



OFFICE OF THE CITY MANAGER
City of Newport, Oregon
169 S.W. Coast Hwy.
Newport, OR 97365
541-574-0603
s.nebel@newportoregon.gov

MEMO

DATE: June 24, 2016
TO: Mayor and City Council
FROM: Spencer Nebel, City Manager
SUBJECT: Status Report for the two-week period ending Friday, June 24, 2016

As you are aware I will be out of the office beginning Monday, June 27 and ending Thursday, July 7. With the vacation schedule acting City Manager will be shared in accordance with the following schedule. During this time Ted Smith will be acting City Manager on June 27 and 28, Mark Miranda will be acting City Manager from June 29 to July 1, and Derrick Tokos will be acting City Manager from July 2- July 7.

HIGHLIGHTS OF ACTIVITIES:

Highlights of the following two weeks, includes the following:

- Melissa Román, Lance Vanderbeck, Jayson Buchholz, Steve Rich and I met to review the various options in addressing the trees that interfere with possible avigation easements. Avigation easements keep airspace above the ground free from obstructions such as trees, building, and towers. The FAA has many different types of avigation easements for various purposes. Each type of easement has a different impact on the trees on the south end of the airport however certain easements could limit approaches at the airport for future needs. We are going to place the various avigation easements on a topographical map to try to determine the impact that the easements would have to property owners prior to making a final determination as to what easements are best for the airport.
- Met with Jason Malloy regarding the Police Chief position that will become vacant this fall when Police Chief, Mark Miranda retires. It is my intention in August to meet with members of the department, the public, and City Council to discuss various options on how to proceed with filling this position. These options range from doing a complete search including inviting internal applicants to apply. Place Jason in an acting capacity to evaluate his capabilities in filling the Chief's position and then determining whether to proceed with a search or making a decision to hire from within without conducting an outside search. This last option could include a normal interview process to obtain

specific feedback on filling this position. I would like feedback from the City Council and staff as well as to your thoughts on these options.

- Mike Murzynsky, Richelle Burns, and I met to continue our review of existing water and wastewater policies.
- Met with Derrick Tokos regarding the lease of the old Flashbacks property by the hospital as a demonstration site to layout floorplans for various aspects of the hospital.
- Met with Mike Murzynsky regarding several specific utility bill complaints.
- Met with Lance Vanderbeck on routine airport staff issues.
- Participated in the monthly lunch meeting with the other Lincoln County municipal managers. We discussed the possibility of holding a joint meeting with other elected official on housing issues on July 12. There was general support for this, however both the Mayor and City Manager of Toledo will be out of town during that period of time.
- Lance Vanderbeck and I met with Hertz Rental in order to secure rental cars for the airport. Our rental car business came to an end with the sale of the Toby Motors. The new owner is not interested in participating in a rental car program.
- Met with Mark Miranda to review various departmental issues.
- Met with Rob Murphy to review various Fire Department issues.
- Met with Wayne Belmont to discuss a number of issues including the possible exchange of land in South Beach between a property owner, the city and the county in order create a trail corridor through that area. Wayne is going schedule a meeting with the various parties to further discuss this option. In addition, Wayne indicated that he will work on agreements in order to deal with the road transfers both along the reservoirs at Big Creek and well as on Avery Street to facilitate the development of the Public Utilities District new warehouse area as well as to try to address issues relating to the certified industrial site on the east side of the road owned by Paul Lawson.
- Prepared a robust agenda for the June 20, City Council meeting.
- Met with the Yaquina Bay managers at the Embarcadero.
- Ed Wiles took me on an extended tour of the forest industry in Lincoln County. We started with a tour of the lumber mill in Toledo and drove south through forest lands to see the difference between the management of private forest land, lands managed by the forest service, and by the Bureau of Land Management. It is truly amazing how fast the Douglas Firs reach a size and height that is suitable for cutting for lumber. The Douglas Firs can be commercially turned around approximately every 40 years. It was also pretty amazing to see how small of logs can be used for the purposes of cutting 2x4's and other dimensional sizes. We toured and cut back over until we ended up in Yachats. I appreciate Mr. Wiles for helping me better understand the forestry industry in Lincoln County.
- Held a routine department head meeting.
- Participated with the City Council in a work session covering a number of topics on Monday, June 20.
- Met with the Mayor to review the agenda for June 20.
- Participated in Audit Committee meeting with Brad Bingenheimer of Boldt Carlise & Smith, C.P.A. Our auditors are initiating their work for the 2015-16 fiscal year. The

auditors indicated that there are a number of significant changes effecting the use of federal funds that will impact a number of local units of government including the City of Newport. The federal government has created a whole new wave of regulations for local units of government who receive federal grants. Furthermore, they are required to do a single audit on those units receiving more than \$750,000 in federal funding which will include the City of Newport. We will need to be implementing additional policies as it relates to the use of federal funds for purchasing and documenting those purchases. This will be a good exercise to clean-up our entire purchasing policy within the city.

- Met with Mike Murzynsky to discuss the reorganization of the Finance Department, with the addition of a new position, the resignation of Randi Siller and other changes it is a good time to look at options to shift around responsibilities within department to meet the new needs include shifting Court back to this department.
- Mike Murzynsky, Tim Gross, Kay Keady, Richelle Burns, and I meet to continue our efforts to review our water and wastewater policies in order to prepare for the upcoming rate study that will occur this year.
- Participated in a City Employee Committee meeting to continue our organizational discussion on values and how we relate with each other as employees, what values do we have as supervisors for those that work for us, and how do we relate to the citizens of Newport. The City Employee Committee developed a list of words that characterize those values. Once the list was created the committee prioritize what was most important. We had done the same thing with department heads last week. We hope to create a value statement that will be used to measure our day to day interactions with each other.
- Held a meeting with Lincoln County, PUD, the city and Paul Lawson regarding the reconstruction of Avery street. This is currently a county road with county having obligations to bring it up to a certain standard before it is transferred to the city. Furthermore, Paul Lawson wants the opportunity to see if any utility work should be completed to serve his industrial property on the east side of Avery opposite the PUD project. We had discussions about the county and the PUD doing the final paving of the road together so that there are not a series of road patches done by the different organizations at different times. We also suggested to the county that the final improvements be put off until 2017 after the majority of the PUD project in completed. This will give Paul Lawson some time to determine if any utility improvements need to be made prior to the road being reconstructed.
- I met with the department heads to continue our discussion on City of Newport employee values. We worked up several drafted concepts for inclusion in our value statement. We will do the same thing with the Employee Committee
- Derrick and I met with met with Cynda Bruce and Fred Collazo from transit regarding Cynda offer to provide options for modifying various city bus services in the community, particularly in light of the parking study that is currently being conducted. Cynda said she is very open to having some longer term discussions regarding any potential modifications to services provided in the city. She will be happy to work with our

parking consultant to take a look at how transit might be able to address parking issues at Nye Beach and Bayfront.

- Met with Mark Miranda to review various Police Department issues.
- Met of Rob Murphy to review various Fire Department issues.
- Peggy Hawker, Richard Dutton, Steve Rich and I met with Matt Updenkelder regarding the sale of Coastcom to Astound Broadband. We met to review any requirements relating to this sale would affect the franchise agreement the city has with Coastcom. Coastcom will continue to operate as an independent business meeting various internet needs on the Oregon Coast. Matt Updenkelder indicated that the purchase will provide additional capital to meet various needs including the ongoing discussion we have had with Coastcom about extending fiber to each home in Newport. Coastcom is very optimistic about the future for the company following this sale.
- Peggy Hawker, Barb James, Steve Rich, and I met to continue our efforts to at developing a framework for a city administrative manual. This manual will house all city polices adopted by the Council, by the City Manager, or departments and include major documents such as our human resources manual, purchasing, and safety manual. The index that we are providing will likely take years to create policies, however we will provide a format so that all new city policies are compiled and readily available to staff, Council and the citizens.
- Met Mark Miranda and Barb James to discuss a possible leadership program to help develop the leadership skills of city staff. This would likely be a monthly two-hour session over a period of six months with various leadership issues presented in two hour blocks each month. If this program is successful it will help improve current leadership skills within the organization for department heads and other supervisors and help develop future leadership skills to facility transition in the future.
- Barb James, Jim Salisbury, Tim Gross and I met to discuss protocols regarding the entry of confined spaces. Things such as manholes, wet wells, and lift stations, and other similar structures that are confined spaces. There are areas in lift stations that may or may not be deemed a confined space by OSHA regulations. We are doing a consultation with OSHA in July to review some of these facilities, and decided that we will label any areas that are confined space so that proper protocols are used by are used by employees entering those areas. This should eliminate any existing confusion as to what is deemed to be a confined space in these types of facilities.
- Participated in a day long interview process with consultants who have submitted proposals to provide visioning services for the City of Newport. It is our goal to have a recommendation to the Council possibly at the July 18 meeting. We have two solid firms that we will follow-up with.
- Tim Gross, Jayson Buchholz, Olaf Sweetman and I met to discuss the protocol for closing out construction projects. This is an area that gets a little convoluted when infrastructure projects are bid based on units. When units are underestimated or overestimated, the actual contract amount ends up being adjusted to the number of units that were actually utilized in the project. We want to develop a clean way to

reconcile the final contract amount with the amount as award by the City Council or administratively for small projects as part of this protocol.

- Bids were opened for the Bay/Moore Storm Sewer project on June 16. One bid was received which was well above the engineer's estimate for the work. In checking with bidders, the tight schedule for in water work was problematic at this late date. We will rebid this project this winter so that contractors will have greater flexibility in planning around the "in water" work dates.

Upcoming Events:

- I will be taking vacation time from June 27 through July 7 to head back to Michigan for a week or so OSU is holding a neighboring meeting at OCCC to discuss their student housing proposal on June 28, at 6:30 P.M. (See attachment for further details). There will be no Council meeting on the first Monday of July.
- City Hall will be closed on Monday, July 4 in observation of Independence Day.
- A work session has been scheduled for Tuesday, July 12 at 3:00 P.M. to discuss housing issues with other units of government in Lincoln County. An executive session will be held immediately afterwards to discuss pending litigation.
- There will only be one regular Council meeting in July, and that will occur on Monday, July 18. The Council has excused the attendance of Councilor Engler and myself since we will be representing Newport in Mombetsu.
- I am planning to participate as a delegate for the 50th Anniversary visit to Mombetsu. We are scheduled to leave on Thursday, July 14 and return on Monday, July 25. As in the case with all adult ambassadors from Newport who are participating in the Sister City visits, we are personally responsible for our own travel expenses. This will be a great experience!
- August 30, 2016 is the last day to file to be a candidate for Mayor or the City Council.
- City Hall will be closed on Monday, September 5 to celebrate Labor Day. The City Council meeting is scheduled for Tuesday, September 6 due to the holiday.
- I will be attending the Annual ICMA Convention in Kansas City from Saturday, September 24 – Wednesday, September 28.
- The League of Oregon Cities Annual Conference will be held at the Salem Convention Center on September 29 through October 1st, 2016 (Please let Peggy know if you plan to attend, so that we will have the opportunity to book rooms and have an appropriate count for that convention).
- November 8, 2016, is election day for the Mayor, and Council positions for City government, as well as for State and Federal officials.

