

Monthly Departmental Reports



December, 2014



Memo

To: Spencer Nebel, City Manager and City Council
From: Derrick Tokos, Community Development Director
Date: January 9, 2015
Re: Department Update

MONTHLY PERMIT FIGURES

The following is a summary of building and land use activity for December of 2014.

	Building Permits	Electrical Permits	Plumbing Permits	Construction Value	Land Use Actions
Dec	9 (\$16,172.42)	23 (\$2,565.92)	3 (\$375.54)	\$2,054,100	2 (\$1,016.00)
YTD	153 (\$114,841.75)	304 (\$37,193.58)	87 (\$15,084.78)	\$13,248,480	38 (\$16,563.00)

Building permit activity for the month of December included the final phase of permitting for Samaritan's Health Education Building, a couple of new single family dwellings, a couple of commercial remodels, a couple of residential demolitions, a wall sign, and temporary signs. The land use actions include a street vacation petition and an appeal of a replat approval.

STATUS OF SIGNIFICANT CONSTRUCTION PROJECTS

Big 5 Sporting Goods: Building permit issued and framing inspections performed. Reviewing shelving plans.

Curry Marine Building Remodel: Structure is being renovated for use by the OSU Extension Service. Building permit has been issued. Framing and insulation inspections performed.

Lincoln County School District: Temporary occupancy issued for new high school theatre room. Construction of a new storage building is ongoing.

Samaritan Health Education Center: All permits have been issued. Grading and foundation work is complete, and tilt panels installed.

Nazarene Church Outreach/Community Center: Construction continues to progress slowly. Plans for interior improvements submitted and corrections have been requested. Plans for retaining wall rebuild are under review.

Newport Candy Shoppe / Rebuild into a Restaurant: Building plans have been reviewed and corrections requested.

Newport Coffee Shop (Harborton and College Way): Plans have been reviewed and corrections requested. Will issue once revisions have been made and Planned Unit Development amendment is final.

OMSI Coastal Discovery Center: Owner is securing construction and line-of-sight easements. Anticipates submitting for building permits in early February.

Rite Aide: Tenant improvements. Plans are being reviewed.

Starbucks: Tenant improvements. Plans have been reviewed and are ready to be picked up.

Teevin Bros. Log Yard: Permit review is complete and ready to issue. Teevin Bros. has put the project on hold due to market conditions and until the Port completes the supplemental dredging at the terminal facility.

SIGNIFICANT PLANNING PROJECTS

Pacific Marine Energy Center – South Energy Test Site (PMEC – SETS): Future grid connected wave energy test facility off the coast of Newport. NNMREC-OSU is working through the FERC regulatory process and is currently addressing issues related to environmental impacts associated with the project.

Safe Haven Hill Tsunami Evacuation Improvements: Phase 2 funding awarded by FEMA on 9/29/14. City Council approved funding agreement with OEM on 12/1/14, along with a task order with Civil West to design the improvements. Project is to be constructed in 2015. Approximately \$600,000 is available for construction. Deadline for expending FEMA funds is March of 2016.

Creation of Land Bank for Work Force Housing: Lincoln Community Land Trust (LCLT) has entered into an agreement with Proud Ground, a community land trust in the Portland Metro Area to serve as its Executive Director and to work with LCLT to develop a plan for leveraging CDBG funds with a target of rolling out at least 10 work force housing units by the end of the three year period that Newport, Lincoln City, and Lincoln County have agreed to provide supplemental funding to the Trust. Staff to coordinate with Habitat for Humanity on potential land banking opportunities for consideration at a future Council meeting.

Vacation Rental Code Update: At this time 166 applications for VRD or B&B endorsements have been submitted. The City has conducted 162 inspections, 154 of which have passed. Fire egress out of bedroom windows, safety glazing on windows close to doors, lack of GFCI outlets, inadequate hand railing or guard rails on staircases, and strapping on water heaters have been the primary issues identified through the inspection process.

