



**AIRPORT COMMITTEE AGENDA**  
**Tuesday, May 10, 2016 - 2:00 PM**  
**Newport City Hall Conference Room A**  
**169 SW Coast Hwy., Newport, OR 97365**

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The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

**3.A. April 12, 2016 draft minutes**  
[April 12 2016 draft minutes.pdf](#)

**4. DISCUSSION/ACTION ITEMS**

**4.A. Eugene Skydiver LLC presentation**

4.B. Consultant information regarding Airport Master Plan

4.C. Continue discussion of long-term staffing at the airport

5. OPERATIONS REPORT

*April 2016 Ops Report*

5.A. April 2016 Operations Report

[Operations Report for May meeting 2016.pdf](#)

6. COMMITTEE COMMENTS

7. PUBLIC COMMENTS

8. DEVELOP NEXT AGENDA

9. ADJOURN

April 12, 2016

2:30 PM

Newport, Oregon

The City of Newport Airport Committee met on the above date in Conference Room A, Newport City Hall. In attendance were: Committee members Jeff Bertuleit (committee chair), Mark Watkins, Ralph Grutzmacher, Susan Reese-Painter, and Ken Brown. Also in attendance were: City Manager Spencer Nebel, City Council liaison Ralph Busby, Airport staff Lance Vanderbeck, and Committee staff Bob Fuller (Public Works).

1. The meeting was called to order by committee chair Bertuleit at 2:05 PM.
2. Roll Call
3. Approval of Minutes:
  - a. Motion was made and seconded to approve the draft minutes from the March 8, 2016 meeting. The motion passed on a unanimous voice vote.
4. Discussion/Action Items
  - a. The agenda was modified: At this time, Captain Alex Fugate of the 270<sup>th</sup> Air Traffic Control Squadron of the Oregon National Guard gave a presentation regarding their upcoming mobile air traffic control training to be held at the Newport Airport, August 9-12, 2016. Committee members were interested in the event as an opportunity to generate interest in the airport. Vanderbeck will work with squadron staff to provide press and related publicity materials as appropriate.
  - b. Discussion of airport staffing
    - i. Nebel advises he will have more information from the Master Plan process regarding airport priorities and comments from the consultant. This will impact any staffing modifications at the airport.
    - ii. Bertuleit said he thought the airport would need a person with expertise in the development of the property and recruiting businesses. Nebel said it may be possible to do this on a contractual basis, but he did not think this would be through another RFP process.
5. Operations report (included in packet)
6. Committee comments
  - a. Bertuleit advised he will not be here for the May meeting.

7. Public comments

- a. Jim Shaw asked about progress on the barbeque platform. Nebel said this is a pending budget item for airport capital outlay program. Vanderbeck said he will be talking to the City building inspector about various code requirements for any of the several proposed structures.

8. Develop next agenda

- a. Continued discussion of long-term staffing at the airport.
- b. Consultant information regarding the Master Plan.

9. Adjourned at 3:25 PM.

DRAFT

I have sent a letter to Toyota of Newport in regards to bringing back rental cars. As of May 4, 2016 I have not heard anything. Pilots have been booking with Enterprise in the meantime.

Upstairs conference area is finished. I am very proud of how it turned out. Attached are a few pictures.

We are welcoming a new employee, Blake Davis, to replace Sean Bliss, who has moved to Bend for a job opportunity.

PAE has sent Cascadia Subduction Zone Resilience proposal for review. I will be putting in for a House Bill 2075 grant to help cover the cost of the proposal. HB 2075 grant applications will hopefully be available in September.

No issue with the Rotating Beacon. I am in the process of rebuilding the crippled beacon.

AV-tanks and mobile refueler has had no issues this month.

Jet-A tank and mobile refueler has had no issues this month.

Crew cars has had no issues this month.

Operations truck has had no issues this month.

Kubota has had no issues this month. Waste Water has been borrowing it use in the back area. In return they are letting me use their FECON mower to take out some more trees and scotch broom.

Automated gate operators are working fine. Continued lubing and tightening chains when needed.

Wild life training class has been re-scheduled for May 13<sup>th</sup>. Our hazing is still continually busy with smaller birds and a flock of geese. The swallows have returned and are building nests on the box hangars.

Road and drive way were out to asphalt the apron that was damaged due to the erosion issue in November.

Mowing season is moving into full swing.

Still waiting for trees to be removed for 34 PAPI to be commissioned.

Night inspections have found no new issues and field lighting is 100% operational.

AWOS has had no issues this month.

16 PAPI has had no issues to report.

No issues with approach lighting (MALSR). FAA did rebuild two more light bars and are replacing MALSR light poles.

