



The City of Newport Bicycle and Pedestrian Advisory Committee will hold a meeting at 5:30 P.M., on Tuesday, March 11, 2014, in Conference Room A, in the Newport City Hall, 169 SW Coast Highway, Newport, Oregon 97365. A copy of the meeting agenda follows.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder 541.574.0613.

The Bicycle and Pedestrian Advisory Committee reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the meeting.

CITY OF NEWPORT
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE MEETING
AGENDA
Tuesday, March 11, 2014
5:30 P.M.

- I. Call to Order
- II. Roll Call/Introductions/Addition of Agenda Items
- III. Approval of Minutes - February 11, 2014
- IV. Public Comment
- V. Discussion - Potential Agenda Items for the Joint Meeting with the Parks and Recreation Advisory Board
- VI. Review List of Questions for City Staff
- VII. Update on Chestnut Street and Ferry Slip Road Project
- VIII. Review Current Staff Reports from the Community Development and Public Works Departments

- IX. Report on Bicycle and/or Pedestrian Accidents during January**
- X. Review Old and New Projects and Begin Setting New Priorities**
- XI. Committee Comments**
- XII. Develop Next Agenda**
- XIII. Next Meeting Date - April 8, 2014**
- XIV. Adjournment**

February 11, 2014
5:35 P.M.
Newport, Oregon

The City of Newport Bicycle/Pedestrian Committee met on the above date in Conference Room A of the Newport City Hall. In attendance were Alisha Kern, Maryann Bozza, Chuck Forinash, Susan Hogg, Marsha Eckelman, Bob Hein, and Amanda Capri. Staff in attendance was Peggy Hawker, City Recorder/Special Projects Director. Also in attendance was Ken Dennis.

ROLL CALL

Everyone present introduced themselves.

APPROVAL OF MINUTES - JANUARY 14, 2014

Forinash suggested a change to the minutes. MOTION was made by Forinash, seconded by Capri, to approve the minutes as amended. The motion carried unanimously in a voice vote.

PUBLIC COMMENT

Ken Dennis delivered a box of materials containing minutes, grant applications, and other documents related to the Bicycle/Pedestrian Advisory Committee. He also provided computer files on a thumb drive.

Dennis asked how many Committee members belong to the League of American Bicyclists or the Bicycle Transportation Alliance. He reported that he has attended the state and national bike summits in the past, and agreed to update the Committee if he attends in the future.

Dennis stated that he had sent an e-mail to Bozza regarding the Safe Routes to Schools meeting to be held on March 20, 2014, at Newport Middle School, at 3:30 P.M. He noted that the focus will be on identifying barriers toward walking to school.

Dennis spoke regarding the quest to have sharrows installed on the Yaquina Bay Bridge. He brought an e-mail string relative to this request. He displayed a photograph of sharrows on an Oregon City bridge, and added that he is unsure where the issue is with the city's Public Works Department.

Dennis stated that information relative to the Bicycle/Pedestrian Advisory Committee is listed under the Community Development Department on the city's website. He noted that it should be listed under the Public Works Department. He reported that he is still upset that there is no representation from the Community Development and Public Works Departments at these meetings. He stated that until that happens, this Committee will not have its questions answered. Capri noted that she thinks that Committee information is

appropriate under the Community Development Department. Hein noted that since the Committee's role is to advise, the Committee link should appear under the Community Development Department. He suggested that the minutes of these minutes be sent to the Community Development and Public Works Departments.

Dennis reported that, in response to the Committee's four priorities, nothing may occur until January of 2015.

