

Todd A. Lyon
503-276-2194
tlyon@barran.com

June 5, 2013

Via Email

Christy Monson
Speer Hoyt LLC
957 Oak Street Ste. 700
Eugene, OR 97401

Re: Terms of Engagement

Dear Ms. Monson:

Thank you for engaging our firm to represent City of Newport in connection with Employment Advice. Because we want you to be fully informed about all aspects of our relationship, the following explains some of the practical aspects of our representation. This letter, when countersigned and returned to us, will confirm our engagement.

Our fees for legal services are determined based upon the number of hours worked. My current hourly rate is \$275.00. When necessary, I will use other attorneys or paralegals, as appropriate, to perform services with other billing rates, but always with the aim of doing the best possible job for you at the lowest cost. Our hourly rates are subject to change and we will notify you of any change. The rate that will be charged is the one in effect at the time the work is performed. If you have any concerns about our rates, please let me know.

Our billing statements will provide a detailed explanation of current services rendered and costs incurred. Each statement will also include a summary of any balance forwarded, recent payments, current services, and any trust account or retainer balance applied for each period. We will generally send you bills for our services for the preceding month's work by the second week of the following month. We ask that you pay our bill upon receipt.

Barran Liebman LLP does not charge for faxes, secretarial time, word processing, postage, or routine photocopying (up to 100 pages per month). Photocopies in excess of 100 pages per month will be charged at \$.05 per page. Computerized legal research is part of our regular hourly rate. We charge separately only for non-standard computer research.

If you agree to the terms of this agreement, please sign the enclosed copy of this letter and return it to me as soon as possible.

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Again, thank you for selecting Barran Liebman LLP. Our goal is to provide you with high-quality legal services, and we look forward to working with you. If you have any questions with respect to this letter or any aspect of our legal representation, please call.

Very truly yours,

BARRAN LIEBMAN LLP

s/Todd A. Lyon

Todd A. Lyon

TAL:smd

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The statements in this letter accurately set forth our agreement.

CITY OF NEWPORT

By: *Ted J. Smith*

Interim City Manager

Dated: *6-6-2013*