



**ANNUAL PROPOSED  
BUDGET**

**FISCAL YEAR 2009 – 2010**



# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

City Council, Budget Committee and City Administration

## **CITY COUNCIL**

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Bill Bain, Mayor  
Jeff Bertuleit  
Lon Brusselbeck  
Richard Kilbride  
Mark McConnell  
Terry Obteshka  
Patricia Patrick-Joling

## **BUDGET COMMITTEE**

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David Allen  
Chuck Forinash  
Don Huster  
Don Rowley  
Robert Smith  
Roger Snelling  
Dac Wilde

## **CITY ADMINISTRATION**

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Dale Shaddox	City Manager Pro Tem
Gary Firestone	City Attorney
Cheryl Atkinson	Executive Assistant
Peggy Hawker	City Recorder / Special Projects Director
Janice Riessbeck	Finance Director
James Bassingthwaite	Community Development Director
Lee Ritzman	Public Works Director / City Engineer
Mark Miranda	Police Chief
Rick Crook	Fire Chief
Dennis Reno	Airport Director
Jim Protiva	Park & Recreation Director
Ted Smith	Library Director
Jeff Pridgeon	Municipal Judge
Elwin Hargis	Building Inspector



**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

*Table of Contents*

<b>Budget Message</b> .....	1 - 6	<b>Special Revenue Funds (Continued)</b>	
<b>City Council Goals</b> .....	7 - 9	Airport Fixed Base Operator (FBO) Fund.....	129 - 133
<b>Summary Reports</b>		Building Permit & Inspection Fund.....	134 - 137
Summary of Revenues & Expenditures.....	11	Agate Beach Disposal Site Closure.....	138 - 140
Graph of Budgeted Revenues.....	12	Room Tax.....	141 - 146
Graph of Budgeted Expenditures.....	13	<b>Capital Improvement Funds</b>	
Balance Summary by Fund.....	14	Fire Reserve Fund.....	147 - 150
Fund Balance Analysis.....	15	Parks & Recreation Reserve Fund.....	151 - 155
Personnel Summary - Authorized Positions.....	16 - 18	Public Parking Fund.....	156 - 158
Personnel Summary - Cost Summary.....	19 - 21	Line Undergrounding Fund.....	159 - 161
Proposed Capital Items by Fund.....	22 - 30	Streets System Development Charges Fund.....	162 - 164
<b>General Fund</b>		Water Systems Development Charges Fund.....	165 - 167
General Fund Revenue.....	31 - 33	Wastewater Systems Development Charges Fund.....	168 - 171
Council & Mayor.....	34 - 35	Storm Drain Systems Development Charges Fund.....	172 - 174
City Manager.....	36 - 37	Parks Systems Development Charges Fund.....	175 - 177
Information Technology.....	38 - 42	<b>Debt Service Funds</b>	
Municipal Court.....	43 - 44	Bonded Debt.....	179 - 182
City Attorney.....	45 - 46	General Debt Service.....	183 - 185
Finance.....	47 - 48	<b>Urban Renewal Agency</b>	
Police Department.....	49 - 52	South Beach Construction Fund.....	187 - 190
Central Dispatch.....	53 - 54	South Beach District Debt Service Fund.....	191 - 194
Fire & Fire Marshall.....	55 - 59	North Side District Debt Service Fund.....	195 - 196
Library.....	60 - 64	<b>Closed Funds</b>	
Building Maintenance.....	65 - 66	Public Works Fund.....	197 - 200
Community Development.....	67 - 69	Building & Equipment Capital Improvement Fund.....	201 - 202
Parks Administration.....	70 - 72	Housing Fund.....	203
Parks Maintenance.....	73	Police Trust & Reserve.....	204
Senior Center.....	74	Police Grant.....	205
Public Works Administration.....	75 - 76	Library Reserve.....	206
Engineering.....	77 - 78	Friends of the Aquatic Center.....	207
Non-Departmental.....	79 - 81	DLCD Grant.....	208
<b>Proprietary Funds</b>		Workers Compensation / General Insurance Reserve.....	209
Water.....	83 - 93	Retirement Trust & Reserve.....	210
Wastewater.....	94 - 105	School of the Arts.....	211
<b>Special Revenue Funds</b>		Art in Public Places.....	212
Street Fund.....	107 - 115	Arts Commission.....	213
Recreation Fund.....	116 - 122	Advertising & Promotion.....	214
Airport Fund.....	123 - 128	North Side Renewal Construction Fund.....	215





*169 SW COAST HWY  
NEWPORT, OREGON*

*thecityofnewport.net*

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*COAST GUARD CITY*

*MOMBETSU, JAPAN, SISTER CITY*

May 5, 2009

To the Honorable Mayor,  
City Council Members, Budget Committee Members  
& Citizens of Newport:

I present to you the proposed operating budget for the City of Newport for the fiscal year beginning July 1, 2009 and ending June 30, 2010. As required by Oregon law, and in accordance with the provisions of the City Charter, the budget is balanced between the total operating revenues and expenditures. Also included is a copy of the goals adopted by the City Council for the coming year.

## **OVERVIEW**

There are a number of challenges that continue to be of great concern. Wastewater and water system infrastructure, the level of operating contingencies, and insufficient or lack of unappropriated fund balances are at the top of the list. Appropriations for capital expenditures in all funds are limited due to lack of funding. The needs for the Water and Wastewater distribution/collection systems, and the need to replace aged fire equipment, are at a critical level of needed repair or replacement. Infrastructure expenditures throughout the budget have been prioritized and restrained due to funding issues.

Other funding issues include the Parks and Recreation and Street Maintenance activities. Last year the Recreation Fund budget was re-classified as a special revenue fund instead of a proprietary fund, reflecting its chronic lack of funding from user fees. The Recreation Fund is still supported this year by significant transfers from the General Fund and the Room Tax Fund even though the recommended transfers have been reduced significantly from last year in order to balance the budget.

Street Maintenance has been supported through the allocation received from the State of Oregon gas tax that has been diminishing each year for some time. A budget objective of the Street Fund is to explore new funding sources such as a local gas tax or a street maintenance or storm drainage utility fee. In the meantime, for the proposed budget it is recommended that a significant transfer from the General Fund be approved to maintain current service levels.

There were several new positions funded over the past two fiscal years to address inadequate staffing. In my view many of these positions, as important as they are, were approved without the necessary ongoing revenue stream to financially support them. In addition, a shortfall in anticipated revenues for FY2008/09 has resulted in a significant problem in balancing this proposed budget. Anticipating this budget balancing challenge I have decided not to fill the new positions of Deputy Director of Public Works and Police Officer (School Resource Officer), plus the currently vacant positions of Administrative Assistant (Airport) and Fixed Base Operator Manager (Airport). Also, I am not recommending the approval of department budget requests for a new Police Sergeant and 0.5 FTE Information Technology Technician for the FY2009/10 year.

The competing issues of determining adequate staffing levels and funding for infrastructure and other capital projects are problematic. On the one hand it is simply not possible to provide service levels needed/demanded by our citizens without adequate staff; while on the other hand it is essential that a short and long-term plan be developed to fund and address ongoing capital needs. This issue is the principle theme of the goals and objectives that the City Council adopted earlier this year for FY2009/10 and therefore will be a major effort of the City Council and Staff working together in the coming months. A budgeted comprehensive cost-of-service and fee schedule report should be completed by the fall to assist in this effort.

This budget is consistent with the recent decisions of the City to fund the current staffing levels. Some opinions expressed in the pre-budget meetings have suggested that the City consider a reduction in force, either through normal attrition or outright layoffs, in order to free up funds for capital expenditures and reserves. However, this proposed budget has been structured to retain the recently added positions except for those which are unfilled at present. Taking advantage of normal attrition resulting from resignations and retirements, while not the most effective way to manage service levels, will certainly be an important tool in achieving additional cost savings in the next couple of years.

However, it would be counterproductive to impose layoffs affecting current employees who were attracted to fill these positions in response to the City's recruitment efforts. Many of the employees filling the new positions left other jobs and relocated from elsewhere. Avoidable layoffs also send a very negative message affecting the morale of the entire organization.

As discussed in earlier pre-budget meetings with the City Council and Budget Committee, the staff has made considerable progress in developing a comprehensive list of short and long-term capital needs, along with associated estimates of cost. This initial effort is included in this document, and will further be developed in the coming months to be organized into a multi-year Capital Improvement Program to be updated on an annual basis. Note that most of the requested capital projects for the coming year have not been funded; however, many have been funded even in this tight budget.

A 2.7% salary increase for non-represented employees is included in this budget. The sworn officers of the Police Department, represented by a police association, are scheduled to receive a 2.7% salary increase. City staff who are AFSCME union members are scheduled to receive a 2.7% salary increase. The Firefighters, represented by the International Association of Firefighters (IAFF) union are scheduled to receive a 4% salary increase.

Again this year the Finance Director continues to improve the budget format, and therefore this proposed budget has undergone numerous presentation changes. Many activities and departments have been moved or eliminated and combined with others to form a more focused picture of the City's financial detail. The budget has been divided by fund types. They include the **General Fund, proprietary funds** (Water and Wastewater), **special revenue funds** (Street, Recreation, Airport Operations, Airport FBO, Room Tax, Building Inspection,

and the Agate Beach Disposal Site Closure Fund), **capital improvement funds** (Fire Reserve, Parks and Recreation Reserve, Public Parking, Line Undergrounding, Street, Water, Wastewater, Parks and Storm Drain SDC Funds, and South Beach Urban Renewal District Construction Fund), and **debt service funds** (Bonded Debt, General Debt Service, Northside Urban Renewal District Debt Service, and South Beach Urban Renewal District Debt Service). This budget document also has a section of funds and departments that have been closed. They are presented in the budget as history and will drop out of the document after two years. Additionally, the Newport Urban Renewal Agency budget document is included as a section of the overall City budget. Although Agency funds must be accounted for separately and the agency has a separate Board and Budget Committee, it is also a component unit and an integral tool of the City, and, as such, is now presented with the City's budget document

Additional information on all City activity is included as narrative with each separate fund and activity, and detailed lists of capital expenditure items and personnel levels have been added to the introductory section in the front of the budget.

### **GENERAL FUND:**

The General Fund resources for 2009-10 total \$10,168,152. This is an increase of 9.2% or \$859,122 over the 2008-09 adopted budget. This increase is attributable to several factors that include a continued growth in property taxes, a beginning fund balance estimated at \$957,208, increases in rents and leases, and the inclusion of the closed Public Works fund and its associated revenues from funds serviced by public works administration and shops.

On the expenditure side, a transfer of \$149,694 from the General Fund to the Recreation Fund is being proposed for the swimming pool and recreation center and their related programs. This is significantly lower than the \$350,000 transfer in the FY 2008-09 budget, a 57% decrease. This is largely reflected in associated decreases in the "Part Time Wages/Extra Help" line items for Swimming Pool, Recreation Center, and Recreation Programs department budgets, and will obviously require a different approach to funding these recreation programs and services.

As a general financial policy guideline, the City should maintain a minimum carryover ending balance of 10-20% of the total fund. This ensures the City has sufficient working capital until property tax revenues are received in November of each year. The General Fund proposed budget's ending balance (unappropriated ending balance and contingency combined) is \$402,916, just under 4%.

### **PROPRIETARY FUNDS:**

Proprietary funds are comprised of activities that are supported by user fees. The fees are set so that the activity is sustainable and provided for through the fund's charges for services. This proposed budget has two major activity areas that can be classified as proprietary: Water and Wastewater services.

The 2009-10 budget revenue for the Water Fund includes a 3% user charge rate increase. Estimated revenue from this increase is \$60,000. Annual rate adjustments are recommended to keep up with the cost of inflation in the cost of goods and services needed to operate the water utility. Also included in this proposed budget is the design and construction of the new Water Treatment Facility, funded by the successful sale of General Obligation Bonds approved by the citizens of Newport, and is expected to be 70% completed by the end of the fiscal year.

The Wastewater Fund is also in great need of attention because of the demand on the maintenance, repair, and replacement of the aging distribution infrastructure. We know from past pipe failures that we have tremendous need throughout the City and we must be proactive in dealing with this issue. The 2005-06 fiscal year pipe failure depleted the Wastewater Fund of its reserves. In the 2009-10 budget a limited number of capital projects are appropriated in the Wastewater Fund (\$1,196,600) and the Wastewater SDC Fund (\$80,000).

A rate increase of 3% is proposed for the Wastewater user fees that is estimated to generate additional revenue of \$80,000. A new Wastewater Capital Improvement Surcharge of \$5.00 per month was approved last year and added to the charges to utility customers. This revenue raises approximately \$400,000 per year that can be put in reserve to begin addressing the backlog of collection system replacement projects, or leveraged for use as a debt service payment to borrow funds to make the improvements.

## **SPECIAL REVENUE FUNDS**

Special revenue funds account for revenues that are received for a specific purpose, or to segregate and track the expenditure for specific activities that are beyond the scope of “essential” governmental services.

This budget includes seven special revenue funds. This is a change from prior years where the City only had one special revenue fund with many departments and multiple revenue sources. The 2009-10 budget is laid out to separate the funds by their specific revenue source or by their specific activity. More detail on each of these funds is presented in the budget document itself as narrative accompanying the budget presentation. The seven funds included in this budget in this section are:

- Street
- Recreation
- Airport Operations
- Airport FBO
- Room Tax
- Building Inspection
- Agate Beach Disposal Site Closure

Please note that the Recreation Fund, the Airport Operations and Airport FBO Funds are categorized as special revenue funds rather than proprietary funds as previous budgets have reflected. Although there are user fee revenues in each of these funds, none of them receive their major source of revenue from user charges and must be consciously subsidized by transfers from other funds to continue operating.

## **CAPITAL IMPROVEMENT FUNDS**

The purpose of capital improvement funds is to account for expenditures for major capital items. With a few exceptions, most of the expenditures made from these funds are for depreciable assets. This budget has appropriations in ten capital improvement funds. They are:

- Fire Reserve
- Parks and Recreation Reserve

- Public Parking
- Line Undergrounding
- Street SDC
- Water SDC
- Wastewater SDC
- Parks SDC
- Storm Drain SDC
- South Beach Urban Renewal District Construction

The appropriation detail for these funds is included in their individual narratives or with the activity fund or department the fund is associated with. A list of capital expenditures showing how much has been appropriated and in which fund it is contained is included in the budget document.

### **DEBT SERVICE FUNDS**

These funds pay the principal and interest each year for the outstanding bonds that the City and the Urban Renewal Agency have issued, except for revenue-bonded debt issued by the proprietary funds that is carried as an operating expenditure within its own fund. The City has four debt service funds:

- Bonded Debt
- General Debt Service
- Northside Urban Renewal District Debt Service
- South Beach Urban Renewal District Debt Service

### **CLOSED FUNDS**

The Public Works fund has been closed beginning in FY2009-10. All revenues and expenditures for the activities of this fund have been moved to the General Fund or, in the case of the former “Operations” department of this fund, expenditures have been allocated to the expenditure departments in the Water, Wastewater and Street funds

In addition to the closing of the Public Works fund as noted and described above, two other funds are being closed within the 2009-10 budget. They are the Housing Fund and the Building and Equipment Capital Improvement Fund. The Housing Fund’s activity, accounting for the low income housing rehabilitation program, has been turned over to the regional agency for housing, Community Housing Services. The Building and Equipment Capital Improvement Fund is unnecessary because capital expenditures are being appropriated within the operating funds.

The following funds and departments were closed last year in the 2008-09 budget. Their activities have either ceased to exist or have been incorporated into other funds. Their residual balances, if any, have been transferred to the General Fund or to an associated fund.