Attachments:

- ❖ Attached is one of the letters mailed to the Mayors/Managers, Records of Lincoln County Cities, Lincoln County, and the Siletz Tribe regarding the upcoming housing work session on July 12. Also attached is the draft agenda for this meeting that the City Council agreed to host at the June 20 City Council meeting. It will be interesting to see what kind of participation we get in this meeting and hopefully it will lead to a dialog that will be helpful in determining opportunities for collaboration among the local units of government to try to address housing issues in Lincoln County.

- ❖ Attached is a report on the construction activities of the Newport Aquatic Center. Please note that the contractor has been delayed by their structural steel provider by over a month. This is meeting with them to discuss any modifications to the schedule.
- ❖ Attached is a letter from the Oregon Cascades West Council of Governments (OCWCOG) outlining the membership dues for this next year and including a directory of services provided by the OCWCOG to its service area which includes Linn, Benton, and Lincoln Counties.
- ❖ Attached are excerpts from a water and wastewater rates study done for Washington and Oregon by Raftelis Financial Consultants, Inc. of Seattle Washington. I have included information about the Oregon part of the Survey for your review. The survey indicates that our water and sewer rates are in the upper half of the cities surveyed but not certainly highest in the state of those communities participating in the survey. It is interesting to note that the number of cities with uniform consumption rates like Newport and those cities that charge more for higher water usage are about equal in the State of Oregon as represented in this survey. This information could be helpful as we approach our rate study this year.
- ❖ Attached is a letter from the US Department of the Interior indicating that the City of Newport grant request for WaterSMART Water and Energy Efficiency Grant is among those applications receiving the highest ratings and is now being considered for award for financial assistance in the amount of \$300,000. That is great news, however please note that this letter is not the final commitment for funding. An agreement will be developed once a final determination is made by the Bureau of Reclamation which will be brought to the City Council's for the Council consideration. This grant was for the purpose of the water meter upgrade for the City of Newport.
- ❖ Attached is a letter from OSU regarding the development of student housing within the Wilder Development. They are holding a neighborhood meeting on Tuesday, June 28 at 6:30 P.M. at OCCC to discuss this project with the neighbors.
- ❖ Attached is a letter from Central Lincoln PUD indicating a rate increase of 5% effective August 1.

Hope everyone has a wonderful and safe Fourth of July holiday. I look forward to seeing everyone when I am back in City Hall on Friday, July 8!

Respectfully submitted,



Spencer R. Nebel, City Manager



Spencer R. Nebel
City Manager
CITY OF NEWPORT
169 S.W. Coast Hwy.
Newport, OR 97365
s.nebel@newportoregon.gov

June 23, 2016

Don Williams, Mayor
Ron Chandler, City Manager
City of Lincoln City
PO Box 50
Lincoln City, OR 97367

Dear Mayor and City Manager:

The Newport City Council extends an invitation to you and your Council/Commission to participate in a work session on Tuesday, July 12, 2016, at 3:00 P.M. in Newport's City Hall to discuss housing issues that impact all of our communities. This is an issue that has been discussed on a county-wide basis by the Lincoln County Mayors and the Lincoln County Manager groups. The idea of holding a joint work session of elected officials and administrators was raised from a conversation which included Newport Councilor David Allen and Lincoln City Councilor Dick Anderson earlier this year. Since that time, discussions have ensued with the County about the logistics and potential benefits of holding this meeting.

This meeting is intended to focus on discussion amongst the elected officials and key staff members of local units of government, and not with the various housing providers, contractors, or other organizations that will need to be involved in future dialog on this issue. It is my hope that this meeting compliments the efforts to date that all of us have made to address this important issue, and the recent initiative the Lincoln County Economic Development Alliance has undertaken to bring together developers, housing organizations, contractors, and funding entities to discuss what can be done to improve housing affordability at the local and state levels.

The City of Newport, with Lincoln County's assistance, has been working with OSU to ensure adequate housing is in place to support OSU's Marine Studies Initiative and I understand that Lincoln City is looking to leverage its investment in the Villages at Cascade Head property to provide additional affordable housing options to its residents. This joint meeting is an opportunity to share information about these initiatives and others that are being contemplated by the different communities relating to affordable housing issues. There are also strategies to promote housing affordability, such as property tax incentives, the imposition of a construction excise tax, or leveraging tax foreclosed properties that might best be achieved through collaboration, and this meeting is a great opportunity to talk about how we can partner to maximize the benefit

that can be derived from these types of tools to help facilitate the expansion of affordable and workforce housing in Lincoln County.

Please discuss possible participation in this meeting with your Council/Commission and contact Newport City Recorder Peggy Hawker p.hawker@newportoregon.gov to let her know if your organization will be participating in this meeting on July 12. It would also be helpful to have an approximate count of individuals participating so that we can set up the Council Chambers to adequately accommodate the meeting. Also, let Peggy know if you have any suggestions relating to the agenda for the meeting. If a quorum of your elected officials is likely to participate, we would suggest that you also post this meeting as a Joint Work Session in order to address any open meeting issues. The address for City Hall is 169 S.W. Coast Highway, Newport, Oregon 97365.

If you have any other questions, please feel free to contact either of us, or City Recorder Peggy Hawker for further information.

Sincerely,

Sandra Roumagoux
Mayor, City of Newport

Spencer R. Nebel
City Manager, City of Newport

Cc: Newport City Council
Lincoln County Economic Alliance - Caroline Bauman



Newport Aquatic Center Newsletter

JUNE 24, 2016

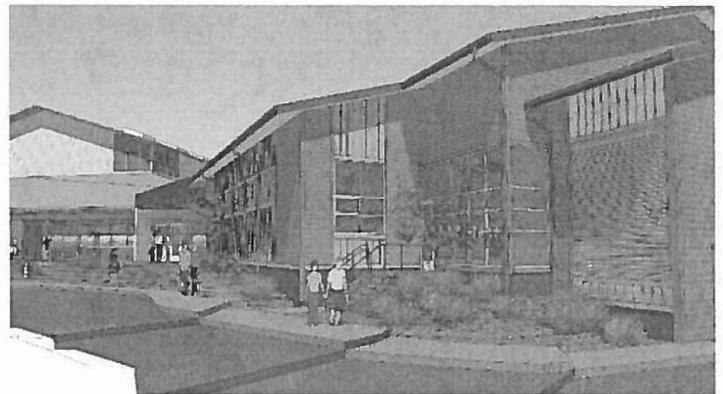
ISSUE #6

Project Status June 24, 2016

by Tim Gross, Director of Public Works/City Engineer

Hello! It has been some time since the last project update for the Aquatic Center. During the last couple of months, the contractor has been busy putting up the concrete block walls and installing the pool equipment in the mechanical room. The masonry and equipment work are mostly complete.

Beginning Monday, June 27th, you will be seeing a big change in the project when the steel for the building is delivered. On Monday and Tuesday, the Contractor will be blocking off several parking spaces in the parking lot between City Hall and the Recreation Center to facilitate the offloading of the steel roof trusses that exceed 60' in length. They are so long, it is necessary to lift them with a forklift and drive the truck out from below. The contractor will also be pouring concrete floors in the lifeguard office, electrical room and mechanical room. Beginning Wednesday, the steel erector will begin installing the structural steel and roof trusses, followed by the roof decking. The building will really start to take shape over the next several weeks. Please have patience as the pace of construction begins to pick up. Parking will continue to be congested and many trucks will be accessing the site. Please call if you have any questions or concerns. Thank you! -Tim



Aquatic Center entrance area, south of the Recreation Center entrance.



June 6, 2016

City Manager Spencer Nebel
 City of Newport
 169 SW Coast Highway
 Newport, OR 97365

RE: FY2016-2017 OCWCOG Member Dues

Dear Mr. Nebel,

Attached is the City's membership dues invoice for the Fiscal Year (FY) 2016-2017, as approved by the Oregon Cascades West Council of Governments (OCWCOG) Board of Directors in January 2016. Member dues are adjusted annually based upon the current population estimate for each jurisdiction and the Portland Consumer Price Index (CPI-U).

Your member dues are used to match federal and state dollars to fund your community programs, projects, and services. For example, your dues match, as required by State law, our Medicaid transfer dollars and allow us to determine eligibility and provide support to Medicaid clients. Your dues are also used to match, as required by Federal law, our funding for our Economic Development District which allows us to access Federal money for economic development and develop a five-year Comprehensive Economic Development Strategy for our region. Therefore, while member dues are a very small portion of the OCWCOG budget, about 1%, they are very important for the programs and projects that we administer in your community.

Dues are assessed for three areas: General Dues; Community Development; and, Transportation. General Dues are distributed based by program size and full time employees, therefore, the majority of these dues are applied toward match for the Senior and Disability Services program. Community Development dues are assessed for the services that are provided by OCWCOG's Community and Economic Development program, and the Transportation dues provide the OCWCOG's Community and Economic Development staff the increased capacity to work on transportation programs.

The OCWOG Board of Directors sets the total amount of transportation dues at a \$15,000 maximum. Members with populations under 5,000 are assessed a flat \$250. Larger members are assessed the \$250 plus .037 per capita. Port districts are assessed only the Community Development and Transportation dues; and, the Counties are assessed for the population outside of city boundaries.

A breakdown of your member dues are as follows:

Last Year's Dues	Population Estimate 7/1/2014*	NEW FY2016-2017 DUES				Change from FY2016
		General Dues	Community Development Dues	Transportation Dues	Total Dues	
10,310.10	10,095	\$7,298.69	\$2,442.99	\$637.55	\$10,379.23	\$69.12

A copy of *direction*COG, OCWCOG's Program Guide, providing a brief overview of all of our programs and services available to you and our members is included with this memo.

