

MINUTES
City of Newport Planning Commission
Regular Session
Newport City Hall Council Chambers
Monday, January 25, 2016

Commissioners Present: Jim Patrick, Lee Hardy, Bob Berman, Rod Croteau, and Bill Branigan.

Commissioners Absent: Mike Franklin (*excused*).

City Staff Present: Community Development Director (CDD) Derrick Tokos and Executive Assistant Wanda Haney.

A. **Roll Call.** Chair Patrick called the meeting to order in the City Hall Council Chambers at 7:17 p.m. On roll call, Hardy, Berman, Croteau, Patrick, and Branigan were present. Franklin was absent, but excused.

B. **Approval of Minutes.**

1. Approval of the Planning Commission regular meeting minutes of January 11, 2016.

MOTION was made by Commissioner Berman, seconded by Commissioner Branigan, to approve the Planning Commission meeting minutes as presented. The motion carried unanimously in a voice vote.

C. **Citizen/Public Comment.** No public comments.

D. **Consent Calendar.**

1. **Final Order for File No. 1-VAR-15.** Final Order approving a sign variance requested by Jayanti & Saroj Patel (Dennis Bartoldus, authorized representative) with conditions attached for signs at Motel 6 located at 2633 SE Pacific Way. The Planning Commission opened a public hearing on this matter on December 14, 2015, and continued the hearing on January 11, 2016.

MOTION was made by Commissioner Branigan, seconded by Commissioner Hardy, to approve the Final Order for File No. 1-VAR-15 as presented. The motion carried unanimously in a voice vote.

E. **Action Items.** There were no action items.

F. **Public Hearings.** No public hearings.

G. **New Business.** No new business.

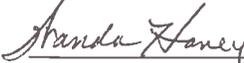
H. **Unfinished Business.** No unfinished business.

I. **Director Comments.** Tokos noted that the City is transitioning to a new agenda software. The Planning Commission agendas may change to be consistent with the City Council.

Croteau asked how filling the vacant Planning Commission position and the Advisory Committee positions is coming along. Tokos said that the recruitments are open. He hopes to have an update at the next Planning Commission meeting. It's moving forward.

J. **Adjournment.** Having no further business, the meeting adjourned at 7:22 p.m.

Respectfully submitted,



Wanda Haney, Executive Assistant