

**Minutes**  
**City of Newport Planning Commission Regular Session**  
**Monday, June 11, 2012**

**Commissioners Present:** Jim Patrick, Glen Small, Rod Croteau, Gary East, and Jim McIntyre.

**Commissioners Absent:** Mark Fisher (*excused*).

**City Staff Present:** Executive Assistant Wanda Haney.

A. **Roll Call.** Chair Patrick called the meeting to order in the Council Chambers of Newport City Hall at 6:00 p.m. On roll call, McIntyre, Small, Croteau, Patrick, and East were present. Fisher was absent, but excused.

B. **Approval of Minutes.**

1. Approval of the Planning Commission regular session meeting minutes of May 29, 2012.

**MOTION** was made by Commissioner Croteau, seconded by Commissioner McIntyre, to approve the Planning Commission minutes as presented. The motion carried unanimously in a voice vote.

C. **Citizen/Public Comment.** No comments on non-agenda items.

D. **Consent Calendar.**

1. **Final Order for File No. 2-ADJ-12.** Approval of an adjustment to the required rear-yard setback submitted by Murray M. & Nancy K. Tilson for replacement of a deck at 136 SE Larch St. The Planning Commission opened a public hearing on this matter on April 23, 2012 and continued the hearing on May 29, 2012.

**MOTION** was made by Commissioner Small, seconded by Commissioner McIntyre, to approve the final order for File No. 2-ADJ-12. The motion carried unanimously in a voice vote.

2. **Final Order for File No. 1-VAR-12.** Approval of a variance to the required garage setback submitted by Vern & Paulette Bartley to allow construction of a two-car garage with "0" setback at 845 SW 12<sup>th</sup> St. The Planning Commission held a public hearing on this Matter on May 29, 2012.

**MOTION** was made by Commissioner McIntyre, seconded by Commissioner Croteau, to approve the final order for File No. 1-VAR-12.

E. **Public Hearings.** No public hearings scheduled.

F. **Unfinished Business.** No unfinished business.

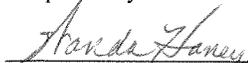
G. **New Business.** Haney noted the email received from Melanie Sarazin resigning from her position as Planning Commissioner. Sarazin states that she is stepping down because she feels that due to time constraints, she cannot commit the necessary time to those duties. Haney said the position will be advertised and it will be on the City's website. She asked that if any of the Commissioners knew of anyone that might be interested, to please make them aware of the opening.

Haney informed the Commissioners that at 6:00 p.m. on June 25<sup>th</sup> there will be a joint work session with the Lincoln County Planning Commission. Items of discussion will include the transportation system update and local outreach on the territorial sea plan update. There will be no regular session, so the meeting will probably run until around 7:30 p.m.

H. **Director's Comments.** No director's comments.

I. **Adjournment.** Having no further business to discuss, the meeting adjourned at 6:03 p.m.

Respectfully submitted,



Wanda Haney, Executive Assistant