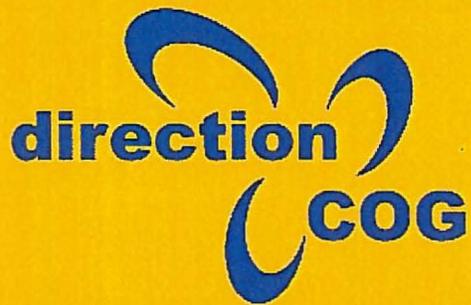
If you need any further information about this invoice, and/or would like a copy of this years' *Work Program and Budget*, please call me at (541) 924-8470. If appropriate, I would be pleased to attend a meeting of your Council to provide more details about the services OCWCOG provides.

Sincerely,

A handwritten signature in black ink, appearing to read 'Fred Abousleman', followed by a long horizontal line extending to the right.

Fred Abousleman
Executive Director

Cc: Councilman Dean Sawyer



Oregon Cascades West Council of Governments

Serving Benton, Lincoln, and Linn Counties Since 1975

Oregon Cascades West Council of Governments

1400 Queen Avenue SE, Suite 201

Albany, OR 97322

541.967.8720 (p) 541.967.6123 (f)

www.OCWCOG.org

www.StateoftheRegion.org

Executive Director: Fred Abousleman

About *direction*COG

The Oregon Cascades West Council of Governments (OCWCOG) administers, staffs, and participates in over 250 grants, projects, and contracts, divided amongst the organization's three main program areas - Senior and Disability Services, Community and Economic Development Services (including Transportation Services), and General Administration (including Human Resources, Finance and Accounting, and Technology Services). *direction*COG, OCWCOG's program guide, is designed to give you a brief overview of these programs and to show you where you can find additional information about them.

ICONS: The icons you see throughout *direction*COG correspond to sections on OCWCOG's website: www.OCWCOG.org.



Community Development - These programs assist local governments and partners in planning for strong and resilient communities. Additional information about these programs are available at www.OCWCOG.org/CommunityDevelopment.



Donate - OCWCOG accepts donations for several of its programs. Information for how to donate, and what specific programs accept donations is available at www.OCWCOG.org/Donate.



Economic Development - This program provides the region's economic development strategy and promotes coordinated economic development efforts. Additional information about these programs are available at www.OCWCOG.org/EconomicDevelopment.



Lending - The lending programs provide a wide-range of loan options to businesses to meet their financing needs. More information about OCWCOG's lending program is available at www.OCWCOG.org/BusinessLoans.



Transportation - These programs staff the two metropolitan planning organizations and the Area Commission on Transportation in the region; administer the non-emergent medical transportation program; run the carpool/vanpool programs for the region; and several other transportation programs. Additional information about OCWCOG's transportation program is available at www.OCWCOG.org/Transportation.



Seniors and Disability - These programs serve the region's aging and people with disabilities population. Additional information about OCWCOG's Seniors and Disability's programs are available at www.OCWCOG.org/Seniors-Disability.



Veterans Services - These programs serve the Veterans in Benton County. Additional information about the Benton County Veterans Services program is available at



www.OCWCOG.org/Veterans.

Volunteer - OCWCOG has many volunteer opportunities available to its members and the community. Visit www.OCWCOG.org/Volunteer to learn more.

If multiple icons are displayed, that program can be found in locations across OCWCOG's website and provides you multiple opportunities to participate or interact with OCWCOG staff and community.

We look forward to the continued positive impact that OCWCOG programs have on the region.

Fred Abousleman
Executive Director
541.924.8465
fabousle@ocwcog.org

OUR PROGRAMS

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**ADMINISTRATION, SUPPORT, AND
BUSINESS SERVICES**

OCWCOG PROFILE

The Oregon Cascades West Council of Governments (OCWCOG) manages local, state, and federal programs to serve residents, local governments, and businesses in our tri-County region. OCWCOG is recognized by the State of Oregon as an Area Commission on Transportation (ACT) and a Type B Medicaid Transfer Agency. Additionally, the association is recognized by the Federal Government as an Area Agency on Aging (AAA), an Economic Development District (EDD), a U.S. Small Business Administration (SBA) Revolving Loan Fund Coordinator, a U.S. Department of Agriculture (USDA) Revolving Loan Agency, and staffs the two Metropolitan Planning Organizations (MPOs) in the region. These designations enhance OCWCOG's ability to serve our communities' needs.

As an Oregon intergovernmental entity, in addition to the programs and services that OCWCOG is required by State or Federal contract to provide, OCWCOG:

- helps businesses find appropriate capital;
- facilitates seniors and persons with disabilities plan for independent living;
- coordinates local road improvement priorities; and
- assists with administration and technical support for its member governments.

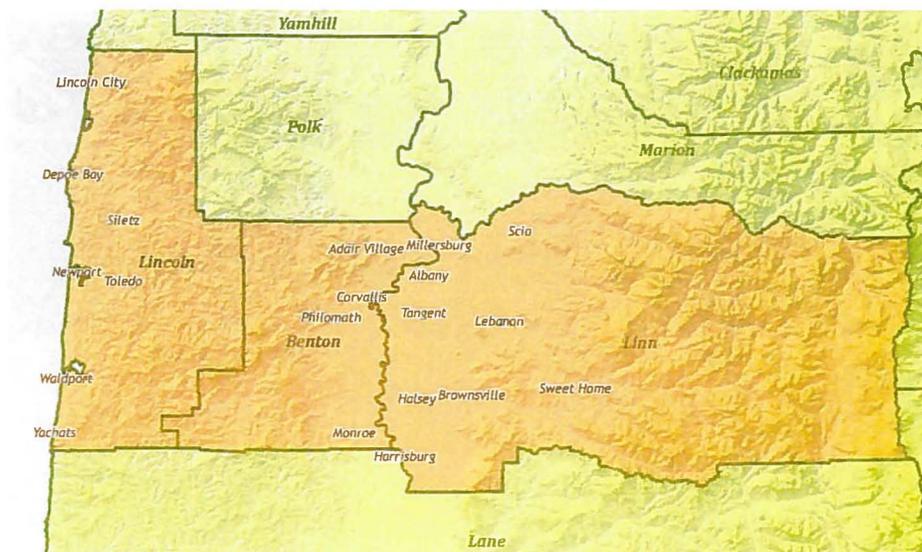
Each program works towards OCWCOG's mission of helping the region's communities collaborate to solve problems and connect member governments, businesses, and individuals with a wide array of resources.

www.OCWCOG.org

LEADERSHIP

OCWCOG is led by a Board of Directors, composed of local elected officials, who serve on the Commissions and Councils, within, and including, the Counties of Benton, Lincoln, and Linn. The Board sets the policy for the association, and approves OCWCOG's annual *Work Program and Budget*.

www.OCWCOG.org/BoardofDirectors



MEMBERSHIP

The OCWCOG's membership is:

COUNTIES: Benton, Lincoln, and Linn

CITIES: Adair Village, Albany, Brownsville, Corvallis, Depoe Bay, Halsey, Harrisburg, Lebanon, Lincoln City, Lyons, Millersburg, Monroe, Newport, Philomath, Scio, Siletz, Sweet Home, Tangent, Toledo, Waldport, and Yachats

SOVEREIGN NATION: Confederated Tribes of Siletz Indians

PORT: Port of Newport

www.OCWCOG.org/Members

COG FAMILY AND AFFILIATES



Benton County Veterans' Services – Cascades West Area Commission on Transportation –
Cascades West Economic Development District

OCWCOG BY THE NUMBERS



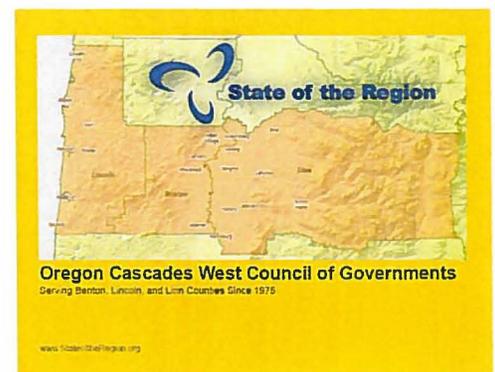
ORIGINAL RESEARCH

In addition to programs, OCWCOG undertakes original research to address policy and program questions in our region. For example, research may include broadband needs, banking/financial assessments, or a data project for the region. Through this effort, OCWCOG is working to develop a research collaborative, bringing together interested parties under its *Cascades to Coast Research (C2C)* initiative. Through partnerships and the build-out of OCWCOG's data center, original research will continue to be published that is timely and relevant for the region.

In 2015, OCWCOG released its *State of the Region* report, which highlights trends, connections, and indicators related to the people and the economy of our region, including migration, agriculture, business patents, philanthropic investments, and more. Findings were developed and illustrated through a rigorous data collection process undertaken by a project team at OCWCOG. Our goals for the *State of the Region* were:

1. To capture data related to our region, present it, and make it available in easy-to-use, scalable, and interactive formats. The data were not meant to be comprehensive, but rather to provide a snapshot and encourage future conversations.
2. To build internal and external capacity in data collection, maintenance, and visualization.
3. To provide decision-makers with data to help set the stage for policy and program decisions concerning our collective priorities, investments, and vision.

Visit www.StateoftheRegion.org to access the project website, report, and data, which will be updated, as often as possible throughout the year.



Food Security

The Senior and Disability Services Department assists the vulnerable populations in our region with food assistance programs. Low-income, elderly, or disabled individuals can work with OCWCOG qualified case workers to ensure they will receive the benefits to which they are entitled.

232,000
individuals
received meals
through Senior
Meals / Meals
on Wheels
program

210,000 meals
served

\$956,560 total
cost of the
meals

8,200 residents
were SNAP
recipients

Senior Meals / Meals on Wheels Program

The *Senior Meals* program serves hot, nutritious midday meals and offers companionship to those who are at least 60 years of age and their spouses, and to Native Americans who are at least 55 years of age. These meals are served in community centers in Albany, Brownsville, Corvallis, Lebanon, Lincoln City, Mill City, Newport, Siletz, Sweet Home, Toledo, and Waldport. The program provides nutrition education at each meal site.

Meals On Wheels is designed for seniors and people with disabilities who are homebound and/or are unable to prepare their own meals. In addition, consumers in all three Counties can participate in the pet food delivery program, which provides donated pet food for animal companions to those receiving home delivered meals.



Supplemental Nutrition Assistance Program

The *Supplemental Nutrition Assistance Program (SNAP)* program, otherwise known as the *Food Stamp* program, is administered for the region on behalf of the State of Oregon to eligible, low-income individuals and families. *SNAP* assists those who are eligible to receive *Oregon Trail* cards for *SNAP* benefits, as well as discounted phone service and school lunches for their children. *SNAP* consumers also receive resources and referrals to other social service agencies.



Caregiver Resources

The Senior and Disability Services Department offers the following resources for those who take it upon themselves to care for elderly or disabled family members or friends. These resources are free of charge.



