

April 17, 2017
6:00 P.M.
Newport, Oregon

CITY COUNCIL MEETING

ROLL CALL

The Newport City Council met on the above date in the Council Chambers of the Newport City Hall. On roll call, Goebel, Saelens, Sawyer, Roumagoux, and Engler were present. It was noted that Allen had previously indicated that he may be late to this meeting. MOTION was made by Saelens, seconded by Sawyer, to excuse Swanson from this meeting. The motion carried unanimously in a voice vote.

Staff in attendance was Spencer Nebel, City Manager; Peggy Hawker, City Recorder/Special Projects Director; Steve Rich, City Attorney; Derrick Tokos, Community Development Director; Tim Gross, Public Works Director; and Jason Malloy, Interim Police Chief.

PLEDGE OF ALLEGIANCE

Council, staff, and the audience participated in the Pledge of Allegiance.

PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS

Proclamation - April as Sexual Assault Awareness Month - Received by Krissy Marshall. Hawker introduced the agenda item. Roumagoux proclaimed the month of April as Sexual Assault Awareness Month in the City of Newport. The proclamation was received by Krissy Marshall representing My Sister's Place.

CONSENT CALENDAR

The consent calendar consisted of the following item:

A. Recommendation to the Oregon Liquor Control Commission for a New Limited On-Premise Sales Liquor License for Enrique's Taqueria, located at 741-B NW Third Street.

MOTION was made by Engler, seconded by Sawyer, to approve the consent calendar as presented. The motion carried unanimously in a voice vote.

PUBLIC HEARING

Public Hearing on Appeal of Encroachment Permit Issued for Property at 552 NW 56th Street. Hawker introduced the agenda item. Nebel reported that the city reviewed a request to relocate a home located at 552 NW 56th Street 25 feet south of its current location. He stated that the existing structure is located within a few feet of the current edge of the drop-off to the Pacific Ocean. He noted that the engineering staff reviewed the request to relocate the home elsewhere on the lot, but accidentally reviewed the wrong property, and indicated there were no objections to moving the house back 25 feet. He

added that on review of the correct property, it was determined that this location would be too close to a storm sewer manhole. He stated that the property owners indicated they would take responsibility for any damage to the storm sewer or manhole, and it was the city's intent to allow the structure to be moved to the proposed location.

Nebel reported that the property owner did not indicate that the proposed location of the house would encroach on an existing easement that crosses the subject property. He stated that on March 14, an application for the encroachment permit was submitted by Robert Rook, contractor on behalf of the owner, to encroach within the right-of-way. He added that an easement encroachment was granted because of the hardship that this property is facing due to the eroding bank. He noted that the easement would allow the building to be located within seven feet of the sewer manhole, and the Municipal Code provides that a setback of seven feet must be maintained between the north edge of the existing sewer manhole and the closest point of the located residence. He stated that Rook indicated this was problematic in that a new design for the foundation may need to be completed to make this adjustment, which would only allow the house to be moved back 23 feet instead of 25 feet. He noted that city code provides that a notice of decision relating to the easement encroachment must be issued to the applicant, property owner, and owners of adjoining property within 200 feet of the boundary of the proposed encroachment. He stated that as a result of this notice, Richard Zhao and Helen Pang, owners of property at 556 NW 56th Street filed an appeal of the decision allowing the encroachment in the easement. He added that the city received letters from Helen McFarland and Freda and Charles Bars expressing concern with the plans to relocate the house.

Nebel reported that the criteria for authorizing an encroachment provides that the encroachment will not interfere with the flow of drainage; that there is adequate room preserved along streets; and the encroachment may not eliminate the need for parking, vehicle maneuvering, or pedestrian travel. He stated that it is staff's opinion that these criteria have been met. He added that the primary concerns raised by neighboring property owners largely pertains to the geological instability of the bluff and concern that construction activity may cause earth movement or slope failure that would impact their properties. He noted that an engineering geologist's report was performed on behalf of this project, and that the applicants plans to relocate the home comply with the city standards for construction in geological hazard areas. He stated that the primary motive in granting the easement was that this property owner truly does have a hardship caused by the continual erosion of the bluff causing the edge of the bluff to be very near the footings of this home.

