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MEMO

DATE: December 30, 2016
TO: Mayor and City Council
FROM: Spencer Nebel, City Manager
SUBJECT: 2016 Year End Status Report

Traditionally, I have provided a summary of the activities that the City Council and staff have accomplished through the course of the calendar year. I believe it is important to reflect on these past accomplishments as we begin looking forward to new challenges and opportunities that will face the city in the coming year. As part of this report, I have also identified what I thought were the top 20 issues the city dealt with during the course of 2015.

Top 20 Highlights for 2016 for the City of Newport:

The following is a list of what I thought were 20 significant issues which occurred with the City of Newport during the 2016 calendar year. Please note that these are not in any order of importance. A comprehensive list of highlights of activities that occurred in 2016 involving the City Council follows the top 20 highlights.

At the Ballot Box:

1.) Fluoridation of Drinking Water. On May 17, 2016, the City Council had referred an ordinance to the voters indicating “shall the City of Newport resume fluoridation of the City’s water supply?” This measure failed with a vote of 1,323 in favor to 2,360 against the measure. This initiative settled a community discussion which had taken place over the previous year and-a-half.

2.) Marijuana. The City Council and staff were busy with various issues related to the legalization of recreational marijuana in the State of Oregon during 2016. During the course of the year, medical dispensaries were allowed, by state law, to sell limited recreational marijuana items. By the end of this year, the city’s current five medical marijuana dispensaries have each applied to the Oregon Liquor Control Commission to obtain a retail marijuana license. In addition, the

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City has a sixth business which has applied to operate a medical marijuana dispensary that has not yet opened. Furthermore, the city has approved a conditional use permit for a 1,250 square foot recreational marijuana grow facility, and has issued a business license for a medical marijuana testing lab. Two other businesses are looking to open a retail/producer/wholesale outlet, with the second business looking at opening strictly as a producer. All of these businesses are in the process of obtaining state approvals. Finally, on November 8, 2016, Measure 21-169 which imposes a tax on retail marijuana items was approved by city voters by a vote of 3,406 in favor to 1,535 against imposing this tax.

3.) Council Elections. On November 8, 2016, the voters returned to office Mayor Sandra Roumagoux, Councilors Dean Sawyer and Laura Swanson, and elected Dietmar Goebel to serve as a City Council member to replace Ralph Busby who opted not to run for re-election. All candidates were unopposed.

Public Works:

4.) NE 70th Drive Landslide. Through a collaborative effort with the City of Newport, the Oregon Emergency Management Office, and FEMA, the city was successful in obtaining funding to acquire the homes damaged by the NE 70th Drive landslide for 75% of their pre-disaster value and moving these structures from these properties. This was possible due to President Obama's declaration of a federal emergency for the weather events which occurred between December 6 through December 23 in northwest Oregon. Community Development Director Derrick Tokos worked diligently with his counterparts at the state and federal level to provide assistance to the homeowners. The homes that were salvageable are being kept for possible re-use by non-profits to meet affordable housing needs in the greater Newport area. To date, the city has acquired and removed five structures. We anticipate one additional structure participating in this program with property owners of the seventh structure taking steps to stabilize their structure in accordance with a geo-technical engineering firm's recommendations.

5.) Wastewater Overflows. As a result of a combination of record rainfalls in December 2015, and the age and condition of existing sanitary sewage infrastructure, the city experienced a significant number of sanitary sewer failures during the course of 2016. The city has been taking steps to address these issues with the previous construction of a new force main along Oceanview Drive and the replacement of one of our main sanitary sewer lift stations, located behind the Best Western on Oceanview Drive. This facility became operational on December 29th of this year. This facility should significantly reduce the overflow issues we've had at this location. The city continues to proceed with the replacement of other lift stations in Agate Beach that are beyond their service life and/or capacity to handle peak flows. The city remains committed to rebuilding its wastewater infrastructure.

6.) Infrastructure Projects. Throughout the course of 2016, the new Aquatic Center has been under construction with its opening anticipated early in 2017. This facility will provide three separate bodies of water for competitive,

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recreational, and therapeutic purposes. The new Aquatic Center is attached to the city's Recreation Center located on the City Hall campus.

In addition, work was completed on various streets in South Beach, Safe Haven Hill was dedicated, and numerous smaller projects were completed.

