



The City of Newport Bicycle and Pedestrian Advisory Committee will hold a meeting on Tuesday, May 13, 2014, at 5:00 P.M. at 5:30 P.M., in Conference Room A, in the Newport City Hall, 169 SW Coast Highway, Newport, Oregon 97365. A copy of the meeting agenda follows.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder 541.574.0613.

The Bicycle and Pedestrian Advisory Committee reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the meeting.

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**CITY OF NEWPORT**  
**BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE MEETING**  
**AGENDA**

**Tuesday, May 13, 2014**  
**5:30 P.M. - Conference Room A - City Hall**

- I. Call to Order
- II. Roll Call/Introductions
- III. Public Comment
- IV. Update on Budget Process
- V. Continued Review Old and New Projects and Begin Setting New Priorities
- VI. Review Current Staff Reports from the Community Development and Public Works Departments
- VII. Report on Bicycle and/or Pedestrian Accidents during April

- VIII. **Bicycle and Pedestrian Advisory Committee Mission Statement - Discussion**
- IX. **Review List of Questions for City Staff**
- X. **Committee Comments**
- XI. **Develop Next Agenda**
- XII. **Next Meeting Date - June 10, 2014**
- XIII. **Adjournment**

**REVISED**

April 8, 2014  
5:30 P.M.  
Newport, Oregon

The City of Newport Bicycle/Pedestrian Committee met on the above date in Conference Room A of the Newport City Hall. In attendance were Alisha Kern, Maryann Bozza, Chuck Forinash, Marsha Eckelman, Bob Hein, and Amanda Capri. Staff in attendance was Peggy Hawker, City Recorder/Special Projects Director. Also in attendance were Mayor Roumagoux, alternate liaison to the Committee, and Minda Stiles.

### ROLL CALL

Everyone present introduced themselves.

### DISCUSSION ON POTENTIAL TRAIL FROM THE AGATE BEACH WAYSIDE TO THE SIDEWALK NORTH OF WALMART

Minda Stiles noted that she was present to discuss a potential sidewalk at Agate Beach and Highway 101 crosswalks. Relative to a sidewalk in the Agate Beach area, Stiles reported that it would be nice to connect the two sidewalk networks in that area. Hein noted that people walk on the east side of Highway 101 east of the guardrail, and that this could be a viable alternative location for a sidewalk in the area. He added that a four to six foot gravel path would be safer and might be less expensive. A discussion ensued regarding where pedestrians are coming from. Bozza requested that staff look at the possible extension of a sidewalk on the east side of Highway 101.

### REVIEW OLD AND NEW PROJECTS AND BEGIN SETTING NEW PRIORITIES

Forinash reported that the city's pre-budget meeting included improvements on Oceanview Drive. Hein noted that he would like to see the idea of a multi-use path on Oceanview Drive, from 18<sup>th</sup> to 15<sup>th</sup> Streets revived. He suggested that an attempt be made to revive the grant that was submitted four years ago, and Forinash suggested determining how the grant application supports the City Council goal of improving Oceanview Drive. Capri suggested using the gas tax that is designated for bicycle and pedestrian improvements to make intersection improvements by using bulb-outs in certain locations including around schools. Bozza suggested that the Committee review the Bicycle/Pedestrian Master Plan. Roumagoux recommended that the Committee make a list of the small improvements that it would like to accomplish.

### UPDATE ON HIGHWAY 101 CROSSWALK IMPROVEMENT PROJECT

Roumagoux reported that the City Council had approved the agreement with ODOT that will move this project forward. Hawker reported that crosswalk painting will be done in the interim. Kern suggested signs identifying all crosswalks.

### UPDATE ON CHESTNUT STREET AND FERRY SLIP ROAD PROJECT

It was noted that a big project that will include a multi-use path is anticipated within a year. Forinash added that a micro project in this area would be nice. It was agreed that no further updates on this issue are needed.

