

Jan. 14, 2010
5:30 P.M.
Newport, Oregon

The Water Task Force of the City of Newport, Oregon met on the above date in Conference Room A of the Newport City Hall. Present were:

Task Force members Paul Amundson (Task Force Chairman); Don Davis, Janet Webster, Jim Fuller, and Jay Peterson.

Staff: Lee Ritzman, Director, Newport Dept. of Public Works; Greg Schaecher, Assistant City Engineer; Water Distribution Supervisor Lanny Schulze; Water Treatment Supervisor Steve Stewart; and Public Works Administrative Assistant Bob Fuller.

Consultants: Bryan Black and Verena Winters, HDR; and Bob Montgomery and Allison Helms, Slayden Construction.

- I. Bryan Black of HDR presented update on water treatment plant.
 - A. Review of water quality and treatment processes
 - B. Membrane pilot test module is doing well.
 1. 1 month of testing remaining.
 2. Performance is conforming to bid data.
 - C. Site plan
 1. Previous proposed site was on private property, not suitable due to ground being fill material.
 2. New site is on city property adjacent to current plant.
 3. Presented flow process.
 4. Old plant will probably eventually be demolished, does not meet earthquake codes.
 - D. Presentation of footprint diagrams, upper and lower floors.
 - E. Slayden Construction Group has been selected as the contractor, contract was signed today.
 - F. Schedule goals
 1. 50% design by Feb. 12th
 2. 50% construction estimate by Feb. 26th.
 3. April 2010: start site work, 90% design completion, fabricate membrane equipment.
 4. Complete construction by Jun 2011, startup August 2011.
- II. Lanny Schultz presentation on radio-read water meters
 - A. Allows customer use monitoring 24/7, flags unusual usage, once installed minimal maintenance. A major water conservation tool.
 - B. Monitoring data is sent to centralized collectors via radio. Eliminates need for "drive around" meter reading.
 - C. Can be tied to billing/consumption times.
 - D. Possible RFP by April or May 2010.

- III. Lee Ritzman presented Water Conservation Plan for task force consideration and discussion. Handouts distributed.
- A. Note Federal vs. state requirements; Lee recommends following OARs.
 - B. Radio-read meters would contribute to the city's compliance with conservation program
 - C. Note Section 9.4.6, Public Education Program
 - 1. Several choices, but would be best to focus on 1 or 2.
 - 2. Especially public information/education, and offering info on website. Bob can coordinate posting of info/links etc. on city website.
 - D. No deadline; Janet Webster suggested would be good to have something by June.

Meeting adjourned at 7:15 PM. Next meeting Thursday, Feb. 11th at 5:30 PM.