



The City of Newport's Wayfinding Committee will hold a meeting at **8:30 A.M. Thursday August 6th, 2015**. The meeting will be held Conference Room B at Newport City Hall. A copy of the meeting agenda follows.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder, at 541-574-0613.

The Committee reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary.

CITY OF NEWPORT
WAYFINDING COMMITTEE MEETING
AGENDA
Thursday August 6th, 2015
8:30 AM

- I. Call to Order
- II. Approval of Minutes from April 6, 2015 meeting
- III. City Council approval of motion re: Ex-officio committee member from Chamber of Commerce.
 - a. Committee Chair Geltner: Introduce Mike Yost from Newport Chamber of Commerce
- IV. Per City Manager: Identify common areas of interest for a joint Wayfinding-Bike/Ped committee meeting.
- V. Per City Manager: Recommend an agenda for such a joint meeting. The Wayfinding Committee should look at signage routes as opposed to actual signs.
- VI. Action (motions) needed:
 - a. Maritime Museum Wayfinding Map: Location
 - b. Sea lion dock icon: Add to the Wayfinding Map?
 - c. Future Home of OMSI: Add to Wayfinding Map?
 - d. Monterey cypress tree(s) signage proposal
- VII. Public Comments
- VIII. Committee Comments.

- IX. Develop next agenda.
- X. Adjourn.

Member	Elected/Appointed	Term Begins	Term Expires
Chuck Forinash	5/6/13	5/6/13	12/31/15
Ken Spencer	5/6/13	5/6/13	12/31/15
Linda Neigebauer	5/6/13	5/6/13	12/31/15
Robin Dennis	7/1/13	7/1/13	12/31/15
Frank Geltner	8/5/13	8/5/13	12/31/15
Vacancy			
Vacancy			
Mike Yost (ex-officio member from Chamber of Commerce)			

April 3, 2015
8:30 A.M.
Newport, Oregon

The City of Newport Wayfinding Committee met on the above date in Conference Room B of the Newport City Hall. In attendance were committee chair Frank Geltner, Ken Spencer, Robin Dennis, Linda Neigebauer, Chuck Forinash, and City Council liaison Mark Saelens. Also in attendance was Bob Fuller, city staff.

I. Call to order

Committee Chair Geltner called the meeting to order at 8:35 AM.

II. Approval of March 6, 2015 minutes

The committee agreed to approve the minutes as posted.

III. Present and distribute committee notebooks

Fuller gave committee members loose-leaf notebooks with Wayfinding spreadsheet printouts included. He said this was to facilitate members keeping track of their thoughts and ideas, and other committee items/reminders.

Discussion items:

On the Map Edits sheet, change the spelling of “disk” to “disc” on the Disc Golf. Add Agate Beach Golf Course to key and have an icon. Add a star for the Maritime Museum. Add “Future Home of OMSI/Camp Gray”. Discussion of possibly changing the size of the icons to better deal with more congested areas to avoid clutter. There needs to be an icon for the Rec Center.

On Updating and Removal of Signs, a question was raised as to the name of the Agate Beach Wayside Improvements project near Lucky Gap Trail: Is this really called Agate Beach Wayside? Or is it Lucky Gap Wayside? Will there be signage? Will there be signage? Also mentioned was adding a map at the airport, Aquarium Village, Englund Marine area, and South Beach Marina RV Park office.

Map Locations: Committee members discussed where the current maps are located, Fuller will update this list.

It was suggested the headers for the spreadsheets be moved to the bottom of the pages to avoid the notebook holes. This will be provided at next meeting.

IV. Update/review map edits/projects with large format spreadsheet

See above.

V. **Public restroom signage on the Bay Front**

After discussion, no action was taken.

VI. **Sea Lion Dock Wayfinding Map**

This item was tabled. The question will be discussed later as to whether the sea lion docks should be noted on the Wayfinding Map.

VII. **Maritime Museum Wayfinding Map**

After a discussion regarding placement, no action was taken.

VIII. **Status of motions from Mar. 6 2015 meeting**

A. A motion was passed to recommend amending Municipal Code section 2.05.070: The Wayfinding Committee shall consist of eight members, to include an ex-officio, non-voting staff person of the Newport Chamber of Commerce.

