



OFFICE OF THE CITY MANAGER  
City of Newport, Oregon  
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Newport, OR 97365  
541-574-0603  
s.nebel@newportoregon.gov

## MEMO

DATE: November 6, 2015  
TO: Mayor and City Council  
FROM: Spencer Nebel, City Manager  
SUBJECT: Status Report for the five week period ending Friday, November 6, 2015

The past five weeks have been packed with many issues ranging from fluoride, recreational marijuana, pulling together the Airport Regional Task Force meeting with the State Director of Aviation, preparing for State mediation with the bargaining units, developing new employee retirement handbooks both for the pre 2012 employees and the post 2012 employees, dealing with a number of construction issues while Tim Gross was on vacation, finalizing the RFP for contractual operations of the airport, and preparing for the ground breaking for the Aquatic Center. These projects have left me a bit overwhelmed and I finally feel like I am able to play a little catch-up with some things that I have had to set aside during this time period.

### HIGHLIGHTS OF ACTIVITIES:

Highlights of activities during the past five weeks include the following:

- Held a routine Department Head meeting.
- Met with Mayor Roumagoux to review the agenda.
- Held a planning session for the ground breaking for the Aquatic Center with Peggy Hawker, Jim Protiva, Kathy Cline, and Judy Mayhew.
- Participated in the October 5<sup>th</sup> City Council meeting.
- Mike Murzynsky, Derrick Tokos, and I met to review the building inspection fund budget and expenditures. Derrick caught a small issue that was over looked at budget time that will need to be address in a future budget amendment.
- Met with Lance Vanderbeck to review operations at the airport.
- Richard Dutton and I met with John Gluvna at SpyGlass regarding the summary of findings they developed regarding our cost for cell phones within the city organization. SpyGlass found a few phones that could be on a better plan. We will go ahead and make those changes.

- Met with Peggy Hawker on number of issues.
- Mark Miranda, Jim Folmar, Steve Rich, and I met regarding two pending property enforcement issues including Azar and Carpenter. We are developing a strategy to deal with the long time Azar property issues as well as the complaint on Carpenter.
- Met with Janet Webster to review the various budget modifications that the council has made so far this fiscal year. Janet expressed concern about the number of changes that have been made since the budget was approved (in part dealing with Aquatic Center and construction projects). I indicated to Janet that the construction project changes really were the result of shifting funds from one project to another in order to move those projects forward. For most of the projects additional funds have not been appropriated. For the Aquatic Center and where any additional funds have needed to be appropriated the source of those funds are from higher than anticipated fund balances at the end of the fiscal year. I did go over each of those transfers so that she would understand specifically where those funds are coming from and going to. I also told her that since we are appropriating at a project level now, there will be more budget issues brought to the Council for action. Before when these items were just lump sums grouped together, changes would be made without Council action or awareness.
- I was on Cheryl Harle's radio show.
- Held a routine meeting with Mark Miranda on department matters.
- Held a routine meeting with Rob Murphy on department matters.
- Met with Lance Vanderbeck regarding development of a grant for AWOS improvements as well as for a new ground link system for the airport. This application will be going to the Oregon Department of Transportation for potential funding from the Connect Oregon Program.
- Met with Richard Dutton to review IT issues.
- Met onsite with Derrick Tokos, Olaf Sweetman, Dave White, and property owners on SW 28<sup>th</sup>. In this case one property owner had made a number of changes within the right-of-way that other property owners had concerns about. It is an unusual situation in that the right-of-way does not include a regulation street that has been constructed within the right-of-way. Over the years property owners have used the right-of-way for access to their properties. Complicating matters further is a very large Sitka Spruce Tree located right in the middle of the right-of-way. As a result of meeting together with all of the neighbors in the area, we were able to work out a plan to go forward. The street department will be doing a little work to enhance the adhoc turnaround by adding gravel to the existing topography of the area. This should not only address vehicles using this turnaround area but should help with access to the two property owners with undeveloped lots on the opposite side of the street. Overall I think it was a good meeting to sort through these issues.
- Met with Barb James on a number of personal issues.
- Barb James, Steve Rich, and I met to discuss the use of independent contractors by the Parks and Rec. Department. An independent contractor agreement has been used with a number of the people that provide classes and other services that are done on a fee basis at the Rec Center. The problem is that the city collects the fees and a number of these

individuals probably do not meet the requirements to be treated as an independent contractor in accordance with the IRS. We also had a workers comp. claim that got settled with one of our independent contractors since the workers comp. carry that they were truly an employee not an independent contractor. We are working through these issues with the Parks and Rec. Department in order to figure a way that will not be overly burdensome but still met the requirements of the IRS for determining who truly is an independent contractor.

- Barb James, Mike Murzynsky, and I met to begin updating retirement handbook for the employee retirement plan meeting. The old handbook actually predates the 2009 restatement of the retirement plan. We have not had any information for those employees hired after 2012 that are covered by the defined contribution plan. We have made great head way in sorting through a ton of retirement issues with the Newport Retirement Trust. It was also noted in negotiations with the Newport Employee Association that their agreement calls for annual meetings on the retirement system. It had been a number of years since any of these types of meetings had been held. We wanted to make sure we had handbooks that would help employees understand how their retirement works. This was a major project in getting these handbooks done. I appreciate Barb, Mike, and Steve for reviewing these documents.
- Barb James, Jim Salisbury, and I met to discuss the combination of two part-time positions for HR and safety administration. This position will be housed in a new work space located behind Cindy's desk in the City Manager's office.
- Met with Derrick Tokos to discuss several issues relating to the Lincoln County Land Trust. The Land Trust has been moving ahead and looking at specific parcels of city property that could be part of the work force housing issue. I have indicated that we need to back this process up and hold a work session with the Council with the Lincoln County Land Trust and others about the general strategies on how to move forward with workforce housing in the City of Newport. Furthermore, I think it is important for the Council to determine which of the city owned properties could be a solution for work force housing. Following that discussion, then further direction could be given to the Land Trust on how to proceed with the possible use of any city owned properties towards this end.
- Had a meeting with Richard Dutton, Cindy Breves, Linda Brown, and Mike Murzynsky regarding Express Bill Pay options for tickets issued by the City of Newport Police Department. Currently this form of payment is not an option. We needed to work through a number of accounting issues and hopefully be in a position to move in this direction after the first of the year.
- Held a routine meeting with Lance Vanderbeck to review operation at the airport.
- Participated in a regular meeting of the Airport Committee. Unfortunately, we did not have a quorum present at that meeting.
- Barb James and I met with Parks and Rec. staff personnel regarding the difficult time they have had in getting people to work at the wage schedule that we currently have for our part-time employees. There has also been efforts to create job description revisions for part-time staff. We did have a number of these description reviewed by LPGI and they

recommended a number of step adjustments for these positions. I have given general consent to proceed with these changes.

- Prepared agenda items for the October 19<sup>th</sup> City Council meeting.
- Met with Don Davis to review his collaborative effort with the Historical Society to conduct video interviews with various components of Newport's heritage. The project Don is working on is quite ambitious and will capture a lot of local history from individuals that have been part of many of the developments that have occurred around Yaquina Bay.
- Met on site with the Parks staff on the Aquatic Center ground breaking. It appears everything is ready to roll on that matter.
- Participated in the Oregon State University Board of Trustees meeting that was held in Newport. Bob Cowen had invited local government representatives to be present for the report on the Marine Studies Initiative at the Hatfield Center. Overall it seem that the Trustees were very enthused about this project and about the community. This presentation was part of a couple day retreat that the board was participating in. Councilor Engler was able to attend on behalf of the Mayor at this meeting and reception which followed.
- Participated in an Oregon Coast Aquarium Board meeting. The Aquarium has had a great summer and continues paying down historical debt. The Aquarium has completed a comprehensive visioning exercise to guide future improvements of this operation.
- Was on vacation Friday, October 16<sup>th</sup> for an extended weekend of travel with my Mother-In-Law and wife. We were able to show my Mother-In-Law some of the varied geography in Oregon taking her to Sisters and the Gorge and back down the coast from Tillamook to Newport.
- Met with Barb James to discuss revisions to our Personnel Action Forms. We are working to have a cleaner format for reporting various employee changes in the organization. In addition, we reviewed a number of job description revisions where job responsibilities have been modified and we have had those position reviewed by LPGI to fit them within the existing wage structure. This impacts about six full time position within the city.
- Along with Councilor President Ralph Busby, Councilors Sawyer, Saelens, Swanson, and Engler participated in the ground breaking for the new Aquatic Center. We had approximately 60 people attend the ground breaking on a beautiful October day. Overall it was a very nice ground breaking with participation from the contactor, architect, City Council, Parks Department, and student Shannon Blackburn who did a very nice summary of what it means to her and the community to go forward with this project.
- Met with Richard Dutton and Barb James to determine whether we can deal with Personnel Action Forms electronically throughout the organization. Richard will be reviewing how this might be able to be accomplished.
- Along with Councilor Laura Swanson and various department personnel participated in a regular emergency management committee meeting. A review of our first exercise for the Cascadia event was complete. While our exercise was rather simply, it was good to go through the process of evacuating all our city facilities which has not been done in the

memory of anyone currently with the city. We will build on this exercise for a number of major upcoming events that will be occurring in 2016.

- Held a routine Department Head meeting.
- Peggy Hawker, Steve Rich, and I met with Laura Flores of Payne West to discuss language in the airport RFP regarding various forms of insurance the contractor would be required to hold.
- Derrick Tokos, Steve Rich, and I met with a number of representatives from Bornstein Seafoods regarding the extension of the lease on their facility from the city. The lease extension will likely be on an upcoming agenda. Bornstein is still interested in discussing the potential purchase of this property.
- Participated in October 19<sup>th</sup> regular City Council meeting.
- Steve Rich, Barb James, Mike Murzynsky, and I held a conference call with Christine Moehl who is the legal counsel working on the retirement restatement and the clean-up of our current retirement plans. We also had Christine review our handbooks for consistency with the plan that we are developing to distribute to city employees.
- Participated in the monthly lunch of the Lincoln County Managers at Tide Raves restaurant in Depoe Bay.
- Had an update on our SafePersonnel training modules which we have just rolled out. We have identified a core curriculum for employees to complete on a quarterly basis. These training programs are done online and if the employee passes the quiz at the end of the training session their obligations are met for that particular segment. We will be rolling out quarterly training requirements to address such things as employee harassment, general safety, and drug free workplace. This training is to both provide awareness to employees of specific expectations in carrying out their duties and to reduce potential litigation by avoiding inappropriate actions by city employees.
- Met with a citizen regarding a complaint relating to the police department.
- Met with Barb James and Steve Rich regarding the use of policy acknowledgements from city employees. We had a concern expressed regarding this practice. We are revising our acknowledgements.
- Barb James, Jim Salisbury, and I met with CIS to review our annual workmen's comp report. While our number of claims was higher than a few other comparable cities, the dollar amounts of our claims were running lower. Overall we seem to be falling in about the middle of the pack for the cities that CIS compares us with. We were on the high end regarding the number of accidents with city vehicles that were reported during the 12 month period. As a result of this, we have brought in some specific training to deal with this matter.
- Met with Tim Gross and Jason Malloy to review our initial denial of a request from Nyla Jebousek for certain improvements on San Bayo as it relates to signage and a dog waste bag and disposal station on her end of the street. In reviewing both of these issues we do not see any justification for doing this. We have installed other signage on the street. We have done a speed study to determine that excess speeds were not found during the time of the speed study on this street.