Agate Beach Street and Recreation Enhancements: On 8/2/12 FHWA announced that the project will be funded in the amount of \$557,696. City received a final grant agreement from ODOT on 7/30/13. The State issued an RFP for design services on 2/6/14 and City/State selected the firm OTAK as the consultant. ODOT issued notice to proceed on 9/16/14 and kickoff meeting was held 9/24/14. Staff conducted public outreach meetings on 11/18/14 and 12/18/14 to inform the design. Consultant to present 90% drawings at a final public “open house” in March. Funds must be obligated for construction by September 2015.

Reservoir UGB Amendment and Annexation: The expansion proposal was approved by the City Council on 5/6/13 and County on 4/16/14. An intergovernmental agreement addressing the future transfer of Big Creek Road has also been put in place. DLCD acknowledged the UGB amendment on 7/10/14 and the UGB expansion is official as of that date. City Council initiated annexation process for city owned properties within the expansion area on 7/7/14. A hearing before the Planning Commission will be scheduled once a legal description has been prepared for the annexation area. This is contingent upon a boundary being established for a “legalized” Big Creek Road. The County just finished the legalization survey and will initiate the public process to legalize the road. Staff is preparing a maintenance agreement for Big Creek Road and a legal description for the area to be annexed.

Planning for Replacement of the Yaquina Bay Bridge: City and County staff and elected officials met with ODOT on 5/16/13 to discuss a scope of services for the data and base line modeling that the consultants will develop. Counters were placed to collect traffic data in August. Staff met with ODOT consultants on 10/23/13 and 2/18/14 to discuss how the modeling will be performed and provided them with land use data they will need to perform growth projections. Existing development assumptions provided by consultant in May. Staff has reviewed and edited the data. Staff met with the consultant on 6/11/14 and 8/15/14 to review and finalize 20-year growth assumptions for the traffic model. This modeling effort will extend into the fall and is funded by ODOT Region 2 (approx. \$150,000).

Development of GIS Addressing Layer: City is responsible for assigning addresses within its corporate limits. The paper maps used for this purpose are frail, and the process for updating the maps is inefficient. A consultant is preparing a new GIS based addressing layers for all jurisdictions in the County. The project is funded by OEM and the information will be used to support 911 services. Project was placed on hold while 911 service transfer occurred between LINCOM and Willamette Valley. Staff anticipates the project will get going again soon.

2007 Seal Rock Water District IGA: City Council approved the withdrawal ordinance for the annexed properties on 12/1/14. That ordinance has been forwarded to the County Assessor, who will adjust the tax rates so that the

properties will no longer be paying taxes to the Seal Rock Water District effective 7/1/15. Staff will now begin to work on coordinating a withdrawal petition to the County Board of Commissioners for those properties in the City Service Area that haven't been annexed.

Student Housing Study: Report was accepted by the City Council at its 12/1/14 meeting. A copy of the final report and City resolution has been provided to the County along with a request that they formally accept the report's recommendations as well. The Planning Commission will consider amendments to the Comprehensive Plan, in line with the report's recommendations, at its January 26, 2015 meeting.

Local Improvement District TGM Grant — Secured \$65,000 in funding from the Transportation Growth Management Program for the purpose of developing model policy, code, and informational materials to assist the City of Newport in making Local Improvement Districts an effective and publicly acceptable financing tool for needed transportation system improvements. State has elected to proceed with a direct consultant appointment and is negotiating terms. An IGA will be prepared by 4/16/15 and the project must be complete by 6/30/16. City has budgeted \$15,000 in match funds. There will be significant public outreach as part of this project.

South Beach Urban Renewal Infrastructure Improvements: Subdivision plat and associated street vacation to facilitate extension of SW Abalone Street and SW 30th for the OMSI development have been approved and finalized. The plat was recorded 12/24/14. Design work on street improvements is proceeding in anticipation of construction in the summer of 2015. SW Brant Street and SW 27th Street will be paved with sidewalks at the same time. SE Ferry Slip Road will be widened and a multi-use path installed on the west side from SE Marine Science Drive to SE Ash Street. A public outreach meeting was held 12/9/14 to solicit feedback on the design of these improvements. No further outreach meetings are planned; however, design drawings will be posted to the City's website as they are finalized. ODOT is in the process of selecting a consultant to design the new SE 35th and US 101 intersection. Construction of that project is planned for the spring of 2017.

