

July 15, 2013
Noon
Newport, Oregon

CITY COUNCIL WORK SESSION

Councilors present: Beemer, Busby, Saelens, Roumagoux, and Allen. Swanson and Sawyer were excused.

Staff present: Smith, Hawker, Tokos, and Roman (during work session discussion of airport project).

Media present: Dave Morgan from News Lincoln County and Larry Coonrod from the Newport News-Times.

Roumagoux called the meeting to order and the roll was taken.

1. Roumagoux asked for additional work session items that are not listed on the agenda, for this or future work sessions. Allen noted that he wished to add an item on the disclosure of public records to Council and the public. Roumagoux noted that she had an item that she would bring up at the end of the meeting.
2. MOTION was made by Beemer, seconded by Allen, to enter executive session pursuant to ORS 192.660(2)(h) regarding litigation or litigation likely to be filed, and ORS 192.660(2)(e) pertaining to real property transactions. The motion carried unanimously in a voice vote, and Council entered executive session at 12:02 P.M.
3. MOTION was made by Beemer, seconded by Allen, to leave executive session and return to the City Council work session. The motion carried unanimously in a voice vote, and Council returned to its work session at 12:25 P.M.
4. Roman discussed grant assurances relative to the airport. She reviewed duration and applicability of grant assurances relative to AIP projects. She noted that she would provide a copy of the grant assurances to Council. She reported that the FAA had sent an e-mail to make sure the city was aware of grant assurances. She noted that if the city is found out of compliance with the grant assurances, it could risk losing all AIP funding in the future, and that further, the FAA has the right to request reimbursement of ongoing projects. She stated that the city must conform to plans and specifications of the FAA circulars. She added that one of the issues the city has become aware of is the need for minimum standards at the airport. Allen asked that the City Attorney be consulted regarding potential conflicts of interest of the Airport Committee and City Council in making decisions regarding the airport since many members are also airport users. Smith noted that the minimum standards will be vetted through the City Attorney. Roman noted that the Airport Committee will receive a draft of the minimum standards. Roman noted that a safety and protection plan for the airport will be tied

into the minimum standards. Busby asked what grant assurance requires minimum standards. Roman noted that this requirement is under federal regulations and management. Roman also noted that compliance with the Part 139 certificate is also required. Busby noted that the minimum standards may evoke a lively discussion at the Airport Committee. A discussion ensued regarding the city match for the Runway 16/34 Rehabilitation Project. Roman noted that, to date, the city match is budgeted for, but that it is difficult to manage the budget as variables may arise that impact the budget. Roman reviewed the status of the Runway 16/34 Rehabilitation project.

5. A discussion ensued regarding the City Council and Mayor's budget. Busby asked how Council will manage the budget assigned to it, and what the intentions are relative to spending it. Busby inquired about the following line items: audit; legal services; financial services; advertising and marketing; elections; allocated expenses; garbage; heating; travel; printing; maintenance agreements; membership dues, fees, etc.; shipping; training; and audio-visual services. He stated that next year, the City Council needs to have input into the development of its budget. Busby added that what remains at the end of the year, from these line items, should be placed in reserve. Smith noted that he would obtain information from Linda Brown regarding how much of these line items is discretionary that could be saved or used for something else.
6. Allen stated that until David Marshall left, Council had been receiving the monthly Speer Hoyt invoices in their entirety. He noted that he asked whether the June invoice had arrived, and that apparently, there is some issue in providing it. He noted that there should not be an issue in providing both the summary and entire invoice to the City Council. He asked that this matter be added to the evening agenda.
7. Council agreed to reassess legal services at an upcoming meeting.

Having no further business, the meeting adjourned at 1:58 P.M.