



**CITY OF NEWPORT**

**ANNUAL BUDGET**

**FISCAL YEAR 2010--2011**





## The City of Newport 2010 – 11 Budget

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Bill Bain

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**City Manager**  
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## The City of Newport 2010 – 11 Budget

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## Fiscal Year 2010/2011 Budget Message

Pursuant to Oregon law and in accordance with provisions of the Newport City Charter, the Fiscal Year 2010/2011 (FY10/11) city budget and budget message is respectfully submitted.

### **Introduction**

The FY10/11 budget represents the city's plan for how it proposes to collect and spend the financial resources necessary to support cost-effective programs and services. The budget is consistent with fiscal policies of the City Council, the adopted FY10/11 goals and the Council's stated mission of:

The Newport City Council and staff pledge to provide and manage city services utilizing sustainable practices. To enhance the livability of Newport, we strongly encourage citizen participation through volunteerism on committees and task forces. We will maintain fiscal responsibility and encourage community partners and agencies to achieve economic and sustainable development.

The City is an important provider of essential core services (Police, Fire, Water, Wastewater, Storm Drainage), required services (Community Development), important services (Airport), and community livability services (Library, Parks and Recreation, Streets/Transportation). The FY10/11 budget and spending plan presented to the Budget Committee considers the expectations that the citizens have for its local government, the City's role in the local economy, available resources, and the state of the economy.

Programs and services contained within the proposed spending plan for FY10/11 were developed by the various departments and subsequently reviewed and modified as necessary by the Office of the City Manager and Finance Department. Department services and programs were predicated on adopted Council goals and the continuation of basic service delivery.

### **Budget Goals**

One of the primary goals of the proposed FY10/11 budget is to address past spending plans that relied on reserves to balance the budget. These past spending plans, together with not addressing overspending of specific funds (Airport/FBO and Streets have negative balance carryovers), overestimation of revenues, underestimation of reserves, and deferring maintenance warrants a fundamental change in how the City allocates its resources. Given that governmental entities provide services primarily through its labor force, this fundamental change inevitably manifests itself in the form of adjusting employee costs.

In the current FY09/10 year, much of this fundamental change has already occurred. Parks and Recreation has reduced its staff by almost five full time employee equivalents (FTEs), substantially reduced hours of a contract employee and reduced operating hours at the Recreation Center and Swimming Pool. The Airport has cross trained its employees to

become more efficient and has not added an Administration Assistant position contemplated in the current budget. City Administration has reduced its staffing levels by one FTE, and Police will be combining two administration positions (Executive Assistant and Records Supervisor) into one position for an additional reduction of one FTE. The proposed FY10/11 budget builds upon adjustments already made by recommending the reduction of one FTE in Police and one FTE in Fire. While the proposed budget develops a spending plan that is achievable, broad public policy discussion relating to level-of-service, particularly as it relates to police and fire, will need to be addressed by the Budget Committee and Council. Never easy, such a discussion is necessary if the City is to achieve long term financial sustainability.

Another goal is to prepare a budget document that is more understandable, easier to read and thereby more transparent to the public. The number of funds has decreased from 24 to 15 and the number of departments has decreased from 82 to 77, eleven of which are placeholders for future expenditures. A Capital Project Fund has been added to better understand current and long term infrastructure needs of the City. And, revenues are recorded with each department to better understand from a profit/loss perspective how the department impacts the overall fund. A more detailed description of these changes can be found in the Financial Overview section of this budget.

Finally, a goal of this budget document is to develop a long term financial sustainability strategy for the City. Recognizing the proposed budget's end-of-year reserves are less than what would typically be recommended by municipal financial standards, it does establish a fundamental change of spending less than revenues received. Over the next few years, this fundamental change will allow the city to address deferred maintenance needs, capital needs, and begin building reserves to more acceptable levels.

## Overview of the Local Economy

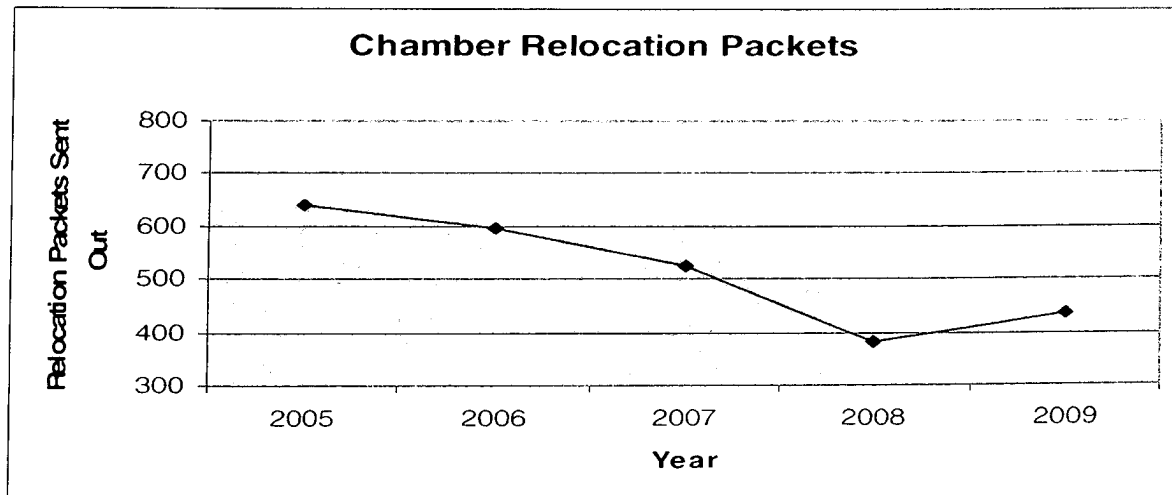
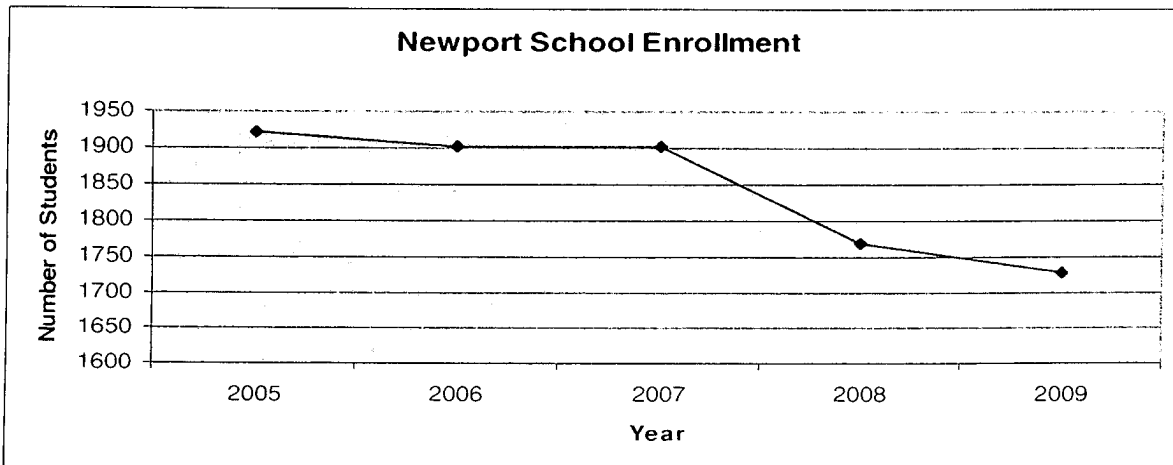
In development of the proposed FY10/11 budget, the status of the local economy was considered. Newport is blessed with a broad mixture of economic sectors including water and port related businesses, fishing and seafood processing, tourism (hotel accommodations, vacation rentals, restaurants, retail, visitor attractions, natural and scenic attractions, etc.), government, education, and a growing scientific community. As shown in the following list of businesses with the largest number of employees within Lincoln County, many are either located in Newport, provide major services in Newport, or due to their proximity, have a major impact on our community.

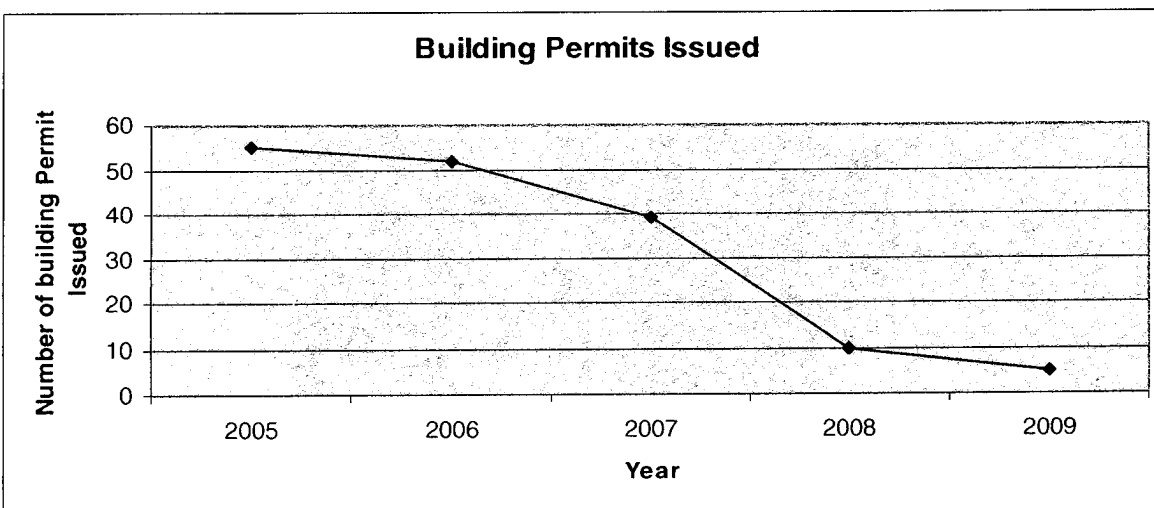
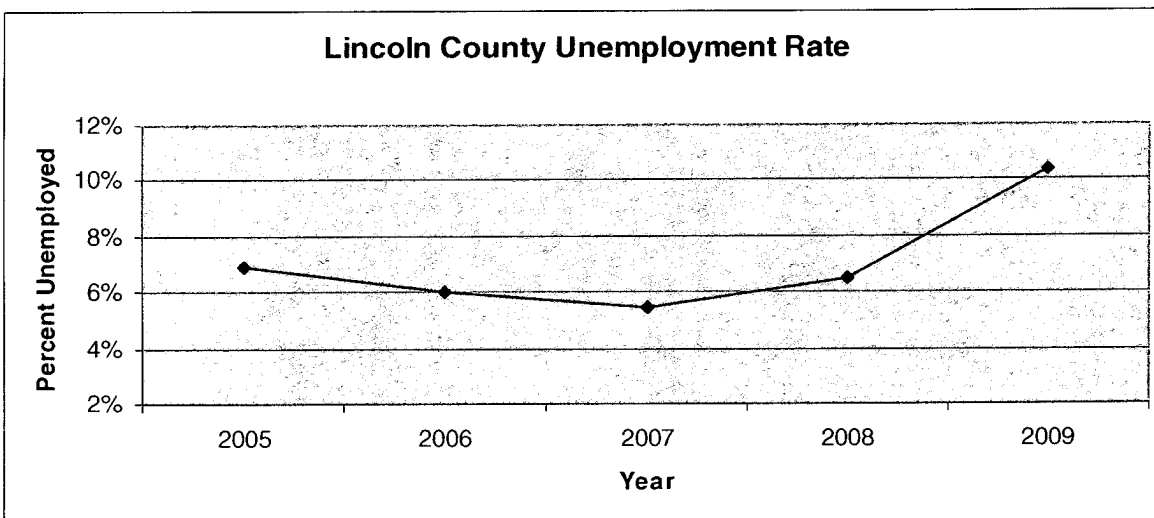
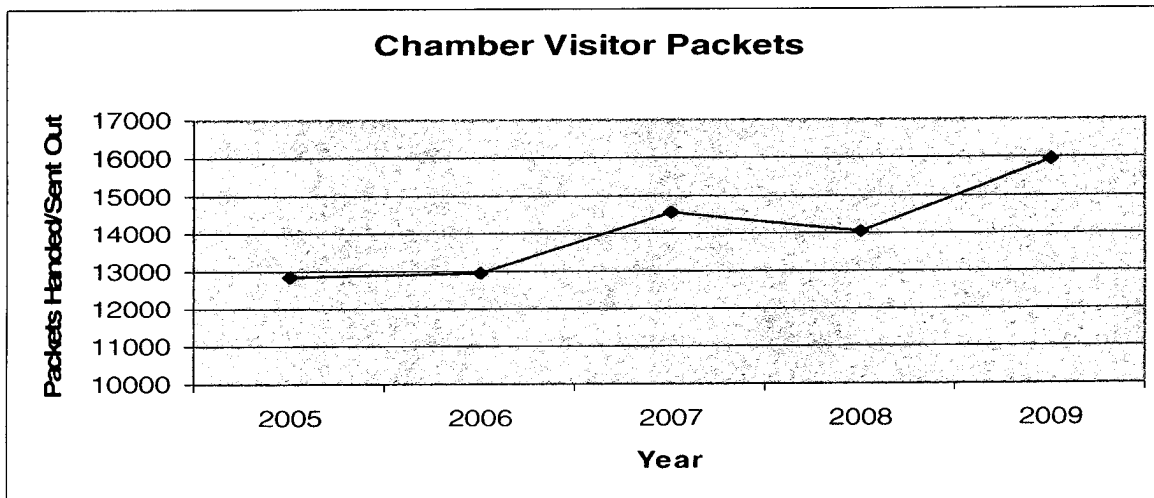
Information provided by the Central Coast Economic Development Alliance

1	CONFEDERATED TRIBES OF THE SILETZ	904
2	LINCOLN COUNTY SCHOOL DISTRICT	613
3	SAMARITAN HEALTH SERVICES	572
4	GEORGIA-PACIFIC	500
5	LINCOLN COUNTY	385
6	OREGON STATE UNIVERSITY / HATFIELD MARINE SCIENCE CENTER CAMPUS	295*
7	SALISHAN LODGE/RESORT	215

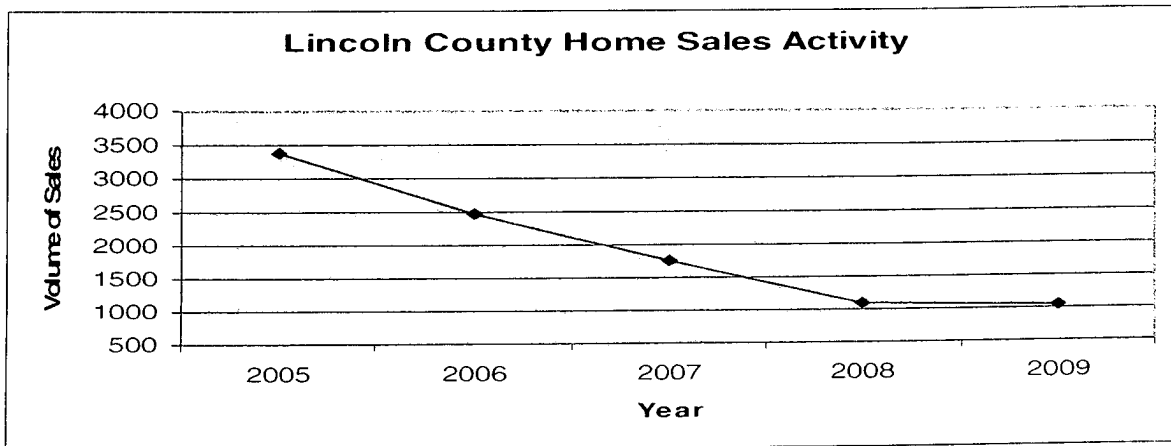
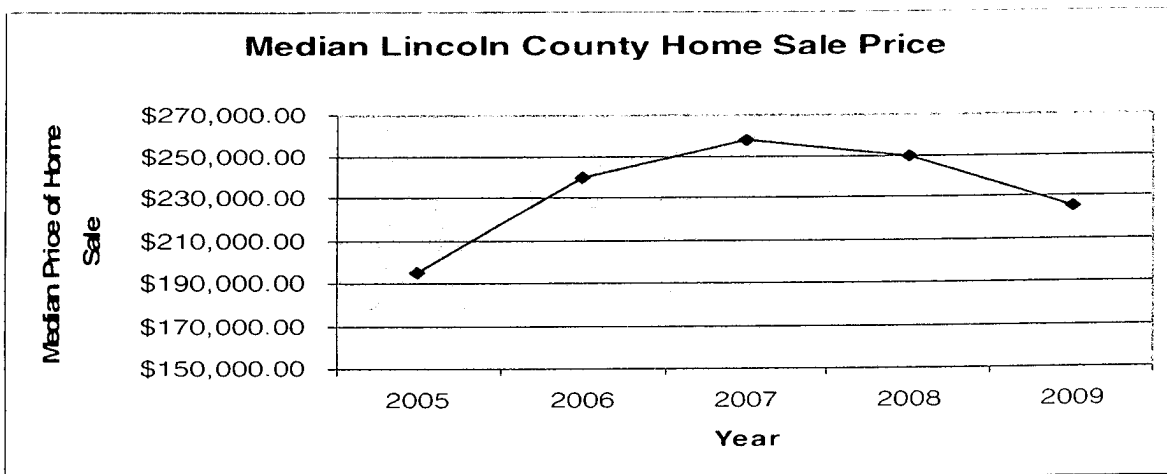
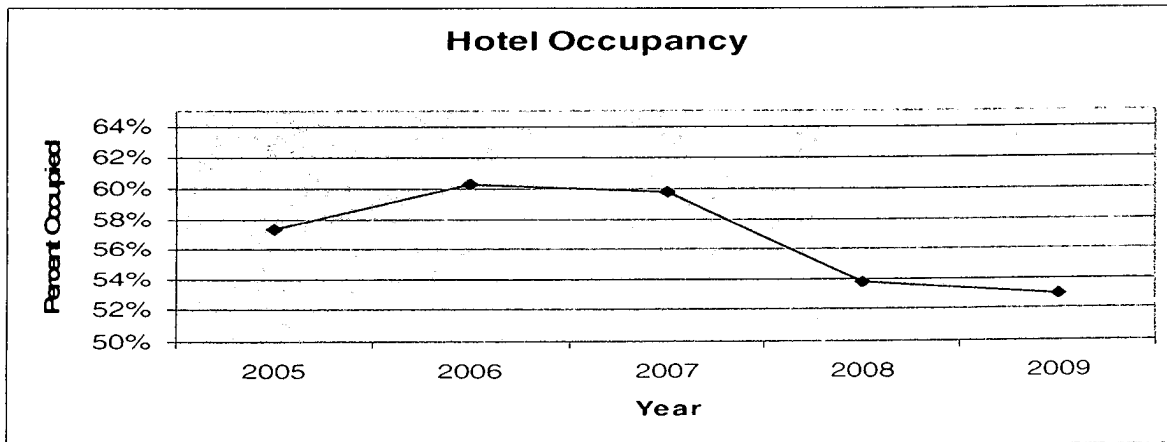
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While containing a diverse economy, Newport is no different than any other municipality in that the global, national and state-wide economic downturn continues to have a direct impact on city finances. Following are various economic indicators that help evaluate the economic strength of our community.









The above economic indicators show what many of us already know, that the economy over the past couple of years has been challenging. On the upside, evidence exists to indicate the economic downturn has bottomed out and is poised to remain steady or begin to gradually improve. The Port's success in securing the relocation of NOAA's Pacific fleet headquarters to Newport and a strong growth in room tax revenues the first quarter of

2010 are two significant indicators that Newport's economic future has hit the bottom and is on the upswing. The proposed FY10/11 budget takes into account the reality of economic conditions with a hint of optimism for the City's future. Fundamentally, the budget provides for spending less than revenues received, and projects minimal reserves under the belief that with these fundamental changes in place, positive impacts from NOAA and increased room tax revenues, the future for the City looks promising.

## **Budget Overview**

Many of the issues and challenges facing the City this upcoming year are no different than last year, other than the ability to utilize reserves for funding shortfalls is no longer an option. Among the challenges are: insufficient levels of operating contingencies, lack of unappropriated fund balances, deferring maintenance yet another year, and limited funds for capital expenditures particularly for water, wastewater and fire equipment. As noted in last year's budget message, several new positions had previously been funded and partially filled, which as important as they were in the delivery of service, are not financially sustainable. Last year's proposed budget was structured to retain the recently added positions except for those which were unfilled, plus additional funds were set aside to address staffing levels at the Airport and Parks and Recreation. Due to a reduction in available funds this current year, several positions have already been or will be reduced including positions in Parks and Recreation, Administration, the Airport, and Police. The proposed FY10/11 budget includes reductions in staffing levels already or which will be achieved in FY09/10, plus proposes additional staff reductions in Police and Fire.

Clearly, the Budget Committee will need to address staffing levels, particularly when it involves public safety services of police and fire. Specifically, the proposed FY10/11 budget includes eliminating one position in the Fire Department that was added in 2008 and one position in the Police Department that was added in 2007. Given several factors including adequate police and fire protection were achieved prior to these staffing level increases, a strong volunteer fire department, police operated with one less patrol officer this past year and comparable police staffing levels of other jurisdictions, it is necessary to consider these reductions which can likely be sustained with minimal impacts to service levels.

Discussions with the various Bargaining Units have occurred as it relates to wage increases and potential reduction in staff. In a direct request to Fire and ASFME, both Units indicated they were not interested in reducing their agreed upon wage increases to address funding shortfalls. The Bargaining Units did provide a list of potential new revenue sources that was greatly appreciated and will be evaluated; however, these potential new revenue sources do not address the long-term need to reduce overall employee costs. Fundamentally, employee costs need to be reduced to a level that is supportable and sustainable by revenues received.

The proposed budget does include a ½ FTE increase in Information Technology by upgrading the half-time Technology Technician to a full-time System Administrator. Currently the City's entire technology system is under the management of one individual. The City is at a substantial risk when this individual goes on vacation, is sick or, should he hit the lotto and resign. With a greater reliance on technology in how the City

communicates and does its business, it is critical the City have adequate staff to manage and maintain its technology needs.

The proposed budget also includes creating a Deputy Public Works Director from a supervisor position left vacant in the Streets Department. There will be no change in total FTEs, but does result in a reduction of ½ FTE to the General Fund by funding one-half of the position through water and wastewater. The impact to the FY10/11 General Fund will be further reduced as this position will oversee the Senior Center construction work that has funds in the grant to cover construction management. The position of Deputy Public Works Director has been needed for several years and will allow Public Works to better administrate improvement projects and address long range infrastructure needs of the City.

This budget document continues the Finance Department's desire to improve the budget format. Funds are grouped into three categories of: Government Funds, Business Funds and Special Funds. Governmental Funds are those funds which are required by the City to provide basic municipal services. The two primary Government Funds are the General Fund and Room Tax Fund. Business Funds operate much like a business with the intent to operate the "business" with revenues received. Business Funds of the City include Streets, Water, Wastewater, Parks and Recreation, and the Airport. Special funds are those funds created for special use or purposes. The budget contains one Special Fund, the Urban Renewal Agency Fund. Following is a brief discussion on various key funds.

#### General Fund

The proposed FY10/11 General Fund budget represents a departure from recently adopted budget strategies in that expenditures are less than anticipated revenues. Over recent years, reserves have been utilized to balance the budget to the point where the projected end-of-year FY09/10 reserves are estimated to be \$177,777. The proposed FY10/11 budget is predicated on spending less than revenues received and begins an upward swing to increase the City's reserves. This fundamental change in spending strategy is the beginning of a multi-year plan to bring city finances to a healthy and more sustainable position.

General Fund resources for FY10/11 total \$10,623,853. Revenues include the addition of \$750,000 in property taxes that will be realized from the North Side Urban Renewal District which is scheduled to be closed in 2012. General Fund expenditures for FY10/11 total \$10,623,853 and include an end-of-year reserve of \$290,792. As noted above, end-of-year reserves are projected to increase from the current fiscal year. FY10/11 General Fund expenditures represent a reduction in staffing levels achieved in FY09/10 and include further reductions of one police officer and one fire apparatus operator.

As a general financial policy guideline, the City should strive for an ending balance of 10% to 15% of the total expenditures. This ensures the City has sufficient working capital to address unanticipated expenses and expenditures that will occur prior to tax revenues being collected in November of each year. Even with mid-year modifications in spending, the projected end-of-year reserves for FY09/10 are projected to be \$177,777, less than 2% of total expenditures. The proposed FY10/11 budget projects an ending balance slightly

less than 3% of total expenditures. Seemingly small, the proposed budget reverses approximately \$780,000 of over budgeted spending in the FY09/10 budget and increases reserves by approximately \$113,000 for a total swing of approximately \$893,000.

Following are notable assumptions and highlights included in the proposed FY10/11 General Fund budget:

- The proposed budget assumes a beginning balance of \$177,777, representing projected end-of-year reserves for FY09/10. The seemingly low end-of-year reserve follows the recent past practice of utilizing reserves to balance the budget. The proposed budget reverses this practice and projects the FY10/11 end-of-year reserves to increase to \$290,792.
- The proposed budget defers maintenance another year, and includes minimal capital improvements within individual department budgets.
- Wages: Per the ASFME agreement, wages are increased by 5.5% representing a 3.5% step and a 2% salary ranges increase. Per the Police Association agreement, wages are increased between 4.5% and 5% representing a 4% to 4.5% step increase and a 0.5% salary range increase. Per the Fire IAFF agreement, wages are increased by 7.5% representing a 3.5% step increase and a 4% salary range increase. For non-represented employees, wages are increased by 5.5% representing a 3.5% step increase and a 2% salary range increase.
- Employee health care insurance through CIS is increased by 8%.
- Retirement benefits for non-PERS employees remains flat. Retirement for PERS employees (police and fire) also remains flat. However, early projections indicate PERS will increase as much as 120% next year.
- The budget includes reductions in staffing levels that have or will be implemented this year, representing one Full Time Equivalent (FTE) in City Administration and one FTE in Police Administration.
- The budget includes a reduction in staffing levels that has been implemented within the Parks and Recreation Fund, a fund which relies substantially on a subsidy from the General Fund. A total of 4.8 FTEs, plus one contract employee, has been reduced within the Parks and Recreation Fund.
- The budget includes an additional one-half FTE in the IT Department to ensure our IT system does not rely on one individual.
- The budget includes reorganization within Public Works by moving one FTE from Streets to Public Works Administration. One-half of the position will be funded by water and wastewater resulting in a decrease of one-half FTE to the General Fund and will be further offset by grant money associated with the Senior Center project.

- A Storm Water fee is included in the Street Fund. This revenue impacts the General Fund by eliminating the past practice of subsidizing the Street Fund with General Fund monies. While the Council has adopted an ordinance to collect Storm Water fees, no fee has actually been implemented. The Storm Water Fee is anticipated to increase revenues in the Street Fund by \$484,698. Not adopting a Storm Water fee will increase the General Fund expenses by \$484,698.
- Throughout the various departments of the General Fund, maintenance is kept at a minimum thereby deferring actual maintenance needs. Capital requests are similarly minimized.

### Room Tax Fund

Room Tax revenues are projected to be \$2,524,000, an increase of 3%. This increase is predicated on a new hotel being placed into service and strong increases in room tax revenues the first quarter of 2010.

Many proposed FY10/11 expenditures are not changed from FY09/10 including: \$375,000 budgeted for the Destination Newport Committee to promote Newport, \$110,000 budgeted for OCCA, and \$150,000 budgeted for the Chamber. The proposed budget also maintains the \$1,000,000 unappropriated reserve, similar to past budgets.

### Business Funds

Business funds are comprised of activities that are typically supported by fees. The proposed budget contains five Business Funds: Street, Water, Wastewater, Parks and Recreation and Airport.

**Street Fund:** The Street Fund contains services relating to streets and storm water. The Street Fund has historically been subsidized by the General Fund and has recently been allowed to carry over a negative balance. The proposed FY10/11 budget recommends correcting this past funding strategy by implementing a Storm Water fee. While the Council has adopted an ordinance to collect Storm Water fees, no fee has actually been implemented. Revenues projected in the FY10/11 budget from a Storm Water fee are \$484,698. Not adopting a Storm Water fee will increase the General Fund expenses by \$484,698.

**Water Fund:** The FY10/11 budget includes a 5% user charge rate increase.

**Wastewater Fund:** The FY10/11 budget includes a 5% user charge rate increase.

**Parks and Recreation:** Proposed FY10/11 expenditures for Parks and Recreation, excluding Parks Reserve and Senior Center Reserve, is \$1,550,374, a reduction of \$29,480 from the FY09/10 budget. This budget includes an \$824,188 transfer from the General Fund and a \$208,230 transfer from the Room Tax fund. The budget contains the reduction of 4.8 FTEs, the elimination of a contract employee and reduced hours at the Recreation Center and Swimming Pool, all of which were implemented in early 2010.

Airport: Aviation – Includes a \$339,730 transfer from the Room Tax Fund, an increase of \$21,230 from the FY09/10 budget. FBO – Includes a \$97,165 transfer from the General Fund, an increase of \$72,165 from the FY09/10 budget. The proposed FY10/11 budget is addressing negative fund carryovers from previous years.

### Special Revenue Funds

Special revenue funds account for revenues that are received for a specific purpose, or to segregate and track the expenditure for specific activities that are beyond the scope of “essential” governmental services. This budget includes one special revenue funds, the Urban Renewal Agency Fund. The Urban Renewal Agency Fund includes both the North Side Urban Renewal District and the South Beach Urban Renewal District.

### **Conclusion**

No different than other municipalities across the state and country, Newport faces financial challenges due to the economic times. The proposed FY10/11 Budget establishes a spending plan that strategically, methodically and responsibly addresses available resources, with a plan to ensure the long term financial strength and sustainability of the City. The budget builds upon adjustments made in FY09/10 by recommending reduction in staffing levels to police and fire. Clearly, the Budget Committee will need to hear from the public and discuss these proposed reductions and make adjustments accordingly, recognizing options are limited.

I personally wish to thank all the department heads for their assistance in preparation of this budget. The challenges were great and options limited. I particularly wish to recognize Interim Finance Director Ross Schultz and Assistant Finance Director Linda Brown. The development of this proposed budget would not have been possible without their dedicated hard work. I present to the Budget Committee a balanced budget with the objective of implementing the mission, goals and policies of the City Council and desires of the community.

Sincerely,

Jim Voetberg,  
City Manager



## The City of Newport 2010 – 11 Budget

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## The City of Newport - About the City

Newport is an historic city that caters to residents and visitors of all ages and interests. It is a city comprised of distinct neighborhoods including Agate Beach where you can visit the [Yaquina Head Lighthouse](#), surf, or go clamming; [Nye Beach](#) where you can walk the beach and visit an incredibly eclectic array of shops, restaurants, and lodging establishments; the [Deco District](#) which is Newport's downtown and contains art deco buildings; the historic Bayfront which is a working fishing port and home to a variety of shops, restaurants, and lodging establishments, and located downhill from Newport's other lighthouse, the [Yaquina Bay Lighthouse](#); and South Beach which is home to the [Oregon Coast Aquarium](#), the [Rogue Brewery](#), the [Hatfield Marine Science Center](#), and boat launch and fishing opportunities. Because of these attributes, Newport is often described as the most authentic city on the entire Oregon Coast.

Whatever your interest, a warm coastal welcome awaits you in historic Newport.

Newport is located on the Central Oregon Coast



The City of Newport is located on the Oregon Coast roughly 85 miles South and West of the states capital, Salem. It is located at the intersection of US 101 and State Highway 20.

## **MISSION STATEMENT**

The Newport City Council and staff pledge to provide and manage city services utilizing sustainable practices. To enhance the livability of Newport, we strongly encourage citizen participation through volunteerism on committees and task forces. We will maintain fiscal responsibility and encourage community partners and agencies to achieve economic and sustainable development.

## **2010-11 CITY COUNCIL GOALS**

### **ESSENTIAL CORE SERVICES**

#### **Water**

Implement water conservation plan.

Complete water treatment plant by fall 2011.

Develop a contingency fund for water related emergency repairs and capital improvements.

Implement and/or keep current a SCADA system to critical infrastructure including water tanks, pump stations, and pressure sensing stations.

Continue construction on projects identified as Level 2 Priority Projects in the city's Water System Master Plan.

Continue working with the Central Coast Water Council to develop a long range water supply source including further evaluation of Rocky Creek as a regional water source.

#### **Wastewater**

Create a committee or task force to evaluate and recommend options relating to treatment and collection issues.

Complete and adopt the city's Wastewater Master Plan.

Continue efforts to locate and reduce sources of infiltration, inflow, and pollution.

Develop a contingency fund for capital wastewater related emergency repairs and capital improvements.

#### **Storm Drainage**

Adopt the Storm Drainage Master Plan.



Implement storm drainage utility fees based on improvements identified in the Storm Drainage Master Plan.

Create a committee or task force to evaluate and recommend options relating to storm drainage issues.

### **Public Safety:**

Evaluate and make recommendations to regionalizing an emergency 911 center.

Evaluate the installation of an emergency warning system for tsunamis and other emergencies.

### **Fire and Rescue**

Develop a schedule and funding plan to replace fire and rescue equipment as existing equipment becomes unsafe or unusable.

Strengthen the working relationship between full-time and volunteer firefighters.

Increase the number of volunteer firefighters.

Explore a county-wide fire district and other cost-saving measures.

### **Police**

Create a public safety committee to evaluate adequate staffing levels that balances needs and resources and explores the creation of a county-wide law enforcement district.

Develop a schedule and funding plan to replace vehicles, equipment, and support systems as they become unsafe, inefficient, or unusable.

Continue community outreach to strengthen positive law enforcement presence within the community.

Strengthen working relationship with other law enforcement agencies within the region.

## **REQUIRED SERVICES**

### **Community Development (Planning and Building Permits)**

Develop a transition plan for building services.

Complete updates to the Newport Comprehensive Plan for which grant funds have been obtained, and secure additional funding to update the Plan in advance of periodic review.

Adopt needed revisions to the Newport Transportation System Plan.  
Pursue the implementation of an acceptable alternative mobility standard.

Appoint a task force/committee to pursue revitalization of the Highway 101 corridor including the possible relocation of the National Guard Armory to the airport

Initiate updates to the city's subdivision and zoning ordinances regarding storm water management and street vacation process.

Develop a user-friendly (one-stop shopping), predictable process for permitting and information services for developers.

## **IMPORTANT SERVICES**

### **Airport**

Support efforts to obtain airline sustainability by conducting a marketing/passenger demand analysis; identifying cooperative partnerships for airline use/marketing; identifying alternative providers and options; and developing and implementing a marketing strategy.

Strengthen airport operations and maintenance by maintaining the Part 139 certification; identifying airside needs and developing opportunities; creating airside and landside operation plans and procedures; and identifying and creating airside rules and regulations.

Support increased aviation services by conducting a feasibility study; conducting a market study; identifying lines of business/ business opportunities; identifying service goals; identifying alternatives; and identifying strengths and weaknesses.

Update airport capital improvement needs by identifying AIP opportunities; creating an FAA approved CIP; addressing the Airport Layout Plan strengths and weaknesses; identifying master planning needs; setting long-term strategic plans; and identifying and creating non-FAA capital improvement plans.

Support airport partnerships in community economic development by identifying infrastructure weaknesses and needs; identifying business development needs; identifying business/corporate development opportunities; conducting a market study; creating a marketing plan and strategic goals; and identifying cooperative partnerships for economic development.

Develop airport guiding documents by reviewing and updating when necessary the strategic plan, rules and regulations, minimum standards, rates and fee policy, and development guidelines.

Develop a plan for interagency coordination on disbursement of emergency supplies in the event of a disaster.

Explore the creation of an airport district.

## **COMMUNITY LIVABILITY**

### **Library**

Install an RFID circulation/security system.

Pursue improvements to keep the library facility current.

Evaluate staffing, programming, facility, and IT needs to respond to the service demands of the customers and make recommendations to the Council on an annual basis.

Pursue efforts to ensure safety of library users and staff and minimize risks to city.