COMMITTEE WORK

Planning Commission: The Commission held a work session on 12/8/14 to discuss potential changes to the off-street parking code given that the Nye Beach, City Center, and Bay Front Parking Districts will soon be up for renewal and possible expiration.



Date: January 11, 2015

To: Spencer R. Nebel, City Manager
Mayor and City Council Members

From: Mike Murzynsky, Finance Director

Subject: December 2014 Monthly Departmental Report

Water/sewer Billings

At month-end December 31, 2014, a total of 4,502 water/sewer accounts were billed for combined amounts due of \$688,274. Water/sewer billings include charges for water and sewer user fees, infrastructure and storm water drain fees, and sewer quantity charges if there is water consumption, and fire line charges for commercial accounts. At December 31, 2014, we have water/sewer accounts in delinquent status with a combined amount of \$165,459. From the November 30, 2014 billing, \$65,300 is past due; from the October 31 billing, \$9,471 is past due; and from September 30 billing, \$90,688 is past due.

Accounts Receivables - General

The accounts receivable report includes outstanding amounts due to the City for airport rents/leases, landing fees and fueling charges, building permits, and septic tank disposal.

The December 31, 2014 Aging Report shows accounts receivables at \$83,417. This amount includes a Bed & Breakfast business debt of \$8,270 for delinquent room tax monies. Due to filing of a lien on personal property, an amount of \$25,599 was added to the Accounts Receivable (AR) listing in May 2014. This lien was pursuant to a court judgment based on code enforcement issues on the subject property. The net receivables, excluding the two aforementioned accounts, total \$49,548. A summary of the December 31, 2014 report is provided below for your information.

Billings:

Future, Current & 30 Days out	\$ 4,790
Over 60 to 120 days	(1,679)
Over 150 days	80,304
Total	\$ 83,416

One septic tank disposal service that has been billed a total of \$34,395.05 which is outstanding over 150 days. This represents non-payment for a timeframe going back to about the second quarter of calendar year 2012. The accounts receivable record shows Seaport Air Operations owing the City \$6,067.76 that has been outstanding also. These accounts will be referred to the city attorney by Finance in the month of January.

We have started implementing a better monitoring system, users with past due accounts are being informed of their delinquencies and action plans are put into place quicker. We are also alerting the City Manager of these action plans so he can make the ultimate decision to move forward. Afterwards we are working with the owners on those accounts to bring them current. For mid and long-term overdue accounts we will be turning the accounts over initially to the city attorney.

Room Tax

Below is a new monthly chart which will accompany Finance's monthly update. The chart shows that Room revenues have an average increase of 7.90%.

	2013-14	2014-15	% Increase
July	444,169	460,845	0.0375
August	456,730	507,095	0.1103
September	295,884	318,940	0.0779
October	191,428	208,723	0.0903
November	112,750	126,168	0.1190
December	0	0	0.0000
January	0	0	0.0000
February	0	0	0.0000
March	0	0	0.0000
April	0	0	0.0000
May	0	0	0.0000
June	0	0	0.0000
Total	<u>1,500,961</u>	<u>1,621,771</u>	<u>0.0790</u>

As reported previously, the City received five (5) Transient Room Tax Returns from the Embarcadero Resort Hotel for May 2012, June 2012, July 2012, August 2012 and September 2012 showing total taxes due of \$47,762.47. To date these transient room tax monies have not been received. This matter will initially be turned over to the city attorney in January 2015.

Audit

We have completed the City processes and the auditors have all the data necessary to complete the audit. We did plan to create the Financial Packet this but it was observed that Finance Staff was not following the transition plan so we ask Pauly Rogers and Company (PRC) to complete the package instead. Shortly after asking PRC to complete the financial process for the City found out that the lead auditor had resigned and PRC has not lived up to any promises since this date. We will keep the Council apprised of this uncool situation!

