconded by Bertuleit, to approve a \$3,250 tourism marketing grant for the City Center Newport Association, Inc., to be used for radio and print advertising, outside of Newport, in conjunction with the 75th anniversary celebration of the Yaquina Bay Bridge. Further, advertising and marketing will be coordinated with other agencies involved in this celebration. The motion carried unanimously in a voice vote.

Consideration of Adoption of Resolution No. 3554 establishing a Recreation Facilities Management Review Task Force. It was reported that the issue before Council is consideration of Resolution No. 3554 establishing a Recreation Facilities Management Task Force. MOTION was made by Beemer, seconded by Bertuleit, to adopt Resolution No. 3554 establishing a Recreation Facilities Management Review Task Force that will be responsible for studying the feasibility of reducing costs for recreational services including, but not limited to, analyzing the operational models of similar recreational facilities. The motion carried unanimously in a voice vote. Staff was asked to solicit members for the Task Force with applications due by the end of the month.

Consideration of adoption of a revised Resolution No. 3548 imposing and categorizing ad valorem taxes for the City of Newport for the 2011-2012 fiscal year budget. Marshall reviewed the proposed revisions. MOTION was made by Allen, seconded by Brusselback, to adopt the revised Resolution No. 3548 imposing and categorizing ad valorem taxes for the City of Newport for the 2011-2012 fiscal year budget. The motion carried unanimously in a voice vote.

Formation of a committee to work with non-profit funding requests. A discussion ensued regarding initiating the process of forming a committee to work with nonprofit funding requests MOTION by Bertuleit, seconded by Sawyer, to direct staff to draft a resolution, for consideration at the next Council meeting, that would create a committee to review applications for nonprofit funding and make recommendations to the City Council. The motion carried unanimously in a voice vote.

Continued air service and discontinuation of SeaPort Airlines. McConnell reported that SeaPort discontinued service on Sunday. He noted that the city's legal counsel had reviewed an earlier letter sent by SeaPort and determined that it had not followed the

30-day cancellation requirement to the letter. McConnell reported that the second issue is that some community members want the city to pursue future air service. After a discussion regarding the contract, Council concurred not to pursue compliance with the notice requirement.

McConnell reported that Cossey has looked at other air service possibilities. He added that he has talked to Mead and Hunt, and this firm submitted a proposal that outlines services and costs. A discussion ensued regarding whether any of the services could be performed by staff, and Cossey reported that airlines are guarded with relationships with consultants, and the results of any discussion would be enhanced by utilizing the services of a consultant. Cossey reviewed the costs of the various components of the Mead and Hunt proposal. Allen suggested that Council consider forming a group to discuss ideas regarding what kind of air service is needed in Newport. Beemer stated that he supports Allen's idea. McConnell noted that there is some passenger load data from the unsubsidized part of SeaPort's service to the city. It was asked whether there was marketing money left. Cossey stated that there was less marketing money than had been reserved, and nothing remains. Allen stated that it is preference to get a group together and compile existing information and then look at retaining a consultant when the city has an idea on community needs. A discussion ensued regarding the possibility of ConnectOregon IV monies to support future service. Cossey noted that the application would have to be very competitive. Allen stated that he would give Cossey the names of the people who contacted him. McConnell stated that the city needs signage for the airport. Cossey agreed to return to Council with information by August 1.

COUNCIL REPORTS AND COMMENTS

Bertuleit stated that he attended a sustainability presentation and he will contact the presenters regarding making the same presentation in Newport.

Bertuleit suggesting having trash bags available where the dog litter bags are located for use by folks who want to pick up trash while walking.

Allen reported that he and Tokos had attended a YABOOI strategy retreat. He noted that he will send a list of attendees and website links to the Council.

Brusselback reported on a recent meeting of the Bayfront parking district at which the following items were discussed: a boundary expansion; an agreement to assess the fishing community; and equitable ways to assess all properties. He added that he expects a draft ordinance in the near future. A discussion ensued regarding participation by the small merchants. Tokos noted that he would like consensus on the concept, and once this is reached, the rest is close. He added that the objective is to develop a framework, and the project discussion will follow, with the advisory committee developing specific projects.

Brusselback reported on a recent meeting of the Bicycle/Pedestrian Committee at which the sidewalk at the north end of the bridge was discussed, along with a bike route change to avoid the dangerous curves on Oceanview Drive.

Allen reported that the OPAC territorial sea plan working group will be meeting on July 26, and that time has been reserved for a discussion on issues affecting local governments.

ADJOURNMENT

Having no further business, the meeting adjourned at 9:10 P.M.

Margaret M. Hawker, City Recorder

Mark McConnell, Mayor



Jim Voetberg
City Manager
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Newport, OR 97365
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Manager's Report Meeting of August 1, 2011

Following is the Manager's Report for the City Council meeting of August 1, 2011:

Department Monthly Reports: Attached are monthly reports prepared by each department head briefly listing various activities that have occurred in their department over the past month. The reports are not intended to be overly detailed, but provides general activities that have recently occurred.

Newport Travel Impacts: For Council information, attached is Newport Travel Impacts report prepared by the Newport Chamber dated May 2011.

Volunteer OSHA Inspection of the Fire Department: To help ensure our Fire Department is OSHA compliant, the City requested OSHA to perform a safety consultation. This type of inspection allows OSHA to review our operations without the fear of fines, should a violation be found. The Department is actively making the necessary corrections to issues discovered.

Manager's Weekly Report: Attached is my weekly Manager's Report for the week of July 18, 2011.

Newport

Travel Impacts, 1991-2010p



photo courtesy of CITY OF NEWPORT, OREGON

MAY 2011

PREPARED FOR

Greater Newport Chamber of Commerce
Newport, Oregon

**NEWPORT
TRAVEL IMPACTS, 1991-2010P**

Prepared for the

**Greater Newport Chamber of Commerce
555 S.W. Coast Highway
Newport, Oregon 97365-4934**

Prepared by

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833 S.W. Eleventh Avenue, Suite 920
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May 2011

NEWPORT TRAVEL IMPACTS, 1991-2010P

This study, prepared for the Greater Newport Chamber of Commerce, documents the economic significance of the travel industry in Newport from 1991 through 2010. The principal aim of this study was to prepare preliminary estimates of travel spending during 2010 as well as to provide estimates of the earnings, employment and tax revenues generated by these expenditures. In addition, this year's report also provides estimates of overnight visitor volume and average spending.

The 2010 estimates contained in this report are *preliminary*. These estimates are based on the 2010p economic impact analysis for Oregon counties prepared for the Oregon Tourism Commission and updated with the most current information collected for Newport.

In interpreting the findings, it should be noted that:

- All estimates contained in this report supersede those previously published.
- The estimates in this report are expressed in *current* dollars. There is no adjustment for inflation.
- The economic impact measurements represent only direct economic impacts. Direct economic impacts include only the spending by travelers and the employment generated by that spending. Secondary effects related to the additional spending of businesses and employees are not included.
- The employment estimates in this report are estimates of the total number of full and part-time number of jobs directly generated by travel spending, rather than the number of individuals employed. Payroll and self-employment are included in these estimates.
- This year's report is based on a revised methodology and new source data. The economic impact estimates are similar to those reported in previous years. The time series reported here supersedes all earlier estimates. (See Appendix A, page 7, for an explanation of these revisions.)

TRAVEL TRENDS

Total direct travel spending in Newport was \$122.8 million in 2010. This represents a 1.8 percent increase over the preceding year in current dollars. Employment was flat, and down overall from 2007-2008 levels. It should be noted that the performance of the larger Central Coast travel industry has been similar to that of Newport in terms of both spending and employment.¹

Newport, Oregon Travel Trends, 1991-2010p

| | Spending (\$Million) | Earnings (\$Million) | Employment | Tax Receipts (\$Thousand) | | |
|---------------------------------|-------------------------|-------------------------|------------|---------------------------|-------|-------|
| | | | | Local | State | Total |
| 1991 | 68.0 | 18.5 | 1,540 | 663 | 1,519 | 2,182 |
| 1992 | 76.8 | 21.0 | 1,630 | 888 | 1,757 | 2,645 |
| 1993 | 76.4 | 20.9 | 1,570 | 875 | 1,767 | 2,642 |
| 1994 | 80.2 | 21.9 | 1,580 | 928 | 1,862 | 2,790 |
| 1995 | 87.1 | 23.8 | 1,650 | 1,002 | 1,979 | 2,981 |
| 1996 | 106.5 | 27.5 | 1,840 | 1,437 | 2,283 | 3,720 |
| 1997 | 97.5 | 25.4 | 1,630 | 1,377 | 2,106 | 3,483 |
| 1998 | 97.4 | 25.5 | 1,510 | 1,393 | 2,099 | 3,492 |
| 1999 | 92.7 | 24.1 | 1,460 | 1,299 | 1,978 | 3,277 |
| 2000 | 99.5 | 25.5 | 1,460 | 1,390 | 2,101 | 3,491 |
| 2001 | 105.3 | 27.0 | 1,560 | 1,476 | 2,196 | 3,672 |
| 2002 | 105.4 | 27.1 | 1,520 | 1,439 | 2,173 | 3,612 |
| 2003 | 108.1 | 27.7 | 1,550 | 1,666 | 2,231 | 3,898 |
| 2004 | 112.6 | 28.6 | 1,580 | 1,758 | 2,513 | 4,271 |
| 2005 | 113.2 | 28.4 | 1,500 | 2,080 | 2,511 | 4,591 |
| 2006 | 118.8 | 29.6 | 1,490 | 2,261 | 2,623 | 4,884 |
| 2007 | 121.0 | 31.6 | 1,580 | 2,389 | 2,748 | 5,137 |
| 2008 | 122.1 | 32.5 | 1,580 | 2,244 | 2,803 | 5,047 |
| 2009 | 120.5 | 32.0 | 1,540 | 2,240 | 2,780 | 5,020 |
| 2010p | 122.7 | 32.3 | 1,540 | 2,293 | 2,818 | 5,111 |
| <i>Annual Percentage Change</i> | | | | | | |
| 09-10p | 1.8% | 0.9% | 0.1% | 2.4% | 1.4% | 1.8% |
| 91-10p | 3.2% | 3.0% | 0.0% | 6.8% | 3.3% | 4.6% |

¹ See *Oregon Travel Impacts, 1991-2010p* prepared for Oregon Tourism Commission by Dean Runyan Associates.