### **Streets/Transportation**

Develop and implement a strategy to install sidewalks where none currently exist.

Develop a city-wide bicycle and pedestrian path plan that includes identifying specific projects, funding alternatives and an improvement schedule that, in part, includes the completion of the Naterlin sidewalk project.

Initiate budgeted projects within the city and specifically those identified in the South Beach URA plan.

Develop and implement a flexible strategy to pave gravel streets.

Continue to support, and possibly expand, the Lincoln County Transit District's city shuttle program.

Discuss and develop street clean-up program.

Continue support of wayfinding program.

### **Parks and Recreation**

Continue to provide healthy recreational opportunities to the community.

Explore the concept of an “Adopt a Park” program for maintenance, clean-up and other park related needs.

Develop a 5-year plan for recreation facility upkeep and improvement needs.

Maintain and develop parks and city-owned properties within available resources.

Explore the option of contracting with private operators for operation of the recreation center and swimming pool.

### **INSTITUTIONAL/INTERNAL SERVICES**

Provide credit card and on-line payment options to customers of city services.

Enhance the city’s GIS mapping and document imaging capabilities.

Within available resources, keep the city current with technology.

Consider economic and social sustainability in all actions taken by the City of Newport.

Appoint a sustainability committee or task force.

Explore and evaluate modifications to the employee health insurance plans and co-pay options and to the employee pension plans.



## The City of Newport 2010 – 11 Budget

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# FINANCIAL OVERVIEW



## The City of Newport 2010 – 11 Budget

### Mayor

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### Budget Committee

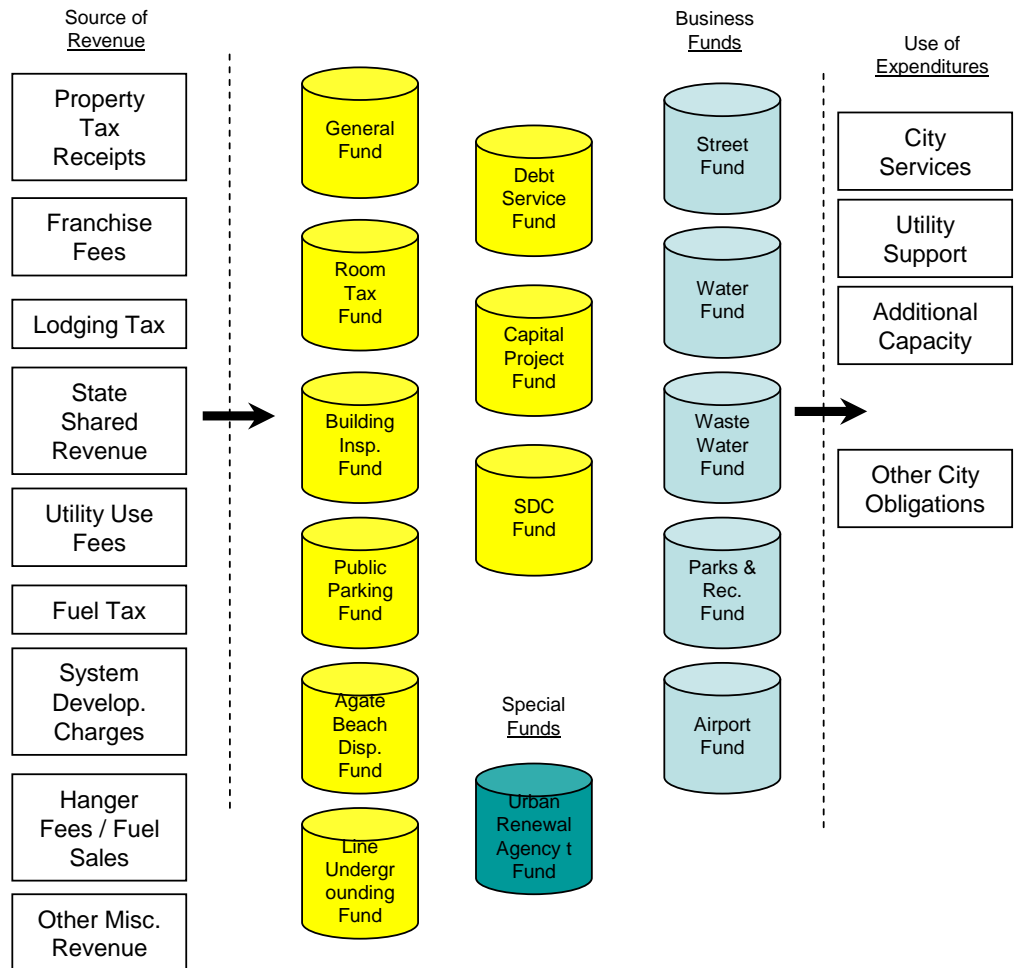
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Jim Voetberg

## City of Newport - Financial Overview

The City of Newport organizes its financial information by fund. These funds allow the City to receive and spend money in accordance with Federal, State and Local laws. Their organization is as follows;



## City of Newport Flow of Funds

This is the way money is accounted for at the City. We have divided the accounting of all revenue and expense into 15 logical categories or funds. These funds are further divided into 3 different groupings.

- ✓ **Governmental Funds** – Those funds required by the City in order to be in business.
- ✓ **Business Funds** – Those funds that operate much like a business and whose goal it is to operate with as little subsidy from the general fund as possible.
- ✓ **Special Funds** – Those funds that are created for a special use.



## The City of Newport 2010 – 11 Budget

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

### City of Newport – Finance Overview

As part of this budget document staff is proposing some changes to the fund structure so that the budget will be easier to read and thereby more transparent to the citizens who wish to understand the budget. The changes are as follows:

- Combine the Airport Fund and the FBO Fund into one Fund called the Airport Fund.
- Combined the Street SDC Fund, Water SDC Fund, Wastewater SDC Fund, Parks SDC Fund and Storm Drain SDC Fund into one fund called the SDC Fund.
- Combined the General Debt Service Fund and the Bonded Debt Fund into the Debt Fund. We are also moving debt payments from Wastewater and Water Funds into this Fund for readability purposes. Money for pay Water and Wastewater debt will be transferred to the Debt Fund.
- Created the Capital Project Fund.
- Moved Parks Administration, Parks Maintenance, Senior Center Departments from the General Fund, the Park Reserve Fund and combine with the Departments from the Recreation Fund to form a new fund called Parks & Recreation Fund.
- Moved the Fire Reserve Fund into the General Fund.
- Added Nye Beach Parking, City Center Parking and Bayfront Parking Districts to the Public Parking Fund.

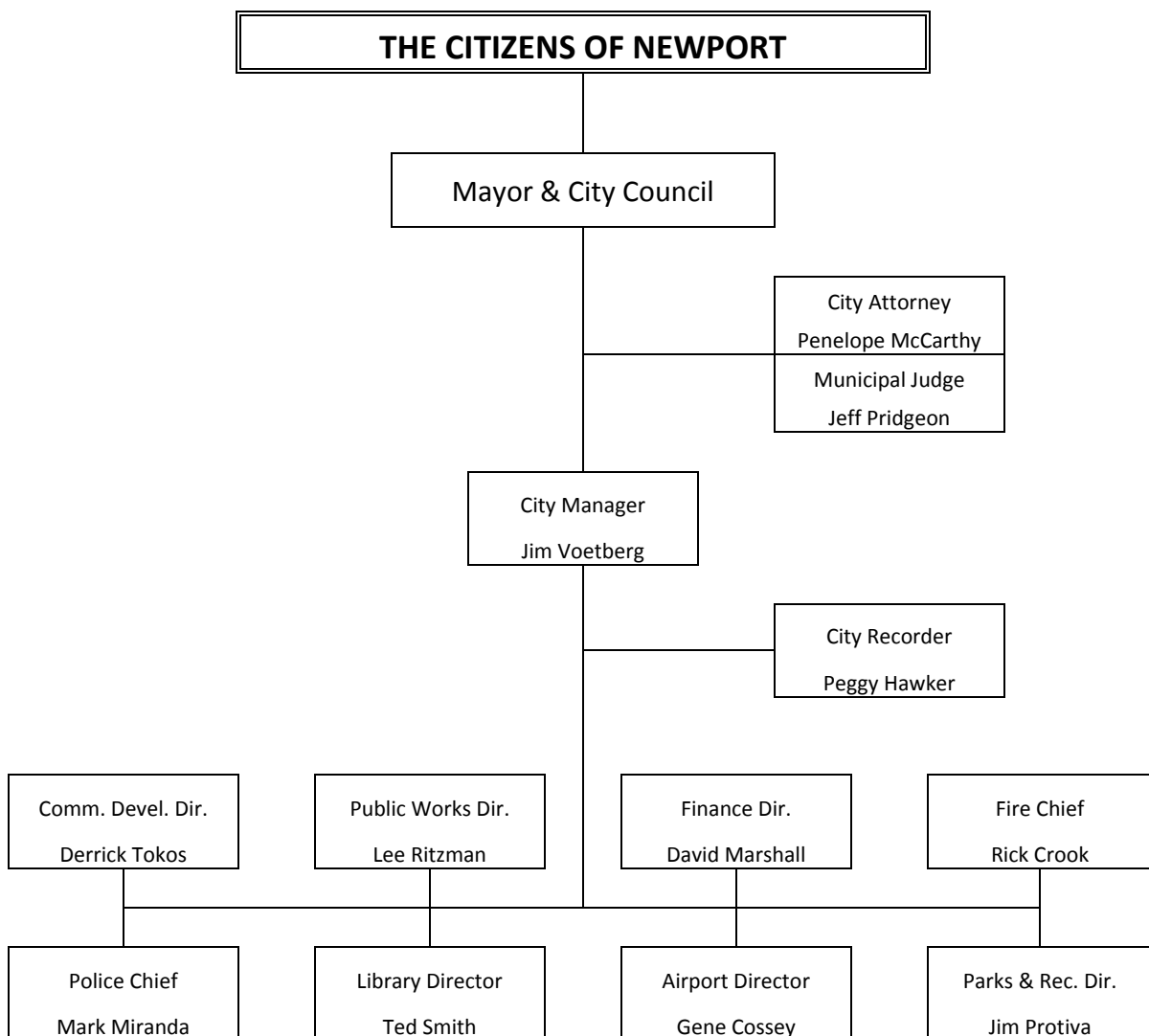
Also, City staff now will record all revenue within the department that creates it, so the Department reports will more closely resemble a profit and loss statement.



## The City of Newport 2010 – 11 Budget

### City of Newport – Finance Overview

In order to manage the money received and disbursed by the City of Newport, the City Manager has organized his staff into Departments. These Department Managers direct the receipt and expenditure of money to deliver the services required by the policy and laws that the City Council sets. The organizational chart follows:



The following tables provide an overview of how money is received and expended by the various funds and department managers.





## The City of Newport 2010 – 11 Budget

### ALL CITY FUNDS – SOURCES and USES

#### **Mayor**

Bill Bain

#### **City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

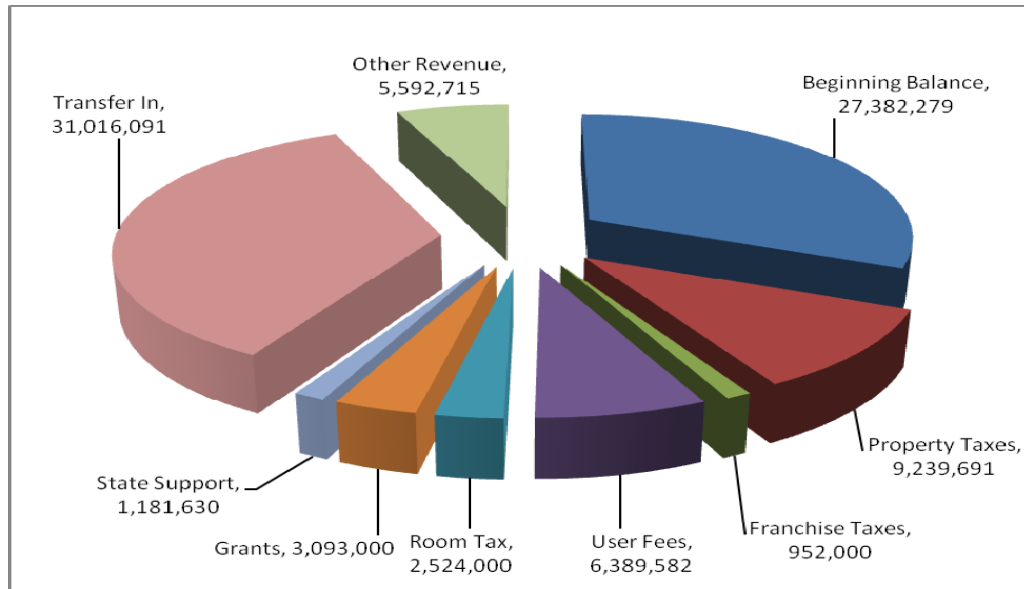
#### **Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Doc Wilde

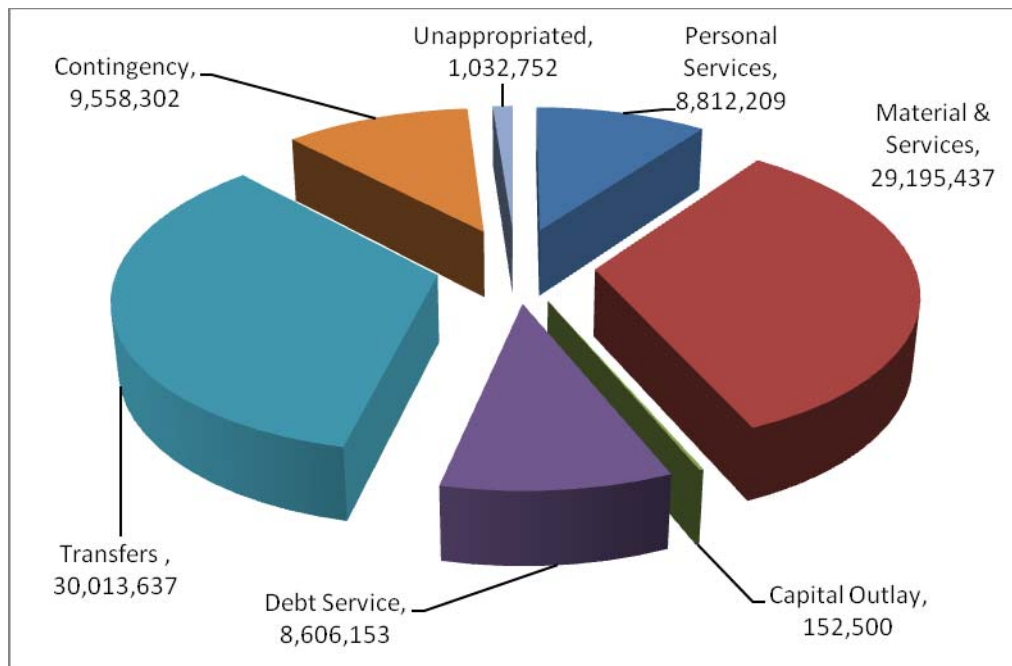
#### **City Manager**

Jim Voetberg

Sources \$87,370,988



USES \$87,370,988





**City of Newport**  
**2010 - 2011 Adopted Budget**  
**All Funds - Analysis**

City Funds	Beg. Bal	Property Tax	Franchise/ User Fees	Room Tax	Grants	State Support	Xfer In	Other Revenue	Total Sources
101 General Fund	177,777	5,385,000	952,000		66,000	557,500	1,868,680	1,716,896	10,723,853
106 Water Fund	13,623,180		2,144,200				45,000	85,000	15,897,380
107 Wastewater Fund	1,425,047		3,110,602					10,000	4,545,649
105 Street Fund	-				470,000	624,130	66,659	329,850	1,490,639
111 Parks & Recreation Fund			531,200		1,137,000		1,016,004	62,008	2,746,212
112 Airport Fund	-		296,250		1,420,000		466,762	43,000	2,226,012
120 Room Tax	1,328,687			2,524,000				100,000	3,952,687
125 SDC Fund	836,703		19,800						856,503
121 Capital Construction Fund							21,426,400		21,426,400
116 Line Underground	7,051		135,000					1,000	143,051
118 Agate Beach Disposal Site Closure	1,452,643		12,000					15,000	1,479,643
119 Building Permit Inspection Fund	525,463		114,570					5,860	645,893
124 Public Parking	309,129		25,960					3,100	338,189
102 Debt Service	425,038	1,525,691					6,126,586	20,000	8,097,315
240 Urban Renewal Agency Fund	7,271,561	2,329,000	-	-	-	-	-	3,201,001	12,801,562
<u>Total</u>	27,382,279	9,239,691	7,341,582	2,524,000	3,093,000	1,181,630	31,016,091	5,592,715	87,370,988

**City of Newport**  
**2010 - 2011 Adopted Budget**  
**All Funds - Analysis**

Personal Services	Material & Services	Capital Outlay	Debt Service	Transfers			Cont- ingency	Unapp- ropriated	Total Uses
				Capital	Debt	Other			
5,929,614	2,246,823	67,000		846,000	165,577	967,229	501,610		10,723,853
740,135	1,052,576	45,000		13,238,900	64,493		756,276		15,897,380
497,735	1,499,443		77,901	600,000	480,927		1,389,643		4,545,649
324,183	305,336			677,130	61,375		122,615		1,490,639
996,410	542,550			1,114,500		60,000		32,752	2,746,212
283,454	1,718,188			150,000	51,203		23,167		2,226,012
	1,091,245	25,000		265,000	256,943	1,314,499		1,000,000	3,952,687
	82,600	14,500		249,870	7,500		502,033		856,503
	20,355,080						1,071,320		21,426,400
		1,000			58,658	3,962	79,431		143,051
	100,000					7,307	1,372,336		1,479,643
40,678	77,450					105,742	422,023		645,893
	10,000			175,000		1,910	151,279		338,189
			7,620,801				476,514		8,097,315
-	114,146		907,451	4,110,000	4,979,910		2,690,055	-	12,801,562
8,812,209	29,195,437	152,500	8,606,153	21,426,400	6,126,586	2,460,649	9,558,302	1,032,752	87,370,988



**CITY OF NEWPORT  
2010 - 11 BUDGET  
SUMMARY OF SOURCES & USES**

<b>TOTAL...</b>	<b>Actual FY 07/08</b>	<b>Actual FY 08/09</b>	<b>Budget FY 09/10</b>	<b>Projected FY 2010</b>	<b>Proposed Budget FY 2011</b>	<b>Approved Budget FY 2011</b>	<b>Adopted Budget FY 2011</b>
<b>SOURCES</b>							
Beginning Fund Balance	7,809,457	10,057,205	24,958,065	25,096,682	19,782,031	19,782,031	19,782,031
Reserve for Future Capital	270,431	34,964	0	0	1,416,672	1,416,672	1,416,672
Property Taxes Current	5,449,781	5,497,797	5,452,858	5,452,858	6,705,691	6,705,691	6,705,691
Property Taxes Delinquent	141,309	166,161	170,000	245,000	205,000	205,000	205,000
Franchise Fees	1,101,410	1,082,683	1,068,840	1,109,490	1,087,000	1,087,000	1,087,000
Intergovernmental	1,355,087	1,157,294	2,162,544	1,435,061	1,388,130	1,388,130	1,465,130
Transient Room Tax	2,148,161	2,475,840	2,726,140	2,614,340	2,820,250	2,820,250	2,820,250
SDC Charges	279,062	57,216	18,472	79,762	17,600	17,600	17,600
Fines & Forfeitures	167,600	150,355	169,000	169,000	174,070	174,070	174,070
Charges for Services	5,460,011	5,596,816	5,964,200	5,883,290	6,548,724	6,420,724	6,064,780
Leases & Rentals	112,741	165,852	175,000	95,000	150,000	150,000	150,000
Miscellaneous	715,234	701,029	166,464	235,551	198,160	198,160	198,160
Insurance Reimbursement	152,750	9,288	5,000	5,000	5,000	5,000	5,000
Grants	301,832	754,982	3,173,827	1,444,700	3,093,500	3,093,500	3,093,500
Interest on Investments	321,323	281,791	171,548	149,361	132,500	132,500	132,500
Bond Proceeds	7,465,665	15,982,647	0	0	0	0	0
Loan Proceeds	1,205,295	0	0	2,074,641	0	0	0
Services Provided for Other Funds	1,126,500	1,161,388	980,281	1,249,979	1,151,140	1,151,140	1,277,190
Special Payment from URA	0	0	2,144,149	2,144,149	1,579,910	1,579,910	1,579,910
Repayments of Interfund Loans	0	0	0	0	0	0	0
Transfers from Other Funds	1,077,878	2,233,223	2,658,618	2,751,505	30,097,225	30,097,225	28,394,940
	<b>36,661,527</b>	<b>47,566,531</b>	<b>52,165,006</b>	<b>52,235,369</b>	<b>76,552,603</b>	<b>76,424,603</b>	<b>74,569,424</b>
<b>USES</b>							
Personal Services	7,475,667	8,536,988	9,011,259	8,644,778	9,023,539	9,023,539	8,812,209
Material & Services	7,809,099	8,608,203	8,611,706	8,430,442	30,727,794	30,727,794	29,200,212
Capital Outlay	1,606,422	1,674,304	21,429,443	7,080,037	179,500	179,500	152,500
Debt Service	9,162,272	2,230,581	3,629,080	3,907,444	7,698,701	7,698,701	7,698,701
Special Payments	0	0	0	0	0	0	0
Transfers	668,638	1,920,081	2,926,506	3,210,103	21,928,697	21,928,697	20,804,804
Reserve for Future Capital	0	0	0	1,394,082	127,752	127,752	127,752
Contingency	0	0	3,983,380	0	5,866,620	5,738,620	6,773,246
Unappropriated	0	0	2,573,632	0	1,000,000	1,000,000	1,000,000
	<b>26,722,098</b>	<b>22,970,157</b>	<b>52,165,006</b>	<b>32,666,886</b>	<b>76,552,603</b>	<b>76,424,603</b>	<b>74,569,424</b>
Total Sources less Uses	<b>9,939,429</b>	<b>24,596,374</b>	<b>0</b>	<b>19,568,483</b>	<b>0</b>	<b>0</b>	<b>0</b>



**CITY OF NEWPORT - URBAN RENEWAL AGENCY  
2010 - 11 BUDGET  
SUMMARY OF SOURCES & USES**

**TOTAL URA**

	<b>Actual FY 07/08</b>	<b>Actual FY 08/09</b>	<b>Budget FY 09/10</b>	<b>Projected FY 2010</b>	<b>Proposed Budget FY 2011</b>	<b>Approved Budget FY 2011</b>	<b>Adopted Budget FY 2011</b>
<b>SOURCES</b>							
Beginning Fund Balance	10,452,890	8,800,321	5,471,103	6,974,507	7,271,561	7,271,561	7,271,561
Property Taxes Current	3,998,182	4,288,406	4,375,000	4,375,000	2,254,000	2,254,000	2,254,000
Property Taxes Delinquent	97,442	106,497	150,000	150,000	75,000	75,000	75,000
Miscellaneous	178,101	8,809	0	145,833	0	0	0
Interest on Investments	356,126	180,482	143,500	125,000	35,000	35,000	35,000
Loan Proceeds	2,530,000	0	0	0	2,000,000	2,000,000	2,000,001
	<b>17,612,741</b>	<b>13,384,515</b>	<b>10,139,603</b>	<b>11,770,340</b>	<b>11,635,561</b>	<b>11,635,561</b>	<b>12,801,562</b>
<b>USES</b>							
Personal Services							
Material & Services	332,177	233,797	156,250	183,850	114,146	114,146	114,146
Capital Outlay	7,107,686	4,149,455	1,968,490	1,233,869	459,143	459,143	459,143
Debt Service	964,681	1,208,095	477,730	477,730	448,308	448,308	448,308
Special Payments	407,877	408,952	2,603,330	2,603,330	4,979,910	4,979,910	4,979,910
Transfers		406,096			4,713,000	4,713,000	4,110,000
Reserve for Future Capital			343,000				
Contingency			1,057,174		921,054	921,054	2,690,055
Unappropriated			3,533,629				
	<b>8,812,421</b>	<b>6,406,395</b>	<b>10,139,603</b>	<b>4,498,779</b>	<b>11,635,561</b>	<b>11,635,561</b>	<b>12,801,562</b>
Total Sources less Uses	<b>8,800,320</b>	<b>6,978,120</b>	<b>0</b>	<b>7,271,561</b>	<b>0</b>	<b>0</b>	<b>0</b>





## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# GENERAL FUND



## The City of Newport 2010 – 11 Budget

### General Fund Narrative

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
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Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

**The General Fund** is the logical collection of revenues and expenses that supports general city operations. Its major source of revenue (\$5.3 million) comes from property taxes and its major expenditure (Roughly 65% of all General Fund expense) is for public safety.

### Departments

The General Fund accounts for the following departments;

- Administration
  - Information Technology (1.50 FTEs)
  - City Manager (3.38 FTEs)
  - City Attorney (1.25 FTEs)
  - Finance/ Court (5.00 FTEs)
  - Mayor & Council
  - Non-Departmental
- Public Safety
  - Police (27.00 FTEs)
  - Fire (10.00 FTEs)
  - Central Dispatch
- Public Works
  - Administration (3.00 FTEs)
  - Engineering (4.00 FTEs)
- Community Development – Planning (4.00 FTEs)
- Library (10.40 FTEs)

In total the General Fund Accounts for 69.53 FTEs.

### General Fund Budget Issues -

- The General Fund departments have very little contingencies or reserves.
- Information technology is postponing necessary upgrades.
- The Fire Department is postponing some vehicle maintenance.
- Finance will reschedule some Financial software upgrades.
- The Parks and Recreation Funds and the Airport Fund are likely to spend more than they receive. This increases the pressure on the General Fund.
- Union expenses are calling for 2% increase ASCFME.
- The General Fund property taxes will increase by nearly \$750,000 due to the early payoff of the North Side Urban Renewal District debt.





**CITY OF NEWPORT - General Fund  
2010 - 11 BUDGET  
SUMMARY OF SOURCES & USES**

	<b>Actual FY 07/08</b>	<b>Actual FY 08/09</b>	<b>Budget FY 09/10</b>	<b>Projected FY 2010</b>	<b>Proposed Budget FY 2011</b>	<b>Approved Budget FY 2011</b>	<b>Adopted Budget FY 2011</b>
<b>SOURCES</b>							
Beginning Fund Balance	760,519	954,105	957,207	775,168	177,777	177,777	177,777
Reserve for Future Capital					1,043,077	1,043,077	1,043,077
Property Taxes Current	4,156,377	4,308,044	4,300,000	4,300,000	5,235,000	5,235,000	5,235,000
Property Taxes Delinquent	107,452	122,477	125,000	200,000	150,000	150,000	150,000
Franchise Fees	955,271	948,633	938,840	975,490	952,000	952,000	952,000
Intergovernmental	778,125	752,169	725,000	762,000	776,000	776,000	776,000
Transient Room Tax	594,844						
SDC Charges							
Fines & Forfeitures	167,600	150,355	169,000	169,000	174,070	174,070	174,070
Charges for Services	110,227	133,744	155,000	125,000	126,250	126,250	126,250
Leases & Rentals	75,211	128,883	135,000	63,000	102,000	102,000	102,000
Miscellaneous	117,611	178,797	83,500	50,000	50,500	50,500	50,500
Insurance Reimbursement	120,676						
Grants	130,527	62,304	502,997	59,200	66,500	66,500	66,500
Interest on Investments	55,421	29,162	25,000	25,000	2,000	2,000	2,000
Bonded Assessment							
Loan Proceeds							
Services Provided for Other Funds	391,000	452,640	871,281	871,281	1,042,140	1,042,140	1,042,140
Special Payment from URA							
Repayments of Interfund Loans							
Transfers from Other Funds	47,748	1,019,118	1,148,842	1,015,568	826,539	826,539	826,539
	<u>8,568,609</u>	<u>9,240,431</u>	<u>10,136,667</u>	<u>9,390,707</u>	<u>10,723,853</u>	<u>10,723,853</u>	<u>10,723,853</u>
<b>USES</b>							
Personal Services	4,803,747	5,446,778	6,431,467	6,023,024	6,046,205	6,046,205	5,929,614
Material & Services	2,356,941	2,655,936	2,472,681	2,447,961	2,246,823	2,246,823	2,246,823
Capital Outlay	38,560	12,549	328,247	46,000	67,000	67,000	67,000
Debt Service							
Special Payments							
Transfers	415,256	350,000	548,785	695,945	1,922,491	1,922,491	1,978,806
Reserve for Future Capital							
Contingency			355,487		441,334	441,334	501,610
Unappropriated							
	<u>7,614,504</u>	<u>8,465,263</u>	<u>10,136,667</u>	<u>9,212,930</u>	<u>10,723,853</u>	<u>10,723,853</u>	<u>10,723,853</u>
Total Sources less Uses	<u>954,105</u>	<u>775,168</u>	<u>0</u>	<u>177,777</u>	<u>0</u>	<u>0</u>	<u>0</u>



## The City of Newport 2010 – 11 Budget

### GENERAL FUND – SOURCES and USES

#### **Mayor**

Bill Bain

#### **City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

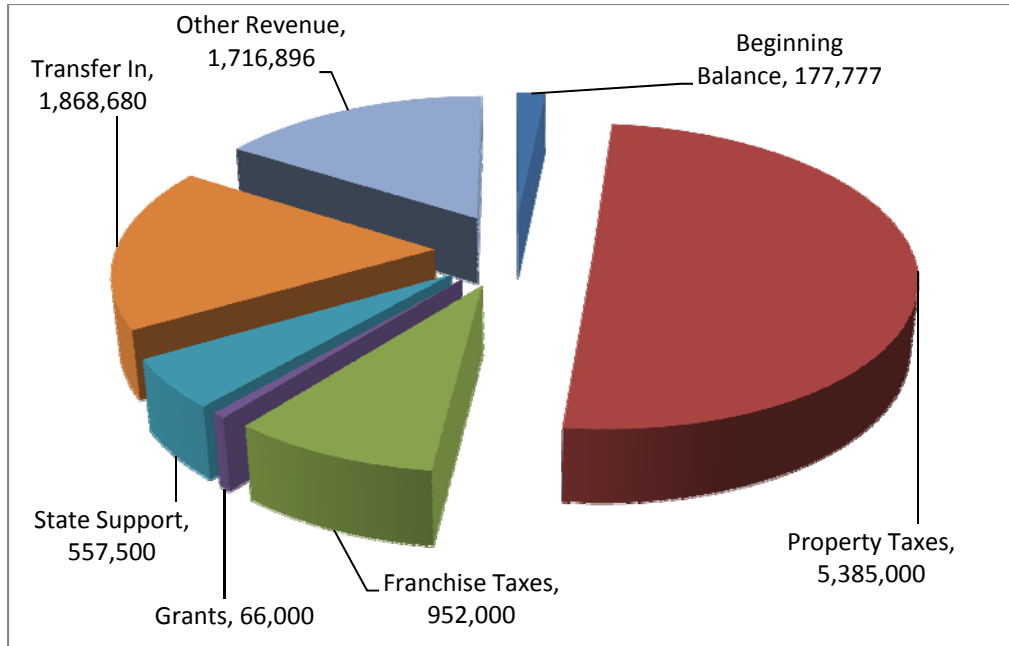
#### **Budget Committee**

David Allen  
Chuck Forinash  
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Robert Smith  
Chip Norman  
Doc Wilde

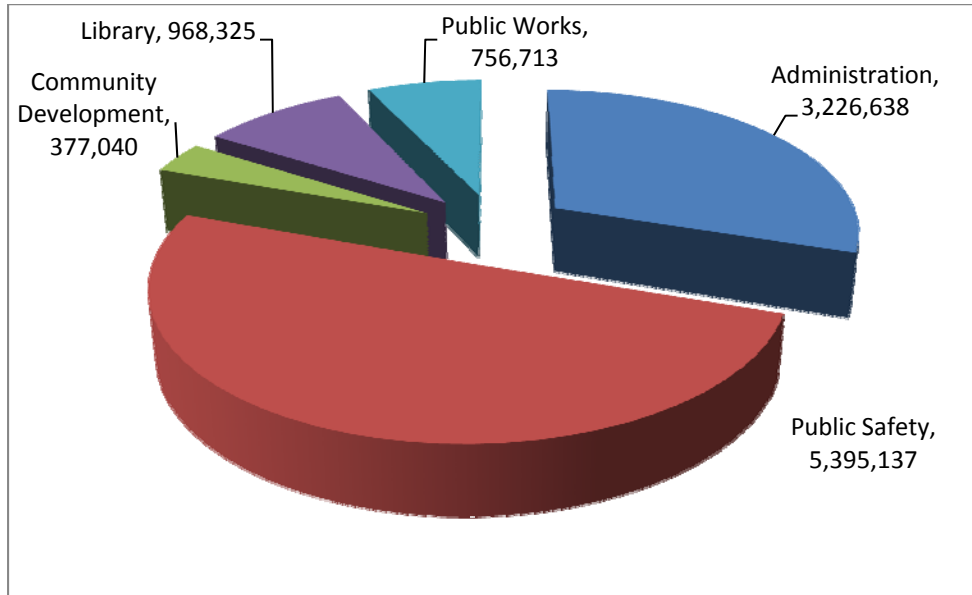
#### **City Manager**

Jim Voetberg

### SOURCES \$10,723,853



### USES \$10,723,853



The largest department to the General Fund, Public Safety, continue to absorb more than 50% of the Fund's resources.

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	City Administration	Public Safety	Community Development	Library	Public Works	Total General Fund
<b>GENERAL FUND</b>						
<b>SOURCES</b>						
Beginning Fund Balance	177,777					177,777
Total Revenue	8,745,499	1,287,077	66,000	342,500	105,000	10,546,076
<b>TOTAL SOURCES</b>	<b>8,923,276</b>	<b>1,287,077</b>	<b>66,000</b>	<b>342,500</b>	<b>105,000</b>	<b>10,723,853</b>
<b>USES</b>						
PERSONAL SERVICES	1,010,914	3,303,832	325,640	684,825	604,403	5,929,614
MATERIALS & SERVICES	756,885	1,034,728	51,400	283,500	120,310	2,246,823
CAPITAL OUTLAY	0	35,000			32,000	67,000
TRANSFERS	967,229	1,011,577			0	1,978,806
<b>Total Expenses</b>	<b>2,735,028</b>	<b>5,385,137</b>	<b>377,040</b>	<b>968,325</b>	<b>756,713</b>	<b>10,222,243</b>
RESERVE FOR FUTURE CAPITAL						0
CONTINGENCY	491,610	10,000				501,610
UNAPPROPRIATED						0
<b>TOTAL USES</b>	<b>3,226,638</b>	<b>5,395,137</b>	<b>377,040</b>	<b>968,325</b>	<b>756,713</b>	<b>10,723,853</b>
Total Sources less Uses	5,696,638	(4,108,060)	(311,040)	(625,825)	(651,713)	0



## The City of Newport 2010 – 11 Budget

### General Fund - Administration Narrative

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
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Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

**The Administration Department** is the logical collection of revenues and expenses that supports administrative operations for all departments within all funds at the City. Included departments follow:

#### Departments

- Administration
  - Information Technology (1.50 FTEs)
  - City Manager (3.38 FTEs)
  - City Attorney (1.25 FTEs)
  - Finance/ Court (5 FTEs)
  - Council expense

*(Finance down 1.12 FTE from last year budget)*

#### **Status of Last Year's Goals – Highlights**

- Continue to improve City's financials – Installed Jet Report Writer, Improved financial reporting capabilities.
- Streamline financial procedures – Hired FCS to complete overhead allocation model.
- Discussed SOS fund options with no resolve.
- Addressed many issues from previous administrations.

#### **This Year's Goals –**

- Improve Capital Project creation, tracking and reporting. This will include a new timekeeping process.
- Address code discrepancies for Room Tax and Business Licenses
- Form a Financial Review Committee to advise Council on finance related issues.
- Continue implementation of the FCS cost recovery model.
- Continue to evaluate and improve delivery of City services.