- Police Trust and Reserve

- Police Grants
- Library Reserve
- Friends of the Aquatic Center
- DLCD Grants
- Workers Compensation/General Insurance Reserve
- Retirement Trust and Reserve
- School of the Arts
- Art in Public Places
- Arts Commission
- Advertising and Promotion
- Northside Urban Renewal District Construction

## **BUDGET PREPARATION AND FINANCIAL MANAGEMENT**

I would like to thank the city employees and department heads for their assistance in preparation of this budget. Most especially I would like to offer a special thanks to Janice Riessbeck, City Finance Director, and Linda Brown, Assistant Finance Director. The preparation of this proposed budget would not have been possible without them. It continues to be difficult to respond to the needs and the desires of the citizens of the community with limited resources. I present to you a balanced budget that tries to implement the goals and policies adopted by the City Council.

Sincerely,



Dale Shaddox  
City Manager pro tem

## CITY OF NEWPORT



## MISSION STATEMENT

The City of Newport pledges to develop, provide, promote and manage the essential services for the community while directing services to continue with the well being and public safety of residents and visitors. The city will maintain fiscal responsibility while encouraging and assisting community partners and agencies with economic diversification, sustainable development, and livability, for the City of Newport.

## CITY COUNCIL GOALS

### Essential Core Services

#### Water:

Complete design and begin construction of the water treatment plant.

Complete design and begin construction of a 1,000,000 gallon water storage tank on NE 71<sup>st</sup> Street.

Reconvene the Central Coast Water Council, inclusive of all parties, to develop funding, identify projects and preserve water rights.

Identify and prioritize a project list of needed water distribution system repairs, replacements, upsizing, and technical improvements such as remote read meters.

Consider a monthly fee to establish a continuing funding source for replacement and repair of water distribution system facilities.

Identify and implement Phase I of the Water Conservation Plan to include a public information component.

#### Wastewater:

Identify and prioritize a project list of needed wastewater collection system pipe and lift station repairs, replacements and upsizing. Start design and/or construction of high priority projects, including Phase III of the Elizabeth Street project.

Consider a monthly fee adjustment or other alternative continuing funding solutions for replacement and repairs of wastewater collection system pipe and lift station facilities.

Continue systematic program to identify sources of pollution entering storm drainage systems, including testing of sewage lines for cross-connections to storm drainage system.

#### Storm Drainage:

Complete a storm drainage master plan for the north side, including a project list with associated cost estimates, and recommend a funding strategy to complete the identified projects.

**Public Safety:**

**Fire:** Plan for and/or purchase of replacement of aerial apparatus, water tender, engine, and generator housing.  
Complete the City Emergency Plan and provide for orientation, training, and exercising of the plan.

**Police:**

Prepare a comprehensive review and report on police department interagency involvements, including an analysis of effectiveness, costs, and alternatives.  
Evaluate opportunities to support Neighborhood Watch programs throughout the city.  
Determine level of policing for the city.

**Required Services**

**Planning and Building Permits:**

Secure funding and begin work on the Newport Comprehensive Plan required periodic review.  
Complete the revision of the Zoning Code.

**Important Services**

**Airport:**

Continue marketing air service to the community to achieve fiscal sustainability of the service beyond the federal/state subsidy period.  
Develop a plan for interagency coordination on disbursement of emergency supplies in the event of a disaster.  
Pursue opportunities and strategies to achieve a financially sustainable Fixed Base Operator (FBO) function.  
Pursue all funding opportunities for airport capital improvements.

**Community Livability**

**Library:**

Implement technology improvements including a self-check machine.  
Secure funding for a feasibility study for library expansion.

**Transportation/Streets:**

Identify funding sources for transportation needs, including a list of identified bike/pedestrian projects.  
Complete engineering and begin construction of the Naterlin Street sidewalk project.  
Assist neighborhood business associations identify opportunities to expand parking capacity and implement agreed upon strategies.  
5Transportation System Plan (TSP).

**Parks and Recreation:**

Explore funding opportunities for expansion of the city's park system, including the proposed Coast Park adjacent to the Performing Arts Center.

Evaluate options for the replacement of the city swimming pool facility.  
Complete design and advertise for bids for the Senior Center renovation in the next fiscal year (grant funded).  
Acquire and build trails in South Beach and other areas.  
Re-examine the policy on subsidies versus fees through a series of work sessions.  
Complete the Parks Master Plan.

**Economic Development:**

Undertake a comprehensive review of city involvement in economic development by meeting with all of the city's economic development partners, with a focus on reviewing where marketing dollars are spent, and evaluating how more of it can be used locally.  
Develop a list of potential projects to revitalize all business/commercially zoned districts.

**Institutional/Internal Services**

**Finance:**

Complete a cost allocation and comprehensive fee schedule study, and adopt a methodology to keep it updated annually.  
Evaluate financial software.  
Evaluate the possibility of an "SOS" fund for payment of water bills for indigent customers.

**Capital Projects, Mapping, and GIS:**

Complete a GIS mapping/document indexing system.  
Achieve a better GIS working and access relationship with Lincoln County.

**Public Facilities:**

Review and evaluate the condition of all city-owned public facilities, including a list of deferred and projected maintenance, repairs, and replacement schedule, along with associated costs.  
Achieve energy/cost savings through identification and implementation of sustainable practices.

*Adopted by the City Council on March 16, 2009*



**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**SUMMARY OF REVENUES AND EXPENDITURES**

Actual 2006-07	Actual 2007-08	2008-2009 Adopted Budget		2009-2010 Proposed Budget
<b><u>REVENUES</u></b>				
8,631,126	9,646,126	11,198,028	Beginning Fund Balance	24,488,765
5,337,426	5,591,258	5,675,346	Property Taxes	5,622,858
1,880,577	1,778,250	2,791,983	Transient Room Tax	2,366,940
980,524	1,208,062	598,830	Intergovernmental	656,525
322,747	174,791	3,053,450	Grants	4,013,563
942,848	1,101,411	1,038,000	Franchise Fees	1,068,840
1,055,213	1,057,186	986,094	SDC Charges	743,472
170,947	167,600	169,360	Fines & Forfeitures	169,000
4,752,086	5,373,987	6,274,050	Charges for Services	6,266,100
417,000	1,126,500	1,161,388	Services Provided for Other Funds	980,281
455,199	640,435	472,031	Miscellaneous	351,300
443,046	453,835	365,600	Interest on Investments	172,548
37,278			Bonded Assessment	
381,139	8,480,665		Loan Proceeds	
2,198,570	1,808,705	5,869,098	Transfers from Other Funds	5,189,547
<b>28,005,726</b>	<b>38,608,811</b>	<b>39,653,258</b>	<b>TOTALS</b>	<b>52,089,739</b>

<b><u>EXPENDITURES</u></b>				
6,712,523	7,475,666	9,388,104	Personal Services	8,961,259
5,990,493	7,915,333	10,534,917	Materials & Services	8,547,509
1,677,251	1,570,267	3,973,596	Capital Outlay	21,221,795
2,415,092	10,369,556	5,333,705	Debt Service	4,088,261
1,856,811	969,722	2,741,419	Transfer to Other Funds	2,500,369
		2,923,981	Contingency	3,959,928
9,353,556	10,308,267	4,757,536	Unappropriated Ending Fund Balance	2,810,618
<b>28,005,726</b>	<b>38,608,811</b>	<b>39,653,258</b>	<b>TOTALS</b>	<b>52,089,739</b>

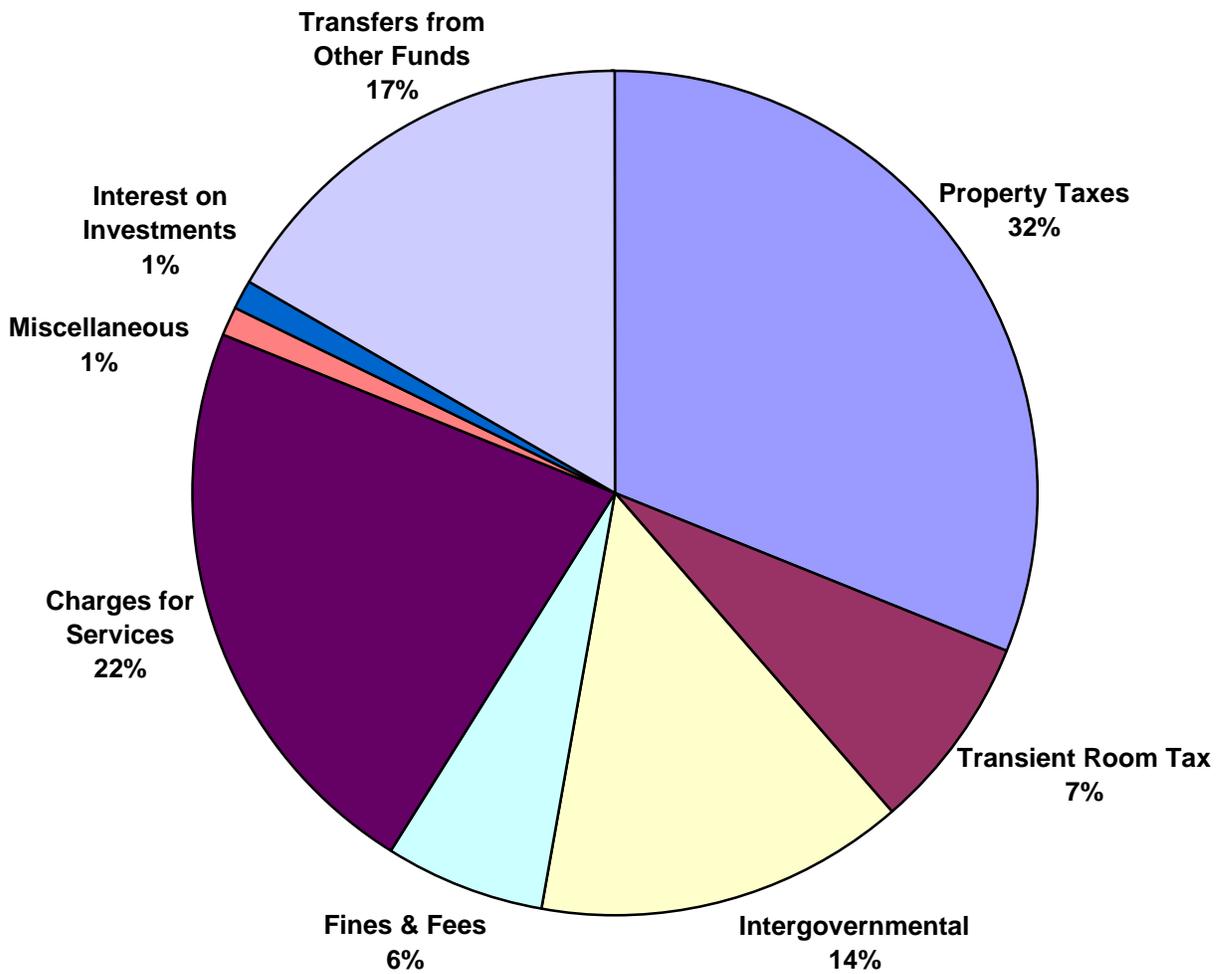
**NEWPORT URBAN RENEWAL AGENCY**

<b><u>REVENUES</u></b>				
8,510,301	10,452,890	9,063,834	Beginning Fund Balance	5,471,103
3,718,617	4,095,791	3,931,180	Property Taxes	4,525,000
156,086	100,000	100,000	Miscellaneous	
478,724	377,976	245,000	Interest on Investments	143,500
900,000	2,530,000	0	Loan Proceeds	
	250,000	250,000	Transfers from Other Funds	250,000
<b>13,763,728</b>	<b>17,806,657</b>	<b>13,590,014</b>	<b>TOTALS</b>	<b>10,389,603</b>

<b><u>EXPENDITURES</u></b>				
4,998			Personal Services	
426,962	332,178	228,000	Materials & Services	156,250
408,624	1,827,511	1,550,000	Capital Outlay	885,000
2,036,956	6,244,856	5,186,873	Debt Service	1,561,220
406,278	407,877	3,040,979	Special Payments	2,603,330
	250,000	661,926	Transfer to Other Funds	250,000
		137,447	Contingency	4,750
10,484,908	8,744,235	2,784,789	Unappropriated Ending Fund Balance	4,929,053
<b>13,768,726</b>	<b>17,806,657</b>	<b>13,590,014</b>	<b>TOTALS</b>	<b>10,389,603</b>

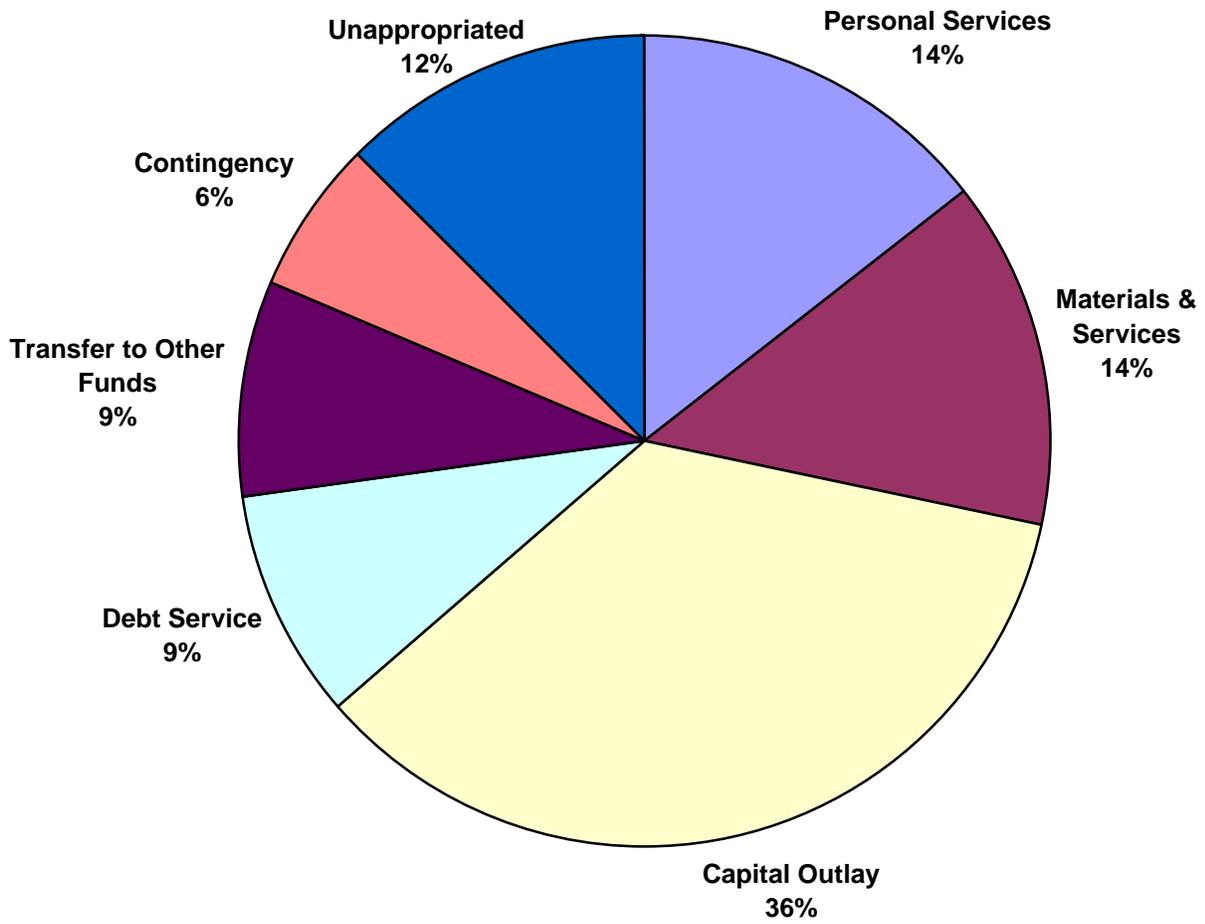
**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**BUDGETED REVENUE**