Over the decade Newport's share of Central Coast lodging sales has declined – from about 25 percent to 20 percent. This occurred mostly during the 2004 to 2007 period.

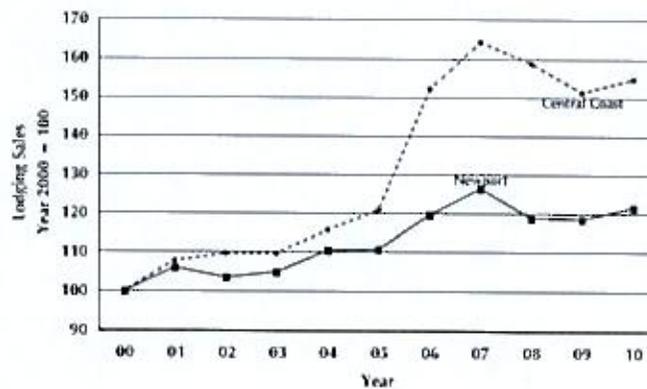
Newport & Central Coast Lodging Sales

| Year | Newport | Central Coast | Newport Share |
|------|---------|---------------|---------------|
| 00 | 19.9 | 77.9 | 26% |
| 01 | 21.1 | 83.8 | 25% |
| 02 | 20.6 | 85.3 | 24% |
| 03 | 20.8 | 85.3 | 24% |
| 04 | 22.0 | 90.0 | 24% |
| 05 | 22.0 | 94.1 | 23% |
| 06 | 23.8 | 118.5 | 20% |
| 07 | 25.1 | 127.9 | 20% |
| 08 | 23.6 | 123.6 | 19% |
| 09 | 23.6 | 117.9 | 20% |
| 10 | 24.1 | 120.5 | 20% |

| Average Annual Change | | |
|-----------------------|------|------|
| 09-10 | 2.4% | 2.2% |
| 00-10 | 2.0% | 4.5% |

Source: Oregon Department of Revenue, City of Newport and other taxing jurisdictions in Lincoln, east Douglas and east Lane counties.

Newport and Central Coast Lodging sales (Year 2000 = 100)



Detailed travel impacts for 2000-2010p are presented on the following page.

Newport, Oregon Travel Impacts, 2004-2010p

| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010p |
|--|-------|-------|-------|-------|-------|-------|-------|
| Total Direct Travel Spending (\$Million) | | | | | | | |
| Destination Spending | 110.4 | 110.5 | 115.6 | 117.6 | 118.2 | 117.8 | 119.4 |
| Other Travel* | 2.2 | 2.7 | 3.2 | 3.4 | 3.9 | 2.7 | 3.3 |
| Total Direct Spending | 112.6 | 113.2 | 118.8 | 121.0 | 122.1 | 120.5 | 122.7 |
| Visitor Spending by Commodity Purchased (\$Million) | | | | | | | |
| Accommodations | 26.5 | 26.6 | 28.8 | 30.5 | 28.6 | 28.5 | 29.2 |
| Food Service | 24.1 | 24.3 | 25.3 | 25.8 | 26.8 | 28.1 | 28.2 |
| Food Stores | 14.1 | 13.9 | 14.1 | 14.4 | 15.0 | 15.1 | 15.0 |
| Local Tran. & Gas | 6.4 | 7.3 | 8.2 | 8.8 | 10.2 | 7.9 | 9.1 |
| Arts, Ent. & Rec. | 19.5 | 19.1 | 19.5 | 19.1 | 19.0 | 19.2 | 18.9 |
| Retail Sales | 19.7 | 19.4 | 19.7 | 19.0 | 18.6 | 19.0 | 19.1 |
| Destination Spending | 110.4 | 110.5 | 115.6 | 117.6 | 118.2 | 117.8 | 119.4 |
| Industry Earnings Generated by Travel Spending (\$Million) | | | | | | | |
| Accom. & Food Serv. | 19.0 | 18.9 | 19.9 | 21.3 | 21.7 | 21.5 | 21.7 |
| Arts, Ent. & Rec. | 5.1 | 5.0 | 5.2 | 5.6 | 5.9 | 5.6 | 5.8 |
| Retail*** | 4.3 | 4.2 | 4.3 | 4.3 | 4.6 | 4.6 | 4.5 |
| Other Travel** | 0.3 | 0.3 | 0.3 | 0.3 | 0.3 | 0.3 | 0.3 |
| Total Direct Earnings | 28.6 | 28.4 | 29.6 | 31.6 | 32.5 | 32.0 | 32.3 |
| Industry Employment Generated by Travel Spending (Jobs) | | | | | | | |
| Accom. & Food Serv. | 1,010 | 970 | 960 | 1,030 | 1,040 | 990 | 1,000 |
| Arts, Ent. & Rec. | 330 | 300 | 310 | 320 | 310 | 310 | 320 |
| Retail*** | 220 | 220 | 210 | 210 | 220 | 220 | 210 |
| Other Travel** | 20 | 20 | 20 | 20 | 20 | 10 | 10 |
| Total Direct Employment | 1,580 | 1,500 | 1,490 | 1,580 | 1,580 | 1,540 | 1,540 |
| Government Revenue Generated by Travel Spending (\$Million) | | | | | | | |
| # Local Tax Receipts | 1.8 | 2.1 | 2.3 | 2.4 | 2.2 | 2.2 | 2.3 |
| # State Tax Receipts | 2.5 | 2.5 | 2.6 | 2.7 | 2.8 | 2.8 | 2.8 |
| # Total Local & State | 4.3 | 4.6 | 4.9 | 5.1 | 5.0 | 5.0 | 5.1 |

Details may not add to totals due to rounding.

*Other Travel spending includes ground transportation spending and related impacts for travel to other Oregon visitor destinations, and travel agencies.

**Other Travel employment and earnings includes all ground transportation, except motor fuel, and travel agencies.

***Retail includes gasoline.

NEWPORT OVERNIGHT VISITOR VOLUME AND AVERAGE SPENDING

Visitor volume and average visitor spending estimates for Newport are shown below. The tables are mathematically related: The total visitor spending estimates in the first table are equivalent to the average spending estimates in the second table multiplied by the appropriate measure of visitor volume in the third table.

Visitor Spending by Type of Traveler Accommodation (\$Million), 2004-2010p

| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|-------------------------|-------|-------|-------|-------|-------|-------|-------|
| All Overnight | 73.3 | 73.9 | 78.1 | 81.2 | 82.3 | 81.4 | 83.1 |
| Hotel, Motel | 50.5 | 51.0 | 54.6 | 56.9 | 57.5 | 56.7 | 57.9 |
| Private Home | 3.3 | 3.4 | 3.6 | 3.7 | 3.9 | 3.8 | 3.8 |
| Other Overnight | 19.5 | 19.4 | 19.9 | 20.5 | 21.0 | 21.0 | 21.3 |
| Campground | 14.9 | 14.5 | 14.9 | 15.3 | 15.6 | 15.7 | 16.0 |
| Vacation Home | 4.7 | 4.9 | 5.0 | 5.2 | 5.4 | 5.3 | 5.4 |
| Day Travel | 37.0 | 36.6 | 37.6 | 36.4 | 35.9 | 36.4 | 36.4 |
| Spending at Destination | 110.4 | 110.5 | 115.6 | 117.6 | 118.2 | 117.8 | 119.4 |

Average Expenditures for Overnight Visitors, 2010p

| | Travel Party | | Person | | Party Size | Length of Stay (nights) |
|-----------------|--------------|-------|--------|-------|------------|-------------------------|
| | Day | Trip | Day | Trip | | |
| Hotel, Motel | \$324 | \$613 | \$137 | \$259 | 2.4 | 1.9 |
| Private Home | \$76 | \$232 | \$31 | \$94 | 2.5 | 3.0 |
| Other Overnight | \$128 | \$420 | \$38 | \$126 | 3.3 | 3.3 |
| All Overnight | \$210 | \$514 | \$75 | \$192 | 2.8 | 2.4 |

Overnight Visitor Volume, 2008-2010p

| | Person-Nights (000) | | | Party-Nights (000) | | |
|-----------------|---------------------|-------|-------|--------------------|------|------|
| | 2008 | 2009 | 2010 | 2008 | 2009 | 2010 |
| Hotel, Motel | 420 | 427 | 423 | 177 | 180 | 179 |
| Private Home | 124 | 124 | 124 | 50 | 50 | 50 |
| Other Overnight | 547 | 556 | 556 | 164 | 167 | 167 |
| All Overnight | 1,091 | 1,106 | 1,102 | 392 | 398 | 396 |

| | Person-Trips (000) | | | Party-Trips (000) | | |
|-----------------|--------------------|------|------|-------------------|------|------|
| | 2008 | 2009 | 2010 | 2008 | 2009 | 2010 |
| Hotel, Motel | 222 | 226 | 223 | 94 | 95 | 94 |
| Private Home | 41 | 41 | 41 | 17 | 17 | 16 |
| Other Overnight | 167 | 170 | 170 | 50 | 51 | 51 |
| All Overnight | 430 | 436 | 434 | 160 | 163 | 162 |

APPENDICES

APPENDIX A. REVISIONS TO 2010 REPORT

APPENDIX B. REGIONAL TRAVEL IMPACT MODEL (RTIM) METHODOLOGY

Appendix C: Travel Impact Industries Matched to 2007 NAICS

REVISIONS TO 2010 REPORT

Substantial revisions were made to this year's report in order to incorporate new and more reliable source data and to permit consistent average overnight visitor spending and volume estimates for counties and regions throughout Oregon. The primary revisions were:

- Four year's of visitor survey data provided by TNS TravelsAmerica was utilized revised spending and visitation profiles.
- Smith Travel Research reports prepared for the Oregon Tourism Commission and other entities in the state were used to refine lodging expenditures and validate volume estimates in conjunction with lodging tax data.
- Estimates of spending on ground transportation for counties and regions were revised to more accurately reflect the origin and destination of the visitor. Only that portion of ground transportation spending that was estimated to occur at the destination was allocated to destination spending. The remaining portion was allocated to the "other travel" category based on the county distribution of population within the state.

