

October 6, 2014
6:00 P.M.
Newport, Oregon

The City Council of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Allen, Beemer, Swanson, Roumagoux, and Saelens. Busby and Sawyer were excused.

Staff present was City Manager Nebel, City Recorder Hawker, Interim Fire Chief Murphy, Parks and Recreation Director Protiva, and Police Lieutenant Malloy.

PLEDGE OF ALLEGIANCE

Council, staff, and the audience participated in the Pledge of Allegiance.

PUBLIC COMMENT

Bill Bain recognized John Rehfuss, a former City Councilor and Planning Commissioner, on his passing on October 1, 2014.

Rex Capri requested the city consider resurfacing NE 3rd Street and Yaquina Heights Drive, and installing a continuous sidewalk on Nye Street from Olive Street to 15th Street.

PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS

Proclamation - Fire Prevention Week. Roumagoux proclaimed the week of October 5 - 11, 2014 as Fire Prevention Week in the City of Newport. Murphy accepted the proclamation.

ADDITION TO THE AGENDA

MOTION was made by Allen, seconded by Saelens, to add Resolution No. 3692, regarding the U.S. Coast Guard Air Facility, as agenda item VII D. The motion carried unanimously in a voice vote.

CONSENT CALENDAR

The consent calendar consisted of the following items:

- A. Approval of City Council minutes from the meeting of September 15, 2014, and the special meeting and executive session of September 29, 2014.
- B. Approval of Traffic Order No. 14-8 establishing an all-way stop at NE Harney and NE 7th Streets.

MOTION was made by Beemer, seconded by Allen, to approve the consent calendar with the changes to the minutes as noted by Allen. Allen asked when the traffic order would be put in place. Nebel explained the implementation process. The motion carried unanimously in a voice vote.

PUBLIC HEARING

Public Hearing and Authorization to Construct a Bicycle Pump Track at Coast Park.

Hawker introduced the agenda item. Nebel reported that the Park and Recreation Department has been approached by the Yaquina Wheels Bicycle Club about the construction of a dirt pump track in the city. He added that there were several sites evaluated for this facility with the lead site being the undeveloped portion of Coast Park west of the current park. He stated that Coast Park was developed in 2010 with the use of land and water conservation funds. He noted that a bicycle pump track is a series of rolling hills with berms built in a loop that can be ridden continually without the need to pedal, as forward momentum is maintained by “pumping” the bike through the roller sections. He reported that pump tracks can be built in a small space providing a safe venue to progress from novice through expert levels. He stated that if the development of this site is authorized by the City Council, the staff will work with the Yaquina Wheels Bicycle Club to determine the best approach for access, parking, drainage, pathways, and the actual footprint of the track.

Nebel reported that Parks and Recreation Director Jim Protiva has indicated that the Park and Recreation Advisory Committee has reviewed the conceptual use of this property and has recommended that the project go forward. He added that adjacent property owners have been notified of the proposed use and hearing this evening. He noted that as of Wednesday, October 1, 2014, the city had received one letter opposed to the pump track which was included in the packet. It was noted that another letter, in opposition to the development, had been received by staff.

Protiva gave a brief update and introduced Chris Magels and Daniella Crowder.

Crowder reported that the idea for a bicycle pump track was borne from community members taking their children to ride on bicycle pump tracks in other areas. She added that a bicycle pump track is a community kind of place that would provide exercise for families and fit in with the existing park. She reviewed the other locations that were examined. She reported that Linda Yapp, from the Montessori School, had submitted an e-mail in support of the track. She provided the letter to the City Recorder. She reported that she has spoken with many different groups that support the proposed project. She added that she will find funding and volunteer labor to build the track, but would like an accessible piece of land. She stated that the Wilder development had agreed to donate dirt, and that Road and Driveway had agreed to haul the dirt. She added that people are excited about the project, and that she would like to talk with the people who are not enthused about the project.

Chris Magels distributed a handout and reported that a bicycle pump track is a series of small dirt mounds spaced so that you can ride without pedaling. He added that the footprint is a small space, and there will be lots of volunteers to provide expertise in building the facility.

Nebel recommended that Council hold a public hearing on the possible authorization of construction of a bicycle pump track at Coast Park by the Yaquina Wheels Bicycle Club.