**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**BUDGETED EXPENDITURES**



**CITY OF NEWPORT ANNUAL BUDGET  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**Balance Summary by Fund**

City Funds	Requirements	Other Sources	Estimated Property Taxes	8% Allowance for Uncollectable	Estimated Required Property Tax Levy Amount
101 General Fund	10,168,152	5,868,152	4,300,000	344,000	4,644,000
102 Bonded Debt Fund	1,663,119	510,261			
Water Bonded Debt			349,853	27,988	377,841
WWTP Bonded Debt			515,000	41,200	556,200
WTP Bonded Debt			288,005	23,040	311,045
103 General Debt Service Fund	653,619	653,619			
105 Street Fund	2,369,635	2,369,635			
106 Water Fund	17,353,127	17,353,127			
107 Waste Water Fund	6,458,124	6,458,124			
111 Recreation Fund	921,407	921,407			
112 Airport Fund	1,730,600	1,730,600			
114 Airport FBO Fund	359,200	359,200			
117 Line Undergrounding Fund	711,762	711,762			
118 Agate Beach Closure Fund	1,569,778	1,569,778			
119 Bldg Permit & Inspect Fund	789,912	789,912			
120 Room Tax Fund	4,562,111	4,562,111			
122 Fire Capital Reserve Fund	348,052	348,052			
123 Park & Rec Capital Fund	824,054	824,054			
124 Public Parking Fund	329,216	329,216			
125 Street SDC Fund	285,500	285,500			
126 Water SDC Fund	372,500	372,500			
127 Waste Water SDC Fund	87,500	87,500			
128 Parks SDC Fund	153,921	153,921			
129 Storm Drain SDC Fund	40,200	40,200			
999 Closed Funds	338,250	338,250			
<b>TOTAL CITY FUNDS:</b>	<b>52,089,739</b>	<b>46,636,881</b>	<b>5,452,858</b>	<b>436,229</b>	<b>5,889,087</b>

**ESTIMATED TAXABLE ASSESSED VALUATION** 1,124,163,586

**PERMANENT TAX RATE/\$1,000 VALUATION** 5.5938

**CITY OF NEWPORT URBAN RENEWAL AGENCY**

URA Funds	Requirements	Other Sources	Estimated Property Taxes Levy Amount
229 NS URA Debt Service Fund	6,111,741	3,536,741	2,575,000
230 SB URA Construction Fund	1,041,000	1,041,000	
231 SB URA Debt Service Fund	3,236,862	1,436,862	1,800,000
<b>TOTAL URA FUNDS:</b>	<b>10,389,603</b>	<b>6,014,603</b>	<b>4,375,000</b>

CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET

**Fund Balance Analysis**

City Funds	Beginning	Projected	Transfer		Personal Services	Material & Services	Capital Outlay	Debt Service	Special Payment	Contingency	Total	Ending	Total
	Fund Balance	Revenue	IN	OUT							Appropriation	Fund Balance	Requirements
101 General Fund	957,208	8,040,871	1,170,073	523,785	6,431,467	2,482,984	327,000			402,916	10,168,152	0	10,168,152
102 Bonded Debt Fund	450,261	1,212,858						1,431,734			1,431,734	231,385	1,663,119
103 General Debt Service Fund		459,181	194,438					653,619			653,619	0	653,619
105 Street Fund		1,995,544	374,091		446,538	302,553	1,620,544				2,369,635	0	2,369,635
106 Water Fund	15,124,327	2,228,800			701,493	1,096,557	15,288,796	60,000		206,281	17,353,127	0	17,353,127
107 Wastewater Fund	1,139,126	3,037,000	2,281,998		489,705	1,269,935	1,196,600	1,942,908		92,490	4,991,638	1,466,486	6,458,124
111 Recreation Fund	76,941	516,000	328,466		583,807	337,600					921,407	0	921,407
112 Airport Fund		1,461,900	268,700		197,663	1,338,600	193,250			1,087	1,730,600	0	1,730,600
114 Airport FBO Fund		359,200		53,955	70,099	226,330				8,816	359,200	0	359,200
117 Line Undergrounding Fund	576,762	135,000					507,000			204,762	711,762	0	711,762
118 Agate Beach Closure Fund	1,527,778	42,000				100,000				1,469,778	1,569,778	0	1,569,778
119 Bldg Permit & Inspect Fund	647,012	142,900			40,487	165,620	30,000			553,805	789,912	0	789,912
120 Room Tax Fund	2,057,571	2,474,540	30,000	1,517,974		1,098,000	615,000			1,331,137	4,562,111	0	4,562,111
122 Fire Reserve Fund	305,588	42,464		28,905		29,000	127,400			50,000	235,305	112,747	348,052
123 Park & Rec Reserve Fund	80,024	744,030		30,000		5,000	785,930			3,124	824,054	0	824,054
124 Public Parking Fund	299,216	30,000				15,000	200,000			114,216	329,216	0	329,216
125 Street SDC Fund	281,315	4,185					35,775			249,725	285,500	0	285,500
126 Water SDC Fund	362,196	10,304					114,500			258,000	372,500	0	372,500
127 Wastewater SDC Fund	80,129	7,371		7,500			80,000				87,500	0	87,500
128 Parks SDC Fund	145,921	8,000				50,000	100,000			3,921	153,921	0	153,921
129 Storm Drain SDC Fund	39,140	1,060				30,330				9,870	40,200	0	40,200
999 Closed Fund	338,250	0		338,250							338,250	0	338,250
<b>TOTAL CITY FUNDS:</b>	<b>24,488,765</b>	<b>22,953,208</b>	<b>4,647,766</b>	<b>2,500,369</b>	<b>8,961,259</b>	<b>8,547,509</b>	<b>21,221,795</b>	<b>4,088,261</b>	<b>0</b>	<b>4,959,928</b>	<b>50,279,121</b>	<b>1,810,618</b>	<b>52,089,739</b>
<b>URA Funds</b>													
229 NS URA Debt Service Fund	3,336,741	2,775,000		1,492,122		2,500		1,083,490			2,578,112	3,533,629	6,111,741
230 SB URA Construction Fund	782,500	8,500	250,000			151,250	885,000			4,750	1,041,000	0	1,041,000
231 SB URA Debt Service Fund	1,351,862	1,885,000		1,361,208		2,500		477,730			1,841,438	1,395,424	3,236,862
<b>TOTAL URA FUNDS:</b>	<b>5,471,103</b>	<b>4,668,500</b>	<b>250,000</b>	<b>2,853,330</b>	<b>0</b>	<b>156,250</b>	<b>885,000</b>	<b>1,561,220</b>	<b>0</b>	<b>4,750</b>	<b>5,460,550</b>	<b>4,929,053</b>	<b>10,389,603</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**PERSONNEL SUMMARY - AUTHORIZED POSITIONS**

	06/30/06	06/30/07	FY 2007-08	Budgeted FY 2008-09	Budgeted FY 2009-10
<b>CITY MANAGER</b>					
City Manager	1.00	1.00	1.00	1.00	1.00
Asst. City Manager	1.00				
Executive Assistant			0.75	0.75	0.75
Administrative Assistant	1.00	1.00			
City Recorder / Special Project Director			1.00	1.00	1.00
City Recorder	0.80	0.80			
Human Resources Coordinator	0.50	0.80	0.80	1.00	1.00
	4.30	3.60	3.55	3.75	3.75
<b>Information Technology</b>					
I T Manager			1.00	1.00	1.00
I T Assistant				0.50	0.50
Network / Purchasing Specialist	1.00	1.00			
	9.60	8.20	8.10	9.00	9.00
<b>CITY ATTORNEY</b>					
City Attorney		1.00	1.00	1.00	1.00
Executive Assistant			0.25	0.25	0.25
	0.00	1.00	1.25	1.25	1.25
<b>COURT</b>					
Court Clerk	0.20	0.20	0.20	0.25	0.25
	0.20	0.20	0.20	0.25	0.25
<b>FINANCE</b>					
Finance Director	1.00	1.00	1.00	1.00	1.00
Asst. Finance Director				1.00	1.00
Senior. Accountant	1.00	1.00	1.00		
Accounting Specialist	2.00	2.00	2.80	2.00	2.00
Accounting Technician				1.00	1.00
Administrative Assistant				0.75	0.75
	4.00	4.00	4.80	5.75	5.75
<b>POLICE</b>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Lieutenant			1.00	1.00	1.00
Sergeant	5.00	5.00	4.00	4.00	4.00
Police Officer	15.00	15.00	15.00	16.00	15.00
Grant Positions - Patrol					2.00
Community Service Officer			1.00	1.00	1.00
Administrative Support Supervisor	1.00	1.00			
Executive Assistant				1.00	1.00
Administrative Assistant			1.00		
Records Supervisor			1.00	1.00	1.00
Records Clerk	3.00	3.00	3.00	3.00	3.00
	25.00	25.00	27.00	28.00	29.00
<b>FIRE</b>					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Asst Fire Chief / Fire Marshall	1.00	1.00	1.00	1.00	1.00
Fire Apparatus Operator	6.00	6.00	6.00	6.00	6.00
Relief Fire Apparatus Operator				1.00	1.00
Training Officer / Relief Fire Apparatus Operator		1.00	1.00	1.00	1.00
	8.00	9.00	9.00	10.00	10.00

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**PERSONNEL SUMMARY - AUTHORIZED POSITIONS**

	06/30/06	06/30/07	FY 2007-08	Budgeted FY 2008-09	Budgeted FY 2009-10
<b>LIBRARY</b>					
Library Director	1.00	1.00	1.00	1.00	1.00
Asst. Library Director		1.00	1.00	1.00	1.00
Supervising Librarian	2.00	1.00	1.00	1.00	1.00
Senior Librarian		1.00	1.00	1.00	1.00
Senior Library Clerk	4.60	4.60	4.60	4.60	3.90
Library Clerk	2.80	2.80	2.90	2.80	3.50
	10.40	11.40	11.50	11.40	11.40
<b>COMMUNITY DEVELOPMENT</b>					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Senior Planner				1.00	1.00
Planner / Code Administrator	1.00	1.00	1.00	1.00	1.00
Executive Assistant				1.00	1.00
Administrative Secretary	1.00	1.00	1.00		
	3.00	3.00	3.00	4.00	4.00
<b>PARKS</b>					
Parks Director	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Park Maintenance Supervisor				1.00	
Park Maintenance Worker - Landscape	1.00	2.00	2.00	2.00	2.00
Park Maintenance Worker	0.40	0.40	0.40	0.40	0.80
Senior Center Coordinator	1.00	1.00	1.00	1.00	1.00
	4.40	5.40	5.40	6.40	5.80
<b>PUBLIC WORKS</b>					
City Engineer / Public Works Director	1.00	1.00	1.00	1.00	1.00
Deputy Public Works Director				1.00	
Asst. City Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Tech				1.00	1.00
PW Compliance / Safety Coordinator					1.00
Public Works Compliance Officer	1.00	1.00	1.00	1.00	
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Administrative Secretary/GIS Tech					0.80
Administrative Secretary	1.00	1.00	1.00	1.00	
	5.00	5.00	5.00	7.00	5.80
<b>STREETS</b>					
Street Superintendent	1.00	1.00	1.00	1.00	1.00
Senior Utility Worker	1.00	1.00	1.00	1.00	1.00
Utility Worker II					4.00
Utility Worker	4.00	4.00	4.00	4.00	
	6.00	6.00	6.00	6.00	6.00
<b>WATER</b>					
Water Superintendent	1.00		1.00		
Water Plant Supervisor					1.00
Senior Plant Operator				1.00	
Plant Operator II					1.00
Plant Operator I					2.00
Plant Operator	3.00	3.00	3.00	3.00	
Water Distribution Supervisor					1.00
Senior Utility Worker	1.00	1.00	1.00	1.00	1.00
Water Quality Technician			1.00		
Utility Worker I					2.00
Utility Worker	2.00	1.00	3.00	3.00	
Meter Reader	2.00	2.00	2.00	2.00	2.00

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**PERSONNEL SUMMARY - AUTHORIZED POSITIONS**

	06/30/06	06/30/07	FY 2007-08	Budgeted FY 2008-09	Budgeted FY 2009-10
	9.00	7.00	11.00	10.00	10.00
<b>WASTE WATER</b>					
Waste Water Superintendent	1.00	1.00	1.00	1.00	1.00
Senior Plant Operator	1.00	1.00	1.00	1.00	3.00
Plant Operator	2.00	2.00	2.00	2.00	
Senior Utility Worker					1.00
Utility Worker I					2.00
Utility Worker	2.00	2.00	2.00	3.00	
	6.00	6.00	6.00	7.00	7.00
<b>BUILDING INSPECTIONS</b>					
Building Inspector	1.00	0.50	0.50	0.50	0.50
	1.00	0.50	0.50	0.50	0.50
<b>RECREATION</b>					
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Aquatic Supervisor	1.00	1.00	1.00	1.00	1.00
Building Operations Coordinator		1.00	1.00	1.00	1.00
Sports Coordinator					1.00
Youth Program Coordinator		0.70	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	
Lead Building Attendant	1.00			0.70	
Lead Control Desk Reception	0.70	0.70	0.70	1.40	0.70
Lead Fitness Attendant					0.70
Lead Life Guard	0.70	1.40	1.40	1.00	1.00
Lead Recreation Leader	0.70			0.70	0.70
Rec Center Clerk		0.70	0.70	0.70	
Life Guard / Instructor	8.55	9.00	9.00	9.70	8.80
Building Attendant	2.70	2.70	2.70	2.70	3.90
Fitness Attendant					1.60
Cardio Attendant	0.45	0.90	1.35	1.80	
Child Center Attendant	0.90	0.90	0.90	0.90	1.00
Control Desk Reception	4.05	4.95	4.95	5.20	5.00
Recreation Leader	2.70	4.95	4.95	5.20	5.00
	25.45	30.90	31.65	35.00	33.40
<b>AIRPORT</b>					
Airport Director	1.00	1.00	1.00	1.00	1.00
Airport Maintenance Worker	1.00	1.00	1.00	1.50	1.60
Administrative Secretary			1.00	1.00	
	2.00	2.00	3.00	3.50	2.60
<b>AIRPORT FBO</b>					
FBO Manager		1.00	1.00	1.00	
Lead Line Worker					1.00
Line Worker		1.00	1.20	1.50	0.40
	0.00	2.00	2.20	2.50	1.40
<b>TOTAL</b>	<b>119.05</b>	<b>126.60</b>	<b>135.60</b>	<b>147.55</b>	<b>143.15</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**AUTHORIZED POSITIONS COST SUMMARY**

	2009-10 Budgeted FTE	Annual FTE Rate	
		Minimum Salary Range	Maximum Salary Range
<b>CITY MANAGER</b>			
City Manager	1.00	Contract	
Executive Assistant (Other 25% Under City Attorney)	0.75	34,405	45,304
City Recorder / Special Project Director	1.00	48,411	63,748
Human Resources Coordinator	1.00	50,831	66,935
	3.75		
<b>Information Technology</b>			
I T Manager	1.00	48,411	63,748
I T Assistant	0.50	34,405	45,304
	1.50		
<b>CITY ATTORNEY</b>			
City Attorney	1.00	Contract	
Executive Assistant (Other 75% Under City Manager)	0.25	34,405	45,304
	1.25		
<b>COURT</b>			
Court Clerk	0.25	29,720	39,136
	0.25		
<b>FINANCE</b>			
Finance Director	1.00	61,786	81,360
Asst. Finance Director	1.00	48,411	63,748
Accounting Specialist	2.00	32,766	43,147
Accounting Technician	1.00	29,720	39,136
Administrative Assistant	0.75	29,720	39,136
	5.75		
<b>POLICE</b>			
Police Chief	1.00	64,875	85,428
Lieutenant	1.00	56,042	73,796
Sergeant	4.00	48,411	63,748
Police Officer	15.00	41,630	58,477
Grant Positions - Patrol	2.00	41,630	58,477
Community Service Officer	1.00	35,444	48,820
Executive Assistant	1.00	32,766	43,147
Records Supervisor	1.00	31,206	41,093
Records Clerk	3.00	29,861	40,477
	29.00		
<b>FIRE</b>			
Fire Chief	1.00	61,786	81,360
Asst Fire Chief / Fire Marshall	1.00	53,373	70,282
Fire Apparatus Operator	6.00	44,978	59,227
Relief Fire Apparatus Operator	1.00	44,978	59,227
Training Officer / Relief Fire Apparatus Operator	1.00	44,978	59,227
	10.00		

