

January 20, 2015
5:46 P.M.
Newport, Oregon

The Urban Renewal Agency of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Allen, Roumagoux, Swanson, Sawyer, Engler, and Busby were present. Saelens arrived at 5:51 P.M.

Staff present was City Manager Nebel and City Recorder Hawker.

CONSENT CALENDAR

The consent calendar consisted of the following item:

- A. Approval of minutes from the organizational and final meetings of January 5, 2015.

MOTION was made by Sawyer, seconded by Swanson, to approve the consent calendar as presented. The motion carried unanimously in a voice vote.

EXECUTIVE DIRECTOR'S REPORT

Approval of Operating Rules for the Urban Renewal Agency. Nebel reported that Allen suggested that the Urban Renewal Agency adopt rules defining how the Agency operates. He stated that in order to address this issue, a new section has been added to the City Council Rules regarding the Urban Renewal Agency. He added that Ordinance No. 1910 provides that the City Council shall have the authority to exercise the powers of the Urban Renewal Agency. He noted that by practice, a chair has been selected for the Agency at the organizational meeting, but the term of the chair and vice-chair are not defined in Ordinance No. 1910. He stated that there are several other key issues that are included in the draft policy that the Agency should discuss before approving the rules. He noted that the first issue is that the rules, as drafted, rely upon the general City Council Rules governing general operations. He added that the proposed rules indicate that the chair and vice-chair serve a two-year term that will end in conjunction with the next election for Mayor and Councilors. He stated that in the draft policies, the Mayor and Council President would not be considered for election as chair or vice-chair. He noted that his rationale for this provision is to allow the maximum number of members of Council to participate in leadership roles on Council or the Urban Renewal Agency. He added that the Agency may wish to eliminate this restriction. He stated that the organizational meeting for the Agency would be called to order by the Mayor for the sole purpose of conducting the election of the chair and vice-chair. He noted that Urban Renewal Agency meetings will typically be scheduled in conjunction with regular City Council meetings. He added that when the Urban Renewal Agency is meeting in the Council Chambers, the chair may assume the Mayor's seat for presiding over the meeting with the Mayor taking the vacated seat. He noted that these are the significant issues that the Agency may discuss to determine if any modification need to be made to the rules as proposed, but

that incorporating these provisions in the Council Rules will help better define the functions of the Agency in the future.

Swanson asked about the change of chairs between the URA chair and the Mayor. Nebel noted that the Mayor's chair is the central seat for presiding over a meeting. Allen reported that he brought this issue to Nebel's attention for formality purposes. Allen stated that the two-year time where the chair and vice-chair were not the Mayor and Council President was Nebel's suggestion. A discussion ensued regarding whether the Mayor and Council President should serve as URA chair or vice-chair, and whether the URA chair should occupy the Mayor's chair during URA meetings. It was the consensus of Council to amend the Council Rules to allow the Council President to serve as chair or vice-chair of the URA, and change the word "may" to "shall" as it relates to the URA chair assuming the Mayor's seat at the dais.

MOTION was made by Swanson, seconded by Engler, to approve the attached (in the packet) language outlining operation rules for the Agency, as amended this evening, with the intent that these rules be incorporated in the City of Newport Council Rules. The motion carried unanimously in a voice vote.

ADJOURNMENT

Having no further business, the meeting adjourned at 6:07 P.M.

Margaret M. Hawker, City Recorder

David N. Allen, Chair