- Participated in the Oregon City/County Management Association Board retreat. As I indicated in my last report, I have been elected to the Oregon City/County Management Association Board of Directors. The Board held a retreat at the Oregon Gardens for the existing Board and new Board members to outline priorities for the 2016 calendar year. Enjoyed the opportunity to get to know several of the other managers in Oregon during this retreat. Also after a very hectic month, it was nice to compare notes with some of my Oregon colleagues.
- Lance Vanderbeck, Melissa Román, and I reviewed Lance's draft grant agreement for the airport equipment that will be submitted to the Connect Oregon Grant Program.
- Steve Rich and I met with Wayne Belmont to discuss the building department plans to take over mechanical inspections. This had been part of the plan of the building department when a full-time inspector was hired with qualifications to do building, electrical, and mechanical inspections. Under the current scenario if someone has a building project they need to come to the city for electrical, building, and plumbing however the mechanical permit has been issued by the county. By consolidating this, it will provide a one stop shop. Wayne expressed concern as to having more discussion about these issues in advance of the application with the State. I indicated that I was not aware that the county had not been consulted in detail prior to proceeding with this change with the State of Oregon and agreed that in the future we will discuss these types of issues in advance.
- Mike Murzynsky, Barb James, Steve Rich and I reviewed the retirement handbooks for one final time prior to sending them to the printers. I appreciate everyone's efforts in pulling together these handbooks.
- Participated briefly in a meeting at the Embarcadero hosted by Don Davis regarding his capturing of the oral heritage of Newport and the Yaquina Bay area. Mayor Roumagoux and Councilor Engler also participated in this event.
- Along with Mayor Roumagoux and Council President Busby, participated in the Regional Airport Task Force meeting with the Director of Oregon Aviation Mitch Swecker and staff. This was a very good exchange between the Regional Task Force and Director Swecker on the roles and issues between the State and local airports. There was discussion regarding the other airports the State operates in Lincoln County. Director Swecker outlined new funding that is available for local airports to assist those airports in meeting local match with FAA dollars and also these funds could be used as an incentive to develop commercial passenger service to the smaller airports in Oregon. Director Swecker indicated that Newport is an airport that comes to mind for trying to restore passenger service. I have enclosed a copy of this PowerPoint presentation for your review.
- Along with Councilor Swanson, participated in a Cascadia Subduction Zone Earthquake Presentation put on by Jenny Demaris. While the turnout of the evening session was light, Jenny put on a very passionate presentation on the importance for each individual to be prepared for natural disasters that may occur.
- Derrick Tokos, Steve Rich, and I met regarding business licensing for recreational marijuana in preparation for the November 2<sup>nd</sup> City Council meeting.

- The first meeting of the Newport Municipal Airport Master Plan Planning Advisory Committee. This Committee will advise the city's consultant, WHPacific Inc. on the development of a new airport master plan for Newport Municipal Airport. The Advisory Committee represents a broad spectrum of stakeholders at the airport including local pilots, FedEx, the US Coast Guard, NOAA, County Emergency Management, Airport Committee, Regional Task Force, a neighboring resident, and others to help develop the comprehensive plan for the future. Jenny Demaris, Emergency Management, was quite passionate in the need for this plan to account for major Cascadia type event occurring on the coast. There was further discussion on the adequacy of the Coast Guard Facilities, how the runway would survive a 9.0 earthquake, and how this airport can best serve the coast during any type of natural disaster. Interestingly enough both FEMA and the FAA have not really been enthused about venturing into this area. However we are hopeful that our master planning process will help refocus their energies on the importance that a facility such as the Newport Municipal Airport will have in this type of natural disaster. Overall it was an excellent discussion from a variety of viewpoints on what the future of the Newport municipal Airport should look like. I indicated to the group that the Regional Task Force will work to have recommendations forwarded to this group by their March meeting. This will tie in the efforts of the Regional Task Force into the long term master plan for the airport. Overall I think we have a great group of people that will provide excellent guidance to the master planning process to dictate the types of improvements that will take place at the airport and identify projects eligible for FAA funding at the airport over the next couple of decades.
- Held routine department meetings with Mark Miranda and Rob Murphy.
- Worked on agenda items for the November 2<sup>nd</sup> City Council meeting.
- Participated in the Newport Retirement Trust meeting on Friday, October 30, 2015. The trust will be reviewing two amendments to our current retirement plan and also a restatement that is required by the IRS going forward in the future. As you may recall, the 2009 restatement was modified by Amendment No. 2 in 2012 to create a defined contribution program for new hires. There was no evidence of Amendment No. 1 in any city files or reports, with West Coast Trust, or our actuaries. As a result, we came to the conclusion that there was no Amendment No. 1. City Attorney Steve Rich consulted with an attorney that had done work on Amendment No. 2 for the city and that firm had prepared Amendment No. 1 for the city. This was a significant amendment in that it contained certain modifications that the IRS was requiring after their review of the 2009 restatement. This amendment would have addressed those concerns. In discussing this with Christine Moehl of Saalfeld Griggs, the restatement will need to be amended retroactively to address these issues. By self-disclosing this error to the IRS the city will be responsible for a payment of either \$5,000 or \$2,500, depending on whether our account under the defined benefit program is under 100. The 2009 restatement as amended only included the non-union employees for the city. When the bargaining units agreed to include new hires after October 15, 2012 in the plan, the plan should have been amended again. This too can be amended retroactively to address the plan as agreed upon between the city and the bargaining units. This will clean-up the

retirement plans and deal with any inconsistencies that currently exist with IRS regulations.

- Following their regular meeting the Newport Retirement Trust met with city employees under the Defined Benefit Plan at 11:00 A.M. and at 1:00 P.M. for employees hired after 2012 employees under the Defined Contribution Plan. As I indicated earlier we spent a fair amount of time in putting together two separate retirement handbooks (pre and post 2012 that were distributed to employees at these meetings. In the Newport Employees Association agreement the city is obligated to hold these meetings annually. This is the first meeting in at least five or six years that anyone remembers. I am feeling confident that we are getting the retirement plan up to speed and a number of us now have a good understanding of the retirement plan. The final thing that I intend to do after the new restatement is approved by the City Council, is to put together a comprehensive retirement book for the Retirement Trust, City Manager's Office, Finance Director's Office, HR Office so that this can be updated from time to time as documents are modified.
- Met with Chuck Forinash to discuss possible trail development in the South Beach area in the event that the Public Utilities District relocates their existing facility out of South Beach. Chuck wants to plant the seeds with Central Lincoln about the desirability of getting a trail through this property.
- Mayor Roumagoux, Council President Busby, and I manned City Hall for trick-or-treaters on Halloween. The City Center trick-or-treating happened at the same time as a major wind and rain event. Things really got rolling about 4:30 P.M. in the afternoon with the rain event dampening business for trick-or-treating. I believe our count was about eight groups of people, during the two hours that braved the incredible deluge that was occurring during City Center trick-or-treating time.
- Held a routine Department head meeting.
- Met with Mayor Roumagoux to review the agenda for the November 2<sup>nd</sup> City Council meeting.
- Met with a local business person interested in acquiring an existing Newport business.
- Met with Lance Vanderbeck to review various airport issues.
- Peggy Hawker, Cindy Breves, Richard Dutton, and I reviewed RFP's for the agenda management software program to move forward with this system. We will likely hold a work session with the Council on the possibility of going paperless with the new agenda system. We would like to arrange for a demonstration of that system so that the Council would see how this would work in a paperless format with either laptops or tablets being provided to the Council members.
- Met with Mike Murzynsky regarding utilization of the security system that was installed on the Finance door about a year ago. We believe it is important to limit access to the Finance Department office. Next week we will begin keeping the hallway door locked for the Finance Offices. Anyone coming in will need to be buzzed in to Finance.
- Participated in a KCUP/Boss Radio update on the city.
- Mike Murzynsky, Tim Gross, Bob Fuller, and I met on our project finance tracking efforts in preparation for up-coming work session with the City Council.

- Steve Rich and I participated in a conference call with the mediator who was scheduled to facilitate both the NEA and NPA negotiations.
- Participated as part of the interview process for the Assistant Fire Chief position. This was the third effort to try and fill this position. We are prepared to make an offer to one of the candidates for this job.
- Participated in mediation with the Newport Employees Association (NEA). The mediator was successful in obtaining a tentative agreement with the NEA and city administration that will be presented to both the City Council (if ratified by the NEA) and to the NEA membership. This will likely be available for the Council to review and consider for the December 7<sup>th</sup> Council meeting.
- Participated with mediation with the city Newport Police Association. The mediation was successful in getting a settlement for consideration of both the Police Association and the city. We will talk about both of these possible settlements at an executive session later this month.
- Peggy Hawker, Steve Rich, and I met with Rob Thompson on issues relating to the box hanger lease language.

#### **UPCOMING EVENTS:**

- City Hall will be closed on Wednesday, November 11<sup>th</sup> in observation of Veterans Day.
- November 30<sup>th</sup> the city will be holding a Town Hall meeting. The focus will be Nye Beach.
- As a reminder there will be only one regular City Council meeting in December which is scheduled for Monday December 7<sup>th</sup> (the City Council did not schedule a meeting for December 21<sup>st</sup> when the two year meeting schedule was adopted at the organizational meeting).
- The Annual Employee Appreciation Dinner has a new venue this year. The Committee has opted to have this event at the Best Western on Friday, December 11<sup>th</sup>.
- City Hall will be closed at noon on December 24<sup>th</sup> and all day Friday, December 25<sup>th</sup> for the Christmas holiday.
- City Hall will be closed in recognition of the New Year's holiday on Friday, January 1<sup>st</sup>.
- Angela and I are planning on being on vacation Friday, January 8<sup>th</sup> through Friday, January 15<sup>th</sup>. We will be back in town by Sunday and back to work on Monday, January 18<sup>th</sup>.

#### **ATTACHMENTS:**

- ❖ Attached is an email from Jim Folmar regarding Jim Gober's complaints at 416 NW 54<sup>th</sup> Place from the last Council meeting. This has been something Jim Folmar has been working on. Mr. Gober also provided a photo for the Council's review, which is attached as well. It is a mess that is being dealt with.
- ❖ Attached is an email to ODOT Transportation Director Mathew Garrett regarding continued concerns regarding the Agate Beach Wayside project. ODOT has opened the bids for this project and the bids were substantially above the estimates that ODOT's consultant had indicated the project would cost. I have indicated that the city has gone as far as we can with funding for this project and ODOT needs to come to the plate to address any remaining gaps. I will keep you inform as to this situation.