Family Caregiver Support Program

The *Family Caregiver Support* program assists families who provide 24-hour care to a family member or friend. The program develops a plan to foster a supportive, caring environment, along with a healthy, quality of life for the caregiver and care-receiver. Twenty-three community organizations across the region partner with OCWCOG.

162 residents
*participate in the
Family Caregiver
Support program*



Oregon Project Independence

Oregon Project Independence (OPI) helps older adults stay in their homes through the assistance of home care workers. OPI is an alternative to Medicaid and offers up to 20 hours a month of in-home assistance, including bathing, dressing, personal care, meal preparation, housekeeping, transportation, and medication reminders. OCWCOG's Senior and Disability Services staff provides case management support, connecting people with community resources and setting up a plan to meet their needs.

206 residents
*participate in
Oregon Project
Independence*

Medicaid Programs

The Senior and Disability Services Department delivers a variety of services for Medicaid consumers that live within our region. Those services are delivered through local Coordinated Care Organizations and InterCommunity Health Network Coordinated Care Organizations (CCO/IHN-CCO). CCO/IHN-CCOs provide health care, long-term support and services, and medical and prescription benefits. These organizations are networks of all types of healthcare providers who have agreed to work together to provide healthcare to Medicaid consumers.

More than
2,270 people
with physical
disabilities
are assisted
with their long-
term care
coordination

8,000 from
our region
participate in the
Oregon Health
Plan

30 volunteers
provided
5,810 hours
to the success
of the SHIBA
program.

22 free SHIBA
classes provided
training to
374 participants.

15 community
partners
provided over
\$60,000 in
in-kind services.

Long-Term Supports and Services



Long-Term Care Supports and Services are designed to ensure consumer access to and coordination of social and health care resources with an emphasis on consumer choice, independence, and cost-effectiveness. This support and services provides medical and assistance daily with activities, to qualified participants in-home, in a community-based facility, or in a nursing home facility.

Medical / Prescription Benefits



OCWCOG assists consumers apply for medical assistance through the Oregon Health Plan and Medicaid. In doing so, the consumer receives a medical card, counselling on the role of the CCO/IHN-CCO, and refers them to the Oregon Health Plan, when there are insurance coverage issues. These consumers may also be receiving *SNAP* and/or Long-Term Support and Services benefits.

Senior Health Insurance Benefit Assistance Program



The *Senior Health Insurance Benefit Assistance* (SHIBA) program, is administered by OCWCOG on behalf of the State of Oregon to educate and advocate for the residents in our region about Medicare. By providing in-kind counselling space, technology, and meeting space, 15 community partners make it possible to provide the free classes for the public.

Other Senior and Disability Services Programs



Adult Protective Services

OCWCOG's Senior and Disability Services Department investigates alleged abuse and/or neglect of seniors and adults with disabilities. Mistreatment or neglect of a senior or adult with a disability may include: physical violence; financial exploitation; neglect of care or abandonment; emotional or verbal abuse; sexual abuse or unwanted sexual contact; harassment; or self-neglect that leads to harm.

*Investigated over
500 cases of
abuse, neglect,
or exploitation in
region in 2015*



Aging and Disability Resource Connections - Information and Assistance

The Senior and Disability Services Department staffs the *Aging and Disability Resource Connection* (ADRC), a free service that offers the public a single source of information and assistance on issues affecting older adults and people with disabilities, regardless of their income, on behalf of the State of Oregon. With a call or visit to the ADRC, you can obtain information regarding community resources, long-term care services, benefit incomes, outreach for those with special needs, and receive options counseling services, among many other free services.

*ADRC -
Information
and Assistance
assists more
than 11,000
residents*

Other Senior and Disability Services Programs

New claims
resulting in over
\$12 million
in benefits for
veterans

Benton County Veteran Services

OCWCOG staffs the Benton County's Veterans' Service Office. The Service Officer, accredited by the U.S. Department of Veterans Affairs, assists Veterans in applying for Veterans Affairs claims and benefits. Services can include identifying potential claims and entitlements; assisting in completing necessary applications; providing guidance to clients to obtain supporting documents or materials; and providing presentations and trainings, as requested for groups and other agencies. All services provided by the Benton County Veterans Services Office are free.



27 senior
volunteers
117 child
participants

Foster Grandparent Program

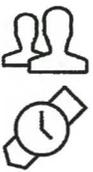
In partnership with the Corporation for National and Community Service, OCWCOG recruits and matches volunteers to children aged five to 18 in Benton, Lincoln, and Linn Counties through the *Foster Grandparent Program (FGP)*. The *FGP* is inter-generational, providing volunteers age 55 and over the opportunity to mentor, nurture, and support children with special or exceptional needs, or who are at an academic, social, or financial disadvantage. OCWCOG leverages the skills of foster grandparents to improve school readiness and help children gain academic confidence to excel in school.



72 referrals to
the PEARLS
program
18 enrollments

Program to Encourage Active and Rewarding Lives

OCWCOG's *Program to Encourage Active and Rewarding Lives (PEARLS)* is an evidence based program from the University of Washington, which is designed to reduce depression in seniors and people with disabilities through goals setting and social activation. This free program is available to eligible participants in our tri-County region.



Volunteer and Advocacy Opportunities

The Senior and Disability Services Department offers a variety of volunteer and advocacy opportunities for residents of OCWCOG's region. These opportunities include assisting peer citizens with time and expertise, and participating in Committees to develop future programs.



Disability and Senior Services Advisory Councils

The Disability Services Advisory Council (DSAC) and Senior Services Advisory Council (SSAC) are established by OCWCOG to advise the Senior and Disability Services staff and the OCWCOG Board of Directors on matters relating to the development and operation of a comprehensive service delivery system for older adults in the OCWCOG's tri-County region of Benton, Lincoln, and Linn Counties. The group advocates both locally and at the state level on issues related to aging and disabilities. The Advisory Councils have a number of subcommittees devoted to specific issues, such as long term services, transportation, and nutrition.



Money Management Program

OCWCOG's *Money Management Program* provides assistance with personal money management tasks through specially trained volunteers. Service is personalized, confidential, and safe. Program services are offered free of charge to eligible individuals.

8 volunteers

1,509 hours of service

49 participants



Retired and Senior Volunteer Program

The *Retired and Senior Volunteer Program* (RSVP) is America's largest volunteer network for people age 55 and over, which matches volunteers with agencies whose primary focus is to assist seniors age in place. *RSVP* volunteers assisted with several community events throughout the region including: *Project Homeless Connect* and the *Veteran Stand Down* in Lincoln County; the Oregon State University Gerontology Conference in Benton County; and health fairs at Mennonite Village and the Lebanon Senior Center in Linn County.

66,624 hours

2,000 seniors

45 agencies

446 volunteers

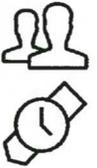
\$1.5 million in value

Volunteer and Advocacy Opportunities

More than **300**
volunteers
package and
deliver meals

Senior Meals Advisory Council

The Senior Meals Advisory Council members serve as Advisors to the Senior Services Advisory Council and the *Senior Meals* program management team. These members are liaisons between the Meal Sites and the Program Management Team. Members must be able to be present at their Meal Sites on a quarterly basis, as well as participate in the bi-monthly Senior Meals Advisory Council meetings.



Senior Meals Volunteers

Supporting the *Senior Meals* program, Senior Meals Volunteers work with Meal Site Managers to prepare and deliver meals, and interact with seniors and people with disabilities. Volunteers are integral to the success of the program and to the lives of our most vulnerable population across the tri-County region.



Interested in Volunteering?

Volunteers must complete an application form and pass a criminal background check to work with consumers. Individuals interested in joining the Disability or Senior Services Advisory Council seats must complete an application form, though no background check is required.

Additional information about any volunteer activity identified on these pages or throughout *directionCOG*, can be found on OCWCOG's Volunteer webpage:

www.OCWCOG.org/Volunteer

Business Lending

The Business Lending program with the Community and Economic Development Services Department aims to foster economic development by providing access to capital for small business owners, for either start-up or expansion needs. This gives businesses the opportunity and capacity to play an important role in determining their futures. Ultimately it means the creation or retention of jobs in our communities.

Business Investment Fund Loans

Available in Benton, Lane, Lincoln, and Linn Counties, Business Investment Fund Loans assist for-profit and not-for-profit businesses to acquire or improve land, buildings, machinery and equipment, furniture and fixtures; or those in need of working capital. Refinancing is available under some conditions.



Lincoln City Urban Renewal Business Expansion Loan Program

Available in Lincoln City only, as the City has made funds available for businesses. OCWCOG is providing assistance with approval, closing, and servicing of this loan program. The goal of this program is to provide existing businesses and not-for-profit organizations with funding for business expansion within the Urban Renewal District including building renovation, additions to existing buildings, equipment purchase, business diversification, and relocation assistance.



43.5 jobs
created or
retained

\$3,560,650
total value of all
loan projects in
2015

Lincoln County Rural Development Fund Loans

Available in Lincoln County only, the Lincoln County Rural Development Fund Loans assist for-profit or not-for-profit businesses that are ineligible for other public or private financing and in need of short-term operating capital; no real estate projects are eligible. Refinancing requests may be eligible, if certain conditions apply. There are no job creation or retention requirements for this loan.



Business Lending



Rural Development Fund Loans

Available in Benton, Lincoln, and Linn Counties rural locations (outside of Albany and Corvallis), the Rural Development Fund Loans assist for-profit or not-for-profit businesses acquiring, remodeling, or refurbishing land, building, machinery and equipment, furniture and fixtures; or those in need of working capital. Refinancing is available under certain conditions. Funding for those loans comes from the U.S. Department of Agriculture.



Small Business Administration 504 Loans

Available across the State, the Small Business Administration (SBA) 504 Loans allow for-profit businesses to finance land and building acquisition, construction, or remodeling; or purchase machinery and equipment. This funding cannot be used for working capital or short-term assets. Refinancing transactions will be considered on an exception basis.



Revolving Loan Funds

Available in Lincoln and Linn Counties, Revolving Loan Funds allow for-profit and not-for-profit businesses to acquire or improve land, buildings, machinery and equipment, furniture and fixtures; or assist those in need of working capital. Funding for these loans come from the U.S. Department of Commerce's Economic Development Administration.

In partnering with banks and credit unions, we require borrowers to bring less funds to the table and make it easier for them to get loans.

Community Development

The Community Development program of the Community and Economic Development Services Department programs assist local governments and partners in planning for strong and resilient communities.

Community Facilities Development



The Community Development Department assists local governments to develop facilities plans, obtain financing, and construct facilities in OCWCOG's tri-County region. Additionally, staff will provide planning and technical assistance to meet these facilities project needs.

