

August 1, 2011  
6:00 P.M.  
Newport, Oregon

The City Council of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Brusselback, Allen, Beemer, Sawyer, Bertuleit, and McConnell were present. Roumagoux was excused.

Staff present was City Manager Voetberg, City Recorder Hawker, Interim Public Works Director Gross, Finance Director Marshall, Fire Chief Paige, Airport Director Cossey, and Police Chief Miranda.

### **UNITED STATES COAST GUARD COLOR GUARD PRESENTATION AND PLEDGE OF ALLEGIANCE**

The Coast Guard color guard presented the colors and Council and audience participated in the Pledge of Allegiance.

Coast Guard Day. McConnell proclaimed August 4, 2011 as Coast Guard Day in the City of Newport. Robert Smith reviewed the activities planned for the week.

### **ADDITIONS/DELETIONS AND APPROVAL OF AGENDA**

There were no additions or deletions to the agenda. Allen suggested adding an issue regarding SeaPort Airlines, and McConnell noted that the matter could be discussed under the City Manager's Report.

### **PUBLIC COMMENT**

Lurlyn Patrick, treasurer of the Newport Food Pantry, requested relief from payment of the SDC's for constructing the Newport Food Pantry building. She reported that the organization is a 501(c)(3). A discussion ensued regarding annual operating costs, and potential fee waivers. It was noted that SDC's cannot be waived, but that staff would review the plans to determine whether stormwater SDC's should have been charged, or should be reduced, as the building did not create additional impervious surface. Patrick reported that all fees have been paid. A discussion ensued regarding the Newport Food Pantry applying for non-profit funding from the newly-created allocation for this purpose. MOTION was made by Beemer, seconded by Sawyer to donate \$1,900 to the Newport Food Pantry, and if it is determined that the Newport Food Pantry should be refunded a portion of the stormwater SDC's, the amount of \$1,900 be reduced by the amount of the stormwater SDC reduction, and that the contribution come from the \$10,000 budgeted allocation for non-profit funding. The motion carried unanimously in a voice vote.

### **PROCLAMATIONS AND RECOGNITIONS.**

Presentation of Badge to New Fire Chief. Voetberg introduced Phil Paige, the city's new fire chief, and presented him with the chief's badge.

## CONSENT CALENDAR

The consent calendar consisted of the following items:

A. Approval of minutes from the July 18, 2011 City Council work session and regular meeting.

Allen noted two changes on the last page of the regular meeting minutes. MOTION was made by Beemer, seconded by Bertuleit, to approve the consent calendar as amended. The motion carried unanimously in a voice vote.

## OFFICER'S REPORTS

**Mayor's Report.** McConnell reported that he had received correspondence from the Erickson group regarding the Tillamook Air Museum. He also received a letter from Sheila and Dan Hagen regarding parking tickets in residential areas of the city. He received an invitation for participation in regional transit and economic development workshops on August 16, from 1:30 - 4:30 P.M., at the Senior Center. He reported that OCZMA correspondence included an invoice and request for the city to name a delegate and alternate. MOTION was made by Bertuleit, seconded by Beemer, to designate Allen with Roumagoux as the alternate. The motion carried unanimously in a voice vote.

McConnell appointed the following to the Recreation Facilities Management Review Task Force: Fred Springsteen, Ed Simon, Pat Cowan, Jeff Schrantz, Phil Jackson, Thomas Hurst, and Josie Bissell. MOTION was made by Allen, seconded by Bertuleit, to ratify the Mayor's appointments. The motion carried unanimously in a voice vote.

McConnell appointed the following to the Tourism Facilities Grant Review Task Force: Caroline Bauman, John Lavrakas, Julie Hanrahan, Stan Rowe, Tracy Wiley and Ann Aronson. He noted that the membership is still at six people, and staff will continue to accept applications. Council liaisons to this Task Force will be Bertuleit and McConnell. MOTION was made by Bertuleit, seconded by Beemer, to ratify the Mayor's appointments. The motion carried unanimously in a voice vote.

McConnell reported that there is a vacancy on the Airport Committee. The next meeting will be August 18, 2011, and interested persons should apply in advance, as interviews will occur at the meeting.

McConnell reported on a recent meeting with ODOT officials, noting that the group has agreed to hold quarterly meetings. The next meeting is scheduled for October 19, 2011.

McConnell reported that he attended the South Beach Transportation Plan open house.

McConnell reported that he had attended the film, "Bag It," and noted that this will be discussed at the next work session.

McConnell reported that the NOAA open house will be held on August 20 and 21, and that planning continues.

McConnell reported that the Bayfront parking plan will be discussed at the September 6, 2011 meeting, and further information will be available when Tokos returns from vacation.

McConnell reported that he attended the Relay for Life kick-off this weekend, and that \$60,000 had been raised so far.

McConnell reported that the air service roundtable will be held Wednesday, at noon, at the Recreation Center. He noted that he, Bertuleit, and Beemer would attend.

McConnell reported that he will participate in a KCUP radio program on Wednesday.

McConnell reported that a Sister City meeting would be held on August 8, at 5:30 P.M. He noted that a local delegation will visit Mombetsu in February to celebrate 45 years in the program. A delegation from Mombetsu will visit Newport in May of 2012.

**City Manager's Report.** Voetberg reported that the monthly departmental reports are included in the packet. He added that the engineer of record designation is an action item.

Voetberg noted that SeaPort Air owes the city for landing/tie down fees, etc., and he believes that the best first step to collect would be for the airport director to send a letter to SeaPort. Cossey reported that the fees amount to \$673.50. He added that he does not anticipate that SeaPort will pay the fees. Allen stated the notice that SeaPort gave to the city is questionable, and that they should have complied with the terms of the agreement. Council concurred to send the letter to SeaPort.

