

Monthly Departmental Reports



March, 2015



Memo

To: Spencer Nebel, City Manager and City Council
From: Derrick Tokos, Community Development Director
Date: April 8, 2015
Re: Department Update

MONTHLY PERMIT FIGURES

The following is a summary of building and land use activity for March of 2015.

	Building Permits	Electrical Permits	Plumbing Permits	Construction Value	Land Use Actions
Mar	15 (\$6,505.54)	25 (\$5,226.90)	8 (\$2,784.24)	\$647,040	6 (\$13,876.00)
YTD	38 (\$22,485.96)	76 (\$12,469.85)	19 (\$4,627.42)	\$2,364,619	20 (\$18,582.00)

Building permit activity for the month of March included two new single family dwellings, tenant improvements at the city owned building leased by Bornstein Seafood's, a bank remodel, a pump station for the Seal Rock Water District, a new cellular wireless antenna array, a replacement storage building at Southshore, and five demolition permits including one for the Park Motel that closed on 3/20/15. Permits for wall and temporary signs were also issued. Land use actions include an estuarine review, a parking demand analysis, parking code amendments, amendments to the Wilder Planned Development (new phases), and land use compatibility reviews.

STATUS OF SIGNIFICANT CONSTRUCTION PROJECTS

Big 5 Sporting Goods: Temporary occupancy issued 3/17/15. ADA access to building is the outstanding issue. Contractor to correct by mid-April.

Curry Marine Building Remodel: Scheduled for final inspection 4/10/15.

Lincoln County School District: Construction of a new storage building is ongoing. Upgrading electrical at Yaquina View Elementary.

Samaritan Health Education Center: Cover inspections are being performed and interior work is underway.

Nazarene Church Outreach/Community Center: Construction continues to progress slowly. Plans for interior improvements submitted and corrections have been requested. Plans for retaining wall rebuild have been reviewed and permit is ready to issue.

Newport Candy Shoppe / Rebuild into a Restaurant: Building plans have been reviewed and corrections requested 2/23/15.

Newport Coffee Shop (Harborton and College Way): Plan review for compliance with building codes completed. Corrections to utility connections requested by Public Works. Utility sheets have been modified. To be reviewed by Public Works.

OMSI Coastal Discovery Center: Site grading is underway. Permits issued 4/8/15 for dining hall/administration building, and three cabins. Additional permits required for modular classroom, staff housing, and maintenance building.

Rite-Aide: Tenant improvements. Plans have been reviewed and are ready to issue.

Starbucks: Tenant improvements. Permit issued 4/1/15 and work is underway.

Teevin Bros. Log Yard: Permit review is complete and ready to issue. Teevin Bros. has put the project on hold due to market conditions and until the Port completes the supplemental dredging at the terminal facility.

SIGNIFICANT PLANNING PROJECTS

Pacific Marine Energy Center – South Energy Test Site (PMEC – SETS): Future grid connected wave energy test facility off the coast of Newport. NNMREC-OSU is working through the FERC regulatory process and is addressing issues related to environmental impacts associated with the project.

Safe Haven Hill Tsunami Evacuation Improvements: Phase 2 funding awarded by FEMA on 9/29/14. City Council approved funding agreement with OEM on 12/1/14, along with a task order with Civil West to design the improvements. Project is at 50% design. Approximately \$600,000 is available for construction. Deadline for expending FEMA funds is March of 2016. Staff to schedule a final public open house prior to bidding project.

Creation of Land Bank for Work Force Housing: Lincoln Community Land Trust (LCLT) has entered into an agreement with Proud Ground, a community land trust in the Portland Metro Area to serve as its Executive Director and to work with LCLT to develop a plan for leveraging CDBG funds with a target of rolling out at least 10 work force housing units by the end of the three year period that Newport, Lincoln City, and Lincoln County have agreed to provide supplemental funding to the Trust. Habitat for Humanity presented a proposal to the Planning Commission on 3/9/15 related to their securing city lots for construction of affordable housing units. Habitat is amending the proposal based upon the feedback they received for presentation at a future Commission meeting.