OCM Response: May not need an ordinance change but staff will consult with City Recorder on this. (Note: Hawker advises don't need to change ordinance, just have a standing invitation or invite as needed).

B. A motion was passed to recommend the Wayfinding Committee annually convene a "wayfinding summit", to discuss wayfinding conditions in the City of Newport, involving other entities that may have an interest in wayfinding solutions.

OCM Response: This is a good idea. The committee needs to identify stakeholders who would be involved. Also an outline agenda. Look at signage routes as opposed to actual signs.

IX. **Committee Comments**

Forinash suggested the committee consider recommending heritage tree signage for Monterey cypress trees in Newport. A discussion ensued regarding who might be the appropriate entity for this item. No action was taken.

X. **Public Comments**

None.

XI. **Next agenda**

Per City Manager: Identify common areas of interest for a joint Wayfinding-Bike/Ped committee meeting.

Per City Manager: Recommend an agenda for such a joint meeting. The Wayfinding Committee should look at signage routes as opposed to actual signs.

Follow-up action needed: Maritime Museum Wayfinding Map, sea lion dock icon, Future Home of OMSI, Monterey cypress tree(s).

XII. Adjourn

The meeting was adjourned at 9:50 AM.

DRAFT



Spencer R. Nebel
City Manager
CITY OF NEWPORT
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June 16, 2015

Wayfinding Committee

Re: Ordinance No. 2082 - Amending 2.05.070(A) of the Newport Municipal Code, related to the composition of the Wayfinding Committee.

Dear Committee:

At the June 15, 2015, City Council meeting, the Council adopted Ordinance No. 2082, an ordinance amending the Newport Municipal Code relating to the composition of the Wayfinding Committee. This ordinance added an ex-officio, non-voting member from the Greater Newport Chamber of Commerce as part of the membership structure for the Wayfinding Committee. Attached is an adopted copy of Ordinance No. 2082.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Nebel", is written in a cursive style.

Spencer R. Nebel,
City Manager

cc: Peggy Hawker, City Recorder
Lorna Davis, Director of Greater Newport Chamber of Commerce
Bob Fuller, Executive Assistant

CITY OF NEWPORT

ORDINANCE NO. 2082

AN ORDINANCE AMENDING CHAPTER 2.05.070(A)
OF THE MUNICIPAL CODE RELATED TO
THE COMPOSITION OF THE WAYFINDING COMMITTEE

WHEREAS, Chapter 2.05.070(A) of the Newport Municipal Code provides that the Wayfinding Committee shall consist of seven full members; and

WHEREAS, The Wayfinding Committee recommended to the City Council that the composition of the Committee be amended to add an ex-officio/non-voting staff member from the Greater Newport Chamber of Commerce; and

WHEREAS, The City Council discussed the recommendation from the Wayfinding Committee regarding the Committee composition, and concluded that an ex-officio/non-voting staff member from the Greater Newport Chamber of Commerce be added to the Committee composition;

THE CITY OF NEWPORT ORDAINS AS FOLLOWS:

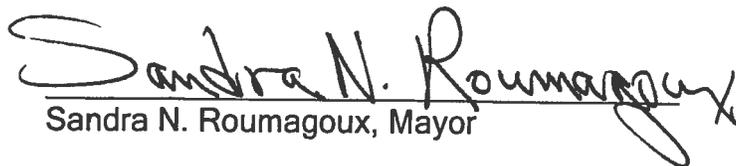
Section 1. Chapter 2.05.070(A) is amended to read as follows:

2.05.070 Wayfinding Committee

- A. The Wayfinding Committee shall consist of seven voting members, and one ex-officio/non-voting staff member from the Greater Newport Chamber of Commerce, and Committee members shall serve two year terms. All members must be residents, or business owners, of the City of Newport. The membership shall consist of one member from each of the following: Agate Beach District; Nye Beach District; Bayfront District; City Center District; and the South Beach District, two members at-large, and one ex-officio/non-voting staff member from the Greater Newport Chamber of Commerce.

Section 2. This ordinance shall become effective 30 days after passage.

Adopted by the Newport City Council on June 15, 2015


Sandra N. Roumagoux, Mayor