As a consequence of these revisions in methodology and source data, all prior impact estimates have also been revised in order to maintain a consistent time series. However, the total spending estimates and related impacts for Newport are not substantially different from previous estimates.

I

**REGIONAL TRAVEL IMPACT MODEL (RTIM)
TRAVEL IMPACT ESTIMATION PROCEDURES**

TRAVEL SPENDING

Hotel, Motel, B&B. Spending on commercial accommodations by hotel and motel guests is estimated from transient lodging tax collections at the city/county jurisdictional level. Spending by hotel and motel guests in other business categories, such as food and transportation, is estimated using spending distributions reported in the visitor survey data. The spending distribution shows how travelers divide their spending between lodging and other purchases.

Campground. Spending by campers using commercial campgrounds is estimated from the number of commercial campsites, the average occupancy of these campsites and the average daily expenditures of visitor camp parties reported in survey data. Spending in other business categories is estimated in the same way as for hotel guests. Spending by campers using public campgrounds is estimated from visitor counts at national and state parks, national forests, and state and federally managed recreation areas and then multiplying the visitation by daily spending estimates from the visitor survey.

Private Home. Spending by private home guests is determined from visitor survey data estimating the number of visitors staying as guests of friends and relatives and applying these rates to the household population base in Newport.

Vacation Home. Estimated spending by vacation home renters and owners is based on housing data from the U.S. Bureau of the Census and visitor survey data.

Day Travel. The share of day visits as a percentage of total travel is estimated from visitor survey data and applied to average daily spending estimates to produce day visitor spending.

Travel Arrangement Services. This category consists of travel agents, tour operators, and other travel arrangement and reservation services. Employment and earnings are estimated from covered employment and wage data. Sales estimates are not included in this report.

RELATED TRAVEL IMPACTS

Spending by travelers generates jobs, payroll, and state and local tax revenue.

Earnings generated directly from traveler expenditures are estimated from a payroll-to-receipts ratio obtained from the 2007 Economic Census and earnings estimates from the Bureau of Economic Analysis.

Employment in each business category is calculated from county level wage data supplied by the U.S. Bureau of Labor Statistics and earnings estimates from the Bureau of Economic Analysis.

Local Taxes consist of local room taxes, or transient lodging taxes as well as local taxes applicable to traveler purchases in eating and drinking establishments and on automobile rentals.

State Taxes consist of the statewide lodging tax (beginning in 2004), corporate income taxes and gasoline taxes attributable to travel expenditures, and personal income taxes based on the associated travel-generated employment.

Personal income taxes are estimated by applying the average state personal income tax rate to payrolls resulting from traveler spending. Corporate income taxes are estimated by applying an implicit tax rate to the business receipts, or sales, generated from traveler spending.

TRAVEL IMPACT INDUSTRIES MATCHED TO 2007 NAICS

| TRAVEL IMPACT INDUSTRY | NAICS INDUSTRIES* (code) |
|----------------------------------|---|
| Accommodation & Food Services | Accommodation (721) Food Services and Drinking Places (722) Residential Property Managers (531311) |
| Arts, Entertainment & Recreation | Performing Arts, Spectator Sports (711) Museums (712) Amusement, Gambling (713) Scenic and Sightseeing Transportation (487) Miscellaneous Industries (see note**) |
| Retail | Food & Beverage Stores (445) Gasoline Stations (447) Clothing and Clothing Accessories Stores (448) Sporting Goods, Hobby, Book, and Music Stores (451) General Merchandise Stores (452) Miscellaneous Store Retailers (453) |
| Ground Transportation | Interurban and rural bus transportation (4852) Taxi and Limousine Service (4853) Charter Bus Industry (4855) Passenger Car Rental (532111) Parking Lots and Garages (812930) |

Notes: *Government enterprises (e.g., park systems) are included in this classification.

**Includes parts of industries in other sectors (e.g., accommodation, charter bus).

A more detailed description of these industries can be found at <http://www.ntis.gov/naics>.

Manager's Office Weekly Report **Week of 7-18-11**

Following are various items and issues which the City has been involved with during the week of July 18, 2011.

Met with Public Works Union on various work related issues: I met with the Public Works Union President and a Public Works Union employee on various issues including: clarifying expectation of employee for required certifications, relief water and wastewater operators, work duties of water treatment/water meter reader as it relates to pump inspections, and safety clothing reimbursements. I thanked them for bring these issues to my attention and told them I would be looking into their concerns and comments.

Met with Tillamook Air representatives: Working with the Aquarium, a meeting was arranged with representatives of the Aquarium, Tillamook Air, Newport Chamber and the City. The purpose of the meeting was to discuss positive relationships which would occur should Tillamook Air decide to relocate their facility in Newport. The meeting was very positive and I believe the representatives of Tillamook Air walked away with a better understanding of the partnership advantages that would occur should the move to Newport.

LinCom Executive Board meeting: I attended the monthly LinCom Executive meeting. The Executive Board approved the Union agreement between LinCom and the LinCom Union subject to the Union's ratification of the agreement. Wayne Belmont handled negotiations on behalf of LinCom. An updated was provided by a representative of the User Group on their exploration of contracting out PSAP services. The User Group represents users of LinCom services including the City, County Sherriff and the various Fire and Rescue Districts.

Discussed Business License/Room Tax legal review with LGLG: David Marshall, Peggy Hawker and I met with LGLG to discuss their review of the Business License and Room Tax code update. We provided background information on the various changes being proposed by the Room Tax/Business License review-update Committee.

Discussed Rocky Creek Reservation status with Lincoln City City Manager David Hawker: Lincoln City City Manager David Hawker, David and I are exploring the possibility of obtaining a "Reservation" status on Rock Creek at a reasonable cost. David and I talked with Rick Glick (an attorney with significant knowledge and expertise in water rights) and Jennifer Miller of DEA on the process and costs. Lincoln City was successful in getting this status on other water sources within their jurisdiction and to get this status on Rocky Creek would be beneficial to both communities. David and I will be discussing our options early next week.

Letter requesting DEA to address errors in their design of Marine Science Drive and Naterline Sidewalk project. Now that the Marine Science Drive and Naterline Sidewalk projects are substantially complete, Public Works has sent a letter to the design engineer, DEA, requesting reimbursement for design errors. Working with LGLG, this is the first step in resolving construction issues associated with the project designs.

Quarterly Aquarium Board Meeting. I attended the quarterly Aquarium Board Meeting. I provided the Board with various City related updates, including; possible relocation of Tillamook Air, possible development of a camp by OMSI, and Newport marketing efforts by the DNC.

Memorandum

To: Jim Voetberg, City Manager
From: Gene Cossey, Airport Director
Date: 7/27/2011
Re: Airport Update – July 2011

Airport and FBO Operations

In July, our airport staff has been very busy with normal operations of field maintenance, fuel system maintenance, and customer service. Our larger training projects and improvement projects were completed before the high activity began. This report is being completed before July has finished and with a final weekend of the month expected to be very busy, the following numbers are predicted to be quite a bit higher as the month closes out.

Operations – 709 Takeoffs and landings

With better weather, improvements in the economy, and a strategically aggressive fuel pricing strategy, the FBO has seen significant increases in fuel sales for this month, with almost twice the amount of fuel sold last year at this time.

Fuel Sold:
 Jet A -- 8,303 Gallons
 AV Gas -- 3,139 Gallons

SeaPort Airlines

With very little notice, Seaport announced the cessation of flight operations in both Newport and Salem on July 15. The end of operations caught everyone by surprise and many of the passengers were left trying to fix travel arrangements at the last moment. Our staff did the best they could to accommodate and assist the local users, but there is very little our personnel could do in this situation. I commend all of the airport staff for their efforts in helping the members of our community who were caught unaware by this change.

An analysis of the agreement provided to SeaPort reveals that they were given rent incentives over the last three months of operations of \$673.50. This does not include waiving of landing fees and tie down fees because we do not currently have a solid policy on those fees. SeaPort's contract did provide volume fuel discounts and a review of the records show that they did purchase enough fuel to qualify for the discounts already given. If it is assumed that SeaPort is in breach of the operating agreement due to not providing enough written notice, we could bill them for the \$673.50.

Air Museum

The Erickson Group, LTD, operators of the Tillamook Air Museum and several other Oregon Businesses, have been in contact with the City for the purpose of relocating the Air Museum here in Newport. Myself, the Mayor, and the City Manger have arranged several meetings with Jack Erickson, Mike Oliver, and others from the Erickson Group to discuss the feasibility of the this relocation. At this time, I am optimistic about the possibilities of this opportunity. I want to extend thanks and commendations to all of the City Staff and local business and community leaders who have assisted with this process.

