



INTERNAL ONLY POSTING

SENIOR UTILITY WORKER STREETS & SEWER

Under the supervision and direction of the Public Works Operations Superintendent, the Senior Utility Worker will schedule and direct street and storm sewer utility workers, evaluate work performance, assist in budgeting process, purchase materials and equipment, pay bills, and coordinate daily work activities. The Senior Utility Worker position in the Streets and Storm Sewer Division performs maintenance, construction and repair of streets, sidewalks, storm drains, and other public infrastructure within the public right-of-way and on public owned facilities and easements.

This is a regular, full-time, non-exempt position and part of the Newport Employees' Association Collective Bargaining Unit. The salary range of the position is \$3,851 - \$5,048/month. Placement in the salary range will be based on the training, education, experience, and skills of the person hired and in accordance with Article 10, Section 2 of the Collective Bargaining Agreement.

JOB QUALIFICATION REQUIREMENTS:

MINIMUM/MANDATORY EDUCATION AND EXPERIENCE REQUIREMENTS:

Any equivalent combination of education and experience, which provides the applicant with the knowledge, skills, and abilities required to perform the duties as, described. A typical way to obtain the knowledge, skills and abilities would be: High School Diploma or equivalent, and 10 years' total related experience. Total combined experience in a Streets Utility Worker I, II, or III position will apply.

Credit for up to two (2) years of experience for equivalent time of education at college, trade or technical school in related subject.

Two (2) CEU or equivalent classroom hours in Street Maintenance, Storm Drainage maintenance or related subjects within the last 2 years.

KNOWLEDGE: Knowledge of general construction principles in geometric design for streets, pavements, traffic control. Knowledge of requirements for procuring goods. Knowledge of occupational hazard and effective/proper safety standards, practices and procedures related to equipment operation, heavy labor, pesticide application, and the use of hand and power tools and equipment. Familiarity with the operations, materials, methods, techniques, and the Federal and State guidelines used in construction and maintenance of streets and storm sewer systems. Demonstrated knowledge of personal protective equipment (PPE) application, use, and care. Proficiency in routine vehicle maintenance, service, and refueling.

SKILLS: Skill in the use of personal computers, various related software programs, standard office equipment, heavy equipment and power/hand tools. Proficiency in identification, calling in, maintaining, and performing utility locations. Proficiency in creating and implementing Work Zone traffic controls. Proficiency in performing street condition assessments and mapping. Proficiency in identifying, categorizing and correcting storm drain deficiencies. Proficiency in directing and implementing street preparation and repair, patching, and estimating.

Proficiency in routine vehicle maintenance, service, and refueling. Proficiency in identifying and working with and around utility locates (call in, identify markings). Understanding and proficiency of radio communication protocol. Demonstrated proficiency in management of division personnel and equipment. Strong time management, analytical, organization, and prioritization skills. Customer Service orientation and skills. Exceptional interpersonal skills, strong oral and written communications skills with a variety of audiences; ability to communicate complex material in a simple, understandable manner; competence in Business English, spelling, and punctuation. Strong reasoning, analysis, and problem solving skills combined with excellent judgment and professionalism. Demonstrated proficiency in budgeting and purchasing.

Demonstrated skills in the following activities:

- Build barricades, fences and guardrails.
- Knowledge of area (locations, addresses).
- Tree pruning.
- Holiday ornament, banner bracket maintenance, installation, etc.
- Raising manholes and catch basins.
- Computer basics (email).
- Install signs.

ABILITIES: Ability to establish and maintain an effective working relationship with City management, employees, Council members, other entities, and the public. Ability to write work reports and maintain records and logs; read and interpret technical manuals, work orders, blueprints, diagrams, and sketches; operate heavy equipment and hand/power tools used in public works operations. Ability to analyze operational situations objectively, effectively respond to public works emergencies, conduct lead work, communicate effectively, both orally and in writing, with individual and groups. Physical ability to perform the essential job functions.

Consistent availability and response to after-hours emergency call-back.

Demonstrated knowledge and ability to use the following equipment: Includes safety precautions, proper operation and user required care and maintenance.

- Jackhammer
- Air Compressor
- Cut-off Saw
- Pumps
- Weed Eater
- Pressure Washer
- Chipper – feeding
- Concrete Saw (walk-behind)
- Compactors
- Chain Saw
- Front-end Loader
- Dump Truck – basic
- Jetter – assist
- Bucket Truck

SPECIAL REQUIREMENTS/LICENSES:

- Possession of a valid Oregon driver's license at time of hire.
- Possession of a valid Oregon Class A commercial driver's license with N (tanker) endorsement within six months of hire.
- Forklift training within six months of hire.
- First Aid/CPR within six months of hire.
- Work Zone Traffic Control (flagger) training within 6 months of hire.
- Confined Space training within 6 months of hire.

- Competent person training within 6 months of hire.
- Lock-Out- Tag-Out training within 6 months of hire.
- Occupational Noise Exposure training at time of hire.
- Other certifications as required by position classification.

PHYSICAL DEMANDS OF POSITION:

While performing the duties of this position, the employee is frequently required to walk, sit, stand, bend, kneel, stoop, communicate, reach, and manipulate objects. The position requires mobility including the ability to frequently lift or move materials up to sixty pounds and occasionally lift or move materials up to 100 pounds. The position requires the ability to operate a motorized vehicle. Manual dexterity and coordination are required about 70% of the work period while operating equipment such as computers, keyboards, telephones, standard office equipment, maintenance equipment, and motorized vehicles. Physical exertion may be required to move heavy objects, crawl through tight spaces, and kneel in confined areas. Physical effort may be required to perform heavy manual labor in confined and cramped spaces and uncomfortable conditions, climb ladders, bend, reach, and stand for long periods.

Sensory requirements include; speaking, hearing, vision, color discrimination, touch, smell, and balance.

WORKING CONDITIONS/WORK ENVIRONMENT:

Work location is primarily outdoors (80+% of time) and may involve exposure to loud noise, fumes, chemicals, dust, mud, uneven terrain and varying and extreme weather conditions. Employees in this position are exposed to the risk physical harm from hazards found in field environment. Occasional work in high places may be required while using the bucket truck.

Subject to 24-hour call-back for emergencies. Consistent availability and response to after-hours emergency call-back.

TO APPLY: City application forms are available on the city website at www.newportoregon.gov, or picked up from the City Manager's Office at the Newport City Hall, 169 SW Coast Highway, Newport, Oregon 97365.

In addition to the application, a detailed cover letter describing how you meet the specific qualifications for this position must be included. The cover letter should state your experience, training, and education as it relates to the requirements of the position.

Application materials should be sent to: City of Newport, Attention: Human Resources, 169 SW Coast Highway, Newport, Oregon 97365, or e-mailed to jobs@newportoregon.gov.

The position is open until 5:00 PM on Friday, August 25, 2017.

The City of Newport is an EEO employer and veteran's preference provider. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected under state, federal or local law.

Successful completion of a comprehensive pre-employment background check is required for all positions. American with Disabilities Act accommodations will be provided upon request.