DISCUSSION - CITY COUNCIL PRESENTATION FOLLOW-UP

Bozza read an excerpt from the City Council packet. She noted that one of the Committee's four priorities that had been forwarded to Council was the continuation of the sharrow installation program. Hein noted that there 38 sharrows installed in a two mile section last year. He added that if approximately 40 sharrows are installed annually, the installation should be complete in five years. Bozza asked about the life cycle of the sharrows, and Hein noted that placement is important. It was noted that if the cost of the sharrow and installation is approximately \$300, the installation of 40 annually would cost approximately \$12,000. Kern stated that while engineering may be done, to remember, that the Committee may have to find its own money. Hogg asked about sharrow locations, and Hein reported that the Committee has a priority list. Bozza asked Kern about her frustration, and Kern reiterated that while engineering on these projects could be completed, the Committee will still have to find its own money through grants and other sources. Bozza suggested looking at what other projects need to be brought to the top of the list. Kern noted that some of the sharrows are deteriorating already. Forinash noted that the Oceanview and Naterlin Drive sharrows are different, and that it might be good to develop a vendor comparison. Hein reported that some of the sharrows are "torch" installed, and if there is not sufficient heat, or if the pavement is wet, the sharrow may not adhere to the pavement. He added that in some cases, it is an issue of poor installation rather than the product. Capri asked whether the Committee maintained a list of recommended standards and application methods, and if not, that it might be a good idea to begin compiling these documents. Dennis reported that the ODOT bicycle and pedestrian website contains an updated manual for bicycle/pedestrian guidelines.

Bozza reported that the other priorities related to three projects. She read from the City Manager's report. Hein stated that this is a step forward. Bozza noted that once the engineering is completed on these three projects, the Committee can look for grants. Hein stated that he is encouraged by what the City Manager has outlined and expressed hope that the City Council will follow through. Dennis stated that the ORS mandates that one percent of the gas tax shall be dedicated to bicycle and pedestrian projects. Forinash noted that project funding should be part of the response to the City Council. He expressed hope that the city's grant consultant could assist in looking for grant funding for bicycle/pedestrian projects. Dennis reported that ODOT is a grant source. Bozza noted that Derrick Tokos is very proactive in searching for grant funding.

Forinash asked whether the Committee could be assigned an alternate City Council liaison for meetings the liaison is unable to attend. Bozza noted that she would draft a letter.

REVIEW CURRENT STAFF REPORTS FROM THE COMMUNITY DEVELOPMENT AND PUBLIC WORKS DEPARTMENTS

Staff was asked to include the monthly staff reports from the Community Development and Public Works Departments in the Committee packets.

A discussion ensued regarding the Highway 101 Pedestrian Improvement Project. Kern reported that the project was over budget by \$300,000 and that the Public Works Department is looking for the additional funding. Kern reported that the Oregon Bicycle Advisory Committee had contributed \$100,000 to the project. Bozza suggested sending a thank you letter to ODOT for this contribution.

REPORT ON BICYCLE AND/OR PEDESTRIAN ACCIDENTS DURING JANUARY

Hawker reported that there had been no bicycle or pedestrian accidents during January.

REVIEW LIST OF QUESTIONS FOR CITY STAFF

Bozza distributed a list of questions for city staff. She reported that she had removed items that were no longer relevant.

Dennis brought up the issue of the letter to ODOT regarding sharrows on the Yaquina Bay Bridge. Copies of an e-mail string to the city's Public Works Director were distributed. Dennis asked the Committee what it wants to do with the letter. He stated that the cost of the bridge sharrows and installation would be borne by ODOT.

On-going questions/needs of city staff include:

1. Maps to be used by the Committee (printed by city staff). Specifically requested was a Google map with a street overlay.
2. Status of recommendations made to the Public Works Department regarding safety issues on Moore Drive and Bay Boulevard. Specifically requested was whether mandatory bike lanes are included in the design.
3. Determine whether the city's grant consultant is actively looking for all grants or whether it searches for specific grant opportunities.
4. Status of the repainting of the bike lane symbols on SE Bay Boulevard and Harney Street toward the middle school. Specifically, there were bike lane symbols on Bay Boulevard, on the uphill, by the Embarcadero. They are gone.
5. Installation of dog waste bag containers on Big Creek Trail. Kern agreed to make this request of the Parks and Recreation Committee.
6. Installation of riprap to stabilize the bank in the slide area from the stairway on 31st Street to Harney Street. It was agreed to remove this item from the list.

