
Newport Bicycle and Pedestrian Advisory Committee

MINUTES

DATE: February 8, 2011

ATTENDANCE:

Members- Ken Dennis (Chair), Bob Hein, Chuck Forinash, and Lon Brusselback (City Council)

Staff- Meredith Savage

Guests- Tim Gross (Senior Project Manager), John Aylmer (resident)

Meeting start: 5:35 p.m.

1. Call to Order

a. Introductions - Introductions were made of City Senior Project manager Tim Gross and of Newport resident John Aylmer. Committee members agreed to amend the agenda so that Tim Gross could present his information first regarding the Naterlin Drive project.

b. Approval of Minutes-

Two changes were made to last month's minutes; 'Larry Sabanskas' was changed to 'Jerry Sabanskas' and a clarification was made regarding the gas tax fund allocation. Minutes of January 11, 2011 were approved as amended.

2. Report by City Staff and City Councilor

a. City staff- Tim Gross -

Tim Gross provided a project overview. The sidewalk will be on bay side of the road only and will be ADA compliant. There is room for only one bike lane and this will be placed along the uphill vehicle travel lane; because bicycles can keep up with traffic on the downhill side there is no need for a bike lane on that side. The bike lane will be five feet wide and there will be two eleven-foot travel lanes. Decorative lighting will not be a part of this project for cost reasons, but could be added later as funding becomes available.

It is anticipated that the project will go to construction by April 1st. Construction time period should be about two months during which Naterlin Drive will be closed to traffic at all times. Traffic will be detoured along Abbey Street and Harbor Drive which provides direct access to the southwestern most part of Bay Blvd.

b. City staff- Meredith Savage –

1. **North Jetty Trail-** The Committee agreed that they would like to see this become a line item project on the FY 11/12 budget. Tim Gross offered to help the Committee by using a GPS to more accurately mark the location of the proposed trail. Several Committee members offered to work with him on that endeavor.
 - Meredith will follow up on starting the process of getting an IGA (Inter-Governmental Agreement) between the U.S. Coast Guard and the City of Newport regarding public access across Coast Guard property.
2. **Sharrows –** Meredith spoke with Mike Eastman (Public Works) who provided estimates for creating a sharrow template and a customized sign with the sharrow symbol and “Share the Road” statement. A sharrow template would cost around \$250 to make, but Mike said he will also check with Corvallis to see if they have a ready-made template we could copy. A customized street sign might cost around \$500 to create, approximately \$50/sign to reproduce, and about \$100 to \$120 per sign to install.
 - Meredith will follow up on costs of painting the sharrows and type up the list of streets (provided by Committee members) proposed for sharrows.
3. **Safe Routes to School –** Meredith spoke with Lynne Mutrie, Oregon Safe Routes to School Coordinator, about getting a SRTS program in place. Lynne Mutrie said that a SRTS plan must be drafted before any grant funding can be pursued for this program. She will have offered to make a presentation to the Committee at the March 8th meeting.
 - Meredith will find out who the appropriate Newport School District contact is for SRTS and invite them to the next Bike-Ped meeting.

- c. City Councilor-Lon Brusselback –** Lon reported that Elliott Crowder and Patti Murphy were appointed by the City Council as the newest members to the Bicycle and Pedestrian Advisory Committee. Regarding the 1% gas tax, Lon confirmed that it is a line item in the budget and amounts to about \$10,000. Lon also spoke to City Engineer Lee Ritzman regarding approaching ODOT about updating our crosswalks and signs; Lee said that he would be writing a letter to ODOT with this request.

The Committee discussed making a proposal that the gas tax fund be a dedicated line item for the Bike-Ped Committee, specifically for projects proposed by the Committee. Also, that this year’s fund (if not already spent) be used towards the sharrow’s project.

3. Old Business

- a. **Bike to Work Month** – Ken D. is still formulating a plan regarding this item. He is looking for individuals within the City to work with him; Liam Nelsen of Parks and Rec and Ed Simons of the Parks and Rec Advisory Committee were suggested.
- b. **Library Bike Racks** – Ken D. talked to Library Director Ted Smith regarding the placement of the bike racks in a different location than was originally proposed. Ted Smith explained that putting the racks under the roofed area as proposed would have entailed installing them in the pavers; this would have been costly and time consuming due to needing to rip up the pavers and pour cement footings. Bob H. said that he will talk with Building Maintenance Jerry Sabanskas about the possibility of building a roof/canopy over the current location of the racks.
- c. **Bike Friendly City** – Discussion on this item is deferred until the new committee members begin (March meeting).

4. New Business

- a. **John Aylmer** – John lives on Oceanview Drive near the Agate Beach State Park and is very interested in bicycle/pedestrian issues. He is especially concerned about the safety of pedestrians along Oceanview Drive where there is no sidewalk or other area for pedestrians to walk safely. He asked the Committee whether there were any efforts to keep the Big Creek Road between NE 12th and Big Creek Park for pedestrian and bicycle traffic only, now that it is closed to vehicle traffic. John is also involved in the C to C Trail (Corvallis to Coast Trail).
 - Meredith will check with City Engineer/Director Lee Ritzman regarding the plans for Big Creek Road.
- b. **Placement of Guest Comments** – Meredith suggested moving the Guest Comments agenda item to 1.c., immediately after approval of the minutes, so that guests do not have to sit through the entire meeting before they get to speak. The Committee unanimously agreed to this change.

5. Next Meeting: 5:30 p.m., March 8, 2011, at the Rec Center.

Meeting adjourned: 7:50 p.m.