Roumagoux opened the public hearing at 6:32 P.M. She asked for public comment. Peggy read the letters.

Bruce Watanabe spoke in support of the location of the pump track as proposed. He stated that he supports the project as a community member, parent, and noted that it would be a great addition to the community.

Wendy Engler stated that she is in favor of the project, but that it appears that additional information is needed. She suggested screening adjacent properties with native plants.

Eileen Obteshka stated that she thinks the project is a great idea but that it is incompatible with the proposed location.

Marletta Noe stated that she would have loved something like this while growing up, and expressed hope that the City Council can find a way to limit the noise problems to certain times.

Danielle Cutler spoke in favor of the bike pump track.

David Larsen expressed support of the proposal. He spoke to the possibility of the bike park being a benefit to vacation lodging owners; a benefit that has yet to be explored.

Roumagoux closed the public hearing at 6:51 P.M. for Council deliberation.

Allen requested clarification regarding the noise issue. He asked whether Crowder knew whether the use of these tracks at night would disturb the residents in the surrounding areas. Crowder reported that the track will not be lit, so there people would not be able to see the track in order to ride at night. She added that it is more of a day-time facility for families. She noted that volunteer families want to maintain the facility; keep it clean; and have a presence that should dissuade others from taking over the facility. She stated that the track is meant for a younger group of users.

Allen stated that The Whaler and the townhome owner provided good letters that raised valid issues. He added that while there is a lot of support for the project, before he is comfortable authorizing it, he prefers that Crowder's group meet with The Whaler and the Nye Beach Townhome Association, Police Chief, City Manager, and perhaps the Public Works Director to answer questions and respond to issues. He recommended that the City Manager report to Council on how the issues raised in the letters have been addressed. He suggested more outreach and engagement. Crowder reported that Gross has visited the site and developed a drainage solution. It was suggested that a site visit with the appropriate people is the best way to assess the project and potential issues.

Beemer stated that Council's obligation is to listen to everyone. He added that he believes that the concerns that were raised this evening need to be addressed. He stated that he supports getting the stakeholders together to review and address the issues.

Roumagoux noted that this is how one learns to ride a bicycle as a child. She added that it is almost like a bike track in slow motion, and suggested that a video might be beneficial in describing the activity.

Swanson noted that the concept is new to her and added that she needs more information. She stated that number seven in the letter from the Nye Beach Townhome Association would need to be addressed.

Saelens noted that it is clear that Council is not going to make a decision on this proposal tonight. He added that he has been liaison to the Parks and Recreation Advisory Committee which has been working on this project. He stated that Newport needs to provide for its children. He added that he would not want to move the project forward tonight thinking that the track needs to be placed at a different location. He stated that he is satisfied that this is the appropriate location for this facility.

Nebel reported that the primary issue in having follow-up information at the next meeting is the vacation schedule of staff. He stated that if this item is not ready for the October 20 meeting is vacation of staff. May be possible, if can't happen, could do November 3 as outside date. Will try to get something done by that date.

MOTION was made by Allen, seconded by Beemer, that the City Manager, staff, and stakeholders meet at the site, review the issues, and report back to Council on November 3, so that Council can consider the report and possibly take action on the proposal at that meeting. A discussion ensued regarding a site visit by the Parks and Recreation Advisory Committee, and possibly a joint meeting of the City Council and Parks and Recreation Advisory Committee on November 3. The motion carried unanimously in a voice vote.

COMMUNICATIONS

From the Salmon for Oregon Association, Inc. - Appeal of Tourism Facilities Grant Denial. Nebel reported that he could not confirm that the representative of the Salmon for Oregon Association, Inc. knew that this hearing was scheduled for this evening. He added that he believes it is appropriate to reschedule the appeal until the meeting of October 20, 2014. He noted that the appellant's submission only addressed one issue, and that he would send a detailed communication to the appellant. MOTION was made by Allen, seconded by Saelens to table this matter to the October 20, 2014 Council meeting. The motion carried unanimously in a voice vote.

From Mayor Roumagoux and Council President Swanson - Report on the Evaluation of the City Manager. Hawker introduced the agenda item. Roumagoux reported that at the September 15, 2014 City Council meeting, the City Council accepted the report from the Sub-Group to Develop the City Manager Evaluation, which outlined the process for the annual evaluation of the City Manager as required in the employment agreement. She stated that as a result of accepting this process, she initiated the evaluation process, and each City Councilor completed individual evaluations of the City Manager's performance. She added that the policy provides that the Mayor and Council President coordinate the compilation of the evaluation results and prepare a report for review by City Council and City Manager.