- ❖ Attached is a letter to the Oregon Buildings Codes Division from Derrick Tokos requesting the assumption of mechanical inspection program with the City of Newport. This would make one stop shopping for people getting building permits in the city instead of having to deal with the city for everything except mechanical and then go to the county to deal with the mechanical permit. This has caused the county a little heartburn. I think we will be able to work through those issues.
- ❖ Attached is a memo from Police Chief Mark Miranda regarding the Council President Busby's query regarding the Gun Turn-In Program. This is tentatively slated to occur on January 17, 2016. If any of the Council members think that we should not be participating in this program please let me know.
- ❖ Attached is the memo that went to all staff regarding the Great Shakeout Evacuation Drill that occurred on October 15<sup>th</sup>.
- ❖ Attached is a letter from the Navy indicating availability of the northwest training and testing final environmental impact statement.
- ❖ Attached is a letter from the US Coast Guard indicating that there are no significant impacts found in the Environmental Assessments for home porting two Fast Response Cutters in Newport or Astoria. This continues to move forward at a relatively slow pace. I do have a CD with the full report if anyone should be interested in reviewing that.
- ❖ Attached is an email from Chester Newland who is a senior professor at the Pacific McGeorge School of Law in Sacramento. He is evolved in reviewing annual reports that ICMA Credential Managers are required to submit. Normally I get a form back saying that I am credentialed for another year but Mr. Newland sent quite a flowery response regarding my report I submitted for my annual credentialing. Please note that I cut and paste the training parts of my status report to the Council to create my ICMA Annual Credentialing Report. Mr. Newland apparently like it!
- ❖ Attached is a letter from the Lincoln County Historical Society explaining the progress that has been made with the Lincoln County Historical Society Pacific Maritime Center and encouraging any contributions to help this project go forward in the future.
- ❖ Attached is the PowerPoint presentation presented by Oregon Department of Aviation Director Mitch Swecker and Jeff Caines Capitol Improvements/Land Use Coordinator to the Newport Regional Airport Review Task Force. It is a good overview of the role the State plays and the role aviation plays in the State of Oregon.

I hope everyone has a great November !

Respectfully submitted.



Spencer R. Nebel  
 City Manager  
 cc: Department Heads

## Spencer Nebel

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**From:** Mark Miranda  
**Sent:** Tuesday, November 03, 2015 4:14 PM  
**To:** Spencer Nebel  
**Subject:** FW: NW 56th Street (I think)

FYI.....

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**From:** Jim Folmar  
**Sent:** Tuesday, November 03, 2015 4:09 PM  
**To:** Mark Miranda <M.Miranda@newportpolice.net>  
**Subject:** RE: NW 56th Street (I think)

Chief,

I been dealing with Jim Gober for about two months now concerning the house at 416 NW 54<sup>th</sup> Place. Mr. Gober registered a complaint of trash that was visible from his residence at 521 NW 54<sup>th</sup> St. I went out to the residence at 416 NW 54<sup>th</sup> Place and found a large amount of debris on the property. I spoke with the individuals living there and explained the City Ordinance governing the accumulation of debris and trash. They expressed to me that they were on a fixed income and would need time to accomplish the clean-up. I further explained to them that as long as they continued to show progress in the clean-up, I would not have to start a formal abatement.

I later spoke to Mr. Gober by phone and explained what was discussed with the individuals at 416 NW 54<sup>th</sup> Place. Mr. Gober stated that he believed the individuals were growing marijuana on the property and had sufficient funds to pay for Thompsons to come in and clean area. I responded that I was not in a position to judge an individuals income level and I would continue to monitor the progress, which I've done.

I have spoken with Mr. Gober several times since then and he continues to demand that they accomplish the clean-up immediately. I've explained that the individuals are making progress, albeit, not quick enough for him. Mr. Gober has stated at least twice that he is in the process of selling his house and wants 416 NW 54<sup>th</sup> Place cleaned up. He has also stated that he is considering civil action against the individuals. I feel that until the residents of the house complete the clean-up, Mr. Gober will continue to complain no matter what amount progress is made.

Jim

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**From:** Mark Miranda  
**Sent:** Tuesday, November 03, 2015 2:57 PM  
**To:** Jim Folmar <J.Folmar@NewportPolice.net>  
**Cc:** Jason Malloy <J.Malloy@newportpolice.net>  
**Subject:** NW 56th Street (I think)

Do you have any cases where Jim Gober(?) is the complainant? If so, what is the status? He was complaining at City Council last night.

*Chief Mark J. Miranda*  
Newport Police Department  
Newport, Oregon USA





Three Time Gobor

521 NW 54TH ST

54-270-600

ACROSS FROM

my house

MALL

PO BOX 1106

EXTENSION

SOUTH ST

NEWPORT OR 97365

ATT Council member

## **Spencer Nebel**

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**To:** matthew.l.garrett@odot.state.or.us  
**Subject:** Agate Beach Wayside

Dear Director Garrett:

As you are aware, after working through a number of hurdles to appropriate substantial significant additional funding from the City of Newport for the Agate beach Wayside project (and we had even built in, what we thought, was a significant buffer), we end up in an unbelievable situation with the bidding for this project. How could ODOT and ODOT's consultant be so far off the mark? This puts the City of Newport in a very difficult and unfair situation. If we cancel the project we eat the substantial costs for proceeding with this project and get nothing, or we need to come up with huge additional dollars to move forward that we don't have.

I appreciated your earlier involvement with working through these issues in good faith, but I think that ODOT has a responsibility to address the costs that are in excess of the substantial additional funding that we committed earlier this year. I know that John Huestis is working with the Feds on options on moving forward with the project as well. I also know that due to ODOT staffing issues, this project was left right up to the deadline of using the federal funding for this project which is forcing some very quick decisions now.

This is an important project for the Coast and we need to find the pathway forward on this project.

### **Spencer R. Nebel**

City Manager  
City of Newport, Oregon 97365  
541-574-0601  
s.nebel@newportoregon.gov

Budget		Actual		Variance		Budget		Actual		Variance	
Code	Description	Amount	Amount	Amount	Amount	Code	Description	Amount	Amount	Amount	Amount
1000	Salaries	10000	10000	0	0	1000	Salaries	10000	10000	0	0
2000	Travel	5000	5000	0	0	2000	Travel	5000	5000	0	0
3000	Materials	15000	15000	0	0	3000	Materials	15000	15000	0	0
4000	Utilities	2000	2000	0	0	4000	Utilities	2000	2000	0	0
5000	Insurance	3000	3000	0	0	5000	Insurance	3000	3000	0	0
6000	Depreciation	1000	1000	0	0	6000	Depreciation	1000	1000	0	0
7000	Interest	1000	1000	0	0	7000	Interest	1000	1000	0	0
8000	Other	1000	1000	0	0	8000	Other	1000	1000	0	0
<b>Total</b>		<b>40000</b>	<b>40000</b>	<b>0</b>	<b>0</b>	<b>Total</b>		<b>40000</b>	<b>40000</b>	<b>0</b>	<b>0</b>

CITY OF NEWPORT  
169 SW COAST HWY  
NEWPORT, OREGON 97365

COAST GUARD CITY, USA



phone: 541.574.0629  
fax: 541.574.0644  
<http://newportoregon.gov>

mombetsu, japan, sister city

October 1, 2015

Mark Long, Administrator  
Oregon Building Codes Division  
1535 Edgewater Street NW  
P.O. Box 14470  
Salem, Oregon 97309-0404

**RE: Notice of Intent to Assume Mechanical Program within the City of Newport**

Dear Mr. Long,

The City of Newport is interested in assuming mechanical permitting, plan review, and inspection responsibilities from Lincoln County as it pertains to property that is inside the corporate limits of the City of Newport. The Mechanical Program is the only common permitting function not currently administered by the City of Newport, and we believe that significant customer service and administrative efficiencies will be achieved as a result of this program assumption, including:

- Creates the ability for the City to offer a complete combination permit (Structural, Electrical, Plumbing, and Mechanical) for 1 & 2 family dwellings, simplifying the permit issuance process for builders, owner/builders, and city staff. This option will be available through the ePermitting process which the City of Newport and the Oregon Building Codes Division are in the process of implementing and expect to have operational by January 1, 2016.
- Allows for increased efficiencies in the inspection process since underground, underfloor, rough, and final inspections could be combined for the multiple disciplines and performed by one inspector, reducing the number of inspection requests and site visits.
- Provides one jurisdictional point of contact for customers on all required building related permits for a project.
- Increases the depth of mechanical permitting expertise in our geographic area, which will enhance the City of Newport and Lincoln County's ability to ensure continuity of service in the event staffing levels are disrupted. The City and County have an Intergovernmental Agreement in place where the Building Official for each jurisdiction will assist the other with 1 & 2 family plan reviews and inspections for structural work in the event the other is unavailable. The City is open to expanding that agreement to include mutual support for mechanical, electrical, and plumbing responsibilities. This could include plumbing and electrical plan reviews, and inspections for plumbing and electrical work on projects that are beyond the scope of the City Building Official's Specialized Plumbing and Specialized Electrical Inspector Certifications. Such an amendment to the Intergovernmental Agreement would likely off-set any financial impact to the County attributed to the transfer of the Mechanical Program.

In the past, the City did not have a Building Official on staff capable of taking on these responsibilities. Its current Building Official, employed with the City since January 2, 2015, possesses the necessary certifications.

For the purpose of compliance with ORS 455.148, please consider this letter as our formal Notice of Intent to Assume the Mechanical Program as of July 1, 2016. Over the next three months, the City of Newport will seek input from residents, contractors, and city and county officials. We have selected two dates for taking public comment.

To comply with the requirements associated with submission of the Notice of Intent, we submit the attached Program Administration Request form and updated Building Operations Plan.