Geographic Information Systems



OCWCOG's staff is trained in the use of Geographic Information Systems (GIS) and maintains a library of GIS data with sources ranging from local cities and counties, to the state and federal agencies. From these diverse sources, COG staff can produce maps illustrating base layers; aerial imagery and shaded relief imagery; highway conditions and hazards; soils and potential wetland areas; and environmental constraints and hazards. These existing layers can also be paired with data collected locally, information from county assessors, or data from the Oregon Department of Transportation, and other state or federal agencies, to produce specific GIS analysis. GIS projects are typically completed as a part of larger planning efforts. However individual and/or specialized requests can also be accommodated after consultation with OCWCOG staff.

Planning Services



OCWCOG's Community Development Department staff assists communities with land use, transportation, facilities and services planning. Services include facilitation, visioning and goal setting, research, scenario development, alternatives analysis, and public involvement. Staff has worked on collaborative jobs-housing balance, criminal justice, and emergency planning efforts.

Economic Development

The Community and Economic Development Services Department provides the region's economic development strategy, works on priority efforts under a regional action plan, and promotes coordinated economic development efforts. OCWCOG supports local economic development initiatives through research, grant writing, project development and management, and technical assistance.



Cascades West Economic Development District

The Cascades West Economic Development District (CWEDD), is designated by the U.S. Department of Commerce Economic Development Administration (EDA) to work on economic development efforts in Benton, Lane, Lincoln, and Linn Counties. The CWEDD advocates for, supports, and coordinates regionally significant economic development activities in the region. It is staffed jointly by OCWCOG's Economic Development Department and the Lane Council of Governments.



Comprehensive Economic Development Strategy

Every five years, the Community and Economic Development Services Department updates the *Comprehensive Economic Development Strategy* (CEDS), as required by EDA. Regional information, issues, opportunities, and activities to improve the economy are reported in this document. The current CEDS document expires on December 31, 2020.

CEDS document includes
Benton, Lane, Lincoln, and Linn Counties



Economic Development Projects

OCWCOG's Community and Economic Development Services Department works closely with its members to complete economic development projects across the region.

Metropolitan Planning Organizations

A metropolitan planning organization (MPO) is a federally mandated and federally funded transportation policy-making organization in the United States, that is made up of representatives from local government and governmental transportation authorities. In our region, there are two MPOs - the Albany Area MPO and the Corvallis Area MPO.



Albany Area MPO

The Albany Area Metropolitan Planning Organization (AAMPO) was established in 2013 as the designated Metropolitan Planning Organization for the Greater Albany Urbanized Area which includes the Cities of Albany, Jefferson, Millersburg, and Tangent, as well as Benton and Linn Counties, and the Oregon Department of Transportation. AAMPO develops the *Regional Transportation Plan (RTP)*, which provides a regional vision and policies to guide development and management of the regional system over the next 20 years. AAMPO also develops the regions' four-year *Transportation Improvement Program*, which programs millions of Federal transportation program funds for local projects. As part of the *RTP*, AAMPO is developing an *Albany Transit Development Plan*.

56,997
population
served by
AAMPO

34 square miles
in district

135 bridges
within the
boundaries

5 state or federal
highways



Corvallis Area MPO

The Corvallis Area Metropolitan Planning Organization (CAMPO) was established in 2002 as the designated Metropolitan Planning Organization for the Corvallis Urbanized Area, which includes the cities of Corvallis, Philomath, and Adair Village, and the adjacent portions of Benton County, and the Oregon Department of Transportation. CAMPO develops the *Regional Transportation Plan* which provides a regional vision and policies to guide development and management of the regional system over the next 20 years. CAMPO also develops the regions' four-year *Transportation Improvement Program*, which programs millions of Federal transportation program funds for local projects. In addition to transportation planning and programming, CAMPO has been actively involved in planning for reducing greenhouse gases.

64,000
population
served by
CAMPO

49 square miles
in district

Non-Emergent Medical Transportation

OCWCOG provides non-emergent medical transportation for eligible Oregon Health Plan (OHP) and Medicaid clients traveling to and from covered non-emergency medical services. Transportation is provided to those OHP eligible clients living in Benton, Lincoln, and Linn Counties who have no other way to get to their medical services.

Cascades West Ride Line



163,812 rides

6,666 clients
who took rides

55,000 eligible
individuals

Cascades West Ride Line provides non-emergent medical transportation (NEMT) for Medicaid eligible clients enrolled in the OHP through either InterCommunity Health Network Coordinated Care Organization (IHN-CCO) or the Oregon Health Authority. In accordance with Oregon Administrative Rules, traveling to and from covered medical services is available for Medicaid recipients. Ride Line, working with transport providers, coordinates the most appropriate and cost effective rides to and from medical appointments using a variety of modes of transport including: transit, sedan, wheelchair, stretcher, secured, and mileage reimbursement when client or someone drives them to and from appointment. Evening, weekend, and holiday service is available, plus after hours transport for urgent, but non-emergent needs.

Transportation Options

OCWCOG works with partners throughout the region to collaborate to improve the roads in our region and the vital transportation facilities. Additionally, staff also assist residents with cutting their fuel costs, saving on parking costs, reducing air emissions, reducing the wear and tear on their vehicles, and matching them with carpool or vanpool rides near where they work or live.



Cascades West Rideshare

Cascades West Rideshare provides transportation options outreach, including carpool and vanpool matching services for commuters living or working in Oregon's Benton, Lincoln, and Linn Counties, with connections to major cities such as Eugene, Portland, and Salem.

Cascades West Rideshare, *Cherriots Rideshare* at Salem Keizer Transit District, and *Point2point* at Lane Transit District spearheaded a regional carpool incentive program called *Carpool Karma*. Additionally, Cascades West Rideshare ran the *Drive Less Connect* Campaign with the Oregon Department of Transportation, specifically targeting Benton, Lincoln, and Linn Counties. The goal of both campaigns was to aid Willamette Valley commuters to begin (or continue) carpooling.

Carpool Karma:

138,033 non-drive-alone miles

67,773 pounds of CO₂ saved

3,314 gallons of gas saved

\$25,536 saved by commuters

Drive Less Connect:

46,442 tracked by transportation other than car

60,097 pounds of CO₂ saved

\$22,896 saved by commuters



Safe Routes to School Program

OCWCOG administers the Oregon Department of Transportation's *Safe Routes to School* program for several communities including Lincoln and portions of Linn Counties. Activities included developing an "Action Plan" for addressing goals for promoting walking and biking to schools, as well as organizing *Walk and Bike to School Days*.

Area Commission on Transportation

Area Commissions on Transportation (ACT) are advisory bodies to the Oregon Transportation Commission, whose role is to address all aspects of transportation (surface, marine, air, rail, and safety), with their primary focus being on the state transportation system. Regional and local issues will only be considered, if they affect the state system. The ACT works with local transportation organizations, such as the Albany Area Metropolitan Planning Organization, Corvallis Area Metropolitan Planning Organization, and other local agencies, on related issues. ACTs were created in the late 1990s to expand opportunities to allow local elected officials and their jurisdictions, and other stakeholders more opportunities to participate in the transportation selection process and to be involved within the Oregon Department of Transportation's (ODOT) decision-making process.

Cascades West Area Commission on Transportation



The Cascades West Area Commission on Transportation (CWACT) is one of the twelve ACTs in the state that review the ODOT's transportation planning and programming activities and make recommendations to the Oregon Transportation Commission. CWACT's membership includes representatives of Benton, Lincoln, and Linn Counties, and the cities within the three counties, as well as representatives of private sectors and the Ports. Chief among the responsibilities of the ACT is to recommend the funding of transportation projects in the *Statewide Transportation Improvement Program*.

OCWCOG's Human Resources department manages a staff of **160** employees, and provides training, performance, communication, and other services.

OCWCOG administers more than **250** Local, State, and Federal contracts.

OCWCOG administers and manages **5** internal websites, as well as **4** additional websites for its members.

15 of OCWCOG members are also our customers.

Human Resources

OCWCOG's Human Resources provides a wide range of services to the organization in the areas of recruitment and selection; classification and compensation; employee benefits; employee relations; organizational consulting and development; employee and team training; employee recognition and wellness.

Finance and Accounting

Finance processes payroll, accounts receivable, and accounts payable for all of OCWCOG's facilities. Finance and Accounting is responsible for the annual audit, as well as budget preparation, and publishing of the annual *Work Program and Budget*.

Technology Services

The Technology Services' Department provides comprehensive, agency-wide Information Technology (IT) management. Services include network implementation; software and Web site maintenance; computer and phone maintenance; consulting; and project management for OCWCOG departments, and by contract to other agencies.

Business Services

OCWCOG's Business Services include Human Resources; Finance and Accounting; IT and Website; and Communications and Event consulting services. These services are available to its members, partners, and local businesses at a nominal cost.





GROWING INFRASTRUCTURE NEEDS: Much of the original water infrastructure in the Northwestern United States is going to need replacement in the near future. In many cases, this will be the first time that utilities will face significant capital needs that are not funded by growth in the customer base. In addition, this existing infrastructure repair and replacement will likely be more costly than placing comparable new infrastructure in service in undeveloped areas. This factor is going to significantly impact utilities in the coming years and will likely be a major driver of rate increases.



INCREASING REGULATORY STRINGENCY: While it is unclear how water regulations will be promulgated in the future, it is our expectation that standards will continue to become more stringent. As the ability to measure water quality improves and technology for producing “cleaner” potable water and effluent advances, regulations will inevitably follow, and utilities will need to spend resources to acquire the new technology and/or reconfigure existing treatment processes. We believe that increasing regulatory stringency driven by these advances in technology will drive rates higher.



DECREASING PER CAPITA CONSUMPTION: An increasing number of the utilities that we serve are facing declining per capita consumption. We believe there are two primary reasons for this trend. The first reason is that each generation of new home appliances is characterized by increasing water efficiency. The second reason is that the conservation message has been internalized by much of the population. Nowadays, while we brush our teeth or shave our face, many of us don’t let the water run like we once did. We believe this shift has been accomplished through public education efforts and often reinforced by the pricing structure. In addition, many utilities have faced droughts or capacity issues due to growth, which has forced additional efforts to reduce per capita consumption. We believe that while this factor will continue to impact rates in the future, its impact will diminish over time because there is a level below which per capita consumption will not drop.



TECHNOLOGICAL IMPROVEMENTS: As we mentioned earlier, water and wastewater treatment technology is constantly improving. Certain technological improvements have a lowering impact on rates. Supervisory control and data acquisition (SCADA) systems allow for operations with fewer employees and help to minimize power loads. As a result, the cost of producing potable water and treating wastewater is decreasing with all other variables remaining the same. We believe technology will continue to improve and benefit customers.