7. Is the city looking into the installation of paths and walkways in Forest Park? It was reported that the Parks and Recreation Committee is working on this issue, and that the item should be removed from the list until after the joint meeting with the Parks and Recreation Committee. A discussion ensued regarding a possible linkage between the Forest Park trail system and Big Creek Road.
8. Invite Laura Svengaard to an upcoming meeting to discuss trail development, grant opportunities, and volunteer recruitment for trail development. It was agreed to remove this item from the list and Hein will advise when to add it in the future.
9. Is the city aware of the proper placement of sharrows pursuant to the MUTCD? It was agreed to remove this item from the list because the city is properly installing sharrows.
10. Does the city have an inventory of all paths, trails, bike routes, etc? Kern reported that she would be willing to work on this if she could borrow a GPS system.
11. Whether the city is planning to have the sediment tarps removed on the Big Creek Trail. It was agreed to remove this item from the list.
12. Whether there is a plan to properly sign the directions from Agate Beach to Big Creek Park. It was suggested that signs be erected at both ends of the Big Creek Trail, and that a suggestion had been made to the Wayfinding Committee to place a trail icon at the west end of Big Creek Trail. It was agreed to keep this item on the list for tracking purposes.
13. Will there be bike lanes or sharrows on the Ash Street connection soon to be constructed. It was noted that there is a disconnect in the trail system on 40th Street to the OCCC as there is no bike lane in a portion of that street. It was noted that the disconnect remains. It was asked whether it is appropriate to consider sharrows on 40th Street to facilitate bicycle traffic from Ash Street uphill to the mixed use path.

CONSIDERATION OF JOINT MEETING WITH PARKS AND RECREATION ADVISORY COMMITTEE IN MARCH

Kern reported that Jim Protiva, Parks and Recreation Director, had asked for a joint meeting due to gray areas between the two committees. Forinash asked whether there are projects to consider before the joint meeting, such as a trail to the airport from Mike Miller Park.

It was reported that the joint meeting would be held on March 19, at 8:30 A.M., at the Recreation Center.

COMMITTEE COMMENTS

It was noted that the STIP map provides for pedestrian improvements, and that it would be a good idea for the Committee to provide input on this map as it relates back to the

Chestnut Street and Ferry Slip Road projects. It was added that gravel shoulders would be a benefit in this area so that pedestrians do not have to walk in the street. Kern suggested asking ODOT to place lights on the bridge.

DEVELOP NEXT AGENDA

1. Approval of Minutes - February 11, 2014 Meeting
2. Discuss Potential Agenda Items for the Joint Meeting with the Parks and Recreation Advisory Board
3. Review Old and New Projects and Begin Setting New Priorities
4. Review Current Staff Reports from the Community Development and Public Works Departments
5. Report on Bicycle and/or Pedestrian Accidents during February
6. Review List of Questions for City Staff
7. Update on Chestnut Street and Ferry Slip Road Project

ADJOURNMENT

Having no further business, the meeting adjourned at 7:39 P.M.

DRAFT



Memo

To: Spencer Nebel, City Manager and City Council
From: Derrick Tokos, Community Development Director
Date: February 6, 2014
Re: Department Update

MONTHLY PERMIT FIGURES

The following is a summary of January 2014 building and land use activity.

	Building Permits	Electrical Permits	Plumbing Permits	Construction Value	Land Use Actions
Jan	9 (\$9,475.88)	21 (\$1,844.48)	6 (\$1,083.82)	\$1,169,900	4 (\$1,980.00)
YTD	9 (\$9,475.88)	21 (\$1,844.48)	6 (\$1,083.82)	\$1,169,900	4 (\$1,980.00)

Building permit activity included four new single family dwellings, a residential remodel, an apartment complex reroof, renovation of the Guin Library at HMSC, a wall sign, and temporary signs. Land use actions include a couple of estuary reviews related to the new sea lion dock and repairs at the Port of Newport hoist dock, a land use compatibility review, and the alteration of a non-conforming dwelling.

STATUS OF MAJOR CONSTRUCTION PROJECTS

Lincoln County School District: Permit issued for high school reroof project. Plans submitted and being reviewed for new high school theatre room. Work continues on a new storage building.

O'Reilly Auto Parts: Revised building plans have been approved. Owner has indicated that they will likely begin construction in March, and is in the process of obtaining bids for the earthwork.

Nazarene Church Outreach/Community Center: Construction is progressing slowly. Excavation continues for storm drainage and related utility work.

