

April 7, 2016
8:30 A.M.
Newport, Oregon

The City of Newport Wayfinding Committee met on the above date in Conference Room B of the Newport City Hall. In attendance were committee chair Frank Geltner, committee members Chuck Forinash, Linda Neigebauer, Robin Murphy, and City Council liaison Mark Saelens. Chamber of Commerce ex-officio member Mike Yost was not able to attend. Also in attendance was Bob Fuller, city staff.

I. Call to order

The meeting was called to order by Chair Geltner at 8:30 AM.

II. Minutes from February 4, 2016 meeting were approved.

III. On-going discussion of map creation.

The committee expressed some frustration with the apparent lack of progress regarding the map updating/installation process. Additionally, it was noted the funding process is difficult to understand: What part of the budget is specifically for wayfinding vs. signage in general, and what part is allocated for South Beach projects vs. other parts of the City. Several of the motions that have been made over the past year or so have not made any progress.

It was suggested a sub-committee work with City of Newport staff to better facilitate exact locations of map placements. Fuller noted that Public Works Director Tim Gross has suggested the committee use marking paint to note a placement location if needed. Fuller said Public Works has white marking paint that is available for this purpose. Forinash noted there have been a lot of changes in the South Beach area and this should drive updating of maps.

A motion was passed to recommend the City of Newport update all maps currently in place as noted on the excel worksheets, which will be forwarded with the motion to the City Manager and the Public Works Director

IV. Review Wayfinding spreadsheets

Some additional items were added to the spreadsheet: Add the new location of the swimming pool/aquatic center, add a second restroom icon to the Bay Front section (currently shows only one restroom), add new South Beach area roads and paths, and add the bike repair icon. As noted above, these will be included in the motion memo to city staff.

- V. Review membership requirements
Fuller reports that City Recorder Hawker said a member can be a representative of a business, does not have to be the owner, as long as the representative is consistently the same person. Neigebauer said she will contact the News-Times to see if they have a person of interest to send as a committee member.
- VI. Public comments
None
- VII. Committee comments
A motion was passed to recommend City staff approach the Port of Newport to move the map currently installed near the RV office to a post near the front door of the office.
- VIII. Adjourned at 9:50 AM.