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**AUTHORIZED POSITIONS COST SUMMARY**

	2009-10 Budgeted FTE	Annual FTE Rate	
		Minimum Salary Range	Maximum Salary Range
<b>LIBRARY</b>			
Library Director	1.00	56,042	73,796
Asst. Library Director	1.00	39,828	52,446
Supervising Librarian	1.00	39,828	52,446
Senior Librarian	1.00	31,206	41,093
Senior Library Clerk	3.90	29,720	39,136
Library Clerk	3.50	25,673	33,807
	11.40		
<b>COMMUNITY DEVELOPMENT</b>			
Community Development Director	1.00	58,844	77,486
Senior Planner	1.00	48,411	63,748
Planner / Code Administrator	1.00	41,819	55,068
Executive Assistant	1.00	39,828	52,446
	4.00		
<b>PARKS</b>			
Parks Director	1.00	56,042	73,796
Administrative Secretary	1.00	29,720	39,136
Park Maintenance Worker - Landscape	2.00	32,766	43,147
Park Maintenance Worker	0.80	17,832	23,481
Senior Center Coordinator	1.00	34,405	45,304
	5.80		
<b>PUBLIC WORKS</b>			
City Engineer / Public Works Director	1.00	64,875	85,428
Asst. City Engineer	1.00	46,106	60,712
Engineering Tech	1.00	32,766	43,147
PW Compliance / Safety Coordinator	1.00	34,405	45,304
Building Maintenance Worker	1.00	29,720	39,136
Administrative Secretary/GIS Tech	0.80	34,405	45,304
	5.80		
<b>STREETS</b>			
Street Superintendent	1.00	48,411	63,748
Senior Utility Worker	1.00	36,125	47,570
Utility Worker II	4.00	34,405	45,304
	6.00		
<b>WATER</b>			
Water Plant Supervisor	1.00	46,106	60,712
Plant Operator II	1.00	36,125	47,570
Plant Operator I	2.00	34,405	45,304
Water Distribution Supervisor	1.00	46,106	60,712
Senior Utility Worker	1.00	36,125	47,570
Utility Worker I	2.00	29,720	39,136
Meter Reader	2.00	28,305	37,272
	10.00		

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**AUTHORIZED POSITIONS COST SUMMARY**

	2009-10 Budgeted FTE	Annual FTE Rate	
		Minimum Salary Range	Maximum Salary Range
<b>WASTE WATER</b>			
Waste Water Superintendent	1.00	46,106	60,712
Senior Plant Operator	3.00	39,828	52,446
Senior Utility Worker	1.00	36,125	47,570
Utility Worker I	2.00	31,206	41,093
	7.00		
<b>BUILDING INSPECTIONS</b>			
Building Official	0.50	56,042	73,796
	0.50		
<b>RECREATION</b>			
Recreation Superintendent	1.00	43,910	57,821
Aquatic Supervisor	1.00	34,405	45,304
Building Operations Coordinator	1.00	29,720	39,136
Sports Coordinator	1.00	34,405	45,304
Youth Program Coordinator	1.00	34,405	45,304
Lead Control Desk Reception	0.70	18,723	24,655
Lead Fitness Attendant	0.70	18,723	24,655
Lead Life Guard	1.00	28,305	37,272
Lead Recreation Leader	0.70	18,723	24,655
Life Guard / Instructor	8.80	16,982	23,481
Building Attendant	3.90	16,982	22,363
Fitness Attendant	1.60	16,982	22,363
Child Center Attendant	1.00	16,982	22,363
Control Desk Reception	5.00	17,832	23,481
Recreation Leader	5.00	16,982	22,363
	33.40		
<b>AIRPORT</b>			
Airport Director	1.00	56,042	73,796
Airport Maintenance Worker	1.60	28,305	37,272
	2.60		
<b>AIRPORT FBO</b>			
Lead Line Worker	1.00	28,305	37,272
Line Worker	0.40	28,305	37,272
	1.40		

**NOTE: Average cost for Benefited employee is an additional 54%**

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET  
CAPITAL REQUESTS**

DESCRIPTION	AMOUNT REQUESTED	PROPOSED AMOUNT	NOTES
<b>INFORMATION TECHNOLOGY</b>			
NETWORK EQUIPMENT REPLACEMENT(PHASE II)	25,000	-	
45 PC LEASES (VARIOUS DEPARTMENTS)	12,375	-	
PROJECTOR	700	-	
"LOANER" LAPTOP	1,000	-	
CARD PRINTER (REC CENTER)	2,500	-	
2 PRINTERS (PARKS & REC)	1,000	-	
FAX MACHINE (PARKS & REC)	200	-	
UPGRADE COUNCIL CHAMBERS FOR EOC	20,000	-	
TAPE BACKUP EXPANSION & ADDITIONAL DISK STORAGE FOR SAN	30,000	-	
SECURITY ACCESS CONTROL (POLICE \$30,000; CITY HALL \$10,000)	40,000	-	
4 DIGITAL SECURITY CAMERAS (POLICE)	15,000	-	
FIBER TO SWIMMING POOL	15,000	-	
5 LAPTOPS (LIBRARY CLASSROOM)	5,000	-	
2 LAPTOPS (POLICE)	3,200	-	
WI-FI AT REC CENTER	1,000	-	
PROJECTOR (PARKS & REC)	400	-	
SPARE MOBILE DATA COMPUTER (POLICE)	4,250	-	
PRINTER/SCANNER/COPIER (POLICE)	800	-	
6 DUAL MONITORS (POLICE)	1,800	-	
RECORDS MANAGEMENT ARCHIVAL HARDWARE, SOFTWARE, INCLUDING EMAIL	48,000	-	
FIBER TO AIRPORT	80,000	80,000	GRANT PROJECT
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>307,225</b>	<b>80,000</b>	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET  
CAPITAL REQUESTS**

DESCRIPTION	AMOUNT REQUESTED	PROPOSED AMOUNT	NOTES
<b>FINANCE</b>			
CABINET TO ENCLOSE SAFE	5,000	-	
<b>TOTAL FINANCE</b>	<b>5,000</b>	-	
<b>POLICE</b>			
1 PATROL VEHICLE	46,000	-	
2 DETECTIVE VEHICLES	50,000	-	
2 MOBILE DATA COMPUTERS	8,500	-	
2 PARKING ENFORCEMENT VEHICLE	25,000	-	
1 CSO VEHICLE	20,000	-	
FURNITURE & REPORT WRITING AREA MODIFICATIONS	4,500	-	
FRONT DESK GLASS PANEL	1,500	-	
UNIFORM LOCKERS FOR OFFICERS	46,000	-	
EMERGENCY GENERATOR	100,000	-	
2 RADAR UNITS	5,000	-	
OFFICE CONVERSION	5,000	-	
PARKING LOT FENCE	30,000	30,000	GRANT PROJECT
INTERVIEW ROOM DOOR	3,000	-	
STORAGE BUILDING	25,000	25,000	GRANT PROJECT
<b>TOTAL POLICE</b>	<b>369,500</b>	<b>55,000</b>	
<b>FIRE</b>			
WATER TENDER	325,000	35,000	YEAR 1 OF 12-YEAR LEASE/PURCHASE
AERIAL APPARATUS	850,000	98,000	YEAR 1 OF 12-YEAR LEASE/PURCHASE
GENERATOR HOUSE AT STATION 1	80,000	-	
FIRE ENGINE	350,000	-	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET  
CAPITAL REQUESTS**

DESCRIPTION	AMOUNT REQUESTED	PROPOSED AMOUNT	NOTES
DECONTAMINATION OF OLD CONTROL BLDG	35,000	-	
GENERATORS FOR BOTH FIRE STATIONS	157,500	157,500	GRANT PROJECT
<b>TOTAL FIRE</b>	<b>1,797,500</b>	<b>290,500</b>	
 <b>LIBRARY</b>			
REPAIR WALLS & REPAINT LIBRARY INTERIOR (MEETING ROOM, RESTROOMS & HALL)	10,000	-	
CARPET IN STAIRWELLS DOWN TO CHILDREN'S AREA & OVER TO REFERENCE	6,000	-	
REPLACE STUDY CARRELS, INTERNET CARRELS, TASK CHAIRS FOR PATRONS ADD'L SHELVING	10,000	-	
<b>TOTAL LIBRARY</b>	<b>26,000</b>	<b>-</b>	
 <b>BUILDING MAINTENANCE</b>			
CITY HALL WINDOW/SIDING REPLACEMENT	100,000	-	
CITY SHOP LIGHTING (SPLIT COST 1/3 EACH PARKS/BLDG MAINT/STREETS)	4,350	-	
CITY HALL HVAC REPL/RELOCATE	250,000	-	
CITY HALL DOOR CANOPIES CONSTRUCTION - PHASE II	100,000	-	
<b>TOTAL BUILDING MAINTENANCE</b>	<b>454,350</b>	<b>-</b>	
 <b>PARKS</b>			
PARKS TRUCK VEHICLE	17,000	-	
REPAIR TENNIS COURT SURFACE	20,000	-	
AGATE BEACH PARK PLAY GROUND	25,000	-	
CITY SHOP LIGHTING (SPLIT COST 1/3 EACH PARKS/BLDG MAINT/STREETS)	4,350	-	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET  
CAPITAL REQUESTS**

DESCRIPTION	AMOUNT REQUESTED	PROPOSED AMOUNT	NOTES
WATER/PARKS SHOP BLDG ROOF/SIDING/ WINDOW REPLACEMENT (SPLIT COST W/ WATER DISTRIBUTION 50% EACH)	12,000	-	
PARKING IMPROV. AGATE BEACH PARK (60TH ST)	25,000	-	
COAST PARK DEVELOPMENT PROJECT (\$300,000 GRANT, \$100,000 PARKS SDC MATCH, \$100,000 IN- KIND MATCH)	400,000	400,000	GRANT PROJECT
<b>PARKS SDC</b>			
COAST PARK DEVELOPMENT PROJECT (\$300,000 GRANT, \$100,000 PARKS SDC MATCH, \$100,000 IN- KIND MATCH)	100,000	100,000	GRANT PROJECT
<b>TOTAL PARKS</b>	<b>503,350</b>	<b>400,000</b>	
<b>SENIOR CENTER</b>			
SENIOR CENTER FLAT ROOF	23,000	-	
UPSTAIRS SECURE STORAGE CABINETS	10,000	-	
SR CTR EXPANSION/REMODEL PROJECT (CDBG GRANT)	485,930	485,930	GRANT PROJECT
<b>TOTAL SENIOR CENTER</b>	<b>518,930</b>	<b>485,930</b>	
<b>STREET</b>			
STREET OVERLAY (STIMULUS FUNDED)	226,483	226,483	GRANT PROJECT
NATERLIN DR SIDEWALK PROJECT - TOTAL \$555,775; \$520,000 ODOT GRANT \$35775 MATCH			
FROM STREET SDC	520,000	520,000	GRANT PROJECT
BAY BLVD PROJECT (STIMULUS GRANT)	500,000	500,000	GRANT PROJECT
2, 1-TON PICKUPS (REPLACEMENT)	50,000		
CITY SHOP GENERATOR (REPLACEMENT)	25,000	-	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET  
CAPITAL REQUESTS**

DESCRIPTION	AMOUNT REQUESTED	PROPOSED AMOUNT	NOTES
CITY SHOP LIGHTING (SPLIT COST 1/3 EACH PARKS/BLDG MAINT/STREETS)	4,350	-	
CITY SHOPS EXPANSION	15,000	-	
GRADER (REPLACEMENT)	250,000	-	
<b>STREET SDC</b>			
<b>NATERLIN DR SIDEWALK PROJECT - TOTAL</b> \$555,775; \$520,000 ODOT GRANT \$35775 MATCH FROM STREET SDC	35,775	35,775	GRANT PROJECT MATCH
<b>TOTAL STREET</b>	<b>1,626,608</b>	<b>1,282,258</b>	
<b>BICYCLE &amp; PEDESTRIAN PROJECTS:</b>			
10 U-SHAPED BIKE RACKS	5,800	5,800	
CURB CUTS: CHAMBERS COURT/SAN-BAY-O CIRCLE	1,500	1,500	
SIDEWALK CONNECTION - S YAQUINA BRIDGE (NOTATION ONLY - ODOT PROJECT)			
COAST GUARD STATION PROPERTY ACCESS	500	500	
5 DOUBLE COMPARTMENT BIKE LOCKERS	8,000	-	
<b>TOTAL BICYCLE &amp; PEDESTRIAN PROJECTS</b>	<b>15,800</b>	<b>7,800</b>	
<b>STORM DRAIN</b>			
BAY BLVD PROJECT	93,000	93,000	GRANT PROJECT
STREET SWEEPER	190,000	38,000	YEAR 1 OF 5-YEAR LEASE/PURCHASE
TRAILER-MOUNTED JET-VAC (TOTAL COST \$100,000; COST SPLIT 50% STORM DRAIN, 50% WATER DISTRIBUTION	50,000	5,000	YEAR 1 OF 10-YEAR LEASE/PURCHASE
NE BENTON (8TH-10TH) STORM DRAIN	20,000	-	
SE 27TH STORM DRAIN	20,000	-	
<b>STORM DRAIN SDC</b>			
NW CIRCLE WAY STORM DRAIN	50,000	-	
<b>TOTAL STORM DRAIN</b>	<b>423,000</b>	<b>136,000</b>	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET  
CAPITAL REQUESTS**

DESCRIPTION	AMOUNT REQUESTED	PROPOSED AMOUNT	NOTES
<b>WATER TREATMENT PLANT</b>			
PROPERTY PURCHASE - YOUNG BALANCE	115,000	115,000	
WTP CONSTRUCTION PROJECT (2009-10 AMOUNT)	12,959,304	12,959,304	2009 GO FUNDED
AGATE BEACH LOWER STORAGE TANK PROJECT	1,922,492	1,922,492	2009 GO FUNDED
<b>TOTAL WATER TREATMENT PLANT</b>	<b>14,996,796</b>	<b>14,996,796</b>	
<b>WATER DISTRIBUTION</b>			
BAY BLVD PROJECT	287,000	287,000	
TRAILER-MOUNTED JET-VAC (TOTAL COST \$100,000; COST SPLIT 50% STORM DRAIN, 50% WATER DISTRIBUTION)	50,000	5,000	YEAR 1 OF 10-YEAR LEASE/PURCHASE
WATER/PARKS SHOP BLDG ROOF/SIDING/ WINDOW REPLACEMENT (SPLIT COST 50%)	12,000	-	
WATER SERVICES - RADIO READ (1ST YEAR OUT OF 2 YEAR PROJECT)	750,000	-	
WATER LINE HWY 101 - NE 36th TO NE 40th ST	114,500	-	
<b>WATER SDC</b>			
WATER LINE HWY 101 - NE 36th TO NE 40th ST	114,500	-	
<b>TOTAL WATER DISTRIBUTION</b>	<b>1,328,000</b>	<b>292,000</b>	
<b>WASTEWATER TREATMENT PLANT</b>			
WWTP UPGRADE COMPUTER SYSTEM-NEW SERVERS, SOFTWARE UPGRADE, INSTALLATION)	35,000	35,000	
ODOR CONTROL AT HEADWORKS	15,000	15,000	
<b>TOTAL WASTEWATER TREATMENT PLANT</b>	<b>50,000</b>	<b>50,000</b>	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET  
CAPITAL REQUESTS**

