

**Public Safety Task Force  
Meeting Notes  
11/02/2010**

**Present:** Doug Hunt, Chair (Umpqua Bank); John Clark (The Whaler Motel); Sgt. Jason Malloy (NPD); Det. Ken Real (NPA); Jorge Hernandez (Centro de Ayuda); Jon Zagel (Newport High School); Chief Miranda (NPD); Staff Support; Jim Voetberg (City Manager) Visitor; Lt. Dave Teem (NPD) Visitor

**Absent:** Gabrielle McEntee-Wilson (Mo's Restaurants); Don Rowley (retired)

The meeting was opened at 1610 hours by task force Chair Hunt. He introduced the presentation of NPD as a foundation for future presentations of other police departments (Coos Bay, Seaside, Astoria). Zagel noted that his step-son, Keith Garrett, is an NPD Officer. If necessary, he will withdraw, as he doesn't want to taint the integrity of this task force. Members had no objection to Zagel's remaining on the task force. Miranda distributed October's statistical report.

Sgt. Malloy and Det. Real made a power point presentation about the resources needed to operate an effective, well-trained Department. Law enforcement is an exceptionally high-liability activity. Our officers must be current on all aspects of their training; it is extremely important to keep training maximized. We try to cover absences due to training with shift changes rather than overtime. The overtime budget of only \$150,000 is quickly depleted by Court appearances, training, vacation coverage, sick leave coverage, etc. Handouts were distributed, including a sample work schedule from November 2009, and the 2010 training schedule.

Hunt: Asked for clarification about the minimum staffing requirement. Malloy: Whenever the staffing falls below the minimum, an officer must be called in on overtime. Minimum staffing requirements address officer safety as well as availability of enough officers per shift to effectively respond to calls for service.

Clark: Are the training records checked by the State? Malloy: The Oregon Department of Public Safety Standards and Training (DPSST) requires that all our training be reported. The training is monitored to ensure every law enforcement agency in Oregon meets the state-mandated requirements. Should an event occur that brings into question an officer's actions, the first issue to be scrutinized is that officer's training records. We must ensure, and be able to prove, that our Department is remaining current on training.

Det. Real gave details about investigations and the Detective Division. He said that, when NPD loses an officer, it is usually filled by someone from the detectives' unit. Now that the lieutenant is retiring, the Department will undergo a restructure. Lincoln City, Lincoln County, OSP, and NPD are the agencies that participate in the Lincoln Interagency Narcotics Team (LINT) and each supplies a detective. They work as a

team, as well as with other agencies across the state and with adjacent counties. Although they work Monday-Friday, 8:00 a.m. to 5:00 p.m., there is a lot of overtime needed, as 70%-80% of crime is related to drugs. NPD must cover the overtime for its LINT detective. The Oregon Narcotics Enforcement Association (ONEA), comprised of all the state's drug agencies, provides most of the mandatory training. Training in legal updates is particularly important, as the laws are always changing. Our DA, Rob Bovett, is ONEA's legal counsel.

Hunt: if an officer is away at training, is it always necessary to replace him with an officer on overtime? Real: Not always; we try to shuffle shifts to cover, depending on whether or not a specific skill will be involved (e.g., if Det. Real is attending training, it's difficult to put a patrol officer into his slot). Detectives will often back-fill a patrol position if needed.

Hunt: Where is most of the detectives' time spent? Real: Child sex abuse comprises 80% of the case load. Patrol often takes the initial call, ensures that the child is safe, and then contacts a detective to investigate. There are certain tasks that must be fulfilled within a strict time frame, interdisciplinary teams (e.g., SART, MDT, Elder Abuse Disciplinary Team) to be contacted, and cross-reporting mandates fulfilled. NPD detectives get one to three new sex abuse cases each week. Elders (finance scams) and children (sexual and physical) abuse are the biggest victim pools. Legal requirements have resulted in the burden of required recordings (audio and visual), physical/medical examinations, photographs, dissemination of evidence to the involved teams, etc. NPD is doing really well following the protocols, especially given the complication and details of the legal requirements. Detectives must be skilled in talking to children, parents, DHS, etc., as well as in giving training to specific groups of the community (e.g., teachers, bus drivers, students, the elderly, predator sex offenders, etc.). NPD Detectives and officers have given training outside NPD's jurisdiction (Waldport, Taft) because the training is mandated, and not all agencies have the trained staff to give the training.

Zagel: How far north is NPD's jurisdiction? Real: East to Benson Rd.; south to the airport; north to Moolack Beach. Our jurisdiction is ten miles long, and one mile wide. However, if an emergency call comes in for another agency, and backup is needed, we will respond even if it is outside our jurisdiction. The same applies if there is a major crash, or a major crime like a shooting. There is very good interagency cooperation in Lincoln County.

Hunt: In a patrol officer's life, what is the breakdown of time spent on patrol, training, report writing, etc.? Response: An employee works 2,080 hours per year. However, our officers work more than that due to the 12 hours shifts. We have to reimbursement them with time off for the hours they worked over 2,080. Ideally, patrol officers would spend 75% on the road. However, that is very difficult to achieve because officers must also write initial and supplemental reports, deal with arrests and the Lincoln County Jail paperwork, etc. Teem calculates that the percentage is now down to 40%

on the road, given the increased amount of time needed to make phone contacts, follow up with victims, attend training, etc.

Ideally an officer's time is divided into thirds. 33% of the time is devoted to investigations, 33% of the time is devoted to administration (such as meal breaks, briefings, trainings, etc.), and 33% of the time is devoted to uncommitted patrol.

NPD does not ignore calls; even if we are understaffed we will respond when called. We strive to make personal contact with complainants; community contact is a priority. We want to do what our community is expecting us to do.

Clark: Do officers write their own reports? Malloy: Yes, which are then electronically added to our records management system.

Zagel: Are officers allowed to write reports on their own time? Malloy: No; it is not legal. If they are working for the City, they will get paid.

Miranda distributed two handouts (2006-2010 Calls for Service graph, and a summary of the lieutenant's and sergeants' administrative and collateral duties) to review for the next meeting. Please call any if have any questions or need clarification. The "officers per thousands" is a nationwide standard that's been used for decades. It is not always accurate, and does not reflect the variables of the law enforcement demands in Newport. NPD prefers to use the standard of "officers per calls for service (CFS)". There will be a presentation about another LE agency at the next meeting.

The meeting adjourned at 1730 hours.

**The next meeting will be Tuesday, 11/16/2010, at 1600 hours.**