Nebel reported that after the hearing was advertised, and notices sent out, the city received a request, dated April 7, 2017, from Richard Zhao to reschedule the meeting since he will be on a business trip to Asia. He stated that Zhao requested the hearing be rescheduled to Tuesday, May 2, 2017, if possible.

Roumagoux opened the public hearing at 6:20 PM. She read the hearing script and order of proceedings for this hearing. She asked Council for declarations of actual or potential conflicts of interest. There were none. She asked whether anyone present objected to the participation of any Council in this hearing. There were no objections.

Tokos reviewed the items included in the record, and acknowledged additional items that had been received for inclusion in the record, including letters from Robert Rook, Ox

- Robert Rook, Oxbo, H. G. Schlicker and Associates, and Ronald and Kristin Davidson. Tokos delivered the staff report and reviewed the code standards.

Roumagoux asked for comments from persons in support of the appeal.

Charles and Freda Vars appeared before Council. Freda Vars talked about the history of the lot. She also reported that the subject lot was previously a double lot that was divided. She stated that the flow of water from the subject house has allowed water to run over the edge of the cliff, and that there are only gutters on the north side of the house. She reported that several homeowners in the notification area did not receive notification of the hearing.

Ken Spencer reported that 537 NOW 57th Street is owned by his parents who will be in town on May 3. He encouraged a continuance of the hearing. He stated that if the house is moved, the parking spaces, if used, would box in access to his parent's property.

Roumagoux asked for comments from persons opposed to the appeal. There were none.

Roumagoux noted that the applicant is not present for rebuttal.

Sawyer stated that he supports the continuance.

Engler stated that she supports the continuance.

MOTION was made by Engler, seconded by Sawyer, to continue the public hearing to May 15, 2017, at 6:00 P.M. Allen (arrived late to the meeting) indicated that he feels comfortable he can participate in the continued hearing after reviewing the audio tapes of this proceeding along with the information distributed this evening. The motion carried unanimously in a voice vote.

COMMUNICATIONS

From the Visual Arts Center Steering Committee - Annual Report to the City Council.

Hawker introduced the agenda item. Nebel reported that the packet contains the report from the VAC Steering Committee and regarding the Newport Visual Arts Center activities for the past year. He stated that this is the second year since Council adopted the action plan for the VAC, and that the report contains updates on the long-term plan that was approved by Council at that time.

Nebel reported that he believes the VAC has made substantial progress in addressing a number of the goals that were established in 2015 regarding the operation of that facility. He stated that in the future, staff will be proposing the development of a facilities fund that will have cost centers for each of the city's major facilities. He added that these facilities have historically been funded through the General Fund and Room Tax Fund, but that a facilities fund will allow the tracking of costs by facility. He noted that it will also show what percentage of that operation is being funded by the tourism facilities portion of the room tax. He stated that this will assist in improvements to various facilities, and perhaps at some point allow for reserves to be established for these facilities. He added that the budget requests will be considered by the Budget Committee as a part of the 2017/2018 Fiscal Year budget.

Tom Webb, Director of the Visual Arts Center, addressed Council regarding facility governance; building usage; general usage; exhibitions; rentals; youth arts education; capital and building improvements. He encouraged continued support.

Janet Webster, a volunteer at the VAC, reported that she helps facilitate the youth arts program, and volunteers in the Runyon Gallery. She noted that the Art Fridays are a work

in progress; an art camp is being planned this summer; and she recognized the support of the Nye Beach Merchants Association. She suggested better signage at the Nye Beach Turnaround. She noted that some maintenance issues include the doors, restrooms, and security system.