Roumagoux stated that the report that she and Swanson submitted for the Council's review and acceptance is included in the packet. She added that the City Manager has met with her and Swanson to review the results of the evaluation.

Roumagoux reported that the City Manager is very pleased with the overall results of the evaluation. She added that he believes that during his first nine months on the job

significant progress has been to try to provide the best services for the citizens within the limitations of the city's financial resources. She stated that the City Manager has been very pleased with the willingness of the Mayor and Council to consider many organizational changes including the way that the City Council conducts business at its meetings. She noted that the City Manager also believes that the city is blessed with great department heads and employees who provide a broad range of services to the citizens and visitors of Newport.

Roumagoux stated that the City Manager is looking forward to completing his first year of service with the city in December, and that he knows that the staff and Council will be able to continue to move the community forward in a constructive direction.

Swanson reviewed the evaluation process. Allen noted that he thinks that the last sentence of the evaluation's summary statement is a fair assessment of what was concluded.

Roumagoux reported that the City Manager had completed a narrative on his self-evaluation. It is important for people to read.

MOTION was made by Saelens, seconded by Allen, that the 2014 report on the evaluation of the City Manager be accepted by the City Council. The motion carried unanimously in a voice vote. Nebel noted that it has been a real pleasure working for the city, and while there have been challenges, he is pleased with the willingness of the City Council, staff, and community members to look at a new way of doing business.

From Councilors Allen and Beemer - Review and Possible Approval of an Employment Agreement for City Attorney with Steven Rich. Hawker introduced the agenda item. Allen reported that he and Beemer were requested to complete various reference checks and to negotiate an employment agreement with Steven Rich to serve as City Attorney for consideration of the full Council. He added that he and Beemer reviewed their findings related to the reference checks for Rich at an executive session held earlier today. He stated that if the City Council is prepared to go forward with a formal offer for the position, a proposed employment agreement has been distributed to Council. He noted that Council reviewed the agreement, with the exception of the compensation issue, at the earlier executive session. He added that the goal this evening is to further review the agreement, answer questions, and deal with the letter from Rich that requests that he be allowed to continue a very minimal amount of work for the cities of Rogue River and Gold Hill. Beemer read the letter sent by Rich regarding his other employment. Allen noted that Rich is currently serving as county counsel for Josephine County, and he was allowed to continue this employment during his tenure there. Allen reviewed the terms of the agreement, including the salary which had been negotiated at \$97,000 per year. He discussed the comparison with other Lincoln County jurisdictions noting that this salary is mid-range. Allen reviewed other provisions of the agreement including \$7,500 for relocation expenses, and \$50 monthly for use of his personal cell phone for business work. Allen noted that there is one provision that he would like to have addressed through a motion before the agreement is approved. He added that this provision is that while the city has not engaged the city attorney in this process, and while he is an attorney, he is not, and has not, advised the city in the preparation of this agreement, and that Council needs to make a decision as to whether it is willing to approve this agreement without seeking a legal review from the city attorney.

MOTION was made by Beemer, seconded by Roumagoux, to accept this contract, acknowledging the fact that it was put together by a combination of people, and that an outside legal review is unnecessary. Allen recused himself from discussion of this motion. The motion carried in a voice vote with Allen abstaining.

MOTION was made by Allen, seconded by Saelens, that the employment agreement for position of City Attorney between the City of Newport and Steven B. Rich be approved, and that the Mayor be authorized to execute the agreement. The motion carried unanimously in a voice vote.

MOTION was made by Allen, seconded by Beemer, that under provision 5 of the agreement that was just approved and which authorized the Mayor to sign; that Council give written approval for Rich to continue in his retainer agreements with the cities of Gold Hill and Rogue River, as outlined in his letter to Council, and that staff prepare a written communication, with the Mayor's signature, to that effect. The motion carried unanimously in a voice vote.