Vacation Rental Code Update: At this time 170 applications for VRD or B&B endorsements have been submitted. The City has conducted 166 inspections, 156 of which have passed. Fire egress out of bedroom windows, safety glazing on windows close to doors, lack of GFCI outlets, inadequate hand railing or guard rails on staircases, and strapping on water heaters have been the primary issues identified through the inspection process.

Agate Beach Street and Recreation Enhancements: On 8/2/12 FHWA announced that the project will be funded in the amount of \$557,696. City received a final grant agreement from ODOT on 7/30/13. The State issued an RFP for design services on 2/6/14 and City/State selected the firm OTAK as the consultant. ODOT issued notice to proceed on 9/16/14 and kickoff meeting was held 9/24/14. Staff conducted public outreach meetings on 11/18/14 and 12/18/14 to inform the design and a public “open house” on the final design was held on 3/11/15. Funds must be obligated for construction by September 2015.

Reservoir UGB Amendment and Annexation: The expansion proposal was approved by the City Council on 5/6/13 and County on 4/16/14. An intergovernmental agreement addressing the future transfer of Big Creek Road has also been put in place. DLCDC acknowledged the UGB amendment on 7/10/14 and the UGB expansion is official as of that date. City Council initiated annexation process for city owned properties within the expansion area on 7/7/14. A hearing before the Planning Commission will be scheduled once a legal description has been prepared for the annexation area. This is contingent upon a boundary being established for a “legalized” Big Creek Road. The County finished the legalization survey and has initiated the public process to legalize the road. A hearing date before the Board of Commissioners has not yet been set. Staff is preparing a maintenance agreement for Big Creek Road and a legal description for the area to be annexed.

Planning for Replacement of the Yaquina Bay Bridge: City and County staff and elected officials met with ODOT on 5/16/13 to discuss a scope of services for the data and base line modeling that the consultants will develop. Counters were placed to collect traffic data in August. Staff met with ODOT consultants on 10/23/13 and 2/18/14 to discuss how the modeling will be performed and provided them with land use data they will need to perform growth projections. Existing development assumptions provided by consultant in May. Staff has reviewed and edited the data. Staff met with the consultant on 6/11/14 and 8/15/14 to review and finalize 20-year growth assumptions for the traffic model. This modeling effort will extend into the fall and is funded by ODOT Region 2 (approx. \$150,000).

Development of GIS Addressing Layer: City is responsible for assigning addresses within its corporate limits. The paper maps used for this purpose are frail, and the process for updating the maps is inefficient. The State of

Oregon is preparing a new GIS based addressing layers for all jurisdictions in the County. The project is funded by OEM and the information will be used to support 911 services. No date has been set for when the work will be finished.

2007 Seal Rock Water District IGA: An amended ordinance and agreement was approved by the Council on 3/16/15. The Seal Rock Water District followed suit and the Oregon Department of Revenue has signed off on the changes. Staff is awaiting a bond payment schedule from the Seal Rock Water District. Properties within the affected area that are inside the city limits will be withdrawn from the District effective 7/1/15.

Student Housing Study: City Council adopted ordinance incorporating recommendations into the Newport Comprehensive Plan on 2/17/15 meeting. Staff to schedule meeting with County to discuss framework for a multi-unit property tax exemption program for multi-family housing.

Local Improvement District TGM Grant — Secured approximately \$85,000 in funding from the Transportation Growth Management Program for the purpose of developing model policy, code, and informational materials to assist the City of Newport in making Local Improvement Districts an effective and publicly acceptable financing tool for needed transportation system improvements. Council has reviewed State consultant's scope of work. An IGA with the state will be presented 4/20/15. City has budgeted \$15,000 in match funds.

Creation of a Northside Urban Renewal District: City Council adopted Resolutions No. 3707 and 3708 on 3/16/15 initiating the process for creating a plan. A stakeholder group is being formed with Council appointment of the two at large citizen representatives likely to occur on 4/20/15. Staff is preparing a solicitation for consulting services to support the project. Process to be completed by October 2015. City has budgeted \$30,000 for this effort.

Implementation of ePermitting System: System will allow contractors to obtain permits and schedule inspections online. Intergovernmental agreement between the State of Oregon and City of Newport adopted 3/16/15. It will take approximately 4-months to get the data converted and system setup. Implementation is slated for late summer or early fall with the system going live on 1/1/16.