Cynthia Jacobi encouraged the continued maintenance of the VAC. She noted that she has a special interest in the art doors, and urged the city to consider a glass entryway to protect the art doors.

Gary Lahman reported that he volunteers at the VAC, and noted that it is a tremendous city asset. He noted that some maintenance issues include the men's restroom, the outside door locks, the art doors, and the infiltration of water into the foundation.

Rich reported that one of the recommendations includes his review of VAC rental agreements. He asked if Council was concerned with his work on this, and there was no concern expressed by Council.

MOTION was made by Sawyer, seconded by Engler, to accept the Newport Visual Arts Center Report, dated April 17, 2017, and refer the financial matters outlined in this report as part of the 2017/2018 Fiscal Year budget process. The motion carried unanimously in a voice vote.

From Catherine Rickbone - Executive Director for the Oregon Coast Council for the Arts - OCCA Management Report. Hawker introduced the agenda item. Nebel reported that the packet contains the annual report from OCCA regarding the services provided by OCCA during the past year as part of the contract for operations of the PAC and VAC. He stated that the packet also contains a letter from Rickbone regarding financial requests for the 2017/2018 Fiscal Year, and beyond. He added that OCCA is facing challenges in hiring and maintaining qualified personnel to operate the PAC and VAC. He noted that OCCA has evaluated various options, and reviewed what compensation will be necessary to attract quality people to fill some of the long-time jobs that are open. He stated that he plans to make a recommendation, on this request, as part of the proposed budget. He added that Rickbone wanted Council to be aware of this request, and of the needs and concerns that OCCA is currently facing in providing the contracted services requested by the city for the PAC and VAC.

Rickbone recognized the OCCA Board Members present. She made a PowerPoint presentation that included information on the management agreement with the city; the use of the facilities; and the economic impact of the facilities to the community.

MOTION was made by Engler, seconded by Sawyer, to accept the April 2017 Management Report from the Oregon Coast Council for the Arts, and refer the financial request to the Budget Committee for consideration as part of the 2017/2018 Fiscal Year budget. The motion carried unanimously in a voice vote.

CITY MANAGER'S REPORT

Authorization of USDA Rural Business Enterprise Grant for Planning Redevelopment of the Former Hallmark Fisheries Site at 411 SW Bay Boulevard. Hawker introduced the agenda item. Nebel reported that Pacific Seafood has been exploring options on how the property, located at 411 SW Bay Boulevard, could best be developed to revitalize the obsolete docks, remove blight, and ensure adequate infrastructure capacity to support existing and future activity, preserve and enhance Newport's working waterfront, and

encourage growth of small businesses. He stated that Pacific Seafoods has identified a number of concepts to revitalize this obsolete property and create added interest on the Bayfront. He added that Pacific Seafoods is requesting that the city make application for funding from the United States Department of Agriculture through the competitive Rural Business Development Grant program. He noted that these grant funds would be used to identify particular sectors or businesses that could best serve Newport from this location; determine need for a business incubator site on the Bayfront; and determine what other partners or stakeholders could participate in this overall development. He stated that the grant deadline is April 24, and if the grant is successful, the city has pledged in-kind costs to administer the grant and assist with the development of the work product. He added that this is a unique opportunity to convert a blighted, underused, portion of the Bayfront into a dynamic, multi-purpose use that exemplifies Newport's truly unique working waterfront.

Goebel declared a potential conflict of interest as last year, he worked on the Pacific Seafood plant remodel on the Bayfront.

Saelens stated that while it is unlikely, he may have a potential conflict of interest in having working closely with the commercial fishing industry in this area.

Tony Dal Ponte, representing Pacific Seafoods, reported that this request is for a preliminary grant from USDA for a study. He reviewed the status of the site at 411 SW Bay Boulevard, noting that it contains a dilapidated structure that is falling into the Bay. He stated that the idea is to construct new usable space for community benefit that would be a blend of commercial fishing and tourism. He noted that the long-term plans call for a new fish processing plant that would incorporate permanent retail space as a business incubator.