#### **Budget Issues - Administration**

- Information technology is not investing in the future and at some point the City will need to play catch up.
- Finance needs to upgrade several of the financial software systems, but will upgrade to a later year.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	City Council	City Manager	Information Tech	Court	Attorney	Finance	Non Departmental	Total Admin
<b>GENERAL FUND</b>								
<b>Administration</b>								
<b>SOURCES</b>								
Beginning Fund Balance							177,777	177,777
Total Revenue	1,000	1,000	1,000	155,070	1,000	1,000	8,585,429	8,745,499
<b>TOTAL SOURCES</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>155,070</b>	<b>1,000</b>	<b>1,000</b>	<b>8,763,206</b>	<b>8,923,276</b>
<b>USES</b>								
PERSONAL SERVICES		363,616	121,518	12,313	161,639	351,828		1,010,914
MATERIALS & SERVICES	38,000	31,050	131,450	19,300	35,700	77,900	423,485	756,885
CAPITAL OUTLAY								0
TRANSFERS							967,229	967,229
<b>Total Expenses</b>	<b>38,000</b>	<b>394,666</b>	<b>252,968</b>	<b>31,613</b>	<b>197,339</b>	<b>429,728</b>	<b>1,390,714</b>	<b>2,735,028</b>
RESERVE FOR FUTURE CAPITAL								0
CONTINGENCY							491,610	491,610
UNAPPROPRIATED								0
<b>TOTAL USES</b>	<b>38,000</b>	<b>394,666</b>	<b>252,968</b>	<b>31,613</b>	<b>197,339</b>	<b>429,728</b>	<b>1,882,324</b>	<b>3,226,638</b>
Total Sources less Uses	(37,000)	(393,666)	(251,968)	123,457	(196,339)	(428,728)	6,880,882	5,696,638

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Mayor and Council</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	0	0	0	0	1,000	1,000	1,000
<b>TOTAL SOURCES</b>	0	0	0	0	1,000	1,000	1,000
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	389	12,990	15,000	15,117	14,000	14,000	14,000
Grants							
Materials & Supplies	7,354	7,985	7,550	7,550	6,500	6,500	6,500
Travel & Training	7,598	5,145	10,000	10,500	10,000	10,000	10,000
Utilities							
Bldg. Equip & Vehicle Maintenance	1,500						
Miscellaneous	5,214	5,685	7,500	7,500	7,500	7,500	7,500
Services Provided by Other Funds							
Total Material & Services:	22,054	31,805	40,050	40,667	38,000	38,000	38,000
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	22,054	31,805	40,050	40,667	38,000	38,000	38,000
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	22,054	31,805	40,050	40,667	38,000	38,000	38,000
Total Sources less Uses	(22,054)	(31,805)	(40,050)	(40,667)	(37,000)	(37,000)	(37,000)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
City Manager							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	0	0	0	0	1,000	1,000	1,000
<b>TOTAL SOURCES</b>	0	0	0	0	1,000	1,000	1,000
<b>USES</b>							
PERSONAL SERVICES	438,350	447,689	407,220	396,166	363,740	363,740	363,616 *
MATERIALS & SERVICES							
Contractual Services	2,115	58,419	2,500	3,000	3,850	3,850	3,850
Grants							
Materials & Supplies	20,720	13,907	10,500	10,500	10,500	10,500	10,500
Travel & Training	20,774	10,661	14,200	12,200	12,200	12,200	12,200
Utilities	3,589	3,188	4,500	4,000	4,000	4,000	4,000
Bldg. Equip & Vehicle Maintenance	692		500	500	500	500	500
Miscellaneous	900						
Services Provided by Other Funds							
Total Material & Services:	48,790	86,175	32,200	30,200	31,050	31,050	31,050
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	487,140	533,864	439,420	426,366	394,790	394,790	394,666
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	487,140	533,864	439,420	426,366	394,790	394,790	394,666
Total Sources less Uses	(487,140)	(533,864)	(439,420)	(426,366)	(395,790)	(395,790)	(395,666)

Personal Services include wages and benefits for City Manager; City Recorder; Human Resources Coordinator (.625 FTE) and

\* Executive Assistant (.75 FTE)

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Information Technology</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	0	0	0	0	1,000	1,000	1,000
<b>TOTAL SOURCES</b>	0	0	0	0	1,000	1,000	1,000
<b>USES</b>							
PERSONAL SERVICES	0	0	122,428	116,334	175,940	175,940	121,518
MATERIALS & SERVICES							
Contractual Services			10,200	8,005	9,800	9,800	9,800
Grants							
Materials & Supplies			78,720	78,670	112,550	112,550	112,550 *
Travel & Training			7,000	6,438	6,500	6,500	6,500
Utilities				1,000	600	600	600
Bldg, Equip & Vehicle Maintenance			2,500	2,000	2,000	2,000	2,000
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	98,420	96,113	131,450	131,450	131,450
CAPITAL OUTLAY							
Fiber to Airport			80,000				
Transfer to Capital Projects Fund							
Total Capital Outlay	0	0	80,000	0	0	0	0
TRANSFERS							
<b>Total Expenses</b>	0	0	300,848	212,447	307,390	307,390	252,968
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	0	0	300,848	212,447	307,390	307,390	252,968
Total Sources less Uses	0	0	(300,848)	(212,447)	(306,390)	(306,390)	(251,968)

\* License Renewals, Support, Server Lease Payment; PCs Lease



**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
Court							
<b>SOURCES</b>							
Beginning Fund Balance							
Municipal Court Fines					154,070	154,070	154,070 *
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	0	0	0	0	155,070	155,070	155,070
<b>TOTAL SOURCES</b>	0	0	0	0	155,070	155,070	155,070
<b>USES</b>							
PERSONAL SERVICES	10,108	5,716	14,510	9,651	12,313	12,313	12,313
MATERIALS & SERVICES							
Contractual Services	17,942	18,235	18,950	22,650	16,400	16,400	16,400
Grants							
Materials & Supplies	1,599	1,472	900	900	1,500	1,500	1,500
Travel & Training	908	1,366	1,100	1,100	600	600	600
Utilities	648	581	800	800	800	800	800
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	21,097	21,655	21,750	25,450	19,300	19,300	19,300
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	31,205	27,371	36,260	35,101	31,613	31,613	31,613
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	31,205	27,371	36,260	35,101	31,613	31,613	31,613
Total Sources less Uses	(31,205)	(27,371)	(36,260)	(35,101)	123,457	123,457	123,457

\* Increase of 3% over FYE 2010

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
City Attorney							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	0	0	0	0	1,000	1,000	1,000
<b>TOTAL SOURCES</b>	0	0	0	0	1,000	1,000	1,000
<b>USES</b>							
PERSONAL SERVICES	143,444	168,524	166,653	143,406	169,139	161,639	161,639 *
MATERIALS & SERVICES							
Contractual Services	6,223	16,697	10,000	10,000	30,000	30,000	30,000
Grants							
Materials & Supplies	1,287	621	1,500	1,500	1,500	1,500	1,500
Travel & Training	1,890	1,014	2,000	4,000	4,000	4,000	4,000
Utilities	155	171	200	200	200	200	200
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	9,555	18,504	13,700	15,700	35,700	35,700	35,700
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	152,998	187,028	180,353	159,106	204,839	197,339	197,339
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	152,998	187,028	180,353	159,106	204,839	197,339	197,339
Total Sources less Uses	(152,998)	(187,028)	(180,353)	(159,106)	(203,839)	(196,339)	(196,339)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Finance</b>							
<b>SOURCES</b>							
Beginning Fund Balance	0						
	11,000						
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	11,000	0	0	0	1,000	1,000	1,000
<b>TOTAL SOURCES</b>	11,000	0	0	0	1,000	1,000	1,000
<b>USES</b>							
PERSONAL SERVICES	278,302	355,577	394,977	377,719	354,256	354,257	351,828
MATERIALS & SERVICES							
Contractual Services	31,557	15,938	62,850	62,850	52,000	52,000	52,000 *
Grants							
Materials & Supplies	22,257	15,191	12,500	21,500	20,000	20,000	20,000 **
Travel & Training	3,603	3,414	3,700	3,700	3,700	3,700	3,700
Utilities	2,032	1,842	2,200	2,270	2,000	2,000	2,000
Bldg, Equip & Vehicle Maintenance	156	92	200	200	200	200	200
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	59,605	36,477	81,450	90,520	77,900	77,900	77,900
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	337,907	392,054	476,427	468,239	432,156	432,157	429,728
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	337,907	392,054	476,427	468,239	432,156	432,157	429,728
Total Sources less Uses	(326,907)	(392,054)	(476,427)	(468,239)	(431,156)	(431,157)	(428,728)

\* Audit Expenses now in Finance Budget instead of Non-Departmental Budget starting FYE 2010

\*\* Upgrade to Vadim Software, our Utility Billing and Accounts Receivable Software Programs has been delayed until FYE 2012.

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Non Departmental</b>							
<b>SOURCES</b>							
Beginning Fund Balance	760,519	954,105	957,208	775,168	177,777	177,777	177,777
Current Property Taxes	4,156,377	4,308,044	4,300,000	4,300,000	5,235,000	5,235,000	5,235,000
Delinquent Property Taxes	107,452	122,477	125,000	200,000	150,000	150,000	150,000
Rural Fire District Taxes	141,843						
Transient Room Tax	464,510						
Transient Room Tax Admin Fee	130,334						
Fees in Lieu of Franchise	198,389	212,552	238,840	238,500	248,841	248,841	248,841
911 State Excise Tax	94,401	55,606	56,000				
Franchise Taxes	756,882	736,081	700,000	736,990	703,159	703,159	703,159 *
State Cigarette Tax	18,670	16,544	15,000	15,000	15,000	15,000	15,000
State Liquor Proration	129,310	126,939	125,000	125,000	125,000	125,000	125,000
State Revenue Sharing	108,248	97,558	75,000	75,000	75,000	75,000	75,000
County Library Contribution	285,653	306,575	300,000	330,000			
NRFPD IGA Payment		148,947	154,000	154,000			
DLCD Planning Grant	10,000	20,000	10,000	10,000			
Federal Grant			422,247				
Law Enforcement Grants	120,527	39,629	18,000				
K-9 Program Revenue		77,704	10,000				
State Library Grant		1,340	1,400				
Miscellaneous Grants		1,335	51,350	49,200			
Business Licenses	110,227	133,744	155,000	125,000	126,250	126,250	126,250
Municipal Court Fines	158,179	141,154	160,000	160,000			
Library Fines	9,421	9,201	9,000	9,000			
Miscellaneous Sales & Service	91,133	76,875	50,000	50,000	36,000	36,000	36,000
Rents & Leases	75,211	128,883	135,000	63,000			
Gifts & Donations	250	249	500		500	500	500
Insurance Reimbursement	120,676						
Senior Center Revenues	21,544	18,570	18,000				
Visual Arts Center Revenues	4,684	5,399	5,000				
Interest on Investment	55,421	29,162	25,000	25,000	2,000	2,000	2,000
Service Provided for Bldg Insp Fund					100,000	100,000	100,000
Service Provided for Pub Works	30,000	31,200					**
Service Provided for Streets Fund			80,803	80,803	92,973	92,973	92,973
Service Provided for Water Fund	110,000	114,400	303,156	303,156	343,080	343,080	343,080
Service Provided for Wastewater Func	110,000	114,400	255,652	255,652	332,323	332,323	332,323
Service Provided for Parks & Rec Fund							
Service Provided for Airport Operations					51,559	51,559	51,559
Service Provided for FBO					8,529	8,529	8,529
Service Provided for Bldg Insp Fund	41,000	92,640	95,420	95,420	5,742	5,742	5,742
Service Provided for Agate Beach Site					7,307	7,307	7,307
Service Provided for Room Tax					49,245	49,245	49,245
Service Provided for Pub Parking					1,910	1,910	1,910
Service Provided for Line Undergrounding					3,962	3,962	3,962
Service Provided for Streets SDC					295	295	295
Service Provided for Water SDC					17	17	17
Service Provided for Wastewater SDC					1,164	1,164	1,164
Service Provided for Storm Drain SDC					261	261	261
Service Provided for Parks SDC					1,177	1,177	1,177
Service Provided for NS URD	25,000				20,114	20,114	20,114
Service Provided for SB URD	75,000	100,000	136,250	136,250	22,482	22,482	22,482
Transfer from Parks & Rec Fund - Sr Center Reserve					60,000	60,000	60,000
Transfer from Room Tax		328,900	810,591	810,591	766,539	766,539	766,539
Transfer from Room Tax - Admin		111,492					
Transfer Equity	47,748	578,726	338,250	204,977			
<b>Total Revenue</b>	<b>7,808,090</b>	<b>8,286,326</b>	<b>9,179,459</b>	<b>8,552,539</b>	<b>8,585,429</b>	<b>8,585,429</b>	<b>8,585,429</b>
<b>TOTAL SOURCES</b>	<b>8,568,609</b>	<b>9,240,431</b>	<b>10,136,667</b>	<b>9,327,707</b>	<b>8,763,206</b>	<b>8,763,206</b>	<b>8,763,206</b>

\* Franchise Taxes increase to include Georgia Pacific

\*\* Services Provided for... is in accordance with the FCS Study Guidelines

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011	
<b>GENERAL FUND</b>								
<b>Non Departmental</b>								
<b>USES</b>								
PERSONAL SERVICES								
MATERIALS & SERVICES								
Contractual Services	231,872	401,274	198,052	165,500	219,285	219,285	219,285	****
Grants								
Materials & Supplies	83,420							
Travel & Training								
Utilities	205,428	211,166	187,000	187,000	190,000	190,000	190,000	
Bldg, Equip & Vehicle Maintenance								
Miscellaneous	9,156	13,018	13,300	13,600	14,200	14,200	14,200	
Services Provided by Other Funds								
Total Material & Services:	529,876	625,459	398,352	366,100	423,485	423,485	423,485	
CAPITAL OUTLAY								
Equipment	38,560							
Total Capital Outlay	38,560	0	0	0	0	0	0	
TRANSFERS								
Transfer to Parks & Recreation Fund	415,256	350,000	149,694	198,050	759,807	759,807	759,807	*
Transfer to Airport - FBO			25,000	123,804	96,123	96,123	95,032	**
Transfer to Parks & Recreation Fund - Additional Amt					54,984	54,984	45,731	***
Transfer to Streets Fund			374,091	374,091	0	0	66,659	*****
Total Transfers	415,256	350,000	548,785	695,945	910,914	910,914	967,229	
<b>Total Expenses</b>	<b>983,692</b>	<b>975,459</b>	<b>947,137</b>	<b>1,062,045</b>	<b>1,334,399</b>	<b>1,334,399</b>	<b>1,390,714</b>	
RESERVE FOR FUTURE CAPITAL								
CONTINGENCY	0	0	355,487	0	441,334	438,834	491,610	
UNAPPROPRIATED								
<b>TOTAL USES</b>	<b>983,692</b>	<b>975,459</b>	<b>1,302,624</b>	<b>1,062,045</b>	<b>1,775,733</b>	<b>1,773,233</b>	<b>1,882,324</b>	
Total Sources less Uses	7,584,917	8,264,972	8,834,043	8,265,662	6,987,473	6,989,973	6,880,882	

\* Transfer to Parks & Recreation Fund same as FYE 10 plus Parks Admin; Parks Maintenance and Senior Center Budget for FYE 11

\*\* Transfer to cover Airport FBO estimated operating lost for FYE 11

\*\*\* Transfer to cover Parks & Recreation Fund estimated shortfall for FYE 11

\*\*\*\* Contractual Service, ie Insurance \$16,000; Association Dues \$25,000; GP-Ocean Study \$147,285; Retirement Actuaries \$9,000, etc.

\*\*\*\*\* Transfer to cover Street Fund estimated shortfall for FYE 11

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Police	Central Dispatch	Fire	Fire Reserve	Total Public Safety
<b>GENERAL FUND</b>					
<b>Public Safety</b>					
<b>SOURCES</b>					
Beginning Fund Balance					0
Total Revenue	11,000	50,000	132,000	1,094,077	1,287,077
<b>TOTAL SOURCES</b>	<b>11,000</b>	<b>50,000</b>	<b>132,000</b>	<b>1,094,077</b>	<b>1,287,077</b>
<b>USES</b>					
PERSONAL SERVICES	2,380,678		923,154		3,303,832
MATERIALS & SERVICES	246,500	552,578	178,150	57,500	1,034,728
CAPITAL OUTLAY	10,000			25,000	35,000
TRANSFERS				1,011,577	1,011,577
<b>Total Expenses</b>	<b>2,637,178</b>	<b>552,578</b>	<b>1,101,304</b>	<b>1,094,077</b>	<b>5,385,137</b>
RESERVE FOR FUTURE CAPITAL					0
CONTINGENCY			10,000		10,000
UNAPPROPRIATED					0
<b>TOTAL USES</b>	<b>2,637,178</b>	<b>552,578</b>	<b>1,111,304</b>	<b>1,094,077</b>	<b>5,395,137</b>
Total Sources less Uses	(2,626,178)	(502,578)	(979,304)	0	(4,108,060)



## The City of Newport 2010 – 11 Budget

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norton  
Doc Wilde

**City Manager**

Jim Voetberg

### General Fund – Public Safety

**The Public Safety Department** Includes the Police Department the Fire Department and the City's share of our emergency communications (dispatch) expense.

#### Departments

- Police Department
  - Administration (6.0 FTEs)
  - Sworn Officers (21.0 FTEs)
- Fire Department
  - Administration (2.0 FTEs)
  - Fire Fighters (8.0 FTEs)
- Dispatch

#### **Status of Last Year's Goals – Highlights**

- Fire apparatus has been purchased

#### **This Year's Goals –**

- Strengthen relationship between volunteers and regular fire fighters
- Explore a County wide Fire District and a County wide Law Enforcement District.
- Create a Public Safety Committee

#### **Budget Issues - Admin**

- The Fire Department is deferring routine maintenance on some of its equipment.
- The new fire apparatus truck will be purchased this fiscal year from funds which were carried over from the Fire Reserve Fund, which was moved to the General Fund. The funds came from a LoCap Loan, in which payments will be made by the General Fund, Fire Reserve Department.
- The Police Department will not purchase any new police vehicles this year.
- Dispatch expenses have been reduced.
- The Fire Department is delaying purchase of a new beach rescue vehicle.
- Increase support of volunteer firefighters.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Police</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Law Grants							
K-9 Program Revenue							
Abatement Recovery							
Miscellaneous Sales & Service					11,000	11,000	11,000
<b>Total Revenue</b>	0	0	0	0	11,000	11,000	11,000
<b>TOTAL SOURCES</b>	0	0	0	0	11,000	11,000	11,000
<b>USES</b>							
PERSONAL SERVICES	2,095,191	2,334,224	2,594,164	2,299,738	2,419,787	2,419,787	2,380,678 *
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	46,843	49,265	48,000	49,365	50,000	50,000	50,000 ***
Grants	107,891	29,986	26,000	57,779			
Materials & Supplies	121,290	128,938	133,000	140,747	112,000	112,000	112,000 ****
Travel & Training	21,030	23,081	20,000	19,500	15,000	15,000	15,000
Utilities	16,507	18,765	15,500	23,000	20,000	20,000	20,000
Bldg, Equip & Vehicle Maintenance	35,339	41,060	40,000	40,000	40,000	40,000	40,000
Miscellaneous	9,361	96,803	19,000	30,737	9,500	9,500	9,500 *****
Services Provided by Other Funds							
Total Material & Services:	358,262	387,897	301,500	361,128	246,500	246,500	246,500
<b>CAPITAL OUTLAY</b>							
Building Improvements			44,747				
Equipment		12,549			10,000	10,000	10,000 **
Police Vehicles			46,000	46,000			
Total Capital Outlay	0	12,549	90,747	46,000	10,000	10,000	10,000
<b>TRANSFERS</b>							
<b>Total Expenses</b>	2,453,452	2,734,671	2,986,411	2,706,866	2,676,287	2,676,287	2,637,178
<b>RESERVE FOR FUTURE CAPITAL</b>							
<b>CONTINGENCY</b>							
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	2,453,452	2,734,671	2,986,411	2,706,866	2,676,287	2,676,287	2,637,178
Total Sources less Uses	(2,453,452)	(2,734,671)	(2,986,411)	(2,706,866)	(2,665,287)	(2,665,287)	(2,626,178)

\* Overtime \$150,000

\*\* 2 Mobile Data Computer; 2 Radar

\*\*\* Property & Liability Insurance

\*\*\*\* Gas, Radios, Office Supplies, Uniforms, Firearms/Range Supplies, etc.

\*\*\*\*\* Volunteer Expenses, K-9 Program Expenses; Abatement Service



**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
Central Dispatch							
<b>SOURCES</b>							
Beginning Fund Balance							
911 Excise Tax					50,000	50,000	50,000
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	50,000	50,000	50,000
<b>TOTAL SOURCES</b>	0	0	0	0	50,000	50,000	50,000
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	552,609	621,266	514,942	514,942	552,578	552,578	552,578
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	552,609	621,266	514,942	514,942	552,578	552,578	552,578
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	552,609	621,266	514,942	514,942	552,578	552,578	552,578
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	552,609	621,266	514,942	514,942	552,578	552,578	552,578
Total Sources less Uses	(552,609)	(621,266)	(514,942)	(514,942)	(502,578)	(502,578)	(502,578)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Fire</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
NRFPD IGA Payment					131,000	131,000	131,000 *
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	0	0	0	0	132,000	132,000	132,000
<b>TOTAL SOURCES</b>	0	0	0	0	132,000	132,000	132,000
<b>USES</b>							
PERSONAL SERVICES	640,938	759,836	897,304	910,906	925,915	925,915	923,154 **
MATERIALS & SERVICES							
Contractual Services	67,830	76,706	85,000	73,500	84,800	84,800	84,800
Grants							
Materials & Supplies	25,047	25,772	33,750	26,600	31,750	31,750	31,750
Travel & Training	14,275	9,936	15,500	12,500	14,500	14,500	14,500
Utilities	14,276	13,745	14,500	13,800	14,200	14,200	14,200
Bldg, Equip & Vehicle Maintenance	37,455	44,794	31,400	39,500	32,900	32,900	32,900
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	158,883	170,953	180,150	165,900	178,150	178,150	178,150
CAPITAL OUTLAY							
FEMA Grant Equipment			157,500				
Total Capital Outlay	0	0	157,500	0	0	0	0
TRANSFERS							
<b>Total Expenses</b>	799,822	930,789	1,234,954	1,076,806	1,104,065	1,104,065	1,101,304
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY						10,000	10,000
UNAPPROPRIATED							
<b>TOTAL USES</b>	799,822	930,789	1,234,954	1,076,806	1,104,065	1,114,065	1,111,304
Total Sources less Uses	(799,822)	(930,789)	(1,234,954)	(1,076,806)	(972,065)	(982,065)	(979,304)

\* 3% increase from FYE 2010

\*\* Overtime \$30,000

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Fire Reserve</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
NRFPD IGA Payment					50,000	50,000	50,000
Miscellaneous Sales & Service					1,000	1,000	1,000
Reserve for Future Capital					1,043,077	1,043,077	1,043,077 *
<b>Total Revenue</b>	0	0	0	0	1,094,077	1,094,077	1,094,077
<b>TOTAL SOURCES</b>	0	0	0	0	1,094,077	1,094,077	1,094,077
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services							
Grants							
Materials & Supplies					57,500	57,500	57,500
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	57,500	57,500	57,500
<b>CAPITAL OUTLAY</b>							
Fire Equipment					25,000	25,000	25,000
Total Capital Outlay	0	0	0	0	25,000	25,000	25,000
<b>TRANSFERS</b>							
Transfer to Debt Service (LoCap 2007 & 2009)					165,577	165,577	165,577
Transfer to Capital Projects - Fire Training Tower					56,000	56,000	56,000
Transfer to Capital Projects - Fire Truck					790,000	790,000	790,000
	0	0	0	0	1,011,577	1,011,577	1,011,577
<b>Total Expenses</b>	0	0	0	0	1,094,077	1,094,077	1,094,077
<b>RESERVE FOR FUTURE CAPITAL</b>							
<b>CONTINGENCY</b>							
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	0	0	0	0	1,094,077	1,094,077	1,094,077
Total Sources less Uses	0	0	0	0	0	0	0

\* 2009 LoCap Borrowing for Fire Truck \$790,000; Balance is Equity Transfer of Beginning Balance of Fire Reserve Fund



## The City of Newport 2010 – 11 Budget

### Community Development Department Narrative

**Mayor**  
Bill Bain

**City Council**  
Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**  
David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**  
Jim Voetberg

#### Authorized Positions

- Community Development Director (1.0 FTE)
- Senior Planner (1.0 FTE)
- Planner/Code Administrator (1.0 FTE)
- Senior Administrative Assistant (1.0 FTE)

#### Community Development Department Mission

Administer and develop the city's land use planning and building programs, providing clear, courteous, and consistent service to the Council, Planning Commission, and public in implementing federal, state, and city land use policies and laws.

#### Status of Last year's goals

- The zoning code update is substantially complete, and should be completed the first quarter of next fiscal year.
- Grant funding has been secured and work initiated on the Newport Comprehensive Plan update in advance of periodic review.
- A GIS mapping system for the CDD Department has been completed.

#### This Year's Goals

- Complete updates to the Newport Comprehensive Plan for which grant funds have been obtained, and secure additional funding.
- Adopt needed revisions to the Newport Transportation System Plan.
- Pursue implementation of an acceptable alternative mobility standard.
- Appoint a task force/committee to pursue revitalization of the Highway 101 corridor including relocating the National Guard Armory to the airport.
- Initiate updates to the city's subdivision and zoning ordinances regarding storm water management and street vacation process.
- Develop a user friendly (one-stop shopping) permitting process.

#### Other Budget Issues

- Additional computer at planning counter to facilitate use of the recently developed GIS based mapping system for public inquiries.
- Staff would like to implement a credit/debit card payment option for customers seeking land use permits.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Community Development</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
DLCD Grant					10,000	10,000	10,000
DLCD Coastal TA Grant					25,000	25,000	25,000 *
DLCD TA Grant					30,000	30,000	30,000 *
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	0	0	0	0	66,000	66,000	66,000
<b>TOTAL SOURCES</b>	0	0	0	0	66,000	66,000	66,000
<b>USES</b>							
PERSONAL SERVICES	211,527	275,246	316,958	301,507	327,768	327,768	325,640
MATERIALS & SERVICES							
Contractual Services	8,227	9,369	27,400	25,016	30,100	30,100	30,100
Grants	10,000	1,560	10,000	10,000	10,000	10,000	10,000
Materials & Supplies	4,720	6,860	5,100	5,400	5,400	5,400	5,400
Travel & Training	384	550	2,500	1,950	2,500	2,500	2,500
Utilities	1,210	1,087	1,400	1,262	1,400	1,400	1,400
Bldg, Equip & Vehicle Maintenance	482	301	1,000	500	2,000	2,000	2,000
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	25,023	19,727	47,400	44,128	51,400	51,400	51,400
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	236,550	294,972	364,358	345,635	379,168	379,168	377,040
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	236,550	294,972	364,358	345,635	379,168	379,168	377,040
Total Sources less Uses	(236,550)	(294,972)	(364,358)	(345,635)	(313,168)	(313,168)	(311,040)

\* In addition, there will be \$30,000 personnel costs for In-Kind work on these grants



## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norton  
Doc Wilde

**City Manager**

Jim Voetberg

### Library Department Narrative

#### Authorized Positions

- Library Director
- Supervisory Librarians (3.0 FTEs)
- Senior Library Clerks (3.9 FTEs)
- Library Clerks (3.5 FTEs)

*(Library is flat with last year's budget)*

#### Library Mission

The library's mission is to offer diverse materials for information and entertainment; provide personalized service to patrons of all ages; and foster the community's appreciation of reading and learning.

#### Status of Last Year's Goals

- Use technology to improve service to our patrons – project completed
  - Our patrons have 24/7/365 access to 23 online databases, which include over 5,000 magazines and journals, auto repair manuals and practice tests for elementary, middle, junior high, high school and college bound students. The library offers over 4,000 downloadable audio books and 6,000 downloadable e-books.
- Secure funding for a feasibility study for library expansion. – Project not completed. Project not funded.
  - The Oregon State Library does not award grants for feasibility studies or planning. In our search, we were not able to identify any foundations that make these kinds of grants. If this is going to happen, the City will need to make it a general fund project.

#### This Year's Goals

- Install an RFID circulation/security system.
- Pursue improvements to keep the library facility current.
- Evaluate staffing, programming, facility, and IT needs to respond to the service demands of the customers and make recommendations to the Council on an annual basis.
- Pursue efforts to ensure safety of library users and staff and minimize risks to city.

#### Other Budget Issues

- RFID will require large general fund investment
- Improving facility will require large general fund investment for furniture shelving, computers and building updates.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Library</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
State Library Grant					1,500	1,500	1,500
County Library Contribution					330,000	330,000	330,000
Library Fines					10,000	10,000	10,000
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	0	0	0	0	342,500	342,500	342,500
<b>TOTAL SOURCES</b>	0	0	0	0	342,500	342,500	342,500
<b>USES</b>							
PERSONAL SERVICES	593,070	584,897	663,456	664,733	685,826	685,826	684,825
MATERIALS & SERVICES							
Contractual Services	96,939	108,162	166,700	118,147	107,200	107,200	107,200 *
Grants	0	1,981	2,000	0	2,000	2,000	2,000
Materials & Supplies	115,936	127,773	129,000	128,000	126,000	126,000	126,000
Travel & Training	5,972	4,805	6,000	6,500	6,000	6,000	6,000
Utilities	23,840	22,577	24,000	23,000	22,500	22,500	22,500
Bldg, Equip & Vehicle Maintenance	26,330	6,289	15,000	16,038	14,000	14,000	14,000
Miscellaneous	1,549	1,422	600	400	5,800	5,800	5,800 **
Services Provided by Other Funds							
Total Material & Services:	270,566	273,009	343,300	292,085	283,500	283,500	283,500
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	863,636	857,906	1,006,756	956,818	969,326	969,326	968,325
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	863,636	857,906	1,006,756	956,818	969,326	969,326	968,325
Total Sources less Uses	(863,636)	(857,906)	(1,006,756)	(956,818)	(626,826)	(626,826)	(625,825)

\* Insurance; CRSN Automated Network; Custodial Services

\*\* Book Carts; New Chairs

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	City Bldg Maintenance	Pub Wkrs Admin	Engineering	Total Pubic Works
<b>GENERAL FUND</b>				
Public Works				
<b>SOURCES</b>				
Beginning Fund Balance				0
Total Revenue	103,000	1,000	1,000	105,000
<b>TOTAL SOURCES</b>	<b>103,000</b>	<b>1,000</b>	<b>1,000</b>	<b>105,000</b>
<b>USES</b>				
PERSONAL SERVICES	74,219	281,675	248,509	604,403
MATERIALS & SERVICES	99,080	5,100	16,130	120,310
CAPITAL OUTLAY	32,000			32,000
TRANSFERS				0
<b>Total Expenses</b>	<b>205,299</b>	<b>286,775</b>	<b>264,639</b>	<b>756,713</b>
RESERVE FOR FUTURE CAPITAL				0
CONTINGENCY				0
UNAPPROPRIATED				0
<b>TOTAL USES</b>	<b>205,299</b>	<b>286,775</b>	<b>264,639</b>	<b>756,713</b>
Total Sources less Uses	(102,299)	(285,775)	(263,639)	(651,713)





## The City of Newport 2010 – 11 Budget

### General Fund – Public Works

**Mayor**  
Bill Bain**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

#### Authorized Positions:

- City Engineer/Public Works Director (1.0 FTE)
- Senior Project Manager (1.0 FTE)
- Engineering (2.0 FTEs)
- Administrative (2.0 FTEs)
- Building Maintenance (1.0 FTE)

#### Administration Mission

Manage the Public Works Department through resource management; set goals and priorities; respond to requests for service; network with other city and state entities to accomplish goals; administer overall budgetary items.

#### Status of Last Year's goals

Coordinated initiation of several projects, including the Water Treatment Plant, Elizabeth Street sanitary sewer repair, Bike/Pedestrian paths, GIS mapping, Storm Drainage Master Plan, identification and prioritization of water distribution system repairs.

#### This Year's goals

Continue to work with Public Works Divisions on a variety of projects:

1. Water Treatment Plant design and construction.
2. S.W. Elizabeth Street Sanitary Sewer Reconstruction and Repair.
3. Bayfront Project.
4. Water Distribution projects.
5. Water Conservation Plan.

#### This year's budget issues

Working with Division Supervisors, we will be looking critically at all projects to assure the costs and benefits are coordinated with budgetary realities.

- Senior Project Manager will be partially paid by the Water Fund, Wastewater Fund and South Beach Urban Renewal

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>City Building Maintenance</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service					1,000	1,000	1,000
Rents & Leases					102,000	102,000	102,000 *
<b>Total Revenue</b>	0	0	0	0	103,000	103,000	103,000
<b>TOTAL SOURCES</b>	0	0	0	0	103,000	103,000	103,000
<b>USES</b>							
PERSONAL SERVICES	0	71,148	74,257	74,040	75,315	75,315	74,219
MATERIALS & SERVICES							
Contractual Services	22,802	28,659	34,700	36,877	37,000	37,000	37,000
Grants							
Materials & Supplies	2,010	3,006	1,000	2,250	1,700	1,700	1,700
Travel & Training							
Utilities	43,553	45,694	42,180	42,180	44,180	44,180	44,180
Bldg, Equip & Vehicle Maintenance	18,166	65,819	20,200	20,200	15,200	15,200	15,200
Miscellaneous	0	1,600	2,000	2,000	1,000	1,000	1,000 **
Services Provided by Other Funds							
Total Material & Services:	86,532	144,779	100,080	103,507	99,080	99,080	99,080
CAPITAL OUTLAY							
City Shop Exterior Paint					22,000	22,000	22,000
Library Roof					5,000	5,000	5,000
City Hall Roof Hatch					5,000	5,000	5,000
Total Capital Outlay	0	0	0	0	32,000	32,000	32,000
TRANSFERS							
<b>Total Expenses</b>	86,532	215,927	174,337	177,547	206,395	206,395	205,299
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	86,532	215,927	174,337	177,547	206,395	206,395	205,299
Total Sources less Uses	(86,532)	(215,927)	(174,337)	(177,547)	(103,395)	(103,395)	(102,299)

\* Rents and leases for City owned building in which repairs and maintenance are budgeted in this department

\*\* Furniture & Fixtures

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Public Works Administration</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service					1,000	1,000	1,000
<b>Total Revenue</b>	0	0	0	0	1,000	1,000	1,000
<b>TOTAL SOURCES</b>	0	0	0	0	1,000	1,000	1,000
<b>USES</b>							
PERSONAL SERVICES			177,193	171,800	282,768	282,768	281,675 *
MATERIALS & SERVICES							
Contractual Services			1,000	800	500	500	500
Grants							
Materials & Supplies			1,000	636	1,000	1,000	1,000
Travel & Training			1,000	1,000	1,000	1,000	1,000
Utilities			0	2,600	2,600	2,600	2,600
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	3,000	5,036	5,100	5,100	5,100
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	0	0	180,193	176,836	287,868	287,868	286,775
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	0	0	180,193	176,836	287,868	287,868	286,775
Total Sources less Uses	0	0	(180,193)	(176,836)	(286,868)	(286,868)	(285,775)

\* Deputy Public Works Director 25% of wages and benefits are offset by both the Water and Wastewater Fund; \$60,000 from Parks & Recreation Fund to manager Senior Center Expansion Project.