FINANCE DEPARTMENT COMMENTARY:

Past Accomplishments

Present Activities

Hopes and Aspirations

1. **NEGOTIATIONS.** FRANK FORBES, AIDED CONSIDERABLY BY WANDA HANEY, AND SHADOWED UNCERTAINLY BY A DYSPEPTIC AND AGING COMPANION, REACHED A TENTATIVE SETTLEMENT WITH TWO OF THE CITY'S THREE BARGAINING UNITS.
 - A. THESE AGREEMENTS, IF RATIFIED BY THE BARGAINING UNITS AND APPROVED BY THE CITY COUNCIL, WOULD RESULT IN STEP INCREASES BUT NO COLA.
 - B. ON AUGUST 15TH, WE WILL PRESENT THE COUNCIL WITH THE COST OF THESE AGREEMENTS, BY FUND, USING TWO MAJOR ASSUMPTIONS: THAT *NON-REPRESENTED* CITY EMPLOYEES WILL ALSO RECEIVE STEP INCREASES; OR, THAT THEY WILL NOT. OTHER ISSUES, INCLUDING WHAT TO DO WITH THE 30+ EMPLOYEES WHO ARE AT THE HIGHEST STEP OF THEIR SALARY RANGE WILL ALSO BE DISCUSSED.
 - C. IF THE COUNCIL AGREES TO THE STEP INCREASE, FOR ALL OR JUST FOR SOME OF THE CITY'S EMPLOYEES, A RESOLUTION TRANSFER, DECREASING ONE EXISTING APPROPRIATION AUTHORITY AND INCREASING ANOTHER, WILL BE REQUIRED AND WILL BE AVAILABLE FOR THE COUNCIL MEETING THAT NIGHT. THE FOLLOWING FUNDS COULD BE AFFECTED: GENERAL FUND, STREETS FUND, WATER FUND, WASTEWATER FUND, PARKS AND RECREATION FUND, AIRPORT FUND, BUILDING INSPECTION FUND, AND THE URBAN RENEWAL AGENCY.
 - D. IF THE COUNCIL AGREES TO ANYTHING BUT THE .9% COLA THAT WAS BUILT INTO THE PROPOSED BUDGET AND EVENTUALLY ADOPTED, PAYROLL FOR AFFECTED EMPLOYEES (DEPENDENT UPON THEIR ANNIVERSARY DATES) WILL ALSO NEED TO BE RETROACTIVELY ADJUSTED.
2. **BUDGET ADOPTION.** WE ADOPTED THE BUDGET FOR FISCAL YEAR 2012, AFTER FIVE LAST-MINUTE ADJUSTMENTS TO THE APPROVED BUDGET.
3. **YEAR END CLOSING.** WE HAVE BEGUN THE KALEIDOSCOPE OF ACTIVITIES LEADING TO FISCAL YEAR CLOSING, WHICH LEADS, INEXORABLY, TO THE AUDIT, TO BE CONDUCTED IN OCTOBER.
4. **BUSINESS LICENSE ORDINANCE.** WE CONTINUE OUR EFFORTS TO CRAFT A COMPREHENSIBLE AND FAIR BUSINESS LICENSE ORDINANCE, ITSELF A DISPARATE AND ENIGMATIC DOCUMENT-IN-WAITING.
5. **A PLETHORA OF HEAPING PLATTERS**
 - A. IN ANTICIPATION OF REPLACING THE RETIRING LINDA STERLING, WE ARE REWRITING THAT POSITION'S JOB DESCRIPTION; OUR INTENT IS TO RE-DEFINE THE POSITION SO THAT IT INCLUDES "BACKUP" RESPONSIBILITIES FOR MUNICIPAL COURT CLERK, UTILITY BILLING, AND BUSINESS LICENSE ADMINISTRATIVE RESPONSIBILITIES. WE ARE ALSO CONSIDERING ADDING THE REQUIREMENT TO BE A DEGREED ACCOUNTANT, OR AT LEAST BEING AN INDIVIDUAL WHO IS WORKING TOWARDS THIS DEGREE. WHY?

BECAUSE THE OL' DAWG AND LINDA BROWN BOTH MAY BE GONE IN THE NEXT FEW YEARS, AND WE SHOULD START TRAINING SOMEONE TO PLACE ONE OF THEM. IT MAY NOT BE QUITE THE TIME TO DO SO, BUT IT'S NOT A BAD TIME TO BEGIN THINKING ABOUT IT.

- B. WE SUCCEEDED IN BEGINNING A PROCESS OF WORKING WITH THE CENTRAL LINCOLN PUD TO ENSURE THAT FUTURE PROJECTS ARE MORE FORMALLY DEFINED, BY CONTRACT, RATHER THAN BY INFORMAL MEMO. WE APPRECIATE THE EFFORTS OF CHRIS CHANDLER AND GARY NIEBORSKY OF THE PUD FOR THEIR EFFORTS TO MAKE THIS HAPPEN. BEGINNING IN JULY WE WILL MEET WITH THEM QUARTERLY TO ENSURE A COORDINATED APPROACH TO OUR CONSTRUCTION PROJECTS.
 - C. WITH THE HELP OF CHRISTY MONSON, WE COMPLETED THE POLICE VEHICLE MAINTENANCE RFP. WE RECEIVED TWO BIDS, AND WE EXPECT TO AWARD A CONTRACT ON JULY 26TH.
 - D. WE CONTINUE TO MAKE PROGRESS, THOUGH SLOW, ON THE ADOPTION OF DEBIT/CREDIT CARDS INTO MORE OF THE CITY'S TRANSACTIONS. PART OF THIS DELIBERATE PACE IS DUE TO THE CONCURRENT STUDY HAVING TO DO WITH THE SELECTION OF A NEW SOFTWARE SYSTEM FOR FINANCE. THE TWO SYSTEMS MUST BE COMPATIBLE. WE MET WITH ONE OF THE POTENTIAL SOFTWARE VENDORS ON JULY 11TH AND 12TH AS THEY DEMONSTRATE THEIR SYSTEM'S CAPABILITIES.
 - E. ON JUNE 29TH, WE MET WITH ALL OF THE CITY'S COST CENTER MANAGERS TO "PREP" THEM FOR THE NEW FISCAL YEAR AND ITS NEW EXPENSE CHART OF ACCOUNTS.
 - F. WE ARE STILL TRYING TO COMPLETE THE REPORTING REQUIREMENTS NECESSARY FOR THE HUD GRANT WHICH FINANCED THE SENIOR CENTER. WE MET WITH THE REGIONAL COORDINATOR ON JULY 1ST TO BEGIN THE RUNUP TO THE PRELIMINARY STEPS PRIOR TO THE PENULTIMATE EFFORTS THAT MIGHT "CONCLUDE(?)" THIS EFFORT.
6. **AND, YES, WE ARE STILL HAVING A GOOD TIME!**

Parks and Recreation Department Monthly Highlights – July 2011

- Coast Park construction exposed a portion of an old pirate ship on top of the dune by the PAC. No bones or artifacts have been located.
- Basketball camps were a great success at the Recreation Center.
- The second annual Triathlon at Olalla Lake was well attended.
- Summer Activity Club continues with great activities like swimming & fishing.
- The Recreation Center participated with a booth at the Lincoln County Fair.
- New Senior Tech Assistance starts this month on Thursdays from 4-5pm.
- Two new exercise classes in July at the Senior Center for a total of 7 new.
- The Friends of the Senior Center have submitted grants for a new van.
- The Bridges at Wilder Twin Park trail are open for use, retaining walls in
- The pool is very busy with Rec. Swims and swim lessons.

Memo

To: Jim Voetberg, City Manager
 From: Derrick Tokos, Community Development Director
 Date: July 28, 2011
 Re: Community Development Department Project Update

Here is a summary of July activities. For context in terms of permit volumes, in calendar year 2010 the City issued 143 building permits, totaling \$46,685,750 in construction value. Building permit fees alone totaled \$303,106. The City received 76 land use applications. The number of building permits issued and land use actions received for 2010 was slightly above our 10 years average.

| | Building Permits | Electrical Permits | Plumbing Permits | Construction Value | Land Use Actions |
|------|----------------------|----------------------|---------------------|--------------------|------------------|
| July | 15 (\$12,217.55) | 18 (\$1,962.24) | 11 (\$2,292.25) | \$1,461,900 | 3 (\$251) |
| YTD | 80 (\$107,260.22) | 158 (\$18,946.16) | 56 (\$14,906.96) | \$13,492,934 | 32 (\$7,744) |

July building activity included three new dwellings, one duplex, residential/commercial remodels and re-roofs, foundation work for the Nazarene Church's new community center, and sign permits. Land use actions included temporary structures permits for a mobile bakery and a minor replat.

Status of Major Construction Projects

Port Terminal Project: Contractors are pouring concrete for the retaining wall that is to support the new dock. Mitigation of the SS Pasley is finished and crews are moving to the demolition phase.

Wal-Mart Expansion: Continuing with concrete work and framing of the addition. They are also continuing to remodel the interior of the building.

Aquarium Science Building: Temporary occupancy has been issued to allow tenant to move in equipment and furniture. They are still waiting on the aquarium tanks. Once those are installed, we can conduct a final inspection.

Water Treatment Plant: Exterior of the structure is enclosed and they are working on framing and plumbing the interior of the building.

Lincoln County School District: Two new rooms within the atrium at the Preparatory Academy are enclosed and they are preparing to sheetrock.

Nazarene Church Outreach/Community Center: Contractor pulled permits for the foundation work and is driving piling to support the structure.

Significant Planning Projects

Safe Haven Hill Tsunami Evacuation Improvements: Conceptual design was presented to the City Council on June 6, 2011. Next step is to retain the services of an Engineering Geologist to confirm that the hill is an appropriate evacuation site and provide recommendations on the proposed improvements so that accurate cost estimates can be prepared. Public Works recently engaged the services of an "on-call" geotechnical firm, and staff will coordinate with them on the preparation of the report.

Creation of Land Bank for Work Force Housing: Top implementation priority of Housing Study adopted by the City Council on June 20th. Staff is continuing to meet individually with stakeholders to discuss the development of an ordinance to provide a framework for how the "Land Bank" and "Housing Fund" should operate and anticipates forming a small work group to start on this phase of the project in the coming weeks.