Allen asked whether there a match requirement to the grant, and Tokos reported that, in the application process, the applicant is rated on how much match is brought to the table. Allen asked whether the city's match would be in-kind, and requested confirmation that monetary resources for this grant will come from Pacific Seafoods and not the city. Allen asked how much the city anticipates staffing, and how it would be charged out. Tokos noted that this is manageable, but that he does not have exact figures at this time. Allen asked why the city was the applicant, and Nebel reported that there is a benefit to the public at-large. Allen asked whether this grant application needs a public sponsor, and Tokos reported that it does.

Dal Ponte responded to Council questions.

MOTION was made by Sawyer, seconded by Saelens, to direct staff to submit a USDA Rural Business Grant Application for funding to be used for the planning of the redevelopment of the former Hallmark Fisheries site at 411 SW Bay Boulevard. The motion carried unanimously in a voice vote.

Memorandum of Agreement with Western Title on Use of Parking Lot. Hawker introduced the agenda item. Nebel reported that the city has recently completed construction of a parking lot located on the corner of Angle Street and Highway 101 to meet various parking needs for the City Hall campus and other needs. He stated that the Farmer's Market will be relocating to this parking lot for their 2017 season. He added that Western Title is agreeable to a joint parking lot usage agreement, whereby Western Title is welcome to use the city lot during the work week, with the city being able to use the northern section of the Western Title lot on weekends during special events. He noted

that this will facilitate parking for the Farmer's Market and special events that occur on weekends. He stated that the MOU can be terminated by either party with 90 days' notice. He added that the city has an obligation to inform Western Title of any special events when the parking lot will be used, and Western Title will notify the city if there are any specific events occurring in its building, or parking lot, that would make that parking unavailable for city use on a weekend.

MOTION was made by Sawyer, seconded by Saelens, to authorize the City Manager to sign a Memorandum of Understanding of agreement with Western Title regarding the shared use of parking lots located between City Hall and Western Title. The motion carried unanimously in a voice vote.

Request from Central Lincoln PUD for an Easement Across the Big Creek Reservoir.

Hawker introduced the agenda item. Nebel reported that the Central Lincoln People's Utility District is interested in obtaining an easement over city-owned property containing the Big Creek Reservoirs. He stated that the purpose of the easement is to construct a high voltage transmission line to improve redundancy of the local power grid. He added that the easement would be 75 feet wide allow the PUD to construct transmission towers, cables, other typical structures relating to an overhead utility.

Nebel reported that to move forward with this effort, it is appropriate for Council to direct staff to develop a memorandum of agreement, which would outline specific steps to be taken to place a utility easement over the reservoir. He stated that based on an initial review, staff does not see any impacts the easement would have on future dam construction.

Ty Hildebrand and Randy Grover were present on behalf of the PUD.

Hildebrand responded to Council questions related to access roads; interface with recreational activities; resiliency; and impact on rate payers.

MOTION was made by Sawyer, seconded by Saelens, to direct staff to coordinate with the Central Lincoln People's Utility District on the preparation of a memorandum of agreement outlining steps for putting in place a utility easement over the reservoir. The motion carried unanimously in a voice vote.

Consideration of a Special Event Fee Waiver Request for Newport Loyalty Days and Sea Fair Festival Association, Inc.

Hawker introduced the agenda item. Nebel reported that the Loyalty Days parade will be held on Saturday, May 6, 2017. He stated that Council has developed a process to consider waiving some or all of the expenses incurred by the city to host this type of event. He noted that the costs incurred by the city are from the Police Department of \$4,000; Fire Department of \$140; and Public Works Department of \$2,355, for a total of \$6,495.

Nebel reported that for the past several years, Council has waived all the fees incurred by the city because the Newport Loyalty Days and Sea Fair Festival Association, Inc. is a non-profit corporation.