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
<b>Engineering</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service					1,000	1,000	1,001
<b>Total Revenue</b>	0	0	0	0	1,000	1,000	1,001
<b>TOTAL SOURCES</b>	0	0	0	0	1,000	1,000	1,001
<b>USES</b>							
PERSONAL SERVICES	0	0	243,336	247,840	253,438	253,439	248,509
MATERIALS & SERVICES							
Contractual Services			100	30	100	100	100
Grants							
Materials & Supplies			9,932	9,500	11,230	11,230	11,230
Travel & Training			2,400	1,500	2,000	2,000	2,000
Utilities			1,300	2,800	2,800	2,800	2,800
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	13,732	13,830	16,130	16,130	16,130
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	0	0	257,068	261,670	269,568	269,569	264,639
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	0	0	257,068	261,670	269,568	269,569	264,639
Total Sources less Uses	0	0	(257,068)	(261,670)	(268,568)	(268,569)	(263,638)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
Parks Administration (Moved to Parks & Recreation Fund FY 2010-2011)							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	0	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES	131,792	143,977	148,528	98,420			
MATERIALS & SERVICES							
Contractual Services	29,610	30,396	32,500	32,500			
Grants							
Materials & Supplies	2,435	2,249	2,500	2,500			
Travel & Training	1,780	3,258	2,500	2,500			
Utilities	75	180	500	500			
Bldg. Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	33,901	36,083	38,000	38,000	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	165,693	180,061	186,528	136,420	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	165,693	180,061	186,528	136,420	0	0	0
Total Sources less Uses	(165,693)	(180,061)	(186,528)	(136,420)	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
Parks Maintenance (Moved to Parks & Recreation Fund FY 2010-2011)							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	0	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES	126,561	155,312	146,640	146,640			
MATERIALS & SERVICES							
Contractual Services	43,978	81,057	100,000	100,000			
Grants							
Materials & Supplies	13,342	12,313	9,100	9,100			
Travel & Training	2,202	1,546	1,000	1,000			
Utilities	10,149	10,666	10,000	10,000			
Bldg, Equip & Vehicle Maintenance	55,487	35,678	30,000	30,000			
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	125,157	141,261	150,100	150,100	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	251,718	296,573	296,740	296,740	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	251,718	296,573	296,740	296,740	0	0	0
Total Sources less Uses	(251,718)	(296,573)	(296,740)	(296,740)	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
Senior Center (Moved to Parks & Recreation Fund FY 2010-2011)							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	0	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES	57,261	59,819	64,124	64,124			
MATERIALS & SERVICES							
Contractual Services	15,006	12,645	21,355	21,355			
Grants							
Materials & Supplies	10,648	3,518	17,500	17,500			
Travel & Training	792	1,283	1,200	1,200			
Utilities	13,164	12,892	13,000	13,000			
Bldg, Equip & Vehicle Maintenance	10,806	24,174	41,500	41,500			
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	50,416	54,513	94,555	94,555	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	107,676	114,332	158,679	158,679	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	107,676	114,332	158,679	158,679	0	0	0
Total Sources less Uses	(107,676)	(114,332)	(158,679)	(158,679)	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>GENERAL FUND</b>							
Fire Marshall (Combined with Fire - Dept 1090)							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	0	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES	77,205	84,813					
MATERIALS & SERVICES							
Contractual Services	1,411	1,338					
Grants							
Materials & Supplies	1,905	1,501					
Travel & Training	1,000	375					
Utilities	272	329					
Vehicle & Equipment Maintenance	27	198					
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	4,615	3,741	0	0	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	81,820	88,554	0	0	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	81,820	88,554	0	0	0	0	0
Total Sources less Uses	(81,820)	(88,554)	0	0	0	0	0





## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Doc Wilde

**City Manager**

Jim Voetberg

# WATER FUND



## The City of Newport 2010 – 11 Budget

**Mayer**

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**City Manager**

Jim Voetberg

### Water Fund

#### Authorized Positions:

- Water Plant Superintendent (1.0 FTE)
- Water Distribution Supervisor (1.0 FTE)
- Plant Operators (3.0 FTEs)
- Utility Workers (3.0 FTEs)
- Meter Readers (2.0 FTEs)

#### Water Division Mission

To provide a reliable source of safe, clean water for city residential, commercial, and industrial use; provide adequate flows for firefighting.

#### Status of Last Year's Goals

- Developed a list of needed water distribution system repairs, replacements, upsizing, and technical improvements such as remote-read meters.
- Proposed a monthly fee to establish a continuing funding source for these projects.
- Initiated identification and implementation of water conservation program through the Water Task Force committee.
- New Water Treatment Plant design completed, contractor has been selected.

#### This Year's Goals

1. Complete construction of Agate Beach lower storage tank.
2. Begin construction of new Water Treatment Plant.
3. Initiate study of radio-read metering system.
4. Install 12" transmission lines in NE 40<sup>th</sup> area to improve flow.
5. Upsize NE 3<sup>rd</sup>/Benton and NW Nye/19<sup>th</sup> for increased flows.
6. Install communications system, Siletz pump station.
7. Resize Candletree pump station to meet demand and increase efficiency.

#### This Year's Budget Issues

Implement FCS 20 year model for developing adequate funding sources from user fees and new services to pay for operation, system maintenance and added capacity.

In FY 08-09 The City of Newport finished nearly 753 Million Gallons of water.

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Treatment Plant	Distribution	Customer Service	Non Departmental	Total Water
<b>WATER FUND</b>					
<b>SOURCES</b>					
Beginning Fund Balance				13,623,180	13,623,180 *
Total Revenue	2,104,200	40,000		130,000	2,274,200
<b>TOTAL SOURCES</b>	<b>2,104,200</b>	<b>40,000</b>	<b>0</b>	<b>13,753,180</b>	<b>15,897,380</b>
<b>USES</b>					
PERSONAL SERVICES	326,559	413,576			740,135
MATERIALS & SERVICES	327,275	198,400	19,350	507,551	1,052,576
CAPITAL OUTLAY	45,000				45,000
TRANSFERS	12,631,796	607,104		64,493	13,303,393
<b>Total Expenses</b>	<b>13,330,630</b>	<b>1,219,080</b>	<b>19,350</b>	<b>572,044</b>	<b>15,141,104</b>
RESERVE FOR FUTURE CAPITAL					0
CONTINGENCY				756,276	756,276
UNAPPROPRIATED					0
<b>TOTAL USES</b>	<b>13,330,630</b>	<b>1,219,080</b>	<b>19,350</b>	<b>1,328,320</b>	<b>15,897,380</b>
(Total Sources less Uses)	<b>(11,226,430)</b>	<b>(1,179,080)</b>	<b>(19,350)</b>	<b>12,424,860</b>	<b>0</b>

\* \$10,959,304 Beginning Balance from Water Treatment Plant; \$1,672,492 for Agate Beach Lower Storage Tank, funds came from 2008 WTP GO Bond

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WATER FUND</b>							
<b>Water Treatment Plant</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Water Grant							
Water User Charges					2,051,700	2,051,700	2,051,700
Water User Charges - Seal Rock					52,500	52,500	52,500
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	2,104,200	2,104,200	2,104,200
<b>TOTAL SOURCES</b>	0	0	0	0	2,104,200	2,104,200	2,104,200
<b>USES</b>							
PERSONAL SERVICES	251,992	286,637	305,649	303,649	334,986	334,986	326,559
MATERIALS & SERVICES							
Contractual Services	49,405	280,242	40,000	83,000	30,000	30,000	30,000
Grants							
Materials & Supplies	114,047	126,813	126,735	129,700	129,700	129,700	129,700
Travel & Training	1,454	3,161	2,000	1,600	1,600	1,600	1,600
Utilities	98,741	89,757	120,470	114,670	125,975	125,975	125,975
Bldg, Equip & Vehicle Maintenance	150,130	30,375	50,500	40,000	40,000	40,000	40,000
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	413,778	530,349	339,705	368,970	327,275	327,275	327,275
CAPITAL OUTLAY							
WTP Construction Project		184,257	12,959,304	2,000,000			
Agate Beach Lower Storage Tank			1,922,492	250,000			
Reservoir/Pump Station Improvement	8,260	44,286			20,000	20,000	20,000
WTP Improvements		76,304					
Water Reservoir		102,376	115,000	115,320			
Equipment		16,572			25,000	25,000	25,000
Nye Creek Biofilter		35,164					
Total to Capital Project Fund	8,260	458,959	14,996,796	2,365,320	45,000	45,000	45,000
TRANSFERS							
Transfer to Capital Projects - WTP Construction Project					10,959,304	10,959,304	10,959,304
Transfer to Capital Projects - Agate Beach Lower Storage Tank					1,672,492	1,672,492	1,672,492
Total Transfers	0	0	0	0	12,631,796	12,631,796	12,631,796
<b>Total Expenses</b>	674,030	1,275,946	15,642,150	3,037,939	13,339,057	13,339,057	13,330,630
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	674,030	1,275,946	15,642,150	3,037,939	13,339,057	13,339,057	13,330,630
(Total Sources less Uses)	(674,030)	(1,275,946)	(15,642,150)	(3,037,939)	(11,234,857)	(11,234,857)	(11,226,430)

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WATER FUND</b>							
<b>Water Distribution</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
New Services & Meters					40,000	40,000	40,000
<b>Total Revenue</b>	0	0	0	0	40,000	40,000	40,000
<b>TOTAL SOURCES</b>	0	0	0	0	40,000	40,000	40,000
<b>USES</b>							
PERSONAL SERVICES	325,498	347,753	395,844	385,844	424,327	424,327	413,576
MATERIALS & SERVICES							
Contractual Services	20,641	20,897	20,000	21,830	22,000	22,000	22,000
Grants							
Materials & Supplies	136,770	108,245	112,509	115,089	115,200	115,200	115,200
Travel & Training	2,955	3,911	3,000	3,000	3,000	3,000	3,000
Utilities	20,529	29,531	21,500	36,500	35,000	35,000	35,000
Bldg, Equip & Vehicle Maintenance	2,098	3,769	25,983	15,973	23,200	23,200	23,200
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	182,993	166,353	182,992	192,392	198,400	198,400	198,400
CAPITAL OUTLAY							
Building Improvements	376						
Bay Blvd Project			287,000	313,349			
Equipment	5,765		5,000	38,559			
Water Mains	1,351						
Water Services	4,850						
Total Capital Outlay	12,342	0	292,000	351,908	0	0	0
TRANSFERS							
Transfer to Capital Projects - Fixed base metering system Study					375,000	375,000	25,000
Transfer to Capital Projects - Hwy 101 NE36-NE40th 12" transmission line					114,390	114,390	114,390
Transfer to Capital Projects - Candletree Pump Station Resized					206,604	206,604	206,604
Transfer to Capital Projects - NE 5th Benton to Eads Upsized					107,600	107,600	107,600
Transfer to Capital Projects - NW 19th Nye to 101 Upsized					153,510	153,510	153,510
	0	0	0	0	957,104	957,104	607,104
<b>Total Expenses</b>	520,833	514,106	870,836	930,144	1,579,831	1,579,831	1,219,080
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	520,833	514,106	870,836	930,144	1,579,831	1,579,831	1,219,080
(Total Sources less Uses)	(520,833)	(514,106)	(870,836)	(930,144)	(1,619,831)	(1,619,831)	(1,259,080)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WATER FUND</b>							
<b>Water Customer Service</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	0	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES	0	0	0				
MATERIALS & SERVICES							
Contractual Services	2,816	2,611	5,000	4,000	4,000	4,000	4,000
Grants							
Materials & Supplies	14,474	15,524	7,000	15,000	15,000	15,000	15,000
Travel & Training							
Utilities	324	291	350	350	350	350	350
Bldg, Equip & Vehicle Maintenance	128	459					
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	17,743	18,885	12,350	19,350	19,350	19,350	19,350
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	17,743	18,885	12,350	19,350	19,350	19,350	19,350
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	17,743	18,885	12,350	19,350	19,350	19,350	19,350
(Total Sources less Uses)	(17,743)	(18,885)	(12,350)	(19,350)	(19,350)	(19,350)	(19,350)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WATER FUND</b>							
<b>Non Departmental</b>							
<b>SOURCES</b>							
Beginning Fund Balance	68,362	157,343	15,124,327	15,981,917	13,623,180	13,623,180	13,623,180
Water Grant		8,000					
Water User Charges	1,717,874	1,888,718	2,060,000	1,954,000			
Water User Charges - Seal Rock	18,090	57,930	61,800	50,000			
New Services & Meters	67,008	22,115	25,000	40,000			
Miscellaneous Sales & Service	37,976	42,103	30,000	35,000	35,000	35,000	35,000
Insurance Reimbursements	8,239						
Interest	15,804	105,657	7,000	50,000	50,000	50,000	50,000
Service provided for Wastewater Func	40,000	45,000	45,000	45,000	45,000	45,000	45,000
Bond/Loan Proceeds		15,982,647		39,182			
Transfer from Capital Improve Fund	18,906						
Transfer from School of the Arts	85,000						
<b>Total Revenue</b>	<b>2,008,897</b>	<b>18,152,170</b>	<b>2,228,800</b>	<b>2,213,182</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>
<b>TOTAL SOURCES</b>	<b>2,077,259</b>	<b>18,309,513</b>	<b>17,353,127</b>	<b>18,195,099</b>	<b>13,753,180</b>	<b>13,753,180</b>	<b>13,753,180</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	144,889	60,085	66,000	34,967	31,000	31,000	31,000 *
Grants							
Materials & Supplies	14,148	11,326	11,150	12,000	13,000	13,000	13,000
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous	86,775	94,571	108,840	102,000	120,471	120,471	120,471
Services Provided by Other Funds	291,500	293,792	375,520	375,520	343,080	343,080	343,080 **
Total Material & Services:	537,311	459,774	561,510	524,487	507,551	507,551	507,551
<b>CAPITAL OUTLAY</b>							
<b>TRANSFERS</b>							
Transfer to Debt Service Fund					64,493	64,493	64,493
Total Transfers	0	0	0	0	64,493	64,493	64,493
<b>Total Expenses</b>	<b>537,311</b>	<b>459,774</b>	<b>561,510</b>	<b>524,487</b>	<b>572,044</b>	<b>572,044</b>	<b>572,044</b>
<b>RESERVE FOR FUTURE CAPITAL</b>							
CONTINGENCY			206,281		387,097	387,097	756,276
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	<b>537,311</b>	<b>459,774</b>	<b>767,791</b>	<b>524,487</b>	<b>959,141</b>	<b>959,141</b>	<b>1,328,320</b>
(Total Sources less Uses)	1,539,948	17,849,739	16,585,336	17,670,612	12,794,039	12,794,039	12,424,860

\* Property & Liability Insurance

\*\* Fees paid in Lieu of Franchise

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WATER FUND</b>							
Debt Service (Transferred to Debt Service Fund for FY 2010-2011)							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	0	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	35,000	60,000					
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	35,000	60,000	0	0	0	0	0
CAPITAL OUTLAY							
DEBT SERVICE							
Seal Rock Agreement			60,000	60,000			
Total Debt Service	0	0	60,000	60,000	0	0	0
TRANSFERS							
<b>Total Expenses</b>	35,000	60,000	60,000	60,000	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	35,000	60,000	60,000	60,000	0	0	0
(Total Sources less Uses)	(35,000)	(60,000)	(60,000)	(60,000)	0	0	0





## The City of Newport 2010 – 11 Budget

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Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# WASTEWATER FUND



## The City of Newport 2010 – 11 Budget

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Robert Smith  
Chip Norton  
Doc Wilde

**City Manager**

Jim Voetberg

### Wastewater Fund

#### Authorized Positions:

- Division Superintendent (1.0 FTE)
- Senior Plant Operator (1.0 FTE)
- Plant Operator (2.0 FTEs)
- Senior Utility Worker (1.0 FTE)
- Utility Workers (2.0 FTEs)

#### Wastewater Division Mission

Collect and treat wastewater and by-products; ensure released wastewater is environmentally safe and meets state and Federal standards.

#### Status of Last Year's goals

- Completed smoke-testing of sewage lines and storm drainage system.
- Initiated SW Elizabeth Street Sanitary Sewer Reconstruction and repair project, Phases 1B, II & III.
- Developed a list of needed wastewater system repairs, replacements and upsizing projects.

#### This Year's goals

1. Repair miscellaneous sewer lines prior to a pipe bursting.
2. Complete S.W. Elizabeth Street project.

#### This Year's budget issues

New State of Oregon water testing requirements for over 120 additional substances will present funding and manpower challenges.

In FY 08-09 the City of Newport treated nearly 851 Million Gallons of affluent from our Waster Water sytem.

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Treatment Plant	Collections	Customer Service	Non Departmental	Total Wastewater
<b>WASTEWATER FUND</b>					
<b>SOURCES</b>					
Beginning Fund Balance				1,425,047	1,425,047
Total Revenue	2,700,601	410,001		10,000	3,120,602
<b>TOTAL SOURCES</b>	<b>2,700,601</b>	<b>410,001</b>	<b>0</b>	<b>1,435,047</b>	<b>4,545,649</b>
<b>USES</b>					
PERSONAL SERVICES	305,628	192,107			497,735
MATERIALS & SERVICES	512,800	214,000	19,350	753,293	1,499,443
CAPITAL OUTLAY					0
DEBT SERVICE				77,901	77,901
TRANSFERS		600,000		480,927	1,080,927
<b>Total Expenses</b>	<b>818,428</b>	<b>1,006,107</b>	<b>19,350</b>	<b>1,312,121</b>	<b>3,156,006</b>
RESERVE FOR FUTURE CAPITAL					0
CONTINGENCY				1,389,643	1,389,643
UNAPPROPRIATED					0
<b>TOTAL USES</b>	<b>818,428</b>	<b>1,006,107</b>	<b>19,350</b>	<b>2,701,764</b>	<b>4,545,649</b>
(Total Sources less Uses)	1,882,173	(596,106)	(19,350)	(1,266,717)	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WASTEWATER FUND</b>							
<b>Wastewater Treatment Plant</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Sewer User Charge					2,647,050	2,519,050	2,647,050
Septage Charge					53,550	53,550	53,551
<b>Total Revenue</b>	0	0	0	0	2,700,600	2,572,600	2,700,601
<b>TOTAL SOURCES</b>	0	0	0	0	2,700,600	2,572,600	2,700,601
<b>USES</b>							
PERSONAL SERVICES	266,778	257,992	303,274	301,374	308,980	308,980	305,628
MATERIALS & SERVICES							
Contractual Services	48,877	44,275	42,719	41,488	92,000	92,000	92,000
Grants							
Materials & Supplies	140,746	145,553	131,750	131,200	131,300	131,300	131,300
Travel & Training	1,319	2,627	3,000	2,500	2,500	2,500	2,500
Utilities	257,600	244,459	222,000	219,000	222,000	222,000	222,000
Bldg, Equip & Vehicle Maintenance	51,675	36,110	64,975	64,800	65,000	65,000	65,000
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	500,216	473,024	464,444	458,988	512,800	512,800	512,800
CAPITAL OUTLAY							
Wastewater Plant Improvements			35,000	35,000			
Odor Control/Plant Optimization			15,000	13,000			
Transfer to Capital Projects Fund							
Total Capital Outlay	0	0	50,000	48,000	0	0	0
TRANSFERS							
<b>Total Expenses</b>	766,994	731,016	817,718	808,362	821,780	821,780	818,428
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	766,994	731,016	817,718	808,362	821,780	821,780	818,428
(Total Sources less Uses)	(766,994)	(731,016)	(817,718)	(808,362)	1,878,820	1,750,820	1,882,173

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WASTEWATER FUND</b>							
<b>Wastewater Collections</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Capital Improvement Surcharge					410,000	410,000	410,001
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	410,000	410,000	410,001
<b>TOTAL SOURCES</b>	0	0	0	0	410,000	410,000	410,001
<b>USES</b>							
PERSONAL SERVICES	111,155	187,843	186,431	189,751	196,607	196,607	192,107
MATERIALS & SERVICES							
Contractual Services	6,256	12,866	15,661	20,358	65,000	65,000	65,000
Grants							
Materials & Supplies	114,528	138,605	123,989	124,000	124,400	124,400	124,400
Travel & Training	481	1,605	1,600	1,400	1,600	1,600	1,600
Utilities	21	196					
Bldg, Equip & Vehicle Maintenance	9,858	24,822	23,518	23,000	23,000	23,000	23,000
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	131,144	178,094	164,768	168,758	214,000	214,000	214,000
CAPITAL OUTLAY							
Equipment	62,074	67,524	147,600	125,000			
Miscellaneous Vehicles	0	42,166	50,000	243,028			
Sewer Construction	115,693	322,543	1,330,041	900,000			
Total Capital Outlay	177,767	432,233	1,527,641	1,268,028	0	0	0
TRANSFERS							
Transfer to Capital Projects - Sewer Construction					500,000	500,000	500,000
Transfer to Capital Projects - Pipeburst/Replace Misc Sewer					100,000	100,000	100,000
Transfer to Capital Projects - Fixed base metering system					600,000	600,000	
	0	0	0	0	1,200,000	1,200,000	600,000
<b>Total Expenses</b>	420,065	798,170	1,878,840	1,626,537	1,610,607	1,610,607	1,006,107
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	420,065	798,170	1,878,840	1,626,537	1,610,607	1,610,607	1,006,107
(Total sources less uses)	(420,065)	(798,170)	(1,878,840)	(1,626,537)	(1,200,607)	(1,200,607)	(596,106)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WASTEWATER FUND</b>							
Wastewater Customer Service							
<b>SOURCES</b>							
Beginning Fund Balance							
Municipal Court Fines							
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	0	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	2,816	3,811	5,000	4,500	4,000	4,000	4,000
Grants							
Materials & Supplies	16,104	15,601	7,000	15,000	15,000	15,000	15,000
Travel & Training							
Utilities	324	291	350	350	350	350	350
Bldg, Equip & Vehicle Maintenance	128	459					
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	19,372	20,162	12,350	19,850	19,350	19,350	19,350
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	19,372	20,162	12,350	19,850	19,350	19,350	19,350
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	19,372	20,162	12,350	19,850	19,350	19,350	19,350
(Total Sources less Uses)	(19,372)	(20,162)	(12,350)	(19,850)	(19,350)	(19,350)	(19,350)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WASTEWATER FUND</b>							
<b>Wastewater Non-Departmental</b>							
<b>SOURCES</b>							
Beginning Fund Balance	166,668	964,720	1,549,167	1,127,787	1,425,047	1,425,047	1,425,047
Wastewater Grant	1,777						
Capital Improvement Surcharge		367,521	410,000	410,000			
Sewer User Charge	2,227,673	2,394,222	2,575,000	2,521,000			
Septage Revenue	12,991	23,567	25,000	51,000			
Miscellaneous Sales & Service	7,783						
Insurance Reimbursements	272						
Interest	16,423	24,492	30,000	10,000	10,000	10,000	10,000
Special Payment from SB URD			1,032,941	1,032,941			
Services Provided for SB URD			1,111,208	1,111,208			
Loan Proceeds	350,000			269,698			
Transfer from SDC Fund		8,544	10,000	7,500			
Transfer from Capital Improve	47,667						
Transfer from Room Tax Fund		111,492	130,182	130,182			
<b>Total Revenue</b>	<b>2,664,586</b>	<b>2,929,838</b>	<b>5,324,331</b>	<b>5,543,529</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>TOTAL SOURCES</b>	<b>2,831,254</b>	<b>3,894,558</b>	<b>6,873,498</b>	<b>6,671,316</b>	<b>1,435,047</b>	<b>1,435,047</b>	<b>1,435,047</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	42,354	44,961	73,500	45,483	45,000	45,000	45,000 *
Grants							
Materials & Supplies	327	280					
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous	111,615	117,982	130,000	130,000	138,970	138,970	138,970 **
Services Provided by Other Funds	471,500	366,779	427,873	427,873	441,323	441,323	569,323
Total Material & Services:	625,795	530,002	631,373	603,356	625,293	625,293	753,293
<b>CAPITAL OUTLAY</b>							
DEBT SERVICE - Interfund Loan		86,700	82,600	82,600	77,900	77,900	77,901
<b>TRANSFERS</b>							
Transfer to Debt Fund				30,927	480,927	480,927	480,927
Total Transfers	0	0	0	30,927	480,927	480,927	480,927
<b>Total Expenses</b>	<b>625,795</b>	<b>616,702</b>	<b>713,973</b>	<b>716,883</b>	<b>1,184,120</b>	<b>1,184,120</b>	<b>1,312,121</b>
<b>RESERVE FOR FUTURE CAPITAL CONTINGENCY UNAPPROPRIATED</b>							
			123,823		909,790	781,790	1,389,643
			1,466,486				
<b>TOTAL USES</b>	<b>625,795</b>	<b>616,702</b>	<b>2,304,282</b>	<b>716,883</b>	<b>2,093,910</b>	<b>1,965,910</b>	<b>2,701,764</b>
(Total Sources less Uses)	2,205,459	3,277,856	4,569,216	5,954,433	(658,863)	(530,863)	(1,266,717)

\* Property & Liability Insurance

\*\* Fees paid in Lieu of Franchise

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>WASTEWATER FUND</b>							
Debt Service (Transferred to Debt Service Fund for FY 2010-2011)							
<b>SOURCES</b>							
Beginning Fund Balance							
SDC Charges							
Interest							
Special Payment From NS URD							
Special Payment From SB URD							
Transfer from Wastewater Fund							
Transfer From SDC Fund - Wastewater							
Transfer from Room Tax Fund							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	0	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
CAPITAL OUTLAY							
DEBT SERVICE							
Loan Fees		31,975	53,443	53,443			
2000 WWTP DEQ Loan - R68932		579,266	579,266	579,266			
1996 WWTP DEQ Loan - R68931		0	766,329	766,329			
OECDD SPWF Loan - B00009		0	230,635	230,635			
OECDD Water/Wastewater Loan - G00005		0	230,635	230,635			
Total Debt Service	0	611,241	1,860,308	1,860,308	0	0	0
TRANSFERS							
<b>Total Expenses</b>	0	611,241	1,860,308	1,860,308	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	0	611,241	1,860,308	1,860,308	0	0	0
(Total Revenues less Total Expenses)	0	(611,241)	(1,860,308)	(1,860,308)	0	0	0





## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# STREETS FUND



## The City of Newport 2010 – 11 Budget

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

### Streets Fund

#### Authorized Positions:

- Division Superintendent (1.0 FTE)
- Utility Workers (4.0 FTEs)

#### Streets Division Mission

Maintain and repair all city streets (gravel and paved) and sidewalks, street and directional signage, pavement markings, and brush/tree trimming and/or removal as needed to facilitate the movement of pedestrian, bicycle, and vehicular traffic within the City.

#### Status of Last Year's Goals

- Identified funding sources for transportation needs, including a list of bike/pedestrian projects.
- Continued to assist local business associations to identify opportunities to expand parking capacity and strategies.
- Completed Transportation System Plan.

#### This Year's Goals

1. Write grant proposal for Oceanview Drive Multi-use Path.
2. Miscellaneous sidewalk improvements.
3. Street overlays.

#### This Year's budget issues

- The gas tax is constant and is not related to increases in costs of construction. This continues to present serious challenges to the funding of street and sidewalk projects.
- Enactment of the Storm Drain Surcharge is critical to the continued operations of the Storm Drain Department.
- Streets were able to contribute \$50,000 towards their negative fund balance of \$135,000 from Fiscal Year 2008/2009.

Newport has 54.6 miles of streets 42.1 miles of Asphalt 11.5 miles of Gravel and 1 mile of other

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Street Maintenance	Storm Maintenance	Total Street Fund
<b>STREET FUND</b>			
<b>SOURCES</b>			
Beginning Fund Balance			0
Total Revenue	1,297,930	192,709	1,490,639
<b>TOTAL SOURCES</b>	<b>1,297,930</b>	<b>192,709</b>	<b>1,490,639</b>
<b>USES</b>			
PERSONAL SERVICES	189,963	134,220	324,183
MATERIALS & SERVICES	177,182	128,154	305,336
CAPITAL OUTLAY	0	0	0
TRANSFERS	702,945	35,560	738,505
<b>Total Expenses</b>	<b>1,070,090</b>	<b>297,934</b>	<b>1,368,024</b>
NEWPORT GAS TAX RESERVE FOR FUTURE PROJECTS	95,000		95,000
RESERVE FOR FUTURE CAPITAL			0
CONTINGENCY	27,615		27,615
UNAPPROPRIATED			0
<b>TOTAL USES</b>	<b>1,192,705</b>	<b>297,934</b>	<b>1,490,639</b>
(Total Sources les Uses)	105,225	(105,225)	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>STREETS</b>							
<b>STREET MAINTENANCE</b>							
<b>SOURCES</b>							
Beginning Fund Balance	270,431	34,964					
State Gas Tax Proration	488,207	405,125	420,000	445,000	445,000	445,000	522,000
Newport Gas Tax Proration				30,000	65,000	65,000	65,000
State Entitlement (SAFETEA-LU)	88,755		198,061	198,061	102,130	102,130	102,130
Federal Stimulus Proceeds			819,483				
Grants	104,888		520,000	50,000	470,000	470,000	470,000 *
Miscellaneous Sales & Service	9,288	6,386	5,000	3,400	1,800	1,800	1,800
Interest	6,339		1,000				
Service Provided for Sewer Fund	30,000	31,200	32,000	32,000	32,000	32,000	32,000
Local Improvement District - Sidewalks					105,000	105,000	105,000
Loan Proceeds				328,103			
Transfer from General Fund			374,091	374,091			
<b>Total Revenue</b>	<b>727,477</b>	<b>442,711</b>	<b>2,369,635</b>	<b>1,460,655</b>	<b>1,220,930</b>	<b>1,220,930</b>	<b>1,297,930</b>
<b>TOTAL SOURCES</b>	<b>997,908</b>	<b>477,675</b>	<b>2,369,635</b>	<b>1,460,655</b>	<b>1,220,930</b>	<b>1,220,930</b>	<b>1,297,930</b>
<b>USES</b>							
PERSONAL SERVICES	399,623	416,477	273,929	237,677	193,188	193,188	189,963
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	59,572	64,456	40,000	53,599	50,450	50,450	50,450 **
Grants							
Materials & Supplies	76,205	79,186	52,800	54,089	64,000	64,000	39,000
Travel & Training		75	500	500	1,000	1,000	1,000
Utilities	1,542	1,726	800	1,225	1,225	1,225	1,225
Bldg, Equip & Vehicle Maintenance		1,615	11,775	22,525	19,500	19,500	19,500
Miscellaneous	3,956		10,000	10,000	10,000	10,000	10,000 ***
Services Provided by Other Funds	26,500	35,837	60,602	60,602	56,007	56,007	56,007
Total Material & Services:	167,775	182,895	176,477	202,540	202,182	202,182	177,182
<b>CAPITAL OUTLAY</b>							
Bay Blvd Grant Project	285,616						
Street Improvements	109,930		500,000	221,188			
Street Overlays		32,899	424,544	46,593			
Sidewalk Construction			520,000	50,000			
Total Capital Outlay	395,546	32,899	1,444,544	317,781	0	0	0
<b>TRANSFERS</b>							
Transfer to Debt Service Fund				26,098	25,815	25,815	25,815
Transfer to Capital Projects - Street Improvements (SAFETEA-LU)					102,130	102,130	102,130
Transfer to Capital Projects - Naterlin Sidewalk Const					470,000	470,000	470,000
Transfer to Capital Projects - LID Sidewalk Installation					105,000	105,000	105,000
Total Transfers	0	0	0	26,098	702,945	702,945	702,945
<b>Total Expenses</b>	<b>962,944</b>	<b>632,271</b>	<b>1,894,950</b>	<b>784,096</b>	<b>1,098,315</b>	<b>1,098,315</b>	<b>1,070,090</b>
NEWPORT GAS TAX RESERVE FOR FUTURE PROJECTS					95,000	95,000	95,000
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY					27,615	27,615	27,615
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>962,944</b>	<b>632,271</b>	<b>1,894,950</b>	<b>784,096</b>	<b>1,220,930</b>	<b>1,220,930</b>	<b>1,192,705</b>
(Total Sources less Uses)	34,964	(154,596)	474,685	676,559	(0)	0	105,225

\* Naterlin Sidewalk Grant

\*\* Property & Liability Insurance; Cleaning & Garbage

\*\*\* Foot & Bicycle Paths

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>STREETS</b>							
<b>STORM DRAIN MAINTENANCE</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Storm Drain Fee					483,944	483,944	
Services Provided for Wastewater Fund							126,050 *
Transfer from General Fund							66,659
<b>Total Revenue</b>	0	0	0	0	483,944	483,944	192,709
<b>TOTAL SOURCES</b>	0	0	0	0	483,944	483,944	192,709
<b>PERSONAL SERVICES</b>							
			172,609	175,645	187,630	187,630	134,220
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services			40,000	41,430	40,850	40,850	40,850 **
Grants							
Materials & Supplies			52,800	38,175	58,544	58,544	33,544
Travel & Training			500	500	1,000	1,000	1,000
Utilities			800	1,225	1,225	1,225	1,225
Bldg, Equip & Vehicle Maintenance			11,775	6,525	14,569	14,569	14,569
Miscellaneous							
Services Provided by Other Funds			20,201	20,201	36,966	36,966	36,966
Total Material & Services:	0	0	126,076	108,056	153,154	153,154	128,154
<b>CAPITAL OUTLAY</b>							
Bay Blvd Project			93,000	101,199			
Equipment			43,000	207,000			
Storm Drain Construction			40,000	22,255			
Vehicle			0	0	27,000	27,000	
Total Capital Outlay	0	0	176,000	330,454	27,000	27,000	0
<b>TRANSFERS</b>							
Transfer to Debt Service Fund				35,960	35,560	35,560	35,560
Transfer to Capital Projects NW Circle Way					35,000	35,000	
Transfer to Capital Projects - Overflow Storm System SE Harney & 4th Fogarty					45,600	45,600	
Total Transfers	0	0	0	35,960	116,160	116,160	35,560
<b>Total Expenses</b>	0	0	474,685	650,115	483,944	483,944	297,934
<b>RESERVE FOR FUTURE CAPITAL CONTINGENCY UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	0	0	474,685	650,115	483,944	483,944	297,934
(Total Sources less Uses)	0	0	(474,685)	(650,115)	(0)	0	(105,225)

\* 5% of Wastewater User Fees going toward Storm Drain Maintenance

\*\* Property & Liability Insurance; Cleaning & Garbage





## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# PARKS & RECREATION FUND



## The City of Newport 2010 – 11 Budget

### **Mayer**

Bill Bain

### **City Council**

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Dac Wilde

### **City Manager**

Jim Voetberg

## **Parks and Recreation Narrative**

### **Authorized Positions**

- Parks Director (1.0 FTE)
- Parks Maint. (2.8 FTEs)
- Senior Center Coord. (1 FTE)
- Superintendent/Supervisors (2 FTEs)
- Coord. / Attendant (27.6 FTEs)

*(Parks down from Bud. 09/10 from 39.2 FTEs to 34.4 FTEs for 10/11)*

### **Parks and Recreation Mission**

The Newport Parks and Recreation Department exists to help meet the recreational needs of residents and guests by providing quality facilities, parks, trails and open space.

### **Status of Last Year's Goals**

- Senior Center expansion project underway.
- Coast Park construction underway.
- Restrooms nearly complete.
- Review of operations completed and resulting fee increases in place.

### **This Year's Goals**

- Complete Senior Center Expansion.
- Complete Coast Park.
- Begin Deco District Park.

### **Other Budget Issues**

- The Parks and Recreation Department continues to increase its reliance on General Fund and Room Tax Fund subsidies. The five year forecast needs to be reviewed and alternative funding opportunities need to be balanced with service levels.
- Green fertilizer and noxious weed treatment will be a topic for this year's budget.
- Parks Administration, Parks Maintenance and Senior Center Departments moved into the Recreation Fund. Their Department information follows on pages 86, 88 and 90.