Curry Marine Building Remodel: Building is being renovated for use by the OSU Extension Service. Building permit is ready to issue. No work has started yet.

Coastcom Warehouse: Permit issued and foundation has been poured for the new warehouse building. Slab inspection to be performed once the weather is favorable.

County Health and Human Services Building: Temporary occupancy issued for 1st floor. Framing approved for 2nd floor renovations. Interior finish work continues within the building. Elevator to be delivered in April.

Catholic Church Addition: Permit issued. Ready for framing approval.

Teevin Bros. Log Yard: City decision on Traffic Impact Analysis remand was not appealed and is now final. Teevin Bros. is still negotiating its lease and is working on project design issues. They hope to submit plans for building permit review by the end of February.

SIGNIFICANT PLANNING PROJECTS

Pacific Marine Energy Center – South Energy Test Site (PMEC – SETS): NNMREC-OSU held a meeting with area stakeholders and agencies on 11/12, 11/13 and 11/14. They are hoping to narrow options for cable landing sites down to 2 or 3 alignments within the next three weeks. All options are now south of the jetty. Marine and terrestrial surveys to be performed spring/summer 2014 to confirm viability of preferred alignment. Easement acquisition and directional bore for cable conduit planned for 2015 with installation of the cable system in 2016 once all permits are obtained. BOEM lease application for grid connected test site submitted 6/13 and revised 11/13. Initial FERC license documents to be submitted first quarter 2014.

Safe Haven Hill Tsunami Evacuation Improvements: FEMA funded Phase 1 scope of work, including supplemental geotechnical and benefit-cost analysis, is complete. The studies concluded that Safe Haven Hill is a viable tsunami assembly area in the event of a near shore Cascadia event and that planned improvements to the assembly area are critical in order to minimize loss of life. OEM is coordinating with FEMA on a Phase 2 grant for construction work. FEMA has been noncommittal on when the grant will be issued although the funding has been secured. Construction of the sidewalk, trail, staircase, and lighting improvements is estimated to be roughly \$650,000. FEMA will cover 75% of the cost with the local match coming from budgeted Urban Renewal funds.

Creation of Land Bank for Work Force Housing: Draft agreement between the City, Lincoln Community Land Trust, and Community Service Consortium to construct six workforce housing units over the next five years was vetted with policymakers at several meetings. Council tabled the agreement on 9/3/13, pending receipt of additional information about whether or not a broader, countywide effort might be a viable alternative. A Lincoln County Housing Forum was held on 10/24/13. The concept of a broader City/County coalition to fund the construction of workforce housing units was explored at that meeting and is being further developed.

Vacation Rental Code Update: At this time 144 applications for VRD or B&B endorsements have been submitted. The City has conducted 137 inspections, 111 of which have passed. Fire egress out of bedroom windows, safety glazing on windows close to doors, lack of GFCI outlets, inadequate hand railing or guard rails on staircases, and strapping on water heaters have been the primary issues identified through the inspection process.

Transportation System Plan (TSP) Update: The Oregon Transportation Committee (OTC) adopted the alternate mobility targets at its 12/18/13. NMC Chapter 14.43 is now effective, which is the trip budget and tracking program for South Beach. On 2/3/14 the Council adopted Ord. No. 2062 lifting the onerous trip cap limits that were imposed on new development at SE 40th and US 101 in 2007, as they are no longer needed to comply with state transportation planning rules. An associated settlement agreement will also be amended.

Agate Beach Street and Recreation Enhancements: On 8/2/12 FHWA announced that the project will be funded in the amount of \$557,696. City received a final grant agreement from ODOT on 7/30/13. City staff met with state officials on 10/15/13 to conduct a preliminary scoping meeting. An RFP for design services was issued 2/6/14 and will close on 2/24/14. Project is anticipated to start May 2014 and be completed by September 2016.

Reservoir UGB Amendment and Annexation: The expansion proposal was approved by the City Council on 5/6/13 and was forwarded to the County for its review and approval. The County Planning Commission held a hearing on the UGB expansion on 7/22/13 and recommended unanimously that it be approved by the Board of County Commissioners. A Board of Commissioners meeting is scheduled for 2/26/14. City and County staff have put together a draft MOU addressing the future transfer of Big Creek Road. It should be ready for Council consideration late February or early March.