Sam Duvall appeared on behalf of Loyalty Days.

MOTION was made by Allen, seconded by Sawyer, to approve the fee waiver requested by the Newport Loyalty Days and Sea Fair Festival Association, Inc., in the full amount of \$6,495, as the Newport Loyalty Days and Sea Fair Festival Association, Inc., is a non-profit entity; and to transfer \$1,623.75 (25% of the waived fees) from the Transient Room Tax Fund to the General Fund for a pro-rata reimbursement to the Police

Department, Fire Department, and Public Works Department for costs associated with the Newport Loyalty Days and Sea Fair Festival. The motion carried unanimously in a voice vote.

Authorization of a Letter of Support for Funding the Sea Grant Program. Hawker introduced the agenda item. Nebel reported that the Sea Grant Program has been targeted for elimination in President Trump's proposed budget. He stated that in Oregon, the Sea Grant Program is operated by Oregon State University, and employs over 50 individuals involved with applied research, education, and promotion of the economic values of ocean waters, and environmental sustainability of these important resources. He added that recent Sea Grant Program projects include various issues relating to the Cascadia Subduction Zone, maximizing direct seafood sales by commercial fishermen, reviewing the vulnerability and adaptability of marine shellfish, improving coastal ocean forecasting and utilization, and other similar types of research that is important for the long-term protection and sustainability of these important resources. He stated that a draft letter was placed at Council stations for consideration at this meeting.

Allen reported that he had been at an OPAC meeting today at which a federal budget update was presented. He stated that since OPAC advises the Governor, it will be sending a letter to the Governor related to support for continued funding of the Sea Grant Program. He added that the Governor's Office is preparing a letter to send to the federal congressional delegation and the Presidential staff related to the same issue. Allen asked that the Coastal Caucus be copied on the city's letter. He also recommended two changes to the letter presented. Allen noted that SeaGrant receives 2.4 million dollars from the federal government with OSU matching that amount. He stated that the question is whether OSU would provide the previous match amount if the federal funding was eliminated.

MOTION was made by Sawyer, seconded by Saelens, to authorize the Mayor to send a letter of support, as amended at this meeting, to U.S. Senators Wyden and Merkley, and Congressman Kurt Schrader, as well as to President Trump, with copies being sent to our State Representatives, State Senators, and Governor. The motion carried unanimously in a voice vote.

Request to Authorize City Staff to Amend the Vending Ordinance. Hawker introduced the agenda item. Nebel reported that at the April 3, 2017 Council meeting, Dennis Bishop approached Council and indicated that he would like to lease space at the Nye Beach Turnaround that has been designated for vendor use. He stated that this is allowed under Chapter 4.10 of the Municipal Code. He noted that at the last meeting, there was some confusion about vending on public property versus vending in a mobile unit on streets, sidewalks, and other areas. He noted that as provided for in Resolution No. 2680, Council establishes areas in which vending would be allowed on public property. He added that areas include the bottom of the Nye Beach Turnaround. He stated that the code differentiates between a mobile stand, which could be a van or a trailer that is not staying in any location for more than 15 minutes at a time, from a fixed stand, which remains in place during an extended course of vending activity. He noted that Section 4.10.040 outlines current regulations on vending stands, which limits stands to not exceed five feet in length and five feet in height, excluding canopies and umbrellas. He noted that these are the provisions that are problematic for Bishop's request to vend at this location.

Dennis Bishop displayed photographs of the type of vending unit he would like to place at the Nye Beach Turnaround, and encouraged Council to amend the ordinance.

MOTION was made by Saelens, seconded by Engler, to authorize city staff to proceed with amendments to Section 4.10 of the Newport Municipal Code related to vending on public property. The motion carried unanimously in a voice vote.