Economic Development:

7.) Completion of the Eddyville Bypass on US 20. Beginning in 2005, construction was initiated to bypass nearly 4.5 miles of restricted highway that followed the Yaquina River near Eddyville. This work was halted in 2007 because of unexpected landslides. Work commenced but was discontinued in 2011 over disputes between ODOT and the contractor. Work resumed on the bypass with the new highway being opened to traffic this fall. The total project costs are estimated at \$365,000,000. The final work is anticipated to be completed in 2017 to straighten a significant curve on the west end of the bypass. The new alignment shortens the mileage between Corvallis and Newport by 4.5 miles and replaces sections of highway restricted to semi-trailer truck traffic with much more direct access from I-5 to both Toledo and Newport. Travel times are reduced by as much as ten minutes on this route. The city, in conjunction with Lincoln County, Port of Newport, and its Destination Newport Committee, worked very closely with ODOT to minimize any negative economic impact to businesses in Newport due to periodic closures of US 20 to complete this work. This collaborative effort was successful in reducing negative impacts to businesses dependent on tourist trade during the 2016 tourist season.

8.) The Marine Studies Initiative. University President Ray announced that the Marine Studies Initiative would be constructed at the Hatfield Marine Science Center in South Beach. This initiative is a trans-disciplinary program that will invite innovative approaches to solving ocean related societal challenges. It is anticipated, when fully implemented, that this program will include 500 graduate and undergraduate students that will be at the new Hatfield Campus. The Mayor, City Council, and administrative staff advocated for this project to be built on the existing Hatfield Campus site in order to take full advantage of the collaboration of the existing programs and agencies located in this growing maritime research community. Furthermore, the city in collaboration with Lincoln County previously conducted a housing study which is being used by OSU to justify the construction of new student housing in the Wilder subdivision area. The Marine Studies Initiative will continue to transform South Beach into a major marine research center.

9.) Other Development Projects. Other major development projects in 2016 in the city included the opening of OMSI's Camp Gray in South Beach, the construction of a new service center for the Central Lincoln People's Utility District located in Agate Beach, and the design of a new hospital complex for the City of Newport and surrounding areas in preparation for construction initiatives in 2017.

10.) Building Permit Activity for 2016. The city continued to see an uptick in building activity in 2016. The number of permits issued is the highest since 2007, the last year since the Great Recession with 190 permits being issued.

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Major projects include the Rogue Brewery expansion, an expansion at the Inn at Nye Beach, a new two-story commercial building at the east end of Bay Boulevard, a new candy store and restaurant in South Beach, the Aquatic Center, OMSI's Camp Gray, Central Lincoln PUD expansion complex, and Pacific Seafood remodel of a seafood processing facility, and 24 dwelling units were permitted for construction.

Property Issues:

11.) Purchased Property. The city acquired the southeast corner of Angle Street and US 101 for future development purposes which may include future city facilities, realignment of roadways (9th and/or Angle Streets), or other developments. In the near future, it will be used to provide parking space to help facilitate the new Aquatic Center, and may be used for the Farmers' Market and other community events requiring this type of space.

12.) Possible Sale of 813 SW Bay Boulevard. The city owns a seafood processing facility located at 813 SW Bay Boulevard which is currently leased to Bornstein Seafoods. Bornstein Seafoods would like to make major investments in this facility. Before proceeding with additional investments, Bornstein has indicated an interest in acquiring this facility from the city. In order to assure that the primary use of this facility will remain a water-dependent type use, the city has proceeded in re-zoning the property from water-related to water-dependent type uses. In dealing with the zoning issues, the city is working collaboratively with the Port of Newport to convert a section of their property from water-dependent to water-related to keep the balance between these two zoning uses consistent. A decision on the sale is expected early in 2017 by the City Council.

Public Safety:

13.) City Center Motel Fire. On August 5th, Newport Fire, Police, and Public Works Departments personnel responded to a structural fire at the City Center Motel. The Newport Fire Department was assisted by all other fire agencies in Lincoln County in order to address this significant fire. Tragically, the fire resulted in four fatalities and three injured guests. Our thoughts and prayers continue to go out to the families and friends of the victims of this fire. The fire is still under investigation through a coordinated fire and police investigation with assistance from the State Fire Marshal's office. Two Newport Police officers and two citizens were recognized for their bravery and distinguished service in saving lives at this scene.