### REVIEW CURRENT STAFF REPORTS FROM THE COMMUNITY DEVELOPMENT AND PUBLIC WORKS DEPARTMENTS

It was noted that the monthly departmental reports for the month were not due until later in the month. It was asked that these reports be included in upcoming packets.

### UPDATE ON JOINT MEETING WITH THE PARKS AND RECREATION ADVISORY COMMITTEE

It was reported that Bozza, Kern, and Eckelman attended this meeting. Bozza reported that Daniella Crowder is proposing a bicycle pump track. Hein explained that a bicycle pump track is a track that teaches mountain bike handling skills. He noted that this is a joint project between Bike Newport, Yaquina Wheels Bike Club, and the Greater Newport Chamber of Commerce.

A discussion ensued regarding the Parks Master Plan update, and Hein noted that a mountain bike trail on/near the reservoir property would be a tourist draw.

It was asked that the minutes of this joint meeting be available for review at the next meeting.

### REPORT ON BICYCLE AND/OR PEDESTRIAN ACCIDENTS DURING MARCH

It was reported that there were no bicycle or pedestrian accidents during March.

### COMMITTEE COMMENT

Roumagoux asked whether the Committee had considered working more closely with the Parks and Recreation Advisory since there is an overlap in certain areas. The Committee agreed that this would be beneficial.

Bozza suggested that a good way to connect would be in the master planning efforts.

Forinash asked whether the Parks and Recreation Advisory Committee had the airport trail on its radar.

The Committee asked for topographical and aerial maps of the city.

Kern asked when a Committee orientation would be planned, and it was noted that this would occur for all committees based on availability of the City Attorney.

## DEVELOP NEXT AGENDA

1. Update on Agate Beach Wayside
2. Review Departmental Reports from Community Development and Public Works
3. Review Minutes from the Recent Joint Meeting with the Parks and Recreation Advisory Committee
4. Bicycle and/or Pedestrian Accidents During April
5. Approval of Minutes - April 8, 2014
6. Bicycle/Pedestrian Advisory Committee Mission Statement

## ADJOURNMENT

Having no further business, the meeting adjourned at 7:13 P.M.

DRAFT



# Memo

**To:** Spencer Nebel, City Manager and City Council  
**From:** Derrick Tokos, Community Development Director  
**Date:** May 9, 2014  
**Re:** Department Update

## MONTHLY PERMIT FIGURES

The following is a summary of April 2014 building and land use activity.

	Building Permits	Electrical Permits	Plumbing Permits	Construction Value	Land Use Actions
Apr	18 (\$17,957.37)	17 (\$2,279.20)	3 (\$287.95)	\$2,159,750	4 (\$1,073.00)
YTD	54 (\$38,713.53)	98 (\$11,111.68)	22 (\$2,954.00)	\$4,415,150	14 (\$5,698.00)

Building permit activity included a new 7,000 sq. ft. auto parts store, three new single family homes, six residential remodels, five commercial remodels, a new storage building at the Intermediate School and a wall sign. Land use actions include a Conditional Use Permit for Rogue Brewery's Distillery Expansion, a partition plat and a property line adjustment.

## STATUS OF MAJOR CONSTRUCTION PROJECTS

Lincoln County School District: Permit issued for new high school theatre room, footings inspected, and structure is being framed. Construction of a new storage building is ongoing.

O'Reilly Auto Parts: Building permit paid for and ready to be picked up. Contractor holding off until their engineer completes plan for sewer connection to the building.

Nazarene Church Outreach/Community Center: Construction continues to progress slowly.

Curry Marine Building Remodel: Structure is being renovated for use by the OSU Extension Service. Building permit is ready to issue. Work should soon be underway now that County has awarded the contract.

Coastcom Warehouse: Foundation inspection performed, new warehouse building has been framed and interior finish work is being completed.

Local Ocean Restaurant Expansion: Permit issued to expand restaurant to second floor and pave the adjacent parking area.

Catholic Church Addition: Framing inspection performed and approved. Sheetrock installed, finish work completed, and occupancy permit issued 4/29/14.

