

**NEWPORT MUNICIPAL AIRPORT, OREGON AND
173 OPERATIONS GROUP, OREGON AIR NATIONAL GUARD**

LETTER OF AGREEMENT

Subject: Airfield Operations – Newport Municipal Airport, Oregon **Effective: 08 August 2016**

1. PURPOSE: This agreement between the Newport Municipal Airport (ONP) and the 173 Operations Group (173 OG) establishes responsibilities and authority of military Airfield Management personnel who will be training at the Newport Municipal Airport from 8-15 August 2016.

2. CANCELLATION: Airfield Managers for the Newport Municipal Airport or 173 OG may cancel this LOA with 7 days written notice.

3. SCOPE: These procedures outline specific responsibilities and approved activities of Military Airfield Management personnel operating at ONP.

4. RESPONSIBILITIES: The 173 OG Commander shall ensure all assigned Air Traffic Control (ATC) and Airfield Management (AM) personnel have completed any necessary training for operations on ONP facilities and are thoroughly familiar with the contents of this letter prior to performing duty.

5. PROCEDURES: The following procedures apply:

a. 173 OG personnel shall:

1. Advise the ONP Manager of any changes to field conditions as required
2. Not be held responsible for unauthorized vehicular/pedestrian traffic on any portion of the Controlled Movement Area (CMA)
3. Monitor ONP UNICOM frequency
4. Immediately notify 911 and the ONP Manager of any aircraft emergency so that the Newport Fire Department (South Beach Station) and ONP Manager can respond accordingly
5. Under supervision of ONP Manager, perform airfield inspections & checks, remove foreign objects from the pavement areas, scare wildlife, and conduct airfield management training activities so long as it does not interfere with airport business and/or flying operations
6. Use an FAA approved amber flashing light/beacon on top of each vehicle operating on the CMA
7. Ensure there are no other vehicles in the area prior to transiting around ONP perimeter roads

b. ONP Manager shall:

1. Ensure that all vehicles/pedestrians operating on the established CMA, excluding ramps and parking areas, are in two-way radio communications with the control tower prior to entry
2. Provide any required training to military personnel who will be driving vehicles on the ONP CMA
3. Advise the 173 OG personnel of any situation deemed pertinent to the safe and orderly operation of the airport
4. Oversee 173 OG airfield management activities on ONP movement areas
5. Assign radio call signs for each vehicle operating on the ONP CMA


JEFFREY B. EDWARDS, COL, ORANG
Commander
173 Operations Group


SPENCER NEBEL
City Manager
Newport Municipal Airport, Oregon