Monthly Financials

We have implemented accountability functions for everyone in Finance so our goals are to have the final financials for the 2013-14 Fiscal Year and the first half of the 2014-15 Fiscal year available for Council the second Council meeting in January 2015. As of December 2015 we are still moving forward with this goal.

Reorganization

As noted in the Monthly Financial section, in late October it was noted that staff was not following through with the transition plan. Thus in November we sat down individually and goals and expectations were set to meet the transition plan.

As of December 2015 I am very happy to say that the Finance staff has responded to the goals and expectations set out for them and I am very optimistic that the Finance department will be fully functional from this date forward.

Staffing

The Finance department is fully staffed.

Conferences and training

Finance staff will, as part of their goals, begin attending training sessions via the web or in person the remaining part of the 2014-15 Fiscal Year.



Memo

To: Spencer Nebel, City Manager and City Council
From: Ted Smith, Library Director
Date: January, 2105
Re: Library Department Update

A great amount of time in December was spent working with library and city staff, volunteers, architects, contractors and board members as we continue our work on the remodeling project. I can't say thank you enough to staff who have done a lot of heavy lifting – literally – for this project. We have moved thousands of books and about a quarter of our shelves. The rearranging suggested by our consultants has worked out well. We've moved the science fiction, large-print, mystery and cd collections on the mail level. Downstairs we moved the entire collection of Children's Picture Books, all the juvenile non-fiction, all the adult non-fiction, the teen collection and the reference collection twice.

A great deal of new shelving, furniture and various other items for the project arrived in December. With help from Dick Beemer, we were able to put together four large sections of new mobile shelving for the Children's area. The painting contractors started painting just after Thanksgiving and completed painting the entire library a week before Christmas. The following list shows some of the projects that have been completed since we started this project in September:

- Painting -- completed
- Children's Room Furniture and Shelving – ordered and installed
- Conference Room – built, furniture ordered
- Teen Area and Furniture – moved the teen collection to the lower level, purchased new furniture
- Reference and Children's Desks – received
- Internet Tables & Chairs – received
- Collection Relocation
- Furniture Reupholstered – completed
- Wood Furniture Refinished – halfway there
- Magazine Shelves Ordered
- A-Frame Shelving Ordered
- Family Area Furniture Ordered
- Conference Room Furniture Ordered

There's still a lot to do, as we move into the new year, but we made a tremendous amount of progress during the past year. Staff and patrons remain enthusiastic.

From Youth Services:

The biggest news in Youth Services was the selection of Linda Annable for the 2014 Elton Pier Award, the City of Newport's annual outstanding employee award. This is what her supervisor had to say when nominating her for this award:

Linda started working for the City in February, 2011, as a Youth Services Assistant. She quickly made herself an integral part of the library staff with her willingness to always quietly step in and take on tasks that she sees need doing and taking special care to keep the Children's Room tidy and interesting with interactive displays. Linda is completely dependable. If she needs to be somewhere, she's there on time and ready to contribute.

Her work with the young children has gained her the moniker of 'Library Linda' and she positively represents the City and the Library wherever she goes in town. Her hand always goes up when volunteers for special tasks are needed and she is known for her stealth 'pass it forward' acts.

Linda works cooperatively with everyone on staff and brings out the best in our younger employees. She leads by calm example and is consistently kind and positive with the public.

Linda has always been active in the larger Newport community. She helps with many Parks and Rec events (marathons, bike races, etc.) and is a leader of the FANS (Friends of Academics in Newport Schools) group that puts on the annual spelling bee.

Linda is a valued employee and one who exemplifies the City of Newport's motto, "The Friendliest."