DESCRIPTION	AMOUNT REQUESTED	PROPOSED AMOUNT	NOTES
<b>WASTEWATER COLLECTION</b>			
SEWER CONSTRUCTION & SMOKE TESTING	150,000	150,000	
<u>ELIZABETH ST SEWER LINE - PHASE III (PROJECT TOTAL = \$430,000; \$350,000 WASTEWATER COLLECTION, \$80,000 WASTEWATER SDC)</u>	350,000	350,000	
BAY BLVD SEWER REPLACEMENT	420,000	420,000	
350 HP PUMP FOR IPS #1	120,000	120,000	
MINI CAMERA & RECORDER w/PIPE LOCATOR JETTER - VACUUM	14,600	14,600	
100 HP VFD DRIVE PUMP IPS #5 (UPGRADE)	300,000	50,000	YEAR 1 OF 10-YEAR LEASE/PURCHASE
BIG CREEK STATION PUMP NO 1 (EXTRA PUMP)	13,000	13,000	
<u>REBUILD/REPLACE BIG CREEK PUMP STATION (50% COST FROM WASTEWATER COLLECTION, 50% WASTEWATER SDC)</u>	29,000	29,000	
	650,000	-	
<b>WASTEWATER SDC</b>			
<u>ELIZABETH ST SEWER LINE - PHASE III (PROJECT TOTAL = \$430,000; \$350,000 WASTEWATER COLLECTION, \$80,000 WASTEWATER SDC)</u>	80,000	80,000	
UPSIZE/UPGRADE SEWER FROM NORTH SIDE PUMP STATION TO NW 15TH ST & NYE ST	855,000	-	
BIG CREEK 12" PRESSURE MAIN	600,000	-	
<u>REBUILD/REPLACE BIG CREEK PUMP STATION (50% COST FROM WASTEWATER COLLECTION, 50% WASTEWATER SDC)</u>	650,000	-	
<b>TOTAL WASTEWATER COLLECTION</b>	<b>4,231,600</b>	<b>1,226,600</b>	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET  
CAPITAL REQUESTS**

DESCRIPTION	AMOUNT REQUESTED	PROPOSED AMOUNT	NOTES
<b>AIRPORT</b>			
BEACON TOWER REPLACEMENT PROJECT	142,000	142,000	GRANT PROJECT
PAVEMENT MAINTENANCE PROJECT (\$24,750 PAID BY STATE - TOTAL PROJECT = \$76,000)	51,250	51,250	GRANT PROJECT
MOWER ATTACHMENT - KUBOTA TRACTOR	16,950	-	
PASSENGER VAN	20,000	-	
<b>TOTAL AIRPORT</b>	<b>230,200</b>	<b>193,250</b>	
<b>RECREATION</b>			
REC. CENTER EXTERIOR PAINTING	50,000	-	
REC CENTER WINDOW REPAIR/REPL	10,000	-	
EQUIPMENT- NEW CARDIO EQUIPMENT	40,000	-	
INSIDE LIGHTING IMPROVEMENTS	12,000	-	
15 PASSENGER VAN	45,000	-	
SWIMMING POOL LOWER ROOF	23,000	-	
SWIMMING POOL HVAC REPLACEMENT	200,000	-	
REPAIR GRATES & TILES	10,000	-	
REPLACE ADA CHAIR FOR POOL	6,000	-	
<b>TOTAL RECREATION</b>	<b>396,000</b>	<b>-</b>	
<b>TOURISM FACILITIES</b>			
DON DAVIS PARK GAZEBO SIDING	18,000	18,000	
ABBEY ST PIER RAILINGS	13,000	13,000	
ABBEY ST PIER UPPER DECK	4,000	4,000	
VAC ROOF	15,000	15,000	
PAC WALKWAY SUPPORT POSTS REPL.	10,000	10,000	
DECO DISTRICT REST ROOMS	95,000	95,000	
BAY FRONT REST ROOMS	95,000	95,000	
HIGHWAY 101 INTERP WALKWAY PROJECT	150,000	150,000	
ABBEY STREET PARKING LOT IMPR (50% SPLIT W/PUB PARKING FUND)	125,000	125,000	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET  
CAPITAL REQUESTS**

DESCRIPTION	AMOUNT REQUESTED	PROPOSED AMOUNT	NOTES
HURBERT & 101 DECO DISTRICT PARK	125,000	125,000	
CLOCK PARK LANDSCAPING	25,000	25,000	
<b>TOTAL TOURISM FACILITIES</b>	<b>675,000</b>	<b>675,000</b>	
<b>SB URBAN RENEWAL</b>			
SIDEWALK CONTRUCTION	70,000	70,000	
HWY 101 WATERLINE	320,000	320,000	
ASH ST DESIGN & CONSTRUCTION	425,000	425,000	
COHO/BRANT NEIGHBORHOOD PROJ PLANNING	70,000	70,000	
<b>TOTAL URBAN RENEWAL</b>	<b>885,000</b>	<b>885,000</b>	
<b>BUILDING INSPECTION PROGRAM</b>			
BLDG INSPECTOR VEHICLE	30,000	30,000	
<b>TOTAL BUILDING INSPECTION PROGRAM</b>	<b>30,000</b>	<b>30,000</b>	
<b>PUBLIC PARKING</b>			
ABBAY STREET PARKING LOT (50% SPLIT BETWEEN PUB PARKING & ROOM TAX FUND)	125,000	125,000	
<b>TOTAL PUBLIC PARKING</b>	<b>125,000</b>	<b>125,000</b>	
<b>LINE UNDERGROUNDING</b>			
BAY BLVD PROJECT	507,000	507,000	
<b>TOTAL LINE UNDERGROUNDING</b>	<b>507,000</b>	<b>507,000</b>	
<b>TOTAL CAPITAL REQUESTS</b>	<b>29,501,859</b>	<b>21,718,134</b>	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**GENERAL FUND (101)  
FUND SUMMARY**

Dept	Description	Adopted Budget	Requested	Proposed
		2008-09	2009-10	2009-10
1000	REVENUE	9,309,030	10,237,633	10,168,152
	<u>EXPENDITURES</u>			
1010	MAYOR & COUNCIL	43,000	47,250	32,550
1020	CITY MANAGER	564,999	467,492	439,420
1025	INFORMATION TECHNOLOGY	0	579,238	300,848
1030	MUNICIPAL COURT	33,821	37,943	36,260
1040	CITY ATTORNEY	174,153	287,398	180,072
1050	FINANCE	419,614	546,260	476,427
1070	POLICE	3,029,771	3,710,568	2,950,664
1080	CENTRAL DISPATCH	532,420	601,850	601,850
1090	FIRE	932,991	2,937,668	1,234,954
1091	FIRE MARSHAL (Combined w/Fire in 2009-10 Budget)	95,203		
1100	LIBRARY	1,011,402	1,119,040	998,756
1200	BUILDING MAINTENANCE	239,361	636,823	174,337
1400	COMMUNITY DEVELOPMENT	359,219	381,453	364,358
1500	PARKS & RECREATION ADMINISTRATION	208,535	218,491	186,528
1510	PARKS MAINTENANCE	331,464	384,656	296,740
1525	SENIOR CENTER	149,875	204,195	132,074
1600	PUBLIC WORKS ADMINISTRATION	0	290,253	180,193
	(2008-09 Pub Wks Fund Budget = \$420,440)			
1610	ENGINEERING	0	286,448	257,068
	(2008-09 Pub Wks Fund Budget = \$321,220)			
1900	NON-DEPARTMENTAL	551,857	518,218	398,352
	TRANSFERS	350,000	-	523,785
	CONTINGENCY & UNAPPROPRIATED	281,345	-	402,916
	TOTAL EXPENDITURES:	9,309,030	13,255,244	10,168,152
	<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	<b>(3,017,611)</b>	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09		DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>							
<b>REVENUE</b>							
1	296,130	760,520	922,535	4002	BEGINNING FUND BALANCE-GENERAL FUND	957,208	957,208
2	3,952,482	4,156,378	4,260,000	4110	CURRENT PROPERTY TAXES	4,300,000	4,300,000
3	136,941	107,452	175,000	4120	DELINQUENT PROPERTY TAXES	125,000	125,000
4	277,463	464,510		4140	TRANSIENT ROOM TAX		
5	113,581	130,334		4141	TRANSIENT ROOM TAX ADMIN		
6	163,709	198,389	208,000	4149	FEES IN LIEU OF FRANCHISE TAXES	238,840	238,840
7	38,052	94,401	55,000	4150	911 STATE EXCISE TAX	56,000	56,000
8	653,050	756,882	700,000	4151	FRANCHISE FEES	700,000	700,000
9	19,746	18,670	19,000	4152	STATE CIGARETTE TAX	15,000	15,000
10	114,153	129,310	120,000	4156	STATE LIQUOR ALLOCATION	125,000	125,000
11	81,359	108,248	82,000	4158	STATE REVENUE SHARING	75,000	75,000
12	287,722	285,653	290,000	4201	COUNTY LIBRARY CONTRIBUTION	300,000	300,000
13	134,512	141,843	157,000	4205	NRFPD IGA PAYMENT	154,000	154,000
14	32,500	10,000	10,000	4220	D L C D PLANNING GRANT	10,000	10,000
15			78,500	4232	COPS SCHOOL DIST. PASS THROUGH GRANT	18,000	18,000
16				4232	HOMELAND SECURITY EQUIPMENT GRANT		
17			81,550	4233	K-9 PROGRAM REVENUE	10,000	10,000
18			1,400	4240	STATE LIBRARY GRANT	1,400	1,400
19			1,000	4272	WELLNESS GRANT	1,350	1,350
20				NEW	GRANT FOR PROJECT FIBER TO AIRPORT (IT DEPT)	80,000	80,000
21				NEW	GRANT FOR (2) PATROL OFFICERS (POLICE DEPT)	140,000	140,000
22				NEW	GRANT FOR PARKING LOT FENCE (POLICE DEPT)	30,000	30,000
23				NEW	GRANT FOR STORAGE BUILDING (POLICE DEPT)	25,000	25,000
24				NEW	GRANT FOR GENERATORS FOR BOTH FIRE STATIONS	157,500	157,500
25				NEW	GRANT FOR LIBRARY EXPANSION FEASIBILITY STUDY	50,000	50,000
26	106,631	110,226	156,000	4360	BUSINESS LICENSES	155,000	155,000
27	158,709	158,179	160,000	4450	MUNICIPAL COURT FINES	160,000	160,000
28	12,238	9,421	9,360	4460	LIBRARY FINES	9,000	9,000
29	50,877	91,148	50,000	4550	MISCELLANEOUS SALES & SERVICES	50,000	50,000
30	72,277	75,211	112,000	4555	RENTS & LEASES	135,000	135,000
31		250	1,000	4561	GIFTS & DONATIONS	500	500
32		120,676		4575	INSURANCE PROCEEDS		
33	14,478	21,544	15,000	4580	SENIOR CENTER REVENUE	18,000	18,000

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09		DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>							
1	3,616	4,684	4,000	4581	VISUAL ARTS CENTER REVENUE	5,000	5,000
2	53,925	55,421	52,000	4601	INTEREST ON INVESTMENTS	25,000	25,000
3	30,000	30,000	31,200	4662	SVC PROVIDED FOR PUBLIC WKS FUND		
4	100,000	110,000	114,400	4664	SVC PROVIDED FOR WATER FUND	117,800	117,800
5	110,000	110,000	114,400	4665	SVC PROVIDED FOR WASTE WATER FUND	117,800	117,800
6	27,000	41,000	92,640	4668	SVC PROVIDED FOR BLDG INSPECTION FUND	95,420	95,420
7	25,000	25,000		4681	SVC PROVIDED FOR NS URD CONSTR FUND		
8	75,000	75,000	100,000	4682	SVC PROVIDED FOR SB URD CONSTR. FUND	103,000	103,000
9					SVC PROVIDED FOR WATER FUND FOR PW	257,720	185,356
10					SVC PROVIDED FOR WASTE WATER FUND PW	201,073	137,852
11					SVC PROVIDED FOR STREET FUND FOR PW	86,024	60,602
12					SVC PROVIDED FOR STORM DRAIN FUND FOR PW	28,675	20,201
13					SVC PROVIDED FOR SB URD CONSTR FOR PW	33,250	33,250
NOTE: SVC PROVIDED FOR PUBLIC WORKS ADM DEPT (1600) & ENGINEERING DEPT (1610); PREVIOUSLY BUDGETED IN THE PUBLIC WORKS FUND							
14	25,000			4712	TRANSFER FR AIRPORT FUND		
15			551,417	4943	TRANSFER FR ROOM TAX FUND	731,823	831,823
NOTE: ROOM TAX TRANSFER REFLECTS AMOUNT ADDED TO GEN. FUND THAT FORMERLY WAS DISTRIBUTED TO THE BUILDING & EQUIPMENT FUND							
16				4971	EQUITY TRANSFER FR PUBLIC WORKS FUND	257,410	257,410
NOTE: PUBLIC WORKS FUND IS BEING CLOSED; ITS REVENUE & EXPENDITURES ARE MOVING TO GENERAL FUND. THIS IS A ONE TIME EQUITY TRANSFER.							
17				4971	EQUITY TRANSFER FR BUILDING & EQUIPMENT FUN	80,840	80,840
NOTE: BUILDING & EQUIPMENT FUND IS BEING CLOSED; CAPITAL EXPENDITURES WILL BE INCLUDED IN INDIVIDUAL FUNDS & DEPARTMENTS. THIS IS A ONE TIME EQUITY TRANSFER.							
18		10,543		4971	EQUITY TRANSFER FROM DEPT 5300		
19		37,205		4971	EQUITY TRANSFER FROM DEPT 5350		
20			4,000	4971	EQUITY TRANS FR LIBRARY RESERVE FUND		
21			866	4971	EQUITY TRANS FR DLCD GRANT FUND		
22			21,170	4971	EQUITY TRANS FR WKRS COMP/GEN INS RES		
23			30,666	4971	EQUITY TRANS FR ASSESSMENT BOND FUND		
24			116,000	4971	EQUITY TRANS FR SCHOOL OF ARTS FUND		
25			411,926	4971	EQUITY TRANS FR NS URD CONSTR. FUND		
26	<b>7,166,151</b>	<b>8,448,098</b>	<b>9,309,030</b>		<b>TOTAL REVENUE</b>	<b>10,237,633</b>	<b>10,168,152</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: GENERAL**

**DEPARTMENT: MAYOR & CITY COUNCIL**

**Functions and Responsibilities**

- The Mayor and City Council are responsible for establishing general policies that govern the functions and operations of the City and the Urban Renewal Agency
- Members represent the City with other agencies and community organizations
- Serve as members of the City and Urban Renewal Agency Budget Committees

**Budget Objectives**

- Provide for miscellaneous expenditures related to the functions of the Mayor and City Council, including meeting expense, training and travel

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>MAYOR &amp; CITY COUNCIL (DEPT 1010)</b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
1	239	370		6042 ADVERTISING & MARKETING		
2				6051 PUBLICATION & PRINTING		
3	99			6111 ORDINANCE CODIFICATION		
4	4,504	3,213	3,500	6113 MISCELLANEOUS COUNCIL EXPENSES	3,000	3,000
5	1,003	19	15,000	6121 CONTRACTUAL SERVICES	20,200	15,000
6		1,500		6332 EQUIPMENT REPAIR & MAINTENANCE		
7	7,986	7,155	10,000	6481 TRAVEL EXPENSES	10,000	8,000
8		443	2,000	6482 TRAINING/CONF/MEETING/DUES	2,000	2,000
9	4,618	5,214	7,500	6484 VOLUNTEER DINNER	7,500	-
10	3,233	3,749	3,750	6513 MATERIALS & SUPPLIES	3,750	3,750
11		392	1,250	6515 OFFICE SUPPLIES & FORMS	800	800
12	<b>21,682</b>	<b>22,055</b>	<b>43,000</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>47,250</b>	<b>32,550</b>
13	<b>21,682</b>	<b>22,055</b>	<b>43,000</b>	<b>TOTAL MAYOR &amp; CITY COUNCIL</b>	<b>47,250</b>	<b>32,550</b>

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

**FUND: GENERAL**

**DEPARTMENT: CITY MANAGER**

## **Functions and Responsibilities**

- Provides overall management of the City and Urban Renewal Agency
- Responsible to the City Council for planning, coordination and overall performance of the organization
- Implements and assists the City Council in the establishment of policies and ordinances
- Represents the City to other agencies
- Oversees the Human Resources functions of the City
- Provides Information Technology (IT) services to the City
- Maintains the official records and legal documents of the City

## **Budget Objectives**

- Salary and benefits for the City Manager, City Recorder, Executive Assistant, and the Human Resources Coordinator
- Office administration costs (phone, office supplies, etc.)