Resolution No. 3692 - Requesting Preservation of the USCG Air Facility at Newport, Oregon. Hawker introduced the agenda item. Roumagoux read Resolution No. 3692. Bill Bain asked how much money the Coast Guard thinks they are actually going to save in this process, and how much money is one life worth. He added that with this closure, there will be additional flight time, and expenses due to the added flight time. MOTION was made by Beemer, seconded by Allen, to adopt Resolution No. 3692 as presented. The motion carried unanimously in a voice vote.

CITY MANAGER REPORT

Report and Discussion on Possible Approval of an Ordinance to Create a Local Tax on Recreational Marijuana. Hawker introduced the agenda item. Nebel reported that on Thursday, September 25, through Saturday, September 27, the League of Oregon Cities annual conference was held in Eugene. He stated that one of the most active discussions related to Proposition 91 which would legalize recreational marijuana use in the state if it passes in the upcoming election. He added that a number of Councilors participated in various sessions regarding the marijuana initiative. He noted that as a result, a significant number of Oregon cities are enacting a local sales tax ordinance that would give local governments the right to tax sales of recreational marijuana that occur within their jurisdiction. He stated that it is recommended that an ordinance be approved with an effective date prior to the effective date of Measure 91, which if approved, would take effect 30 days after the November election. He added that if the City Council approves an ordinance no later than the October 20, 2014 City Council meeting, that city ordinance would take effect prior to the effective date of any ballot initiative. He noted that section 42 of Measure 91 gives the state the exclusive right to tax marijuana. He added that section 58 of the Measure 91 supersedes and repeals inconsistent charters and ordinances, and that any conflicts between the initiative and local ordinances would likely be litigated.

Nebel reported that he asked Lauren Sommers, of Speer-Hoyt, to provide a draft ordinance on taxing marijuana in the city should Measure 91 pass. He noted that the way the ordinance is drafted, medical card holders purchasing medical marijuana from a state authorized dispensary would be excluded from taxation. He added that the tax rate

would be established by a separate resolution that could be modified from time to time. He stated that some municipalities are establishing a specific rate while others are establishing the current rate at 0% and will reevaluate that rate depending on the outcome of Measure 91.

Beemer noted that the message from the League of Oregon Cities Conference is that it is safer to adopt the ordinance at this time, because it will be an uphill battle if done later. Allen added that this was also a topic at the City Attorney's Legal Issues Workshop, and the consensus was that if an ordinance is adopted before the effective date of Measure 91, that the city may be on better footing.

MOTION was made by Swanson, seconded by Beemer, that a public hearing be scheduled for Monday, October 20, 2014 at 6:00 P.M. in the City Council Chambers to consider an ordinance establishing a tax of the sale of recreational marijuana and marijuana infused products in the City of Newport. The motion carried unanimously in a voice vote.

Approval of an Infrastructure Finance Authority Grant Agreement for the NE 7th and Iler Streets Storm Sewer Repair. Hawker introduced the agenda item. Nebel reported that in January 2012, a winter storm caused severe flooding throughout western Oregon with significant damage to infrastructure within the city including the storm sewer serving NE 7th and Iler Streets. He added that despite early efforts to address the storm sewer issue, one ongoing problem has remained relating to the repairs at this location. He stated that since this project was part of a declared disaster, FEMA is funding 75% of repair cost. He noted that Gross has been successful in securing an IFA Special Public Works Fund Grant in the amount of \$66,601 to fund the remaining 25% of the repair costs for a total project of \$266,407. He stated that due to wetlands and other significant restrictions, the revised plan on addressing this storm sewer is to intercept the existing storm sewer 250 feet upstream of the sinkhole. He added that stormwater will be redirected to a point of approximately 80 feet within the Iler Street right-of-way. He added that a second structure will be installed at this location directing the flow approximately 200 feet northward from the existing improved right-of-way until it can be discharged to the surface. He noted that the existing pipe will be abandoned and the failed sewer line and sinkhole will be filled in.

MOTION was made by Swanson, seconded by Beemer, to approve the grant agreement with the Infrastructure Finance Authority in the amount of \$66,601 for the NE 7th and Iler Streets storm sewer repairs and authorize the Mayor to sign an agreement on behalf of the City of Newport. The motion carried unanimously in a voice vote.