Teevin Bros. Log Yard: Teevin Bros. submitted draft building plans for City review and met with City staff on 4/23/14. Site shifted south as a result of lease negotiations. Does not change the approach roads, and scale of the operation is unchanged, so TIA is not impacted. They are hoping to begin construction of the log yard this summer. Anticipate formal building plan submittal at any time.

## **SIGNIFICANT PLANNING PROJECTS**

**Pacific Marine Energy Center – South Energy Test Site (PMEC – SETS):** NNMREC-OSU held a meeting with area stakeholders and agencies on 11/12, 11/13 and 11/14. They are hoping to narrow options for cable landing sites down to 2 or 3 alignments within the next three weeks. All options are now south of the jetty. Marine and terrestrial surveys to be performed spring/summer 2014 to confirm viability of preferred alignment. Easement acquisition and directional bore for cable conduit planned for 2015 with installation of the cable system in 2016 once all permits are obtained. BOEM lease application for grid connected test site submitted 6/13 and revised 11/13. NNMREC-OSU submitted its Notice of Intent/Preliminary Application Document (NOI/PAD) to FERC in April. This is the first official step in the FERC regulatory process.

**Safe Haven Hill Tsunami Evacuation Improvements:** FEMA funded Phase 1 scope of work, including supplemental geotechnical and benefit-cost analysis, is complete. Studies conclude that Safe Haven Hill is a viable tsunami assembly area in the event of a near shore Cascadia event and that planned improvements to the assembly area are critical in order to minimize loss of life. On 4/8/14 FEMA requested that archeological investigation of the site be performed before Phase 2 grant will be issued for construction. Staff has secured a qualified consultant and is obtaining required state permits.

**Creation of Land Bank for Work Force Housing:** Draft agreement between the City, Lincoln Community Land Trust, and Community Service Consortium to construct six workforce housing units over the next five years was vetted with policymakers at several meetings. Council tabled the agreement on 9/3/13, pending receipt of additional information about whether or not a broader, countywide effort might be a viable alternative. A Lincoln County Housing Forum was held on 10/24/13. The concept of a broader City/County coalition to fund the construction of workforce housing units was discussed at the 3/17/14 City Council meeting. Lincoln County Counsel has developed a draft agreement for presentation at a future meeting and Lincoln County, Lincoln City and Newport are budgeting resources to implement the partnership should it be adopted and put in place.

**Vacation Rental Code Update:** At this time 151 applications for VRD or B&B endorsements have been submitted. The City has conducted 145 inspections, 122 of which have passed. Fire egress out of bedroom windows, safety glazing on windows close to doors, lack of GFCI outlets, inadequate hand railing or guard rails on staircases, and strapping on water heaters have been the primary issues identified through the inspection process.

**Agate Beach Street and Recreation Enhancements:** On 8/2/12 FHWA announced that the project will be funded in the amount of \$557,696. City received a final grant agreement from ODOT on 7/30/13. City staff met with state officials on 10/15/13 to conduct a preliminary scoping meeting. An RFP for design services was issued 2/6/14 and City/State have selected a consultant. Consulting scope of work and budget are being finalized. Design to begin May 2014 and project is to be complete by Sept. 2016.

**Reservoir UGB Amendment and Annexation:** The expansion proposal was approved by the City Council on 5/6/13 and was forwarded to the County for its review and approval. The County Planning Commission held a hearing on the UGB expansion on 7/22/13 and recommended unanimously that it be approved. The Board of Commissioners approved the expansion on 4/16/14. An intergovernmental agreement addressing the future transfer of Big Creek Road has also been put in place. The UGB amendment must now be acknowledged by DLCD, which will take a few weeks. In the meantime, staff is preparing a draft maintenance agreement for Big Creek Road and a legal description for the city properties that are to be annexed.