## **Significant Items/Capital Outlay Items**

- The Information Technology (IT) activity has been split off from this department to a department of its own in the General Fund

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>CITY MANAGER (DEPT 1020)</b>						
<b><u>PERSONAL SERVICES</u></b>						
NOTE: IT MANAGER & IT ASSISTANT MOVED TO NEW IT DEPT (1025) BEGINNING FY 2009-10						
1	292,017	318,694	365,379	5010 WAGES & SALARIES	289,829	289,829
2	7,269	5,655		5030 OVERTIME		
3	33,080	36,030	76,846	5210 INSURANCE BENEFITS	68,583	45,211
4	22,584	25,258	27,951	5220 SOCIAL SECURITY	22,172	22,172
5	49,088	51,592	55,630	5230 RETIREMENT	47,822	47,822
6	744	797	862	5242 WORKER'S COMPENSATION	737	737
7	843	324	731	5250 UNEMPLOYMENT INSURANCE	1,449	1,449
8	<b>405,625</b>	<b>438,350</b>	<b>527,399</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>430,592</b>	<b>407,220</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
9	893	1,528		6014 SERVICES	500	500
10	10		2,000	6051 PUBLICATION & PRINTING	2,000	2,000
11	118	587		6192 CONTRACTUAL SERVICES		
12	3,263	3,589	5,000	6231 TELEPHONE EXPENSES	4,500	4,500
13	47	692	1,200	6332 EQUIPMENT REPAIR & MAINTENANCE	500	500
14		400	1,200	6479 MANAGER'S AUTO ALLOWANCE	1,200	1,200
15	3,928	8,298	8,200	6481 TRAVEL EXPENSES	8,200	6,000
16	7,417	12,076	9,500	6482 TRAINING/CONF/MEETING/DUES	9,500	7,000
17	1,739	3,581	2,000	6513 MATERIALS & SUPPLIES	2,000	2,000
18	4,737	7,979	5,500	6515 OFFICE SUPPLIES & FORMS	5,500	5,500
19	1,908	8,086	3,000	6615 COMPUTER/SOFTWARE	3,000	3,000
20	579	1,974		6643 MISC SMALL TOOLS & EQUIPMENT		
21	<b>24,639</b>	<b>48,790</b>	<b>37,600</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>36,900</b>	<b>32,200</b>
22	<b>430,264</b>	<b>487,140</b>	<b>564,999</b>	<b>TOTAL CITY MANAGER</b>	<b>467,492</b>	<b>439,420</b>

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## **FUND: GENERAL**

## **DEPARTMENT: INFORMATION TECHNOLOGY (IT)**

### **Functions and Responsibilities**

- Working with other departments, designs, plans and implements the systems for receiving and dispensing information to all City staff, City Council, City committee members, and other stakeholders
- Provides for the maintenance and operation of the City's computer network system
- Provides for the maintenance and operation of the City's telephone system
- Provides for the maintenance and operation of the City's various internet websites

### **Budget Objectives**

- Maintain and improve the City-wide computer network by ensuring that each department has an adequate configuration of computer workstations with the proper software applications and their corresponding licensing
- Plan for adequate data storage for all City departments
- Continue the computer work station replacement program begun in 2008-09 by entering into a lease for approximately 45 personal computer systems
- Maintain current software product licensing and maintenance contracts
- Provide for the wages and benefits of the IT Manager and an IT Technician

### **Significant Items/Capital Outlay Items**

- This fiscal year the IT function has been separated from the City Manager Department into a separate department of the General Fund
- Leases for computer network data storage equipment (quarterly payments 6-9 of 16), and 40 pc's (quarterly payments 2-5 of 16) entered into in prior years and appropriated in the Building and Equipment Fund with an annual payment of \$33,500
- Computer software, licensing and maintenance costs including:

Software License compliance	10,000
CoastCom - Internet Access	6,600
ONP internet access	840
Pool internet access	840
WTP internet access	840

Public Works Shop network connection	5,400
Microsoft Select Agreement	500
StoneFly SAN Support	4,000
Symantec Backup Exec support (Oct 09 - Oct 10)	3,000
Symantec Ghost (Aug 09 - Aug 10)	100
Obsidian Support (Cisco Call Manager & Unity)	5,000
Filtering Software Support	2,500
Annual Software licensing (MS Office, Adobe, etc)	2,500
<b>TOTAL</b>	<b>42,120</b>

- Grant funded fiber optic internet connection to Airport (\$80,000)

**Requested, Not Funded This Year**

- The IT Technician position as a full time, benefited position (currently .5 FTE with pro-rated vacation and sick leave only) at an estimated cost of \$44,397
- Proposed lease for an additional 45 replacement pc's with estimated annual payments of \$12,375 annually for four years
- Computer Hardware requests as follows:

**General IT:**

Additional Disk Storage & Tape Library Backup Expansion for SAN	30,000
Records Management Archival Server & software	48,000
Projector	700
Replacement 'loaner' laptop	1,000
Network Equipment replacement - phase 2	25,000
Security Access Control (Police \$30,000, City Hall \$10,000)	40,000
Upgrade Council Chambers for Emergency Operations Center	20,000

**Library:**

5 Laptops (classroom)	5,000
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**Parks and Recreation:**

Fiber to Pool	15,000
Wi-Fi in Rec Center	1,000
New Card Printer	2,500
Projector	400
2 printers	1,000
1 fax machine	200

**Police Department:**

2 laptops (1 new, 1 replacement)	3,200
6 Dual monitors - Records, Chief & Lieutenant	1,800
4 digital security cameras	15,000
Printer/Scanner/Copier - Report Writing	800
Spare Mobile Data Computer	4,250

**TOTAL 214,850**

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
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**GENERAL FUND (101)**

**INFORMATION TECHNOLOGY (DEPT 1025)**

**NEW DEPARTMENT FOR FY 2009-10; EXPENSES PREVIOUSLY BUDGETED IN CITY MANAGER DEPT (1020), GENERAL FUND NON-DEPARTMENTAL (1900), AND BUILDING & EQUIP FUND (121)**

**PERSONAL SERVICES**

NOTE: IT MANAGER & IT ASSISTANT MOVED FROM CITY MANAGER DEPT (1020) BEGINNING FY 2009-10

1		5010 WAGES & SALARIES		86,491	86,491
2		5030 OVERTIME			
3		5210 INSURANCE BENEFITS		18,236	17,468
4		5220 SOCIAL SECURITY		6,617	6,617
5		5230 RETIREMENT		11,191	11,191
6		5242 WORKER'S COMPENSATION		229	229
7		5250 UNEMPLOYMENT INSURANCE		432	432
8		NEW IT TECH TO FULL TIME (.5 FTE)		44,397	-
9	-	-	<b>TOTAL PERSONAL SERVICES</b>	<b>167,593</b>	<b>122,428</b>

**MATERIAL & SERVICES**

10		6014 SERVICES		10,000	10,000
11		6051 PUBLICATION & PRINTING		200	200
12		6121 CONTRACTUAL SERVICES			
13		6231 TELEPHONE EXPENSES			
14		6332 EQUIPMENT REPAIR & MAINTENANCE		2,500	2,500
15		6481 TRAVEL EXPENSES		2,000	2,000
16		6482 TRAINING/CONF/MEETING/DUES		5,000	5,000
17		6513 MATERIALS & SUPPLIES		1,000	1,000
18		6515 OFFICE SUPPLIES & FORMS		100	100
19		6615 COMPUTER/SOFTWARE/LICENSING (LISTED BELOW)			

NOTE: ONGOING IT EXPENSES MOVED FROM NON-DEPT (1900)

20		ONG MICROSOFT SELECT AGREEMENT - ENROLLMENT BURSTEK LICENSE RENEWAL - CONTENT		500	500
21		ONG FILTERING SOFTWARE SUPPORT		2,500	2,500
22		ONG CISCO SMARTNET RENEWAL- Network Equip Support ANNUAL SOFTWARE LICENSING - MICROSOFT,		2,500	2,500
23		ONG ADOBE, OTHER		10,000	10,000
24		ONG COASTCOM - INTERNET ACCESS		6,600	6,600
25		ONG INTERNET ACCESS - AIRPORT		840	840
26		ONG INTERNET ACCESS - POOL		840	840
27		ONG INTERNET ACCESS - WATER TREATMENT PLANT		840	840
28		ONG NETWORK CONNECTION - CITY SHOPS		5,400	5,400

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>					
<b>INFORMATION TECHNOLOGY (DEPT 1025)</b>					
1			ONG STONE FLY SAN SUPPORT	4,000	4,000
2			ONG SYMANTEC BACKUP EXEC SUPPORT	3,000	3,000
3			ONG SYMANTEC GHOST MANAGEMENT SUPPORT	100	100
4			ONG OBSIDIAN SUPPORT-VOIP PHONE SUPPORT	5,000	5,000
NOTE: COMPUTER/SOFTWARE/LICENSING (IN PRIORITY ORDER)					
5			ENVISIONWARE PC RESERVATION SOFTWARE NEW (LIBRARY)	4,000	-
6			NEW GIS SOFTWARE & (PLANNING)	2,000	-
7			6643 MISC SMALL TOOLS & EQUIPMENT	1,000	1,000
8	-	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>69,920</b>	<b>63,920</b>
<b>CAPITAL OUTLAY</b>					
9			7446 COMPUTER HARDWARE (LISTED IN PRIORITY ORDER)		
NOTE: ONGOING IT EXPENSES MOVED FROM BUILDING & EQUIPMENT FUND (121)					
10			<u>40 PC LEASE/PURCHASE</u> - PAYMENTS 2-5 OF A 16- PAYMENT LEASE/PURCHASE (PREVIOUSLY BUDGETED IN THE BUILDING & EQUIPMENT FUND)	12,000	12,000
11			<u>DATA STORAGE NETWORK</u> - PAYMENTS 6-9 OF A 16-PAYMENT LEASE (PREVIOUSLY BUDGETED IN THE BUILDING & EQUIPMENT FUND)	22,500	22,500
NOTE: COMPUTER HARDWARE (IN PRIORITY ORDER)					
12			REPL NETWORK EQUIPMENT REPLACEMENT(PHASE II) <u>45 PC LEASE</u> (VARIOUS DEPTS) - YEAR 1 OF 4-	25,000	-
13			REPL YEAR LEASE	12,375	-
14			REPL PROJECTOR	700	-
15			REPL "LOANER" LAPTOP	1,000	-
16			REPL CARD PRINTER (REC CENTER)	2,500	-
17			REPL 2 PRINTERS (REC CENTER)	1,000	-
18			REPL FAX MACHINE (REC CENTER)	200	-
19			REPL UPGRADE COUNCIL CHAMBERS FOR EOC TAPE BACKUP EXPANSION & ADD'L DISK STORAGE	20,000	-
20			NEW FOR SAN	30,000	-
21			NEW SECURITY ACCESS CONTROL (POLICE DEPT - \$30,000; CITY HALL - \$10,000)	40,000	-
22			NEW 4 DIGITAL SECURITY CAMERAS (POLICE)	15,000	-
23			NEW FIBER TO SWIMMING POOL	15,000	-
24			NEW 5 LAPTOPS (LIBRARY CLASSROOMS)	5,000	-
25			NEW (1 2 LAPTOPS (POLICE)	3,200	-
26			NEW WI-FI AT REC CENTER	1,000	-
27			NEW PROJECTOR (REC CENTER)	400	-
28			NEW SPARE MOBILE DATA COMPUTER (POLICE)	4,250	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>					
<b>INFORMATION TECHNOLOGY (DEPT 1025)</b>					
1			NEW PRINTER/SCANNER/COPIER (POLICE)	800	-
2			NEW 6 DUAL MONITORS (POLICE)	1,800	-
3			ARCHIVAL RECORDS (INCLUDING EMAIL)		
3			NEW MANAGEMENT HARDWARE & SOFTWARE	48,000	-
4			NEW FIBER TO AIRPORT (GRANT DEPENDENT)	80,000	80,000
5	-	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>341,725</b>	<b>114,500</b>
6	-	-	<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>579,238</b>	<b>300,848</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: GENERAL**

**DEPARTMENT: MUNICIPAL COURT**

**Functions and Responsibilities**

- Adjudicate misdemeanors, municipal ordinance violations, and traffic citations issued by the Newport Police Department
- Schedule and conduct appearances and hearings, including notification of attorneys, police officers and defendants

**Budget Objectives**

- Continue to provide for the efficient operation of the court and the expedient disposition of court cases
- Purchase and implement new court administrative software

**Significant Items/Capital Outlay Items**

- Expenditures related to the annual licensing and maintenance of the Municipal Court software are budgeted in this department this year.

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>MUNICIPAL COURT (DEPT 1030)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	8,321	8,746	8,598	5010 WAGES & SALARIES	9,080	9,080
2				5030 OVERTIME	300	300
3	2,750	455	4,004	5210 INSURANCE BENEFITS	4,502	3,143
4	618	665	658	5220 SOCIAL SECURITY	718	695
5	1,493	199	1,398	5230 RETIREMENT	1,497	1,498
6	26	32	46	5242 WORKER'S COMPENSATION	49	49
7	67	11	17	5250 UNEMPLOYMENT INSURANCE	47	45
8	<b>13,275</b>	<b>10,108</b>	<b>14,721</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>16,193</b>	<b>14,510</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
9	6,119			6014 SERVICES		
10		1,442		6016 TEMPORARY EMPLOYMENT SERVICES		
11	400		300	6023 TRIALS & PRO-TEM JUDGE	300	300
12		2,100	1,500	6024 COURT-APPOINTED INTERPRETER	2,000	2,000
13	63			6042 ADVERTISING & MARKETING		
14	102			6051 PUBLICATION & PRINTING		
15	11,200	14,400	14,400	6121 CONTRACTUAL SERVICES - JUDGE	14,400	14,400
16				6192 CONTRACTUAL SERVICES - SOFTWARE MAINTENANCE	2,250	2,250
17	774	648	700	6231 TELEPHONE EXPENSES	800	800
18	2,925			6407 MISCELLANEOUS REFUNDS		
19		360	500	6481 TRAVEL EXPENSES	500	500
20	210	548	500	6482 TRAINING/CONF/MEETING/DUES	600	600
21	1,115	1,599	1,200	6515 OFFICE SUPPLIES & FORMS	900	900
22	<b>22,908</b>	<b>21,097</b>	<b>19,100</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>21,750</b>	<b>21,750</b>
23	<b>36,183</b>	<b>31,205</b>	<b>33,821</b>	<b>TOTAL MUNICIPAL COURT</b>	<b>37,943</b>	<b>36,260</b>

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

**FUND: GENERAL**

**DEPARTMENT: CITY ATTORNEY**

## **Functions and Responsibilities**

- The City Attorney serves as the chief legal officer of the City
- The City Attorney advises the Council, the City Manager, Department Heads, and city staff regarding legal matters, legal compliance, personnel issue, and risk management
- The City Attorney is responsible to the Council, and is hired and may be terminated by the Council
- The City Attorney attends Council meetings and other meeting as required
- The City Attorney prepares or reviews ordinances, resolutions, contracts, IGAs and other documents
- The City Attorney is responsible for arranging outside legal counsel when needed and coordinating with outside counsel