South Beach Urban Renewal Infrastructure Improvements: Subdivision plat and associated street vacation to facilitate extension of SW Abalone Street and SW 30th for the OMSI development have been approved and finalized. The plat was recorded 12/24/14. Design work on street improvements is proceeding such that the projects should be ready to bid in April. Construction will occur in the summer of 2015. SW Brant Street and SW 27th Street will be paved with sidewalks at the same time. SE Ferry Slip Road will be widened and a multi-use path installed on the west side from SE Marine Science Drive to SE Ash Street. A public outreach meeting was held 12/9/14 to solicit feedback on the design of these improvements. An additional outreach meeting will be held before the projects are bid. ODOT has selected a consultant to design the new SE 35th and US 101 intersection and is pulling together background information to inform the work. Construction of that project is planned for the spring of 2017.

COMMITTEE WORK

Planning Commission: The Commission held a work session and regular meeting on 3/9/15. At the work session, the Commission considered a proposal by Habitat for Humanity for construction of affordable housing on a city-owned lot, reviewed parameters for the formation of a new Urban Renewal District north of the Yaquina Bay Bridge and reviewed draft code amendments that will eliminate the possibility of "payment in lieu" of providing off-street parking from triggering again in the event the parking districts sunset. At the regular meeting, the Planning Commission approved a Design Review and Conditional Use Permit application by the Inn at Nye Beach to expand the existing hotel. The Commission held a regular meeting on 3/23/15 to appoint Rod Croteau to the advisory committee that is being formed to create the new Urban Renewal district and recommended the City Council approve an annexation and zone change application submitted by Newport Memory Care, LLC.

Parking District Meetings (Bayfront and Nye Beach): The Nye Beach Parking District held meetings on 3/4/15 and 3/19/15 to discuss the expiration or possible extension of the parking district, their budget for the upcoming fiscal year, and a scope of work for a comprehensive parking study. The Bay Front Parking District met on 3/31/15 to review the same issues.



*Rob Murphy, Fire Chief
Newport Fire Department
245 NW 10TH ST
Newport, Oregon 97365*

April 9, 2015

To: Spencer Nebel, City Manager
Re: March 2015 Monthly Activities

Here is a brief summary of Fire Department activities in March:

The fire department responded to 172 calls for service in March, as compared to 146 calls in February. This represents a 17% increase from last month. In March of 2014 we have responded to 171 calls. That is a slight increase over last year. There were two significant calls in March. The first was an incendiary fire set next to an abandoned house located in the 400 block of NE1st Street on March 1st. The home, which was frequently occupied by the homeless, was a total loss. The second call of note was a mutual aid rope rescue call in Otter Rock at the Devil's Punch bowl on March 21st. Two people became trapped inside the punch bowl. Depoe Bay Fire District called for the Lincoln County Technical Rope Rescue Team. Three of our members responded along with members from Toledo Fire Department, Central Coast Fire and Rescue District, and Yachats Rural Fire Protection District. The two victims were successfully rescued by the team and were medically evaluated before being released into their own care.

This past month we received 4 new volunteers, and we lost two. We currently have a total of 37 volunteers. The new recruits will finish their academy in May.

With the impending retirement of Captain Richard Giles, I have hired one of our volunteers, Jonathan Anderson, to replace the spot that will be left open after Richard's retirement. After a thorough interview, after passing a background and reference check, as well as a medical physical, Jonathan was chosen. The posting for the Assistant Chief/Fire Marshal position has closed and we are now reviewing the applications. We received 18 applications. An interview and testing process will be held on May 11th and 12th. After the new AC/FM starts, we will begin with an officer's assessment center to fill the open Captain's slot.