**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Parks Admin	Parks Division	Senior Center	Swimming Pool	Rec Center	Rec Program	Parks Reserve	Sr Center Reserve	Total Parks & Rec
<b>PARKS &amp; RECREATION</b>									
<b>SOURCES</b>									
Beginning Fund Balance									0
Total Revenue	131,604	178,219	111,197	266,988	571,727	297,369	377,752	811,356	2,746,212
<b>TOTAL SOURCES</b>	<b>131,604</b>	<b>178,219</b>	<b>111,197</b>	<b>266,988</b>	<b>571,727</b>	<b>297,369</b>	<b>377,752</b>	<b>811,356</b>	<b>2,746,212</b>
<b>USES</b>									
PERSONAL SERVICES	96,730	149,451	65,865	206,230	296,687	181,447			996,410
MATERIALS & SERVICES	43,500	58,250	96,700	109,500	158,100	71,500	5,000		542,550
CAPITAL OUTLAY									0
TRANSFERS							340,000	834,500	1,174,500
<b>Total Expenses</b>	<b>140,230</b>	<b>207,701</b>	<b>162,565</b>	<b>315,730</b>	<b>454,787</b>	<b>252,947</b>	<b>345,000</b>	<b>834,500</b>	<b>2,713,460</b>
RESERVE FOR FUTURE CAPITAL							32,752		32,752
CONTINGENCY									0
UNAPPROPRIATED									0
<b>TOTAL USES</b>	<b>140,230</b>	<b>207,701</b>	<b>162,565</b>	<b>315,730</b>	<b>454,787</b>	<b>252,947</b>	<b>377,752</b>	<b>834,500</b>	<b>2,746,212</b>
(Total Sources less Total Uses)	(8,626)	(29,482)	(51,368)	(48,742)	116,940	44,422	0	(23,144)	0



## The City of Newport 2010 – 11 Budget

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

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Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Doc Wilde

**City Manager**

Jim Voetberg

### Parks and Recreation – Administration

#### Authorized Positions:

- Parks Department Director (1 FTE)

#### Parks Division Mission

Support the Parks & Recreation Department with supervision and support. Interface with City management and elected officials to interpret policy for Parks and Recreation staff.

#### Status of Last Year's Goals

Create a clear consistent business plan so that staff management and elected officials can understand the dynamics of Parks and Recreation and how they will be impacted by an uncertain future. Status – Plan complete and adopted by Council in February 2010.

#### This Year's Goals

- Work to fix costs and revenue in all the Recreation Fund to match the support given by the Room Tax Fund and the General Fund.

#### This Year's Budget Issues

Fees will need to be increased again this year to accomplish goals.

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>PARKS &amp; RECREATION FUND</b>							
<b>Parks Administration (Moved from Parks &amp; Recreation Fund FY 2010-2011)</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service							
Transfer from General Fund Add'l Amt					67,882	67,882	67,882
Transfer from General Fund					54,984	54,984	45,731
Transfer from Room Tax					17,991	17,991	17,991
<b>Total Revenue</b>	0	0	0	0	140,857	140,857	131,604
<b>TOTAL SOURCES</b>	0	0	0	0	140,857	140,857	131,604
<b>USES</b>							
PERSONAL SERVICES	131,792	143,977	148,528	122,135	96,730	96,730	96,730
MATERIALS & SERVICES							
Contractual Services	29,610	30,396	32,500	32,500	37,500	37,500	37,500 **
Grants							
Materials & Supplies	2,435	2,249	2,500	2,500	2,500	2,500	2,500
Travel & Training	1,780	3,258	2,500	2,500	3,000	3,000	3,000
Utilities	75	180	500	500	500	500	500
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							*
<b>Total Material &amp; Services:</b>	33,901	36,083	38,000	38,000	43,500	43,500	43,500
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	165,693	180,061	186,528	160,135	140,230	140,230	140,230
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	165,693	180,061	186,528	160,135	140,230	140,230	140,230
(Total Sources less Uses)	(165,693)	(180,061)	(186,528)	(160,135)	627	627	(8,626)

\* Services provided by General Fund per FCS Study in the amount of \$266,861 is being waived for FY 2011

\*\* Property & Liability Insurance



## The City of Newport 2010 – 11 Budget

### **Mayor**

Bill Bain

### **City Council**

Jeff Bertuleit  
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Patricia Patrick-Joling

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Robert Smith  
Chip Norman  
Dac Wilde

### **City Manager**

Jim Voetberg

## **Parks and Recreation Narrative-Parks Maintenance**

### **Authorized Positions**

- Parks Maintenance Worker (2.0 FTE)
- Park Maintenance part time (0.8 FTE)

### **Parks Maintenance Mission**

Provide ongoing landscape maintenance and construction in City parks and properties.

### **Status of Last Year's goals**

- Continued maintenance of system.
- Completion of Restroom Projects- Bay Front and 9<sup>th</sup> and Hurbert Street.
- Exploration of South Beach Community Trail
- Began Highway101 and Hurbert Street. Deco and Clock Tower Park projects

### **This Year's Goals**

- Continue to maintain existing system
- Begin construction of South Beach Community Trail
- Begin construction of Coast Park

### **Other Budget Issues**

- Replacement of one vehicle will be necessary by fiscal year 2012.
- Replacement of flat bed truck will be necessary in fiscal year 2013.
- Additional costs will be incurred for restroom maintenance this year.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>PARKS &amp; RECREATION FUND</b>							
<b>Park Maintenance Division (Moved from Parks &amp; Recreation Fund FY 2010-2011)</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Miscellaneous Sales & Service					100	100	100
Transfer from General Fund					139,805	139,805	139,805
Transfer from Room Tax					38,314	38,314	38,314
<b>Total Revenue</b>	0	0	0	0	178,219	178,219	178,219
<b>TOTAL SOURCES</b>	0	0	0	0	178,219	178,219	178,219
<b>USES</b>							
PERSONAL SERVICES	126,561	155,312	146,640	146,640	150,920	150,920	149,451
MATERIALS & SERVICES							
Contractual Services	43,978	81,057	100,000	100,000	7,500	7,500	7,500
Grants							
Materials & Supplies	13,342	12,313	9,100	9,100	9,250	9,250	9,250
Travel & Training	2,202	1,546	1,000	1,000	1,500	1,500	1,500
Utilities	10,149	10,666	10,000	10,000	10,000	10,000	10,000
Bldg, Equip & Vehicle Maintenance	55,487	35,678	30,000	30,000	30,000	30,000	30,000
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	125,157	141,261	150,100	150,100	58,250	58,250	58,250
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	251,718	296,573	296,740	296,740	209,170	209,170	207,701
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	251,718	296,573	296,740	296,740	209,170	209,170	207,701
(Total Revenues less Total Expenses)	(251,718)	(296,573)	(296,740)	(296,740)	(30,951)	(30,951)	(29,482)



## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
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Patricia Patrick-Joling

**Budget Committee**

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Dac Wilde

**City Manager**

Jim Voetberg

### Parks and Recreation Narrative-Senior Activity Center

#### Authorized Positions

- Senior Center Coordinator (1.0 FTE)

#### Senior Activity Center Mission

Provide services, programs and meals to the senior population, as well as trips, services and educational classes outside of the SAC facility.

#### Status of Last Year's Goals

- Completed final design of basement remodel
- Performed major roof repairs
- Obtained over \$67,000 in grants and donations

#### This Year's Goals

- Complete majority of basement remodel project
- Train more volunteers in instruct health and wellness
- Identify and plan for an upstairs interior upgrade

#### Other Budget Issues

- Need additional help to cover open times
- 15 passenger Van for Senior Trips
- Security/usage system for building and patrons
- Siding on SAC will need replacing in near future

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>PARKS &amp; RECREATION FUND</b>							
Senior Center (Moved from Parks & Recreation Fund FY 2010-2011)							
<b>SOURCES</b>							
Beginning Fund Balance							
Rents & Leases					10,000	10,000	10,000
Senior Center Revenue					4,000	4,000	4,000
Transfer from General Fund					76,289	76,289	76,289
Transfer from Room Tax					20,908	20,908	20,908
<b>Total Revenue</b>	0	0	0	0	111,197	111,197	111,197
<b>TOTAL SOURCES</b>	0	0	0	0	111,197	111,197	111,197
<b>USES</b>							
PERSONAL SERVICES	57,261	59,819	64,124	64,124	67,517	67,517	65,865
MATERIALS & SERVICES							
Contractual Services	15,006	12,645	21,355	21,355	21,500	21,500	21,500
Grants							
Materials & Supplies	10,648	3,518	17,500	17,500	18,000	18,000	18,000
Travel & Training	792	1,283	1,200	1,200	1,200	1,200	1,200
Utilities	13,164	12,892	13,000	13,000	14,500	14,500	14,500
Bldg, Equip & Vehicle Maintenance	10,806	24,174	41,500	41,500	41,500	41,500	41,500
Miscellaneous							
Services Provided by Other Funds							
<b>Total Material &amp; Services:</b>	50,416	54,513	94,555	94,555	96,700	96,700	96,700
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	107,676	114,332	158,679	158,679	164,217	164,217	162,565
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	107,676	114,332	158,679	158,679	164,217	164,217	162,565
(Total Revenues less Total Expenses)	(107,676)	(114,332)	(158,679)	(158,679)	(53,020)	(53,020)	(51,368)



## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

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Patricia Patrick-Joling

**Budget Committee**

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Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

### Parks & Recreation Narrative – Swimming Pool

#### Authorized Positions

- Aquatic Supervisor (1.0 FTE)
- Lead Lifeguard (1.0 FTE)
- Lifeguard/Swim Instructors (8.8 FTEs)

#### Pool Mission

Operate and maintain the City's swimming facility

#### Status of Last Year's Goal

- Replaced ADA compliant pool access stairs

#### This Year's Goal

- Implement a large invitational swim meet

#### Other Business Issues

- Staff has deferred much maintenance at the pool.
- It is very costly to operate this facility and it requires the largest subsidy, by department, of any of City's recreation facilities.
  - HVAC replacement at pool will cost over \$200,000
  - Roof replacement over locker rooms at pool \$23,000
  - Sandblasting of deck and grate work at pool \$50,000
- Newport citizens will have an opportunity in November to vote on a levy to build a new pool next year.



**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>PARKS &amp; RECREATION FUND</b>							
<b>Swimming Pool</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Swimming Pool Revenue	71,795	74,182	70,000	80,000	80,000	80,000	80,000
Miscellaneous Sales & Service							
Transfer from General Fund					146,766	146,766	146,766
Transfer from Room Tax					40,222	40,222	40,222
<b>Total Revenue</b>	<b>71,795</b>	<b>74,182</b>	<b>70,000</b>	<b>80,000</b>	<b>266,988</b>	<b>266,988</b>	<b>266,988</b>
<b>TOTAL SOURCES</b>	<b>71,795</b>	<b>74,182</b>	<b>70,000</b>	<b>80,000</b>	<b>266,988</b>	<b>266,988</b>	<b>266,988</b>
<b>USES</b>							
PERSONAL SERVICES	173,598	220,417	177,448	207,448	206,394	206,394	206,230
MATERIALS & SERVICES							
Contractual Services	4,849	3,793	9,000	9,000	9,000	9,000	9,000
Grants							
Materials & Supplies	8,802	8,444	5,000	5,000	5,000	5,000	5,000
Travel & Training	910	812	1,000	1,000	1,000	1,000	1,000
Utilities	58,521	54,917	64,500	64,500	67,500	67,500	67,500
Bldg, Equip & Vehicle Maintenance	13,718	21,274	25,500	25,500	27,000	27,000	27,000
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	86,800	89,240	105,000	105,000	109,500	109,500	109,500
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	<b>260,398</b>	<b>309,657</b>	<b>282,448</b>	<b>312,448</b>	<b>315,894</b>	<b>315,894</b>	<b>315,730</b>
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>260,398</b>	<b>309,657</b>	<b>282,448</b>	<b>312,448</b>	<b>315,894</b>	<b>315,894</b>	<b>315,730</b>
(Total Sources less Uses)	(188,603)	(235,475)	(212,448)	(232,448)	(48,906)	(48,906)	(48,742)



## The City of Newport 2010 – 11 Budget

### Parks & Recreation – Recreation Division

**Mayor**  
Bill Bain

**City Council**  
Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**  
David Allen  
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Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**  
Jim Voetberg

#### Authorized Positions

- Recreation Superintendent (1.0 FTE)
- Sports coordinator (1.0 FTE)
- Building Operations Coordinator (1.0 FTE)
- Youth Program Coordinator(0.5 FTE)
- Recreation Leaders (5.0 FTEs part time)
- Building attendants (3.9 FTEs part time)
- Fitness attendant (0.7 FTE)
- Control desk (5.7 FTEs)

#### Recreation Division Mission

To provide recreational facilities and programs to meet the sport, fitness and aquatic needs of all people in the community.

#### Status of Last Year's goals

- Completed painting of entire exterior of Recreation Center
- Completed and implemented a Business plan

#### This Year's Goals

- Planning and design of a new municipal pool.
- Form and develop a Park and Recreation Foundation
- Replace failing windows at Recreation Center

#### Other Budget Issues

- Resurface hardwood floors at Recreation Center \$20,000
- Replacement of Cardio Equipment \$40,000

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>PARKS &amp; RECREATION FUND</b>							
<b>Recreation Center</b>							
<b>SOURCES</b>							
Beginning Fund Balance	22,030	37,788	76,941	25,995			
Recreation Grants	32,303		27,500	27,500			
Recreation Center Revenue	280,443	276,141	260,000	316,310	290,000	290,000	290,000
Concessions	16,909	16,672	16,000	18,000	12,000	12,000	12,000
Miscellaneous Sales & Service	154	13					
Gifts & Donations	1,000						
Insurance Reimbursements	10,741	4,000					
Interest	2,822	2,513	1,500				
Transfer from General Fund	415,256	350,000	149,694	198,050	211,707	211,707	211,707
Transfer from Room Tax Fund		182,203	195,272	195,272	58,020	58,020	58,020
<b>Total Revenue</b>	<b>759,628</b>	<b>831,542</b>	<b>649,966</b>	<b>755,132</b>	<b>571,727</b>	<b>571,727</b>	<b>571,727</b>
<b>TOTAL SOURCES</b>	<b>781,658</b>	<b>869,330</b>	<b>726,907</b>	<b>781,127</b>	<b>571,727</b>	<b>571,727</b>	<b>571,727</b>
<b>USES</b>							
PERSONAL SERVICES	351,978	403,098	289,120	352,120	298,200	298,200	296,687
MATERIALS & SERVICES							
Contractual Services	16,235	24,046	16,000	16,000	15,000	15,000	15,000
Grants							
Materials & Supplies	25,744	22,883	17,500	15,500	18,500	18,500	18,500
Travel & Training	3,987	4,269	5,000	4,000	4,000	4,000	4,000
Utilities	36,160	43,701	36,600	36,600	46,600	46,600	46,600
Bldg, Equip & Vehicle Maintenance	71,223	27,182	76,000	76,000	74,000	74,000	74,000
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	153,349	122,082	151,100	148,100	158,100	158,100	158,100
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	<b>505,327</b>	<b>525,179</b>	<b>440,220</b>	<b>500,220</b>	<b>456,300</b>	<b>456,300</b>	<b>454,787</b>
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>505,327</b>	<b>525,179</b>	<b>440,220</b>	<b>500,220</b>	<b>456,300</b>	<b>456,300</b>	<b>454,787</b>
(Total Sources less Uses)	276,331	344,151	286,687	280,907	115,427	115,427	116,940



## The City of Newport 2010 – 11 Budget

### Parks & Recreation – Recreation Programs

Combined with Recreation Division Narrative

**Mayor**

Bill Bain

**City Council**

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Jim Voetberg

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>PARKS &amp; RECREATION FUND</b>							
<b>Recreation Programs</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Sports Programs - Adults				12,481	17,000	17,000	17,000
Sports Programs - Youth				5,179	6,000	6,000	6,000
Activities Programs - Youth	109,099	120,162	100,000	100,000	100,000	100,000	100,000
Activities Programs - Seniors	1,920	223	2,000	2,000	1,000	1,000	1,000
Activities Programs - Adults	43,066	31,407	38,000	38,000	20,000	20,000	20,000
Misc Rec Programs Revenue	975	730	1,000	1,000	1,000	1,000	1,000
Mentor Matters Grant		1,074					
Miscellaneous Sales & Service							
Transfer from General Fund					119,594	119,594	119,594
Transfer from Room Tax					32,775	32,775	32,775
<b>Total Revenue</b>	<b>155,060</b>	<b>153,596</b>	<b>141,000</b>	<b>158,660</b>	<b>297,369</b>	<b>297,369</b>	<b>297,369</b>
<b>TOTAL SOURCES</b>	<b>155,060</b>	<b>153,596</b>	<b>141,000</b>	<b>158,660</b>	<b>297,369</b>	<b>297,369</b>	<b>297,369</b>
<b>USES</b>							
PERSONAL SERVICES	101,092	166,423	117,239	146,239	185,902	185,902	181,447
MATERIALS & SERVICES							
Contractual Services	14,492	12,197	8,000	8,000	9,000	9,000	9,000
Grants		1,512	1,000	1,000	1,000	1,000	1,000
Materials & Supplies	88,464	60,255	84,500	48,500	57,000	57,000	57,000
Travel & Training		886	2,000	1,000	2,000	2,000	2,000
Utilities							
Bldg, Equip & Vehicle Maintenance	950	714	2,500	2,500	2,500	2,500	2,500
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	103,906	75,564	98,000	61,000	71,500	71,500	71,500
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	<b>204,998</b>	<b>241,987</b>	<b>215,239</b>	<b>207,239</b>	<b>257,402</b>	<b>257,402</b>	<b>252,947</b>
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>204,998</b>	<b>241,987</b>	<b>215,239</b>	<b>207,239</b>	<b>257,402</b>	<b>257,402</b>	<b>252,947</b>
(Total Sources less Uses)	(49,938)	(88,391)	(74,239)	(48,579)	39,967	39,967	44,422

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>PARKS &amp; RECREATION FUND</b>							
<b>Parks Reserve</b>							
<b>SOURCES</b>							
Beginning Fund Balance	36,107	75,809	54,357	64,070			
Federal Grants			300,000		350,000	350,000	350,000
Gifts & Donations	7,033	9,239	5,000	5,000	5,000	5,000	5,000
Interest	2,405	1,643	600	600	1,000	1,000	1,000
Transfer from School of the Arts	20,000						
Transfer from Room Tax	30,000						
Reserve for Future Capital					21,752	21,752	21,752
<b>Total Revenue</b>	<b>59,438</b>	<b>10,882</b>	<b>305,600</b>	<b>5,600</b>	<b>377,752</b>	<b>377,752</b>	<b>377,752</b>
<b>TOTAL SOURCES</b>	<b>95,545</b>	<b>86,691</b>	<b>359,957</b>	<b>69,670</b>	<b>377,752</b>	<b>377,752</b>	<b>377,752</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	3,568		5,000	5,000			
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance	4,225			2,918	5,000	5,000	5,000
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	7,793	0	5,000	7,918	5,000	5,000	5,000
<b>CAPITAL OUTLAY</b>							
Restroom Construction		(6,995)					
Parks Development	16,403	3,912	300,000	10,000			
Trail Development		45					
Total Capital Outlay	16,403	(3,038)	300,000	10,000	0	0	0
<b>TRANSFERS</b>							
Transfer to Room Tax			30,000	30,000			
Transfer to Capital Projects - Coast Park Project					340,000	340,000	340,000
	0	0	30,000	30,000	340,000	340,000	340,000
<b>Total Expenses</b>	<b>24,196</b>	<b>(3,038)</b>	<b>335,000</b>	<b>47,918</b>	<b>345,000</b>	<b>345,000</b>	<b>345,000</b>
RESERVE FOR FUTURE CAPITAL				21,752	32,752	32,752	32,752
CONTINGENCY			3,124				
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>24,196</b>	<b>(3,038)</b>	<b>338,124</b>	<b>69,670</b>	<b>377,752</b>	<b>377,752</b>	<b>377,752</b>
(Total Sources less Uses)	71,349	89,729	21,833	0	0	0	0

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>PARKS &amp; RECREATION FUND</b>							
<b>Senior Center Reserve</b>							
<b>SOURCES</b>							
Beginning Fund Balance			25,667	22,956			
Federal Grants			438,430	13,000	787,000	787,000	787,000
Friends of the Senior Center				37,000			
Senior Center Revenue	4,460	1,057			200	200	200
Interest					1,000	1,000	1,000
Reserve for Future Capital					23,156	23,156	23,156
<b>Total Revenue</b>	<b>4,460</b>	<b>1,057</b>	<b>438,430</b>	<b>50,000</b>	<b>811,356</b>	<b>811,356</b>	<b>811,356</b>
<b>TOTAL SOURCES</b>	<b>4,460</b>	<b>1,057</b>	<b>464,097</b>	<b>72,956</b>	<b>811,356</b>	<b>811,356</b>	<b>811,356</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
<b>CAPITAL OUTLAY</b>							
Senior Center Improvements		3,759	485,930	50,000			
Total Capital Outlay	0	3,759	485,930	50,000	0	0	0
<b>TRANSFERS</b>							
Transfer to General Fund					60,000	60,000	60,000
Transfer to Capital Projects - Sr Center Expansion					774,500	774,500	774,500
	0	0	0	0	834,500	834,500	834,500
<b>Total Expenses</b>	<b>0</b>	<b>3,759</b>	<b>485,930</b>	<b>50,000</b>	<b>834,500</b>	<b>834,500</b>	<b>834,500</b>
RESERVE FOR FUTURE CAPITAL				22,956			
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>0</b>	<b>3,759</b>	<b>485,930</b>	<b>72,956</b>	<b>834,500</b>	<b>834,500</b>	<b>834,500</b>
(Total Sources less Uses)	4,460	(2,702)	(21,833)	0	(23,144)	(23,144)	(23,144)

\* Deputy Pub Works Director to be Project Manager of Senior Center Expansion Project







## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# AIRPORT FUND



## The City of Newport 2010 – 11 Budget

### Airport Fund Narrative

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

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Don Huster  
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Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

### Authorized Positions

- Airport Director (1.0 FTE)
- Airport Maintenance Worker (1.6 FTEs)
- Line Service Workers (1.4 FTEs)

*(Airport staff is flat with 09/10)*

### Airport Mission

Maintain the Airport's Part 139 operating certificate; support commercial aviation and general aviation use, growth, and development while operating a safe, secure, and efficient airport that benefits the City of Newport and the Central Coast region.

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Aviation	FBO	Total Airport Fund
<b>AIRPORT FUND</b>			
<b>SOURCES</b>			
Beginning Fund Balance			0
Total Revenue	1,834,730	391,282	2,226,012
<b>TOTAL SOURCES</b>	<b>1,834,730</b>	<b>391,282</b>	<b>2,226,012</b>
<b>USES</b>			
PERSONAL SERVICES	186,404	97,050	283,454
MATERIALS & SERVICES	1,475,159	243,029	1,718,188
CAPITAL OUTLAY			0
TRANSFERS	150,000	51,203	201,203
<b>Total Expenses</b>	<b>1,811,563</b>	<b>391,282</b>	<b>2,202,845</b>
RESERVE FOR FUTURE CAPITAL			0
CONTINGENCY	23,167		23,167
UNAPPROPRIATED			0
<b>TOTAL USES</b>	<b>1,834,730</b>	<b>391,282</b>	<b>2,226,012</b>
(Total Sources les Uses)	0	0	0



## The City of Newport 2010 – 11 Budget

### Aviation Department Narrative

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

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Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

#### Authorized Positions

- Airport Director (1.0 FTE)
- Airport Maintenance Worker (1.6 FTEs)

#### Airport Mission

Maintain the Airport's Part 139 operating certificate; support commercial aviation and general aviation use, growth, and development while operating a safe, secure, and efficient airport that benefits the City of Newport and the Central Coast region.

#### Status of Last Year's Goals

- Continue marketing air service / air service sustainability – Developed the Airline Sustainability Task Force, acquiring air service consultant to develop air service marketing studies, worked with airline consortium and SeaPort Airlines on marketing of air service.
- Emergency supply disbursement plan – Continuing to work and develop these services and seeking funding to complete.

#### This Year's Goals

- Continue to support efforts to obtain airline sustainability.
- Strengthen airport operations and maintenance related to Part 139 issues.
- Develop strategic plans and guiding documents.
- Develop Capital Improvement Planning.
- Develop airport infrastructure for future growth.

#### Other Budget Issues

- Airport operations and maintenance will be limited by low staffing levels.
- Equipment needs will put higher demands on staff time.
- Matching funds for grants and other opportunities will be issues as those grants become available.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>AIRPORT FUND</b>							
<b>Aviation</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Transient Room Tax	196,543						
FAA & Aviation Grant	32,337	59,138	184,900	95,000	150,000	150,000	150,000
Connect Oregon Grant		577,540	1,200,000	1,200,000	1,270,000	1,270,000	1,270,000
Contribution Match Air Service Grant		48,000					
Miscellaneous Sales & Services	16,728	5,288	5,000	5,000	5,000	5,000	5,000
Rents & Leases	37,530	36,969	40,000	32,000	38,000	38,000	38,000
Insurance Reimbursement	12,822						
Interest	264						
Service Provided for Sewer Fund	30,000	31,200	32,000	32,000	32,000	32,000	32,000
Transfer from Room Tax Fund		276,499	318,500	300,000	339,730	339,730	339,730
<b>Total Revenue</b>	<b>326,223</b>	<b>1,034,634</b>	<b>1,780,400</b>	<b>1,664,000</b>	<b>1,834,730</b>	<b>1,834,730</b>	<b>1,834,730</b>
<b>TOTAL SOURCES</b>	<b>326,223</b>	<b>1,034,634</b>	<b>1,780,400</b>	<b>1,664,000</b>	<b>1,834,730</b>	<b>1,834,730</b>	<b>1,834,730</b>
<b>USES</b>							
PERSONAL SERVICES	197,791	211,487	222,663	193,421	187,133	187,133	186,404
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	52,594	40,888	40,400	35,781	54,000	54,000	54,000 *
Grants	25,000	811,504	1,200,000	1,200,000	1,270,000	1,270,000	1,270,000
Materials & Supplies	7,528	9,490	11,500	11,500	14,000	14,000	14,000
Travel & Training	18,544	10,429	12,000	9,500	12,600	12,600	12,600
Utilities	24,961	21,515	17,700	16,000	16,000	16,000	16,000
Bldg, Equip & Vehicle Maintenance	68,970	113,354	57,000	57,000	57,000	57,000	57,000
Miscellaneous							
Services Provided by Other Funds					51,559	51,559	51,559
Total Material & Services:	197,597	1,007,182	1,338,600	1,329,781	1,475,159	1,475,159	1,475,159
<b>CAPITAL OUTLAY</b>							
Hangar Area Improvements	2,351						
Equipment		5,021					
Airport Improvements			193,250	95,000			
Total Capital Outlay	2,351	5,021	193,250	95,000	0	0	0
<b>TRANSFERS</b>							
Transfer to Capital Projects - Airport Improvements					150,000	150,000	150,000
<b>Total Expenses</b>	<b>397,739</b>	<b>1,223,690</b>	<b>1,754,513</b>	<b>1,618,202</b>	<b>1,812,292</b>	<b>1,812,292</b>	<b>1,811,563</b>
RESERVE FOR FUTURE CAPITAL CONTINGENCY			25,887		22,438	22,438	23,167
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>397,739</b>	<b>1,223,690</b>	<b>1,780,400</b>	<b>1,618,202</b>	<b>1,834,730</b>	<b>1,834,730</b>	<b>1,834,730</b>
(Total Sources less Uses)	(71,516)	(189,056)	0	45,798	0	0	0

\* Property & Liability Insurance; Cleaning Services; Garbage Services, Engineering Service



## The City of Newport 2010 – 11 Budget

### FBO Department Narrative

**Mayor**  
Bill Bain

**City Council**  
Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**  
David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**  
Jim Voetberg

#### Authorized Positions

- Lead Line Service Worker (1.0 FTE)
- Line Service Worker (Shared with Airport Maintenance) (0.4 FTE)

#### FBO Mission

Provide aviation fuel sales to airport users, support airport users and provide adequate customer service to users, while developing an interest in Newport as a general aviation destination.

#### Status of Last year's goals

- Pursue strategies to achieve financial sustainability – Worked with airport users and Airport Committee to develop plans for growth of general aviation use including fuel sales and hangar leases.

#### This Year's Goals

- Continue to develop and strengthen strategic planning for FBO operations.
- Identify and develop means to expand aviation services to airport users.
- Develop marketing and events to attract aviation users from outside the area.
- Continue to work with and build a strong relationship with local aviation user groups.

#### Other Budget Issues

- Marketing and special events to attract users to the airport will require financial backing.
- A high demand for customer service and relations will require additional financial backing during high activity times.
- Explore private operator for the FBO.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>AIRPORT FUND</b>							
<b>Fixed Base Operation</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Concessions	3,020	1,792	3,200	3,200	2,500	2,500	2,500
Jet Fuel	202,855	153,681	203,000	130,000	175,000	175,000	175,000
AvGas	126,372	78,523	126,000	90,000	93,750	93,750	93,750
Oil	963	617	1,300	500	1,300	1,300	1,300
Pilot Supplies	2,276	1,331	1,400	1,400	1,400	1,400	1,400
Food Catering	1,282	35	3,000	3,000	3,000	3,000	3,000
Miscellaneous Sales & Service	1,427	748	300	300	300	300	300
Rents & Leases	12,825	5,621	15,000	13,000	13,000	13,000	13,000
Tie Down	405	706	1,000	1,000	1,000	1,000	1,000
Rental Car Fees	3,653	2,953	5,000	5,000	5,000	5,000	5,000
Loan Proceeds	281,895						
Transfer from General Fund			25,000	123,804	96,123	96,123	95,032
<b>Total Revenue</b>	<b>636,973</b>	<b>246,007</b>	<b>384,200</b>	<b>371,204</b>	<b>392,373</b>	<b>392,373</b>	<b>391,282</b>
<b>TOTAL SOURCES</b>	<b>636,973</b>	<b>246,007</b>	<b>384,200</b>	<b>371,204</b>	<b>392,373</b>	<b>392,373</b>	<b>391,282</b>
<b>USES</b>							
PERSONAL SERVICES	45,014	63,518	95,099	88,099	98,141	98,141	97,050
MATERIALS & SERVICES							
Contractual Services	66,316	37,798	12,500	13,000	14,500	14,500	14,500
Grants							
Materials & Supplies	7,428	4,498	2,300	2,300	6,300	6,300	6,300
Travel & Training	3,397	1,340	500	500	1,000	1,000	1,000
Utilities	8,969	6,725	7,700	7,700	7,700	7,700	7,700
Bldg, Equip & Vehicle Maintenance	14,164	13,224	19,500	28,000	28,000	28,000	28,000
Miscellaneous	298,032	135,672	183,830	177,650	177,000	177,000	177,000 *
Services Provided by Other Funds					8,529	8,529	8,529
Total Material & Services:	398,305	199,256	226,330	229,150	243,029	243,029	243,029
CAPITAL OUTLAY							
DEBT SERVICE	272,160						
TRANSFERS							
Transfer to General Debt Fund-LoCap		52,088	53,955	53,955	51,203	51,203	51,203
<b>Total Expenses</b>	<b>715,479</b>	<b>314,862</b>	<b>375,384</b>	<b>371,204</b>	<b>392,373</b>	<b>392,373</b>	<b>391,282</b>
RESERVE FOR FUTURE CAPITAL CONTINGENCY UNAPPROPRIATED			8,816				
<b>TOTAL USES</b>	<b>715,479</b>	<b>314,862</b>	<b>384,200</b>	<b>371,204</b>	<b>392,373</b>	<b>392,373</b>	<b>391,282</b>
(Total Sources less Uses)	<b>(78,506)</b>	<b>(68,855)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* Jet Fuel & AV Gas, Oil, Concession, etc.







## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# ROOM TAX FUND



## The City of Newport 2010 – 11 Budget

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

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Dac Wilde

**City Manager**

Jim Voetberg

### Room Tax Narrative

#### Authorized Positions:

No Positions

#### Room Tax Mission

Create economic development opportunities to bring tourists to town so they may use the City's hotels, restaurants and other tourist attractions.

#### Status of Last Year's Goals

- Maintained the \$1,000,000 economic development buffer within the fund.
- Maintained the Performing Arts Center and the Visual Arts Center with City staff
- Contribute \$110,000 to the OCCA for services provided.
- Contribute \$150,000 to the Chamber of Commerce for services provided.

#### This Year's Goals

- Improve the roof on the Visual Arts Center

#### This Year's Budget Issues

Room Tax revenue is estimated to increase next year by 3% due to improvement of tourist occupancy, one new hotel coming online this summer, NOAA transition traffic and a goal to improve enforcement of room tax compliance.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>ROOM TAX FUND</b>							
<b>SOURCES</b>							
Beginning Fund Balance	1,216,204	2,062,695	2,057,571	2,050,313	1,000,000	1,000,000	1,000,000
Reserve for Future Capital					328,687	328,687	328,687
Transient Room Tax	1,356,774	2,229,833	2,366,940	2,366,940	2,524,000	2,524,000	2,524,000 *
Miscellaneous Sales & Service	238	79		22			
Interest	45,344	29,923	25,000	25,000	22,100	22,100	22,100
Transfer from Parks & Rec Reserve			30,000	30,000			
Interfund Loan Repayment	342,824	86,700	82,600	82,600	77,900	77,900	77,900
<b>Total Revenue</b>	<b>1,745,181</b>	<b>2,346,535</b>	<b>2,504,540</b>	<b>2,504,562</b>	<b>2,624,000</b>	<b>2,624,000</b>	<b>2,624,000</b>
<b>TOTAL SOURCES</b>	<b>2,961,385</b>	<b>4,409,229</b>	<b>4,562,111</b>	<b>4,554,875</b>	<b>3,952,687</b>	<b>3,952,687</b>	<b>3,952,687</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	462,108	423,014	395,000	406,000	406,000	406,000	406,000 **
Grants							
Materials & Supplies		41,534	200,000	100,000	90,500	90,500	90,500 ***
Utilities	2,914	10,435	52,000	48,000	48,000	48,000	48,000
Bldg, Equip & Vehicle Maintenance	15,319	48,369	78,500	78,578	80,000	80,000	80,000
Miscellaneous	388,348	437,176	427,500	417,500	417,500	417,500	417,500 ****
Services Provided by Other Funds					49,245	49,245	49,245
Total Material & Services:	868,690	960,528	1,153,000	1,050,078	1,091,245	1,091,245	1,091,245
<b>CAPITAL OUTLAY</b>							
Rest Rooms Construction		20,562	190,000	220,000			
Parking Lot Improvements			125,000				
Parks Development		12,891	150,000	50,000			
Equipment		27,035		6,998			
Trails Development			25,000	10,000	10,000	10,000	10,000
PAC Roof Alteration					15,000	15,000	15,000
Total Capital Outlay	0	60,488	490,000	286,998	25,000	25,000	25,000
<b>TRANSFERS</b>							
Transfer to Capital Projects - Abey St Parking Project					125,000	125,000	125,000
Transfer to Capital Projects - Deco District Park					100,000	100,000	100,000
Transfer to Capital Projects - VAC Sliding Replacement					40,000	40,000	40,000
Transfer to General Fund		440,392	810,591	810,591	766,539	766,539	766,539
Transfer to Airport Fund		276,499	445,368	430,368	339,730	339,730	339,730
Transfer to FBO Fund			126,868	111,868			
Transfer to Line Undergrounding Fund			100,000	100,000			
Transfer to Debt Service Fund		117,066	110,830	110,830	256,943	256,943	256,943
Transfer to Parks & Recreation Fund		182,203	195,272	195,272	208,230	208,230	208,230
Transfer to Parks & Rec Reserve	30,000						
Transfer to Bldg & Equip Fund		210,248					
Transfer to Wastewater Fund		111,492	130,182	130,182			
Total Transfers	30,000	1,337,900	1,919,111	1,889,111	1,836,442	1,836,442	1,836,442
<b>Total Expenses</b>	<b>898,690</b>	<b>2,358,916</b>	<b>3,562,111</b>	<b>3,226,187</b>	<b>2,952,687</b>	<b>2,952,687</b>	<b>2,952,687</b>
RESERVE FOR FUTURE CAPITAL				328,688			
CONTINGENCY	0		0				
UNAPPROPRIATED	0		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>TOTAL USES</b>	<b>898,690</b>	<b>2,358,916</b>	<b>4,562,111</b>	<b>4,554,875</b>	<b>3,952,687</b>	<b>3,952,687</b>	<b>3,952,687</b>
(Total Sources less Uses)	2,062,695	2,050,313	0	0	0	0	0

\* 3% Increase over FY 10, plus new hotel

\*\* Advertising & Insurance Cost

\*\*\* Wayfinding included in this number

\*\*\*\* Community Memberships; OCCA; Event Start up Grant; Bay to Beach Shuttle; Economic Development Grant





## The City of Newport 2010 – 11 Budget

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# SDC FUND



## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
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Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

### Public Works Department SDC Funds Narrative

#### Authorized Positions:

None

#### Status of last year's goals

Not applicable.