**Port of Newport/City of Newport Task Force on Access to the International Terminal:** Taskforce met on 5/22/13. Determined that it did not possess enough information nor is it timely to try and identify specific alternative freight routes. Requested that City, County, and ODOT staff assist the group in identifying general criteria for identifying an appropriate route, which are to be presented to the taskforce at a future meeting. Criteria have been developed and shared with Port of Newport staff, including their new manager. A final taskforce meeting to consider criteria has been scheduled for 5/22/14.

**Planning for Replacement of the Yaquina Bay Bridge:** City and County staff and elected officials met with ODOT on 5/16/13 to discuss a scope of services for the data and base line modeling that the consultants will develop. Counters were placed to collect traffic data in August. Staff met with ODOT consultants on 10/23/13 and 2/18/14 to discuss how the modeling will be performed and provided them with land use data they will need to perform growth projections. Draft 20-year growth projections provided by consultant on 3/10/14. Staff is presently reviewing the data. This effort will take several months and is funded by ODOT Region 2 to the tune of about \$150,000.

Development of GIS Addressing Layer: City is responsible for assigning addresses within its corporate limits. The paper maps used for this purpose are frail, and the process for updating the maps is inefficient. A consultant is preparing a new GIS based addressing layers for all jurisdictions in the County. The project is funded by OEM and the information will be used to support 911 services. Project was placed on hold while 911 service transfer occurred between LINCOM and Willamette Valley. Staff anticipates the project will get going again soon.

2007 Seal Rock Water District IGA: City entered into an Intergovernmental Agreement in 2007 that moved the shared service boundary such that it is now largely south of the Airport. City agreed to compensate the District for lost revenue and took over service to the affected area on 1/1/08. Properties north of the new service boundary line remain in the District and continue to be subject to District property taxes even though they no longer receive services from the District. An amended IGA that maps out the process for withdrawing the properties was adopted by the District on 4/10/14 and Council on 4/21/14. City will be responsible for some of the District's outstanding GO Bond debt for lands it has annexed. Staff to meet with District to coordinate the withdrawal proceedings.

#### **COMMITTEE WORK**

Planning Commission: The Commission and its Advisory Committee held a work session on 4/14/14 to review updated goals and policy objectives/strategies for the Newport Library; discuss the process they wanted to use to consider whether or not city regulatory options should be developed for medical marijuana facilities; and to consider the final draft feasibility study, prepared by consultant ECONorthwest, which evaluates three options for establishing a new North Side Urban Renewal District. The Commission met in regular session on 4/14/14 and 4/28/14 to initiate updates to the Library element of the Newport Comprehensive Plan; review and make a recommendation to the City Council on an application by Newport Assisted Living, LLC to amend the Newport UGB; and to consider (and ultimately approve) a Conditional Use Permit by Oregon Brewing Company, Inc. to expand Rogue Brewery's Distillery Building.

Nye Beach Design Review Ad-Hoc Workgroup: This group of community members has been asked by the Planning Commission to assist in developing recommended changes to the Nye Beach Design Review Overlay. The group met for the second time on 4/23/14 to consider whether or not changes should be made to the overlay boundary and the list of allowed uses.

CWACT Technical Advisory Committee (TAC): The advisory committee met on 4/9/14. Staff was unable to attend due to a scheduling conflict with the Business license work group. The principal discussion item was prioritizing Connect Oregon 5 grant requests. The \$4,673,000 Port of Toledo's boatyard haul out/expansion proposal ranked second. This was later changed to the top priority when the Area Commission met later in the month.

Parking Districts: There were no parking district meetings held in the month of April.





# Memo

**To:** Spencer Nebel, City Manager and City Council  
**From:** Timothy Gross, PE, Director of Public Works/City Engineer  
**Date:** May 8, 2014  
**Re:** Capital Projects Status Update

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**Project:** NE 71st Waterline Improvements  
**Project Number:** 2011-018  
**Contractor:** WW Construction  
**Status:** Watermain along Hwy 101 has been replaced and has passed pressure and bacteria testing.  
**Next Task:** Connecting watermain to adjacent existing infrastructure.  
**Budget:** \$482,125  
**Description:** Installing a new water distribution pipeline along US-101 in the Agate Beach area and along NE 71<sup>st</sup> St for Phase 1 of the NE 71<sup>st</sup> St. Water System Improvements Project.