EFFECTIVE UTILITY MANAGEMENT: Municipal utilities no longer see themselves as governmental monopolies. Elected officials and governing boards increasingly require utilities to operate as efficiently as possible. The growth of contractor operations has also caused utilities to become more efficient. In fact, many utilities have gone through some sort of formal optimization process. We believe that these efforts will continue to have a lowering effect on water rates.



POLITICAL ACTIONS: The strongest force in limiting rate increases has been the political process. Whereas optimization efforts are beneficial to the utility, politically limited rate increases may not be. It would be unfair to say that political influence does not have some positive effects, as it does often force utilities to be as efficient as possible. However, when a rate increase is obviously needed and that increase is not allowed due to political issues, there can be severe future ramifications. We believe this will continue to have a significant impact on limiting rate increases.

WATER BILLING FREQUENCY

As shown in Figure I, a large majority, 81%, of the utility survey's respondents has a monthly billing structure. Monthly billing is predominantly becoming more popular as it helps convey information on consumption and pricing to the agency's customer base faster. Also, as rates increase and bills get larger, customers may find it easier to pay smaller monthly bills than larger bi-monthly bills.

WATER RATE STRUCTURE

Figure J demonstrates that inclining and uniform rate structures combine to constitute approximately 93% (48% uniform and 45% inclining) of the rate structures among utilities in this year's survey. While uniform, inclining, and declining rate structures are well known and have been in use by agencies for many years, the number of agencies utilizing water budget-based rate structures is increasing, especially in agencies that target water conservation and efficiency. Water budget-based rate structures are a type of inclining rate structure in which the block definition is different for each customer based on an efficient level of water use by that customer. The tiers are typically set based upon efficient indoor and outdoor use allocations. Please contact RFC if you need additional information on rate structures.

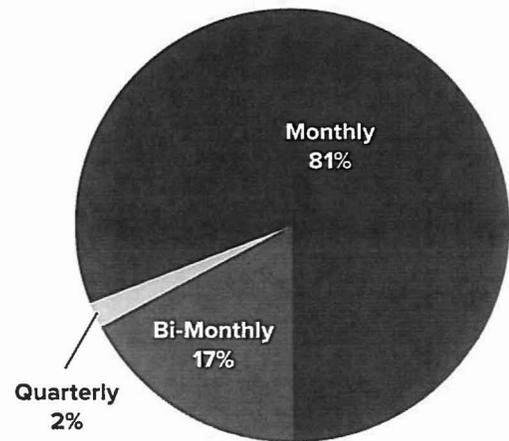
WATER CHARGES

Figure K displays the year in which the 2016 survey's utilities have most recently updated their rates. A clear majority of respondents, 81%, have updated their rates within the past two years (2014 and 2015).

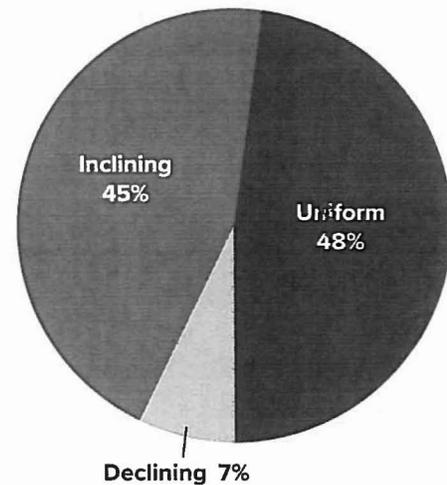
As in the Washington Rate Survey Results section, all charges in this survey are based on the assumption that the utility customer uses 15 ccf, or 11,220 gallons, per month. For utilities that do not bill monthly, the charge was calculated on the assumption of 15 ccf per month usage. It should be noted that the average usage can vary significantly from agency to agency. Thus, an agency with a lower average usage than 15 ccf per month will have higher bills since the rate structure of that agency was designed for their level of usage.

Figure L shows the average monthly water charges for 15 ccf by county. Based on our survey, the highest charges are found in Columbia County, while the lowest charges are in Malheur County. Only one agency responded for Columbia County.

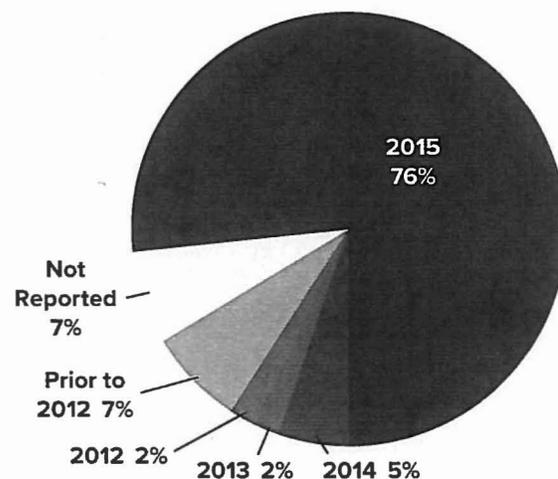
**FIGURE I:
2015 WATER BILLING FREQUENCY**



**FIGURE J:
2015 WATER RATE STRUCTURE**



**FIGURE K:
RATE UPDATE FREQUENCY**

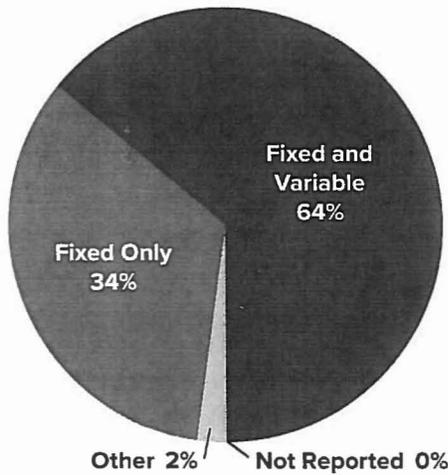


*Sums in Figure K do not add to 100% due to rounding

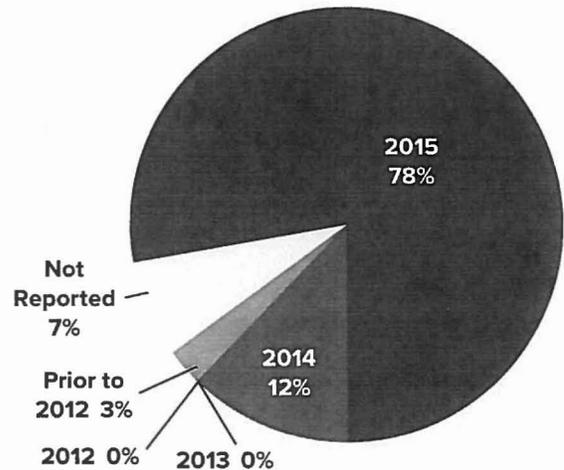
**FIGURE M:
2015 WASTEWATER
BILLING FREQUENCY**



**FIGURE N:
2015 WASTEWATER RATE STRUCTURE**



**FIGURE O:
RATE UPDATE FREQUENCY**



WASTEWATER BILLING FREQUENCY

As shown in Figure M, a large majority, 86%, of the utility survey's respondents has a monthly billing structure.

WASTEWATER RATE STRUCTURE

Figure N demonstrates that fixed rate structures and fixed and variable rate structures combine to constitute 98% (34% fixed only and 64% fixed and variable) of the rate structures among utilities in this year's survey.

WASTEWATER CHARGES

Figure O displays the year in which the 2016 survey's

utilities have most recently updated their rates. A clear majority of respondents, 90%, have updated their rates within the past two years (2014 and 2015).

As in the Washington section, all charges below are based on the assumption that the utility customer uses 8 ccf, or 5,984 gallons, per month. For utilities that do not bill monthly, the charge was calculated on the assumption of 8 ccf per month usage.

Figure P shows the average monthly wastewater charges for 8 ccf by county. Based on our survey, the highest charges are found in Multnomah County, while the lowest charges are in Umatilla County.

Oregon Water Survey Participants

Status Report for Two Week Period Ending June 24, 2016

County	City	Water Service Provider	Effective Date	Billing Frequency	Fixed Charge	Commodity Charge*	Total Charge	Rate Format
BENTON	Corvallis	City of Corvallis	7/1/2014	Monthly	15.04	29.90	44.94	Inclining
CLACKAMAS	Canby	Canby Utility	11/1/2015	Monthly	19.81	25.24	45.05	Inclining
	Damascus	Sunrise Water Authority	7/1/2011	Bi-Monthly	14.00	36.00	50.00	Inclining
	Gladstone	City of Gladstone	7/1/2015	Bi-Monthly	15.80	15.75	31.55	Uniform
	Happy Valley	Sunrise Water Authority	7/1/2011	Bi-Monthly	14.00	36.00	50.00	Inclining
	Lake Oswego	City of Lake Oswego	7/1/2015	Monthly	24.96	47.35	72.31	Inclining
	Milwaukie	City of Milwaukie	7/1/2015	Monthly	7.15	48.60	55.75	Uniform
	Oregon City	City of Oregon City	7/1/2015	Monthly	14.70	36.90	51.60	Uniform
	West Linn	City of West Linn	1/1/2015	Monthly	19.48	17.92	37.40	Uniform
	Wilsonville	City of Wilsonville	1/1/2015	Monthly	19.56	42.77	62.33	Uniform
COLUMBIA	St. Helens	City of St. Helens	12/1/2015	Bi-Monthly	10.48	78.29	88.77	Uniform
COOS	Coos Bay	Coos Bay - North Bend Water Board		Monthly	19.63	34.69	54.32	Uniform
DESCHUTES	Bend	City of Bend	7/1/2015	Monthly	22.02	27.30	49.32	Uniform
DOUGLAS	Roseburg	City of Roseburg	7/1/2013	Monthly	9.55	22.80	32.35	Uniform
JACKSON	Ashland	City of Ashland	7/1/2015	Monthly	23.50	48.22	71.72	Inclining
	Medford	Medford Water Commission	3/1/2015	Monthly	8.00	7.28	15.28	Inclining
JOSEPHINE	Grants Pass	City of Grants Pass	1/1/2015	Monthly	17.10	14.75	31.85	Inclining
JANE	Eugene	Eugene Water & Electric Board	2/1/2015	Monthly	19.20	20.92	40.12	Inclining
	Springfield	Springfield Utility Board	1/1/2015	Monthly	13.80	23.88	37.68	Inclining
LINCOLN	Newport	City of Newport	7/1/2015	Monthly	20.85	38.50	59.35	Uniform
LINN	Albany	City of Albany	7/1/2015	Monthly	17.93	46.71	64.64	Declining
	Lebanon	City of Lebanon	7/1/2015	Monthly	20.00	69.75	89.75	Uniform
WALHEUR	Ontario	City of Ontario		Monthly	10.00	14.85	24.85	Uniform
MARION	Kelzer	City of Kelzer	1/1/2015	Bi-Monthly	5.01	19.50	24.51	Uniform
	Salem	City of Salem	1/1/2015	Monthly	6.32	38.70	45.02	Uniform
	Woodburn	City of Woodburn	12/1/2006	Monthly	12.81	26.85	39.66	Inclining
MULTNOMAH	Gresham	City of Gresham	7/1/2015	Bi-Monthly	20.70	33.90	54.60	Inclining
	Portland	Portland Water Bureau	7/1/2015	Quarterly	11.91	59.10	71.01	Uniform
	Troutdale	City of Troutdale	7/1/2015	Monthly	0.00	33.99	33.99	Uniform