Establishing a Meeting Schedule for the Month of December 2014. Hawker introduced the agenda item. Nebel reported that it is his understanding that the City Council has traditionally held one meeting in December due to the holiday season. He added that the Charter requires Council to meet once monthly. He suggested that the December 15 meeting be cancelled, and that the only meeting in December occur on December 1. He stated that in the event there is a need for Council to act on an item prior to the first meeting in January, a special meeting could be scheduled to deal with that issue. He noted that while the City Council has traditionally held a Town Hall meeting on the fifth Monday of the months containing a fifth Monday, and he does not recommend holding a meeting on December 29 due to the holidays.

MOTION was made by Swanson, seconded by Beemer, to cancel the second meeting in December, which would normally be scheduled for December 15, and not hold a Town Hall meeting on the fifth the Monday of December, which would be December 29, with the only regularly scheduled meeting be held on December 1, 2014. The motion carried unanimously in a voice vote.

Roumagoux requested an excused absence from the December 1, 2014 City Council meeting. MOTION was made by Beemer, seconded by Allen, to excuse Roumagoux from the December 1, 2014 meeting. The motion carried unanimously in a voice vote.

Status Report - Airport Dedication on October 18, 2014. Hawker introduced the agenda item. Nebel reported that the Newport Municipal Airport is completing a \$9.6 million renovation of the instrument landing system runway. He stated that this project has been funded largely by FAA Airport Improvement Grants. He added that the city's matching funds have been strengthened by an Oregon Department of Transportation ConnectOregon IV grant. He stated that with such a large investment in the airport's future, a celebration has been planned to inaugurate the new runway. He added that a ribbon cutting ceremony will be held on October 18, 2014 at 11:30 A.M.

LOCAL CONTRACT REVIEW BOARD MEETING

The City Council, acting as the Local Contract Review Board, met at 8:09 P.M.

Approval of Task Order No. 8 with Civil West Engineering - Candletree Pump Station Improvements. Hawker introduced the agenda item. Nebel reported that the Candletree Pump Station located on NE 7th Street just south of the Newport Intermediate School was constructed in 1985. He stated that at 30 years-old, the pump station is in need of major upgrades. He noted that the station originally served as a booster station for the Candletree Park area but now primarily serves as a booster pump to fill the Yaquina Heights Water Tank.

Nebel reported that the Yaquina Heights water tank is in serious need of repair due to substantial corrosion, and to complete this repair, a temporary tank would need to be installed so that the tank can be emptied. He stated that to avoid this costly problem, city staff have decided to advance the upgrades to the Candletree Pump Station before the tank repairs so that the pump station can be used as a booster station and meet water demand when the Yaquina Heights tank is out of service, without the need for a temporary tank.

Nebel reported that this task order includes the data collection, engineering, plan development, bidding, and construction administration to renovate and upgrade the Candletree Pump Station. He stated that since this is being funded by bond proceeds for water and sewer fund, the motion would be effective following the 30-day notice period which expires on October 15 if no one files for referral.

MOTION was made by Allen, seconded by Beemer, to authorize the City Manager to execute Task Order No. 8 with Civil West Engineering for the Candletree Pump Station improvements in the amount of \$97,658, on the condition that the city not proceed with the task order until the 30-day referral period for Ordinance No. 2071 expires on October 15. The motion carried unanimously in a voice vote.

Approval of Task Order No. 15 with Civil West Engineering - Nye Beach Pump Station Grinder Improvements. Hawker introduced the agenda item. Nebel reported that the Public Works Department has been reviewing potential solutions to address regular failures at the Nye Beach Wastewater Pump Station. He stated that the station regularly gets plugged due to debris from the jail and hotels along Elizabeth Street entering the sewer system. He noted that Task Order No. 15 will provide engineering services to explore either installing an inline grinder or replacing the pump with a grinder pump that would break the debris down to a size that the pumps will pass the debris through the force main.

Nebel reported that this effort follows a demonstration project with Flygt pumps which guaranteed no plugging of the pump. He stated that these pumps plugged regularly during the trial period and the pumps have since been returned to the vendor at no cost to the city. He added that the Lincoln County Jail has implemented toilets that control the number of times that toilets can be flushed to eliminate the flushing of sheets and other large items. He stated that the city has not seen a difference in the operation of the pump station since this change has been made with the station continuing to plug regularly and creating an overflow condition.

MOTION was made by Beemer, seconded by Swanson, to authorize the City Manager to execute Task Order No. 15 with Civil West Engineering for the Nye Beach Pump Station Grinder Improvements in the amount of \$70,384. The motion carried unanimously in a voice vote.