Noble
Professional
Dedicated

Newport Police Department Memorandum

One Team - One Future

Date: January 8, 2015

To: Spencer R. Nebel, City Manager

From: Mark J. Miranda, Chief of Police *[Signature]*

Subject: Department Report for December 2014

1. December is supposed to be a quiet month, but the Police Department responded to 131 calls for service over that in November. Please find attached the monthly statistics for December; and November since the November statistics were not available at the time of last month's report. There were two major incidents in December: 1) the bridge 'jumper' the day after Christmas and 2) the burglary at Savory Café in Nye Beach about mid-month. Officers have been working the burglary, but very few leads are coming to light.
2. We currently have two openings for police officer. There is another possible opening when an officer may move to another department and there is a retirement of a police officer pending for the first of May. We do have three people in the background phase of the hiring process. Two are at the last step which involves a psychological review. We'll know more in January.
3. A legend has moved on. Dustin Kittel has now left the employment of NPD for good. He is now residing at 'home' in Nicaragua. Dustin spent 14 years here at NPD, first as a police officer and then as a Community Service Officer. He has had a significant impact on this City and did so by 'cleaning up the town.' Most of the major eyesore buildings are gone, overgrown grass at some residences is gone, as well as peoples' collection of junk or trash. Dustin improved the livability of Newport and we will be indebted to him for starting up the CSO program. He will be missed. Our new CSO, Jim Folmar has big shoes to fill, but is fitting right into the police culture and work.
4. New antennas to upgrade our police and fire radio system have been installed on the Courthouse. The repeater at the Courthouse is scheduled to go live at the end of January. This will greatly improve radio reception and transmissions in the Newport area.
5. I attended several meetings this month:
 - a. Natural Hazards Mitigation Plan for the City

Integrity – Excellence – Community – Employees – Teamwork – Commitment
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- b. Port of Newport Staff meeting
 - c. Children's Advocacy Center Board
 - d. Seafood and Wine Event Permit review
 - e. Met with the School Superintendent, Steve Boynton
 - f. Executive interview of a police officer candidate
 - g. City Employee Appreciation Dinner
6. Our Newport Police Volunteers continue to be active by attending and assisting with "Shop With A Cop" at Walmart. Several volunteers throughout the month are Bailiffs at the Newport Municipal Court.

Newport Police Department Monthly Statistical Review



SELECTED CALLS FOR SERVICE (CFS)

	DECEMBER 2014				Total CFS To Date	
	THIS MONTH	LAST MONTH	SAME TIME LAST YEAR	ARRESTS	This Year	Last Year
SEX OFFENSE	1	2	4	0	49	78
ROBBERY	0	0	0	0	4	2
ASSAULT	9	4	3	9	78	108
BURGLARY	8	17	12	0	119	133
THEFT	58	41	44	5	688	711
MOTOR VEHICLE THEFT	1	9	0	0	46	41
FRAUD	10	9	2	3	83	59
GRAFFITI/VANDALISM	2	3	0	2	19	27
NARCOTIC/DRUGS	9	3	0	2	94	118
DOMESTIC DISPUTES	22	23	19	N/A	314	247
LIQUOR VIOLATION	1	2	0	1	12	12
DUII	2	3	1	2	34	62
TRESPASS/PROWLER	24	13	11	5	191	174
TRAFFIC CRASH/NON-INJURY	14	15	18	N/A	222	270
TRAFFIC CRASH/INJURY/FATAL	6	5	9	N/A	52	42
HIT & RUN	6	16	7	0	173	147
ANIMAL PROBLEMS	10	22	13	0	308	260
SUSPICIOUS PERS/ACT/VEH	80	61	60	N/A	1017	945
VEHICLE IMPOUNDS	3	2	2	N/A	37	49
ALARM	40	38	30	N/A	411	436
ASSIST OUTSIDE AGENCY	39	39	49	N/A	649	515
WARRANTS	4	12	11	9	160	164

TOTAL CALLS FOR SERVICE

1204	1073	1055	36	15869	15759
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Decmeber Overtime Hours

Shift Coverage	70
Court	12
Investigations	37
Administration	21
Training	118
Other	33
Grant	0

TOTAL HOURS 291

Top 5 Traffic Citation Charges

Fail to Obey Traf. Con. Dev.	9
Driving Susp./Revoked	8
No Operators License	6
Fail to Carry Proof of Ins.	4
Driving Using Mobile Dev.	2