Gave second presentation to the Oregon Cascades West Council of Governments for the Connect Oregon grant we are applying for. It went really well.

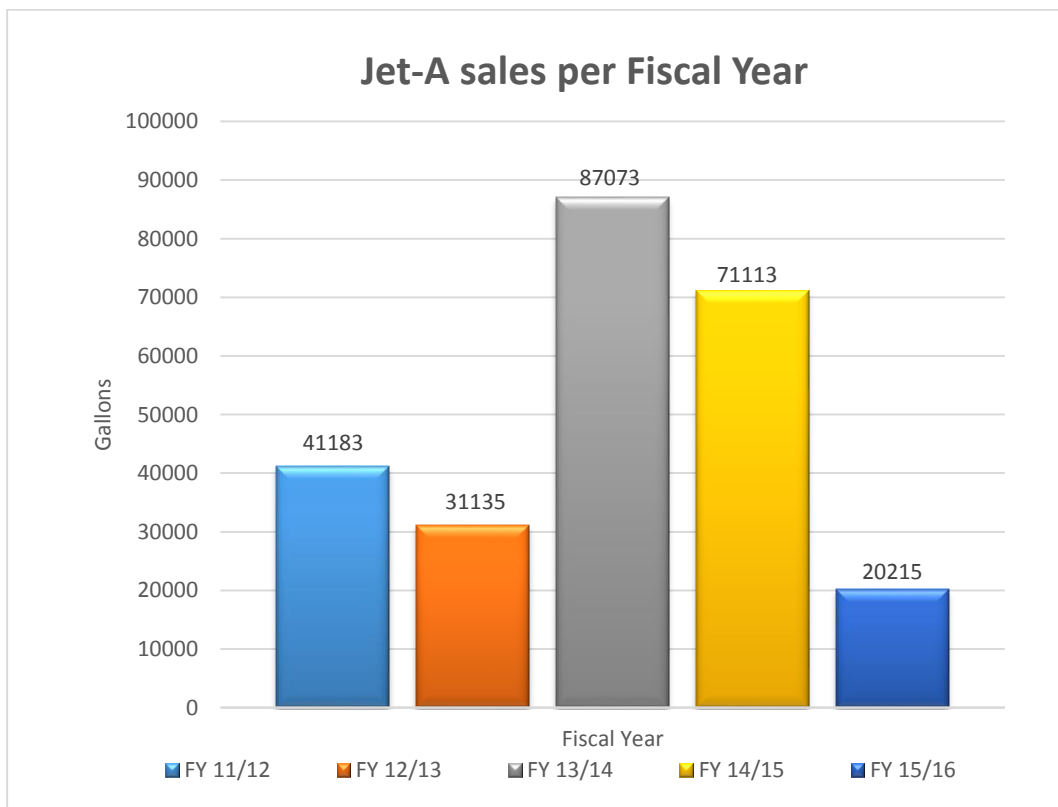
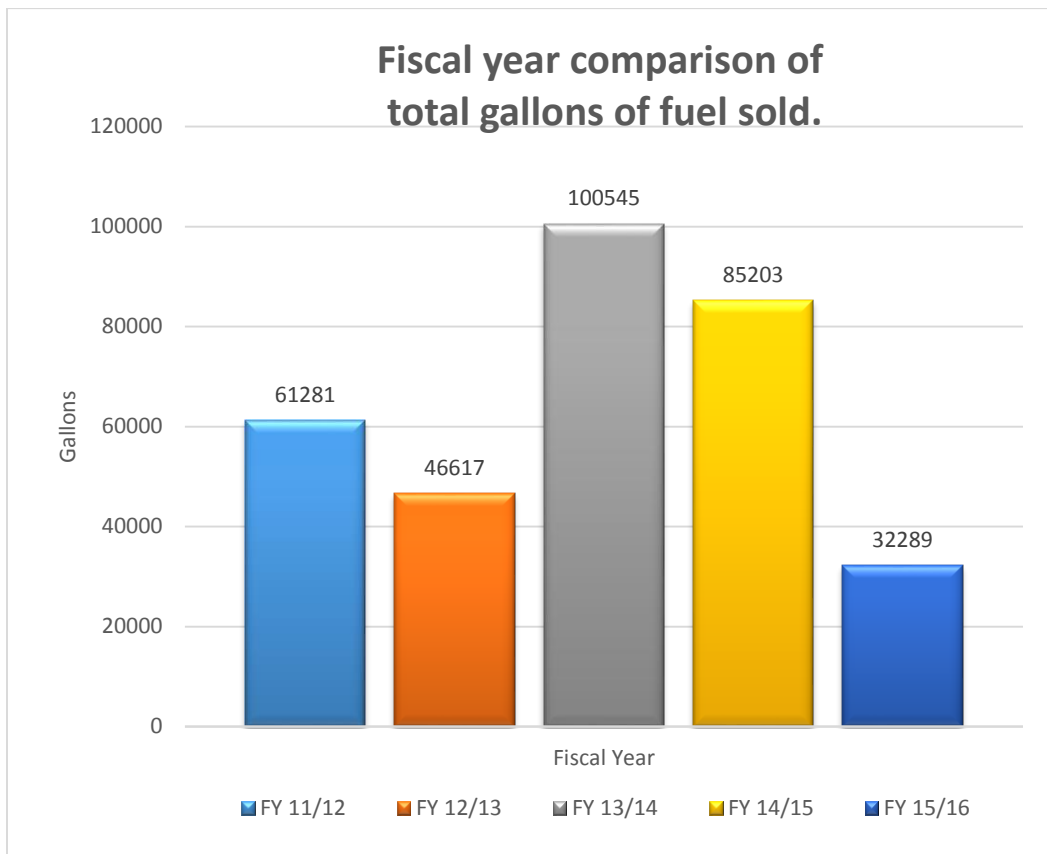
There is a regional meeting coming up this month of the Connect Oregon, I am waiting to hear which one I will have to go to.

