

City of Newport  
Parks and Recreation Committee Meeting  
September 28, 2011  
MINUTES

1. Call to Order. The meeting was called to order by Ed Simon at 8:38 a.m.
2. Roll Call. Members present were Ed Simon, Roger Holstein, Nancy Steinberg, Karen Smith, and Susan Boehlert. Absent: Sandra Surber and Sandra Roumagoux, City Council liaison.

Staff Present: Parks and Recreation Director, Jim Protiva.

3. Approval of Minutes. Nancy moved to approve the minutes of the August 17th, 2011 meeting. Seconded by Roger. Hearing no objections, the minutes were approved.
4. Concerns or Comments from Citizens. Lisa Grey read a letter that she had written to the Mayor regarding the City's Herbicide Usage Policy.
5. Report of the Director: Jim gave the Committee a copy of the Department Monthly Report and noted that the pool had been shut down for 10 days for annual maintenance. Work included replacement of shower tiles, deep cleaning of the facility, installation of a pool access ladder and more. It was also noted that the turf installation at Frank Wade Park would be near completion in November.
6. New Business:
  - A. Coast Park Report. Jim let the Committee know that the Young Professionals group would be joining the volunteer planting at Coast Park on the weekend of October 1<sup>st</sup>. The park is scheduled for completion this fall.
  - B. Mombetsu/Rotary refurbishment project. The Rotary has contacted Jim about improving Mombetsu Park and are working with him to develop a plan that they can execute. The work is expected to be done in October.
  - C. Park Rules. Jim noted that the City did not have a set of adopted rules concerning park usage, and the Newport Police Department had requested they be developed for their assistance in enforcement. Jim introduced a draft set of rules for the Committee to discuss.
7. Old Business:
  - A. Herbicide policy. Jim noted that there had been two discussions regarding the draft herbicide policy with the City Council after the Parks & Rec. Committee had developed a draft. The Council reviewed the policy and received comments from the public, after which, revisions were made. The revised draft will go before the Council again, allowing more time for public comment. Jim stated

that the public should be aware that the Department is currently not using any herbicides and hasn't been for several months and has no plans to do so in the future. The Committee discussed possible changes in the draft policy and requested the inclusion of an e-mail and pixel notification – or other effective method - prior to the decision to use herbicides, and documentation of how this decision was made.

- B. Adopt-a-Park Program. Jim has been working on a policy for an adopt-a-park program. It is currently being reviewed by the City Attorney and should be to the City Council for approval before the next Parks and Recreation Committee meeting.
- C. Management Task Force. A task force has been formed by the City Council which will explore alternative possibilities for the management of the Rec. Center and Pool. They have met on several occasions and have developed a series of questions to be used when visiting other facilities.

8. Other:

- A. Fund Raising/Events and Ideas. Jim noted that the Department has been tasked with developing special events or programs to raise additional revenues and asked the Committee for creative and new ideas. Two of the ideas he has been looking at are a home and garden show and a community Zumba party. Jim's initial idea was a fall sportsman show, but he could not find a group that was interested in planning it. Ed mentioned that the Portland Timbers might be available to do a soccer clinic or camp. Jimmy thought that some type of fishing demonstration might be a good idea. Ed added that we might want to contact Don Matthews with Discovery.

- 9. Adjournment. The meeting was adjourned at 9:56 a.m.

The next meeting is scheduled for November 16, 2011