

**Public Arts Task Force**  
**July 21, 2011**  
**Minutes**

**Present:** Lon Brusselback, Carol Deslippe, Bobby Flewellyn, Sally Houck, Carla Perry, Jim Protiva, Catherine Rickbone,

The meeting was called to order by the Public Arts Task Force Chair, OCCA Executive Director, Catherine Rickbone.

The agenda was approved with the addition of "Other" where Carla Perry wondered if the Public Arts Task Force was working on the street renaming project that was mentioned in the joint work session of the city council and the planning commission of June 20, 2011. The Task Force is not involved at this time.

Minutes of the June 16, 2011 meeting were reviewed and approved.

Bobby Flewellyn created an outline form of the Policies and Procedures that the original Public Arts Committee worked on for ten months and the current Public Arts Task Force has been involved finalizing. The Task Force then devoted its attention to analyzing and editing part of that draft outline re: Public Arts Committee Responsibilities, Selection Panel, Project Identification, Artist Selection Criteria, Artwork Selection Criteria. Sections of the outline need more formatting so Carol volunteered to assist Bobby in the formatting.

Certain sections of the Policies and Procedures are not complete, including Funding.

Task Force Recommendations to City Council were discussed, including, but not limited to creating a Public Art Commission or Committee. Jim Provita will research the difference and report at next meeting.

Also, Carla Perry will draft a percent for art document to be reviewed.

Looking ahead, the Task Force will provide the City of Newport with separate documents such as: (1) suggestions on an Artist Contract that could aid the various city departments and/or city attorney and (2) a List of Recommendations for the City Manager and City Council.

Being out of time, the meeting was adjourned. The next meeting will be August 18, 2011.

Minutes respectfully submitted by Catherine Rickbone.