Vacation Rental Code Update: Planning Commission will be holding a workshop on September 12th to begin the public outreach process. Mail notice of the workshop will go out with the August utility bills. It will also be sent to those on our stakeholders list. Staff will also coordinate with area realtors and lodging association members and the draft code developed by the ad hoc work group will be posted to the City's website.

Transportation System Plan Update: Open house was held on June 27th, at which public feedback was obtained on the conceptual elements of the alternative mobility standard and transportation projects proposed for South Beach over the next 20 years. Feedback will be reviewed and a more detailed proposal developed, with funding details, for a third open house to be scheduled this fall.

Agate Beach Street and Recreation Enhancements: The proposed budget includes funding for the design work only for the road and parking lot elements (not the recreational improvements). This will provide a refined cost estimate and, at the same time, the City can work with stakeholders on putting together a construction budget including options for grant funding. Staff is also working with ODOT on an MOU for bike/pedestrian use of the parking lot and related right-of-way following a July 20th meeting between the mayor and ODOT staff.

Territorial Sea Planning Process: OPAC held a meeting on July 26th to discuss local government outreach, particularly with respect to engaging the public on visual impacts of off-shore wave energy development. A working group is being formed, and staff anticipates continuing to be engaged in this issue consistent with prior direction from Council.

Formation of a Bay Front Parking District: Ad-hoc group of tourism and fishing business interests met on July 11th and July 28th to refine the parking district ordinance for presentation to the City Council on September 6th.

Coho/Brant Neighborhood Plan: This budgeted urban renewal project will map out right-of-way and needed improvements for areas west of Highway 101 from the bridge south to SE 40th Street. Staff is preparing the RFP.

Newport Local Wetlands Inventory: Staff is working on changes requested by DSL and hopes to be able to submit remaining outstanding items within the next couple of weeks.

Streamlining Commercial/Industrial Land Use Categories: The Planning Commission reviewed the latest draft amendments at its July 25th meeting and is satisfied that stakeholder issues have been substantially addressed. They will be considering an ordinance, and possibly make a recommendation to the City Council, on August 8th.

Committee Work

Planning Commission: The Commission met in work session on July 25th to review draft amendments to the Newport Municipal Code codifying the City's ordinance for naming streets and assigning addresses. The ordinance includes a process for renaming streets and other public places. The Commission will hold a hearing on the ordinance at its August 8th meeting.

Parking Districts: The Nye Beach Advisory Committee met on July 20th and July 27th to prioritize projects in the adopted budget. Survey work for sidewalk improvements on NW 3rd and NW 6th will begin in a couple of weeks, followed by design with construction likely to start in November. Public Works is putting together a schematic plan for installation of timed parking signs that the group will review at its next meeting on August 9th. The City Center Committee will schedule a meeting shortly.



Noble
Professional
Dedicated

Newport Police Department
Memorandum

One Team - One Future

Date: July 27, 2011
To: Jim Voetberg, City Manager
From: Mark J. Miranda, Chief of Police 
Subject: City Manager's Report

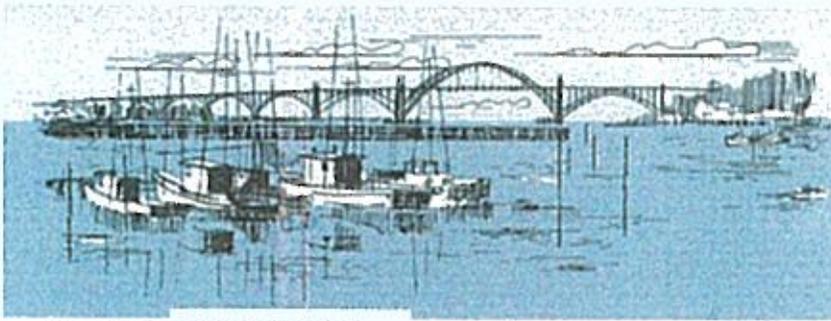
1. Over the last few weeks we have assisted the ABC TV Network in their production to cover the Christian Longo Family homicide that occurred here in Newport over ten years ago. Last week filming was conducted on the Bayfront. We provided vehicles to use as background and some crowd control. I don't know when this documentary will be aired, but we'll probably hear about it in the future.
2. This last Saturday, July 23rd, we conducted testing for the position of police officer. 120 people sent in applications. 40 people appeared for the written test, but only 30 passed. Four of those failed the physical agility test. We did have 10 people send in their scores from other agency testing and have a couple of currently employed officers apply. The final count for the next phase is 46 people. The top applicants will be invited to an interview which will occur next week.
3. Lt. Malloy and Sgt. Real attended the Change of Command for the new Group North Bend commander. Capt. Mark Reynolds is now in command of all of the Coast Guard coastal facilities from Depoe Bay to Crescent City. You will probably have the opportunity to meet Capt. Reynolds as I'm sure he will attend various Coast Guard related events in Newport such as Loyalty Days.
4. CSO Dustin Kittel participated in two radio shows this month. He appeared on the KNPT program set up for the City. He also appeared on the Sheriff's radio program on KCUP. He discussed the various issues surrounding nuisance abatement. I also was interviewed on a show on KCUP with the Mayor. We talked about various issues surrounding the City and also promoted National Night Out.

The mission of the Newport Police Department is to consistently invest available resources toward our City's reputation as a safe place to live, work, play, learn and visit.

5. National Night Out is on Tuesday, August 2nd. From 6:00 pm to 9:00 pm Newport residents are encouraged to get out in their neighborhood and throw a party. Having a bar-b-que or an ice cream social is a great way to keep in contact with neighbors. A great defense to burglaries or other crimes is for neighbors to know each other, so when someone from outside the area is scene, they'll be noticed right away. This is a great crime prevention technique to invite burglars to go elsewhere.

6. The Police Department in cooperation with the Municipal Court has published a pamphlet describing the Municipal Court process. The intent is to help provide clarity to the intricacies of the court. Hard copies of the pamphlet are available at the Finance Desk as well as the Police Department and it is now on the City's web site. The first paragraph of the pamphlet is:

This page is designed to provide information about court proceedings. It is not a substitute for legal advice from a licensed attorney. If you have questions about your best course of action, what plea you should enter, your rights, or the consequence of a conviction of the offense for which you are charged you should contact an attorney. Neither the clerk, judge nor City is allowed to give you legal advice.



OFFICE OF Fire Prevention

NEWPORT FIRE DEPARTMENT
245 NW 10TH STREET
NEWPORT, OREGON 97365
(541) 265-9461
FAX: (541) 265-9463

MEMO

To: City Manager Jim Voetberg
Re: Monthly Activities

This month started off with a "bang" with many of our folks helping out to light off the 4th of July fireworks. As you know they were shot off in a different location this year due to the construction of the NOAA facility. While the view from Hatfield Marine Science Center was very good, not enough of the public took advantage of it, so we are starting the process of looking into moving next year's show to a barge.

Our volunteers have been busy training on hose handling and auto extrication. We had four of our volunteers take advantage of some excellent training recently held up in Lincoln City at the Oregon Volunteer Firefighters Association Conference. They learned about hybrids and other new car technology and how it applies to extricating a trapped patient. They brought that knowledge back and taught all of us.

We have had two working fires this month and assisted a neighboring department with another. The first fire was a kitchen fire in South Beach while the second was at the Kelp Forest gallery just south of Fred Meyer. Our folks made an excellent stop and held the fire to the exterior of the building. We also utilized the aerial ladder on the new ladder truck for the first time on an incident.

At the end of this month many of our personnel will be helping out with our hiring process for Training Officer. We hope to have someone on board by the middle of next month. Our new Fire Chief Phil Paige will start on the first of August. He has already started to stop by the station as he and his wife prepare to move to our community.

Finally, we are all hoping for good weather as we get ready for the Department's annual picnic Saturday, July 30th.

Rob Murphy Assistant Chief
Newport, Fire Department
r.murphy@newportoregon.gov
www.thecityofnewport.net

MEMO

To: Jim Voetberg
From: Ted Smith
Subject: Monthly Report for Council
Date: August 1, 2011

We now have 444 children and young adults signed up for our summer reading program. The park has been jammed each Wednesday with eager faces and dynamic presenters. It looks like we're well on our way to another very successful summer reading program.

On June 17, CRSN directors met at Driftwood Public Library in Lincoln City to talk about the breakup of CRSN. The session was mediated by Janet Webster, from the Guin Library at OSU's Hatfield Marine Science Center. At this point in time, it looks like there are at least two divergent paths under consideration. Tillamook County is releasing a Request for Proposal (RFP) this month for a new Integrated Library System (ILS). Early next month the Lincoln County Library District will release its own RFP on behalf of Toledo, Siletz and Waldport Public Libraries. It is unclear at this time, what direction the two community colleges are taking.

I spent the latter half of June and part of the first week of July visiting individual library directors in Lincoln County to get some feel for their direction as the Coastal Resource Sharing Network will officially end in June, 2012. I don't think there is any doubt that all directors would like to continue working as one unit, especially for the sake of resource sharing. Some directors have expressed concern with Tillamook serving as a contractor/provider rather than a partner. This is new ground for everyone in CRSN, and at this point in time Tillamook has not set out a definitive plan, with the associated costs for the service they will be offering. Before plans get too far down the road, directors want more information. Almost to a person everyone agrees that CRSN needed to change. The direction of that change, while not yet determined, may take some libraries into new partnerships. Change creates opportunities to look in all directions and at new models of cooperation and service.

Beginning in August and running into December, the Library will host a student intern from San Jose State's online Library Science program. Her name is Crystal Harrison and she will focus much of her attention on programming for Children and Young Adults. She will also spend significant amounts of time at both the Circulation and Reference desks working with staff and patrons in a "real life" setting.

