

City of Newport  
Parks and Recreation Committee Meeting  
January 18th, 2012  
MINUTES

1. Call to Order. The meeting was called to order by Ed Simon at 8:36 a.m.
2. Roll Call. Members present were Ed Simon, Sandra Surber, Nancy Steinberg, Karen Smith and Sandy Roumagoux, City Council liaison. Absent: Susan Boehlert, Roger Holstein, Jimmy Rodriguez.
3. Staff Present: Parks and Recreation Director, Jim Protiva, Jim Voetberg, City Manager.
4. Approval of Minutes. Nancy moved to approve the minutes of the December 21th, 2011 meeting. Seconded by Karen. Hearing no objections, the minutes were approved.
5. Concerns or Comments from Citizens. None.
6. Discussion with City Manager – Task Force Recommendations. Protiva noted that the committee had been discussing the formation of sub-committees to address some of the issues facing the Parks and Recreation Department. Voetberg stated that the City Council had concurred with the Task Force regarding the current structure of the Department as community center, health center, and a place for kids to do things. He noted that one area the Council hoped to change was the structure of the Parks & Rec. Committee, expanding the number of members and the sectors of the community being represented. It was noted that ordinance revision may expand and/or clarify the duties of the Committee. A draft of the revision is scheduled for discussion with the Council for the second week of February. Ed mentioned that it would also include the Committee serving as the Tree City USA Board. Voetberg noted that the Task Force had also discussed the notion of “added value” to annual pass holders, and that the Department would now be offering any staff-instructed classes at no cost to them. Protiva noted that staff was looking at other ways to enhance what was offered at the Rec. Center and Pool. The Committee discussed how the Senior Center and its patrons tie in with other Departmental activities. Upcoming events which are proposed fundraisers, including the Home and Garden show scheduled for May, were discussed. Protiva added that Fred Meyer was once again collecting coins at their checkout stands which would be donated to the Parks and Recreation Department. Ed mentioned that there was still the prospect of creating a foundation that would benefit the Department. Nancy asked if at some time in the near future the Committee could discuss the development of a wellness program.
7. Election of Officers. Nancy moved to appoint Ed Simon as chairperson and Karen Smith as co-chairperson. All voted aye and the motion was approved.

8. Report of Director. Jim noted that the Department was making a push to gather more corporate group members, which was currently at 11. He noted that the annual pass added value program will start on February 1<sup>st</sup>.
9. New Business. Jim noted that the City Manager has notified the department that two major projects are set for funding. The projects include resurfacing the main gym and dance room floors, and the installation of new gym lights. There is a possibility that the front control desk area will be remodeled, as well. Jim asked that other ideas for the upcoming budget be submitted to him soon.
10. Old Business. Completion of Coast Park should be by the end of February. At some point after that, there will be a ribbon cutting ceremony and "grand opening."
11. Jim noted that the Council had passed the City Park Rules that the committee had worked on.
12. Adjournment. The meeting was adjourned at 9:36 a.m.

The next meeting is scheduled for February 15, 2012.