March was a busy month for the Fire Department. Our Administrative Assistant, Melanie Nelson attended training in Emergency Operations Center (EOC) Operations training on March 3-5th. On the 11th, Captain Tracy Cole and Myself met with representatives of Western Display Fireworks to discuss this year's 4th of July Show. On the evening of the 12th we held an officer's meeting where we discussed the development of an SOG on volunteer recruitment, training, attendance and discipline. Many staff attended the city wide training on harassment held in the Council Chambers on Monday, March 16th. The next couple of days were filled with budget meetings. First I participated in the Department Head meeting reviewing capital projects for the new budget year and second, I had my meeting with the City Manager and the Finance Department to go over the Fire Department budget for FY 15/16. Finally on Thursday March 19th I attended the Newport Rural Fire Board's budget meeting. They passed their budget that evening. On Friday the 20th the majority of staff attended the city wide training on Ethics. The next 4 days FF/Paramedic Tom Jackson and I attending Paramedic Training up in Portland. On Wednesday, the 25th I met with the City Manager and the Finance Director to finish up the Fire Engine RFP project. It went out for bid the next week. I, along with Tim Gross and Jim Protiva attended a luncheon held at Angell Job Corps. Later that afternoon I attended the monthly Lincoln County Fire Defense Board Meeting at Toledo Fire Department. Now that the applicant process has now closed for AC/FM position, Monday, May 11th we will be holding an interview and assessment center for those applicants we invite back. The next morning, the City Manager and I will conduct a final interview with the finalists. On the final day of the month, the city emergency preparedness committee met at the fire station. On that same date, Captain Helmricks and I attended the annual training conference for the Office of the State Fire Marshal's Incident Management Teams. These three groups of experienced fire officer's help run the large wildfires that occur in our state every summer. In addition, they respond to other major emergencies to help

communities who are overwhelmed. This year they wanted to train on responding to a Cascadia Subduction Zone Earthquake/Tsunami Event. It was very educational and the training and exposure we received will benefit the City when we have a major emergency.

On Saturday March 7th the Fire Department held our annual awards banquet at the Agate Beach Best Western. It was an enjoyable evening and many individuals were recognized for their efforts. I appreciate Councilors Busby, Swanson, Allen and Beemer for attending. The Firefighter of the Year award went to Firefighter Justin Wimpres. Rookie of the Year went to Tyler Marklein, and Chief's awards went to Richard Giles, Elliot Black and Tony Mooney from Yachats RFPD.

Training Report

March 2015

Past month training subjects:

The following were the drill topics for the month of March:

- Mandatory Reporting awareness
- EMS, Mega Code response
- Search & Rescue
- Hose handling and loads
- Foam applications (Novacool)

Past month drill hours:

During the month of March 517.5 hours of training were documented. Of the 517.5 hours of training in March 194.5 hours were logged by the paid staff and 323.0 hours were logged by the volunteers.

Monthly highlights and special considerations:

The Firefighter I Academy continued during the month of March with several participants from Newport along with participants from Seal Rock and Depoe Bay. Also during the month of the department received our delivery of Novacool Foam along with training on this new product. Planned activities for the month of April include; continuation of the FFI Academy, Fire extinguisher training, forcible entry, search and rescue and preparation of starting to plan training events at the Park Motel, to be conducted April/May time period.

Respectfully submitted,
Rob Murphy, Fire Chief1st



Memo

To: Spencer Nebel, City Manager and City Council
From: Ted Smith, Library Director
Date: April 2105
Subject: Library Department Updated

While it's still too early to say, "We're done!" the last big piece of the renovation project is all but complete. The last piece of new carpet was installed in the staff lounge on Friday, March 27. All that is left to do is install the walk-off carpet in the four entrance/exits and that's it. Amazingly, it only took three days to install carpet in the circulation area, the staff work area, and two staff offices. We were all concerned about the logistics of moving everything that had to be moved, but it was really quite uneventful. Staff just rolled up their sleeves and we got it done.

The NewsTimes scheduled a follow up on their December article about the renovation project on March 26. It was good to be able to say that most of the real noticeable projects have been completed and that it's all downhill from here.

Here's what we have left to do:

1. Circulation Desk installation -- ordered
2. Media project in the McEntee Room
 - a. Speakers/Amplifier
 - b. Projector
 - c. Lectern
 - d. Cabling
3. Digital Sign in Circulation Area -- ordered
4. Self-Check installation
5. Radio Frequency Identification (RFID) installation
6. Planters for outside walk area -- ordered
7. Miscellaneous furniture

Needless to say, the staff and I have been getting a lot of very, very positive feedback on the library renovation. An anecdote from a very regular patron, Vonda McReynolds, about bringing her granddaughters to the Library over Spring Break:

"The girls walked in the door and went, "Ohhhh! It's so beautiful". When they found the new tween/family area downstairs, they didn't want to leave. They spent an hour reading in the chairs". Grandma says she'll plan for more time the next time they visit from Utah.