**Project:** Lakewood Hills Pump Station  
**Project Number:** 2012-013  
**Status:** Pump station is being fabricated.  
**Contractor:** Clackamas Construction  
**Next Task:** Delivery of pump station.  
**Budget:** \$622,378  
**Description:** The Lakewood Hills Pump Station replaces an aging pump station that currently cannot provide fire flow and runs on only one pump. The new pump station will provide adequate fire flow, pump redundancy, and will have a backup generator that will keep the neighborhood in water in event of a power failure.

**Project:** Agate Beach Wastewater Improvements/ Big Creek Force Main  
**Project Number:** 2012-024  
**Contractor:** not awarded yet  
**Status:** Contracts have been sign and precon was held on Wednesday, May 7.  
**Next Task:** Contractor to begin construction last week of May.  
**Budget:** \$1.3 MM  
**Description:** Installing a new force main from the Big Creek pump Station to the Northside pump station along NW Oceanview Drive, up NW 17<sup>th</sup> Street to NE Nye Street and then south on NW Nye Street. The existing force main is undersized and in poor condition.

**Project:** Big Creek Dam 1 and 2 Assessment  
**Project Number:** 2011-025  
**Engineer:** HDR Engineering, Inc.  
**Status:** Reviewing results of soil sampling.  
**Next Task:** Meet with HDR and Cornforth & associates to review soil sampling results.  
**Budget:** \$350,000  
**Description:** This analysis will continue the previous geotechnical analysis that was conducted on the dam structures to eliminate some of the assumptions that had to be made on the last study because of the inability to access certain parts of the dam for drilling. When the soils analysis is complete, the consultant will develop a feasibility study identifying remediation options and costs.

The City in conjunction with assistance from Chase Park Grants and HDR Engineering Inc. have submitted a grant application to the Oregon Department of Water Resources to assist in funding the feasibility study for Big Creek Dams 1 and 2. The City was awarded \$250,000 through this grant.

**Project:** Highway 101 Pedestrian Improvements  
**Project Number:** 2011-024  
**Engineer:** HPR Engineering  
**Status:** Acquiring ROW.  
**Next Task:** Finalize construction documents.  
**Budget:** \$902,000  
**Description:** This project will create safer pedestrian crossing locations on Hwy 101 at 8 locations. Improvements include pavement markings, pedestrian ramps, pedestrian refuge islands or curb bump outs, and a pedestrian activated signal at Angle Street. Cross locations are at NW15th, NE 10<sup>th</sup>, NW 3<sup>rd</sup>, SW Angle, SW Lee, SW Alder, SW Abbey, and SE Bayley Streets.

**Project:** Bay Boulevard/SE Moore Drive Storm Sewer Improvements  
**Project Number:** 2012-015  
**Engineer:** Civil West Engineering  
**Status:** Coordinating with environmental agencies as part of "Cross cutting" process required for SRF funding.  
**Next Task:** SRF application process.  
**Budget:** \$2,925,532  
**Description:** This project corrects failing storm sewer at Bay Boulevard and SE Moore drive, Bay Boulevard and SE Fogarty Street, and along SE 4<sup>th</sup> and SE Fogarty. The intersection at SE Moore Drive and Bay Boulevard will be realigned to provide better intersection safety.

**Project:** Nazarene Church Sewer Reconstruction  
**Project Number:** 2011-019  
**Engineer:** Civil West Engineering  
**Status:** Preliminary design process.  
**Next Task:** Develop construction documents.  
**Budget:** \$120,000  
**Description:** This project relocates and replaces a sanitary sewer line from underneath the City Fire Station on NW 10<sup>th</sup> Street.