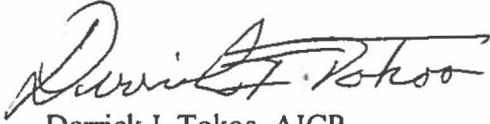
As per OAR 918-020-0095, the City of Newport intends to:

1. Administer the program for a minimum of four (4) years. City of Newport has a proven track record of effectively and efficiently administering structural, electrical, and plumbing permitting responsibilities within its city limits, having done so for several decades, and its program is in good standing with the Oregon Building Codes Division.
2. Maintain and improve upon service levels presently provided, with staffing adequate to meet all requirements. Efficiencies the City will achieve in bundling inspections should result in only a modest increase in workload for our Building Official. Should the Building Official be unavailable, the City has a contract in place with Clair Company Inc. to perform the work and is open to amending its Intergovernmental Agreement with the County so that they may perform these same backup functions at an equivalent hourly rate.
3. Operate a financially feasible and sustainable program. The financial condition of the City of Newport's Building program is documented in the updated Building Operations Plan and attached financial analysis. Revenues and reserves are sufficient to support the program over the long term. Impacts to customers will be negligible as the City is prepared to put in place a fee structure that mirrors that which is currently in place at the County.
4. In the coming months, the City is prepared to work in partnership with Lincoln County to develop a transition plan that accounts for any open mechanical reviews and inspections, the transfer of records, revenues to complete outstanding work, and any pending enforcement actions. Additionally, City is prepared to put together and distribute informational materials (e.g. public meeting notices, direct mailings to contractors, and posted notices) so that contractors and members of the public are adequately apprised of the jurisdictional change effective July 1, 2016. Given the modest impact that the change will have on the County budget, particularly considering potential offsets discussed above, the City does not anticipate there to be a need to transfer affected employees.
5. City is prepared to adopt a fee resolution, and make revisions to its Building Code ordinances, as needed, to ensure that it adequately incorporates all relevant language needed to implement the Mechanical Specialty Code referenced in Division 440, Chapter 918 of the Oregon Administrative Rules, effective July 1, 2016.

City of Newport Building Official, Joseph Lease, and I met with Lincoln County Planning Director Onno Husing and Lincoln County Building Official Al Eames on September 10, 2015 to formally notify them of the City's intent to assume the mechanical program. At that meeting, we discussed impacts to their program and options for resolving those impacts, in an attempt to reach agreement and the City and County are continuing that dialogue (relevant emails attached).

We look forward to working with Lincoln County and State of Oregon Building Codes Division staff in the coming months to implement these changes efficiently and seamlessly, so that the jurisdictional transfer is as transparent as possible to contractors and members of the general public. The City is also happy to provide any additional information that may be needed to help facilitate this program assumption request.

Sincerely,



Derrick I. Tokos, AICP  
Community Development Director  
City of Newport  
ph: 541-574-0626  
[d.tokos@newportoregon.gov](mailto:d.tokos@newportoregon.gov)

xc: Onno Husing, Lincoln County Planning Director  
Wayne Belmont, Lincoln County Counsel  
Spencer Nebel, Newport City Manager  
Steve Rich, Newport City Attorney

#### Exhibits

- A.1 - Program Administration Request form
- A.2 - Updated Building Operations Plan
- A.3 - City of Newport boundary map
- A.4 - Dates for public outreach meetings
- A.5 - September 2015 emails between County and City staff related mechanical program assumption request
- A.6 - Financial analysis addressing OAR 918-020-0095
- A.7 - Lincoln County Mechanical Permit Application forms
- A.8 - Lincoln County Local Government Surcharge Fee Reports 2012 – 2014





Noble  
Professional  
Dedicated

## Newport Police Department Memorandum

*One Team - One Future*

---

**Date:** October 7, 2015  
**To:** Spencer Nebel, City Manager  
**From:** Mark J. Miranda, Chief of Police   
**Subject:** Gun Turn-In Program

In response to Councilor Busby's query about the Gun Turn-In Program that the Newport Police Department hosted earlier this year, the program does not have anything to do with gun control. This is a voluntary program where people can turn in unwanted guns.

Last year we had been approached by a non-profit organization called Central Coast Cease Fire Oregon (CCCF), about NPD hosting the program. CCCF was responsible for advertising the program, and CCCF indicated they had funds to give people who turned in weapons.

The main purpose of this program is to remove guns from the street, and their availability to children. A lot of times people inherit a firearm and do not know what to do with it, or they've had a firearm for a long time and do not want it anymore. We provide the opportunity for disposal. Gun owners do have the option to sell their guns to private parties or gun shops. We provide the voluntary alternative.

This year, more than 150 guns were turned in. Some were in very good condition; others were not, although they were still operable. Several assault rifles and two sawed-off shot guns were turned in. Only two of the guns that were turned in were museum quality. They have been donated to a museum in Massachusetts. The rest of the guns have been destroyed.

The cost to NPD of this gun turn in program is only the staff time to accept weapons, and the cost to dispose of the guns at the Covanta Burn Plant in Brooks. The cost was very minimal.

During my experience as a police officer over the past 40+ years, I've been involved in hundreds of gun-related criminal investigations. Those investigations that stand out in my mind are incidents involving children. Many were suicides, and some were accidental shootings. The children were able to get ahold of parents' guns. None of them are good stories.

Integrity – Excellence – Community – Employees – Teamwork – Commitment

1000  
1000

1000  
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I have a personal gun collection, and have shot competitively in the past. I value such weapons, but feel that "gun control," as popularly defined in the country, will not work. My idea of gun control is responsible gun owners controlling their guns, making sure they are not stolen (after being left in their car overnight), and making sure they are secure from anyone not authorized and/or trained in their use (such as children).

The NPD Gun Take Back Program is an opportunity to assist the community with another alternative in disposing of unwanted guns. I recommend that we continue the program with the help of CCCF.

- Attachments:
1. Gun Turn-in flyer for January 17, 2015
  2. Transcript of Councilor Busby's comments on October 5, 2015



# **“No Questions Asked” GUN TURN-IN on January 17, 2015**

*co-sponsored by*

NEWPORT POLICE DEPARTMENT  
*and*  
CENTRAL COAST CEASEFIRE OREGON

**An Opportunity to Receive a \$175 Fred Meyer Gift Card,  
Avoid an Unexpected Tragedy, and Show Support for Victims of Gun Violence.**

On January 17, 2015 from 10 am to 2 pm, people may turn in unwanted firearms at a Gun Turn-In being held at the Newport City Hall, 169 SW Coast Hwy, Police Department Entrance.

Fred Meyer Gift Cards will be available for **working order guns** (limit 3 gift cards per person, but more than 3 guns will be accepted). All firearms must be **unloaded** and transported in the trunk of your car or comparably secured in your pickup truck. **No questions asked.**

- \$175 Assault or assault-like rifle
- \$125 Handgun
- \$ 75 Long guns, such as rifles or shotguns
- \$ 25 High capacity magazine
- \$ 5 Pellet or BB gun (Arctic Circle Gift Card)

All weapons collected are removed from circulation and melted down. The Newport Police Department will donate unique or antique weapons to an appropriate historical museum.

For more information about the Unwanted Gun Turn-In, contact Central Coast Ceasefire Oregon at [centralcoastceasefire@gmail.com](mailto:centralcoastceasefire@gmail.com)



1. The first part of the report discusses the overall status of the project and the progress made during the five-week period.

2. The second part of the report provides a detailed overview of the tasks completed and the challenges encountered during the period.

3. The third part of the report discusses the results of the various activities and the impact of the project on the community.

4. The fourth part of the report provides a summary of the findings and conclusions drawn from the data collected during the period.

5. The fifth part of the report discusses the recommendations for future work and the next steps in the project.

6. The sixth part of the report provides a detailed overview of the budget and the financial status of the project.

7. The seventh part of the report discusses the impact of the project on the community and the environment.

8. The eighth part of the report provides a summary of the findings and conclusions drawn from the data collected during the period.

9. The ninth part of the report discusses the recommendations for future work and the next steps in the project.

10. The tenth part of the report provides a detailed overview of the budget and the financial status of the project.

11. The eleventh part of the report discusses the impact of the project on the community and the environment.

City Council Meeting 10/05/2015  
Councilor Ralph Busby comments regarding the Gun Buy Back Program:

The other thing I wanted to bring up. I just noticed tonight I was looking at the City Manager's report and you mentioned that the Chief wanted to have another gun buyback program. That gun buy back program last year created a lot of controversy within the community, at least the feedback I got. And there's some minor issues like why are we, you know, taking advantage of people that don't understand the value of firearms, why are we giving away gift certificates to a store that turns around and sells firearms, and things like that. But I think the biggest topic that maybe we should address before we go forward on this is, it's perceived as a gun control measure. Now, does the City supporting gun control, does it not support gun control? Obviously that's arguable is this even a gun control measure? That's arguable too. But nevertheless the perception I think in a fairly large portion of the community is the City is taking stance on what is obviously a very political and controversial topic. And perhaps before we jump into this we ought to discuss it, come up with a common position on what we're doing.

Nebel: I think that's fine. I wanted some feedback on that issue from the Council. We can get that on the next agenda or work session or something for a little more discussion.

Allen: Ralph so you would want to make that just part of a release of information to the news media and the public as to what our reasoning is for this program so at least it's out there in the news media and so forth as far as that goes?

Busby: Well I think the Council should take a position because we have, you know if the Newport Police Department, and I realize this isn't their program, they're only supporting the program as it is, but nevertheless it reflects back on the City and the Council.

Allen: So you want the Council to take a position and the reasoning for why we support or don't support, you know regarding whatever that discussion results in, the program itself?

Busby: I think that would be good.

Allen: O.K., I'm just curious what you were looking for.

Busby: If it doesn't happen then I don't know that we need to take a position on that side. But if it does happen then I think we should.

Allen: Well I guess if you're asking for Council weigh in, then each Council member will be able to decide do they support or not support the program since you're asking the Council for their position on it, that's all I'm saying.



# Memo

**To:** All Staff  
**From:** City Manager Spencer Nebel  
**Date:** October 5, 2015  
**Re:** Great Shakeout Evacuation Drill at 10:15 a.m. on 10/15/15

---

The City Of Newport will be participating in this year's state-wide earthquake drill, 'The Great Shakeout'. The purpose of this drill is to give all staff a chance to practice evacuation procedures. Even though the Great Shakeout focuses on earthquakes, evacuation of a building may need to be done for a variety of reasons. Evacuations due to a fire, a hazardous materials spill or a police matter, are just a few examples. Practicing these procedures will give confidence to staff if a real need to evacuate arises. It also will give the public confidence by demonstrating that city staff has plans in place to deal with emergencies.

In order to make this practice drill a success, I am directing all staff working at the time of the drill to participate in evacuating themselves and helping any member of the public that is in their area evacuate as well. The drill will take place at 10:15 a.m. on Thursday, October 15<sup>th</sup>. Below are the procedures to follow the day of the drill:

1. Work Sites that may have members of the public in their work areas should post provided notices on public entry doors and other areas the public may frequent (such as reception counters and check-out desks). Please post these notices by October 12 for the October 15<sup>th</sup> drill.
2. As appropriate, at 10 a.m. give notice to members of the public and staff that an evacuation drill will take place in 15 minutes (10:15 a.m.). You can do this over a P.A. or other means you have available. Tell the public they will be directed by a staff member to the nearest exit, then to an assembly area, and then be allowed to return to the building.
3. At 10:15 a.m. make an announcement that the evacuation drill has started. All staff are to evacuate their building through the closest available exit. Those staff that have special instructions to secure an area (i.e. closing cash drawers, locking doors) will conduct those functions and then proceed out the nearest exit. Take any member of the public that is in your area with you as you go.
4. After you have left the building, direct any members of the public that are with you to follow you to your designated assembly area.