County	City	Water Service Provider	Effective Date	Billing Frequency	Fixed Charge	Commodity Charge*	Total Charge	Rate Format
POLK	Dallas	City of Dallas	6/1/2015	Monthly	16.90	21.84	38.74	Uniform
UMATILLA	Hermiston	City of Hermiston	7/1/2015	Monthly	17.14	10.40	27.54	Declining
	Pendleton	City of Pendleton	4/1/2014	Monthly	18.15	17.25	35.40	Inclining
UNION	La Grande	City of La Grande	8/1/2015	Monthly	23.14	12.00	35.14	Declining
WASHINGTON	Beaverton	City of Beaverton		Monthly	13.00	44.55	57.55	Uniform
	Cornelius	City of Cornelius	7/1/2015	Monthly	25.85	47.10	72.95	Inclining
	Forest Grove	City of Forest Grove	7/1/2015	Monthly	22.04	26.79	48.83	Inclining
	Hillsboro	City of Hillsboro	10/1/2015	Bi-Monthly	18.71	31.63	45.34	Inclining
	Sherwood	City of Sherwood	7/1/2015	Monthly	19.49	59.40	78.89	Inclining
	Tigard	City of Tigard	1/1/2015	Monthly	25.83	68.96	89.79	Inclining
	Tualatin	City of Tualatin	7/1/2015	Monthly	7.34	39.00	46.34	Uniform
YAMHILL	McMinnville	McMinnville Water & Light	10/1/2012	Monthly	12.11	23.05	35.16	Inclining
	Newberg	City of Newberg	1/1/2015	Monthly	11.48	55.95	67.43	Uniform

Status Report for Two Week Period Ending June 24, 2016

*Commodity charge based on the usage of 15 ccf, or 11,220 gallons, per month

Oregon Wastewater Survey Participants

Status Report for Two Week Period Ending June 24, 2016

County	City	Water Service Provider	Effective Date	Billing Frequency	Fixed Charge	Commodity Charge*	Total Charge	Rate Format
BENTON	Corvallis	City of Corvallis	7/1/2014	Monthly	17.24	21.92	39.16	Fixed and Variable
CLACKAMAS	Ganby	City of Ganby	7/1/2015	Monthly	46.20	0.00	46.20	Fixed Only
	Gladstone	City of Gladstone	11/1/2008	Bi-Monthly	11.65	0.00	11.65	Fixed Only
	Happy Valley	Clackamas County Service District # 1	7/1/2015	Monthly	48.50	0.00	48.50	Fixed Only
	Lake Oswego	City of Lake Oswego	7/1/2015	Monthly	51.25	15.12	66.37	Fixed and Variable
	Milwaukie	City of Milwaukie	7/1/2015	Monthly	37.21	21.76	58.97	Fixed and Variable
	Oregon City	City of Oregon City	7/1/2015	Monthly	49.83	0.00	49.83	Fixed Only
	West Linn	City of West Linn	1/1/2015	Monthly	36.08	0.00	36.08	Fixed Only
	Wilsonville	City of Wilsonville	1/1/2014	Monthly	19.84	53.10	72.94	Fixed and Variable
	COLUMBIA	St. Helens	City of St. Helens	12/1/2015	Bi-Monthly	15.27	46.92	62.18
COOS	Coos Bay	City of Coos Bay		Monthly	18.86	54.08	72.94	Fixed and Variable
DESCHUTES	Bend	City of Bend	7/1/2015	Monthly	32.24	27.04	59.28	Fixed and Variable
JACKSON	Ashland	City of Ashland	7/1/2015	Monthly	27.41	16.36	43.77	Fixed and Variable
	Central Point	Rogue Valley Sewer Services	7/1/2015	Monthly	18.30	0.00	18.30	Fixed Only
	Medford	City of Medford	7/15/2015	Monthly	17.82	0.00	17.82	Fixed Only
JOSEPHINE	Grants Pass	City of Grants Pass	1/1/2015	Monthly	13.62	16.68	30.30	Fixed and Variable
LANE	Eugene	City of Eugene	7/1/2015	Monthly	12.33	27.26	39.59	Fixed and Variable
LANE	Springfield	City of Springfield	7/1/2015	Monthly	12.33	40.74	53.07	Fixed and Variable
LINCOLN	Newport	City of Newport	7/1/2015	Monthly	22.90	39.60	62.50	Fixed and Variable
LINN	Albany	City of Albany	7/1/2015	Monthly	37.38	21.08	58.46	Fixed and Variable
	Lebanon	City of Lebanon	7/1/2015	Monthly	22.98	52.56	75.54	Fixed and Variable
MALHEUR	Ontario	City of Ontario		Monthly	40.27	0.00	40.27	Fixed Only
MARION	Keizer	City of Keizer	1/1/2015	Bi-Monthly	12.60	26.64	39.24	Fixed and Variable
	Salem	City of Salem	1/1/2015	Monthly	16.59	25.84	42.43	Fixed and Variable
	Woodburn	City of Woodburn	7/1/2014	Monthly	44.64	25.95	70.59	Fixed and Variable
MULTNOMAH	Gresham	City of Gresham	7/1/2015	Bi-Monthly	27.49	0.00	27.49	Fixed Only
	Portland	Bureau of Environmental Services	7/1/2015	Quarterly	0.00	76.00	76.00	Other
	Troutdale	City of Troutdale	7/1/2015	Monthly	35.73	0.00	35.73	Fixed Only

County	City	Water Service Provider	Effective Date	Billing Frequency	Fixed Charge	Commodity Charge*	Total Charge	Rate Format
POLK	Dallas	City of Dallas	6/1/2015	Monthly	43.93	0.00	43.93	Fixed Only
UMATILLA	Hermiston	City of Hermiston	7/1/2015	Monthly	23.56	0.00	23.56	Fixed Only
	Pendleton	City of Pendleton	4/1/2014	Monthly	30.45	0.00	30.45	Fixed Only
UNION	La Grande	City of La Grande	8/1/2015	Monthly	37.34	0.00	37.34	Fixed Only
WASHINGTON	Beaverton	City of Beaverton		Monthly	28.63	14.16	42.79	Fixed and Variable
	Cornelius	City of Cornelius	7/1/2015	Monthly	33.97	14.22	48.19	Fixed and Variable
	Forest Grove	City of Forest Grove	7/1/2015	Monthly	30.55	14.20	44.75	Fixed and Variable
	Hillsboro	City of Hillsboro	7/1/2015	Bi-Monthly	26.63	14.16	40.79	Fixed and Variable
	Sherwood	City of Sherwood	7/1/2015	Monthly	27.27	14.16	41.43	Fixed and Variable
	Tigard	City of Tigard	7/1/2015	Monthly	26.63	14.16	40.79	Fixed and Variable
	Tualatin	City of Tualatin	7/1/2015	Monthly	27.44	14.66	42.10	Fixed and Variable
YAMHILL	McMinnville	City of McMinnville	7/1/2014	Monthly	17.73	40.64	58.37	Fixed and Variable
	Newberg	City of Newberg	1/1/2015	Monthly	19.43	62.16	81.59	Fixed and Variable

Status Report for Two Week Period Ending June 24, 2016

*Commodity charge based on the usage of 8 ccf, or 5,984 gallons, per month



United States Department of the Interior

BUREAU OF RECLAMATION
P.O. Box 25007
Denver, CO 80225-0007

IN REPLY REFER TO:
84-27852
1.3.11

June 23, 2016

VIA ELECTRONIC MAIL

City of Newport, OR
Attn: Timothy Gross
169 SW Coast Highway
Newport, OR 97365-3806

Subject: Funding Opportunity Announcement (FOA) No. R16-FOA-DO-004 – WaterSMART:
Water and Energy Efficiency Grants for Fiscal Year (FY) 2016 – WEEG-60
Application Review Status, Your Application Titled, “City Of Newport, Oregon -
Citywide Automatic Meter Interface (Ami) Water Meter Upgrade Project - Group I”

Dear Mr. Gross:

Thank you for submitting a WaterSMART Water and Energy Efficiency Grant application. The Bureau of Reclamation is pleased to inform you that your application was among those receiving the highest ratings and is now being considered for award of a financial assistance agreement. Your application included a request for \$300,000 to complete your proposal titled, “City Of Newport, Oregon - Citywide Automatic Meter Interface (Ami) Water Meter Upgrade Project - Group I.” Reclamation anticipates awarding Federal funds in the amount of \$300,000 for your proposed project.

Please note that this letter is not a final commitment of funding. A financial assistance agreement will not be executed and funds will not be awarded until further information about your project is developed and all statutory and regulatory requirements have been met as described in Section V.C of the FOA. In addition, Reclamation must have sufficient evidence prior to award that non-Federal cost share will be available by the start of the project. The final funding amount may be adjusted if necessary. No funding for implementation of the project will be made available until all necessary environmental compliance measures have been completed.

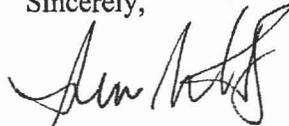
Federal statute (42 U.S.C. 10364(a)(3)(B)) requires that before any funds are awarded, you agree not to use any water savings resulting from your proposed project to increase your total irrigated acreage or to otherwise increase the consumptive use of water in your operations. This requirement, which was discussed in Section III.G of the FOA, will be included in the financial assistance agreement for your project.

Please be advised that your application has been ranked, in part, based on your description of the benefits you expect to result from your project. Selection criteria placed an emphasis on conserving and using water more efficiently, increasing the use of renewable energy or otherwise addressing the energy-water nexus, addressing benefits to endangered and threatened species, facilitating water markets, and other activities that address climate-related impacts on water. Revisions to the scope of the project described in your application can be made only after Reclamation determines that revisions would be consistent with the selection process and that the expected benefits of the project would not be reduced.