Voetberg reported that the travel impact compiled by the Chamber of Commerce was included in the packet. Lorna Davis, executive director of the Chamber of Commerce, confirmed that the Tillamook Air Museum representatives had received a copy of this document.

Voetberg reported that a volunteer OSHA inspection had been conducted at the Fire Department.

Voetberg reported that the LGLG review of the last packet had been distributed to Council.

Voetberg reported that his weekly report is included in the packet.

Allen requested information on the expenditures to Barrett Business Services. Voetberg will obtain this information.

Allen asked whether the city attorney review of the business license/transient room tax ordinance will be completed prior to the September 6, 2011 work session. Voetberg reported that it is his intention that the legal review is complete by the work session.

Sawyer asked whether the Municipal Court pamphlet is available in Spanish.

McConnell reported that the sidewalk project under the north end of the bridge received extra funding and is moving forward.

Allen suggested drafting a resolution returning NW 31<sup>st</sup> Street to two-way traffic as a resolution was enacted making it a one-way street.

## DISCUSSION ITEMS AND PRESENTATIONS

**Americorps VISTA Volunteer's Presentation.** Lola Jones and Belinda Judelman, Americorps/Vista volunteers with the Department of Human Services, made a PowerPoint presentation outlining their work with hunger and homelessness. They thanked Barb Doherty for her work and support. McConnell presented Jones and Judelman with proclamations of appreciation.

## ACTION ITEMS

**Consideration of Resolution No. 3556 - Creating a Non-Profit Funding Review Task Force.** It was reported that the issue before Council is consideration of Resolution No. 3556 that would create a Non-Profit Funding Review Task Force. It was noted that Council allocated \$10,000 to be used in a competitive allocation program to help fund private non-profit social service agencies serving the city. MOTION was made by Bertuleit, seconded by Brusselback, to adopt Resolution No. 3556, creating a Non-Profit Funding Review Task Force. The motion carried unanimously in a voice vote. Staff was directed to advertise the availability of task force positions, with an application deadline of August 13, 2011.

**Resolution No. 3555 - Approving a Supplemental Budget to Receive Funds for the Construction of the Yaquina Bay Bridge Sidewalk.** It was reported that the issue before Council is consideration of the adoption of Resolution No. 3555, approving a supplemental budget and increase in appropriations. It was noted that this resolution would increase the resources available in the Capital Projects Fund by \$150,000 and increase appropriations a similar amount. It was reported that the project proposes construction of a sidewalk from the north end of Naterlin Drive to the Yaquina Bay State Park under the north end of the bridge. Voetberg noted that this funding is a 100% grant with no local match requirements. MOTION was made by Beemer, seconded by Allen, to adopt Resolution No. 3555, approving a supplemental budget and increasing appropriations by \$150,000. The motion carried unanimously in a voice vote.

**Approval of a Geotechnical Engineer of Record and Streets/Storm Sewer Engineer of Record.** It was reported that the issue before Council is the selection of an engineer of record for geotechnical services and streets/storm sewer. It was further noted that the city issued a request for qualifications for engineering firms, and staff recommended approving Foundation Engineering, Inc., as the geotechnical engineer of record, and Civil West Engineering Services, Inc, as the streets/storm sewer engineer of record.

MOTION was made by Brusselback, seconded by Allen, that Foundation Engineering, Inc., be approved as the geotechnical engineer of record for the City of Newport, and to direct the city manager to execute a contract on behalf of the City of Newport engaging Foundation Engineering, Inc., to perform such services on a task order basis. The motion carried unanimously in a voice vote.

MOTION was made by Brusselback, seconded by Beemer, that Civil West Engineering Services, Inc., be approved as the streets/storm sewer engineer of record for the City of Newport, and to direct the city manager to execute a contract on behalf of the City of Newport engaging Civil West Engineering Services, Inc., to perform such services on a task order basis. The motion carried unanimously in a voice vote.

A discussion ensued regarding the David Evans agreement, and that the city attorney has outlined necessary steps prior to legal action. It was noted that the first step is to meet with the firm, and a letter requesting a meeting has been sent. Gross reported that the firm is continuing to work for the city on legal issues.

## COUNCILOR'S REPORTS AND COMMENTS

Sawyer reported that he had volunteered at the Barrel to Keg Relay and that it was a successful event.

Sawyer reported that he had attended a recent Planning Commission meeting at which street renaming was discussed, and the VRD issue was introduced.

Brusselback reported that a joint work session with the Port of Newport has been set for October 12, 2011, at 6:00 P.M.

Brusselback reported that he had attended the film, "Bag It," and it was suggested that the film be presented at the LOC Conference.

Brusselback reported that he attended Bayfront parking and Public Arts Task Force meetings.

Bertuleit reported that approximately 80 plein air painters were in town for multiple nights, and used local lodging, restaurants, and shopping opportunities.

Bertuleit reported that he attended the South Beach transportation meeting, and noted that ODOT is helping with the planning process, but not with funding. He noted that the city should be able to place crosswalks on Highway 101 that are not at intersections.

Allen distributed the attendance list from the YBOOI strategy retreat. He noted that the website address is [www.ybooi.org](http://www.ybooi.org). He added that information from the strategy retreat is posted on the website.

Allen reported that he attended a meeting of the Trustees of the Newport Retirement Plan, where it was noted that the return is good on the defined contribution and defined benefit plans, and some lost ground is being made up.

Allen reported that the OPAC working group met on July 26, to further discuss the territorial sea plan amendment process. He noted that there will be continued outreach to local governments.

## ADJOURNMENT

Having no further business, the meeting adjourned at 7:30 P.M.

---

Margaret M. Hawker, City Recorder

---

Mark McConnell, Mayor