#### This year's goals

Not applicable.

#### This year's budget issues

Service delivery charges (enterprise funds) are levied on new construction and selected remodeling. The purpose of SDCs is to provide funds for increasing the capacity of water, wastewater, streets, storm drain and parks facilities as needed to accommodate growth.

Service delivery charges will be challenged by economic issues affecting growth and construction in Newport. This is not expected to improve in the near future.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Parks SDC	Storm Drain SDC	Streets SDC	Water SDC	Wastewater SDC	Total SDC Fund
<b>SDC FUND</b>						
<b>SOURCES</b>						
Beginning Fund Balance	114,451	23,745	286,007	371,000	41,500	836,703
Total Revenue	6,000	700	5,500	4,100	3,500	19,800
<b>TOTAL SOURCES</b>	<b>120,451</b>	<b>24,445</b>	<b>291,507</b>	<b>375,100</b>	<b>45,000</b>	<b>856,503</b>
<b>USES</b>						
PERSONAL SERVICES						0
MATERIALS & SERVICES	1,177	24,080	18,500	16,848	21,995	82,600
CAPITAL OUTLAY					14,500	14,500
TRANSFERS	100,000		35,480	114,390	7,500	257,370
<b>Total Expenses</b>	<b>101,177</b>	<b>24,080</b>	<b>53,980</b>	<b>131,238</b>	<b>43,995</b>	<b>354,470</b>
RESERVE FOR FUTURE CAPITAL						0
CONTINGENCY	19,274	365	237,527	243,862	1,005	502,033
UNAPPROPRIATED						0
<b>TOTAL USES</b>	<b>120,451</b>	<b>24,445</b>	<b>291,507</b>	<b>375,100</b>	<b>45,000</b>	<b>856,503</b>
(Total Sources less Uses)	0	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>SDC FUND</b>							
<b>Parks SDC</b>							
<b>SOURCES</b>							
Beginning Fund Balance	125,979	148,121	145,921	151,951	114,451	114,451	114,451
SDC Charges	16,373	7,973	6,000	11,000	5,000	5,000	5,000
Interest	5,769	2,930	2,000	1,500	1,000	1,000	1,000
<b>Total Revenue</b>	<b>22,142</b>	<b>10,903</b>	<b>8,000</b>	<b>12,500</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>TOTAL SOURCES</b>	<b>148,121</b>	<b>159,023</b>	<b>153,921</b>	<b>164,451</b>	<b>120,451</b>	<b>120,451</b>	<b>120,451</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services			50,000	50,000			
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds					1,177	1,177	1,177
<b>Total Material &amp; Services:</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>1,177</b>	<b>1,177</b>	<b>1,177</b>
<b>CAPITAL OUTLAY</b>							
Parks Development		7,072	100,000				
<b>Total Capital Outlay</b>	<b>0</b>	<b>7,072</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS</b>							
Transfer to Capital Projects - Coast Park Project					100,000	100,000	100,000
<b>Total Expenses</b>	<b>0</b>	<b>7,072</b>	<b>150,000</b>	<b>50,000</b>	<b>101,177</b>	<b>101,177</b>	<b>101,177</b>
<b>RESERVE FOR FUTURE CAPITAL</b>							
CONTINGENCY			3,921		19,274	19,274	19,274
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	<b>0</b>	<b>7,072</b>	<b>153,921</b>	<b>50,000</b>	<b>120,451</b>	<b>120,451</b>	<b>120,451</b>
(Total Sources less Uses)	148,121	151,951	0	114,451	0	0	0



**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>SDC FUND</b>							
<b>Storm Drain SDC</b>							
<b>SOURCES</b>							
Beginning Fund Balance	52,982	49,571	39,140	41,595	23,745	23,745	23,745
SDC Charges	31,001	2,364	680	3,000	400	400	400
Interest	2,259	870	380	150	300	300	300
<b>Total Revenue</b>	<b>33,260</b>	<b>3,234</b>	<b>1,060</b>	<b>3,150</b>	<b>700</b>	<b>700</b>	<b>700</b>
<b>TOTAL SOURCES</b>	<b>86,243</b>	<b>52,805</b>	<b>40,200</b>	<b>44,745</b>	<b>24,445</b>	<b>24,445</b>	<b>24,445</b>
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	2,240	1,330	30,330	21,000	18,500	18,500	18,500
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous					5,319	5,319	5,319 *
Services Provided by Other Funds	20,000	9,880			261	261	261
Total Material & Services:	22,240	11,210	30,330	21,000	24,080	24,080	24,080
CAPITAL OUTLAY							
Storm Drain Construction	14,432						
Total Capital Outlay	14,432	0	0	0	0	0	0
TRANSFERS							
<b>Total Expenses</b>	<b>36,672</b>	<b>11,210</b>	<b>30,330</b>	<b>21,000</b>	<b>24,080</b>	<b>24,080</b>	<b>24,080</b>
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY			9,870		365	365	365
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>36,672</b>	<b>11,210</b>	<b>40,200</b>	<b>21,000</b>	<b>24,445</b>	<b>24,445</b>	<b>24,445</b>
(Total Sources less Uses)	49,571	41,595	0	23,745	0	0	0

\* Littlecreek Apartments SDC Return

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>SDC FUND</b>							
<b>Streets SDC</b>							
<b>SOURCES</b>							
Beginning Fund Balance	387,591	308,832	281,315	286,430	286,007	286,007	286,007
SDC Charges	84,818	5,216	1,000	18,507	5,000	5,000	5,000
Interest from SDC	984	1,861	185	70	100	100	100
Interest	12,417	5,806	3,000		400	400	400
<b>Total Revenue</b>	<b>98,219</b>	<b>12,883</b>	<b>4,185</b>	<b>18,577</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
<b>TOTAL SOURCES</b>	<b>485,810</b>	<b>321,715</b>	<b>285,500</b>	<b>305,007</b>	<b>291,507</b>	<b>291,507</b>	<b>291,507</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous					18,205	18,205	18,205 *
Services Provided by Other Funds	30,000	35,285			295	295	295
<b>Total Material &amp; Services:</b>	<b>30,000</b>	<b>35,285</b>	<b>0</b>	<b>0</b>	<b>18,500</b>	<b>18,500</b>	<b>18,500</b>
<b>CAPITAL OUTLAY</b>							
Street Improvements	146,978						
Sidewalk Improvements			35,775	19,000			
<b>Total Capital Outlay</b>	<b>146,978</b>	<b>0</b>	<b>35,775</b>	<b>19,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS</b>							
Transfer to Capital Projects - Sidewalk Improvements					35,480	35,480	35,480
<b>Total Expenses</b>	<b>176,978</b>	<b>35,285</b>	<b>35,775</b>	<b>19,000</b>	<b>53,980</b>	<b>53,980</b>	<b>53,980</b>
<b>RESERVE FOR FUTURE CAPITAL</b>							
CONTINGENCY			249,725		237,527	237,527	237,527
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	<b>176,978</b>	<b>35,285</b>	<b>285,500</b>	<b>19,000</b>	<b>291,507</b>	<b>291,507</b>	<b>291,507</b>
(Total Sources less Uses)	308,832	286,430	0	286,007	0	0	0

\* Littlecreek Apartments SDC Return

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>SDC FUND</b>							
<b>Water SDC</b>							
<b>SOURCES</b>							
Beginning Fund Balance	418,001	423,767	362,196	375,889	371,000	371,000	371,000
SDC Charges	78,435	16,115	5,068	15,000	4,000	4,000	4,000
Interest from SDC	64	3,497	168				
Interest	17,745	7,315	5,068	111	100	100	100
<b>Total Revenue</b>	96,245	26,927	10,304	15,111	4,100	4,100	4,100
<b>TOTAL SOURCES</b>	514,246	450,693	372,500	391,000	375,100	375,100	375,100
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	1,708						
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous					16,831	16,831	16,831 *
Services Provided by Other Funds	20,000	74,804			17	17	17
Total Material & Services:	21,708	74,804	0	0	16,848	16,848	16,848
CAPITAL OUTLAY							
Water Mains	3,571			20,000			
Water Line Oversizing	65,200						
Total Capital Outlay	68,771	0	0	20,000	0	0	0
TRANSFERS							
Transfer to Capital Projects - Hwy 101 NE 36th & NE 40th 12" transmission line					114,390	114,390	114,390
Transfer to Capital Projects - Fixed Base meter System					125,000	125,000	
	0	0	0	0	239,390	239,390	114,390
<b>Total Expenses</b>	90,479	74,804	0	20,000	256,238	256,238	131,238
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY			372,500		118,862	118,862	243,862
UNAPPROPRIATED							
<b>TOTAL USES</b>	90,479	74,804	372,500	20,000	375,100	375,100	375,100
(Total Sources less Uses)	423,767	375,889	0	371,000	0	0	0

\* Littlecreek Apartments SDC Return

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>SDC FUND</b>							
<b>Wastewater SDC</b>							
<b>SOURCES</b>							
Beginning Fund Balance	130,256	169,043	139,389	161,815	41,500	41,500	41,500
SDC Charges	67,258	17,087	5,000	32,000	3,000	3,000	3,000
Interest from SDC	129	3,103	371	185	100	100	100
Interest	4,817	2,295	2,000	1,000	400	400	400
<b>Total Revenue</b>	<b>72,203</b>	<b>22,486</b>	<b>7,371</b>	<b>33,185</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>TOTAL SOURCES</b>	<b>202,459</b>	<b>191,529</b>	<b>146,760</b>	<b>195,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous					20,831	20,831	20,831 *
Services Provided by Other Funds	20,477	21,171			1,164	1,164	1,164
Total Material & Services:	20,477	21,171	0	0	21,995	21,995	21,995
<b>CAPITAL OUTLAY</b>							
Sewer Construction	12,794						
Sewer Line Oversizing	146		139,260	146,000	14,500	14,500	14,500
Total Capital Outlay	12,939	0	139,260	146,000	14,500	14,500	14,500
<b>TRANSFERS</b>							
Transfer to Debt Service - Wastewater		8,544	7,500	7,500	7,500	7,500	7,500
<b>Total Expenses</b>	<b>33,416</b>	<b>29,715</b>	<b>146,760</b>	<b>153,500</b>	<b>43,995</b>	<b>43,995</b>	<b>43,995</b>
<b>RESERVE FOR FUTURE CAPITAL</b>							
CONTINGENCY					1,005	1,005	1,005
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	<b>33,416</b>	<b>29,715</b>	<b>146,760</b>	<b>153,500</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
(Total Sources less Uses)	169,043	161,815	0	41,500	0	0	0

\* Littlecreek Apartments SDC Return



## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# CAPITAL PROJECTS FUND



## The City of Newport 2010 – 11 Budget

### Capital Project Fund Narrative

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

#### Authorized Positions:

None

#### Status of Last Year's Goals

Not applicable.

#### This Year's Goals

Not applicable.

#### This Year's Budget Issues

The Capital Project Fund is a new fund in the FY 10/11 budget. It has been created with an eye toward the future and improvements in our capital planning and project management systems. This fund will account for all major capital projects contemplated and constructed at the City. Support for this plan will be detailed by the CIP (Capital Improvement Plan) that is found in this fund section on pages 124-126.

For this year, Materials and Services, Contractual Services and Contingency are estimated numbers by percentages. Future budgets will be increasingly more precise.

It should also be noted that the City will begin tracking all revenues and expenses by project. This will allow us to run management reports by project to assess funding status.

**CITY OF NEWPORT  
FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CAPITAL PROJECT FUND</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Reserve for Future Capital							
Transfer From General Fund					846,000	846,000	846,000
Transfer from Water Fund					13,588,900	13,588,900	13,238,900
Transfer From Waste Water Fund					1,200,000	1,200,000	600,000
Transfer from Street Fund					757,730	757,730	677,130
Transfer from Parks and Rec. Fund					1,114,500	1,114,500	1,114,500
Transfer from Airport Fund					150,000	150,000	150,000
Transfer from Room Tax Fund					265,000	265,000	265,000
Transfer From SDC Fund					374,870	374,870	249,870
Transfer From Public Parking Fund					175,000	175,000	175,000
Transfer from URA					4,713,000	4,713,000	4,110,000
Interest							
Transfer from Parks & Rec Reserve							
Interfund Loan Repayment							
<b>Total Revenue</b>	0	0	0	0	23,185,000	23,185,000	21,426,400
<b>TOTAL SOURCES</b>	0	0	0	0	23,185,000	23,185,000	21,426,400
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services					3,477,750	3,477,750	3,213,960
Materials & Supplies					17,388,750	17,388,750	16,069,800
Miscellaneous					1,159,250	1,159,250	1,071,320
Total Material & Services:	0	0	0	0	22,025,750	22,025,750	20,355,080
<b>CAPITAL OUTLAY</b>							
Total Capital Outlay	0	0	0	0	0	0	0
<b>TRANSFERS</b>							
Total Transfers	0	0	0	0	0	0	0
<b>Total Expenses</b>	0	0	0	0	22,025,750	22,025,750	20,355,080
<b>CONTINGENCY UNAPPROPRIATED</b>							
					1,159,250	1,159,250	1,071,320
<b>TOTAL USES</b>	0	0	0	0	23,185,000	23,185,000	21,426,400
(Total Sources less Uses)	0	0	0	0	0	0	0



**City of Newport**  
2010 - 11 Budget  
Capital Improvement Plan (CIP)

	Location	Fund	Proj	Project	Resp.	Date		Forecast 09/10	Budget 10/11	Projection					Est. Tot. Cost
						Begin	End			11/12	12/13	13/14	14/15	15/16	
<b>Mayor</b>	Bldg Maint	101		VAC replace siding	Ritzman			40,000							40,000
Bill Bain	Bldg Maint	101		Pool HVAC suystem	Ritzman					150,000					150,000
Jeff Bertuleit	Bldg Maint	101		City shops lighting	Ritzman										-
Lon BrusselbAch	Bldg Maint	101		PAC Roof alteration	Ritzman			15,000							15,000
Richard Kilbride	Bldg Maint	101		Senior Center paint exterior	Ritzman					6,000					6,000
Mark McConnell	Bldg Maint	101		City hall siding and windows	Ritzman					175,000					175,000
Terry Obteshka	Bldg Maint	101		City hall ext paint	Ritzman						25,000				25,000
Patricia Patrick-Joling	Bldg Maint	101		PAC paint exterior	Ritzman							16,000			16,000
	Bldg Maint	101		City hall vestibules	Ritzman					26,000					26,000
<b>Budget Committee</b>	Bldg Maint	101		City hall HVAC system	Ritzman						175,000				175,000
David Allen	Bldg Maint	101		Abbey Pier exterior paint	Ritzman						8,000				8,000
Chuck Forinash	Bldg Maint	101		Pool roof, lower	Ritzman			20,000							20,000
Don Huster	Fire	101		Replace one Engine	Crook	10/11	10/11		790,000						790,000
Janet Webster	Fire	101		Decon Cntrl Bldg Train. Fac	Crook	10/11	10/11		56,000						56,000
Robert Smith	Fire	101		Repave Train. Fac. Road	Crook	10/11	10/11								-
Chip Norman	Fire	101		Replace Beach Rescue	Crook	10/11	10/11			20,000					20,000
Dac Wilde	Fire	101		Reconnect Cntrl Bldg	Crook	11/12	11/12			10,000					10,000
	Library	101		Expansion feasibility study	Smith					75,000					75,000
<b>City Manager</b>	PD	101		Police Cars	Miranda			97,520		1,224,283	116,147	123,116			1,561,066
Jim Voetberg	PD	101		Parking Vehicle	Miranda			19,000							19,000
	PD	101		Mobile Data Computers - (2 for replacement)	Miranda			25,000		28,090	29,775	31,561			114,426
	PD	101		Police Radios (6 - for replacement)	Miranda			18,000		20,224	21,438	22,754			82,416
	PD	101		Parking Lot Fence	Miranda			10,000		10,000					20,000
	PD	101		Emergency Generator for City Hall (replacement)	Miranda			100,000							100,000
	PD	101		Emergency supply storage building	Miranda			30,000							30,000
	PD	101		Upgrade City Council Chambers for EOC	Miranda			20,000		5,000					25,000
	PD	101		Police Lockers	Miranda			46,000							46,000
	PD	101		Upgrade security access system	Miranda			25,000							25,000
	<b>101 Total</b>							425,520	846,000	1,749,597	375,360	193,431	-	-	3,589,908
	Storm	105		NW Circle Way	Ritzman										-
	Storm	105		Overflow storm system SE Harney-4th-Fogarty	Ritzman										-
	Storm	105		Nve Creek drainage from Newport Café to NE 8th/Benton, reline	Ritzman						610,000				610,000
	Street	105		Benton Street connection	Ritzman						250,000				250,000
	Street	105		Establish bike boulevards	Ritzman					24,000					24,000
	Street	105		Elizabeth Street bike lanes	Ritzman						18,300				18,300
	Street	105		Relocate signal from S 32nd to S 35th/101	Ritzman					50,000					50,000
	Street	105		NE Avery Improvements 70th -72nd	Ritzman					127,000					127,000
	Street	105		Signal at 101/SE 40th if major store goes in	Ritzman						500,000				500,000
	Street	105		Misc street overlays fund exchange	Ritzman			120,000	102,130	120,000	120,000	120,000			582,130
	Street	105		Multi-use path Oceanview Dr Design and Implementation	Ritzman					25,000	450,000	425,000			900,000
	Street	105		Misc non-contiguous local improvement for sidewalk installation	Ritzman			-	105,000	105,000	105,000	91,875	-	-	406,875
	Streets	105		Waterline	Ritzman			50,000	470,000	-	-	-	-	-	520,000
	<b>105 Total</b>							170,000	677,130	451,000	2,053,300	636,875	-	-	3,988,305
	Water	106		AGATE BEACH LOWER STORAGE TANK	Ritzman			250,000	1,672,492						1,922,492
	Water	106		1000 Fixed-base metering system	Ritzman				25,000	350,000					375,000
	Water	106	1001	Hwy 101 NE 36th-NE 40th 12" transmission line	Ritzman				114,390						114,390
	Water	106		Hwy 101 NE 40th-NE 54th, 12" transmission line	Ritzman					509,220					509,220
	Water	106		Lakewood Hills Pump Station, replace w/energy efficient	Ritzman							187,450			187,450
	Water	106		Candletree Pump Sta. resize for demand and efficiency	Ritzman				206,604						206,604





**City of Newport**  
2010 - 11 Budget  
Capital Improvement Plan (CIP)

Location	Fund	Proj	Project	Resp.	Date		Forecast 09/10	Budget 10/11	Projection						Est. Tot.
					Begin	End			11/12	12/13	13/14	14/15	15/16	Cost	
Water	106		NE 40th/Golf Course Dr. waterline replacement	Ritzman							389,670			389,670	
Water	106		Idaho Pt. waterline replacement and looping	Ritzman						574,315				574,315	
Water	106		NE 5th/Benton to Eads: Upsize and for better looping	Ritzman				107,600						107,600	
Water	106		NE Avery St loop closure for better circulation	Ritzman							112,700			112,700	
Water	106		NW 19th (Nye to 101)-NW Nye: upsize for better fire flows	Ritzman				153,510						153,510	
Water	106		NW Oceanview (12th to 14th) waterline replacement	Ritzman							196,160			196,160	
Water	106		SE 50th to airport, 12" waterline	Ritzman						528,260				528,260	
Water	106		WTP Construction	Ritzman			2,000,000	10,959,304						12,959,304	
106 Total							2,250,000	13,238,900	859,220	1,102,575	885,980	-	-	18,336,675	
Waste Water	107		Pump station and sewer line upsizing - North	Ritzman					2,500,000	2,500,000				5,000,000	
Waste Water	107		Pipeburst/replace misc sewers	Ritzman				100,000	100,000	100,000	100,000			400,000	
Waste Water	107	1000	Fixed-base metering system	Ritzman					600,000					600,000	
Waste Water	107		Sewer Construction	Ritzman				500,000						500,000	
107 Total							-	600,000	3,200,000	2,600,000	100,000	-	-	6,500,000	
Parks	111	1002	Coast Park Development	Protiva	10/11	12/13	10,000	340,000	100,000	25,000				475,000	
Parks	111	1004	Sr. Cntr Expansion	Protiva	9/10	10/11	50,000	774,500						824,500	
Parks	111		3/4 ton truck	Protiva	10/11	11/13		0		20,000				20,000	
Parks	111		2 ton flatbed truck	Protiva					35,000					35,000	
Parks	111		Tractor	Protiva							25,000			25,000	
Parks	111		Riding Mowers	Protiva						10,000				10,000	
Parks	111		15 passenger van	Protiva					45,000					45,000	
Parks	111		Agate beach playground	Protiva					35,000					35,000	
Parks	111		Agate Beach parking	Protiva					30,000					30,000	
Parks	111		South Beach com trail	Protiva					75,000	25,000		25,000		125,000	
Parks	111		Ocean to bay trail	Protiva					50,000	50,000				100,000	
Parks	111		Rec center windows	Protiva					15,000					15,000	
Parks	111		Cardio equipment rpl	Protiva					20,000	10,000	10,000	10,000		50,000	
Parks	111		Control/office reconfig	Protiva					50,000					50,000	
Parks	111		resurface tennis courts	Protiva						20,000				20,000	
Parks	111		tennis court lights	Protiva							50,000			50,000	
Parks	111		pool HVAC	Protiva					200,000					200,000	
Parks	111		Pool ADA Chair	Protiva				-	8000					8,000	
Parks	111		senior center restrooms	Protiva					20,000					20,000	
Parks	111		senior center storage	Protiva				-	10000					10,000	
Parks	111		senior kitchen improve	Protiva						30,000				30,000	
Parks	111		rec center climbing wall	Protiva							250,000			250,000	
Parks	111		pool roof repair	Protiva					25,000					25,000	
Parks	111		lockerroom remod	Protiva					35,000					35,000	
Parks	111		Park Master Plan	Protiva					95,000					95,000	
111 Total							60,000	1,114,500	848,000	190000	335000	35000	-	2,582,500	
Airport	112		Airport Imp.	Cossey			95,000	150,000						245,000	
112 Total							95,000	150,000	-	-	-	-	-	245,000	
Line Underg	117		Hwy 101 Undergrounding, Olive - NW 25th	Ritzman							650,000			650,000	
117 Total							0	0	0	0	650,000	-	-	650,000	
119 Total							0	0	0	0	-	-	-	-	
RmTax	120		Parking Development	Ritzman				100,000						100,000	
RmTax	120	1003	Parking Lot Improvement	Ritzman				125,000						125,000	
RmTax	120		Vac Siding	Ritzman				40,000						40,000	
120 Total							0	265,000	0	0	0	-	-	265,000	



**City of Newport**  
2010 - 11 Budget  
Capital Improvement Plan (CIP)

Location	Fund	Proj	Project	Resp.	Date		Forecast 09/10	Budget 10/11	Projection						Est. Tot.
					Begin	End			11/12	12/13	13/14	14/15	15/16	Cost	
Pub Parking	124		Funds for Parking District Projects	Tokos			50,000	50,000	25,000	25,000	25,000				175,000
Pub Parking	124	1003	Parking Lot Improvement	Tokos				125,000							125,000
	124 Total						50,000	175,000	25,000	25,000	25,000	-	-		300,000
Parks	125	1002	Coast Park Development	Protiva				100,000							100,000
Streets	125		Side Walk Improvement	Ritzman				35,480							35,480
Wat. SDC	125		Agate Beach Water Reservoir (IMG)	Ritzman							500,000				500,000
Water	125	1000	Fixed-base metering system	Ritzman					125,000						125,000
water	125	1001	Hwy 101 NE 36th-NE 40th 12" transmission line	Ritzman			-	114,390							114,390
WW SDC	125		SW Elizabeth St Phase 2	Ritzman			140,000								140,000
	125 Total						140,000	249,870	125,000	-	500,000	-	-		1,014,870
S. Beach URD	240		Highway 101 Water Line	Ritzman			100,000	220,000							320,000
S. Beach URD	240		Ash Street Design & Construction	Ritzman			75,000	500,000							575,000
S. Beach URD	240		Coho/ Bryant Neighborhood Proj.,	Ritzman				70,000							70,000
S. Beach URD	240		Marine Science Drive	Ritzman				2,304,000							2,304,000
S. Beach URD	240		Realign Rogue & 25th	Ritzman				448,000							448,000
S. Beach URD	240		Pacific Way improvements	Ritzman				251,000							251,000
S. Beach URD	240		South Jetty Trail	Ritzman				317,000							317,000
	240 Total						175,000	4,110,000	-	-	-	-	-		4,285,000
	Grand Total						3,365,520	21,426,400	7,257,817	6,346,235	3,326,286	35,000	-		41,757,258



## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# OTHER FUNDS



## The City of Newport 2010 – 11 Budget

### Building Inspection Fund Narrative

**Mayor**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
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Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

#### Authorized Positions

- Building Inspector (.50 FTE)

#### Building Inspection Mission

Review construction plans, assign addresses, and conduct inspections for building permits to ensure compliance with applicable state and city building codes.

#### Status of Last Year's Goals

- A GIS based mapping system has been developed to facilitate public access to building permit information.

#### This Year's Goals

- Develop a transition plan and service agreement.
- Organize and scan building plans and records to improve accessibility and to address lack of available storage.
- Develop a user-friendly (one-stop shopping) permitting process.

#### Other Budget Issues

- Administration of the building permit program is provided by the Community Development Department.
- Electrical and plumbing reviews and inspections, and commercial plan reviews are provided by The Building Department, LLC (Eugene, OR).
- Review of plans for one – two family structures and building inspections are performed by the city building inspector.
- Additional computer at planning counter is needed to facilitate the use of the recently developed GIS based mapping system for public inquiries.
- Staff would like to implement a credit/debit card payment option for customers seeking land use permits.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>BUILDING INSPECTION FUND</b>							
<b>SOURCES</b>							
Beginning Fund Balance	445,136	656,245	647,012	617,110	525,463	525,463	525,463
State Permit Surcharges	18,600	9,460	15,000	9,400	8,930	8,930	8,930
Building Permits	275,035	85,557	70,000	65,400	62,130	62,130	62,130
Electrical Permits	58,877	29,960	30,000	31,000	29,450	29,450	29,450
Plumbing Permits	29,361	8,676	13,400	14,800	14,060	14,060	14,060
Miscellaneous Sales & Service	521	96	500	800	760	760	760
Interest	24,884	12,672	14,000	6,000	5,100	5,100	5,100
<b>Total Revenue</b>	<b>407,279</b>	<b>146,421</b>	<b>142,900</b>	<b>127,400</b>	<b>120,430</b>	<b>120,430</b>	<b>120,430</b>
<b>TOTAL SOURCES</b>	<b>852,415</b>	<b>802,666</b>	<b>789,912</b>	<b>744,510</b>	<b>645,893</b>	<b>645,893</b>	<b>645,893</b>
<b>USES</b>							
PERSONAL SERVICES	38,713	39,633	40,487	40,487	40,678	40,678	40,678
MATERIALS & SERVICES							
Contractual Services	87,713	42,774	50,350	41,434	66,500	66,500	66,500
Grants							
Materials & Supplies	1,543	806	1,850	1,250	1,250	1,250	1,250
Travel & Training	1,981	1,743	3,000	1,500	1,500	1,500	1,500
Utilities	0	0	100	100	100	100	100
Bldg. Equip & Vehicle Maintenance	1,571	125	1,500	100	100	100	100
Miscellaneous	23,649	7,588	13,400	8,000	8,000	8,000	8,000
Services Provided by Other Funds	41,000	92,640	95,420	95,420	105,742	105,742	105,742
Total Material & Services:	157,457	145,675	165,620	147,804	183,192	183,192	183,192
CAPITAL OUTLAY							
Vehicles			30,000	30,756			
Total Capital Outlay	0	0	30,000	30,756	0	0	0
TRANSFERS							
<b>Total Expenses</b>	<b>196,170</b>	<b>185,308</b>	<b>236,107</b>	<b>219,047</b>	<b>223,870</b>	<b>223,870</b>	<b>223,870</b>
<b>RESERVE FOR FUTURE CAPITAL</b>							
CONTINGENCY			553,805		422,023	422,023	422,023
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	<b>196,170</b>	<b>185,308</b>	<b>789,912</b>	<b>219,047</b>	<b>645,893</b>	<b>645,893</b>	<b>645,893</b>
(Total Sources less Uses)	656,245	617,358	0	525,463	0	0	0



## The City of Newport 2010 – 11 Budget

**Mayer**  
Bill Bain**City Council**  
Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling**Budget Committee**  
David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde**City Manager**  
Jim Voetberg

### Other Funds Narrative

- **Public Parking Fund**
- **Line Undergrounding Fund**
- **Agate Beach Closure Site Fund**

#### Authorized Positions:

None

#### Status of last Year's Goals

Not applicable.

#### This Year's Goals

Not applicable.

#### This Year's Budget Issues

**Public Parking Fund** – This year we have added three new departments to this fund as a way to segregate anticipated revenues collect to improve parking in Nye Beach, the Deco District and Bayfront areas. Some of these collection tools are not in place, but they are anticipated during FY 10/11.

**Line Undergrounding Fund** – This fund was depleted by the Bayfront Project and will require some time before it has enough money to contemplate other project.

**Agate Beach Closure Site Fund** – This fund is expected to continue at the same support level as last year.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
PUBLIC PARKING FUND							
SOURCES							
Beginning Fund Balance	308,008	309,216	299,216	314,029	309,129	309,129	309,129
Fees in Lieu of Parking	27,132	26,952	25,000	26,600	15,960	15,960	15,960
Interest	4,966	6,482	5,000	3,000	3,100	3,100	3,100
Total Revenue	32,098	33,434	30,000	29,600	19,060	19,060	19,060
TOTAL SOURCES	340,106	342,650	329,216	343,629	328,189	328,189	328,189
USES							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	278						
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance	4,000	5,367	15,000	4,500			
Miscellaneous	12,500						
Services Provided by Other Funds					1,910	1,910	1,910
Total Material & Services:	16,778	5,367	15,000	4,500	1,910	1,910	1,910
CAPITAL OUTLAY							
Parking Lot Improvements	14,112	23,254	200,000	30,000			
Total Capital Outlay	14,112	23,254	200,000	30,000	0	0	0
TRANSFERS							
Transfer to Capital Projects					175,000	175,000	175,000
Total Expenses	30,890	28,621	215,000	34,500	176,910	176,910	176,910
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY			114,216		151,279	151,279	151,279
UNAPPROPRIATED							
TOTAL USES	30,890	28,621	329,216	34,500	328,189	328,189	328,189
(Total Sources less Uses)	309,216	314,029	0	309,129	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>PUBLIC PARKING FUND</b>							
<b>Nye Beach Parking Districts</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Fees in Lieu of Parking Interest					10,000	10,000	10,000
<b>Total Revenue</b>	0	0	0	0	10,000	10,000	10,000
<b>TOTAL SOURCES</b>	0	0	0	0	10,000	10,000	10,000
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services					5,000	10,000	10,000
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	5,000	10,000	10,000
CAPITAL OUTLAY							
TRANSFERS							
<b>Total Expenses</b>	0	0	0	0	5,000	10,000	10,000
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY					5,000		
UNAPPROPRIATED							
<b>TOTAL USES</b>	0	0	0	0	10,000	10,000	10,000
(Total Sources less Uses)	0	0	0	0	0	0	0



**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>LINE UNDERGROUNDING FUND</b>							
<b>SOURCES</b>							
Beginning Fund Balance	286,223	447,060	576,762	589,999	7,051	7,051	7,051
Franchise Taxes	146,139	134,050	130,000	134,000	135,000	135,000	135,000
Miscellaneous Sales & Service				50,329			
Interest	15,031	8,889	5,000	5,000	1,000	1,000	1,000
Loan Proceeds				511,524			
Transfer from Room Tax				100,000			
<b>Total Revenue</b>	<b>161,171</b>	<b>142,939</b>	<b>135,000</b>	<b>800,853</b>	<b>136,000</b>	<b>136,000</b>	<b>136,000</b>
<b>TOTAL SOURCES</b>	<b>447,394</b>	<b>589,999</b>	<b>711,762</b>	<b>1,390,852</b>	<b>143,051</b>	<b>143,051</b>	<b>143,051</b>
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	334			9,828			
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds					3,962	3,962	3,962
Total Material & Services:	334	0	0	9,828	3,962	3,962	3,962
CAPITAL OUTLAY							
Street Improvements			507,000	1,314,088	1,000	1,000	1,000
Sewer Construction				1,228			
Total Capital Outlay	0	0	507,000	1,315,316	1,000	1,000	1,000
TRANSFERS							
Transfer to Debt Service				58,657	58,658	58,658	58,658
<b>Total Expenses</b>	<b>334</b>	<b>0</b>	<b>507,000</b>	<b>1,383,801</b>	<b>63,620</b>	<b>63,620</b>	<b>63,620</b>
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY			204,762		79,431	79,431	79,431
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>334</b>	<b>0</b>	<b>711,762</b>	<b>1,383,801</b>	<b>143,051</b>	<b>143,051</b>	<b>143,051</b>
(Total Sources less Uses)	447,060	589,999	0	7,051	0	0	0

\* LoCap Borrowing for Bay Blvd Project

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>AGATE BEACH CLOSURE SITE FUND</b>							
<b>SOURCES</b>							
Beginning Fund Balance	1,511,329	1,530,778	1,527,778	1,525,643	1,452,643	1,452,643	1,452,643
Agate Beach Closure Fees	13,398	10,811	12,000	12,000	12,000	12,000	12,000
Interest	64,889	30,076	30,000	15,000	15,000	15,000	15,000
<b>Total Revenue</b>	<b>78,288</b>	<b>40,887</b>	<b>42,000</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>
<b>TOTAL SOURCES</b>	<b>1,589,617</b>	<b>1,571,665</b>	<b>1,569,778</b>	<b>1,552,643</b>	<b>1,479,643</b>	<b>1,479,643</b>	<b>1,479,643</b>
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	1,434	46,021	100,000	100,000	100,000	100,000	100,000
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds					7,307	7,307	7,307
Total Material & Services:	1,434	46,021	100,000	100,000	107,307	107,307	107,307
CAPITAL OUTLAY							
Landfill Closure Cost	57,405						
Transfer to Capital Projects Fund							
Total Capital Outlay	57,405	0	0	0	0	0	0
TRANSFERS							
<b>Total Expenses</b>	<b>58,839</b>	<b>46,021</b>	<b>100,000</b>	<b>100,000</b>	<b>107,307</b>	<b>107,307</b>	<b>107,307</b>
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY			1,469,778		1,372,336	1,372,336	1,372,336
UNAPPROPRIATED							
<b>TOTAL USES</b>	<b>58,839</b>	<b>46,021</b>	<b>1,569,778</b>	<b>100,000</b>	<b>1,479,643</b>	<b>1,479,643</b>	<b>1,479,643</b>
(Total Sources less Uses)	1,530,778	1,525,644	0	1,452,643	0	0	0



## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
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Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
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Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# DEBT SERVICE FUND