On June 28, the Lincoln County Department of Community Corrections work crew spent a day cleaning up the weeds, trees and flower beds around the library. This came at a cost of \$550 to our budget, but was necessary as library grounds were in sad shape and patron comments were piling up. I checked into getting the "free" service from the jail – this is a different program than the Community Corrections – and was told that would not be possible for two reasons: 1) we have already been using the "for hire" work crew and 2) the grant funds for the "free" work are

almost gone and will not be renewed. As a result, I will be spending money we really don't have in our annual operating budget to keep the library grounds looking marginally nice. The library is not only a point of pride for library staff and the community in general, it is also the first impression many visitors get of our city.

Again this month, circulation figures were flat compared to the same month last year. For the two years prior to 2011, circ figures had risen each month compared to the previous years. This flattening of circ figures could be for a variety of reasons. Most obvious is that we can only "grow" so much based upon our population. Another reason may be tied to the fact that our collection development dollars have been reduced and that we are not putting as many new items on the shelves as we have in years past.



Memo

To: Jim Voetberg, City Manager and City Council
From: Timothy Gross, Senior Project Manager
Date: August 1, 2011
Re: Capital Projects Status Update

SW Waterlin Drive Sidewalk and Bicycle Improvements

The railings are installed and the project is complete. The Contractor is completing punch list items.

South Beach Transportation Improvement Project

The project is substantially complete. Central Lincoln PUD will be removing the last remaining pole Wednesday, July 27. After this pole is removed a few remaining trees will be planted and one light pole installed. The contractor is also waiting for a shorter light pole from the manufacturer which will be installed under the bridge. The Contractor is completing punch list corrections.

Water Filtration Facility

The water treatment plant is progressing on schedule and within the project budget. Painting operations are underway within the building and the general contractor is beginning to install mechanical equipment and pipe racks and piping. Attachments have been provided by the Construction Manager/General Contractor (CM/GC) which includes a schedule of activities for the next three months.

Big Creek Road Slides – FEMA Emergency Assistance

City staff has selected Foundation Engineering, Inc (FEI) as the City's Geotechnical Engineer of Record. Staff is in the process of executing the necessary contracts and will have a design kickoff meeting in the coming weeks.

Coast Park Improvements

Contractor has completed the gravel path to the pirate ship play structure and is currently pouring concrete for retaining walls.

Performing Arts Center Reroofing

Low bidding responsive contractor for this project was Weatherguard Inc. Staff is in the process of executing the necessary contracts documents and will have a preconstruction meeting within the next two weeks. Construction is anticipated to begin August 15, 2011.

Waterlin Drive to Yaquina Bay State Park Sidewalk

Staff has prepared an estimate of cost for this project and submitted the conceptual design and costs to Sheila Lyons at ODOT for review. ODOT has now agreed to provide the City with a Quick Fix grant of \$150,000 to cover the complete costs of the improvements within the ODOT ROW. A topographic survey of the site will be conducted on Friday, July 29 and Staff will begin preparing plans and solicitation documents next week. ODOT has committed to have the Grant Agreement to the City by Monday August 1, 2011 for execution.

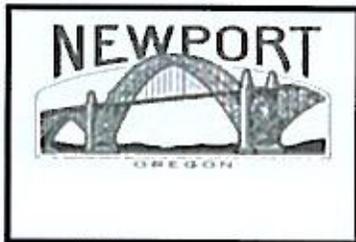
Consulting Engineer of Record

Staff conducted interview for Geotechnical Engineer of Record and Streets/Storm Sewer Engineer of Record between Wednesday, July 20 and Monday, July 25. Interviews were conducted with 2 geotechnical firms and 4 civil engineering firms. The highest ranked geotechnical firm by every member of the interview panel was Foundation Engineering, Inc. from Corvallis, OR. The highest ranked civil firm for streets and storm sewer work by every member of the interview panel was Civil West Engineering Services, Inc. from Coos Bay, OR. Both of these consultants have a great deal of work in coastal communities and have both performed engineering services successfully for the City in the past. Details on the consultant engineer of record selection process is included as a separate staff memorandum in you Council packet.

Newport Water Treatment Plant
Construction Cost Tracking

Costs through: 7/31/11
Report Date: 7/26/11

| A Item | B Description | C UM | D Project Budget | ← BUDGET → | | | | ← ENCUMBRANCES → | | | | ← COSTS → | | | |
|-----------|---|---------|---------------------|-------------------------|--------------------|----------------------------|----------------------------|-------------------------------|--------------------|------------------------|--------------------------------------|-------------------|------|------|--|
| | | | | E Budget Adjustments | F Change Orders | G= D+E+F Current Budget | H Encumbrances to date* | I Encumbrances to complete | J Costs To Date | K Costs To Complete | L=E+K Forecast Cost at Completion | M=L-G Variance | | | |
| 001 | GMP #1 Construction Services | | 98,240.00 | 0.00 | 0.00 | 98,240.00 | 0.00 | 0.00 | 98,240.00 | 0.00 | 0.00 | 98,240.00 | 0.00 | 0.00 | |
| 001 | Lump Sum Amendment #1 Allowance | AL | 235,335.74 | 0.00 | (3,339.87) | 231,995.87 | 231,995.87 | 0.00 | 231,995.87 | 0.00 | 231,995.87 | 231,995.87 | 0.00 | 0.00 | |
| 001 | General Conditions | WKS | 90,000.00 | 0.00 | 0.00 | 90,000.00 | 90,000.00 | 0.00 | 90,000.00 | 0.00 | 90,000.00 | 90,000.00 | 0.00 | 0.00 | |
| 001 | GMP #1 Mobilization | AL | 130,000.00 | 0.00 | 0.00 | 130,000.00 | 130,000.00 | 0.00 | 130,000.00 | 0.00 | 130,000.00 | 130,000.00 | 0.00 | 0.00 | |
| 001 | Advertising | AL | 21,730.00 | 0.00 | 0.00 | 21,730.00 | 21,730.00 | 0.00 | 21,730.00 | 0.00 | 21,730.00 | 21,730.00 | 0.00 | 0.00 | |
| 001 | Reproduction Costs | AL | 12,500.00 | 0.00 | (12,500.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 001 | General Housekeeping | WKS | 10,086.00 | 0.00 | 0.00 | 10,086.00 | 10,086.00 | 0.00 | 10,086.00 | 0.00 | 10,086.00 | 10,086.00 | 0.00 | 0.00 | |
| 001 | Material Hoisting/Chain Hoist/Lift | WKS | 27,536.34 | 0.00 | 0.00 | 27,536.34 | 27,536.34 | 0.00 | 27,536.34 | 0.00 | 27,536.34 | 27,536.34 | 0.00 | 0.00 | |
| 001 | Temp Fencing/Barricade/Lights | WKS | 11,560.00 | 0.00 | 0.00 | 11,560.00 | 11,560.00 | 0.00 | 11,560.00 | 0.00 | 11,560.00 | 11,560.00 | 0.00 | 0.00 | |
| 001 | Temp Low Down Area / Roads | WKS | 19,921.00 | 0.00 | 0.00 | 19,921.00 | 19,921.00 | 0.00 | 19,921.00 | 0.00 | 19,921.00 | 19,921.00 | 0.00 | 0.00 | |
| 001 | Waste Management | WKS | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | |
| 001 | Surveying | AL | 5,000.00 | 0.00 | (3,375.00) | 1,625.00 | 1,625.00 | 0.00 | 1,625.00 | 0.00 | 1,625.00 | 1,625.00 | 0.00 | 0.00 | |
| 001 | Solder Pipe Retaining Wall | WKS | 299,500.00 | 0.00 | 0.00 | 299,500.00 | 299,500.00 | 0.00 | 299,500.00 | 0.00 | 299,500.00 | 299,500.00 | 0.00 | 0.00 | |
| 001 | Concrete Fench | WKS | 176,500.00 | 0.00 | 0.00 | 176,500.00 | 176,500.00 | 0.00 | 176,500.00 | 0.00 | 176,500.00 | 176,500.00 | 0.00 | 0.00 | |
| 001 | Excavation | WKS | 62,100.00 | 0.00 | 0.00 | 62,100.00 | 62,100.00 | 0.00 | 62,100.00 | 0.00 | 62,100.00 | 62,100.00 | 0.00 | 0.00 | |
| 001 | Concrete Drainage Swale | WKS | 21,000.00 | 0.00 | (4,189.00) | 16,811.00 | 16,811.00 | 0.00 | 16,811.00 | 0.00 | 16,811.00 | 16,811.00 | 0.00 | 0.00 | |
| 001 | 14 Vinyl Coated Chain Link Fence | WKS | 8,900.00 | 0.00 | (8,900.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 001 | Force Main Sewer Line & HCFE Conduit | WKS | 79,210.21 | 0.00 | (4,041.72) | 75,168.49 | 75,168.49 | 0.00 | 75,168.49 | 0.00 | 75,168.49 | 75,168.49 | 0.00 | 0.00 | |
| 001 | Reinforce Existing Piping at Cleanwell | WKS | 59,307.00 | 0.00 | 0.00 | 59,307.00 | 59,307.00 | 0.00 | 59,307.00 | 0.00 | 59,307.00 | 59,307.00 | 0.00 | 0.00 | |
| 001 | Formwork Aggregating Piers | WKS | 400,000.00 | 0.00 | (132,074.30) | 267,925.70 | 267,925.70 | 0.00 | 267,925.70 | 0.00 | 267,925.70 | 267,925.70 | 0.00 | 0.00 | |
| 001 | Gravel Demo | WKS | 28,598.78 | 0.00 | (17,798.78) | 10,800.00 | 10,800.00 | 0.00 | 10,800.00 | 0.00 | 10,800.00 | 10,800.00 | 0.00 | 0.00 | |
| 001 | GMP #2 General Conditions | WKS | 300,000.00 | 0.00 | 0.00 | 300,000.00 | 300,000.00 | 0.00 | 300,000.00 | 0.00 | 300,000.00 | 300,000.00 | 0.00 | 0.00 | |
| 001 | GMP #2 Reproduction Costs | WKS | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 7,500.00 | 0.00 | 7,500.00 | 0.00 | 7,500.00 | 7,500.00 | 0.00 | 0.00 | |
| 001 | GMP #2 General Housekeeping | WKS | 40,244.00 | 0.00 | 0.00 | 40,244.00 | 40,244.00 | 0.00 | 40,244.00 | 0.00 | 40,244.00 | 40,244.00 | 0.00 | 0.00 | |
| 001 | GMP #2 Material Hoisting/Distribution | WKS | 110,045.00 | 0.00 | 0.00 | 110,045.00 | 110,045.00 | 0.00 | 110,045.00 | 0.00 | 110,045.00 | 110,045.00 | 0.00 | 0.00 | |
| 001 | GMP #2 Temp Fence Maintenance/Signs | WKS | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 0.00 | |
| 001 | Remove and restoration of laydown areas | WKS | 7,570.00 | 0.00 | 0.00 | 7,570.00 | 7,570.00 | 0.00 | 7,570.00 | 0.00 | 7,570.00 | 7,570.00 | 0.00 | 0.00 | |
| 001 | Temporary Weather Protection | WKS | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 | 15,000.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 | 0.00 | |
| 001 | GMP #2 Waste Management | WKS | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 12,000.00 | 0.00 | 12,000.00 | 0.00 | 12,000.00 | 12,000.00 | 0.00 | 0.00 | |
| 001 | GMP #2 Surveying | WKS | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 7,000.00 | 0.00 | 7,000.00 | 0.00 | 7,000.00 | 7,000.00 | 0.00 | 0.00 | |
| 001 | Membrane Bldg Enclosures | WKS | 84,355.00 | 0.00 | 0.00 | 84,355.00 | 84,355.00 | 0.00 | 84,355.00 | 0.00 | 84,355.00 | 84,355.00 | 0.00 | 0.00 | |
| 001 | See Piping Placement | WKS | 245,583.00 | 0.00 | 0.00 | 245,583.00 | 245,583.00 | 0.00 | 245,583.00 | 0.00 | 245,583.00 | 245,583.00 | 0.00 | 0.00 | |
| 001 | See Piping Placement | WKS | 360,389.27 | 0.00 | 0.00 | 360,389.27 | 360,389.27 | 0.00 | 360,389.27 | 0.00 | 360,389.27 | 360,389.27 | 0.00 | 0.00 | |
| 001 | Structural Fill Placement & Grading | WKS | 81,038.00 | 0.00 | 0.00 | 81,038.00 | 81,038.00 | 0.00 | 81,038.00 | 0.00 | 81,038.00 | 81,038.00 | 0.00 | 0.00 | |
| 001 | Earthwork Allowance | WKS | 23,596.00 | 0.00 | 0.00 | 23,596.00 | 23,596.00 | 0.00 | 23,596.00 | 0.00 | 23,596.00 | 23,596.00 | 0.00 | 0.00 | |
| 001 | Gravel Surface Allowance | WKS | 24,750.00 | 0.00 | 0.00 | 24,750.00 | 24,750.00 | 0.00 | 24,750.00 | 0.00 | 24,750.00 | 24,750.00 | 0.00 | 0.00 | |
| 001 | Chain Link Fence | WKS | 16,250.00 | 0.00 | 8,000.00 | 25,150.00 | 25,150.00 | 0.00 | 25,150.00 | 0.00 | 25,150.00 | 25,150.00 | 0.00 | 0.00 | |
| 001 | Landscaping Allowance | WKS | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 0.00 | |
| 001 | Form Materials | WKS | 44,971.00 | 0.00 | 0.00 | 44,971.00 | 44,971.00 | 0.00 | 44,971.00 | 0.00 | 44,971.00 | 44,971.00 | 0.00 | 0.00 | |
| 001 | Concrete Reinforcement | WKS | 133,866.00 | 0.00 | 0.00 | 133,866.00 | 133,866.00 | 0.00 | 133,866.00 | 0.00 | 133,866.00 | 133,866.00 | 0.00 | 0.00 | |
| 001 | Concrete & Concrete Pumping | WKS | 150,038.00 | 0.00 | 0.00 | 150,038.00 | 150,038.00 | 0.00 | 150,038.00 | 0.00 | 150,038.00 | 150,038.00 | 0.00 | 0.00 | |
| 001 | Sidewalk | WKS | 52,378.00 | 0.00 | 0.00 | 52,378.00 | 52,378.00 | 0.00 | 52,378.00 | 0.00 | 52,378.00 | 52,378.00 | 0.00 | 0.00 | |
| 001 | Membrane Bldg Concrete Placement | WKS | 138,912.00 | 0.00 | 0.00 | 138,912.00 | 138,912.00 | 0.00 | 138,912.00 | 0.00 | 138,912.00 | 138,912.00 | 0.00 | 0.00 | |
| 001 | Cleanwell Concrete Placement | WKS | 30,389.00 | 0.00 | 0.00 | 30,389.00 | 30,389.00 | 0.00 | 30,389.00 | 0.00 | 30,389.00 | 30,389.00 | 0.00 | 0.00 | |
| 001 | GAC/Fixc Concrete Placement | WKS | 26,325.00 | 0.00 | 0.00 | 26,325.00 | 26,325.00 | 0.00 | 26,325.00 | 0.00 | 26,325.00 | 26,325.00 | 0.00 | 0.00 | |
| 001 | Masonry | WKS | 349,677.00 | 0.00 | 0.00 | 349,677.00 | 349,677.00 | 0.00 | 349,677.00 | 0.00 | 349,677.00 | 349,677.00 | 0.00 | 0.00 | |
| 001 | Steel Joists & Decking | WKS | 187,790.00 | 0.00 | 0.00 | 187,790.00 | 187,790.00 | 0.00 | 187,790.00 | 0.00 | 187,790.00 | 187,790.00 | 0.00 | 0.00 | |
| 001 | Structural Metals | WKS | 167,393.00 | 0.00 | 0.00 | 167,393.00 | 167,393.00 | 0.00 | 167,393.00 | 0.00 | 167,393.00 | 167,393.00 | 0.00 | 0.00 | |