Long Term Planning Projects:

14.) Vision 2040. The City Council has retained the services of a professional planning firm to work with the Vision 2040 Advisory Committee to initiate a Newport area visioning process which will get underway in 2017. As part of this process, the city hopes to reach out to all corners of the community to obtain individual ideas as to what types of priorities and aspirations our citizens have for how our community will develop in the long-term future. This vision will then serve to guide future planning efforts and projects to realize the collective

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thoughts and aspirations of the community and to create clear targets and goals for the city and its partner institutions and agencies to achieve in the future.

15.) Place-Based Planning Process with the Oregon Water Resources Department. A proposal from the city was accepted by the Oregon Water Resources Department (OWRD) that will facilitate a regional approach to water issues in the Lincoln County area. The place-based planning is intended to foster a cooperative working relationship between the various water interests, create a shared understanding and vision for water resources, compile and share existing information, leverage resources from a broad network of partners, and develop more competitive proposals for local, state, and federal funding opportunities in the future. This process was initiated in July and will continue over the next couple of years with regular stakeholder group meetings held throughout this period of time. Water resources are limited in Lincoln County, particularly during the summer season. Environmental changes and growth in population will place additional strains on the available water for drinking, industrial processing, and for natural resource purposes throughout this area. It is hoped that through a collective process, common solutions can be found that will more wisely utilize the limited resources that we have in a way that is most economical to water customers throughout Lincoln County.

16.) Future Replacement of the Big Creek Dams and Reservoir. The earthen dam structures which create the reservoirs for the city's drinking water have deficiencies that will need to be addressed in the future particularly in light of discussion in recent years relating to Cascadia-type earthquake event. The city, in conjunction with funding from state and federal sources, has evaluated various options to address the deficiencies in the dam structures and deal with the city's need for dependable storage of raw water to meet future needs of the city. The selected alternative has been to explore the possibility of constructing a rolled concrete dam structure between the two existing dams with both of the existing dams being eliminated from service in the future. The feasibility work that is currently being done will guide logical and wise decision making, in the future, as it relates to the best options for addressing structural concerns particularly with any seismic activity that could affect the existing dams and reservoirs.

Operations:

17.) Recruitment and Staffing. The city continued to see high employee turnover during the 2016 calendar year. During 2016, five employees retired, including Kay Eldon from the Library, Mark Miranda from the Police Department, Lanny Schulze from Public Works, Wanda Haney from Community Development, and John Ritchey from Wastewater. On behalf of the City of Newport, we congratulate these employees for reaching this milestone and thank them for their years of service to the people of Newport. In addition, the city had 31 other separations of full-time and part-time employees during the course of the year. In 2016, 41 employees were hired to full-time and part-time positions with the majority of this activity occurring in Parks and Recreation (24 hires). This turnover is the result of the large number of employees eligible for retirement, economics, a desire of younger employees to seek work in the valley, and other associated reasons.

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18.) Paperless Agenda System. The City Council instituted a paperless agenda system in the 2016 calendar year. This has reduced the paper use by the city by thousands of sheets of paper over the course of the year. Furthermore, in utilization of the Granicus agenda management system, the agenda information for the city is also being shown consistently for the committees that are also now utilizing Granicus. This helps improve transparency for our citizens.

Other Items:

19.) Contributions to the City of Newport. The city was a recipient of a number of gifts and contributions in 2016. Two notable contributions included a gift of \$300,000 from the Ken and Judy Doerfler Revocable Living Trust for use for the construction and development of the Newport Aquatic Center, with a minimum of \$25,000 of that amount being used to fund Aquatic Center scholarships for annual passes/membership fees. This contribution enabled the city to restore a number of features that it was considering removing from the project due to the budget constraints for this overall project. The city is very grateful to the generosity of the family of Ken and Judy Doerfler for making this significant contribution toward the new Aquatic Center which will serve the citizens of Newport for many years. A second gift received by the city is two pieces of art, "Wajima III" and "My Printer" that were contributed by the estate of Richard "Rick" Bartow, a nationally known artist who was born and resided in Newport. The city is very grateful for having the opportunity to add these two additional Bartow paintings to its collection.