## **Budget Objectives**

- Salary and benefits for the City Attorney
- A portion of the salary and benefits for the Executive Assistant
- Payment to outside counsel, including retirement plan attorneys, employment law attorneys, and others as needed
- Costs of continuing legal education courses for the City Attorney
- Costs of membership in Oregon State Bar and local bar associations
- Costs of attendance at League of Oregon Cities and Oregon State Bar meetings
- Office administration costs (phone, office supplies)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>CITY ATTORNEY (DEPT 1040)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	32,693	101,512	111,228	5010 WAGES & SALARIES	116,500	116,500
2	5,593	17,925	20,344	5210 INSURANCE BENEFITS	22,973	20,847
3	2,456	6,860	8,509	5220 SOCIAL SECURITY	8,912	8,912
4		16,779	18,082	5230 RETIREMENT	19,222	19,222
5	14	270	268	5242 WORKER'S COMPENSATION	308	308
6	96	97	222	5250 UNEMPLOYMENT INSURANCE	583	583
7	<b>40,852</b>	<b>143,443</b>	<b>158,653</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>168,498</b>	<b>166,372</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
8	41,776	6,223	10,000	6192 CONTRACTUAL SERVICES	15,000	10,000
9				6120 LEGAL & RISK MANAGEMENT	100,000	-
10		155	500	6231 TELEPHONE EXPENSES	200	200
11		478	500	6481 TRAVEL EXPENSES	200	1,000
12	617	1,412	2,500	6482 TRAINING/CONF/MEETING/DUES	2,000	1,000
13		735	1,500	6513 MATERIALS & SUPPLIES	1,000	1,000
14	143	552	500	6515 OFFICE SUPPLIES & FORMS	500	500
15	<b>42,536</b>	<b>9,555</b>	<b>15,500</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>118,900</b>	<b>13,700</b>
16	<b>83,388</b>	<b>152,998</b>	<b>174,153</b>	<b>TOTAL CITY ATTORNEY</b>	<b>287,398</b>	<b>180,072</b>

# CITY OF NEWPORT

## FISCAL YEAR 2009-10 ANNUAL BUDGET

### **FUND: GENERAL**

### **DEPARTMENT: FINANCE**

#### **Functions and Responsibilities**

- Maintain the accounting records of the City
- Prepare the annual audit report, assisting the independent auditor with their examination of City financial records and compiling the final document
- Oversee the details of the City's annual budget preparation and implementation
- Manage the City's cash flow to meet operational requirements and invest idle funds in accordance with approved investment policies
- Prepare and issue City employee payroll and file required state and federal tax reports
- Oversee the utility billing and collection process
- Prepare and produce payment for all City obligations through the Accounts Payable process
- Manage the various Accounts Receivable billing and collections processes

#### **Budget Objectives**

- Continue to improve the City's financial software
- Continue analyzing and streamlining financial procedures and policies and communicating them to staff
- Continue improvements to budget document
- Improve audit report document to enable submission to the Government Financial Officers Association (GFOA) awards in financial reporting excellence program
- Explore possible new revenue sources
- Complete the City-wide fee study project, develop a comprehensive fee schedule to be included in the Newport City Code, and implement and maintain a logical allocation of General Fund costs to other funds

#### **Significant Items/Capital Outlay Items**

- Expenditures for the annual audit will now be budgeted in the Finance Department rather than in General Fund's non-departmental section.
- Expenditures for annual financial software licensing and maintenance will now be budgeted in the Finance Department rather than in General Fund's non-departmental section.

#### **Requested, Not Funded This Year**

- Cabinet in the Finance Department to house our fireproof safe (\$5,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>FINANCE (DEPT 1050)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	149,653	189,706	240,506	5010 WAGES & SALARIES	277,885	277,885
2	6,456			5020 PART TIME WAGES/EXTRA HELP		
3	17,682	19,309	7,500	5030 OVERTIME	7,500	
4	17,750	21,353	82,361	5210 INSURANCE BENEFITS	104,029	47,824
5	13,068	15,755	19,737	5220 SOCIAL SECURITY	21,832	21,258
6	29,877	31,321	40,732	5230 RETIREMENT	45,851	45,851
7	549	653	662	5242 WORKER'S COMPENSATION	786	770
8	490	204	516	5250 UNEMPLOYMENT INSURANCE	1,427	1,389
9	<b>235,525</b>	<b>278,301</b>	<b>392,014</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>459,310</b>	<b>394,977</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
10	56,172	337		6014 SERVICES		
11				6016 SERVICES-TEMPORARY EMPLOYMENT		
12	688	872	900	6020 INSURANCE	850	850
13	3,043	79	200	6051 PUBLICATION & PRINTING	200	200
14				6051 BUDGET ADS AND PRINTING	1,800	1,800
15	952	30,270	3,000	6192 CONTRACTUAL SERVICES - SOFTWARE MAINT	9,200	9,200
16				6192 ANNUAL AUDIT EXPENSE	30,800	30,800
17				6192 FINANCIAL SOFTWARE LICENSES	20,000	20,000
NOTE: BUDGET ADS & PRINTING, AUDIT, FINANCIAL SOFTWARE MAINTENANCE & LICENSES HAVE BEEN MOVED FROM NON-DEPT (1900) TO FINANCE (1050) IN FY 2009-10						
18	1,861	2,032	2,500	6231 TELEPHONE EXPENSES	2,200	2,200
19	271	156	500	6332 EQUIPMENT REPAIR & MAINTENANCE	200	200
20	960	1,063	1,000	6481 TRAVEL EXPENSES	2,000	2,000
21	2,241	2,539	5,000	6482 TRAINING/CONF/MEETING/DUES	1,700	1,700
22	859	2,272	3,000	6513 MATERIALS & SUPPLIES		
23	9,358	12,695	7,500	6515 OFFICE SUPPLIES & FORMS	10,000	10,000
24	2,419	5,941	3,000	6615 COMPUTER/SOFTWARE	2,000	2,000
25		1,349	1,000	6643 MISC SMALL TOOLS & EQUIPMENT	1,000	500
26	<b>78,824</b>	<b>59,605</b>	<b>27,600</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>81,950</b>	<b>81,450</b>
<b><u>CAPITAL OUTLAY</u></b>						
27				7999 CABINET TO ENCLOSE SAFE	5,000	
28	-	-	-	<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>	<b>-</b>
29	<b>314,349</b>	<b>337,906</b>	<b>419,614</b>	<b>TOTAL FINANCE</b>	<b>546,260</b>	<b>476,427</b>

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

**FUND: GENERAL**

**DEPARTMENT: POLICE DEPARTMENT**

## Functions and Responsibilities

- The Patrol Division is tasked with providing 24-hour a day, 7 days a week uniformed police response to emergency and non-emergency calls for service in the City. The Department covers approximately 10 square miles and a population that ranges from 10,580 year round residents to 35,000 residents and visitors depending on the time of year.
- The Detective Section provides investigative support to the Patrol Division as well as investigating major crimes, conducting narcotics investigations, and coordinating and assisting investigations with other agencies.
- The Records Section is responsible for processing and storing all police reports, documents and evidence.
- The Department maintains compliance with state and federal mandates, the local, county, state and federal criminal justice systems, constitutional and civil liability laws and decisions.

## Budget Year Objectives

- Maintain 24 hour a day, 7 days a week police patrol with a minimum staffing of 2 officers during non-peak hours and 3 officers at other times.
- Research ways to fund increased staffing and services that are now below the level maintained in 2002.
- Continue training personnel to deal with contemporary law enforcement issues such as Community Policing, investigative methods, and liability issues.

## Significant Budget Changes/Capital Outlay Items

- Additional traffic safety training funded by \$10 surcharge on traffic infraction tickets issued by the department (\$2,500)
- This budget includes two Police Officer positions to be funded by a three-year COPS grant, if awarded; the City's obligation would be to fund the position for a fourth year (\$137,113)
- The Police Department is in year two of a three-year program to convert and upgrade all of its radio communication devices (\$20,000)
- Storage building (grant dependent) (\$25,000)
- Fencing around Police vehicle parking area (grant dependent) (\$30,000)

### Requested, Not Funded This Year

- Additional Sergeant position (\$81,155)
- Replace one patrol vehicle (\$46,000)
- Replace two Detective vehicles (\$50,000)
- Emergency generator upgrade/replacement for City Hall (\$100,000)
- Two Mobile Data Computers (MDC) (\$25,000)
- Two Radar units for sergeant vehicles purchased in 2008-09 (\$5,000)
- Parking Enforcement vehicle replacement (\$25,000)
- Community Service Officer vehicle replacement (\$20,000)
- Office space conversion for new Sergeant position (\$5,000)
- Installation of door from upstairs hallway to patio (this project is a portion of the larger City Hall Canopy Project estimated at \$100,000)
- Furniture replacement and Report Writing Area modifications (\$4,500)
- Front desk security glass addition (\$1,500)
- Replacement of department staff lockers (\$46,000)
- Interview Room door (\$3,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09		DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>							
<b>POLICE (DEPT 1070)</b>							
<b>PERSONAL SERVICES</b>							
1	1,057,112	1,216,302	1,415,929	5010	WAGES & SALARIES	1,485,403	1,443,475
2	NOTE: SCHOOL RESOURCE OFFICER POSITION NOT FUNDED IN 2009-10 (\$69,219 WAGES & BENEFITS)						
3	13,496	14,789	12,000	5020	PART TIME WAGES /EXTRA HELP	12,000	12,000
4	215,492	196,999	224,000	5030	OVERTIME	224,000	200,000
5	228,061	289,035	452,752	5210	INSURANCE BENEFITS	508,176	375,766
6	93,312	106,323	126,755	5220	SOCIAL SECURITY	131,687	126,644
7	205,714	218,522	268,276	5230	RETIREMENT	235,330	225,720
8	44,045	51,832	65,095	5242	WORKER'S COMPENSATION	68,190	65,169
9	3,677	1,389	3,314	5250	UNEMPLOYMENT INSURANCE	8,607	8,277
10	NEW 2 PATROL OFFICERS (YEAR 1 OF 4-YEAR COMMITMENT)					138,649	137,113
11	NEW REQUESTED SERGEANT POSITION					81,155	-
12	<b>1,860,909</b>	<b>2,095,191</b>	<b>2,568,121</b>	<b>TOTAL PERSONAL SERVICES</b>		<b>2,893,197</b>	<b>2,594,164</b>
<b>MATERIAL &amp; SERVICES</b>							
13	6,611	4,785		6014	SERVICES		
14	46,133	42,058	45,000	6020	INSURANCE	50,000	48,000
15	10,338	6,816	10,000	6044	INVESTIGATION	10,000	9,000
16	522	3,775	5,000	6062	VOLUNTEERS	3,000	3,000
17	23,133			6121	CONTRACTUAL SERVICES		
18			81,550	6147	K-9 PROGRAM EXPENSES	10,000	10,000
19		76,931	14,000	6149	CITY EXPENSES FOR THE 2 NEW GRANT PATROL OFFICERS	18,371	8,000
20	1,100	26,197	43,500	6150	COP SCHOOL DISTRICT PASS THROUGH	18,000	18,000
21	750	4,763		6151	CONTRACTUAL SERVICES-CERT GRANT		
22	20,291	16,507	23,000	6231	TELEPHONE EXPENSES	20,000	15,500
23	31,847	35,339	40,000	6333	VEHICLE MAINTENANCE	55,000	40,000
24	29,847	40,036	35,000	6426	GAS & MILEAGE	50,000	35,000
25	11,755	9,857	40,000	6432	RADIO COMMUNICATION (2nd Year of 3 Year Replacement of all Radios)	40,000	20,000
26	4,013	4,264	6,000	6444	EQUIPMENT LEASE	5,000	5,000
27	3,632	3,084	10,000	6446	PARKING ENFORCEMENT EXPENSES	5,000	5,000
28	21,566	21,030	24,000	6482	TRAINING/CONF/MEETING/DUES (\$2,500 REVENUE DEPENDENT)	37,000	20,000
29	14,042	6,619	3,000	6513	MATERIALS & SUPPLIES	10,000	6,000
30	17,686	21,113	21,000	6515	OFFICE SUPPLIES & FORMS	25,000	21,000
31	25,470	19,571	30,000	6517	CLOTHING & UNIFORM ALLOWANCE	30,000	20,000
32	11,296	9,830	18,000	6536	FIREARMS / RANGE SUPPLIES	18,000	10,000

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>POLICE (DEPT 1070)</b>						
1		5,587	10,000	6537 CSO / ABATEMENT EXPENSES	15,000	6,000
2	5,107	100	2,600	6615 COMPUTER/SOFTWARE	2,000	2,000
3	80			6686 FURNITURE & FIXTURES		
4	<b>285,219</b>	<b>358,262</b>	<b>461,650</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>421,371</b>	<b>301,500</b>
<b>CAPITAL OUTLAY</b>						
5				7446 EQUIPMENT & VEHICLE (In Priority Order)		
6				REPL 1 PATROL VEHICLE	46,000	-
7				REPL 2 DETECTIVE VEHICLES	50,000	-
8				REPL 2 MOBILE DATA COMPUTERS	25,000	-
9				REPL 2 PARKING ENFORCEMENT VEHICLE	25,000	-
10				REPL 1 CSO VEHICLE	20,000	-
11				FURNITURE & REPORT WRITING AREA REPL MODIFICATIONS	4,500	-
12				REPL FRONT DESK GLASS PANEL	1,500	-
13				REPL UNIFORM LOCKERS FOR OFFICERS	46,000	-
14				Upgd EMERGENCY GENERATOR	100,000	-
15				REPL BUILDING MAINTENANCE	5,000	-
16				NEW 2 RADAR UNITS	5,000	-
17				NEW OFFICE CONVERSION-LT NEW OFFICE	5,000	-
18				NEW PARKING LOT FENCE (Grant Dependent)	30,000	30,000
19				NEW INTERVIEW ROOM DOOR	3,000	-
20				NEW STORAGE BUILDING (Grant Dependent)	25,000	25,000
21				NEW EMERGENCY SUPPLIES (Moved to Fire Fund)	5,000	
22	-	-	-	<b>TOTAL CAPITAL OUTLAY</b>	<b>396,000</b>	<b>55,000</b>
23	<b>2,146,128</b>	<b>2,453,453</b>	<b>3,029,771</b>	<b>TOTAL POLICE</b>	<b>3,710,568</b>	<b>2,950,664</b>

## CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

**FUND: GENERAL**

**DEPARTMENT: CENTRAL DISPATCH**

### **Functions and Responsibilities**

- Accounts for the expenditures incurred for central Police, Fire and Public Works dispatching and communications from LinComm, the dispatch center operated by Lincoln County
- Provides for the pass-through pay-over of the State's 911 tax apportionment to LinComm
- Accounts for the maintenance costs of the central dispatching software and network, including Lincoln County IT personnel costs related to it

### **Budget Year Objectives**

- Provide for the City's pro-rata share of the LinComm dispatching system

### **Significant Budget Changes/Capital Outlay Items**

- Although a reduced 911 tax apportionment amount is projected to be distributed by the State this year, the normal amount has been budgeted as the pass-through to LinComm, in the event that the State provides its usual amount.