All City staff attended harassment and ethics training sessions held at City Hall during the week beginning March 16. Each session was approximately 1 and ½ hours long.

On March 17, department heads met with the City Manager to discuss the Capital Outlay projects being proposed for the upcoming fiscal year. There will likely not be enough revenue to complete all the proposed projects.

On March 18, the Library Director met with the City Manager, the Finance Director and the Assistant Finance Director to go over the Library's proposed budget for FY 15-16.

The Library Director participated in a teleconference with directors from libraries in Newberg, Beaverton and OSU. This was a planning session for a program the four will present at the Oregon Library Association's Annual Conference in April.

On March 31, the Library Director participated in a meeting of the Emergency Management Committee.

On April 1, the Library Director met with directors from the Oceanbooks Library Consortium to choose a vendor for a joint purchase of self-checks and RFID. RFPs were submitted by four companies and Envisionware was chosen.

At the City Council meeting in February, Katie Anderson also presented Newport Public Library with an award for having one of the top five ready to read summer programs in the State

Linda Annable and Stacy Johns tried a new program during Spring Break called "scratch". Designed for children ages 6-12, it taught participants how to make virtual pets using computer coding. While the audience was small the response was very positive.

From Reference and Adult Services:

During the month of March we added Hoopla to our subscription database offerings. As of March 31, 39 people registered for Hoopla, and 61 items have been checked out. Hoopla offers audiobooks, music recordings, movies and television shows online.

We transitioned to Envisionware in March, which allows our users to log in to our computers with their library cards. We also give guest passes to non-residents. We are able to get detailed statistics for computer use, with the library card information stripped out. So far we're average about 88 uses per day.

We had 11 adult programs in March, with 111 people attending. Literary Flicks had 18 people viewed the movie "Elmer Gantry." All of our computer classes were well-attended, also.



Memo

To: Spencer Nebel, City Manager and City Council
From: Jim Protiva, Parks and Recreation Director
Date: April 9, 2015
Re: Department Update – March 2015

Recreation Center

- Hired a new part-time Control Desk person to address staffing deficiencies related to obligations of school and additional jobs.
- Prepared next year's budget for Rec. Center and Rec. Center Programs.
- Spring Break was March 23-27 with an average of 24 kids per day attending
- Continued work with pool staff to integrate and update policies/procedures.
- Darren Villeneuve, our Lead Fitness Instructor, has started a weekly walk on Mondays from 10-10:30am that start at the Rec. Center. Various routes are taken, with no fee charged. This new activity is part of our partnership with the Newport Walking Club which utilizes Meet-Up.org.

Municipal Pool

- Swimming lessons started up again after a brief time off during high school swim season. Lessons sold out and were a success.
- Spring break recreational swims were really well attended. We averaged 35 attendees per rec swim.
- We continued to offer the water safety training for the Job Corp. In spite of cuts at the Federal level for the job Corp program, they have continued this very important program with us.

Sports Programs

- Youth basketball seasons ended on March 13th. Newport's 3rd/4th Grade girls and 5th/6th Grade boys won the County Championship
- Winter Pickleball Clinics wrapped up on March 4th. We had 24 new participants attend to learn and develop skills to play Pickleball
- Met with the basketball coordinators of Lincoln City, Waldport, Toledo, Siletz, and Eddyville for an end-of-season wrap-up meeting and future discussion
- Meet with Siskiyou Insurance and Ninkasi Brewing to discuss insurance details for the surf competition that Parks and Rec will host in Fall 2015. Middle School Track

- Field conditioning was held at NHS track March 23-27th. Regular season practice started on March 30th.
- Met with Summer Camp programs stake holders. Dan Coyle and his Wilderness Camp has agreed to return for this summer.

60 Plus Center

- Hosted a St. Patrick's Day corned beef and cabbage with our annual WII bowling tournament was a day of fun and competition. Our singers had been practicing Irish tunes for several weeks and pleased everyone with their lovely voices.
- The 60+ Center van was full for the trip to the Spirit Mountain Casino to have lunch and spend some time at the slot machines.
- AARP held a Driver Education class at which we hosted 17 participants and the AARP Tax preparers helped over 300 people complete their tax forms.
- Pacific Communities Hospital presented a seminar teaching improved methods to get more sleep and better quality sleeping habits.