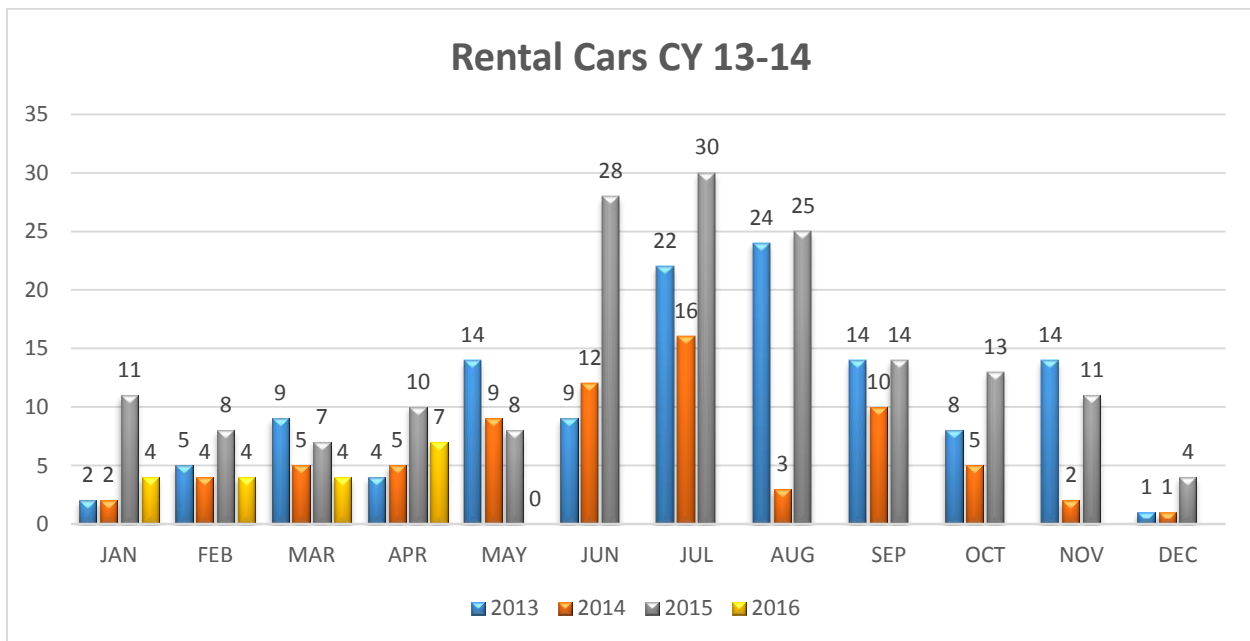
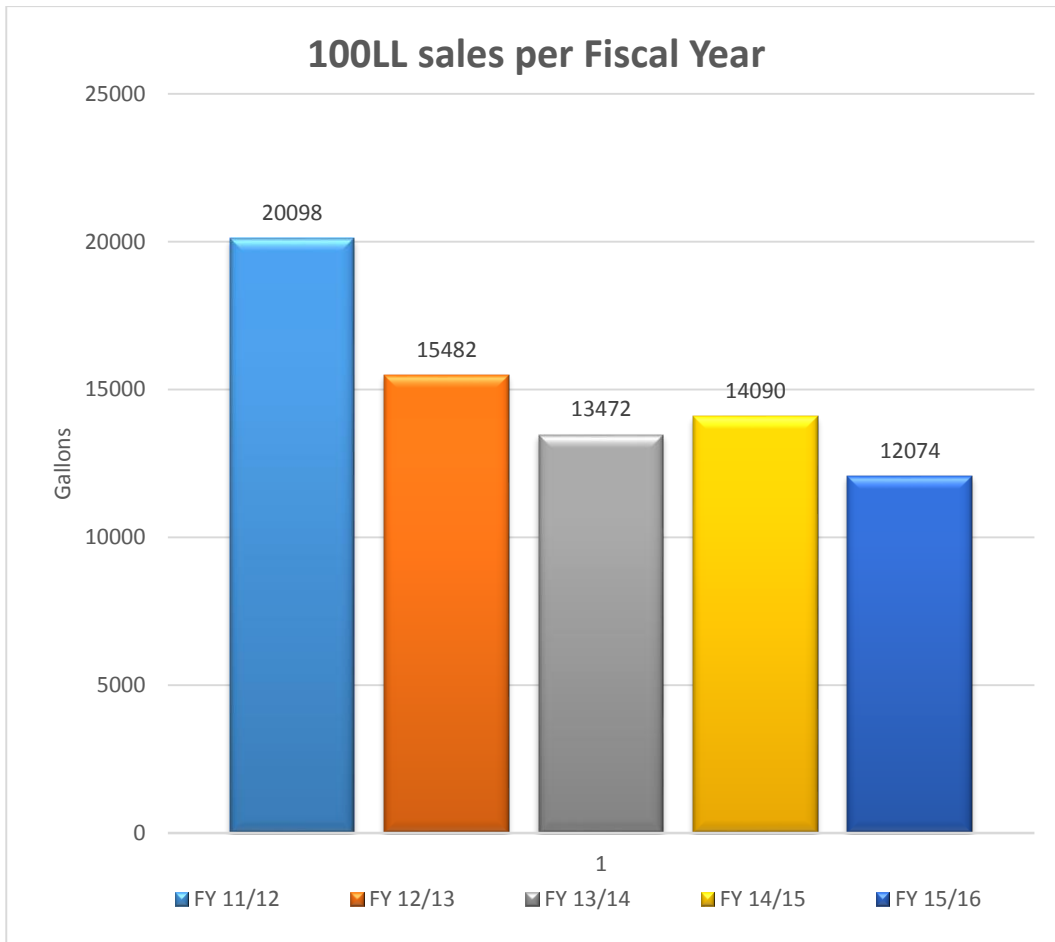
The next State Aviation Board meeting will be May 16<sup>th</sup> at Salishan.