20.) 50th Anniversary of the Sister City Agreement. 2016 marked the 50th anniversary of the sister city agreement between the City of Newport, Oregon and the City of Mombetsu, Japan. The 50th anniversary was celebrated by three separate exchanges of delegates with an adult group, including Councilor Wendy Engler, former Mayor Mark McConnell, and City Manager Spencer Nebel visiting Mombetsu in August. And an adult group from Mombetsu visiting Newport in May, followed by a student group from Mombetsu visiting Newport in July. The city received two original pieces of art from the City of Mombetsu which will be displayed in the City Council Chambers. In exchange, the City of Newport created two etched slabs of Oregon basalt to commemorate the 50th anniversary of the sister city exchange with one of the memorials being placed at City Hall in Newport with the second memorial shipped to Mombetsu for display there. It is indeed a major milestone to have an active sister city relationship continuing for a half century!

Council Activities by the Numbers:

Regular City Council Meetings - 22
Special City Council Meetings - 5
Executive Sessions - 8
Urban Renewal Agency Meetings - 6
Minutes Approved - 49
Reappointments & Appointments
of Citizens to Boards & Committees - 49

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Town Hall Meetings -
Work Sessions - 10
Public Hearings - 28
Ordinances Approved - 17
Resolutions Approved - 17
Proclamations/Recognitions and Special Presentations - 23
Oregon Liquor Control License Activities - 12
Supplemental Budgets - 5
Local Contract Review Board
 Task Order Approvals & Amendments - 13
Bid/Purchase Awards - 10
Professional Contracts Authorized - 6
Change Orders to Construction Contracts - 10

Highlights for Activities Occurring 2016:

1. City Council participated in a review of Active Shooter Preparedness for the city.
2. Heard a request from the Newport Marathon event coming up in June for a request for a waiver of the special event fee.
3. Conducted an evaluation of the City Manager.
4. Appointed an advisory committee to assist in the preparation of the parking management plan.
5. Approved a clean water state revolving fund loan agreement for various sanitary and storm improvements.
6. Accepted a contribution of \$300,000 toward the new Aquatic Center from the family of Ken and Judy Doerfler which allowed a number of items to be placed back into the project enhancing this overall facility.
7. Held a work session on the emergency operations center.
8. Held a work session on the location for the Farmer's Market for the 2016 season.
9. Held a joint meeting with the County Commission on February 10.
10. Approved various tourism marketing grants to organizations promoting Newport events outside of the Newport area.
11. Granted a franchise agreement with Charter Communications.
12. Accepted a grant from the Oregon Water Resources Department.
13. Held a work session on various affordable and workforce housing initiatives.
14. Conducted an annual goal setting meeting on Tuesday, February 23.
15. Held a joint City Council/Urban Renewal Agency and Audit Committee meeting to review the annual audit for the City of Newport and the Urban Renewal Agency.
16. Heard a report from the Surfrider Foundation regarding bacteria testing from various storm outlets entering the Pacific Ocean.
17. Heard a report from Dr. Belinda Batten and Dan Hellin on the Pacific Marine Energy Center-Wave Energy Test Sites. Please note that a recent announcement has indicated that a proposal from OSU has been awarded