Parks & Rec Data March 2015	Facility usage counts	# Programs offered	New annual passes	Total annual passes	New other passes	Total other passes	Drop in users
Senior Center	5,114	34	N/A	N/A	N/A	N/A	102
Sports	4342	13	N/A	N/A	N/A	N/A	805
Recreation Center	15,369	30	55	724	88	1079	1373
Municipal Pool	6,297	9	9	142	75	519	177
Totals	31,122	86	64	866	163	1,598	2,457

*spectators are not required to have a pass

*Rec Center pass allows Pool use

*300 City employee/FD Volunteer active passes not included in total

***Icy roads and bad weather did cause a decline in users this month



Noble
Professional
Dedicated

Newport Police Department Memorandum

One Team - One Future

Date: April 8, 2015
To: Spencer Nebel, City Manager
From: Mark J. Miranda, Chief of Police *MJM*
Subject: Department Report for March 2015

1. As part of the Department's outreach to the Newport schools, Lt. Jason Malloy and I participated in a Read-a-Thon at Newport Intermediate School. The topical matter was the works of Dr. Seuss.
2. We conducted our annual building inspection of the Police Department facilities. We identify areas where 'wear and tear' need to be addressed, improvements to the functionality of the various components, and identifying areas that need to be cleaned and/or straightened up. We compile a list of items then prioritize the list so we can work on items that are in the most need. Some of the information we obtain is used as a basis for budget requests for next year's budget.
3. Negotiations with the Newport Police Association have started.
4. Most of the Department employees attended the Harassment and Ethics training sponsored by the City. Those who could not attend were either on night shift or vacation, but will be provided with the training at a later date. The Police Department has been providing Harassment training annually in the form of a video presentation. Having a live instructor made the topic all the more understood and enjoyable.
5. Ofcr. Jon Humphreys completed his probationary period. He's been doing a great job in his new profession.
6. Volunteers Virginia and Larry Dale were recognized for their five years of service as volunteers for the Police Department.
7. I was a guest on Sheriff Dotson's radio show at KNPT. I addressed the recent arrests of the 12 burglars, thieves and wanted people. My crime prevention message was to LOCK your car when

you're away from it. I also highlighted the Emergency Preparedness calendar that's available free from the Police Department.

8. Attached is our Calls for Service review for March. We had another busy month. So far this year we have responded to 350 calls more than last year at this time. We're all dreading summer.
9. I attended the following meetings or events:
 - a. Big 5 Open House
 - b. WVCC Administrators' Meeting
 - c. Met with the manager of the BLM lighthouse facility
10. The following Media Releases were sent out:
 - a. Burglary investigation leads to multiple arrests – 3-3-15
 - b. Stolen vehicle recovered, suspects arrested – 3-30-15
11. 12 Nixle alerts were issued during March. 3 for traffic, 5 for construction alerts, 2 for media releases and 1 for a high wind warning.

Newport Police Department Monthly Statistical Review



SELECTED CALLS FOR SERVICE (CFS)	MARCH 2015			ARRESTS	Total CFS To Date	
	THIS MONTH	LAST MONTH	SAME TIME LAST YEAR		This Year	Last Year
SEX OFFENSE	3	5	3	0	13	8
ROBBERY	0	0	0	0	1	7
ASSAULT	8	7	12	8	23	21
BURGLARY	5	15	7	5	36	14
THEFT	50	64	74	19	185	161
MOTOR VEHICLE THEFT	3	3	7	3	7	14
FRAUD	7	13	3	1	27	13
GRAFFITI/VANDALISM	0	0	2	0	5	8
NARCOTIC/DRUGS	9	6	7	9	24	22
DOMESTIC DISPUTES	33	31	34	N/A	94	77
LIQUOR VIOLATION	2	4	1	2	7	2
DUII	3	7	2	3	16	10
TRESPASS/PROWLER	34	20	15	6	72	36
TRAFFIC CRASH/NON-INJURY	14	22	13	N/A	57	37
TRAFFIC CRASH/INJURY/FATAL	7	5	7	N/A	17	11
HIT & RUN	12	15	9	0	47	29
ANIMAL PROBLEMS	22	21	22	0	58	51
SUSPICIOUS PERS/ACT/VEH	88	68	61	N/A	247	186
VEHICLE IMPOUNDS	3	3	3	N/A	9	7
ALARM	23	32	32	N/A	94	103
ASSIST OUTSIDE AGENCY	56	55	53	N/A	167	169
WARRANTS	21	18	18	21	65	40
TOTAL CALLS FOR SERVICE	1352	1294	1279	79	3941	3588