Eugene Skydivers wants to look at holding some skydiving events here at Newport.

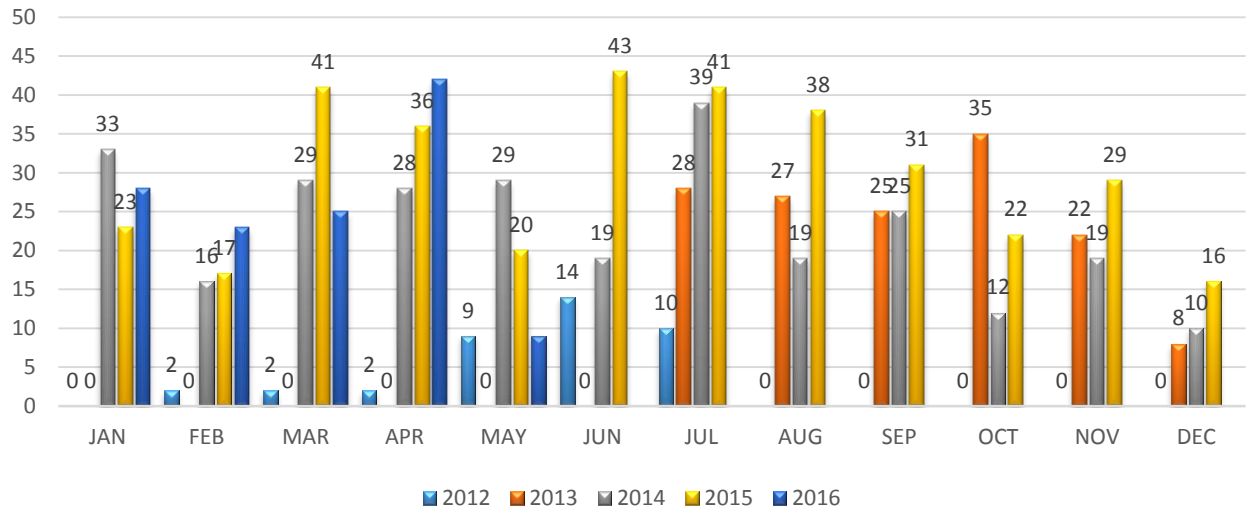
Following is how we finished the month of March.