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Water GO Bond	Wastewater GO Bond	WTP GO Bond	WW Fund Debt	Water Fund Debt	Rec Ctr Debt	LoCap Debt	Total Debt Fund
<b>DEBT FUND</b>								
<b>SOURCES</b>								
Beginning Fund Balance	68,664	152,045	0	204,329	0	0	0	425,038
Total Revenue	362,992	828,424	344,275	2,186,230	60,000	3,400,000	490,356	7,672,277
<b>TOTAL SOURCES</b>	<b>431,656</b>	<b>980,469</b>	<b>344,275</b>	<b>2,390,559</b>	<b>60,000</b>	<b>3,400,000</b>	<b>490,356</b>	<b>8,097,315</b>
<b>USES</b>								
PERSONAL SERVICES	0	0	0	0	0	0	0	0
MATERIALS & SERVICES	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	0	0	0	0	0	0	0	0
DEBT SERVICE	350,992	788,424	331,275	2,207,881	60,000	3,400,000	482,229	7,620,801
TRANSFERS	0	0	0	0	0	0	0	0
<b>Total Expenses</b>	<b>350,992</b>	<b>788,424</b>	<b>331,275</b>	<b>2,207,881</b>	<b>60,000</b>	<b>3,400,000</b>	<b>482,229</b>	<b>7,620,801</b>
RESERVE FOR FUTURE CAPITAL	0	0	0	0	0	0	0	0
CONTINGENCY	80,664	192,045	13,000	182,678	0	0	8,127	476,514
UNAPPROPRIATED	0	0	0	0	0	0	0	0
<b>TOTAL USES</b>	<b>431,656</b>	<b>980,469</b>	<b>344,275</b>	<b>2,390,559</b>	<b>60,000</b>	<b>3,400,000</b>	<b>490,356</b>	<b>8,097,315</b>
(Total Sources less Total Uses)	(0)	0	0	0	0	0	0	(0)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>DEBT SERVICE FUND</b>							
<b>Water GO Bonds</b>							
<b>SOURCES</b>							
Beginning Fund Balance	87,707	156,247	55,280	56,664	68,664	68,664	68,664
Current Property Taxes	398,756	236,533	349,853	349,853	350,992	350,992	350,992
Delinquent Property Taxes	10,723	13,178	10,000	10,000	10,000	10,000	10,000
Miscellaneous Sales & Service	12	0	0	0	0	0	0
Interest	9,341	3,673	5,000	2,000	2,000	2,000	2,000
<b>Total Revenue</b>	<b>418,832</b>	<b>253,384</b>	<b>364,853</b>	<b>361,853</b>	<b>362,992</b>	<b>362,992</b>	<b>362,992</b>
<b>TOTAL SOURCES</b>	<b>506,540</b>	<b>409,631</b>	<b>420,133</b>	<b>418,517</b>	<b>431,656</b>	<b>431,656</b>	<b>431,656</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
<b>Total Material &amp; Services:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY</b>							
<b>DEBT SERVICE</b>							
1998 Water Refunding Bonds	350,293	352,968	367,279	349,853	350,992	350,992	350,992
<b>TRANSFERS</b>							
<b>Total Expenses</b>	<b>350,293</b>	<b>352,968</b>	<b>367,279</b>	<b>349,853</b>	<b>350,992</b>	<b>350,992</b>	<b>350,992</b>
<b>RESERVE FOR FUTURE CAPITAL</b>							
CONTINGENCY			52,854		80,664	80,664	80,664
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	<b>350,293</b>	<b>352,968</b>	<b>420,133</b>	<b>349,853</b>	<b>431,656</b>	<b>431,656</b>	<b>431,656</b>
(Total Sources less Uses)	156,247	56,663	0	68,664	(0)	(0)	(0)

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>DEBT SERVICE FUND</b>							
<b>Wastewater GO Bonds</b>							
<b>SOURCES</b>							
Beginning Fund Balance	317,012	336,776	394,981	373,495	152,045	152,045	152,045
Current Property Taxes	894,648	953,220	515,000	515,000	788,424	788,424	788,424
Delinquent Property Taxes	23,134	30,506	35,000	35,000	35,000	35,000	35,000
Interest	14,383	6,787	10,000	5,000	5,000	5,000	5,000
Bond Proceeds	7,465,665	0	0	0	0	0	0
<b>Total Revenue</b>	<b>8,397,830</b>	<b>990,512</b>	<b>560,000</b>	<b>555,000</b>	<b>828,424</b>	<b>828,424</b>	<b>828,424</b>
<b>TOTAL SOURCES</b>	<b>8,714,842</b>	<b>1,327,288</b>	<b>954,981</b>	<b>928,495</b>	<b>980,469</b>	<b>980,469</b>	<b>980,469</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	43,724						
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
<b>Total Material &amp; Services:</b>	<b>43,724</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY</b>							
<b>DEBT SERVICE</b>							
2008 Wastewater Refunding GO Bond	8,334,342	953,794	776,450	776,450	788,424	788,424	788,424
<b>TRANSFERS</b>							
<b>Total Expenses</b>	<b>8,378,066</b>	<b>953,794</b>	<b>776,450</b>	<b>776,450</b>	<b>788,424</b>	<b>788,424</b>	<b>788,424</b>
<b>RESERVE FOR FUTURE CAPITAL</b>							
CONTINGENCY			178,531		192,045	192,045	192,045
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	<b>8,378,066</b>	<b>953,794</b>	<b>954,981</b>	<b>776,450</b>	<b>980,469</b>	<b>980,469</b>	<b>980,469</b>
(Total Sources less Uses)	336,776	373,494	0	152,045	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>DEBT SERVICE FUND</b>							
<b>WTP GO Bonds</b>							
<b>SOURCES</b>							
Beginning Fund Balance	0	0	0	0	0	0	0
Current Property Taxes	0	0	288,005	288,005	331,275	331,275	331,275
Delinquent Property Taxes	0	0	0	0	10,000	10,000	10,000
Miscellaneous Sales & Service	0	0	0	0	3,000	3,000	3,000
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>288,005</b>	<b>288,005</b>	<b>344,275</b>	<b>344,275</b>	<b>344,275</b>
<b>TOTAL SOURCES</b>	<b>0</b>	<b>0</b>	<b>288,005</b>	<b>288,005</b>	<b>344,275</b>	<b>344,275</b>	<b>344,275</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	0						
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
<b>CAPITAL OUTLAY</b>							
<b>DEBT SERVICE</b>							
2009 WPT GO Bonds	0	0	288,005	288,005	331,275	331,275	331,275
<b>TRANSFERS</b>							
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>288,005</b>	<b>288,005</b>	<b>331,275</b>	<b>331,275</b>	<b>331,275</b>
<b>RESERVE FOR FUTURE CAPITAL</b>							
CONTINGENCY					13,000	13,000	13,000
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	<b>0</b>	<b>0</b>	<b>288,005</b>	<b>288,005</b>	<b>344,275</b>	<b>344,275</b>	<b>344,275</b>
(Total Sources less Uses)	0	0	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>DEBT SERVICE FUND</b>							
<b>General Wastewater Debt</b>							
<b>SOURCES</b>							
Beginning Fund Balance	919,173	896,455	418,369	418,369	204,329	204,329	204,329
SDC Charges	67,258	0	0	0	0	0	0
Interest	39,067	13,231	10,000	10,000	10,000	10,000	10,000
Special Payment From NS URD	0	0	1,032,941	1,032,941	765,198	765,198	765,198
Special Payment From SB URD	0	0	1,111,208	1,111,208	814,712	814,712	814,712
Transfer from Wastewater Fund	0	0	0	0	450,000	450,000	450,000
Transfer From SDC Fund - Wastewater	0	8,544	10,000	10,000	7,500	7,500	7,500
Transfer from Room Tax Fund	0	111,381	130,182	130,182	138,820	138,820	138,820
<b>Total Revenue</b>	<b>106,325</b>	<b>133,155</b>	<b>2,294,331</b>	<b>2,294,331</b>	<b>2,186,230</b>	<b>2,186,230</b>	<b>2,186,230</b>
<b>TOTAL SOURCES</b>	<b>1,025,497</b>	<b>1,029,610</b>	<b>2,712,700</b>	<b>2,712,700</b>	<b>2,390,559</b>	<b>2,390,559</b>	<b>2,390,559</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
<b>CAPITAL OUTLAY</b>							
<b>DEBT SERVICE</b>							
Loan Fees	33,595	31,975	53,443	53,443	48,705	48,705	48,705
2000 WWTP DEQ Loan - R68932	579,266	579,266	579,266	579,266	579,266	579,266	579,266
1996 WWTP DEQ Loan - R68931	0	0	766,329	766,329	1,094,466	1,094,466	1,094,466
OBDD Loan					15,198	15,198	15,198
OECD SPWF Loan - B00009	0	0	230,635	230,635	235,123	235,123	235,123
OECD Water/Wastewater Loan - G00005	0	0	230,635	230,635	235,123	235,123	235,123
Total Debt Service	612,861	611,241	1,860,308	1,860,308	2,207,881	2,207,881	2,207,881
<b>TRANSFERS</b>							
<b>Total Expenses</b>	<b>612,861</b>	<b>611,241</b>	<b>1,860,308</b>	<b>1,860,308</b>	<b>2,207,881</b>	<b>2,207,881</b>	<b>2,207,881</b>
<b>RESERVE FOR FUTURE CAPITAL CONTINGENCY UNAPPROPRIATED</b>					182,678	182,678	182,678
<b>TOTAL USES</b>	<b>612,861</b>	<b>611,241</b>	<b>1,860,308</b>	<b>1,860,308</b>	<b>2,390,559</b>	<b>2,390,559</b>	<b>2,390,559</b>
(Total Revenues less Total Expenses)	412,636	418,369	852,392	852,392	0	0	0

\* Payoff of NS URD and normal payment on SB URD

\*\* Final payment



**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>DEBT SERVICE FUND</b>							
<b>General Water Debt</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Transfer from the Water Fund					60,000	60,000	60,000
<b>Total Revenue</b>	0	0	0	0	60,000	60,000	60,000
<b>TOTAL SOURCES</b>	0	0	0	0	60,000	60,000	60,000
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	35,000	60,000					
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	35,000	60,000	0	0	0	0	0
CAPITAL OUTLAY							
DEBT SERVICE							
Seal Rock Agreement			60,000	60,000	60,000	60,000	60,000
Total Debt Service	0	0	60,000	60,000	60,000	60,000	60,000
TRANSFERS							
<b>Total Expenses</b>	35,000	60,000	60,000	60,000	60,000	60,000	60,000
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	35,000	60,000	60,000	60,000	60,000	60,000	60,000
(Total Revenues less Total Expenses)	(35,000)	(60,000)	(60,000)	(60,000)	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>DEBT SERVICE FUND</b>							
Recreation Center Loans (Paid by NS URD)							
<b>SOURCES</b>							
Beginning Fund Balance							
Transfer from URA Fund - NS URD	407,877	408,952	459,181	459,181	3,400,000	3,400,000	3,400,000
<b>Total Revenue</b>	407,877	408,952	459,181	459,181	3,400,000	3,400,000	3,400,000
<b>TOTAL SOURCES</b>	407,877	408,952	459,181	459,181	3,400,000	3,400,000	3,400,000
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	0	0					
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
CAPITAL OUTLAY							
DEBT SERVICE							
DOE #L00517 - Rec Ctr	49,680	49,680	49,680	49,680	300,000	300,000	300,000
OECDD # K00001 - Rec Ctr	206,079	409,952	409,501	409,501	3,100,000	3,100,000	3,100,000
Total Debt Service	255,759	459,632	459,181	459,181	3,400,000	3,400,000	3,400,000
TRANSFERS							
<b>Total Expenses</b>	255,759	459,632	459,181	459,181	3,400,000	3,400,000	3,400,000
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	255,759	459,632	459,181	459,181	3,400,000	3,400,000	3,400,000
(Total Revenues less Total Expenses)	152,118	(50,680)	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>DEBT SERVICE FUND</b>							
<b>Lo Cap/Lease Purchase</b>							
<b>SOURCES</b>							
Beginning Fund Balance							
Interest		606					
Transfer From Airport Fund - FBO		52,088	54,442	54,442	51,203	51,203	51,203
Transfer From Gen Fund - Fire Reserve					165,577	165,577	165,577
Transfer from Room Tax Fund		117,066	110,830	110,830	118,123	118,123	118,123
Transfer from Water Fund					4,493	4,493	4,493
Transfer from Wastewater Fund					30,927	30,927	30,927
Transfer from Street Fund					61,375	61,375	61,375
Transfer from Line Undergrounding Fund					58,658	58,658	58,658
Transfer from Bldg Equip Fund	63,472						
Transfer from Fire Trust	7,005	29,513	29,166	29,166			
<b>Total Revenue</b>	<b>70,477</b>	<b>199,273</b>	<b>194,438</b>	<b>194,438</b>	<b>490,356</b>	<b>490,356</b>	<b>490,356</b>
<b>TOTAL SOURCES</b>	<b>70,477</b>	<b>199,273</b>	<b>194,438</b>	<b>194,438</b>	<b>490,356</b>	<b>490,356</b>	<b>490,356</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
<b>CAPITAL OUTLAY</b>							
<b>DEBT SERVICE</b>							
Loan Fees		2,030	1,740	1,740	2,930	2,930	2,930
2007 Lo Cap Program	32,153	185,525	192,698	192,698	188,217	188,217	188,217
2009 Lo Cap Program				295,790	291,082	291,082	291,082
2006 Muni Lease Program	38,324	38,323					
Total Debt Service	70,477	225,878	194,438	490,228	482,229	482,229	482,229
<b>TRANSFERS</b>							
<b>Total Expenses</b>	<b>70,477</b>	<b>225,878</b>	<b>194,438</b>	<b>490,228</b>	<b>482,229</b>	<b>482,229</b>	<b>482,229</b>
<b>RESERVE FOR FUTURE CAPITAL CONTINGENCY</b>					8,127	8,127	8,127
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	<b>70,477</b>	<b>225,878</b>	<b>194,438</b>	<b>490,228</b>	<b>490,356</b>	<b>490,356</b>	<b>490,356</b>
(Total Revenues less Total Expenses)	0	(26,605)	0	(295,790)	0	0	0





## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# URBAN RENEWAL AGENCY



## The City of Newport 2010 – 11 Budget

**Mayor**

Bill Bain

**City Council**

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Lon Brusselback  
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Dac Wilde

**City Manager**

Jim Voetberg

### Newport Urban Renewal District - Narrative

#### Authorized Positions:

None

#### Status of Last Year's Goals

Not applicable.

#### This Year's Goals

Not applicable.

#### This Year's Budget Issues

**North Side debt early pay** – The North Side is in the process of paying off the District's debt early. By doing so, this will reduce the tax increment collected for the District and allow some of the increment to be a benefit for the General Fund. The final debt will be paid off in Fiscal Year 2011-2012 and the District will likely close permanently during Fiscal Year 2012-2013

**South Beach refinancing** – This budget reflects the plan to refinance most of the debt backed by South Beach increment. The proposal is to base this debt on the full faith and credit of the Citizens of Newport, saving more money for construction instead of interest. This refinancing should be complete by the beginning of the Fiscal Year 10/11.

**South Beach Project List Review** – This budget anticipates moving some projects from phase 3 to phase 1 construction. This move will help accommodate NOAA.

**South Beach fund combine** – This budget reflects the combination of the South Beach Debt Service Fund and the South Beach Construction Fund to improve readability and audit.

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	So Beach Urban Renewal Dist	No Side Urban Renewal Dist	Total URA Fund
<b>URBAN RENEWAL AGENCY FUND</b>			
<b>SOURCES</b>			
Beginning Fund Balance	2,942,601	4,328,960	7,271,561
Total Revenue	5,095,001	435,000	5,530,001
<b>TOTAL SOURCES</b>	<b>8,037,602</b>	<b>4,763,960</b>	<b>12,801,562</b>
<b>USES</b>			
PERSONAL SERVICES			0
MATERIALS & SERVICES	91,032	23,114	114,146
CAPITAL OUTLAY			0
DEBT SERVICE	448,308	459,143	907,451
SPECIAL PAYMENTS	814,712	4,165,198	4,979,910
TRANSFERS	4,110,000		4,110,000
<b>Total Expenses</b>	<b>5,464,052</b>	<b>4,647,455</b>	<b>10,111,507</b>
RESERVE FOR FUTURE CAPITAL			0
CONTINGENCY	2,573,550	116,505	2,690,055
UNAPPROPRIATED			0
<b>TOTAL USES</b>	<b>8,037,602</b>	<b>4,763,960</b>	<b>12,801,562</b>
(Total Sources les Uses)	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>URBAN RENEWAL AGENCY FUND</b>							
<b>So Beach Urban Renewal District</b>							
<b>SOURCES</b>							
Beginning Fund Balance-SB URD Const	1,623,235	2,907,109	2,134,362	766,767	825,250	825,250	825,250
Beginning Fund Balance-SB URD Debt				2,082,789	2,117,351	2,117,351	2,117,351
Current Property Taxes	1,552,562	1,723,301	1,800,000	1,800,000	1,854,000	1,854,000	1,854,000
Delinquent Property Taxes	34,796	37,816	50,000	50,000	50,000	50,000	50,000
Immediate Opportunity Fund Grant							1,000,000
ODOT							100,000
Hatfield Marine Science Center							16,000
Port of Newport							50,000
Miscellaneous Sales & Service	799		0	0	0	0	0
Aquarium Loan Repayment	100,000	8,333	0	0	0	0	0
Interest	85,589	89,323	43,500	25,000	25,000	25,000	25,000
Tax Increment Bond Proceeds	2,530,000	0	0	145,833	2,000,000	2,000,000	2,000,001
Transfer from SB URD Debt					0	0	0
<b>Total Revenue</b>	<b>4,303,746</b>	<b>1,858,774</b>	<b>1,893,500</b>	<b>2,020,833</b>	<b>3,929,000</b>	<b>3,929,000</b>	<b>5,095,001</b>
<b>TOTAL SOURCES</b>	<b>5,926,981</b>	<b>4,765,882</b>	<b>4,027,862</b>	<b>4,870,389</b>	<b>6,871,601</b>	<b>6,871,601</b>	<b>8,037,602</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	77,490	35,468	17,500	18,300	68,350	68,350	68,350
Grants							
Materials & Supplies	96	0	0	200	150	150	150
Travel & Training	95	0	0	100	50	50	50
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds	150,000	200,000	136,250	136,250	22,482	22,482	22,482
<b>Total Material &amp; Services:</b>	<b>227,681</b>	<b>235,468</b>	<b>153,750</b>	<b>154,850</b>	<b>91,032</b>	<b>91,032</b>	<b>91,032</b>
<b>CAPITAL OUTLAY</b>							
Storm Drain Construction	14,204	0	0	0			
SE 40th Road Improvements	1,125,000	472,792	0	0			
SB Sidewalk Construction	0	0	70,000	10,000			
Storm Drain Plan - 4B Project	688,306	0	0	0			
Highway 101 Waterline		0	320,000	100,000			
Ash Street Design & Construction	0	0	425,000	75,000			
Coho/Brant Neighborhood Project	0	0	70,000	0			
<b>Total Capital Outlay</b>	<b>1,827,511</b>	<b>472,792</b>	<b>885,000</b>	<b>185,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEBT SERVICE</b>							
Loan Fees	0	12,056	0	0	0	0	0
Assess Aquarium Loan # L89019	40,121	40,121	40,122	40,122	15,198	15,198	15,198
2007 B of A Loan 4B Project	118,188	118,733	118,795	117,795	118,647	118,647	118,647
2008 B of A Bonded Debt	0	317,603	318,813	318,813	314,463	314,463	314,463
WWTP 1996 DEQ Loan # R68931	344,626	257,814	0	0	0	0	0
OECD Loan # B00009	230,873	230,885	0	0	0	0	0
OECD Loan # G00005	230,873	230,885	0	0	0	0	0
<b>Total Debt Service</b>	<b>964,681</b>	<b>1,208,095</b>	<b>477,730</b>	<b>476,730</b>	<b>448,308</b>	<b>448,308</b>	<b>448,308</b>



**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>URBAN RENEWAL AGENCY FUND</b>							
<b>So Beach Urban Renewal District</b>							
SPECIAL PAYMENTS							
Special Payment to Debt Service - WWTP#R68931					344,466	344,466	344,466
Special Payment to Debt Service - OECDD Loan # B00009					235,123	235,123	235,123
Special Payment to Debt Service - OECDD Loan # G00005					235,123	235,123	235,123
Total Special Payments	0	0	1,111,208	1,111,208	814,712	814,712	814,712
TRANSFERS							
Transfer to Capital Projects - SB Sidewalk Construction					500,000	500,000	
Transfer to Capital Projects - Highway 101 Waterline					220,000	220,000	220,000
Transfer to Capital Projects - Ash Street Design & Construction					500,000	500,000	500,000
Transfer to Capital Projects - Coho/Bryant Neighborhood Project					100,000	100,000	70,000
Transfer to Capital Projects - Marine Science Drive trail & landscaping					1,131,000	1,131,000	
Transfer to Capital Projects - Marine Science Drive gravel shoulder					375,000	375,000	
Transfer to Capital Projects - Marine Science Drive							2,304,000
Transfer to Capital Projects - Realign Rogue Access					337,000	337,000	
Transfer to Capital Projects - Realign 25th					111,000	111,000	
Transfer to Capital Projects - Realign Rogue & 25th							448,000
Transfer to Capital Projects - Pacific Way Improvements					251,000	251,000	251,000
Transfer to Capital Projects - OSU/Marine Science Drive Roundabout					798,000	798,000	
Transfer to Capital Projects - South Jetty Trail							317,000
Transfer to Capital Projects - Improve SE 35th / Ferry Slip Road					390,000	390,000	
	0	0	0	0	4,713,000	4,713,000	4,110,000
<b>Total Expenses</b>	<b>3,019,873</b>	<b>1,916,355</b>	<b>2,627,688</b>	<b>1,927,788</b>	<b>6,067,052</b>	<b>6,067,052</b>	<b>5,464,052</b>
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY			1,057,174		804,549	804,549	2,573,550
UNAPPROPRIATED			343,000				
<b>TOTAL USES</b>	<b>3,019,873</b>	<b>1,916,355</b>	<b>4,027,862</b>	<b>1,927,788</b>	<b>6,871,601</b>	<b>6,871,601</b>	<b>8,037,602</b>
(Total Sources less Uses)	2,907,109	2,849,527	0	2,942,601	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>URBAN RENEWAL AGENCY</b>							
<b>North Side Urban Renewal District</b>							
<b>SOURCES</b>							
Beginning Fund Balance	8,421,915	5,487,116	3,336,741	4,124,951	4,328,960	4,328,960	4,328,960
Current Property Taxes	2,445,620	2,565,105	2,575,000	2,575,000	400,000	400,000	400,000
Delinquent Property Taxes	62,646	68,681	100,000	100,000	25,000	25,000	25,000
Miscellaneous Sales & Service	6,216	476	0	0	0	0	0
Interest	270,537	91,159	100,000	100,000	10,000	10,000	10,000
<b>Total Revenue</b>	<b>2,785,019</b>	<b>2,725,421</b>	<b>2,775,000</b>	<b>2,775,000</b>	<b>435,000</b>	<b>435,000</b>	<b>435,000</b>
<b>TOTAL SOURCES</b>	<b>11,206,934</b>	<b>8,212,536</b>	<b>6,111,741</b>	<b>6,899,951</b>	<b>4,763,960</b>	<b>4,763,960</b>	<b>4,763,960</b>
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	31,766	(1,671)	2,500	10,000	3,000	3,000	3,000
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds				20,000	20,114	20,114	20,114
Total Material & Services:	31,766	(1,671)	2,500	30,000	23,114	23,114	23,114
<b>CAPITAL OUTLAY</b>							
<b>DEBT SERVICE</b>							
Loan Fees		19,160					
DOE L00517 - Rec Center - Principals	49,680	49,680					
BofA 2000 Improvement Bond - Principal	1,142,780	2,041,693	1,083,490	1,048,869	459,143	459,142	459,142
DEQ R68931 - WWTP - Principal	4,087,715	1,566,129					
Total Debt Service	5,280,175	3,676,663	1,083,490	1,048,869	459,143	459,142	459,142
<b>SPECIAL PAYMENTS</b>							
Special Payments to Debt Fund (Rec K00001)	407,877	408,952	459,181	459,181	3,100,000	3,100,000	3,100,000
DOE Loan					300,000	300,000	300,000
Special Payments to Debt Fund (WWTP)			1,032,941	1,032,941			
DEQ R6831					750,000	750,000	750,000
OBDD Loan					15,198	15,198	15,198
Total Special Payments	407,877	408,952	1,492,122	1,492,122	4,165,198	4,165,198	4,165,198
<b>TRANSFERS</b>							
<b>Total Expenses</b>	<b>5,719,818</b>	<b>4,083,944</b>	<b>2,578,112</b>	<b>2,570,991</b>	<b>4,647,455</b>	<b>4,647,454</b>	<b>4,647,454</b>
LOAN RESERVE			377,000				
CONTINGENCY					116,505	116,506	116,506
UNAPPROPRIATED			3,156,629				
<b>TOTAL USES</b>	<b>5,719,818</b>	<b>4,083,944</b>	<b>6,111,741</b>	<b>2,570,991</b>	<b>4,763,960</b>	<b>4,763,960</b>	<b>4,763,960</b>
(Total Sources less Uses)	5,487,116	4,128,592	0	4,328,960	0	0	0

\* Final Payoff of NS URD Loans



## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Dac Wilde

**City Manager**

Jim Voetberg

# CLOSED FUNDS

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUND</b>							
<b>Parks Reserve</b>							
<b>SOURCES</b>							
Beginning Fund Balance	36,107	75,809	54,357	64,070			
Federal Grants			300,000				
Gifts & Donations	7,033	9,239	5,000	5,000			
Interest	2,405	1,643	600	600			
Transfer from School of the Arts	20,000						
Transfer from Room Tax	30,000						
Reserve for Future Capital							
<b>Total Revenue</b>	59,438	10,882	305,600	5,600	0	0	0
<b>TOTAL SOURCES</b>	95,545	86,691	359,957	69,670	0	0	0
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	3,568		5,000	5,000			
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance	4,225			2,918			
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	7,793	0	5,000	7,918	0	0	0
<b>CAPITAL OUTLAY</b>							
Restroom Construction		(6,995)					
Parks Development	16,403	3,912	300,000	10,000			
Trail Development		45					
Total Capital Outlay	16,403	(3,038)	300,000	10,000	0	0	0
<b>TRANSFERS</b>							
Transfer to Room Tax			30,000	30,000			
Transfer to Capital Projects - Coast Park Project							
	0	0	30,000	30,000	0	0	0
<b>Total Expenses</b>	24,196	(3,038)	335,000	47,918	0	0	0
RESERVE FOR FUTURE CAPITAL				21,752			
CONTINGENCY			3,124				
UNAPPROPRIATED							
<b>TOTAL USES</b>	24,196	(3,038)	338,124	69,670	0	0	0
(Total Sources less Uses)	71,349	89,729	21,833	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
<b>Senior Center Reserve</b>							
<b>SOURCES</b>							
Beginning Fund Balance			25,667	22,956			
Federal Grants			438,430	13,000			
Friends of the Senior Center				37,000			
Senior Center Revenue	4,460	1,057					
Interest							
Reserve for Future Capital							
<b>Total Revenue</b>	4,460	1,057	438,430	50,000	0	0	0
<b>TOTAL SOURCES</b>	4,460	1,057	464,097	72,956	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Senior Center Improvements		3,759	485,930	50,000			
Total Capital Outlay	0	3,759	485,930	50,000	0	0	0
TRANSFERS							
Transfer to General Fund							
Transfer to Capital Projects - Sr Center Expansion							
	0	0	0	0	0	0	0
<b>Total Expenses</b>	0	3,759	485,930	50,000	0	0	0
RESERVE FOR FUTURE CAPITAL				22,956			
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	0	3,759	485,930	72,956	0	0	0
(Total Sources less Uses)	4,460	(2,702)	(21,833)	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
<b>Fire Reserve Fund</b>							
<b>SOURCES</b>							
Beginning Fund Balance	305,668	464,416	305,588	339,240			
Miscellaneous Sales & Service	215,639	243,660	42,464	1,249,832			
<b>Total Revenue</b>	215,639	243,660	42,464	1,249,832	0	0	0
<b>TOTAL SOURCES</b>	521,307	708,076	348,052	1,589,072	0	0	0
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	5,903						
Grants							
Materials & Supplies	36,470	23,926	29,000	51,576			
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	42,373	23,926	29,000	51,576	0	0	0
CAPITAL OUTLAY	7,513	315,397	133,000	349,476			
<b>TRANSFERS</b>							
Transfer to Debt Service Fund	7,005	29,513	28,905	167,334			
Transfer Equity to General Fund-Fire Reserve							
<b>Total Expenses</b>	56,891	368,836	190,905	568,386	0	0	0
<b>RESERVE FOR FUTURE CAPITAL</b>							
CONTINGENCY			50,000				
UNAPPROPRIATED			107,147				
<b>TOTAL USES</b>	56,891	368,836	348,052	568,386	0	0	0
(Total Sources less Uses)	464,416	339,240	0	1,020,686	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
<b>Public Works Fund</b>							
<b>SOURCES</b>							
Beginning Fund Balance	129,868	159,924	257,410	141,958			
Miscellaneous Sales & Service	648,912	605,101					
<b>Total Revenue</b>	648,912	605,101	0	0	0	0	0
<b>TOTAL SOURCES</b>	778,781	765,025	257,410	141,958	0	0	0
<b>USES</b>							
PERSONAL SERVICES	407,688	427,734					
MATERIALS & SERVICES							
Contractual Services	26,410	13,292					
Grants							
Materials & Supplies	74,079	64,778					
Travel & Training	1,655	1,851					
Utilities	9,460	9,234					
Bldg. Equip & Vehicle Maintenance	67,164	74,978					
Miscellaneous	2,401	0					
Services Provided by Other Funds	30,000	31,200					
Total Material & Services:	211,168	195,333	0	0	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
Transfer Equity to General Fund			257,410	141,958			
<b>Total Expenses</b>	618,857	623,067	257,410	141,958	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	618,857	623,067	257,410	141,958	0	0	0
(Total Sources less Uses)	159,924	141,958	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
<b>Building &amp; Equipment Fund</b>							
<b>SOURCES</b>							
Beginning Fund Balance	264,887	301,175	80,840	63,020			
Miscellaneous Sales & Service	812,852	213,556					
<b>Total Revenue</b>	812,852	213,556	0	0	0	0	0
<b>TOTAL SOURCES</b>	1,077,739	514,731	80,840	63,020	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	20,231						
Grants							
Materials & Supplies							
Travel & Training	54,652	126,000					
Utilities							
Bldg, Equip & Vehicle Maintenance	5,165						
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	80,048	126,000	0	0	0	0	0
CAPITAL OUTLAY	633,043	325,711					
TRANSFERS							
Transfer to bonded debt	63,472						
Transfer Equity to General Fund			80,840	63,020			
<b>Total Expenses</b>	776,564	451,711	80,840	63,020	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	776,564	451,711	80,840	63,020	0	0	0
(Total Sources less Uses)	301,175	63,020	0	0	0	0	0



**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
<b>Housing Fund</b>							
<b>SOURCES</b>							
Beginning Fund Balance	467,161	195,198		3,299			
Miscellaneous Sales & Service	37,287	3,299					
<b>Total Revenue</b>	37,287	3,299	0	0	0	0	0
<b>TOTAL SOURCES</b>	504,448	198,497	0	3,299	0	0	0
<b>USES</b>							
<b>PERSONAL SERVICES</b>							
<b>MATERIALS &amp; SERVICES</b>							
Contractual Services	309,250	195,198					
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	309,250	195,198	0	0	0	0	0
<b>CAPITAL OUTLAY</b>							
<b>TRANSFERS</b>							
Transfer Equity to General Fund				3,299			
<b>Total Expenses</b>	309,250	195,198	0	3,299	0	0	0
<b>RESERVE FOR FUTURE CAPITAL</b>							
<b>CONTINGENCY</b>							
<b>UNAPPROPRIATED</b>							
<b>TOTAL USES</b>	309,250	195,198	0	3,299	0	0	0
(Total Sources less Uses)	195,198	3,299	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
<b>Police Trust &amp; Reserve Fund</b>							
<b>SOURCES</b>							
Beginning Fund Balance	10,543						
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	10,543	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
Transfer Equity to General Fund	10,543						
<b>Total Expenses</b>	10,543	0	0	0	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	10,543	0	0	0	0	0	0
(Total Sources less Uses)	0	0	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
<b>Police Grant Fund</b>							
<b>SOURCES</b>							
Beginning Fund Balance	37,205						
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	37,205	0	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
Transfer Equity to General Fund	37,205						
<b>Total Expenses</b>	37,205	0	0	0	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	37,205	0	0	0	0	0	0
(Total Sources less Uses)	0	0	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
Library Reserve Fund							
<b>SOURCES</b>							
Beginning Fund Balance	5,042	6,601		2,601			
Miscellaneous Sales & Service	1,559						
<b>Total Revenue</b>	1,559	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	6,601	6,601	0	2,601	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	1,225						
Grants							
Materials & Supplies	174						
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	1,399	0	0	0	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
Transfer Equity to General Fund		4,000		2,601			
<b>Total Expenses</b>	1,399	4,000	0	2,601	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	1,399	4,000	0	2,601	0	0	0
(Total Sources less Uses)	5,202	2,601	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
<b>DLCD Grant Fund</b>							
<b>SOURCES</b>							
Beginning Fund Balance	866	866					
Miscellaneous Sales & Service							
<b>Total Revenue</b>	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	866	866	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	0	0	0	0	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
Transfer Equity to General Fund		866					
<b>Total Expenses</b>	0	866	0	0	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	0	866	0	0	0	0	0
(Total Sources less Uses)	866	0	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
Workers Compensation / General Insurance Reserve Fund							
<b>SOURCES</b>							
Beginning Fund Balance	33,860	24,530		3,360			
Miscellaneous Sales & Service	2,405						
<b>Total Revenue</b>	2,405	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	36,265	24,530	0	3,360	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services							
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous	11,735						
Services Provided by Other Funds							
Total Material & Services:	11,735	0	0	0	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
Transfer Equity to General Fund		21,170		3,360			
<b>Total Expenses</b>	11,735	21,170	0	3,360	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	11,735	21,170	0	3,360	0	0	0
(Total Sources less Uses)	24,530	3,360	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
School of the Arts Fund							
<b>SOURCES</b>							
Beginning Fund Balance	214,243	116,379		378			
Miscellaneous Sales & Service	7,136						
<b>Total Revenue</b>	7,136	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	221,379	116,379	0	378	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	157						
Grants							
Materials & Supplies							
Travel & Training							
Utilities							
Bldg, Equip & Vehicle Maintenance							
Miscellaneous							
Services Provided by Other Funds							
Total Material & Services:	157	0	0	0	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
Transfer to Parks Reserve	85,000						
Transfer to Water Fund	20,000						
Transfer Equity to General Fund		116,000		378			
<b>Total Expenses</b>	105,157	116,000	0	378	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	105,157	116,000	0	378	0	0	0
(Total Sources less Uses)	116,222	379	0	0	0	0	0

**CITY OF NEWPORT**  
**FY 2010/2011 - Budget**

Description	Actual FY 07/08	Actual FY 08/09	Budget FY 09/10	Projected FY 2010	Proposed Budget FY 2011	Approved Budget FY 2011	Adopted Budget FY 2011
<b>CLOSED FUNDS</b>							
<b>North Side Urban Renewal District Construction Fund</b>							
<b>SOURCES</b>							
Beginning Fund Balance	407,740	406,096					
Miscellaneous Sales & Service	71,086						
<b>Total Revenue</b>	71,086	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	478,826	406,096	0	0	0	0	0
<b>USES</b>							
PERSONAL SERVICES							
MATERIALS & SERVICES							
Contractual Services	42,069						
Grants							
Materials & Supplies							
Travel & Training							
Utilities	1,163						
Bldg, Equip & Vehicle Maintenance	3,498						
Miscellaneous							
Services Provided by Other Funds	26,000						
Total Material & Services:	72,730	0	0	0	0	0	0
CAPITAL OUTLAY							
TRANSFERS							
Transfer Equity to General Fund		406,096					
<b>Total Expenses</b>	72,730	406,096	0	0	0	0	0
RESERVE FOR FUTURE CAPITAL							
CONTINGENCY							
UNAPPROPRIATED							
<b>TOTAL USES</b>	72,730	406,096	0	0	0	0	0
(Total Sources less Uses)	406,096	0	0	0	0	0	0





## The City of Newport 2010 – 11 Budget

**Mayer**

Bill Bain

**City Council**

Jeff Bertuleit  
Lon Brusselback  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

**Budget Committee**

David Allen  
Chuck Forinash  
Don Huster  
Janet Webster  
Robert Smith  
Chip Norman  
Doc Wilde

**City Manager**

Jim Voetberg

# APPENDIX

- I. Resolution # 3515 - City of Newport Budget
- II. Resolution # 3513 - Imposing Advalorem Taxes
- III. Resolution # 2010-4 - Urban Renewal Agency Taxes
- IV. Personnel Summary - Authorized Positions
- V. Personnel Summary - Pay Grade Range Summaries
- VI. Transfer Summary
- VII. Debt Service
- VIII. Glossary of Terms

**CITY OF NEWPORT**

**RESOLUTION NO. 3515**

**A RESOLUTION ADOPTING THE 2010-2011 BUDGET AND MAKING APPROPRIATIONS**

**BE IT RESOLVED**, that the City Council of City of Newport hereby adopts the budget for fiscal year 2010-2011 in the sum of \$74,569,424 now on file at City Hall.