TOTAL CITATIONS 46

PARKING CITATIONS	9
TRAFFIC WARNINGS	85
TCB PRKNG CITES/WRNG	44

Volunteer Hours 247

Newport Police Department Monthly Statistical Review



SELECTED CALLS FOR SERVICE (CFS)	NOVEMBER 2014				Total CFS To Date	
	THIS MONTH	LAST MONTH	SAME TIME LAST YEAR	ARRESTS	This Year	Last Year
SEX OFFENSE	2	4	5	0	48	74
ROBBERY	0	1	0	0	2	2
ASSAULT	4	10	5	4	69	105
BURGLARY	17	10	10	2*	111	121
THEFT	41	57	40	13*	630	667
MOTOR VEHICLE THEFT	9	5	6	0	45	41
FRAUD	9	11	2	0	73	57
GRAFFITI/VANDALISM	3	4	0	3	17	27
NARCOTIC/DRUGS	3	6	10	3	85	118
DOMESTIC DISPUTES	23	23	23	N/A	292	228
LIQUOR VIOLATION	2	1	1	2	11	12
DUII	3	3	2	3	32	61
TRESPASS/PROWLER	13	16	15	4	167	163
TRAFFIC CRASH/NON-INJURY	15	22	19	N/A	208	252
TRAFFIC CRASH/INJURY/FATAL	5	4	0	N/A	46	33
HIT & RUN	16	23	7	4	167	140
ANIMAL PROBLEMS	22	18	20	0	298	247
SUSPICIOUS PERS/ACT/VEH	61	97	73	N/A	937	885
VEHICLE IMPOUNDS	2	5	5	N/A	34	47
ALARM	38	21	29	N/A	371	406
ASSIST OUTSIDE AGENCY	39	44	52	N/A	610	466
WARRANTS	12	14	14	13	156	153
TOTAL CALLS FOR SERVICE	1073	1281	1207	66	14665	14704

* A single suspect was arrested for 16 separate counts of both Theft and Burglary

November Overtime Hours

Shift Coverage	122
Court	27
Investigations	127
Administration	32
Training	111
Other	25
Grant	0

TOTAL HOURS 443

Top 5 Traffic Citation Charges

No Operators License	10
Fail to Obey Traf. Con. Dev.	8
Endangering/No Seatbelt	7
Violation Speed Limit	5
Fail to Carry Proof of Ins.	4

TOTAL CITATIONS 49

PARKING CITATIONS	4
TRAFFIC WARNINGS	77
TCB PRKNG CITES/WRNG	57

Volunteer Hours 334



*Rob Murphy, Fire Chief
Newport Fire Department
245 NW 10TH ST
Newport, Oregon 97365*

January 8, 2015

To: Spencer Nebel, City Manager
Re: December 2014 Monthly Activities

Here is a brief summary of Fire Department activities in December:

The fire department responded to 171 calls for service in December, as compared to 194 calls in November. This represents an 11% decrease from last month. For 2014 we have responded to 2,041 calls for service through the end of December, compared to 1,857 calls for this same time period last year; a 10% increase. Of those, 690 were fire calls and 1351 were medical related. The only significant call in December was providing mutual aid with a Tender to a house fire on 5 Rivers Road in Tidewater.

This past month we did not add any new volunteers, nor did we lose any. We currently have a total of 33 volunteers. We received 3 new applications in December and are interviewing the first one of those this month. They will join a recruit academy that we are hosting starting in early February.

We continued to work on the specifications for a new fire engine. The apparatus committee completed its work and legal counsel reviewed the document and returned it to us last week with changes. We are currently making our final revisions and anticipate delivering it to the City Manager for approval in the next couple of weeks.

In December we conducted live fire training exercises on an acquired structure located next door to our main fire station on NW 10th Street. Three different Fire Agencies participated and the training was well received. There were no injuries and no damage reported. We received positive feedback on the quality of training. The final of these two exercises were attended by councilors' Swanson and Beemer. They both had positive comments.