5. The appropriate department head for each work area that is present at the time of the drill (10:15 a.m.) will be responsible to make sure their work area is evacuated. In the absence of a department head, the next highest ranking position for that department who is in the building will be responsible. In the case of an equal rank, the most senior person will be responsible. Also, when that most senior person arrives at the assembly point they are responsible for accounting for all staff that were working in their area.
6. Once staff has been accounted for, staff and the public will be allowed to re-enter the building. This will conclude this evacuation drill.

After the drill is over I encourage staff to get together and discuss how the evacuation went. Talk about what went right and what can be done differently to improve outcomes. Please pass suggestions and comments up your chain of command to your supervisors. Supervisors can then forward them to Chief Murphy. I want to thank you, in advance, for your participation.



Spencer Nebel  
City Manager



**DEPARTMENT OF THE NAVY**

COMMANDER  
UNITED STATES PACIFIC FLEET  
250 MAKALAPA DRIVE  
PEARL HARBOR, HAWAII 96860-3131

IN REPLY REFER TO:

5090

Ser N465/1038

September 24, 2015

Dear Sir or Madam:

SUBJECT: NOTICE OF AVAILABILITY OF THE NORTHWEST TRAINING AND TESTING FINAL ENVIRONMENTAL IMPACT STATEMENT/OVERSEAS ENVIRONMENTAL IMPACT STATEMENT

The Department of the Navy (Navy), in cooperation with the U.S. Coast Guard and National Marine Fisheries Service, has prepared a Final Environmental Impact Statement/Overseas Environmental Impact Statement (EIS/OEIS) to conclude evaluation of the potential environmental effects associated with two categories of military readiness activities - training and testing - conducted within the Northwest Training and Testing (NWTT) Study Area.

The NWTT Study Area (see Enclosure 1) is comprised of established maritime operating areas and warning areas in the eastern North Pacific Ocean, including the Strait of Juan de Fuca, Puget Sound and Western Behm Canal in southeastern Alaska. The NWTT Study Area includes: air and water space within and outside Washington state waters, and outside state waters of Oregon and Northern California; four existing range complexes and facilities (the Northwest Training Range Complex, Naval Undersea Warfare Center Division Keyport Range Complex, Carr Inlet Operations Area and Southeast Alaska Acoustic Measurement Facility); and Navy pierside locations where sonar maintenance and testing occur (Naval Base Kitsap Bremerton, Naval Base Kitsap Bangor and Naval Station Everett).

The Navy's Proposed Action is to conduct training and testing activities within the NWTT Study Area, to include the use of active sonar, acoustic sources and explosives, as well as pierside sonar maintenance and testing. Many of these training and testing activities have historically occurred in the NWTT Study Area and have been previously analyzed pursuant to the

SUBJECT: NOTICE OF AVAILABILITY OF THE NORTHWEST TRAINING AND TESTING FINAL ENVIRONMENTAL IMPACT STATEMENT/OVERSEAS ENVIRONMENTAL IMPACT STATEMENT

National Environmental Policy Act of 1969 and Executive Order 12114, Environmental Effects Abroad of Major Federal Actions. While training and testing, the Navy follows strict guidelines and employs measures to reduce effects on marine species.

The purpose of the Proposed Action is to conduct training and testing activities to ensure that the Navy accomplishes its mission to maintain, train and equip combat-ready naval forces capable of winning wars, deterring aggression and maintaining freedom of the seas. This mission is achieved in part by conducting training and testing within the NWTT Study Area. This mission is mandated by federal law (Title 10 U.S. Code § 5062), which charges the Chief of Naval Operations with the responsibility for ensuring the readiness of the nation's naval forces. Military readiness training and testing activities must be as realistic as possible to provide Sailors with the experiences necessary for success and survival. Navy range complexes and operating areas located in the NWTT Study Area have these realistic environments, with sufficient sea and airspace vital for safety and mission success. The Final EIS/OEIS also supports the renewal of federal regulatory permits and authorizations for current training and testing activities and future activities requiring environmental analysis.

With use of the best available science, the following resource areas were analyzed in the Final EIS/OEIS: sediments and water quality, air quality, marine habitats, marine mammals, sea turtles, birds, marine vegetation, marine invertebrates, fish, cultural resources, American Indian and Alaska Native traditional resources, socioeconomic resources, and public health and safety.

The completion of the Final EIS/OEIS follows years of research, analysis and public involvement. The Navy held nine public scoping meetings in March 2012, eight public meetings in February/March 2014 for the Draft EIS/OEIS and four public meetings in January 2015 for the Supplement to the NWTT Draft EIS/OEIS. Meetings took place in Washington, Northern California, Oregon and Alaska. Public, government agency and tribal comments received during the public review and comment periods for the Draft EIS/OEIS and the Supplement to the Draft EIS/OEIS were considered and responded to in the Final EIS/OEIS.

SUBJECT: NOTICE OF AVAILABILITY OF THE NORTHWEST TRAINING AND TESTING FINAL ENVIRONMENTAL IMPACT STATEMENT/OVERSEAS ENVIRONMENTAL IMPACT STATEMENT

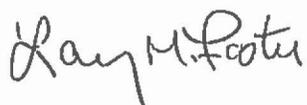
Regulations provide for a 30-day wait period after the Final EIS/OEIS is published before the Navy may take action. The Final EIS/OEIS will be available to the public on October 2, 2015.

A copy of the NWT Final EIS/OEIS is included on the enclosed CD-ROM (see Enclosure 2). The Final EIS/OEIS, as well as supporting technical reports and other reference materials, is also available online at [www.NWTTEIS.com](http://www.NWTTEIS.com). Printed copies are available for viewing at 21 community libraries in the affected coastal counties. Community libraries are found online or by requesting additional information (see below).

If you have questions or require additional information, please contact the NWT EIS/OEIS project manager at:

Naval Facilities Engineering Command Northwest  
Attention: Ms. Kimberly Kler - NWT EIS/OEIS  
Project Manager  
Tautog Circle, Suite 203  
Silverdale, WA 98315-1101

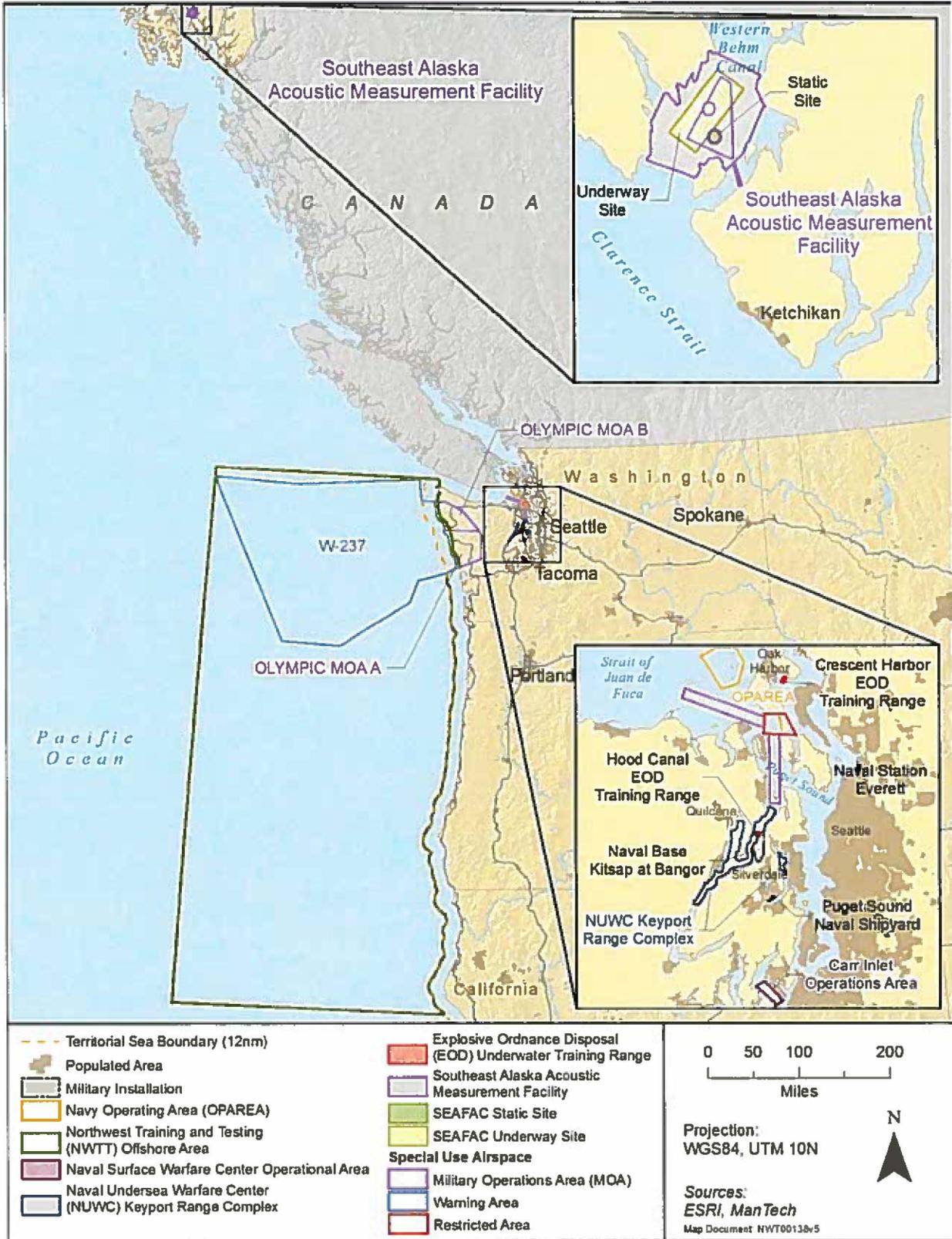
Sincerely,



L. M. FOSTER  
By direction

Enclosure: 1. Figures of the NWT EIS/OEIS Study Area  
2. Electronic Copy (CD-ROM) of the NWT Final EIS/OEIS

Enclosure 1: Northwest Training and Testing Study Area



Enclosure (1)







28 July 2015

Dear Interested Party:

The United States Coast Guard (USCG) announces the availability of the Environmental Assessment (EA) and Finding of No Significant Impacts (FONSI) for the homeporting of two Fast Response Cutters (FRC) in District 13.

The USCG proposes to homeport two FRCs within the CG's Area of Responsibility District 13, in either Astoria or Newport, Oregon. The new FRCs are part of an ongoing effort to replace Island-class 110-foot Patrol Boats that are nearing the end of their service life. The Sentinel-class FRCs are capable of deploying independently to conduct missions that include port, waterways, and coastal security; fishery patrols; search and rescue; and national defense. These vessels will help reduce the USCG's current Patrol Boat gap, allowing the USCG to better complete its various missions.

