



## CITY OF NEWPORT, OREGON PARKS MAINTENANCE WORKER

The City of Newport Oregon is seeking a reliable and experienced professional for the position of Parks Maintenance Worker. This is a full-time, non-exempt position with a starting wage of \$3,108/month, plus an excellent benefit package.

This position will maintain City parks, including, weed control, pruning, mowing, litter pickup, planting, park amenity repair, maintenance, and installation of equipment. Ensure City parks offer clean, safe, and aesthetically pleasing recreational opportunities for community members and visitors to the City.

### **JOB QUALIFICATION REQUIREMENTS:**

#### ***MINIMUM/MANDATORY EDUCATION AND EXPERIENCE REQUIREMENTS:***

Any equivalent combination of education and experience, which provides the applicant with the knowledge, skills, and abilities required to perform the duties as, described. A typical way to obtain the knowledge, skills and abilities would be: A high school diploma or equivalency AND three years related experience.

**KNOWLEDGE:** Knowledge of the principles, techniques, and methods of landscaping. Knowledge occupational hazard and effective/proper safety standards, practices and procedures related to equipment operation, and the use of hand and power tools and equipment. Familiarity with the operations, materials, methods, techniques, and the Federal and State guidelines used in parks and City grounds maintenance.

**SKILLS:** Skill in the use of personal computers, various related software programs, standard office equipment, and landscaping equipment. Power tools to include but not limited to chainsaws, mowers, edgers and heavy equipment. Customer Service orientation and skills. Exceptional interpersonal skills and the ability to work well with managers, supervisors, and employees, as well as the public; Demonstrated professionalism.

**ABILITIES:** Ability to establish and maintain an effective working relationship with City management, employees, Council members, other entities, and the public. Ability to write work reports, maintain records and logs, operate, and hand/power tools used in landscaping. Ability to communicate effectively, both orally and in writing, with individual and groups. Understand and follow instructions. Physical ability to perform the essential job functions.

#### **SPECIAL REQUIREMENTS:**

Valid Oregon Driver's License at time of hire.  
Applicator's License within 6-months of hire.

#### **DESIRABLE QUALIFICATION:**

Master Gardener level certificate, Arborist credentials.

#### **PHYSICAL DEMANDS OF POSITION:**

While performing the duties of this position, the employee is frequently required to sit, stand, bend, kneel, stoop, communicate, reach, and manipulate objects. The position requires mobility including the ability to frequently lift or move materials up to sixty pounds and rarely lift or move materials more than 100 pounds. The position requires the ability to operate a motorized vehicle. Manual dexterity and coordination are required about 80% of the work period while operating equipment such as landscaping equipment, and motorized vehicles. Physical exertion may be required to move heavy objects, crawl through tight spaces, and kneel in confined areas. Physical effort may be required to perform heavy manual labor in confined and cramped spaces and uncomfortable conditions, climb ladders, bend, reach, and stand for long periods.

**WORKING CONDITIONS/WORK ENVIRONMENT:**

Work location is primarily outdoors and may involve exposure to loud noise, fumes, chemicals, dust, mud, uneven terrain and varying and extreme weather conditions. Employees in this position are exposed to the risk physical harm from hazards found in field environment and the operation of hand and power tools.

**TO APPLY:** Applicants should submit a completed city application form and a letter clearly identifying how the applicant meets the minimum job qualifications. City application forms are available on the city website at [www.newportoregon.gov](http://www.newportoregon.gov), or picked up from the City Manager's Office at the Newport City Hall, 169 SW Coast Highway, Newport, Oregon 97365. Application materials should be sent to: City of Newport, Attention: Human Resources, 169 SW Coast Highway, Newport, Oregon 97365, or e-mailed to [jobs@newportoregon.gov](mailto:jobs@newportoregon.gov).

The position is open until August 14, 2017.