Late in December we received word that we were awarded a 1.4 Million Dollar grant for seismic upgrades to our main fire station. I want to thank Public Works Director Tim Gross for all of his assistance in helping us get this grant. We are excited about this and look forward to having a structure that will be usable after an earthquake.

We held our annual Department Christmas Party at the Newport 60+ Activity Center. It was well attended with good food and Santa Claus even stopped by with presents for the kids. The Newport Professional Firefighters Association and the Newport Volunteer Firefighters Association jointly held its annual Toy Drive in December. Through their hard work and the generosity of our community we were able to help 73 families and 212 children had presents for Christmas.

On December 19th I was appointed by City Manager Spencer Nebel to the position of Fire Chief. My appointment started on January 1st of this year. I am honored and humbled by this appointment. I am committed to leading and supporting the members of this Department who are committed to providing quality service to all of our community. My wife, Judy and I thank everyone for their generous support. My formal oath of office ceremony will take place on Monday, February 2nd at the City Council Meeting.

There were 29 business inspections conducted this month.

The following were the drill topics for the month of December:

- Live Fire, Fire Attack
- Live Fire, Fire Behavior
- Strategy and Tactics
- Power Tools
- Hand Tools and Forcible Entry
- EMS, Patient packaging and moving

During the month of December 553.25 hours of training were documented. Of the 553.25 hours of training in December 116.25 hours were logged by the paid staff and 367 hours were logged by the volunteers, along with 70 hours logged by neighboring departments at the Live Fire trainings.

During the month of December Newport conducted two live fire trainings. One Live Fire training was based on Fire Attack and the other was based on Fire Behavior. Newport Fire also was the location for a COCTOA Strategies and Tactics class, with 4 from Newport in attendance.

Respectfully submitted,
Rob Murphy, Fire Chief

NEWPORT FIRE DEPARTMENT

City Report December 2014

	CITY	RURAL	PERMITS ISSUED	CITY	RURAL
FIRE CALLS:	2	0			
AUTOMATIC ALARMS:	4	0	BURN PERMITS:	20	21
MEDICAL CALLS:	100	11	FIREWORKS PERMIT:	0	0
MOTOR VEHICLE COLLISION:	3	2	FIREWORKS DISPLAY:	0	0
RESCUE:	0	1	IN SERVICES AND TOURS:	1	
MUTUAL AID RENDERED:	3	0	TOTAL INSPECTIONS:	36	
MUTUAL AID RECEIVED:	0	0	BUSINESS INSPECTIONS:	29	
AVIATION STANDBY:	0		REINSPECTIONS:	5	
PUBLIC SERVICE:	22	5	PLAN REVIEWS:	6	
HAZARDOUS CONDITION:	6	1	CONSTRUCTION INSPECTIONS:	0	
OVERPRESSURE/RUPTURE:	0	0			
VOLUNTEER HOURS:	448				

OCCUPANCIES of Fires and Automatic Alarms

AIRCRAFT:	0	0	PROCESSING PLANTS:	0	0
BOATS:	0	0	PUBLIC BUILDINGS:	0	0
HOSPITAL/CARE CENTER:	0	0	REPAIR SHOPS:	0	0
HOTEL/MOTEL:	0	0	RESIDENTIAL:	1	0
LABORATORIES:	0	0	RESTAURANT:	0	0
LAUNDRAMATS:	0	0	SCHOOLS:	0	0
LAUNDRIES:	0	0	SERVICE STATION:	0	0
MANUFACTURING:	0	0	STORAGE:	0	0
MARINA:	0	0	STORES:	1	0
MISCELLANEOUS:	0	0	TAVERNS:	0	0
MOTOR VEHICLES:	0	0	TRAILERS:	0	0
NATURAL COVER:	1	0	UTILITIES:	0	0
OFFICES:	0	0	VACANT BUILDINGS:	0	0