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- a grant, subject to appropriations and further feasibility studies, over another proposal over in California.
18. Accepted the report from the Regional Airport Review Task Force on recommendations to enhance the role that the airport plays on the central coast economy.
 19. Heard a report from the Airport Committee recommending that the city not accept any of the proposals received for contracting out the operation of the airport and instead operate it with city staff.
 20. Adopted the report from the City Manager's salary work group.
 21. City Council approved a location for the Farmer's Market to utilize SW Lee Street from US 101 west to 2nd Street, and 7th Street from Lee Street to the bank driveway, for the 2016 Farmers' Market.
 22. Heard action on the adoption of workforce and affordable housing strategies and requested additional information prior to acting.
 23. Held a work session with the Airport Committee on the airport master plan.
 24. Held a demonstration of the new Granicus software that provides for a paperless agenda system for the City Council packets.
 25. Heard from developer Brett Fox regarding concerns over the location of the Farmer's Market in 2015. He requested the Farmer's Market be relocated from Angle and Second Streets since it was having a negative impact on businesses located in the adjacent commercial development.
 26. Heard a report on the Corvallis to Coast Trail from Dr. Richard Beemer.
 27. Renamed the Newport Senior Citizen Advisory Committee to the Newport 60+ Advisory Committee.
 28. Authorized a FEMA Hazard Mitigation grant to acquire, from willing sellers, residential properties along the NE 70th Drive impacted by the landslide which occurred as a result of the December 2015 storms that were part of a federally declared emergency.
 29. Approved the distribution of the remaining tourism and facilities grant funds, closing out the funding originally reserved for the events center.
 30. Contracted for auditing services with Boldt, Carlyle, and Smith, LLC.
 31. Approved a city flag and a flag to recognize the 50th anniversary of the Sister City relationship with Mombetsu.
 32. Held a work session on the revisions recommended to the ordinance language on local improvement districts.
 33. Heard a report from the VAC Steering Committee on the progress that has been made in implementing the report accepted by the City Council a year ago.
 34. Discussed code provisions related to the conversion of residential properties to vacant rentals.
 35. Heard a report from Jerry Wolcott from ODOT regarding the US 20 construction schedule.
 36. Heard a report on the Oregon Water Resources Department Placed-Based Planning Regional Water Study in which the city is the recipient of the grant for the benefit of the greater Lincoln County area.
 37. Placed a 3% tax on marijuana on the November ballot for consideration by the electors.

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38. Approved Minor Amendment 12 to the South Beach Urban Renewal Plan.
39. Proceeded with annexing city-owned property surrounding the Big Creek Reservoir.
40. Enacted a new, local improvement district ordinance.
41. Approved a new financial policy for the City of Newport relating to financial reserve contingencies and other appropriated fund balances.
42. Heard a report on vacation rentals and bed and breakfast establishments in the city with a commitment to monitor changes in units being used for these purposes.
43. Entered into an intergovernmental agreement between the City of Newport and Lincoln County for building code services.
44. Revised the City Council Rules.
45. Held a work session to review property maintenance and code enforcement issues.
46. Held a special City Council meeting to formally receive the 2016 Mombetsu delegation recognizing 50 years of Sister City relationship between Newport and Mombetsu.
47. Participated in the opening of OMSI's coastal experience facility, Camp Gray.
48. Heard a report from Robert Cowen on proceeding with the Marine Science Initiative at South Beach.
49. Approved a Memorandum of Understanding between the Port of Newport and the City of Newport regarding the exchange of dredged materials from the Port for clean materials for the city.
50. Participated in various emergency planning efforts including the Cascadia Rising, an exercise which took place on June 7 through June 10, 2016.
51. Approved the canvass of ballots for the defeat of the ordinance that would have resumed fluoridation of the City of Newport's water supply (21-164.)
52. With the assistance of the Budget Committee, developed, reviewed, and adopted a budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017.
53. Approved a staffing plan for the Newport Municipal Airport.
54. Amended the intergovernmental agreement with the Oregon Department of Transportation for the US Highway 101/SE 32nd Street to SE 35th Street project.
55. Reviewed the new website which was rolled out by the city on July 1.
56. Held a work session on annexation and billboard controls.
57. Amended the Urban Growth Boundary trading six acres of land to facilitate the development of single family homes on property located in Lincoln County.
58. Approved a contract as recommended by Destination Newport Committee for new digital services to promote the Newport area.
59. Heard an update from Michelle Branam, District Attorney, on activities that the Lincoln County District Attorney's office is currently involved with.
60. Entered into a hazard mitigation grant program contract with the State of Oregon for the NE 70th Drive landslide acquisition project.