**Project:** SW Abalone-Brant Street Improvements (OMSI Street Improvements)  
**Project Number:** 2014-002  
**Contractor:** Civil West Engineering  
**Status:** Conducting preliminary survey.  
**Next Task:** Begin preliminary design.  
**Budget:** \$3,020,000  
**Description:** Street improvements including SW Abalone from Abalone to SW 35<sup>th</sup> Street, SW 30<sup>th</sup> from Abalone to Brant, SW Brant from 30<sup>th</sup> to the South Jetty Road, and SW 27<sup>th</sup> from Brant to Abalone.

**Project:** Smoke Testing (Cross connection) Project  
**Project Number:** 2013-015  
**Engineer:** Civil West Engineering  
**Status:** Dye testing suspected cross connections.  
**Next Task:** Continue to refine problem areas.  
**Budget:** \$114,564  
**Description:** This project identifies cross-connections and pipe failure issues contributing to fecal contamination in the City's storm sewer system.

**Project:** Storm Water Master Plan  
**Project Number:** 2013-012  
**Engineer:** Civil West Engineering  
**Status:** Developing public engagement portion of plan  
**Next Task:** Hold public meetings to discuss master plan recommendations.  
**Budget:** \$147,452  
**Description:** This project develops a storm water master plan which accurately models the hydraulic capacity of the City's system, proposes capacity related projects, proposes code revisions to address water quality and erosion and sediment control issues, and makes recommendations for SDC adjustments based upon project recommendations.



March 19, 2014  
8:37 a.m.  
Newport, Oregon

The Parks and Recreation Committee of the City of Newport met with the Bicycle and Pedestrian Committee on the above date in the Newport Recreation Center.

1. Call to Order: The meeting was called to order by Ed Simon.
2. Roll Call: Members present were Ed Simon, Sandra Surber, Nancy Steinberg, Karen Smith, Mark Saelens, Fred Springsteen, Richard Balzer, Jennie Scarborough, Alisha Kern, Kathy Quinn. Absent: Jimmy Rodriguez.
3. Staff/Guests Present: Parks and Recreation staff member Jim Protiva, and members of the Bicycle and Pedestrian committee.
4. Action Items - Approval of minutes: Steinberg moved to approve the minutes of the January 22<sup>nd</sup>, 2014 meeting. Balzer seconded. There were no objections and the motion passed.
5. Public Comment: None.
6. Conceptual Idea for Pump Track at Coast Park. Danielle Crowder of Bike Newport presented the idea of a pump track at Coast Park above the park, near the top of the slide. The close proximity of neighboring apartments was brought up, and the possible interest of other organizations wanting use of the land was addressed.  
**MOTION:** Steinberg moved to approve the concept of a pump track at Coast Park with the first step being an investigation of the potential for erosion at the site with the addition of the proposed pump track. Seconded by Springsteen. All voted aye and the motion was approved.
7. Joint discussion with Bicycle and Pedestrian Committee. (There was no quorum of the Bicycle and Pedestrian Committee, but discussion continued.) The two groups discussed the mapping of bike and walking routes and trails, and the prospect of working together to complete some of the interests of both groups.

Forest Park: A need for a master plan was the consensus of both groups.

Big Creek Park and Reservoir: It was noted that the City owned a large part of the Big Creek Park and Reservoir, and was working with the County in regards to the maintenance of the road.

**South Beach properties:** The groups discussed the current trails and the possibility of future developments.

- 8. Develop Next Agenda - No items were presented.**
- 9. The next meeting is scheduled for April 16, 2014.**
- 10. Adjournment - Having no further business, the meeting adjourned at 9:45 a.m.**

**DRAFT**

## **Bicycle and Pedestrian Advisory Committee**

### **Mission Statement:**

**"The purpose of the Committee is to advise the Council regarding issues relating to bicycle and pedestrian transportation, safety, recreation and education. The Committee would act as a resource to provide additional information related to the unique problems associated with non-motorized transportation."**