Amend Agenda to Include the Confirmation of the Temporary Limited Emergency Declared as a Result of Sinkhole on Oceanview Drive. MOTION was made and seconded to amend the agenda regarding the declaration of a limited emergency. The motion carried unanimously in a voice vote.

Gross reported that on April 10, a storm drain caved in and blocked the drainage of a natural flowing creek forming a sinkhole around a house. He noted that to repair the sinkhole, special shoring was ordered, and specialized equipment is required. He stated that it would take approximately a week to excavate, replace the pipe, and complete the project.

Nebel suggested a work session to discuss various responsibility issues for some of these storm drainage issues. One thing unclear is ownership of these lines.

MOTION to by Sawyer, seconded by Engler, to authorize a declaration of emergency related to the sinkhole at 2033 NW Oceanview Drive. The motion carried unanimously in a voice vote.

LOCAL CONTRACT REVIEW BOARD

The City Council, acting as the Local Contract Review Board, began meeting at 8:25 P.M.

Approval of Task Order No. 18 for the 2017 Sanitary Sewer Televising Contract with Brown and Caldwell. Hawker introduced the agenda item. Nebel reported that the city has annually televised portions of the sanitary sewer lines through Brown and Caldwell. He stated that Brown and Caldwell contracts with a televising company and oversees the contract, reviews deliverables to insure quality, and delivers a report summarizing the televising results. He noted that this information is important in identifying sewer system deficiencies, and providing a valuable reference when troubleshooting sewer issues at locations that have been previously televised.

MOTION was made by Sawyer, seconded by Saelens, to approve Task Order No. 18 with Brown & Caldwell Engineering in the amount of \$131,850 for the 2017 Sanitary Sewer Television Program, and authorize the City Manager to execute the task order on behalf of the City of Newport. The motion carried unanimously in a voice vote.

Approval of Task Order No. 19 for the Olsson Creek Sewer Improvement Contract with Brown and Caldwell. Hawker introduced the agenda item. Nebel reported that the Olsson Creek sewer conveys storm water from an inlet located north of SE 4th Street in the SE Grant Street right-of-way, and follows a historic path of Olsson Creek to SE 4th and Fogarty Streets. He stated that this storm sewer crosses under multiple houses; is in very poor condition; and at risk of collapse. He noted that this project will reroute the storm sewer directly to SE 4th Street staying within the SE Grant Street right-of-way and eliminating the existing storm sewer that lies under a number of structures.

MOTION was made by Sawyer, seconded by Saelens, to approve Task Order No. 19 with Brown & Caldwell Engineering in the amount of \$155,139 for the Olsson Creek Sewer Improvements Project, and authorize the City Manager to execute the task order on behalf of the City of Newport. The motion carried unanimously in a voice vote.

Contract Award of the NE 54th Street Storm Sewer Replacement Project to Ray Wells, Inc. Hawker introduced the agenda item. Nebel reported that the N.E. 54th Street Storm Sewer Replacement Project will replace an existing storm sewer that conveys storm water from NE 54th Street, and the surrounding area, including a portion of Longview Hills. He stated that the project will also reconstruct the lowest portion of NE 54th Street which currently lacks effective drainage with constant standing water during wet weather. He noted that three quotes were received for this work, with the lowest responsive quote being from Ray Wells, Inc.

MOTION was made by Sawyer, seconded by Saelens, to authorize award of the N.E. 54th Street Storm Sewer Replacement Project to Ray Wells, Inc., in the amount of \$62,645, and direct the City Manager to execute the contract on behalf of the City of Newport. The motion carried unanimously in a voice vote.

RETURN TO CITY COUNCIL MEETING

Having no further business as the Local Contract Review Board, the City Council returned to its regular meeting at 8:38 P.M.

REPORT FROM MAYOR AND COUNCIL

Roumagoux reported that on April 5 and April 7, she participated in the review of scholarship applications.

Roumagoux reported that she hosted the KNPT “Newport Today” radio show on April 13, and Tom Webb was her guest.

