



The City of Newport's Wayfinding Committee will hold a meeting at **8:30 A.M. Friday, November 7, 2014**. The meeting will be held Conference Room B at Newport City Hall. A copy of the meeting agenda follows.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder, at 541-574-0613.

The Committee reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary.

CITY OF NEWPORT
WAYFINDING COMMITTEE MEETING
AGENDA
Friday November 7, 2014
8:30 AM

- I. Call to Order
- II. Approval of Minutes from October 3rd, 2014 meeting.
- III. Review proposed project list from Linda Neigebauer, initiate motions as needed.
- IV. Update of work done-Ken Spencer
- V. Running document of Wayfinding Sign edits, and document of signage removal/updating: Update as needed
- VI. Committee Comments.
- VII. Public Comments.
- VIII. Develop next agenda.

IX. Adjourn.

Member	Elected/Appointed	Term Begins	Term Expires
Chuck Forinash	5/6/13	5/6/13	12/31/15
Ken Spencer	5/6/13	5/6/13	12/31/15
Wendy Engler	5/6/13	5/6/13	12/31/15
Linda Neigebauer	5/6/13	5/6/13	12/31/15
Robin Dennis	7/1/13	7/1/13	12/31/15
Frank Geltner	8/5/13	8/5/13	12/31/15
Vacancy			

October 3, 2014
8:30 AM
Newport, Oregon

DRAFT

The City of Newport Wayfinding Committee met on the above date in Conference Room A at Newport City Hall in Newport, Oregon. In attendance were: Committee Chair Wendy Engler, committee members Linda Neigebauer, Frank Geltner, Robin Dennis, Chuck Forinash, and Ken Spencer. Also in attendance: City Council liaison Mark Saelens and City of Newport committee staff Bob Fuller.

- I. The meeting was called to order at 8:35 AM by Chair Engler.
- II. It was agreed the number of maps for each of the two state parks should be *one* map, the draft minutes indicated two maps per park; change was made in draft minutes to reflect same. *A motion was made and seconded* to approve the minutes of the September 5, 2014 minutes with the noted change. The motion passed on unanimous voice vote.

- III. Changing/modifying committee responsibilities: by-laws vs. ordinance change

City Recorder Peggy Hawker was not able to attend today's meeting to address this item; postponed until next month.

- IV. Update of work done

Ken Spencer briefed the committee on work that has been completed and work in-progress. The next project will be installation of one map at the South Beach marina and another near the Rogue Brewery trail area by the interpretive sign kiosk. It was noted the ODOT right-of-way permit for the Welcome to South Beach sign was awaiting Tim Gross's signature. ODOT had earlier indicated they had no objections to the sign other than requiring the permit. A Wayfinding map has been installed in Nye Beach across from the arch. Ken Spencer also advised twelve map panels are available at this time.

A motion was made and seconded to recommend installation of one Wayfinding map at Hatfield Marine Science Center in the courtyard area. The motion passed on a unanimous voice vote. (Forinash indicated he would contact HMSC for approval).

A motion was made and seconded to recommend two Wayfinding maps be placed on the Bay Front: One at the public pier area below the Maritime Museum and one at the west end of Bay Blvd. near the brass plaque, with the City Manager deciding who will install the maps.

V. Running document of Wayfinding Map edits

The committee advised there should be two documents: One for Wayfinding map edits and another, separate document noting removal/updating of signs. Saelens and Engler will meet with City Manager to determine Wayfinding vs. Public Works signage.

VI. Demo: Laptop/projector with Google street view for viewing signage issues

The committee requests this resource be available at all future meetings.

VII. Committee comments

Forinash said State Parks has had a change in local management and he will contact the new manager regarding the Wayfinding maps at the parks. State Parks will install the maps. He also advised he will pick up the maps and deliver to State Parks. (Fuller will change the email contact for Wayfinding Committee notifications from JR Collier to David Weisenback).

Spencer suggested a list of Wayfinding signs and maps and where they are allocated.

Forinash also noted he will follow-up with State Parks regarding an old map/sign currently mounted on Big Creek Trail. State Parks has apparently requested replacement of this map with a current map.

The committee discussed the overlap of committee responsibilities with other City committees, notably the Bike-Ped Committee. It was suggested there could possibly be an occasional joint committee meeting to eliminate redundant recommendations and more efficient planning and use of resources.

Neigebauer had sent Fuller an email yesterday noting some areas of possible action/recommendations by the committee. (Note: After today's meeting, the City Manager reviewed the email and suggested the committee put this list in the form of a motion so the City can respond more formally).

VIII. Public Comments

None

IX. Adjourned at 10:30 AM

Wayfinding – Signage

Don Davis Park

There is no signage at the park, itself, for parking, restrooms, beach access, or the Vietnam Memorial

Nye Beach Turnaround

Add an arrow pointing to the restrooms and put it above the RR (restroom) sign that is directly across from the restroom.

Also, clean the mold off the RR sign.

Laundry

3 hour parking should be marked, and the green curb should be painted over.

McEntee Building

Remove the 20-minute parking sign in front of the vacant unit

SW 6th and NW Coast Street

Possibly adjust the mid line, so that there is adequate parking for cars on the north side of the street.

Jump Off Joe Viewpoint at the west end of NW 11th

Possibly put a “No Beach Access” sign at the parking lot

This may also be a good location for a city map

Intersection of 11th and Spring Street and the intersection of NW Coast Street and Spring Street

Arrows pointing south, for RR (restroom), P (parking), and Beach Access

Intersection of Elizabeth Street and Government Street

Direct folks to Yaquina Bay State Park, The Bayfront, South Beach, Highway 101 North, Highway 101 South

The City of Newport Public Works
169 S.W. Coast Highway
Newport, OR 97365
Coast Guard City, U.S.A.



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Home Port of NOAA Pacific Fleet
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MEMO

Date: October 10, 2014

To: Spencer Nebel, City Manager

From: Robert Fuller, Wayfinding Committee Staff

Subject: Motions made and passed, Wayfinding Committee meeting of October 3, 2014

1. A motion was made and seconded to recommend installation of one Wayfinding map at Hatfield Marine Science Center in the courtyard area. The motion passed on a unanimous voice vote. (Forinash indicated he would contact HMSC for approval).
2. A motion was made and seconded to recommend two Wayfinding maps be placed on the Bay Front: One at the public pier area below the Maritime Museum and one at the west end of Bay Blvd. near the brass plaque, with the City Manager deciding who will install the maps.

Wayfinding Map Edits

	A	B	C	D	E
1	Item	Change proposed	Date proposed	Approved/completed?	Additional
2	Disk Golf	Add "Course"	July 11, 2014		
3	Agate Beach GC	Add GC icon	July 11, 2014		
4	City Swimming Pool	Add "Municipal"	July 11, 2014		

Updating and Removal of Signs

	A	B	C	D	E
1	Item	Change proposed	Date proposed	Approved/completed?	Additional
2	Wayfinding Map (2)	Install 2 on Bay Blvd as per motion	Oct. 3, 2014		
3	Wayfinding Map	Install HMSC per motion	Oct. 3, 2014		