The EA identifies, describes, and evaluates potential environmental and socioeconomic impacts associated with potential homeporting of the FRCs and associated facility modifications at three alternative locations and a No Action Alternative. The EA also documents cumulative impacts from projects which are proposed, under construction, recently completed, or anticipated to be implemented in the near future.

The EA was prepared in accordance with the requirements of the National Environmental Policy Act (NEPA) (42 United States Code); Council on Environmental Quality Regulations for Implementing NEPA (40 Code of Federal Regulations §§1500- 1508) and associated CEQ guidelines; and Coast Guard Commandant Instruction (COMDTINST) M16475.1D, National Environmental Policy Act Implementing Procedures and Policy for Considering Environmental Impacts. The EA serves as a concise public document that provides evidence and analysis for determining whether an Environmental Impact Statement or a FONSI is needed. The EA includes the purpose and need for the action, the proposed action and alternatives, a description of the affected environment, and an analysis of environmental consequences.

Based on the findings of the EA, the USCG concluded that the proposed action would have no significant impacts on the environment and issued the accompanying FONSI.

Sincerely,

A handwritten signature in black ink, appearing to read "M. J. Berg".

Digitally signed by BERG.MARTIN.J.1256902776  
DN: cn=US, ou=U.S. Government, ou=DoD,  
ou=PKI, ou=USCG,  
cn=BERG.MARTIN.J.1256902776  
Date: 2015.07.28 09:25:16 -0700

M. J. Berg, LT, U. S. Coast Guard  
Chief, Planning and Real Property  
Civil Engineering Unit Oakland  
By Direction

Enclosure: Final EA for Homeporting of Two Fast Response Cutters in District 13



## Spencer Nebel

---

**From:** Mr. Chester Newland <newland@usc.edu>  
**Sent:** Friday, October 23, 2015 3:10 PM  
**To:** Spencer Nebel  
**Cc:** Jenese Jackson  
**Subject:** Exemplary Credentialed Manager Activities and Report

Dear Spencer:

You are exemplary as an ICMA Credentialed Manager and as a professional leader in the field generally. Oregon is especially blessed to have you following your years of distinguished city management in the Northern Midwest. I hope that you are enjoying the milder winters, along with Oregonian beauty and diverse West Coast cultures.

I have recommended approval by ICMA's Credentialing Advisory Board (CAB) of your splendid report. I apologize for this delayed response to you. ICMA's IT system has been plagued with problems that are being corrected.

Cordial Best Wishes,  
Chet

Chester A. Newland  
Honorary ICMA Member  
ICMA CAB Member  
Senior Professor of Public Administration University of the Pacific McGeorge School of Law Sacramento, CA 95817-2705





LINCOLN COUNTY  
HISTORICAL SOCIETY

BURROWS HOUSE MUSEUM • LOG CABIN MUSEUM • PACIFIC MARITIME & HERITAGE CENTER

September 2015

Dear Friend -

The transformation of the old Gracie's at Smuggler's Cove into the Lincoln County Historical Society's Pacific Maritime Heritage Center is entering another exciting burst of activity. Work is underway on the lower floor of the building in a big way. As you may recall, we opened the main floor of this facility in June 2013. Since then, thousands of visitors have come to the Heritage Center for our museum exhibits and special events.

Grants from the Meyer Memorial Trust, City of Newport, Lincoln County, the Oregon Community Foundation and many locals got this round of renovations off to a good start. An ADA-compliant elevator reaching all three floors of the center was finished last month. Tens of thousands of volunteer hours went into saving this landmark building. Most of the monetary donations came from locals, and we employ local contractors whenever possible.

When lower-floor renovations are completed our capacity will double. Amenities will include the Doerfler Family Theater, a 140-seat multi-purpose venue, conference center/gallery, food service area, and a children's discovery area. It gives me great pleasure to share with you that the project is receiving a \$150,000 grant from the Murdock Charitable Trust. This will fund the lower-floor work underway as I write this. Over half of our Phase II funding is in place.

We have never incurred any debt on this project nor do we intend to. Donations are essential to complete Phase II and help us achieve our goal of opening the lower floor by next fall. Your donation will be matched, dollar-for-dollar (doubled), by a generous grant of up to \$120,000 by the Doerfler Family Trust.

Help us make the Pacific Maritime Heritage Center a world-class museum and event center on Newport's Historic Bayfront. Any amount will be gratefully accepted and is tax-deductible, as we are a 501(c)3 organization. Donors who give \$500 or more will be acknowledged in the building.

If you have any questions on this project or would like a behind-the-scenes tour of the work in progress, do not hesitate to contact me.

Sincerely,  
  
Steve Wyatt  
Executive Director  
[director@oregoncoasthistory.com](mailto:director@oregoncoasthistory.com)

545 Southwest Ninth Street, Newport, Oregon 97365 • 541-265-7509

[coasthistory@newportnet.com](mailto:coasthistory@newportnet.com) • [www.oregoncoasthistory.org](http://www.oregoncoasthistory.org)

Status Report for Five Week Period Ending November 6, 2015

41



## Newport Airport Regional Airport Review Task Force

### Oregon Department of Aviation (ODA)

Mitch Swecker –Director

Jeff Caines – Capitol Improvements/Land Use



1. Overview of the Oregon Department of Aviation
2. Role of the State and FAA in Airport Operations
3. Economic Value of Airports
4. Possibility of Future Passenger Service to Newport
5. Role of Newport Municipal Airport
6. Opportunities for Airport Funding Through the State of Oregon
7. Economic Development Opportunities for Lincoln County Airports
8. Collaboration Among Airport Facilities in Lincoln County

10/27/2015



# Mission

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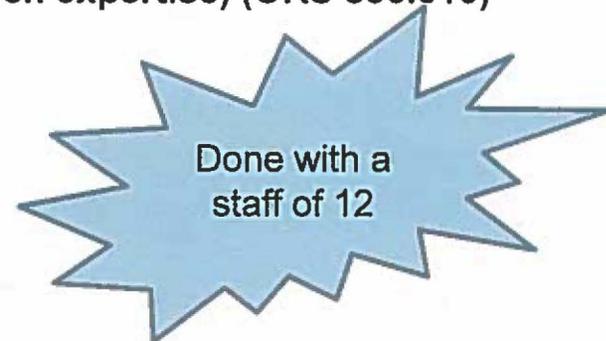
- ODA serves the state of Oregon through a three-fold focus of advocating for the safe operation, economic growth, infrastructure improvement of aviation and airports in Oregon.
  
- Committed to the development and realization of its strategic plan by:
  - Providing Service to **aviation constituents, airport owners/sponsors** and **aviation system users** throughout Oregon;
  - Addressing statewide aviation issues;
  - Coordinating and providing expertise on aviation legislation
  - Maintaining 28 State-owned Airports



# ODA Duties & Roles

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- Promote Aviation Business and Jobs (ORS 836.055)
- Airport Operations and Maintenance (28 Airports) ORS 836.025)
- Statutory Tall Structure Analysis Program (statewide)– (ORS 836-530)
- Manage Pavement Maintenance Program (ORS 836.072)
- Statewide Capital Improvements Program (Partner w/FAA, 55 Airports) (ORS 836.070/040)
- License 97 Public Use Airports (annually) (ORS 836.105)
- Register 360 Private Airports (annually) ORS 836.610)
- Register Oregon Pilots & Aircraft (over 4,000 of each) (ORS 837.025/ORS 837.040)
- Aviation Safety Program (ORS 836.085)
  - Conducts FAA Mandated Airport Inspections (FAA 5010)
- Assistance to Airport Sponsors (Land use, FAA Regs, tech expertise) (ORS 836.010)
- ODA generates revenue to conduct operations
  - Fuel tax
  - Leases/access fees
  - Fuel Flowage/sales
  - Pilot/Aircraft registration
  - Inspections



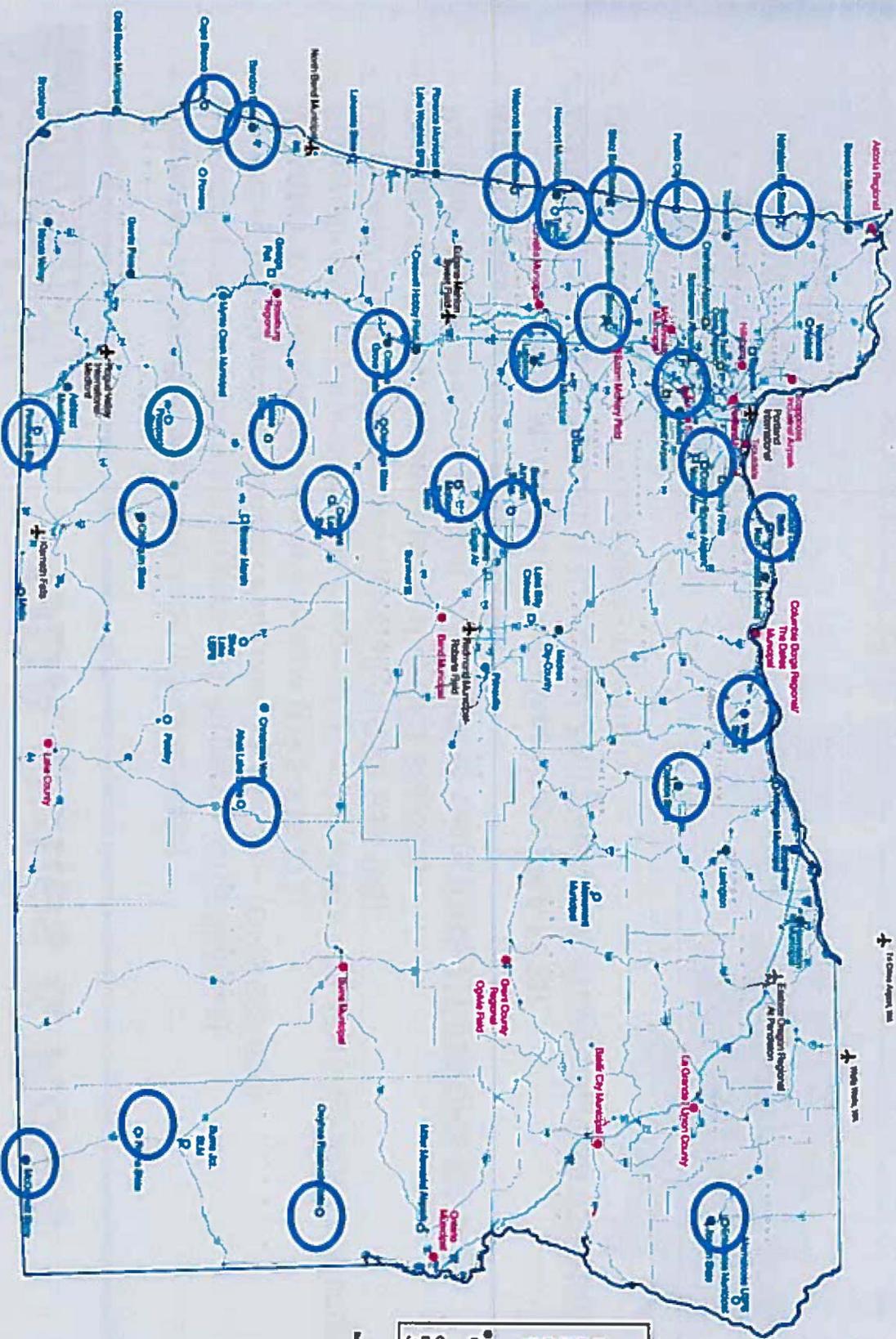
**No General/Lottery Fund dollars**

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# Map of 28 State-owned Airports

