

---

---

# Newport Bicycle and Pedestrian Advisory Committee

---

---

## MINUTES

**DATE:** January 11, 2011

**ATTENDANCE:**

**Members-** Ken Dennis (Chair), Bob Hein, Lisa Kern

**City Council Rep.-** Lon Brusselback

**Staff-** Meredith Savage

Meeting start: 5:35p.m.

1. Call to Order

a. Approval of Minutes-

- Minutes from December 14, 2010, were approved.

2. Report by City Staff and City Councilor

a. City staff-Meredith Savage-

- i. Applications for Committee Membership- Five applications were received for the Bicycle and Pedestrian Advisory Committee. Committee members present reviewed the applications and then voted on the candidates. Applicants Patti Murphy and Elliot Crowder were selected as the recommended new members to the Committee.
  - Meredith will forward the recommendation to the City Mayor and City Manager.

Lisa Kern announced that she had spoken with the City regarding her desire to be reappointed to the Committee- Lisa's term expired as of 12/31/10.

- ii. USCG- No further information.
  - Meredith will draft a memo between the City and the Coast Guard Station regarding the terms of access across the USCG property.
- iii. Naterlin Drive- Currently the City is waiting for an easement from the Coast Guard; once that is received the project can be put out to bid. Senior Project Manager Tim Gross has said that he will let the Committee know as soon as he has further updates on the Naterlin project.
- iv. FLEX Grant- The Oceanview Drive grant application was not selected for funding. Bob H. suggested making a draft of the project phases so that when funding opportunities arise the Bike-Ped Committee could pursue it one phase at a time.

## Minutes of the Newport Bicycle and Pedestrian Advisory Committee

- v. Sharrows- No updates. Lon suggests making a street sign with the sharrow emblem and "Share the Road" written beneath.
  - Meredith will check with the PW Streets Department on cost of creating a template.

vi.

- b. City Councilor-Lon Brusselback- No report other than what he reported at the start of Committee meeting- that there had been several applications received for the two available Bike Ped Cmt members.

Ken asked if Lon would please check on the status of the 1% gas tax fund allocated to the City. Lon said he would and then asked the Committee what its priority projects were for the upcoming year. Bob H. read the from the December minutes:

- 1- Use sharrows on the City's designated bike routes instead of placing "Local Bike Route" signs;
- 2- Install lighted crosswalks;
- 3- Install 'Hi-Vis' crosswalk signs.

### 3. Old Business

- a. National Bike Month/Week/Day 2011-Ken will draft a Resolution for City Council regarding this event.
- b. Safe Routes to School- Meredith expects to begin working with the Bicycle Transportation Alliance on SRS sometime in the next few weeks.
- c. Library rack placement- Bob. H. will talk with Larry Sabanskas regarding getting the racks moved under the roof overhang. He reminded Committee members to talk with business owners about purchasing or donating a bicycle rack for placement in front of their business or elsewhere within Newport.
- d. Bike Friendly City designation- Ken D. would like to wait until the new Committee member appointments are on board before pursuing this item.

### 4. New Business

- a. Ken D. reminded Committee members about the two Lincoln County project proposals being considered for Transportation Enhancement Program funding and to please make comments by January 28<sup>th</sup>. There are 85 applicants and only 30 projects will be chosen.

### 5. Next Meeting: Tuesday, February 8, 2011

Meeting adjourned: 7:05 p.m.