March Overtime Hours

Shift Coverage	88
Court	52
Investigations	117
Administration	39
Training	82
Other	5
Seafood & Wine Festival	7
TOTAL HOURS	388

Top 5 Traffic Citation Charges

Driving Susp./Revoked	9
Fail to Obey Traf. Con. Dev.	8
No Operators License	6
Viol. (Exceed) Speed Limit	5
Following Too Closely	4
TOTAL CITATIONS	44

PARKING CITATIONS	18
TRAFFIC WARNINGS	99
TCB PRKNG CITES/WRNG	85

Volunteer Hours	186
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Memo

To: Spencer Nebel, City Manager and City Council
From: Timothy Gross, PE, Director of Public Works/City Engineer
Date: April 16, 2015
Re: Capital Projects Status Update

- Project:** **NE 71st Pump Station and Tank Improvements Phase 2**
Project Number: 2011-018
Contractor: None yet
Status: Project has been awarded to Pacific Excavation for \$1,320,815.00. Construction is expected to begin April 20, 2015. The contractor will be accessing the site via NE 73rd Street and the Iron Mountain Quarry access road to minimize traffic on NE 71st Street.
Next Task: Construction.
Budget: \$1,747,586
Description: Installing a new 1.5 MG water tank at the end of NE 71st Street and building a new pump station to replace the Salmon Run pump station.
- Project:** **Lakewood Hills Pump Station**
Project Number: 2012-013
Status: Project is complete.
Next Task: None.
Budget: \$622,378
Description: The Lakewood Hills Pump Station replaces an aging pump station that currently cannot provide fire flow and runs on only one pump. The new pump station will provide adequate fire flow, pump redundancy, and will have a backup generator that will keep the neighborhood in water in event of a power failure.
- Project:** **Agate Beach Wastewater Improvements/ Big Creek Force Main**
Project Number: 2012-024
Contractor: K&E Excavating.
Status: Project is complete.
Next Task: None.
Budget: \$1.3 MM
Description: Installing a new force main from the Big Creek pump Station to the Northside pump station along NW Oceanview Drive, up NW 17th Street to NE Nye Street and then south on NW Nye Street. The existing force main is undersized and in poor condition.

Project: Big Creek Dam 1 and 2 Assessment
Project Number: 2011-025
Engineer: HDR Engineering, Inc.
Status: Finalizing feasibility study.
Next Task: Final presentation to Council in May/June.
Budget: \$350,000
Description: This analysis will continue the previous geotechnical analysis that was conducted on the dam structures to eliminate some of the assumptions that had to be made on the last study because of the inability to access certain parts of the dam for drilling. When the soils analysis is complete, the consultant will develop a feasibility study identifying remediation options and costs.

The City in conjunction with assistance from Chase Park Grants and HDR Engineering Inc. have submitted a grant application to the Oregon Department of Water Resources to assist in funding the feasibility study for Big Creek Dams 1 and 2. The City was awarded \$250,000 through this grant.

Project: Highway 101 Pedestrian Improvements
Project Number: 2011-024
Engineer: HHPR Engineering
Status: Project is under construction. Completion of construction is scheduled for week of April 20th.
Next Task: Complete construction.
Budget: \$902,000
Description: This project will create safer pedestrian crossing locations on Hwy 101 at 8 locations. Improvements include pavement markings, pedestrian ramps, pedestrian refuge islands or curb bump outs, and a pedestrian activated signal at Angle Street. Cross locations are at NW15th, NE 10th, NW 3rd, SW Angle, SW Lee, SW Alder, SW Abbey, and SE Bayley Streets.