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61. Authorized a lease agreement with Pacific Choice Seafood Company for docks and other areas adjacent to the public parking lot across from Fall Street.
62. Established an ad-hoc advisory committee for the system development charge/construction excise tax study.
63. Heard a report on the 2016 adult exchange from Newport to Mombetsu, as well as the student exchange from Mombetsu to Newport as part of the 50th anniversary of the sister city agreement.
64. Approved a continuation of a Memorandum of Understanding with Lincoln Community Land Trust, Lincoln City and Lincoln County.
65. Adopted priorities for affordable and workforce housing.
66. Amended the Newport Comprehensive Plan, and approved revisions for the Phase I Wilder Planned Development to facilitate future student housing for OSU.
67. Approved an extension of an intergovernmental agreement between the City of Newport and Port of Newport regarding participation in the Bay front parking system improvements.
68. Approved a Memorandum of Understanding with Landwaves for acquisition of future street right-of-ways for SE 50th and SE 62nd Street.
69. Accepted a grant from the Federal Aviation Administration for the purchase of land at the airport.
70. Created a Vision 2040 Advisory Committee to guide the community envisioning process in 2017.
71. Acquired property on the northeast corner of US 101 and Angle Street for long- term development purposes with the site being utilized for parking until other development needs are necessary.
72. Received preliminary approval on an application for water storage rights on Rocky Creek with the City Council agreeing to an administrative hold until after the place-making demonstration is complete.
73. Conducted a tour of the Aquatic Center under construction.
74. Approved an amendment to the intergovernmental agreement with the ODOT for the improvements of the 101 Wayside at Agate Beach.
75. Held a work session to review the housing chapter of the city comprehensive plan and to review city surplus property.
76. Heard a report from CEO David Bigelow of Samaritan Pacific Community Hospital on the hospital construction project.
77. Conducted performance reviews for both the City Manager and City Attorney.
78. Authorized a full faith and credit borrowing to finance purchase of the southeast corner of Angle Street and Highway 101.
79. Heard a report from the Destination Newport Committee on the preliminary results on the digital marketing survey to market Newport.
80. Discussed the possible sale of 813 SW Bay Boulevard as a seafood processing plant currently being leased by Bornstein's Seafood.
81. Initiated a utility rate study to develop information for future water, sewer and utility rates.

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82. Approved amendments to zoning to allow for vertical evacuation structures in South Beach.
83. Re-zone the city owned seafood processing plant to water dependent zoning in exchange for re-zoning portions of the port property to water related.
84. Canvass the ballots from the November 8, 2016 election with Mayor Roumagoux being re-elected as Mayor, Councilors Sawyer and Swanson being re-elected as City Council members and Dietmar Goebel being elected to the City Council for his first term. Furthermore, the city ballot initiative Measure 21-169 imposing a 3% tax on recreational marijuana was approved by the voters.
85. Affirmed the declaration by the City Manager of a limited emergency landslide repairs at SE 4th and Harney Streets.
86. Two works of art from the Estate of Richard Bartow accepted.

Other Departmental Highlights for 2016:

In addition to the staff support for items that went for the City Council during this past year, other departmental highlights include the following:

1. The Teen Room at the Library was completed.



2. Participants in the Summer Reading Programs at Literacy Park totaled more than 2,307 over the course of the summer.
3. The Annual Children's Summer Reading Program had 476 participants from ages 1-18.
4. The Finance Department was successful in meeting various deadlines for preparing the annual budget and submitting the 2015/2016 audit on time for the first time in years.

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5. The Finance Department has completed the first city-wide fee schedule with this process continuing to be refined as we prepare additional versions of the fee schedule.
6. The Finance Department has initiated a second reorganization of the department to best meet the needs of the city and its citizens.
7. The Court function was transitioned to the Finance Department.
8. The Community Development Department issued 190 building permits in 2016 which is the largest number of permits since 2007, prior to the recession.
9. The city's building permit services are now implemented through electronic permitting.
10. The Building Department has assumed the mechanical permitting program from the county.
11. The city has entered into an intergovernmental agreement with the county to enhance inspection capabilities between the city and the county.
12. The Planning Department worked closely with OSU to identify suitable locations to construct student housing and develop standards for vertical evacuation standards to facilitate the Marine Sciences Initiative.
13. The Community Development Department was heavily involved in a very detailed process to acquire landslide-damaged homes on NE 70th Drive with cooperation from the State of Oregon with funding from FEMA.
14. The Community Development Department facilitated the completion of priority capital projects, including Safe Haven Hill, Agate Beach Wayside improvements, South Beach Street and Pathway improvements.
15. The Community Development Department organized the city's real property portfolio which has been presented to Council.
16. Work has been completed to update the city's local improvement district policies and codes, so that they are a viable infrastructure financing option.
17. The Community Development Department added a senior planner position which has been filled by Rachael Cotton, with Rachael starting that position full-time after the first of the year.
18. The Community Development Department supported the parking updates, the SDC Methodology Study, and the Greater Newport Vision 2040 Plan.
19. Efforts have been made to streamline and reorganize the operational end of the Public Works Department with two long-time employees, Lanny Schulze and John Ritchie retiring this year.

