

October 6, 2011  
10:00 A.M.  
Newport, Oregon

The Tourism Facilities Grant Review Task Force met on the above date in Conference Room A of the Newport City Hall. Task Force members in attendance were: Caroline Bauman, Ann Aronson, Stan Rowe, Margaret Daily, Tracy Wiley, and John Lavrakas. Julie Hanrahan was excused. Also in attendance was Mayor Mark McConnell and Councilor Jeff Bertuleit.

Staff present was City Manager Jim Voetberg and Executive Assistant Nicole Clark.

### **REVIEW DRAFT MATERIALS FOR APPLICATION**

It was noted that the memo for the attorney regarding procedures and restrictions that may need to be placed on the fund is not available yet.

The Task Force reviewed the draft application materials that were reviewed by the City Attorney. Discussion ensued regarding possible corrections and/or adjustments to the materials as presented.

The rating sheet was discussed and will be put in a chart based upon the application criteria. Bauman will compile the ranking sheet and present it to the group.

### **ADJOURNMENT**

Having no further business, the meeting adjourned at 11:30 A.M.