Project: Bay Boulevard/SE Moore Drive Storm Sewer Improvements
Project Number: 2012-015
Engineer: Civil West Engineering
Status: Environmental permit has been submitted. CWSRF DEQ Loan application for funding was submitted.
Next Task: Waiting for response from environmental agencies.
Budget: \$2,925,532
Description: This project corrects failing storm sewer at Bay Boulevard and SE Moore drive, Bay Boulevard and SE Fogarty Street, and along SE 4th and SE Fogarty. The intersection at SE Moore Drive and Bay Boulevard will be realigned to provide better intersection safety.

Project: Nazarene Church Sewer Reconstruction
Project Number: 2011-019
Engineer: Civil West Engineering
Status: Preliminary design process complete. Construction estimate is more that is currently appropriated in this fiscal year. Construction documents will be completed and the project will be bid at the end of FY14-15 so construction can begin right after the beginning of the new fiscal year. (July 1)
Next Task: Complete construction documents and bid documents.
Budget: \$120,000

Description: This project relocates and replaces a sanitary sewer line from underneath the City Fire Station on NW 10th Street.

Project: SW Abalone-Brant Street Improvements (OMSI Street Improvements)
Project Number: 2014-002
Contractor: Civil West Engineering
Status: Completing construction drawings and opinion of cost.
Next Task: Final Public engagement meeting to be scheduled when drawings are approaching completion and estimate is done.
Budget: \$3,020,000
Description: Street improvements including SW Abalone from Abalone to SW 35th Street, SW 30th from Abalone to Brant, SW Brant from 30th to the South Jetty Road, and SW 27th from Brant to Abalone.

Project: SE Ferry Slip Road Street Improvements
Project Number: 2014-003
Contractor: Civil West Engineering
Status: Completing construction drawings and opinion of cost.
Next Task: Final Public engagement meeting to be scheduled when drawings are approaching completion and estimate is done.
Budget: \$3,600,000
Description: Widening of SE Ferry Slip Road from SE Ash Street to SE 32nd Street. Includes installation of storm sewer and a multiuse path from SE Ash Street to SE Marine Science Drive on west side of SE Ferry Slip Road.

Project: Storm Water Master Plan
Project Number: 2013-012
Engineer: Civil West Engineering
Status: Developing public engagement portion of plan.
Next Task: Hold public meetings to discuss master plan recommendations. Permit Application.
Budget: \$147,452
Description: This project develops a storm water master plan which accurately models the hydraulic capacity of the City's system, proposes capacity related projects, proposes code revisions to address water quality and erosion and sediment control issues, and makes recommendations for SDC adjustments based upon project recommendations.

Project: Aquatic Center
Project Number: 2013-019
Architect: Robertson Sherwood Architects
Status: Developing construction documents. Preparing parking plan, civil design, and cost estimates.
Next Task: Schedule parking demand analysis review committee.
Budget: \$8,200,000
Description: This project is to construct a new aquatic facility south of the existing recreation center. Final aquatic center will include an 8 lane competitive pool, a recreational/therapy pool, and hot tub. Funding was provided through a General Obligation Bond approved in the Fall of 2013.

Project: Candletree Water Booster Station (NE 7th Street)
Project Number: 2014-016
Engineer: Civil West Engineering
Status: Preparing preliminary engineering and performing water system modeling.
Next Task: Water system modeling.
Budget: \$500,000

Description: This project is to replace the existing Candletree water booster station located on NE 7th Street by the intermediate school with a new station. The existing station is old and cannot supply sufficient water capacity without the assistance of the Yaquina Heights Tank. The tank need to be taken offline for repairs so the station needs to be upsized and completed first.

Project: 2014-15 Street Overlay Project

Project Number: 2014-006

Engineer: City of Newport Engineering

Status: Completing construction documents.

Next Task: Bid the project.

Budget: \$288,245

Description: This is the annual overlay project and includes providing bituminous overlay of poor condition asphalt streets and paving of some gravel streets. The project this year includes Case Street from Hwy 101 to Elizabeth Street, NW 58th Street, NW Olive Street west of Hwy 101, NW Nye Street between NW Olive Street and NW 3rd Street, and NE Avery Street from Hwy 101 to NE 71st Street.