Port of Newport/City of Newport Task Force on Access to the International Terminal: Taskforce met on 5/22/13. Determined that it did not possess enough information nor is it timely to try and identify specific alternative freight routes. Requested that City, County, and ODOT staff assist the group in identifying general criteria for identifying an appropriate route, which are to be presented to the taskforce at a future meeting. Criteria have been developed and shared with Port of Newport staff. A taskforce meeting to consider criteria to be scheduled by the Port.

Planning for Replacement of the Yaquina Bay Bridge: City and County staff and elected officials met with ODOT on 5/16/13 to discuss a scope of services for the data and base line modeling that the consultants will develop. Counters were placed to collect traffic data in August. Staff met with ODOT consultants on 10/23/13 to discuss how the modeling will be performed now that data collection is winding down. This effort will take several months and is funded by ODOT Region 2 to the tune of about \$150,000.

Development of GIS Addressing Layer: City is responsible for assigning addresses within its corporate limits. The paper maps used for this purpose are frail, and the process for updating the maps is inefficient. A consultant is preparing a new GIS based addressing layers for all jurisdictions in the County. The project is funded by OEM and the information will be used to support 911 services. County is the lead coordinating agency and they have indicated that future funding from OEM may be more limited than originally anticipated. The project is on hold until this can be sorted out.

2007 Seal Rock Water District IGA: City entered into an Intergovernmental Agreement in 2007 that moved the shared service boundary such that it is now largely south of the Airport. City agreed to compensate the District for lost revenue and took over service to the affected area on 1/1/08. Properties north of the new service boundary line remain in the District and continue to be subject to District property taxes even though they no longer receive services from the District. Staff is working with the District on an amended IGA to map out the process for withdrawing the properties. City will be responsible for some of the District's outstanding GO Bond debt for lands it has annexed. This will be spelled out in the amended IGA. A corrected map exhibit and the transfer of the District's easements in the affected area also needs to occur. An amended IGA should be ready for Council consideration at its 3/3/14 meeting.

COMMITTEE WORK

Planning Commission: The Commission held work sessions on 1/13/14 and 1/27/14. At its 1/13/14 meeting the Commission considered the Council's request that it evaluate the Nye Beach Design Review Overlay and recommend appropriate amendments. It further discussed how the process should be structured to review the code and elected to form an ad-hoc work group with representation from the neighborhood and Commission. Advertisements have been sent out for the work group and the Commission is scheduled to appoint members at its 2/24/14 meeting. The Commission also considered ECONorthwest's scope of work for evaluating the feasibility of establishing a urban renewal district north of the Yaquina Bay Bridge, and gave staff feedback for how it would like to be involved in that process. At its 1/27/14 work session, the Commission reviewed three scenarios for potential urban renewal district boundaries, and conceptual project lists for each, and provided staff with feedback for how they should be adjusted before being submitted to ECONorthwest. The Commission held a regular meeting on 1/13/14 to elect its Chair (Jim Patrick) and Vice-Chair (Rod Croteau), appoint a member to the Business License Work Group (Mark Fisher), and to hold a public hearing on an ordinance amendment lifting the 180 peak hour vehicle "trip cap" restriction for new development at SE 40th and US 101.

CWACT Technical Advisory Committee (TAC): The advisory committee did not meet in January.

Parking Districts: The Bay Front Parking District met on 1/15/14. They considered a plan for improving usability and access to the Lee Street parking lots, additional parking at Port Dock 7, and sidewalk improvements between Local Ocean Seafood and the Maritime Museum. Approaches to funding structured parking were also discussed, as was enhanced seasonal shuttle services from upslope public lots. Funding was authorized for a small stretch of sidewalk work on Bay Street and the Public Works Department has issued a contract for the work. The Committee is planning to meet again in March to further discuss the above projects.