Agenda Item #: X-A

Meeting Date: July 18, 2011

CITY COUNCIL AGENDA ITEM SUMMARY
City Of Newport, Oregon

Issue/Agenda Title: Consideration of Resolution No. 3556 - Creating a Non-Profit Funding Review Task Force

Prepared By: Hawker Dept Head Approval: ph City Manager Approval: [Signature]

Issue Before the Council: The issue before Council is consideration of Resolution No. 3556 that would create a Non-Profit Funding Review Task Force.

Staff Recommendation: Staff recommends approval of the resolution.

Proposed Motion: I move to adopt Resolution No. 3556, creating a Tourism Non-Profit Funding Review Task Force.

Key Facts and Information Summary: In the Fiscal Year 2011-2012 budget, Council allocated \$10,000 to be used in a competitive allocation program to help fund private non-profit social service agencies serving the city. At the July 18, 2011 City Council meeting, staff was directed to draft a resolution creating a task force to develop criteria and review funding applications for approval by the City Council. Resolution No. 3556 accomplishes this directive. Absent specific direction, Resolution No. 3556 establishes a seven member task force. Additionally, there was no direction regarding residency of task force members, so the resolution requires five members to be city residents. However, these are Council decisions, and the resolution can be amended prior to adoption.

Other Alternatives Considered: None.

City Council Goals: None.

Attachment List: Resolution No. 3556

Fiscal Notes: The fiscal impact will be dependent on distribution of funds.

RESOLUTION NO. 3556

A RESOLUTION ESTABLISHING A
NON-PROFIT FUNDING REVIEW TASK FORCE

Findings:

1. The City of Newport wishes to establish a competitive allocation program to help fund private non-profit social service agencies serving the city; and
2. The City Council has directed staff to initiate the process of establishing a task force to review funding requests from non-profit social service agencies serving the city.

NOW, THEREFORE, THE CITY OF NEWPORT RESOLVES:

Section 1. The City Council creates a Non-Profit Funding Review Task Force that will be comprised of seven members. Five members will be city residents, and two may be from outside the city.

Section 2. The Task Force will be responsible for developing criteria for the competitive allocation program and forwarding the criteria to the City Council for approval by September 19, 2011.

Section 3. The Task Force will be responsible for soliciting and reviewing applications for funding, and making recommendations to the City Council for final approval by November 15, 2011.

Section 4. This resolution shall be effective immediately upon passage.

Adopted by the Newport City Council on August 1, 2011.

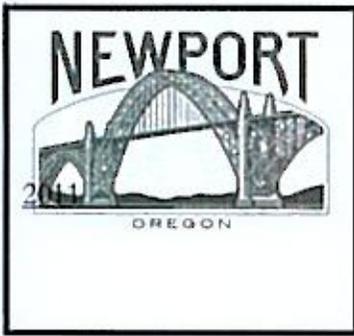
Signed on _____, 2011.

CITY OF NEWPORT

Mark McConnell, Mayor

ATTEST:

Margaret M. Hawker, City Recorder



Agenda Item #
Meeting Date

X-D
August 1, 2011

CITY COUNCIL AGENDA ITEM SUMMARY
City Of Newport, Oregon

Issue/Agenda Title **Resolution No. 3555 - Supplemental Budget to Receive Funds for the Construction of the Yaquina Bay Bridge Sidewalk**

Prepared By: David Marshall Dept Head Approval: _____ City Mgr Approval: [Signature]

Issue Before the Council: Consideration of the adoption of Resolution No. 3555, a supplemental budget and increase in appropriations.

Staff Recommendation: Adopt the resolution.

Proposed Motion: I move to adopt Resolution No. 3555, approving a supplemental budget and increasing appropriations by \$150,000.

Key Facts and Information Summary: The proposed resolution would increase the resources available in the Capital Projects Fund by \$150,000 and increase appropriations a like amount.

The \$150,000 project proposes to construct a sidewalk from the north end of Naterlin Drive to the Yaquina Bay State Park under the north end of the Yaquina Bay Bridge.

