



JOINT CITY COUNCIL & AIRPORT COMMITTEE MEETING AGENDA
Monday, March 21, 2016 - 12:00 PM
Conference Room A - 169 SW Coast Highway, Newport, Oregon 97365

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER

2. DISCUSSION / ACTION ITEMS

2.A. Agenda Software Demo for Council Members - Granicus

[City Manager's Report and Recommendation-Work Session Demo for Council Packets.pdf](#)

2.B. Update on the Airport Master Planning Process

[City Manager's Report and Recommendation-Update Airport Master Plan.pdf](#)

3. ADJOURNMENT

CITY MANAGER'S REPORT AND RECOMMENDATION



Agenda #:2.A.
Meeting Date: 3-21-16

Agenda Item:

Agenda Software Demo for Council Members

Background:

On Monday, March 21 at noon, the Council will meet in a work session for two purposes including reviewing the possibility of going paperless on Council agendas and to receive an update on the Airport Master Plan from WH Pacific.

As you are aware over the last couple of months, the City has been implementing the Granicus Agenda Management System for producing the agenda packets for the City Council and other City boards and committees. One of the options that we can now consider going paperless with the agenda packets for the City Council meetings. This would result in a substantial reduction in the use of paper, and time producing the agenda packets. Furthermore, with the Granicus agenda system, it is very easy to navigate through agenda items, including highlighting, making notes, bookmarking and other similar types of activities that we currently do with our paper agenda packets. Granicus will also demonstrate some of the system's capabilities to streamline the process for citizens providing comments on agenda items as well. If we proceeded with a paperless agenda system, the City would issue notepads, or laptops to Council members. These would be utilized for the agenda, as well as us for City e-mail and other related business. This would help give an option to Council members to separate personal e-mails from City Council type e-mails that are public records. At some point following the demo, we will revisit the issue of going forward with a paperless agenda system for the City Council packets.

Recommendation:

None.

Fiscal Effects:

None for the demo.

Alternatives:

None recommended,

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "S. Nebel".

Spencer R. Nebel
City Manager

CITY MANAGER'S REPORT AND RECOMMENDATION



Agenda #:2.B.
Meeting Date: 3-21-16

Agenda Item:

Update on the Airport Master Planning Process

Background:

The City Council has retained WH Pacific to conduct a Newport Municipal Master Plan and Airport Layout Plan Update. WH Pacific has also convened a Public Advisory Committee that has met on two separate occasions to initiate the review of this process. The planning process is slated to be approximately an 18-month effort. WH Pacific is slated to give several updates to the City Council and the Airport Committee during this time. We have invited the Airport Committee members to participate in this part of the work session, which we will anticipate about 12:30 PM.

Please note that Susan Reece-Painter provided a presentation to the Public Advisory Committee at their March 9 meeting on the recommendations from the Airport Regional Task Force relating to the future of the Newport Municipal Airport. Copies of that report were also distributed to all the Public Advisory Committee members. It appears a significant number of those recommendations can be considered to varying degrees through the Master Planning process. I have asked WH Pacific to review those recommendations, and provide information back to the City on which items would fall out of the scope of the Master Planning process. This will allow us to initiate appropriate steps to explore those recommendations as well.

Recommendation:

None.

Fiscal Effects:

None.

Alternatives:

None.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "S. Nebel".

Spencer R. Nebel
City Manager