Aircraft Quantity				Fuel Consumption			
Month	IN	OUT	Tot.A.O	Jet A	Av Gas	Self Serve	Total
July	519	512	1031	3186	1411	1041	5638
Aug	490	492	982	3265	890	1065	5220
Sept	439	435	874	1110	1351	953	3414
Oct	296	298	594	1417	473	613	2503
Nov	328	328	656	2705	298	509	3512
Dec	217	215	432	876	255	173	1303
Jan	288	286	574	4245	79	217	4541
Feb	246	247	493	533	274	519	1326
Mar	298	296	594	1237	308	507	2052
Apr	402	394	796	1641	422	692	2755
May	42	43	85	0	25		25
Jun							
Cur. FY	3565	3546	7111	20215	5786	6288	32289
FY 14/15	3686	3572	7258	71113	5985	8103	85201
FY 13/14	3199	2914	6113	87073	4098	9374	100546
FY 12/13	3121	3083	6204	31135	4430	11049	46614
FY 12/11	3219	3181	6400	41183	4275	15823	61281
FY 10/11	3023	3085	6108	73458	4119	12004	89581
Average	3250	3167	6417	60792	4581	11271	76644





### Courtesy Cars per Fiscal Years



Thank you for your time,

Lance Vanderbeck  
City Of Newport  
Airport Operations & Administration Manager

I have attached our local area's fuel prices for Jet-A and 100LL.

### Jet-A prices within 65 miles of Newport, OR 97365

Jet A

\$2.99—\$4.76

Average \$3.56

KONP Newport Municipal Airport Newport, OR

Newport Municipal Airport Phillips 66 FS \$3.90

KCVO Corvallis Municipal Airport Corvallis, OR

Corvallis Aero Service EPIC FS \$3.60

6S2 Florence Municipal Airport Florence, OR

Florence Airport Volunteer Group SS \$3.20

KEUG Mahlon Sweet Field Airport Eugene, OR

Atlantic Aviation

EPIC FS \$4.76

KSLE McNary Field Airport Salem, OR

Salem Aviation Fueling @ Salem Air Center

EPIC FS \$3.45

KTMK Tillamook Airport Tillamook, OR

Tillamook Airport Phillips 66 PS \$3.39

KMMV Mc Minnville Municipal Airport Mc Minnville, OR

Cirrus Aviation

Epic \$2.99

77S Hobby Field Airport Creswell, OR

Creswell Airport Phillips 66 SS \$3.00

17S Chehalem Airpark Newberg, OR

Precision Helicopters PS \$3.89

2S6 Sportsman Airpark Newberg, OR

Sportsman Airpark independent FS \$3.45

## 100LL Avgas prices within 50 miles of Newport, OR 97365

100LL

\$3.95—\$5.75

Average \$4.66

KONP Newport Municipal Airport Newport, OR

Newport Municipal Airport Phillips 66 SS \$5.00 or with pre-paid fuel card. \$4.50 FS \$5.10

KCVO Corvallis Municipal Airport Corvallis, OR

Corvallis Aero Service EPIC SS \$4.85 FS \$5.35

6S2 Florence Municipal Airport Florence, OR

Florence Airport Volunteer Group SS \$4.60

7S5 Independence State Airport Independence, OR

Nutsch Aviation Phillips 66 SS \$3.99

Independence Aviation LLC SS \$3.95

S12 Albany Municipal Airport Albany, OR

Infinite Air Center, LLC EPIC SS \$4.09

KEUG Mahlon Sweet Field Airport Eugene, OR

Atlantic Aviation EPIC SS \$4.41 FS \$5.75

S30 Lebanon State Airport Lebanon, OR

LebanAir Aviation independent SS \$4.39

KSLE McNary Field Airport Salem, OR

Salem Aviation Fueling @ Salem Air Center

EPIC SS \$4.85 FS \$5.35

KTMK Tillamook Airport Tillamook, OR

Tillamook Airport Phillips 66 SS \$4.55

KMMV Mc Minnville Municipal Airport Mc Minnville, OR

Cirrus Aviation

Epic SS \$4.00 FS \$4.35

I have attached pictures of a few of the mentioned events from the report.