Where it will not tie into existing infrastructure, the sidewalk will be 8' wide under the bridge. Where the new sidewalks are extended to existing sidewalks, the proposed sidewalks will match the existing widths.

Other Alternatives Considered: None

City Council Goals: None

Attachment List: Resolution No. 3555
Conceptual Design.

Fiscal Notes: ODOT will pay costs up to \$150,000; the project is to be completed by December 31, 2011.

CITY OF NEWPORT

RESOLUTION NO. 3555

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET
AND MAKING APPROPRIATIONS

WHEREAS, the Oregon Department of Transportation has agreed to pay actuals costs, up to, but not exceeding \$150,000, to construct a sidewalk from the end of Naterlin Drive to the Yaquina Bay State Park; and

WHEREAS, this is an additional source of funding that was not known at the time that the City's FY12 budget was adopted; and

WHEREAS, the amount being received and appropriated is less than 10 percent of the Capital Project Funds' adopted expenditure total;

The City of Newport resolves that the appropriations as shown, below, are hereby approved:

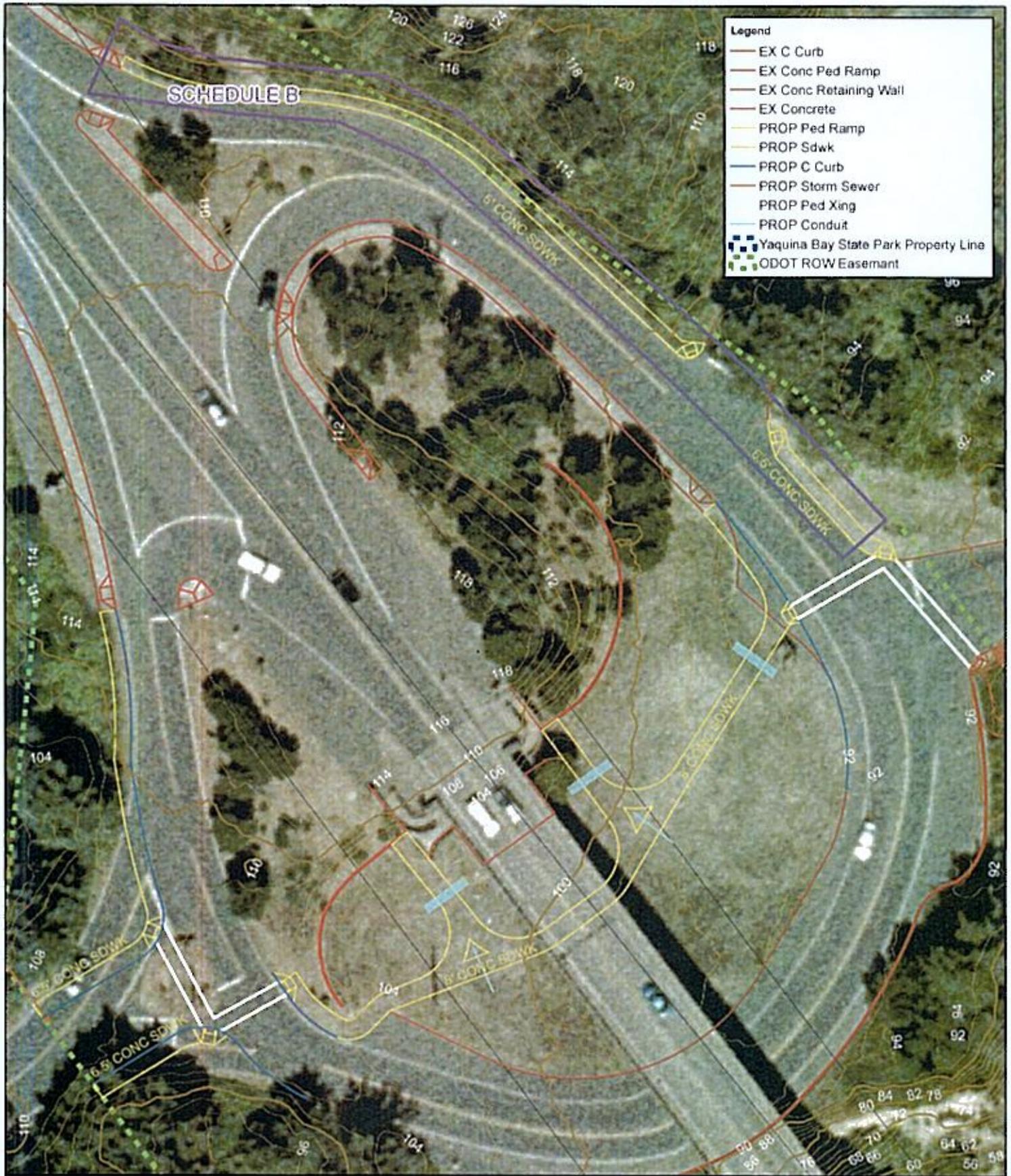
| Appropriation Title | Adopted Appropriation | Increase | New Appropriation | Reason for Change |
|-----------------------|-----------------------|-----------|-------------------|--|
| Capital Projects Fund | \$11,243,243 | \$150,000 | \$ 11,393,243 | 21 July 2011 email from Sheila Lyons, ODOT, to Tim Gross, stating that ODOT will initiate an IGA for this project and pay actuals costs, not to exceed \$150,000 |

CITY OF NEWPORT

Mark McConnell, Mayor

ATTEST:

Margaret M. Hawker, City Recorder

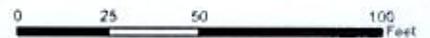


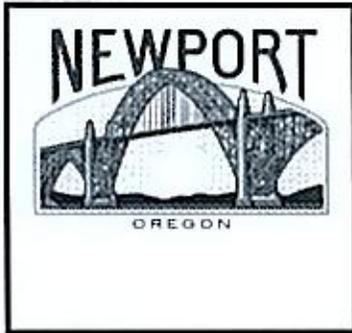
**City of Newport
Engineering Department**
169 SW Coast Highway
Newport, OR 97365
Phone: 1,541,574,3366
Fax: 1,541,265,3301

**Sidewalk between Naterlin Drive
and Yaquina Bay State Park
Conceptual Design**



This map is for informational use only and has not been prepared for, nor is it suitable for, legal, engineering, or surveying purposes. It includes data from multiple sources. The City of Newport assumes no responsibility for all or part of the use and users of the information are cautioned to verify all information with the City of Newport Engineering Department.





Agenda Item #
Meeting Date

X-C
August 1, 2011

CITY OF NEWPORT
AGENDA ITEM SUMMARY
City of Newport, Oregon

Issue/Agenda Title: Geotechnical Engineer of Record and Streets/Storm Sewer Engineer of Record

Prepared By: Timothy Gross Dept Head Approval: _____ City Mgr Approval: [Signature]

Issue Before the Council:

Consideration of selecting an Engineer of Record for Geotechnical Services and Streets/Storm Sewer Services.

Staff Recommendation:

Approve Foundation Engineering Inc. as the Geotechnical Engineer of Record. Approve Civil West Engineering Services, Inc. as the Streets/Storm Sewer Engineer of Record.

Proposed Motions:

- 1.) I move that Foundation Engineering Inc. be approved as the Geotechnical Engineer of Record for the City of Newport, and direct the City Manager to execute a contract on behalf of the City of Newport engaging Foundation Engineering Inc. to perform such services on a task order basis.
- 2.) I move that Civil West Engineering Services Inc. be approved as the Streets/Storm Sewer Engineer of Record for the City of Newport, and direct the City Manager to execute a contract on behalf of the City of Newport engaging Civil West Engineering Services Inc. to perform such services on a task order basis.

Key Facts and Information Summary:

In the fall of 2009 the City solicited a Request for Qualifications from engineering firms to provide engineering services for a number of disciplines. From that original solicitation period, three consultants were selected as Engineer of Record as follows:

- Sanitary Sewer – Brown and Caldwell
- Water – Civil West
- Streets and Storm Sewer – David Evans and Associates

Although many other disciplines were advertised, only these three disciplines were awarded based upon the premise that these firms had existing relationships with other firms and could subcontract to provide the various other disciplines that are only occasionally needed like environmental, structural, or geotechnical services. Since that time, a number of projects have arisen that require geotechnical analysis and design expertise including the Big Creek Road landslide and the Tsunami Evacuation Route Improvements in South Beach. When the need to acquire a Geotechnical Engineer of Record became apparent, Staff invited the two highest ranking firms from the fall of 2009 solicitation to update their submittal information and interview

again. From this process, Foundation Engineering, Inc. was unanimously selected by the interview team to be the best suited geotechnical firm.

Based on numerous performance issues, of which the Council is aware, the City has dissolved the Engineer of Record relationship with David Evans and Associates for Streets and Storm Sewer services. The next five highest ranking firms that submitted qualifications for both streets and storm sewer disciplines from the fall of 2009 solicitation process were invited to update their submittal information and to interview again. Of those five firms, four chose to respond. From this process, Civil West Engineering Services, Inc. was unanimously selected by the interview team to be the best suited Streets and Storm Sewer engineering firm. Civil West is already the Engineer of Record for water services and has performed well and has a good relationship with City staff.

City staff is currently in the process of executing contracts with both FEI and Civil West. The interview scoring results are as follows:

| Consultant candidate: Geotech | Average score |
|--------------------------------------|----------------------|
| Carlson Geotech | 77 |
| Foundation Engineering | 93 |

| Consultant candidate: Streets/storm | Average score |
|--|----------------------|
| HBH | 70 |
| HGE | 86.8 |
| HHPR | 93.8 |
| Civil West | 100 |

Other Alternatives Considered:

Not applicable.

City Council Goals:

Not Applicable.

Attachment List:

None.

Fiscal Notes:

This selection does not bind the City to any specific expense – the consultant’s expenses will be approved as part of a task order prior to and included in the budget for each project.