Roumagoux reported that she attended the Chamber banquet on April 15 along with Allen, and Spencer and Angela Nebel.

Sawyer reported that he attended the Oregon Emergency Management Conference last week. He noted that a variety of issues were discussed including psychological trauma of employees; generational trauma; earthquakes; the eclipse; and other issues.

Saelens reported that he will be unable to attend the volunteer dinner as tomorrow is his last day of service on the federal grand jury.

Saelens reported receiving the following questions from constituents: eclipse planning, including consideration of eliminating left hand turns at key streets; and the selection of a permanent Police Chief.

Nebel reported that there will be an update on the solar eclipse at the May 15 Council meeting. He noted that some city facilities will be closed by utilizing the city’s inclement weather policy. He noted that there has been no discussion with the PAC or the VAC related to events or closures. Sawyer reported that Oregon State Parks will be opening additional parks for eclipse viewers. Nebel added that Lincoln County will be extending the fair through August 21. He noted that he has talked with the Lincoln County School District regarding the use of school facilities on August 21. He added that the city is unable to support any special events that would require street closures or other city services

during the eclipse. Nebel reported that many lodging facilities are requiring multiple night stays during the eclipse.

Nebel reported that he is establishing an evaluation process for Police Chief that will include a citizen panel, law enforcement panel, and internal panel. He stated that he anticipates making an appointment soon after this process.

Goebel reported that he attended the Port's preliminary Budget Committee meeting. He noted that it was a process similar to the city's. He noted that there is some concern about the cash flow and the viability of the International Terminal.

Goebel reported that he met with Chuck Forinash who gave him a tour of South Beach and the trails he is envisioning. He stated that Forinash is concerned about how South Beach will be developed and particularly the area near the South Beach Church. Tokos reported that he is committed to conduct outreach on this project.

Goebel reported that he will miss the June 19, 2017 Council meeting.

Engler reported that she attended a recent meeting of the Bicycle/Pedestrian Advisory Committee. She noted that the group is working on a sidewalk inventory.

Engler reported that Mike Warren is considering developing five acre parcels that would connect to trails.

Engler reported that the Vision 2040 Advisory Committee will meet on Thursday.

Engler reported that the ad hoc Beautification/Landscaping Committee will meet on April 27.

Engler asked that Council reconsider its authorization for staff to submit the USDA grant. She stated that the issue was not adequately evaluated, particularly in terms of how much staff time and materials it would take; whether there are any limitations; and that there are significant, yet undefined, contributions of private resources to a private entity. Tokos reported that the grant will be drafted by Pacific Shrimp and reviewed by staff. Nebel reported that someone who voted affirmatively must make a motion to reconsider.

Allen stated that he wanted more clarification on these issues. He asked whether Council will have to accept the grant if it is awarded, and if so, whether more concrete information would be available before accepting the grant, if it is awarded. Tokos reported that Council would be asked to accept the grant, and that he would, to the best of his ability, define the staff time and resources needed for the grant match.

Allen stated that he is willing to defer the reevaluation pending additional information quantifying the level of staff involvement monetarily; and reviewing the information before any final decision is made on the grant.

Allen reported that he attended the recent Chamber banquet.

Allen reported that he spent most of today in Salem at an OPAC meeting. He stated that there were a number of agenda items, including: the letter to Governor, congressional delegation, and Coastal Caucus members regarding support for continued funding for SeaGrant and other programs. He noted that the PMEC energy test site was also discussed.

PUBLIC COMMENT

Dennis Bishop distributed photographs regarding several issues on Cherokee Lane, including parking; fencing; garbage cans in the street; zoning issues; and illegal businesses.

Nebel reported that he plans to complete a comprehensive report on these issues by the second meeting in May.

ADJOURNMENT

Having no further business, the meeting adjourned at 9:24 P.M.

Margaret M. Hawker, City Recorder

Sandra N. Roumagoux, Mayor