## OREGON AVIATION SYSTEM AIRPORTS



LEGEND	
●	COMMERCIAL
●	BUSINESS/HIGH ACTIVITY G.A.
●	REGIONAL G.A.
●	COMMUNITY G.A.
●	LOW ACTIVITY G.A.
○	NPAS (S7)
○	PUBLICLY OWNED (S)
○	PRIVATELY OWNED (1)
○	NON - NPAS (41)
○	PUBLICLY OWNED (8)
○	PRIVATELY OWNED (19)
○	SEAPLANE BASE: (PVT 1)



# Aviation Board

- **Established in 1921 (First Aviation Organization in the U.S.)**
  - **Predates FAA**
  - **Certified aircraft**
  - **Licensed pilots**
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- Interact with City, County policy makers/elected officials and other State Agencies
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# State and FAA Role

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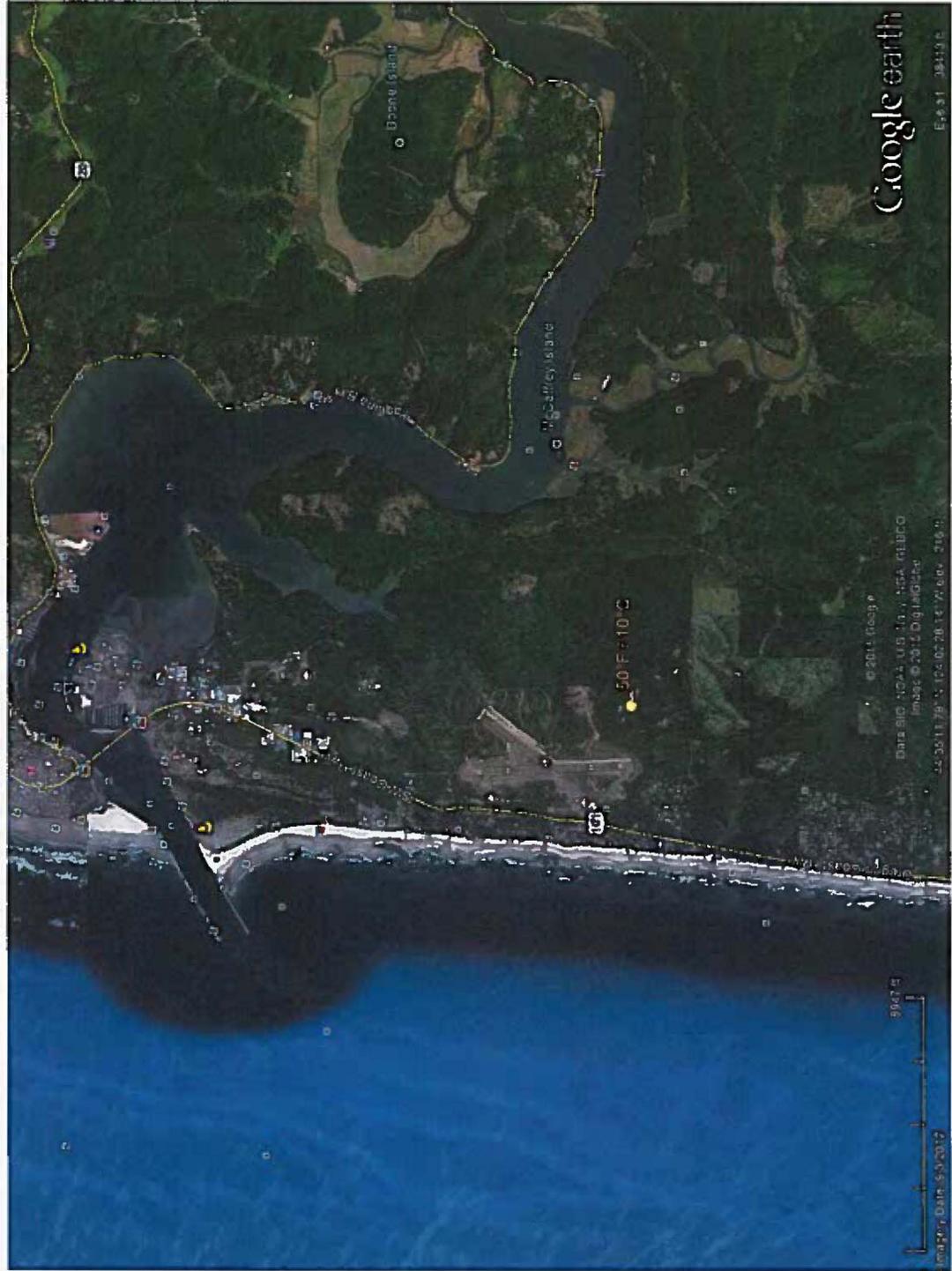


## Impact of Aviation in Oregon

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- \$318 million in FAA infrastructure grants in Oregon 2010-2015
- Over \$100 million in aviation grants from CONNECTOREGON
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  - Kit Aircraft manufacturing (Vans)
  - Corporate Flyers; Costco, FLIR, Coca Cola, Cysco, Les Schwab, Nike, Intel, Google, Apple,
  - Industry – Precision Castparts, Boeing
  - UAS Industry

# Newport Airport



10/27/12

# Newport Airport





# Commercial Air Service

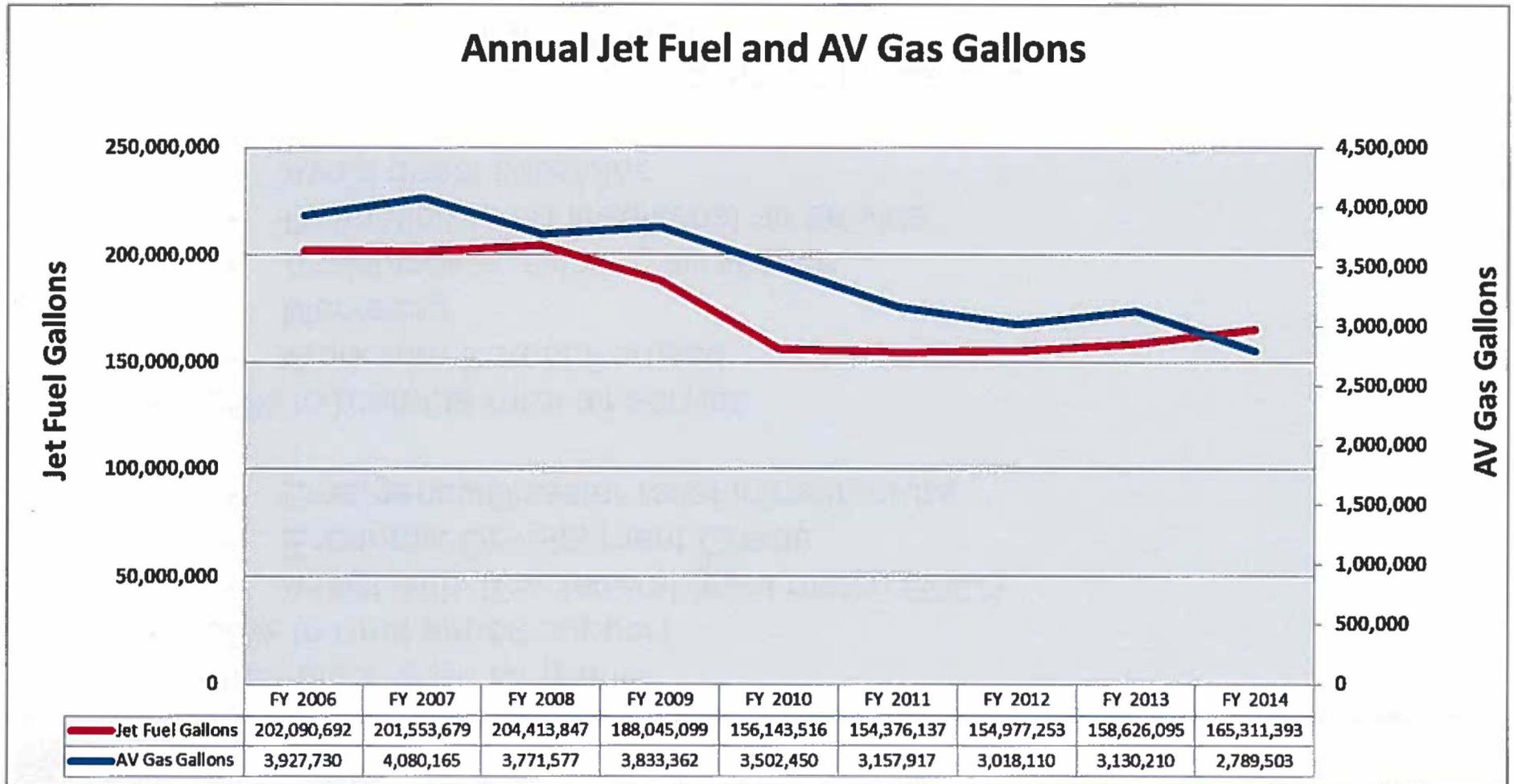
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  - **Change in Airline Business Model**
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  - **Look at Non-traditional air service**
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## Role of Newport Airport?