City of Newport

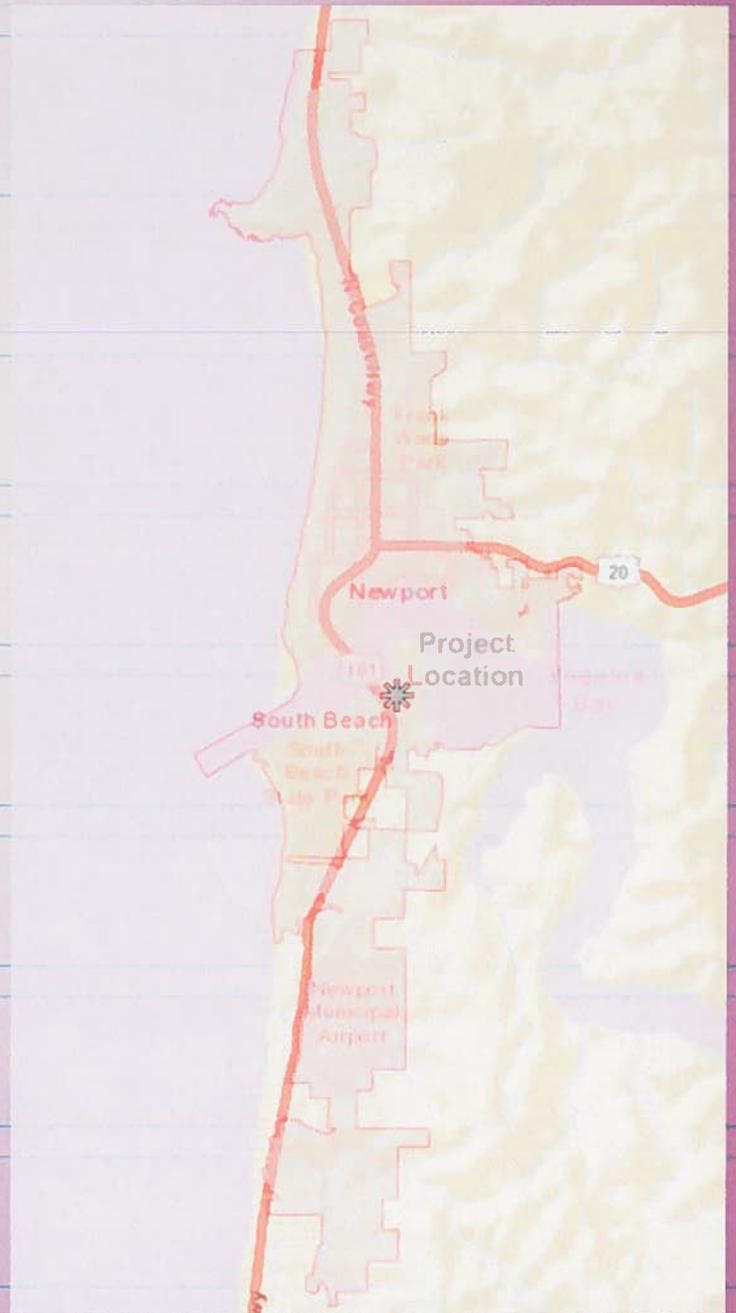
US 101

SE 32ND/SE 35TH ST

IMPROVEMENTS

2015-2018 STIP

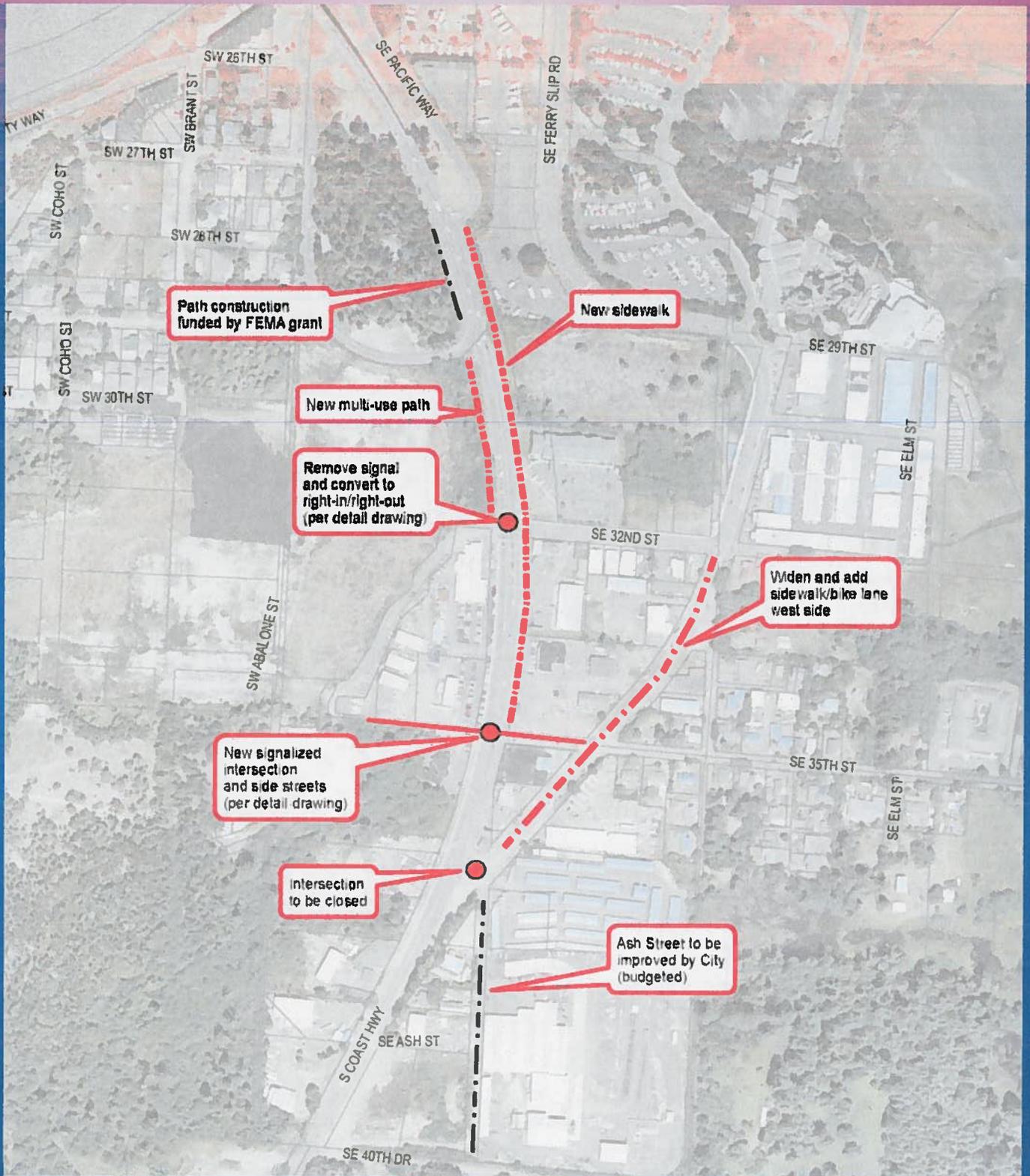
ENHANCE PROJECT



Project Components

- ▶ Construct signalized intersection at US 101 and SE 35th Street
- ▶ Eliminate signal and channelize US 101 and SE 32nd St intersection
- ▶ Close SE Ferry Slip Road and US 101 Intersection
- ▶ Install bike and pedestrian facilities along US 101 between Yaquina Bay Bridge and SE 35th Street
- ▶ Widen SE Ferry Slip Road from SE Ash St north to SE 32nd St to provide north/south alternative to US 101 for vehicles, bicyclists and pedestrians

Project Overview Map



Key Project Strengths

- ▶ Enhances US 101 mobility/traffic flow
 - Improves signal distance from incline onto the Yaquina Bay Bridge
 - Adds acceleration/deceleration lanes at intersections
 - Removes a severely angled, confusing approach onto US 101 at Ferry Slip Rd
 - Provides bike/ped. mobility options along US 101 where none now exist
 - Creates viable alternative to US 101 for local traffic via upgrades to Ferry Slip Rd
- ▶ Timely
 - Responds to rapid growth in the South Beach area (e.g. NOAA, OMSI)
 - Implements recent TSP Amendments to justify a new alternate mobility standard
 - Leverages strong local urban renewal match that will sunset if not acted upon
- ▶ Facilitates economic development
- ▶ Is a complete solution for South Beach

Local Contacts



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