AGENDA & Notice of Joint City Council and Planning Commission Work Session Meeting

The City Council and the Planning Commission of the City of Newport will hold a joint work session meeting at **6:00 p.m., Monday, March 12, 2012,** at the Newport City Hall, Conference Room "A", 169 SW Coast Hwy., Newport, OR 97365. A copy of the meeting agenda follows.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder, 541-574-0613.

The City of Newport Planning Commission reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the work session.

JOINT NEWPORT CITY COUNCIL & PLANNING COMMISSION
Monday, March 12, 2012, 6:00 P.M.

AGENDA

A. Topics of Discussion.

1. Goals and priorities for the coming year.
2. Vacation rental code update.
3. Revitalization of highway corridors.

B. Adjournment.

CITY OF NEWPORT
CITY COUNCIL GOALS
FISCAL YEAR 2012/2013

FIRE DEPARTMENT

Ongoing Goals

A. Strengthen volunteer and paid staff relationships
B. Volunteer Recruitment

Fiscal Year 2012/2013 Goals

A. Reconfiguration of main station
B. Develop a comprehensive Fire Inspection Program
C. Consider and/or Update Comprehensive Plan

1 - 5 Year Goals

A. Implement recommendations from ESCI
B. Develop a strategic plan

5+ Year Goals

A. Implement strategic plan

POLICE DEPARTMENT

Ongoing Goals

A. Maintain volunteer force
B. Continue to support education and crime prevention
C. Evaluate and monitor staffing levels
D. Conduct annual public surveys

Fiscal Year 2012/2013 Goals

A. Update Comprehensive Plan
B. Develop and implement a policy review schedule
C. Develop a technology and equipment replacement schedule
D. Participate in LINT as staffing allows
E. Develop a strategy to achieve 100% FTE levels at all times
F. Develop a resource and partnership to reinstate a school resource officer

1 - 5 Year Goals

A. Add school resource officer

5+ Year Goals

A. Become accredited with the Oregon Accreditation Alliance (OAA)

PUBLIC SAFETY

Ongoing Goals

A. Education and public outreach and designation of October as Emergency Preparedness Month
B. Maintain Community Emergency Response Team (CERT) program

Fiscal Year 2012/2013 Goals

A. Transition to an updated 911 system
B. Develop Tsunami alerts and evacuation routes and sites
C. Evaluate public facilities for earthquake readiness
D. Form an Emergency Preparedness Committee - staff level and include ICS training

1 - 5 Year Goals

A. Implement plan to upgrade structures for earthquake readiness
B. Become a NOAA TsunamiReady City
C. Develop a plan and implement stockpiles for emergency preparedness

AIRPORT

Ongoing Goals

A. Comply with FAA Part 139 regulations by continuing to develop staff by cross-training in all aspects of airport operations
B. Maintain and develop operational and maintenance core guiding plans for field operations
C. Continue to explore management options for the FBO
D. Continue to develop and implement Airport Improvement Projects (AIP)

Fiscal Year 2012/2013 Goals

A. Complete operational and maintenance plans for field operations
B. Continue advanced training of operational staff
C. Develop a plan to offer services of a full-service FBO

1 - 5 Year Goals

A. Develop the FBO to a level that it becomes profitable and attractive to independent operations
B. Continue to develop and support a volunteer association to support and promote ONP
C. Continue to develop airport business opportunities including infrastructure upgrades

LIBRARY

Ongoing Goals

A. Ensure the safety of library users and staff and minimize risk
B. Pursue improvements to keep the library current

Fiscal Year 2012/2013 Goals

A. Conduct an electrical and energy inspection and implement a plan to update heating and lighting systems
B. Increase funding for collection development
C. Develop an equipment and furnishings maintenance and replacement plan
D. Install security cameras and improved lighting

1 - 5 Year Goals

A. Plan for library expansion/relocation study
B. Implement the Radio Frequency Identification (RFID) security system

5+ Year Goals

A. Expand or relocate the library

FINANCE AND BUDGETING

Ongoing Goals

A. Develop and produce award-winning audits and budgets

Fiscal Year 2012/2013 Goals

A. Install and make operational a purchase requisition/purchase order system
B. Implement the new accounting system - Cassell

1 - 5 Year Goals

A. Focus on reorganization of administrative duties in relation to finance and administration activities

PARKS AND RECREATION DEPARTMENT

Ongoing Goals

A. Provide recreational programming and opportunities
B. Maintain and continue to update programs and equipment
C. Appoint and maintain the operation of the Parks and Recreation Advisory Committee