**BE IT FURTHER RESOLVED** that the amounts for the fiscal year beginning July 1, 2010 and for the purposes shown below are hereby appropriated as follows:

<b>General Fund</b>		<b>SDC Fund</b>	
City Administration	1,344,314	Parks SDC	1,177
Public Safety	4,373,560	Storm Drain SDC	24,080
Community Development	377,040	Streets SDC	18,500
Library	968,325	Water SDC	16,848
Public Works	756,713	Wastewater SDC	36,495
Non-Departmental	423,485	Transfer to Capital Projects Fund	249,870
Transfer to Parks & Recreation Fund	805,538	Transfer to Wastewater Fund	7,500
Transfer to Airport Fund	95,032	Contingency	502,033
Transfer to Street Fund	66,659	Total	856,503
Transfer to Capital Projects Fund	846,000		
Transfer to Debt Service	165,577		
Contingency	501,610		
Total	10,723,853		
<b>Water Fund</b>		<b>Capital Project Fund</b>	
Water Treatment Plant	698,834	Material & Services	20,355,080
Water Distribution	611,976	Contingency	1,071,320
Water Customer Service	19,350	Total	21,426,400
Water Non-Departmental	507,551		
Transfer to Capital Projects Fund	13,238,900		
Transfer to Debt Fund	64,493		
Contingency	756,276		
Total	15,897,380		
<b>Wastewater Fund</b>		<b>Building Inspection Fund</b>	
Wastewater Treatment Plant	818,428	Personal Services	40,678
Wastewater Distribution	406,107	Material & Services	183,192
Wastewater Customer Service	19,350	Contingency	422,023
Wastewater Non-Departmental	831,194	Total	645,893
Transfer to Capital Projects Fund	600,000		
Transfer to Debt Fund	480,927		
Contingency	1,389,643		
Total	4,545,649		
		<b>Public Parking Fund</b>	
		Public Parking - General	1,910
		Nye Beach Public Parking	10,000
		Transfer to Capital Projects Fund	175,000
		Contingency	151,279
		Total	338,189
		<b>Line Undergrounding Fund</b>	
		Material & Services	3,962
		Capital Outlay	1,000
		Transfer to Debt Service	58,658
		Contingency	79,431
		Total	143,051

<b>Street Fund</b>	
Street Maintenance	367,145
Storm Drain Maintenance	262,374
Transfer to Capital Projects Fund	677,130
Transfer to Debt Fund	61,375
Contingency	27,615
Total	1,395,639

<b>Parks &amp; Recreation Fund</b>	
Parks Administration	140,230
Parks Division	207,701
Senior Center	162,565
Swimming Pool	315,730
Recreation Center	454,787
Recreation Programs	252,947
Parks Reserve	5,000
Transfer to Capital Project Fund	1,114,500
Transfer to General Fund	60,000
Total	2,713,460

<b>Airport</b>	
Aviation	1,661,563
FBO	340,079
Transfer to Capital Projects Fund	150,000
Transfer to Debt Fund	51,203
Contingency	23,167
Total	2,226,012

<b>Room Tax Fund</b>	
Material & Services	1,091,245
Capital Outlay	25,000
Transfer to Capital Projects Fund	265,000
Transfer to General Fund	766,539
Transfer to Airport Fund	339,730
Transfer to Park & Recreation Fund	208,230
Transfer to Debt Fund	256,943
Total	2,952,687

<b>Agate Beach Closure Site Fund</b>	
Material & Services	107,307
Contingency	1,372,336
Total	1,479,643

<b>Debt Fund</b>	
Water GO Bond	350,992
Wastewater GO Bond	788,424
WTP GO Bonds	331,275
General Wastewater Debt	2,207,881
General Water Debt	60,000
General Recreation Center Debt	3,400,000
Lo Cap / Lease Purchase	482,229
Contingency	476,514
Total	8,097,315

**Total Appropriations: 73,441,674**

#### **Non-Appropriated Budget Requirements**

Street Fund - Newport Gas Tax Reserve for future capital	95,000
Parks & Rec Fund - Parks Reserve for future capital	32,752
Room Tax - Reserve for Future Tourism Facility	1,000,000
Total	1,127,752

**Total Requirements 74,569,426**

**PASSED AND ADOPTED BY THE COUNCIL OF NEWPORT ON THIS 29<sup>th</sup> DAY OF JUNE, 2010.**

Signed:

  
William Bain, Mayor

Attest:

  
Margaret Hawker, City Recorder

**CITY OF NEWPORT**  
**RESOLUTION NO. 3513**

**A RESOLUTION IMPOSING AND CATEGORIZING ADVALOREM TAXES FOR THE CITY OF  
NEWPORT FISCAL YEAR 2010-2011 BUDGET**

**BE IT RESOLVED** that the City Council for the City of Newport hereby imposes the taxes provided for in the adopted City of Newport fiscal year 2010-2011 budget at the rate of \$5.5938 per \$1,000 of assessed value, plus an amount of \$1,470,691 for debt fund; and that these taxes are hereby imposed and categorized upon the assessed value of all taxable property within the City for the tax year 2010-1011. The following allocations constitute the above aggregate levy.

General Fund \$5.5938/\$1,000  
1998 Water Bonded Debt \$350,992  
2008 Wastewater Bonded Debt \$788,424  
2009 Water Improvement Bonded Debt \$331,275

**BE IT FURTHER RESOLVED** that the City Council of the City of Newport hereby categorizes the imposed taxes for the fiscal year 2010-2011 as follows:

Subject to the General Government Limitation General Fund \$5.5938/\$1,000  
Excluded for the General Government Limitation Debt Fund \$1,470,691

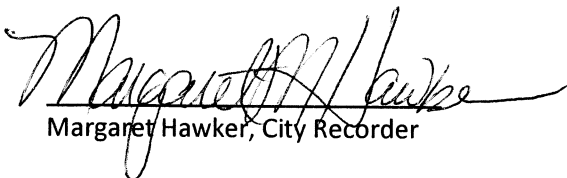
**PASSED AND ADOPTED BY THE COUNCIL OF NEWPORT ON THIS 29<sup>th</sup> DAY OF JUNE, 2010.**

Signed:



William Bain, Mayor

Attest:



Margaret Hawker, City Recorder

NEWPORT URBAN RENEWAL AGENCY

RESOLUTION NUMBER 2010-4

**A RESOLUTION ADOPTING THE 2010-2011 BUDGET MAKING APPROPRIATIONS AND  
DECLARING A TAX INCREMENT**

**BE IT RESOLVED** that the Newport Urban Renewal Agency hereby adopts the budget for the fiscal year 2010-2011 in the sum of \$12,951,561 now on file at City Hall.

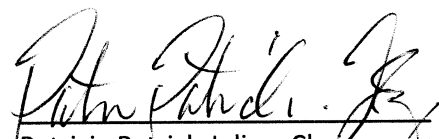
**BE IT FURTHER RESOLVED** that the amounts for the fiscal year beginning July 1, 2010 and for the purposes shown below are hereby appropriated as follows:

South Beach Urban Renewal District		North Side Urban Renewal District	
Material & Services	91,032	Material & Services	23,114
Debt Service	448,308	Debt Service	459,143
Special Payments	814,712	Special Payments	4,165,198
Transfer to Capital Projects	4,110,000	Contingency	266,505
Contingency	<u>2,573,549</u>	Total	4,913,960
Total	8,037,601		
		<b>Total Appropriations</b>	<b>12,951,561</b>
		<b>Total Requirements</b>	<b><u>12,951,561</u></b>

**BE IT FURTHER RESOLVED** that the Agency will certify to the County Assessor for the North Side Urban Renewal District area, a request for \$550,000, and for the South Beach Urban Renewal District area a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution, and no amount to be raised by the imposition of a special levy.

**PASSED AND ADOPTED BY THE NEWPORT RENEWAL AGENCY ON THIS 21<sup>ST</sup> DAY OF JUNE, 2010.**

Signed:

  
Patricia Patrick-Joling, Chairperson

Attest:

  
Margaret Hawker, City Recorder



**CITY OF NEWPORT  
FISCAL YEAR 2010-11 ANNUAL BUDGET  
PERSONNEL SUMMARY - AUTHORIZED POSITIONS**

	06/30/07	FY 2007-08	Budgeted FY 2008-09	Budgeted FY 2009-10	Budgeted FY 2010-11
<b>CITY MANAGER</b>					
City Manager	1.00	1.00	1.00	1.00	1.00
Asst. City Manager					
Executive Assistant		0.75	0.75	0.75	0.75
Administrative Assistant	1.00				
City Recorder / Special Project Director		1.00	1.00	1.00	1.00
City Recorder / Court Clerk	1.00				
Human Resources Coordinator	0.80	0.80	1.00	1.00	0.63
	3.80	3.55	3.75	3.75	3.38
<b>Information Technology</b>					
I T Manager		1.00	1.00	1.00	1.00
I T Assistant			0.50	0.50	0.50
Network / Purchasing Specialist	1.00				
IT System Administrator					
	1.00	1.00	1.50	1.50	1.50
<b>CITY ATTORNEY</b>					
City Attorney	1.00	1.00	1.00	1.00	1.00
Executive Assistant		0.25	0.25	0.25	0.25
	1.00	1.25	1.25	1.25	1.25
<b>FINANCE / COURT</b>					
Finance Director	1.00	1.00	1.00	1.00	1.00
Asst. Finance Director			1.00	1.00	1.00
Senior. Accountant	1.00	1.00			
Accounting Specialist	2.00	3.00	2.00	2.00	2.00
Accounting Technician / Court Clerk			2.00	2.00	1.00
	4.00	5.00	6.00	6.00	5.00
<b>POLICE</b>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Lieutenant		1.00	1.00	1.00	1.00
Sergeant	5.00	4.00	4.00	4.00	4.00
Police Officer	15.00	15.00	15.00	15.00	15.00
Grant Positions - Patrol				2.00	
Community Service Officer		1.00	1.00	1.00	1.00
Administrative Support Supervisor	1.00				
Executive Assistant			1.00	1.00	1.00
Administrative Assistant		1.00			
Records Supervisor		1.00	1.00	1.00	1.00
Records Clerk	3.00	3.00	3.00	3.00	3.00
	25.00	27.00	27.00	29.00	27.00
<b>FIRE</b>					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Asst Fire Chief / Fire Marshall	1.00	1.00	1.00	1.00	1.00
Fire Apparatus Operator	6.00	6.00	6.00	6.00	6.00
Relief Fire Apparatus Operator			1.00	1.00	1.00
Training Officer / Relief Fire Apparatus Operatr	1.00	1.00	1.00	1.00	1.00
	9.00	9.00	10.00	10.00	10.00



**CITY OF NEWPORT  
FISCAL YEAR 2010-11 ANNUAL BUDGET  
PERSONNEL SUMMARY - AUTHORIZED POSITIONS**

	06/30/07	FY 2007-08	Budgeted FY 2008-09	Budgeted FY 2009-10	Budgeted FY 2010-11
<b>LIBRARY</b>					
Library Director	1.00	1.00	1.00	1.00	1.00
Asst. Library Director	1.00	1.00	1.00	1.00	1.00
Supervising Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	1.00	1.00	1.00	1.00	1.00
Senior Library Clerk	4.60	4.60	4.60	3.90	3.90
Library Clerk	2.80	2.90	2.80	3.50	3.50
	11.40	11.50	11.40	11.40	11.40
<b>COMMUNITY DEVELOPMENT</b>					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Senior Planner			1.00	1.00	1.00
Planner / Code Administrator	1.00	1.00	1.00	1.00	1.00
Executive Assistant			1.00	1.00	1.00
Administrative Secretary	1.00	1.00			
	3.00	3.00	4.00	4.00	4.00
<b>PUBLIC WORKS</b>					
City Engineer / Public Works Director	1.00	1.00	1.00	1.00	1.00
Senior Projects Manager			1.00		1.00
Asst. City Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Tech			1.00	1.00	1.00
PW Compliance / Safety Coordinator				1.00	1.00
Public Works Compliance Officer	1.00	1.00	1.00		
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Administrative Secretary/GIS Tech				0.80	
Administrative Secretary	1.00	1.00	1.00		1.00
	5.00	5.00	7.00	5.80	7.00
<b>STREETS</b>					
Street Superintendent	1.00	1.00	1.00	1.00	
Streets Supervisor					1.00
Senior Utility Worker	1.00	1.00	1.00	1.00	
Utility Worker II				4.00	4.00
Utility Worker	4.00	4.00	4.00		
	6.00	6.00	6.00	6.00	5.00
<b>WATER</b>					
Water Superintendent		1.00			
Water Plant Supervisor				1.00	1.00
Senior Plant Operator			1.00		
Plant Operator II				1.00	1.00
Plant Operator I				2.00	2.00
Plant Operator	3.00	3.00	3.00		
Water Distribution Supervisor				1.00	1.00
Senior Utility Worker	1.00	1.00	1.00	1.00	1.00
Water Quality Technician		1.00			
Utility Worker I				2.00	2.00
Utility Worker	1.00	3.00	3.00		
Meter Reader	2.00	2.00	2.00	2.00	2.00
	7.00	11.00	10.00	10.00	10.00



**CITY OF NEWPORT  
FISCAL YEAR 2010-11 ANNUAL BUDGET  
PERSONNEL SUMMARY - AUTHORIZED POSITIONS**

	06/30/07	FY 2007-08	Budgeted FY 2008-09	Budgeted FY 2009-10	Budgeted FY 2010-11
<b>WASTE WATER</b>					
Waste Water Superintendent	1.00	1.00	1.00	1.00	1.00
Senior Plant Operator	1.00	1.00	1.00	3.00	2.00
Plant Operator	2.00	2.00	2.00		1.00
Senior Utility Worker				1.00	1.00
Utility Worker I				2.00	2.00
Utility Worker	2.00	2.00	3.00		
	6.00	6.00	7.00	7.00	7.00
<b>BUILDING INSPECTIONS</b>					
Building Inspector	0.50	0.50	0.50	0.50	0.50
	0.50	0.50	0.50	0.50	0.50
<b>PARKS</b>					
Parks Director	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	
Park Maintenance Supervisor			1.00		
Park Maintenance Worker - Landscape	2.00	2.00	2.00	2.00	2.00
Park Maintenance Worker	0.40	0.40	0.40	0.80	0.80
Senior Center Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Aquatic Supervisor	1.00	1.00	1.00	1.00	1.00
Building Operations Coordinator	1.00	1.00	1.00	1.00	1.00
Sports Coordinator				1.00	1.00
Youth Program Coordinator	0.70	1.00	1.00	1.00	0.50
Recreation Coordinator	1.00	1.00	1.00		
Lead Building Attendant			0.70		
Lead Control Desk Reception	0.70	0.70	1.40	0.70	0.70
Lead Fitness Attendant				0.70	0.70
Lead Life Guard	1.40	1.40	1.00	1.00	1.00
Lead Recreation Leader			0.70	0.70	0.70
Rec Center Clerk	0.70	0.70	0.70		
Life Guard / Instructor	9.00	9.00	9.70	8.80	8.80
Building Attendant	2.70	2.70	2.70	3.90	3.90
Fitness Attendant				1.60	
Cardio Attendant	0.90	1.35	1.80		
Child Center Attendant	0.90	0.90	0.90	1.00	
Control Desk Reception	4.95	4.95	5.20	5.00	5.00
Recreation Leader	4.95	4.95	5.20	5.00	4.30
	36.30	37.05	41.40	39.20	34.40
<b>AIRPORT</b>					
Airport Director	1.00	1.00	1.00	1.00	1.00
Airport Maintenance Worker	1.00	1.00	1.50	1.60	1.60
Administrative Secretary		1.00	1.00		
	2.00	3.00	3.50	2.60	2.60
<b>AIRPORT FBO</b>					
FBO Manager	1.00	1.00	1.00		
Lead Line Worker				1.00	1.00
Line Worker	1.00	1.20	1.50	0.40	0.40
	2.00	2.20	2.50	1.40	1.40
<b>TOTAL</b>	119.20	128.50	139.05	135.65	128.05



**City of Newport Range Assignments by Classification**  
**July 1, 2010 – June 30, 2011**

**Salary Ranges**

Lead Lifeguard/Swim Instructor	<b>Range 1</b>	<b>\$2,038 - \$2,683</b>
Library Clerk	<b>Range 2</b>	<b>\$2,139 - \$2,817</b>
	<b>Range 3</b>	<b>\$2,246 - \$2,958</b>
Lead Line Worker; Airport Maintenance	<b>Range 4</b>	<b>\$2,359 - \$3,106</b>
Accounting Technician; Court Clerk/Admin Assistant Senior Library Clerk; Administrative Secretary Building Operations Coordinator- Parks	<b>Range 5</b>	<b>\$2,477 - \$3,261</b>
Records Supervisor; Senior Librarian	<b>Range 6</b>	<b>\$2,601 - \$3,424</b>
Accounting Specialist; Executive Assistant to Police Chief; Park Maintenance-Landscape; Executive Assistant Planning	<b>Range 7</b>	<b>\$2,731 - \$3,596</b>
City Manager's Executive Assistant Senior Center Coordinator; Aquatics Program Coordinator; Sports Coordinator; Youth Programs Coordinator; Safety Coordinator; Aquatics Supervisor	<b>Range 8</b>	<b>\$2,867 - \$3,775</b>
City Recorder	<b>Range 9</b>	<b>\$3,010 - \$3,964</b>
	<b>Range 10</b>	<b>\$3,161 - \$4,162</b>
Supervising Librarian; Assistant Library Director	<b>Range 11</b>	<b>\$3,319 - \$4,370</b>
Planner/Code Administrator	<b>Range 12</b>	<b>\$3,485 - \$4,589</b>
Recreation Superintendent	<b>Range 13</b>	<b>\$3,659 - \$4,818</b>
Assistant City Engineer; Water Treatment Plant Supervisor; Water Distribution Supervisor	<b>Range 14</b>	<b>\$3,842 - \$5,059</b>
IT Manager; City Recorder/Special Projects Director; Assistant Finance Director; Police Sergeant; Senior Planner; Streets Superintendent; Waste Water Superintendent	<b>Range 15</b>	<b>\$4,034 - \$5,312</b>

HR Coordinator	<b>Range 16</b>	<b>\$4,236 - \$5,578</b>
Assistant Chief/Fire Marshall	<b>Range 17</b>	<b>\$4,448 - \$5,857</b>
Police Lieutenant; Library Director Building Official; Parks & Rec. Director; Airport Director	<b>Range 18</b>	<b>\$4,670 - \$6,150</b>
Community Development Director Deputy Director of Public Works	<b>Range 19</b>	<b>\$4,904 - \$6,457</b>
Fire Chief; Finance Director	<b>Range 20</b>	<b>\$5,149 - \$6,780</b>
Police Chief; Public Works Director/City Engineer	<b>Range 21</b>	<b>\$5,406 - 7,118</b>

<p align="center"><b>City of Newport Pay Table</b>  <b>AFSCME</b>  <b>July 1, 2010 – June 30, 2011</b></p>
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**Salary Ranges**

Meter Reader	Range 4:	<b>\$2,405 - \$3,167</b>
Building Maintenance; Admin Assistant	Range 5:	<b>\$2,525 - \$3,325</b>
Utility Worker I	Range 6:	<b>\$2,650 - \$3,492</b>
Engineering Tech	Range 7:	<b>\$2,784 - \$3,666</b>
Compliance Officer; GIS Tech; Utility Worker – II; Plant Operator I	Range 8:	<b>\$2,923 - \$3,849</b>
Senior Utility Worker; Plant Operator II	Range 9:	<b>\$3,069 - \$4,042</b>
	Range 10:	<b>\$3,223 – 4,244</b>
Senior Plant Operator	Range 11:	<b>\$3,384 - \$4,456</b>

<p><b>City of Newport</b> <b>POLICE ASSOCIATION</b> <b>July 1, 2010 – June 30, 2011</b></p>
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Salary Ranges

Records/Evidence Clerk		<b>\$2,488 - \$3,373</b>
<hr/>		
Community Service Officer	:	<b>\$2,954 - \$4,068</b>
<hr/>		
Police Officer		<b>\$3,467 - \$4,873</b>
<hr/>		

<p><b>City of Newport</b> <b>IAFF EMPLOYEES</b> <b>July 1, 2010 – June 30, 2011</b></p>
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Salary Ranges

56 Hour Employee		<b>\$3,748 - \$4,936</b>
<hr/>		
40 Hour Employee	:	<b>\$3,748 - \$4,936</b>
<hr/>		





**City of Newport**  
**2010 - 11 Budget**  
**Transfers In and Transfer Out Report**

	101 General Fund	106 Water Fund	107 Wastewater Fund	105 Streets Fund	111 Parks & Rec Fund	112 Airport Fund	120 Room Tax Fund
101 General Fund		343,080	332,323	92,973	60,000	60,088	815,784
106 Water Fund			45,000				
107 Wastewater Fund							
105 Street Fund	66,659		160,000				
111 Parks & Rec Fund	805,538						208,230
112 Airport Fund	95,032		32,000				339,730
120 Room Tax							
125 SDC Fund							
121 Cap Improve	846,000	13,238,900	600,000	677,130	1,114,500	150,000	265,000
116 Line Underground							
118 Agate Beach							
119 Building Inspect							
124 Public Parking							
102 Debt Service	165,577	64,493	480,927	61,375		51,203	256,943
240 Urban Renewal							
	1,978,806	13,646,473	1,650,250	831,478	1,174,500	261,291	1,885,687

\* This report shows all transfers in and transfer out on one page. For example, Water Fund transfer out \$343,080 to the General Fund



**City of Newport**  
 2010 - 11 Budget  
Transfers In and Transfer Out Report

	125 SDC Fund	116 Line Undergd Fund	118 Agate Beach Closure Fund	119 Bldg Insp Fund	124 Pub Parking Fund	240 Urban Renewal Agency Fund	
101 General Fund	2,914	3,962	7,307	105,742	1,910	42,596	1,868,679
106 Water Fund							45,000
107 Wastewater Fund							0
105 Street Fund							226,659
111 Parks & Rec Fund							1,013,768
112 Airport Fund							466,762
120 Room Tax							0
125 SDC Fund							0
121 Cap Improve	249,870				175,000	4,110,000	21,426,400
116 Line Underground							0
118 Agate Beach							0
119 Building Inspect							0
124 Public Parking							0
102 Debt Service	7,500	58,658				4,979,910	6,126,586
240 Urban Renewal							0
	260,284	62,620	7,307	105,742	176,910	9,132,506	31,173,854

\* This report shows all transfers in



**CITY OF NEWPORT**  
**2010 - 11 Budget**  
**SUMMARY OF DEBT SERVICE**

	FYE 2011	FYE 2012	FYE 2013	FYE 2014	FYE 2015	FYE 2016	FYE 2017
1998 Water Refunding GO Bonds	350,992	141,142					
2008 Wastewater Refunding GO Bonds	788,424	919,350	925,025	924,650	933,400	935,925	937,400
2009 WTP GO Bonds	331,275	493,725	736,225	796,225	842,225	904,825	964,450
1996 WWTP DEQ Loan R68932	607,806	605,989	604,061	602,139	600,102	597,986	595,787
*** 1996 WWTP DEQ Loan R68931	1,094,466	344,464	344,464	344,464	344,464	344,464	344,463
* Interfund loan between WW & Room	78,900						
* OBDD Loan L89019	15,198						
OECDL Loan B00009	235,123	233,942	232,342	235,467	233,042	230,343	232,367
OECDL Loan G00005	235,123	233,942	232,342	235,467	233,042	230,343	232,367
Seal Rock Agreement	60,000	60,000	60,000	60,000	60,000	60,000	60,000
** DOE L00517	300,000						
** OECDL K00001	3,100,000						
LoCap 2007	188,217	186,473	189,289	25,244	24,584	23,875	23,125
LoCap 2009	292,583	295,233	296,633	291,978	296,465	295,090	292,940
2007 B of A 4B Project	118,647	118,290	118,723	177,893	118,853	1,184,098	117,880
2008 B of A Loan	314,463	314,900	314,912	314,500	318,662	317,187	315,287
** 2000 B of A Improvemt Loan	459,143						
	8,570,360	3,947,450	4,054,014	4,008,026	4,004,839	5,124,135	4,116,066

\* Final Payment

\*\* North Side Urban Renewal District to pay off early in FYE 2011

\*\*\* South Beach Urban Renewal District payment only after FYE 2011; North Side Urban Renewal District Paid off FYE 2011





**CITY OF NEWPORT**  
**2010 - 11 Budget**  
**SUMMARY OF DEBT SERVICE**

	FYE 2018	FYE 2019	FYE 2020	FYE 2021	FYE 2022	FYE 2023-37	Total Debt
1998 Water Refunding GO Bonds							492,134
2008 Wastewater Refunding GO Bonds	942,825	947,025					8,254,024
2009 WTP GO Bonds	1,022,050	1,088,900	2,013,500	2,075,000	2,135,000	16,854,800	30,258,200
1996 WWTP DEQ Loan R68932	593,504	591,131	588,667	586,108	583,449	291,037	7,447,766
*** 1996 WWTP DEQ Loan R68931	344,463	344,463	344,462	344,464	344,463	512,592	5,396,156
* Interfund loan between WW & Room							78,900
* OBDD Loan L89019							15,198
OECDL Loan B00009	233,843	234,767	235,142				2,336,377
OECDL Loan G00005	233,843	234,767	235,142				2,336,377
Seal Rock Agreement	60,000	60,000	60,000	60,000	60,000	865,002	1,585,002
** DOE L00517							300,000
** OECDL K00001							3,100,000
LoCap 2007	27,250	26,250	25,250	24,250	28,125	52,500	844,431
LoCap 2009	294,390	293,190					2,648,500
2007 B of A 4B Project							1,954,382
2008 B of A Loan	317,962						2,527,873
** 2000 B of A Improvemt Loan							459,143
	4,070,129	3,820,492	3,502,162	3,089,822	3,151,037	18,575,931	70,034,462

\* Final Payment

\*\* North Side Urban Renewal District to

\*\*\* South Beach Urban Renewal District to

## GLOSSARY

**Accrual basis.** Method of accounting recognizing transactions when they occur without regard toward cash flow timing [ORS 294.311(1)].

**Adopted Budget.** Financial plan that forms the basis for appropriations. Adopted by the governing body (ORS 294.435).

**Ad valorem tax.** A property tax computed as a percentage of the value of taxable property. See "Assessed value".

**Appropriation.** Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body [ORS 294.311(3)].

**Approved budget.** The budget that has been approved by the budget committee. The data from the approved budget is published in the Financial Summary before the budget hearing (ORS 294.406).

**Assessed value.** The value set on real and personal property as a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

**Assessment date.** The date on which the real market value of property is set – January 1.

**Audit.** The annual review and appraisal of a municipal corporation's accounts and fiscal affairs conducted by an accountant under contract or the Secretary of State (ORS 297.425).

**Audit report.** A report in a form prescribed by the Secretary of State made by an auditor expressing an opinion about the propriety of a local government's financial statements, and compliance with requirements, orders and regulations.

**Bequest.** A gift by will or personal property; a legacy.

**Budget.** A written report showing the local government's comprehensive financial plan. It must include a balanced statement of actual revenues and expenditures during each of the last two years, or budget periods, and estimated revenues and expenditures for the current and upcoming year or budget period [ORS 294.311(4)].

**Budget committee.** Fiscal advisory board of a local government, consisting of the governing body plus an equal number of registered voters appointed from within the boundaries of the local government. (ORS 294.336).

**Budget detail sheets.** Forms designed to record the resources and requirements of budget funds.

**Budget message.** Written explanation of the budget and the local government's financial priorities. It is prepared and presented by the executive officer or chairperson of the governing body (ORS 294.391).

**Budget officer.** Person appointed by the governing body to assemble budget material and information and to physically prepare the proposed budget (ORS 294.331).

**Budget period.** A 24-month period beginning July 1 of the first fiscal year and ending June 30 of the second fiscal year.

**Budget transfers.** Amounts moved from one fund to finance activities in another fund. They are shown as expenditures in the originating fund and revenues in the receiving fund.

**Capital.** A collection of revenues and expenditures that when complete will add an asset to the City of Newport. A capital item is generally considered over \$50,000 dollars and requires construction in order to complete the asset addition.

**Capital outlay.** Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment, or buildings [ORS 294.352(6)].

**Capital project fund.** A fund used to account for resources, such as bond sale proceeds, to be used for major capital item purchase or construction [OAR 150-294.352(1)].

**Cash basis.** System of accounting under which revenues are accounted for only when received in cash, and expenditures are accounted for only when paid [ORS 294.311(7)].

**Category of limitation.** The three categories in which taxes on property are placed before the constitutional limits can be tested – education, general government, excluded from limitation (ORS 310.150).

**Compression, Measure 5.** Reduction of property taxes imposed on an individual property as a result of the constitutional limits of Article XI, section 11b.

**Constitutional limits.** The maximum amount of tax on property that can be collected from an individual property in each category of limitation (Art. XI sect.11b, Or Const.).

**Debt service fund.** A fund established to account for payment of general long-term debt principal and interest [OAR 150-294.352(1)].

**Devise.** A gift by will of the donor of real property.

**Encumbrance.** An obligation chargeable to an appropriation and for which part of the appropriation is reserved [ORS 294.311(10)].

**Enterprise fund.** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Examples of enterprise funds are those for water, gas, and electric utilities, swimming pools, airports, parking garages, transit systems, and ports [OAR 150-294.352(1)].

**Excluded from limitation category.** The category for taxes used to pay principal and interest on exempt bonded indebtedness [ORS 310.150(2)].

**Exempt bonded indebtedness.** 1) Bonded indebtedness authorized by a specific provision of the Oregon Constitution, or 2) bonded indebtedness issued as a general obligation on or before November 6, 1990, incurred for capital construction or capital improvements, or 3) bonded indebtedness issued as a general obligation after November 6, 1990, incurred for capital construction or capital improvements with the approval of the electors of the local government. Bonded indebtedness issued to refund or refinance any bonded indebtedness described above is also included [ORS 310.140(15)].

**Expenditures.** Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis [ORS 294.311(12)].

**Fiscal year.** A 12-month period to which the annual operating budget applies. At the end of the period, a government determines its financial position and the results of its operations. It is July 1 through June 30 for local governments [ORS 294.311(13)].

**Fund.** A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives.

**Fund balance.** The fund equity of government funds.

**Fund type.** One of nine fund types: General, special revenue, debt service, capital projects, special assessment, enterprise, internal service, trust and agency, and reserve [OAR 150-294.352(1) and ORS 280.100].

**Gap bonds.** Any portion of a local government's property tax levy that is used to repay qualified taxing district obligations. Qualified taxing district obligations include principal and interest on any bond or formal, written borrowing of moneys issued before December 5, 1996, for which ad valorem property tax revenues have been pledged or explicitly committed or that are secured by a covenant to levy. Also included are pension and disability plan obligations that commit property taxes and impose property taxes to fulfill those obligations.

**General fund.** A fund used to account for most fiscal activities except for those activities required to be accounted for in another fund [OAR 150-294.352(1)].

**General government category.** The category for taxes used to support general government operations that are not for the purposes of paying exempt bonded indebtedness [ORS 310.150(2)].

**Governing body.** County court, board of commissioners, city council, school board, board of trustees, board of directors, or other managing board of a local government unit [ORS 294.311(15)].

**Grant.** A donation or contribution in cash by one governmental unit to another unit which may be made to support a specified purpose or function, or general purpose [ORS 294.311(16)].

**Interfund loans.** Loans made by one fund to another and authorized by resolution or ordinance (ORS 294.460).

**Levy.** Amount of ad valorem tax certified by a local government for the support of governmental activities.

**Local government.** Any city, county, port, school district, community college, public or quasi-public corporation (including a municipal utility or dock commission) operated by a separate board or commission; a municipal corporation or municipality [ORS 294.311(19)].

**Local option tax.** Taxing authority voter-approved by a double majority that is in addition to the taxes generated by the permanent tax rate. Local option taxes can be for general operations, a specific purpose or capital projects. They are limited to five years unless they are for a capital project, then they are limited to the useful life of the project or 10 years, whichever is less.

**Maximum assessed value (MAV).** The maximum taxable value limitation placed on real or personal property by the constitution. It can increase a maximum of 3 percent each year. The 3 percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

**Municipal corporation.** See "Local government."

**Municipality.** See "Local government."

**Net working capital.** The sum of the cash balance, accounts receivable expected to be realized during the ensuing year, inventories, supplies, prepaid expenses less current liabilities and, if encumbrance method of accounting is used, reserve for encumbrances [ORS 294.311(20)].

**Object classification.** A grouping of expenditures, such as personal services, materials and services, capital outlay, debt services, and other types of requirements [ORS 294.311(22)].

**Ordinance.** A formal legislative enactment by the governing board of a municipality.

**Payroll expenses.** Expenses related to the compensation of salaried employees, such as, health and accident insurance premiums, Social Security and retirement contributions, civil service assessments.

**Permanent rate limit.** The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government or its voters can increase or decrease a permanent rate limit.

**Prior years' tax levies.** Taxes levied for fiscal years preceding the current one.

**Property taxes.** Ad valorem tax certified to the county assessor by a local government.

**Proposed budget.** Financial and operating plan prepared by the budget officer. It is submitted to the public and the budget committee for review.

**Publication.** Public notice given by publication in a newspaper of general circulation within the boundaries of the local government; mailing through the U.S. Postal Service by first class mail to each street address within the boundaries of the local government; and hand delivery to each street address within the boundaries of the local government.

**Real Market Value (RMV).** The amount in cash which could reasonably be expected by an informed seller from an informed buyer in an arm's-length transaction as of the assessment date. In most cases, the value used to test the constitutional limits (ORS 308.205).

**Reserve fund.** Established to accumulate money from year to year for a specific purpose, such as purchase of new equipment (ORS 294.525).

**Resolution.** A formal order of a governing body; lower legal status than an ordinance.

**Resource.** Estimated beginning money on hand plus any anticipated money (ORS 294.361).

**Special revenue fund.** A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes [OAR 150-294.352(1)].

**Supplemental budget.** A financial plan prepared to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax (ORS 294.480).

**Tax on property.** Any tax, fee, charge or assessment imposed by any government unit upon property or upon a property owner as direct consequence of ownership of that property [ORS 310.140(1)].

**Tax rate.** The amount of tax stated in terms of a unit of tax for each \$1,000 of assessed value of taxable property.

**Tax roll.** The official list showing the amount of taxes imposed against each taxable property.

**Tax year.** The fiscal year from July 1 through June 30.

**Trust fund.** A fund used to account for fiscal activities of assets held in trust by a local government.

**Unappropriated ending fund balance.** Amount set aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency (ORS 294.371).