NEWPORT FIRE DEPARTMENT

City Report December 2014

CAUSES of Fires and Automatic Alarms

	CITY	RURAL		CITY	RURAL
ALARM MALFUNCTION:	1	0	HEATING APPLICANCE:	1	0
CARELESS SMOKING:	0	0	INCENDIARY:	0	0
CHILDREN W/HEAT SOURCE:	0	0	PROHIBITED MATERIALS:	0	0
CLEARANCE:	0	0	MISTAKEN ALARM:	0	0
ELECTRICAL:	0	0	OPEN FIRES:	1	0
ENGINE BACKFIRE:	0	0	REKINDLE:	0	0
EXPOSURE FIRE:	0	0	SCORCHED FOOD:	0	0
FALSE ALARM:	0	0	SPARKS:	0	0
FIREWORKS:	0	0	UNDETERMINED:	0	0
FLAMMABLE LIQUID:	0	0	WELDING/CUTTING:	0	0
FLUES:	0	0			
FRICTION:	0	0			
GAS LEAK:	0	0			

LOSS OF LIFE

CIVILIAN: 0 FIREFIGHTER: 0

INJURY

CIVILIAN: 0 FIREFIGHTER: 0



Memo

To: Spencer Nebel, City Manager and City Council

From: Jim Protiva, Parks and Recreation Director

Date: November 4, 2014

Re: Department Update – December 2014

Recreation Center

- School's Out Winter Break – 12/22-1/2 from 7:45am to 5:30pm: Crafts, movies, and plenty of gym time over the 2-week holidays.
- Rafael Lara, our Lead Building Attendant received the Elton Pier Award
- Rec. Center staff met with Finance to finalize procedures & policies on NSF checks
- Several days of heavy rain during the month caused the sewer backflow gate to shut (alarm sounded) on more than one occasion. Bathrooms & showers were closed until the gate went back into its normal position of open.
- Staff concluded the Memo of Understanding with Good Samaritan Hospital Foundation and their Oncology Patient Fitness Program, known as SurvivorFit, to establish a program through the Rec. Center.

Municipal Pool

- Hosted large High School invitation swim competition, with upwards of 300 swimmers in attendance. The meet went without a hitch and Newport Boys finished 1st and the girls took third. (8 teams)
- Several School Holiday recreational swims...moderately attended
- Severe leaks continued in office space so we have rented a satellite modular office trailer that will provide protection for computers and office equipment.

- Holiday vacations brought staffing issues, but we kept things running and even through the extreme cold the patrons all seemed relatively happy to be swimming!

Sports Programs

- Held 1st-6th grade basketball coaches meeting, 17 coaches attended with a total of 14 youth teams with 135 boys and girls participating.
- Met with the youth wrestling program coordinators to discuss future partnering of programs and facilities.
- Hosted 8 middle school girls' basketball games. Both Newport girls' teams made it to the playoffs starting in January 2015.
- Men's Fall Indoor Soccer League finished with the Pueblo team winning the championship. This is the second season in a row that they've won it.

60 Plus Center

- On December 12th we held our Senior Christmas Celebration. 67 people attended. We were entertained by the 60Plus Choral Group who sang our favorite Christmas Carols.
- Parties for the Police Department and The Fire Department were also held. The room was decorated with a natural fir Xmas tree complete with festive ornaments. The 60 Plus Choral Group gave a rounding rendition of the Carols and a good time was held by all.

Parks & Rec Data December 2014	Facility usage counts	# Programs offered	New annual passes	Total annual passes	New other passes	Total other passes	Drop in users
Senior Center	4,067	35	N/A	N/A	N/A	N/A	82
Sports	1592	8	N/A	N/A	N/A	N/A	535
Recreation Center	13,791	31	105	722	189	1052	1584
Municipal Pool	7,873	9	12	122	33	382	206
Totals	27,323	83	117	844	222	1,434	2,407

*spectators are not required to have a pass

*Rec Center pass allows Pool use

*Rce center drop-in users includes class drop-ins

* 71 military Drop in users this month not included above

*81 Silver Sneaker Passes this month

*236 City Employee & Family annual passes not included above