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20. Engineering oversaw the design and construction of a number of projects including the Aquatic Center, the Agate Beach Lift Station, the South Beach projects including street work and Safe Haven Hill.



21. Facilities Maintenance has processed approximately 2,500 work orders through Fixit in 2016.
22. The Public Works shops were repainted and flooring replaced; roofing soffits were replaced at the VAC.

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23. City's Park Maintenance has taken over the maintenance of our public outdoor restroom facilities, parks operations have been moved to the north side shop at the corner of NW 3rd and Nye Streets.
24. The city has provided oversight to the PAC lobby and restroom expansion project which is being funded by OCCA.
25. The 2016 Safe Personnel training has been rolled out.
26. The photo ID badging has been implemented.
27. The new Oregon Sick Leave law compliance has been implemented and communicated with the various departments.
28. Employment applications have been revised and brought into compliance for federal contractor assurances.
29. A tracking system has been developed for EEO and Veteran and Disability Status which is built off the application and process.
30. Human Resources has assisted Public Works, Library, Finance, and Airport on various reorganization issues.
31. The salary survey for Public Works has been completed and the salary survey for non-represented positions is underway.
32. Work has been initiated on developing the framework for an administrative manual for the city.
33. Along with the city recorder and the city attorney, a number of Human Resource policies have been developed throughout the course of the year.
34. A number of new forms have been developed and implemented for various activities involving Human Resources.
35. The Casselle Human Resources module has also been implemented during the course of this year.
36. The Police department has been extremely busy in dealing with hiring new officers.
37. The Police Department has been assisting in the efforts to increase awareness about human trafficking.
38. The Police Department located a suspect in Mexico from a 1997 sexual abuse case, the suspect was arrested and transported to Lincoln County and was sentenced to 15½ years in prison for crimes committed in 1997.
39. The Police Department co-sponsored a gun take-back program in conjunction with Central Coast Cease Fire.
40. The Police Department passed the criminal justice information system audit with flying colors.
41. The Police Department was reaccredited in 2016.
42. 17 students graduated from the Newport Police Citizens Academy.
43. The School Resource Officer has been restored in to the Newport School system in cooperation with the Lincoln County Schools.
44. Police volunteers volunteered over 4,900 combined hours of service through November 2016.
45. The Police Department responded to 13,694 calls for service, up through November 2016, including returning a lost pig.

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46. The Fire Department along with support from Police, Public Work, and other city departments responded to the tragic hotel fire that resulted in the loss of four lives. The coordination of the response for the fire involved all our fire departments located in Lincoln County.
47. The Fire Department also fought a spectacular house fire located off of Bay Boulevard that required assistance with additional aerial firefighting capacity from Lincoln City, as well as other departments assisting in that fire.



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48. After three separate attempts, the Fire Department has filled the Assistant Fire Chief position with Bob Harvey serving as Assistant Fire Chief.
49. The Fire Department began the process for Municipal Fire Agency Grading with the Insurance Services Office (ISO).
50. The Fire Department took delivery of a new Fire Apparatus.
51. The Fire Department conducted a city-wide evacuation of City Facilities as part of the Cascadia Rising planning event.
52. Participated in a remote field operation for emergency planning with Lincoln County as part of the Cascadia Rising planning efforts.
53. The Fire Department renewed the City's status as "storm ready" and "tsunami Ready" communities.
54. Completed work on a new draft emergency plan for the city.
55. Began planning for the August 20, 2017 Solar Eclipse event.
56. The Fire Department partnered with the Salvation Army for the Annual Toy Drive.

2016 was a productive year for the City Council and city staff. A number of significant efforts will lay the groundwork for future actions in 2017 and beyond.

I am looking forward to working with the Mayor, Council, staff and the community at large to have a very active and productive 2017!

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "S. Nebel".

Spencer Nebel
City Manager

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