



CITY OF NEWPORT, OREGON RECREATION LEADER

The City of Newport is seeking a motivated individual for the position of Recreation Leader. This is a regular part-time/non-exempt position, working up to 19 hours a week during the school year, and up to 40 hours a week during the summer. Hourly wage: \$9.50/hr.

This position will assist with the School's Out Program during the school year and the Summer Activity Club Program, both of which are for children 3-12 years old. The successful candidate will provide healthy, safe, recreation experiences while overseeing groups of children independently and larger groups of children as a member of a team.

Duties will include communicating with parents about their children's activities, behavior and abilities, and preparing crafts, games and other activities for groups.

JOB QUALIFICATION REQUIREMENTS:

MINIMUM/MANDATORY EDUCATION AND EXPERIENCE REQUIREMENTS:

Any equivalent combination of education and experience which provides the applicant with the knowledge, skills, and abilities required to perform the duties as described. A typical way to obtain the knowledge, skills and abilities would be: A high school equivalency AND six months related experience.

SPECIAL REQUIREMENTS: Certification in Infant and Child CPR, First Aid, Adult CPR and AED within three months of hire.

TO APPLY: Applicants should submit a completed city application form and a letter clearly identifying how the applicant meets the minimum job qualifications. City application forms are available on the city website at www.newportoregon.gov, or can be picked up from the City Manager's Office at the Newport City Hall, 169 SW Coast Highway, Newport, Oregon 97365. Application materials should be sent to: City of Newport Recreation Center, 225 SE Avery Street, Newport, Oregon 97365. No phone calls, please. The position is open until filled.

The City of Newport is an EEO and Veteran's Preference employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law."