- **Regional Transportation Mode** – Commercial, Corporate and Cargo
- **Business/Economic Development** (Industry, air freight, corporate, etc.)
- **Statewide access** (commercial air service/transportation)
- **Tourism** – motels, restaurants, local businesses benefit
- **Agriculture** – Spraying, Christmas Trees, etc
- **Government agencies** (USGS, USDA, ODFW, etc.)
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  - Fire suppression (U.S Forest Service, BLM, ODF)
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- **Recreation**

# Jet Fuel and Avgas Trends





## HB 2075

- Implementation Plan for grants
  - 50% to rural airport support
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    - Economic Development Grants
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    - 16 non-federally airports
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MTS1

**Slide 18**

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**MTS1** we will move to the 50% grants section  
SWECKER Mitch, 8/21/2015



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  - Others with potential input?
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    - Regional Solutions reps
    - Business Oregon
    - Airport Communities

## Newport Airport Regional Airport Review Task Force

### Oregon Department of Aviation (ODA)

Mitch Swecker –Director

Jeff Caines – Capitol Improvements/Land Use



1. Overview of the Oregon Department of Aviation
2. Role of the State and FAA in Airport Operations
3. Economic Value of Airports
4. Possibility of Future Passenger Service to Newport
5. Role of Newport Municipal Airport
6. Opportunities for Airport Funding Through the State of Oregon
7. Economic Development Opportunities for Lincoln County Airports
8. Collaboration Among Airport Facilities in Lincoln County

10/27/2015



# Mission

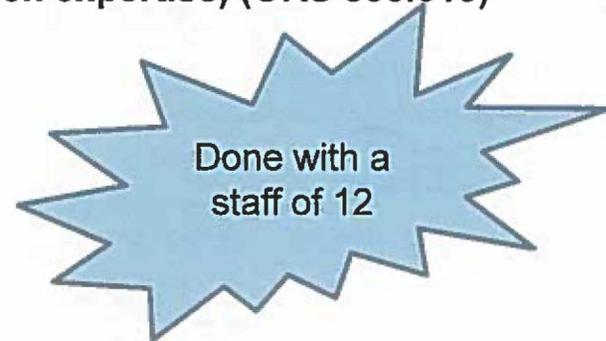
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- ODA serves the state of Oregon through a three-fold focus of advocating for the safe operation, economic growth, infrastructure improvement of aviation and airports in Oregon.
  
- Committed to the development and realization of its strategic plan by:
  - Providing Service to **aviation constituents, airport owners/sponsors** and **aviation system users** throughout Oregon;
  - Addressing statewide aviation issues;
  - Coordinating and providing expertise on aviation legislation
  - Maintaining 28 State-owned Airports



# ODA Duties & Roles

- Promote Aviation Business and Jobs (ORS 836.055)
- Airport Operations and Maintenance (28 Airports) ORS 836.025)
- Statutory Tall Structure Analysis Program (statewide)– (ORS 836-530)
- Manage Pavement Maintenance Program (ORS 836.072)
- Statewide Capital Improvements Program (Partner w/FAA, 55 Airports) (ORS 836.070/040)
- License 97 Public Use Airports (annually) (ORS 836.105)
- Register 360 Private Airports (annually) ORS 836.610)
- Register Oregon Pilots & Aircraft (over 4,000 of each) (ORS 837.025/ORS 837.040)
- Aviation Safety Program (ORS 836.085)
  - Conducts FAA Mandated Airport Inspections (FAA 5010)
- Assistance to Airport Sponsors (Land use, FAA Regs, tech expertise) (ORS 836.010)
- ODA generates revenue to conduct operations
  - Fuel tax
  - Leases/access fees
  - Fuel Flowage/sales
  - Pilot/Aircraft registration
  - Inspections



**No General/Lottery Fund dollars**





# Aviation Board

- **Established in 1921 (First Aviation Organization in the U.S.)**
  - Predates FAA
  - Certified aircraft
  - Licensed pilots
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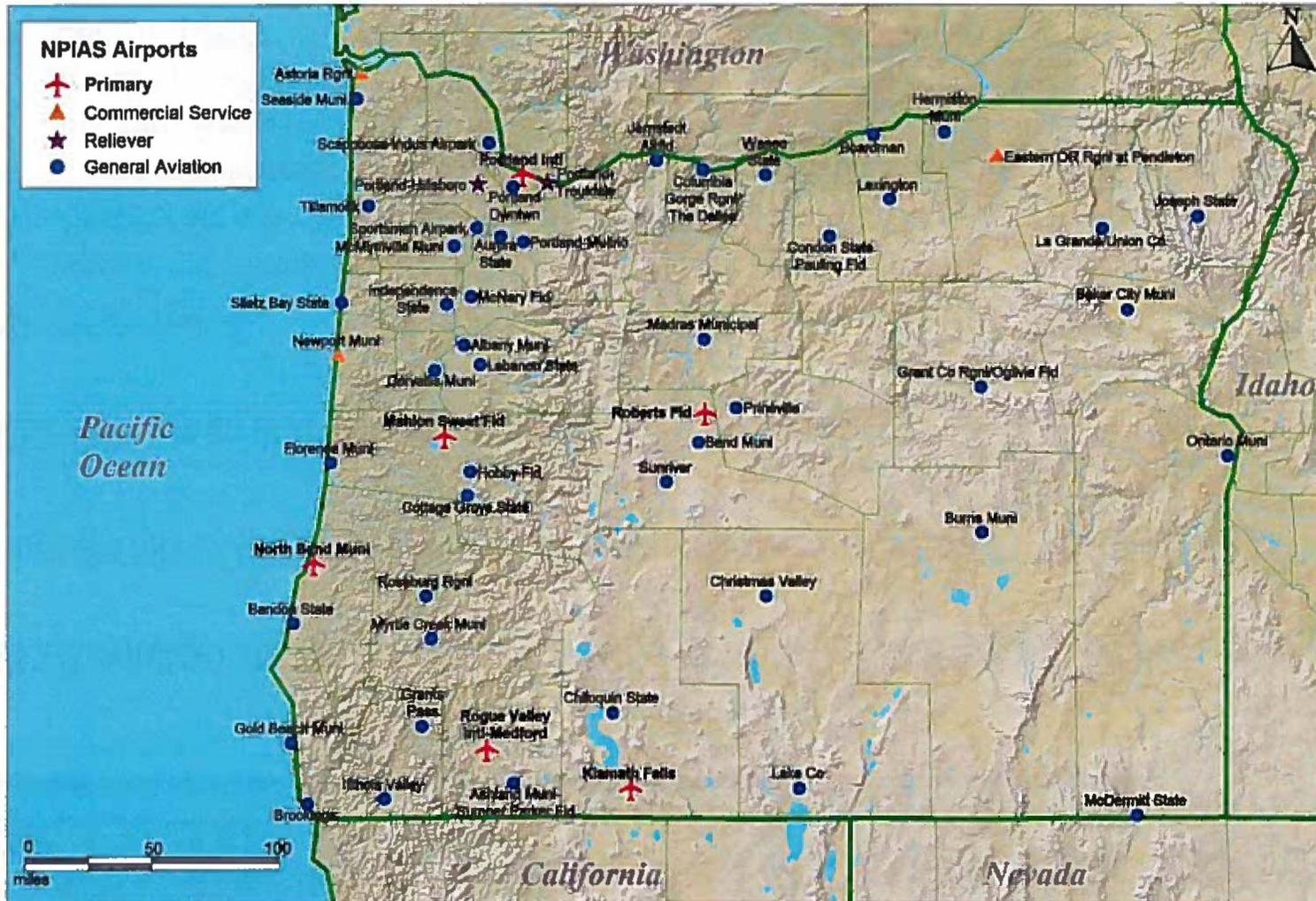


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## Oregon





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# Newport Airport





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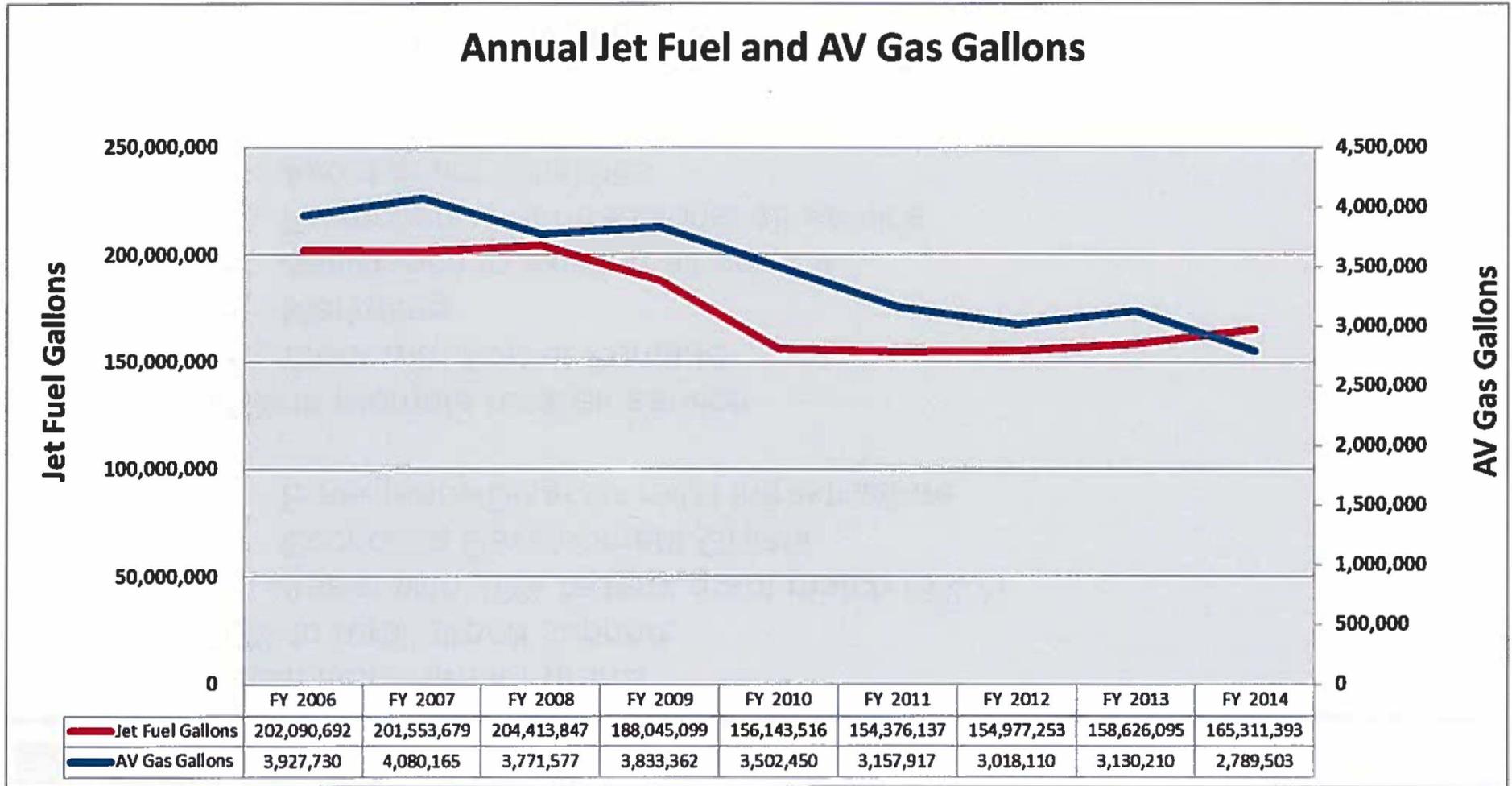
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**Slide 18**

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What steps have been taken to shore up seismic vulnerabilities of critical assets; what is in the works?

- NOTHING
- NO FUNDING SOURCE
- One thing we know is that “we don’t know what our airports can sustain during a 9.0mag earthquake”
- Liquefaction is a big unknown