Also please be advised as stated in Section IV.B of the FOA, we intend to post copies of successful Water and Energy Efficiency Grant applications as examples on Reclamation's website. While this generally does not raise any issues, we find it prudent to provide successful grant applicants with an opportunity to redact any sensitive information from their proposals prior to posting them on our website. As a rule, we remove the SF-424s; however, if there are any other items you would like to request be redacted, please let me know by Tuesday, July 14, 2016. Should we not hear from you by this date we will assume that there are no objections to posting the full application.

Thank you for your interest and participation in the WaterSMART program. If you have any questions about the program, please contact Mr. Josh German, WaterSMART Grant Coordinator, at 303-445-2839 or jgerman@usbr.gov. The Grants Specialist that will be responsible for awarding and administering your agreement will contact you to finalize your award. If you have questions concerning the next steps in awarding this agreement, please contact me at 303-445-2025.

Sincerely,



Irene M. Hoiby
Grants Officer



University Housing and Dining Services
 Oregon State University, 102 Buxton Hall, Corvallis, Oregon 97331-1317
 T 541-737- 4771 | F 541-737- 0686 | <http://oregonstate.edu/uahds>

RECEIVED
 JUN 20 2016
 CITY OF NEWPORT

June 17, 2016

Project: Oregon State University Proposed student housing within Wilder Development
Subject: Neighborhood Meeting June 28 at 6:30pm, Oregon Coast Community College

Dear Neighbor:

Oregon State University (OSU), is applying for land use and zoning modifications within the Wilder Development to allow for the development of student housing to support future expansion of university marine studies teaching and research in Newport. The proposed modifications will be integrated into the Wilder development, a mixed-use residential development centered around SE Harborton Street and College Way. OSU is proposing to construct apartments within the northwest corner of the Wilder Development for use as student housing.

OSU will hold a neighborhood meeting to share information about this proposal and respond to questions about the project's conceptual plans. This meeting will be held in the **Oregon Coast Community College community meeting room on June 28th from 6:30-7:30pm**. A short presentation on the proposed development will be provided by OSU student housing staff. Following the presentation, OSU encourages neighbors to ask questions and provide the university feedback on the proposed project.

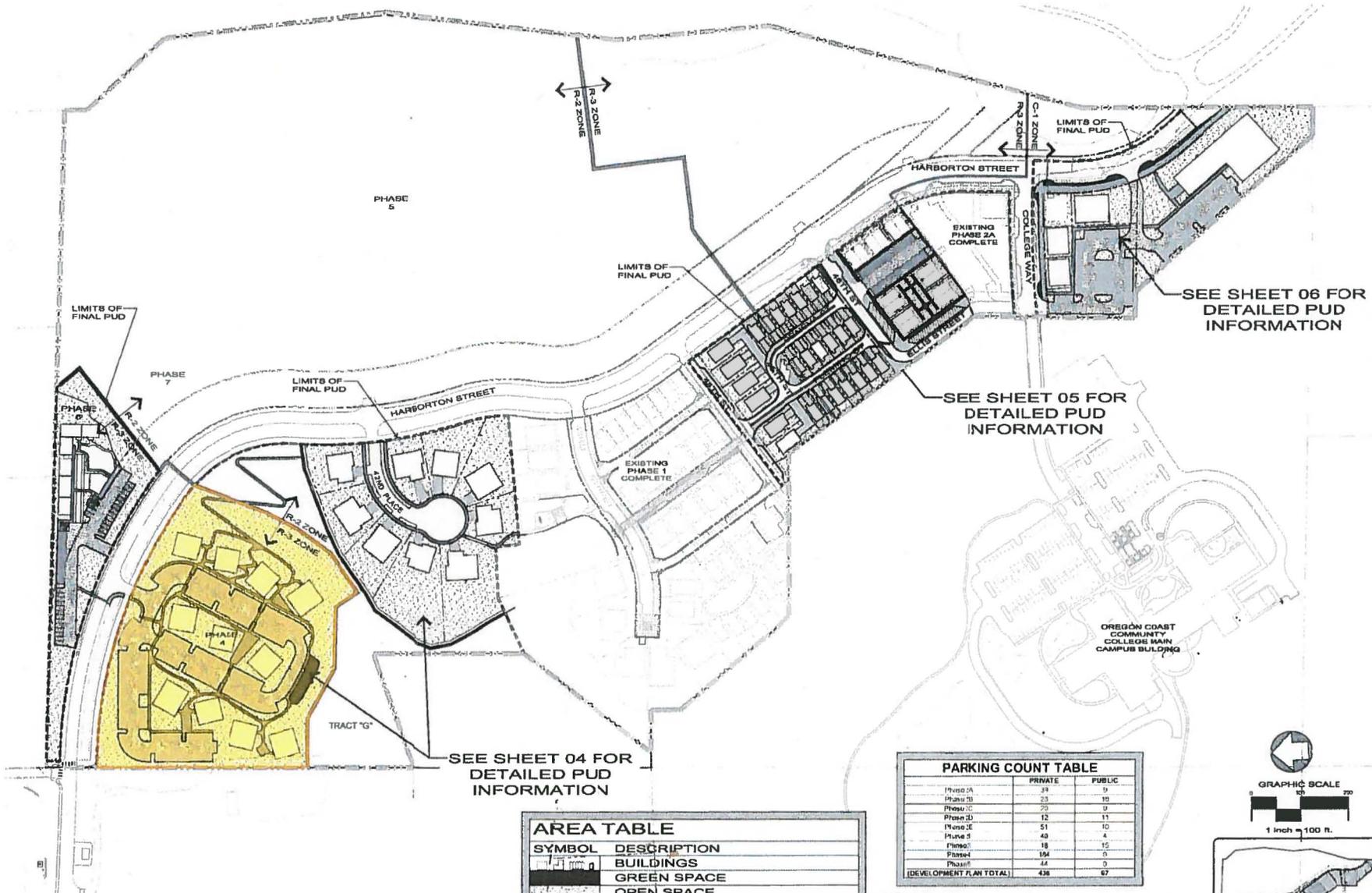
Proposed Project Details:

- Location: SE Harborton Street (the extension of 40th Street) east of Ash Street, within Wilder development.
- Size: 5-acre site.
- Timing: The proposed project will undergo review by the city of Newport over the summer of 2016. If approved by the city, the project's completion is planned to coincide with the opening of the new OSU marine studies building to be built in Newport.
- Project applicant: Oregon State University.
- Current landowner: Landwaves, Inc (Wilder Development owner and developer).
- Proposed development: 130 apartments to be used for student housing, with parking, on-site landscaping, a new public trail and open space.
- Zoning: Proposed change to R-3 Medium-Density Multifamily Residential.
- Infrastructure: Roads, water, and sewer have been completed to serve the proposed development within the Wilder Development and have capacity to serve this project with no net impact.
- Relationship to the Wilder Development: This development is currently approved for the construction of up to 345 residential units on both sides of SE Harborton Street, including homes already constructed. This proposal will adjust the location of some of those units, but will not result in an increase in future residences.
- City of Newport development review process: OSU's housing development proposal will also be reviewed during a City of Newport Planning Commission meeting at 7 p.m. on July 25th. The Planning Commission meeting is open to the public.

Please contact me at any time with questions regarding this proposed project or the June 28th meeting.

Regards,

Dan Larson
 Executive Director, University Housing & Dining Services



SEE SHEET 04 FOR DETAILED PUD INFORMATION

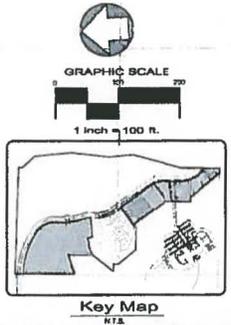
SEE SHEET 05 FOR DETAILED PUD INFORMATION

SEE SHEET 06 FOR DETAILED PUD INFORMATION

AREA TABLE	
SYMBOL	DESCRIPTION
	BUILDINGS
	GREEN SPACE
	OPEN SPACE
	PUBLIC PARKING
	PRIVATE PARKING
	SIDEWALK
	PUBLIC STREET
	PRIVATE STREET

PARKING COUNT TABLE		
	PRIVATE	PUBLIC
Phase 4A	23	0
Phase 4B	23	19
Phase 4C	20	0
Phase 4D	12	11
Phase 4E	51	10
Phase 4	49	4
Phase 5	18	15
Phase 6	194	0
Phase 7	44	0
(DEVELOPMENT PLAN TOTAL)	436	67

- PARKING NOTES:**
- UNLESS NOTED OTHERWISE, TYPICAL PARKING STALLS ARE 8' WIDE BY 18' DEEP.
 - UNLESS NOTED OTHERWISE TYPICAL PARALLEL PARKING STALLS ARE 7' WIDE AND MINIMUM 24' LONG.
 - WHEN COUNTING PRIVATE PARKING SPACES IN RESIDENTIAL AREAS 1 PARKING SPACE IS ASSUMED FOR EACH FLEX LOT AND 2 PARKING SPACES ARE ASSUMED FOR EACH OTHER LOT TYPE.
 - PARKING AREAS ARE DIMENSIONED AND IDENTIFIED ON SHEETS 4 THROUGH 6.



400 COLUMBIA STREET
SUITE 100
VANCOUVER, WA 98660
PHONE: 509-939-8750

landwaves
JET Planning, LLC
2712 SE 20TH AVE
PORTLAND, OR 97202
TEL: (503) 221-0187
FAX: (503) 221-0741

JOB NO.: MAR07
DATE: JUNE 3, 2016
APPLICATION: Community Master Development Plan
Applicator:

WILDER
FINAL DEVELOPMENT PLAN MASTER PLAN

SHEET
03

FYI

Serving Portions of Coos, Douglas, Lane, and Lincoln counties on Oregon's Central Coast



2129 N. Coast Hwy • P.O. Box 1126 • Newport, Oregon 97365-0090 • 541-265-3211 • clpud.org

June 2, 2016

City of Newport
169 SW Coast Hwy
Newport, OR 97365

Dear Customer,

As a member of Central Lincoln's Key Account Program, I am personally notifying of a recently approved rate action. Central Lincoln's Board of Directors met for our monthly board meeting on May 25th, during which they were presented the Five-Year Financial Plan and Fiscal Year 2017 Budget, which included a rate increase of five percent. The board discussed the plan and budget, including the need for the rate increase, and after a vote was approved. The new rates will affect all bills rendered on or after August 1, 2016.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Wade Carey".

Wade Carey
Key Account Manager
541.574.2068
wcarey@cencoast.com