RETURN TO CITY COUNCIL MEETING

Nebel reported that there is an on-line petition supporting the retention of the U.S. Coast Guard Air Facility in Newport. He added that other jurisdictions are preparing resolutions of support.

REPORT FROM MAYOR AND COUNCIL

Roumagoux reported that she met with the Lincoln County Mayors group on September 19. She noted that it was determined that Lincoln County is part of the SW Willamette Solutions Team, and Louise Birk attended the meeting. She added that other issues discussed included water use and rights in the Siletz River.

Roumagoux reported that she attended the Oregon Mayor's Association board meeting and the League of Oregon Cities Conference in Eugene. She noted that she was appointed to another term on the OMA board.

Roumagoux reported that on September 30, she toured the jail and saw the renovated kitchen and infirmary.

Roumagoux reported that on October 2, she juried the Mayor's Choice Award for the Yaquina Arts Association.

Saelens reported that on September 17, the Parks and Recreation Advisory Committee met with the Oregon Coast Community Forest Foundation. He noted that a discussion ensued regarding whether the city is interested in having the OCCFF pursue a grant to develop a management plan for Forest Park.

Saelens reported that on September 22, he attended a meeting of the Business License Ordinance Review Task Force. He indicated that recommendations will be forthcoming.

Saelens reported that on September 23, he met with the Visual Arts Center group.

Saelens reported that on September 25, the pool architectural team met. He noted that it appears the design may meet the basic LEED certification. He added that he is amazed at how good the energy savings should be.

Saelens reported that on September 29, he attended the Town Hall meeting at the northside fire station.

Saelens reported that he attended the Wayfinding Committee meeting on October 3.

Saelens reported that three times this week as he left city hall to the north, motorists came out of Walgreen's without stopping. He asked why there is not a stop sign at that location. Nebel reported that he would follow-up.

Swanson reported that she attended the City Emergency Management meeting. She noted that plans are being made on how to handle emergencies. She asked that the appointment of a City Council liaison to this group be added to the next agenda.

Swanson reported that the next session of Leadership Lincoln is coming up.

Beemer reported that he attended a Habitat for Humanity event on Saturday.

Beemer reported that he had participated in the Chamber of Commerce candidate forum on Friday with Councilors Allen and Saelens and Wendy Engler. He added that it went well.

Beemer reported that he attended the dedication of the northside fire station. He noted that the event was well-received and went well.

Beemer reported that he attended the recent League of Oregon Cities Conference in Eugene.

Allen, in reference to Resolution No. 3692, related to the announced closure of the U.S. Coast Guard Air Facility at the Newport Municipal Airport, noted that the City Manager had sent an e-mail to Senator Wyden, the Ports of Newport and Toledo, Representative Gomberg, and Senator Roblan. He suggested sending a copy of the signed resolution to Lincoln County jurisdictions.

Allen reported that he attended a recent FINE meeting at which discussion ensued regarding mapping in federal waters, updates from PMEC on the grid connected test site in federal waters off the coast, and the north site, off Yaquina Head, which is not grid connected.

Allen reported that on September 24, he attended a meeting of the Yaquina Bay Economic Foundation.

Allen reported that he attended the Legal Issues Workshop at the recent League of Oregon Cities Conference, at which there was extensive discussion regarding the recreational marijuana issue.

Allen reported that he attended the Town Hall meeting on September 29. He noted that there was a great turnout; a nice dedication; and a ribbon-cutting that included the "Jaws of Life."

Allen reported that OPAC will be holding a meeting in Newport, at the Best Western, on October 16.

Allen reported that the Audit Committee is tentatively scheduled to meet on October 15, at 9:00 A.M.

PUBLIC COMMENT

Bain stated that on Wednesday, Mayor Roumagoux will honor the Military Officers Association of America - Oregon Coast Chapter, by welcoming members to the meeting.

Bain stated that he misses this organization and meeting time, but it is fun to come back and see the Council performing well. He thanked Council for hosting the Town Hall meeting in his neighborhood.

ADJOURNMENT

Having no further business, the meeting adjourned at 8:34 P.M.

Margaret M. Hawker, City Recorder

Sandra N. Roumagoux, Mayor