Fiscal Year 2012/2013 Goals

A. Form and Parks and Recreation Foundation
B. Implement an "Adopt-a-Park" and an "Adopt-a-Streetscape" program
C. Develop a schedule and implementation plan for equipment and facilities repair and replacement
D. Review the existing Comprehensive Plan with the Parks and Recreation Advisory Committee and staff and report the findings to the City Council
E. Update the CIP
F. Create a cost recovery program and define subsidy levels
G. Remodel and update the control desk, circuit room, and gym lights

1 - 5 Year Goals

A. Address the issue of replacing the aquatic facility (municipal pool)
B. Consider an update to the Parks and Open Space Master Plan

ECONOMIC DEVELOPMENT

Ongoing Goals

A. Maintain and implement economic development strategies
B. Involve citizens in every aspect of planning

Fiscal Year 2012/2013 Goals

A. Work with the City Center Newport Association to develop a renewal plan
B. Finalize the EOA and Economic Development Plan
C. Address annexation and land supply issues
D. Annex and zone city's water reservoir

1 - 5 Year Goals

A. Implement measures from the EOA and the Economic Development Plan
B. Develop strategies for annexing property in the Urban Growth Boundary

COMMUNITY DEVELOPMENT

Ongoing Goals

A. Involve citizens in every aspect of planning

Fiscal Year 2012/2013 Goals

A. Organize city records to handle leases, franchises, and easements
B. Automate addressing and inspection records
C. Develop incentives and regulatory changes to facilitate development of work force housing and develop a land bank
D. Achieve "Tree City USA" designation
E. Develop an open space policy and plan
F. Adopt a city-wide erosion control code
G. Work toward the Adoption of a Common Design Theme for South Beach

1 - 5 Year Goals

A. Adopt recommendations related to the handling of/or treatment of storm runoff associated with new development
B. Coordinate with the state and FEMA on flood plain and wetland regulations
C. Develop a plan for handling city building inspection services
D. Develop strategies for property acquisitions, sales, and other city assets
E. Develop a plan for the inclusion of park models
F. Adopt and Begin Implementing a Common Design Theme for South Beach

WATER

Ongoing Goals

A. Update the Water System Master Plan and the Comprehensive Plan

Fiscal Year 2012/2013 Goals

A. Consider construction of the new Agate Beach water tank
B. Switch out water meters to "radio reads"
C. Begin the systematic replacement of water supply lines and develop plans for future replacement

1 - 5 Year Goals

A. Develop a watershed management plan
B. Develop a water conservation plan and review the distribution system
C. Implement automatic meter reading system
D. Extend water system to the airport

5+ Year Goals

A. Plan for future raw water supply

WASTEWATER

Ongoing Goals

A. Update and maintain mapping of systems (water, stormwater, and wastewater)

Fiscal Year 2012/2013 Goals

A. Start, or continue with, initial inventory and mapping of systems
B. Plan for bonding issues to provide for big project funding

1 - 5 Year Goals

A. Develop wastewater plans for service to the airport
B. Develop a Wastewater Master Plan
C. Identify and reduce inflow, infiltration, and pollution
D. Upgrade sewer pump stations in the north end
E. Plan for funding of major reconstruction of wastewater systems

STORMWATER

Ongoing Goals

A. Update and maintain mapping of systems

Fiscal Year 2012/2013 Goals

A. Participate in Emergency Response Committee planning process
B. Consider implementation of stormwater fee
C. Continue with initial inventory and mapping of systems
D. Plan for funding of major construction/repair of system
E. Continue to identify cross-connections and pollution sources
F. Plan for NPDES requirements

1 - 5 Year Goals

A. Develop Stormwater Master Plan

5+ Year Goals

A. Plan for funding of major construction project

STREETS AND TRANSPORTATION

Ongoing Goals

A. Continue to support the Lincoln County Transit District and the shuttle program
B. Continue with the wayfinding project

Fiscal Year 2012/2013 Goals

A. Designate and develop pedestrian and bicycle routes in association with streets
B. Designate and develop gravel streets for paving, and develop a paving inventory and replacement program

1 - 5 Year Goals

A. Develop a system to support electric/alternative fuel vehicles

COMMUNICATIONS

Ongoing Goals

A. Continue utilizing employee surveys
B. Continue to support the City Employee Committee
C. Provide communication management training to supervisors and the management team

SUSTAINABILITY

Ongoing Goals

A. Every city department will look at ways of conserving resources