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i>GENERAL FUND (101)</i>					
<i>CENTRAL DISPATCH (DEPT 1080)</i>					
<b><u>MATERIAL &amp; SERVICES</u></b>					
1		55,000	6047 911 EXCISE TAX PASS THRU	56,000	56,000
2	461,542	458,272	6192 CONTRACTUAL SERVICES - LINCOMM	471,727	471,727
3	16,641	94,337	6435 SHARE OF COMPUTER SYSTEM	74,123	74,123
4	<b>478,183</b>	<b>552,609</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>601,850</b>	<b>601,850</b>
5	<b>478,183</b>	<b>552,609</b>	<b>TOTAL CENTRAL DISPATCH</b>	<b>601,850</b>	<b>601,850</b>

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

**FUND: GENERAL**

**DEPARTMENT: FIRE**

## **Functions and Responsibilities**

- Provide response to calls for assistance from our customers in the City and the Newport Rural Fire Protection District 24 hours a day, seven days a week from two fire stations
- Perform fire investigations
- Conduct public education and fire safety sessions
- Maintain equipment and apparatus needed to fulfill response requirements
- Conduct fire and life safety inspections
- Provide training to 45 volunteer firefighters

## **Budget Objectives**

- Maintain service levels
- Expand preventative maintenance programs for rolling stock by having annual inspections of apparatus performed by certified mechanics at Lincoln County Public Works shops
- Continue disaster preparedness public education

## **Significant Items/Capital Outlay Items**

- The Fire Marshal budget department has been combined with the Fire Department beginning with this fiscal year
- 
- Capital items requested this fiscal year listed in order of priority are as follows:
  - Water Tender replacement (full cost = \$325,000; Year 1 of a 12-year lease purchase is funded in this budget - \$35,000 in the Fire Reserve Fund)
  - Replace Aerial Apparatus ( full cost = \$850,000; Year 1 of a 12-year lease purchase is funded in this budget - \$92,400 in the Fire Reserve Fund)
  - Replacement of generators for both fire stations – FEMA Grant project (\$157,500)

## **Requested, Not Funded This Year**

- Construction of building to house generator at Station 1 (\$80,000)
- Fire Engine replacement (\$350,000)
- Decontamination of old control building at training facility (\$35,000)

- An amount for maintenance of fire hydrants has been included in this year's budget in the form of temporary employment services (\$3,000)

**Future Capital Needs (10 years)**

Projected Purchase Year	Item	Cost Estimate
2010-11	Replace Rescue vehicle 17 (beach vehicle)	10,000
2010-11	Repave road surface at training facility	30,000
2012-13	Replace engine 16	350,000
2014-15	Replace roof at Station #1 (main station)	12,000
2014-15	Replace 1 quad	8,000
2015-16	Replace 1 quad	8,000
2016-17	Replace 1 quad	8,000
2017-18	Replace Rescue vehicle 12 (heavy rescue)	140,000
2017-18	Replace Rescue vehicle 15 (medical unit)	130,000
5-10 years from now	Expansion of truck bays at Station #10 (Airport)	100,000
Unspecified	Property acquisition for third station to accommodate growth to the north and east	No estimate

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION		Requested 2009-10	Proposed 2009-10
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**GENERAL FUND (101)**

**FIRE (DEPT 1090)**

NOTE: FIRE MARSHALL DEPT (1091) MOVED TO FIRE DEPT BUDGET BEFINNING FY 2009-10

**PERSONAL SERVICES**

NOTE: PERSONAL SERVICES INCREASE DUE TO FIRE MARSHALL DEPT (1091) BEING ADDED TO FIRE DEPT

1	339,255	379,991	435,199	5010	WAGES & SALARIES	564,732	564,732
2	16,395	29,643	5,000	5020	PART TIME WAGES/EXTRA HELP		
3	16,395	17,983	30,000	5030	OVERTIME	34,000	28,000
4	81,394	100,456	144,574	5210	INSURANCE BENEFITS	181,570	148,906
5	27,842	32,202	35,970	5220	SOCIAL SECURITY	46,032	45,803
6	65,139	67,791	77,231	5230	RETIREMENT	85,591	85,142
7	10,071	12,452	15,177	5242	WORKER'S COMPENSATION	21,834	21,727
8	1,092	421	940	5250	UNEMPLOYMENT INSURANCE	3,009	2,994
9	<b>557,583</b>	<b>640,939</b>	<b>744,091</b>		<b>TOTAL PERSONAL SERVICES</b>	<b>936,768</b>	<b>897,304</b>

**MATERIAL & SERVICES**

10	7,760	10,133	12,800	6014	SERVICES	15,500	15,500
11				6016	TEMP EMPLOYEE SERVICES - HYDRANT MAINT.	3,000	-
12	27,782	29,015	33,400	6020	INSURANCE	38,000	35,000
13	33,190	28,408	35,000	6062	VOLUNTEERS	35,000	30,000
14		273	3,000	6090	EMERGENCY PREPAREDNESS SUPPLIES - POLICE \$2,500; FIRE \$2,000 (GRANT DEPENDENT)	3,000	4,500
15	8,745	9,588	12,500	6222	UTILITIES	14,000	10,000
16	4,452	4,688	5,100	6231	TELEPHONE EXPENSES	6,000	4,500
17	5,048	5,688	22,500	6331	BUILDING & GROUNDS MAINTENANCE	18,000	18,000
18	21,910	31,022	12,000	6333	VEHICLE MAINTENANCE	13,500	12,000
19	9,889	13,174	14,300	6426	GAS & MILEAGE	16,750	14,300
20	490	96	1,800	6432	RADIO COMMUNICATION	1,200	700
21	4,553	14,275	15,500	6482	TRAINING/CONF/MEETING/DUES	16,500	15,500
22	1,722	745	2,200	6511	BUILDING & GROUNDS SUPPLIES	2,200	1,400
23	4,595	5,478	7,500	6513	MATERIALS & SUPPLIES	7,500	6,500
24	1,392	752	1,300	6515	OFFICE SUPPLIES & FORMS	1,650	1,650
25	2,593	2,852	6,000	6517	CLOTHING & UNIFORM ALLOWANCE	6,600	6,600
26	3,036	2,695	4,000	6643	MISC SMALL TOOLS & EQUIPMENT	5,000	4,000
27	<b>137,157</b>	<b>158,882</b>	<b>188,900</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>203,400</b>	<b>180,150</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
				<b>GENERAL FUND (101)</b>		
				<b>FIRE (DEPT 1090)</b>		
				<b>CAPITAL OUTLAY</b>		
1				7559 EQUIPMENT (LISTED IN PRIORITY ORDER)		
2				1 REPL WATER TENDER	325,000	-
				YEAR 1 OF 12-YEAR LEASE/PURCHASE (MOVED TO FIRE RESERVE FUND)		
3				2 REPL AERIAL APPARATUS	850,000	-
				YEAR 1 OF 12-YEAR LEASE/PURCHASE (MOVED TO FIRE RESERVE FUND)		
4				3 NEW GENERATOR BUILDING AT STATION 1	80,000	-
5				4 REPL FIRE ENGINE	350,000	-
6				5 NEW DECONTAMINATION OF OLD CONTROL BLDG	35,000	-
7				6 NEW GENERATORS FOR BOTH FIRE STATIONS (FEMA Grant Project)	157,500	157,500
8	-	-		<b>TOTAL CAPITAL OUTLAY</b>	<b>1,797,500</b>	<b>157,500</b>
9	<b>694,740</b>	<b>799,821</b>	<b>932,991</b>	<b>TOTAL FIRE</b>	<b>2,937,668</b>	<b>1,234,954</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION		Requested 2009-10	Proposed 2009-10
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**GENERAL FUND (101)**

**FIRE MARSHALL (DEPT 1091)**

NOTE: FIRE MARSHALL DEPT (1091) MOVED TO FIRE DEPT BUDGET BEFINNING FY 2009-10

**PERSONAL SERVICES**

1	44,504	50,665	56,964	5010	WAGES & SALARIES		
2	4,154	1,528		5030	OVERTIME		
3	9,495	10,798	16,152	5210	INSURANCE BENEFITS		
4	3,644	3,904	4,357	5220	SOCIAL SECURITY		
5	9,390	8,732	9,530	5230	RETIREMENT		
6	881	1,527	1,836	5242	WORKER'S COMPENSATION		
7	143	51	114	5250	UNEMPLOYMENT INSURANCE		
8	<b>72,211</b>	<b>77,205</b>	<b>88,953</b>		<b>TOTAL PERSONAL SERVICES</b>	-	-

**MATERIAL & SERVICES**

9	1,884	983	1,500	6014	SERVICES		
10	1,100	428	1,100	6020	INSURANCE		
11	307	272	600	6231	TELEPHONE EXPENSES		
12	55	28		6332	EQUIPMENT REPAIR & MAINTENANCE		
13			500	6333			
14	698	1,200	800	6426	GAS & MILEAGE		
15	640	1,000	1,000	6482	TRAINING/CONF/MEETING/DUES		
16		17		6513	MATERIALS & SUPPLIES		
17	323	337	350	6515	OFFICE SUPPLIES & FORMS		
18	350	350	400	6517	CLOTHING & UNIFORM ALLOWANCE		
19	<b>5,357</b>	<b>4,615</b>	<b>6,250</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-

20	<b>77,568</b>	<b>81,820</b>	<b>95,203</b>		<b>TOTAL FIRE MARSHALL</b>	-	-
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# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

**FUND: GENERAL**

**DEPARTMENT: LIBRARY**

## **Functions and Responsibilities**

The Newport Public Library provides materials and services to help community residents of all ages obtain information that meets their recreational, educational and professional needs. The library offers circulating collections of current high-demand, high-interest materials in a variety of formats including print, audio, video, compact disc, digital video (dvd), downloadable audio and downloadable video. Our collections represent a broad spectrum of knowledge on a variety of subjects. The Library also provides access to the world of social and cultural ideas to the community by offering a wide variety of materials and programs for children, young adults and adults. We especially recognize our responsibility to serve as a place for children to discover the joy of reading and the value of libraries. To that end, we provide a rich series of summer reading programs designed to keep children reading throughout the summer. We serve our bilingual community with bilingual and reading improvement programs throughout the year. An exceptional outreach program is offered for elderly patrons and others who cannot come to the library because of physical disability. The library serves as a community center, where people meet, read, use computers, listen to music or watch a video. Newport Public Library is part of the Coastal Resource Sharing Network (CRSN) that includes Lincoln and Tillamook Counties.

## **Budget Objectives**

- Begin interior building maintenance, fixing wall and painting meeting room, downstairs restrooms and hallway
- Re-carpet stairwell and worn areas in Children's and Reference Departments
- Purchase replacement furniture in public internet areas including chairs and computer carrels.
- Add additional shelving units in Young Adult and Science Fiction areas
- Provide reading programs including summer reading programs for children, Newport Reads and Bridges to Literacy
- Provide adult programs for entertainment and education
- Increase collection development dollars
- Add online databases that will be available to patrons via remote access 24 hours a day, 365 days a year
- Provide continuing education opportunities for all staff
- Use technology to improve service to our patrons.

## Significant Items / Capital Outlay

- Collection Development & Programming
  - Realign materials budget to reflect increases for adult books and audiovisual materials. The cost of materials (books, audio/visual, etc., continues to increase annually. Our commitment to meeting the continued uses of library materials in a variety of formats must keep pace with these increases. The materials budget makes up only 11% of the overall library budget. Library standards call for the materials budget to equal or exceed 15% of the overall library budget. Over the next three years, it will be a goal to gradually increase the materials lines until our budget for library materials equals 15% of our total budget. (Lines 6690 and 6542).
  - Decrease Periodical budget for one year. Over the years, we have built up a sizeable credit with the company from which we purchase our magazines. I have decreased the periodicals budget by \$4,000 to account for this credit. Regular allowances for periodicals will be resumed after the credit dollars are spent. (Line 6543)
  - Decrease the Reference Books budget. The decrease in dollars for Reference books results in a natural movement away from print resources to online resources for Reference Department and patron use. (Line 6689)
  - Net total increase for materials (books and audio/visual) is \$6,000.
- Information Technology
  - Purchase and install PC/print management software/hardware to manage public workstations (\$4,000 - Line 6615).
  - Pay annual subscription licensing for databases and self-check (\$6,000 - Line 6615).
- Capital
  - Purchase/Lease copier capable of collating and stapling. Staff currently does all collating and stapling by hand. This is both inefficient and costly from the viewpoint of the amount of staff time spent doing these jobs. (\$5,000).
  - Library Expansion Feasibility Study (\$50,000). The study proposed will help answer a number of questions and provide the information needed to plan for future library use. The main questions to be answered are: With a population of 10,500 citizens, what is the optimal amount of space needed for the library to serve the community? At what point in time, do we reach "equilibrium?" Are there better ways to utilize the space we already have? The study will also help identify solutions to the following problems:
    - Lack of adequate shelf space
    - Lack of adequate number of tables and chairs for patrons to study, read, or use laptops
    - Lack of sufficient space to conduct children's programs
    - Internet computers located in two different locations on two different floors, both of which require staff time and attention

- Lack of adequate meeting room space
- Lack of parking on main (upper) level where library entrance is located. This is especially a problem for patrons with disabilities who, at times, are forced to park in the lower level lot
- Lack of private study rooms for individuals and small groups
- Lack of storage space for all items related to our children and youth programs
- Lack of space for sorting and storing ever-increasing courier deliveries – we borrow and lend over 50,000 items a year from other libraries in the CRSN network.

### **Requested, Not Funded This Year**

- New line item for Children’s, Young Adult and Adult programming (\$4,000)
- \$6,000 for the purchase of new online databases that are available to patrons from home, work or school. (This is related to increases in materials budget. Databases are considered part of the materials budget, but the cost will come from line 6615).
- Building Upkeep
  - Replace carpet in stairwells down to Children’s area and over to Reference (\$6,000 - Line 6331).
  - Repair walls and repaint library interior, beginning with meeting room, restrooms and hallways (\$10,000 - Line 6331).
  - Replace study carrels, internet carrels, task chairs for patrons; add additional shelving (\$10,000 - Line 6686).
  - Replace ten patron and staff desktop PCs. Current models are old and inefficient for use by patrons or staff (\$10,000).
- Purchase five laptops for library teaching lab (\$5,000).

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Budget 2008-09</b>	<b>DESCRIPTION</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
<b>GENERAL FUND (101)</b>						
<b>LIBRARY (DEPT 1100)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	390,387	408,904	448,416	5010 WAGES & SALARIES	454,858	454,858
2	84,425	91,463	160,402	5210 INSURANCE BENEFITS	180,461	104,177
3	29,190	30,551	34,304	5220 SOCIAL SECURITY	34,797	34,797
4	62,024	60,413	63,525	5230 RETIREMENT	65,968	65,968
5	1,252	1,340	1,258	5242 WORKER'S COMPENSATION	1,382	1,382
6	1,145	399	897	5250 UNEMPLOYMENT INSURANCE	2,274	2,274
7	<b>568,423</b>	<b>593,070</b>	<b>708,802</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>739,740</b>	<b>663,456</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
8	18,366	10,946	23,000	6014 SERVICES	21,200	21,200
9				LIBRARY EXPANSION FEASIBILITY STUDY-GRANT 6014 DEPENDENT	50,000	50,000
10	5,228	7,088	7,500	6020 INSURANCE	8,000	8,000
11	15,565	15,536	18,500	6025 CUSTODIAL SERVICES	16,500	16,500
12	63,519	63,368	70,000	6045 CRSN AUTOMATED NETWORK	65,000	65,000
13			2,000	6149 STATE LIBRARY GRANT EXPENSES	2,000	2,000
14	17,995	17,324	18,000	6222 UTILITIES	18,500	18,000
15	5,643	6,515	6,500	6231 TELEPHONE EXPENSES	6,500	6,000
16	1,559	14,266	3,500	6331 BUILDING & GROUNDS MAINT & SUPPLIES	7,500	6,000
NOTE: MAJOR BLDG MAINTENANCE IN ORDER OF PRIORITY						
17				REPAIR WALLS & REPAINT LIBRARY INTERIOR REPL (MEETING ROOM, RESTROOMS & HALL)	10,000	-
18				CARPET IN STAIRWELLS DOWN TO CHILDREN'S REPL AREA & OVER TO REFERENCE	6,000	-
19		2,709	1,000	6332 EQUIPMENT REPAIR & MAINTENANCE	1,000	1,000
20	5,318	5,972	8,000	6482 TRAINING/CONF/MEETING/DUES	8,000	6,000
21	1,406	9,355	4,000	6511 BUILDING & GROUNDS SUPPLIES		
NOTE: COMBINED WITH BLDG & GROUNDS MAINTENANCE						
22	6,665	5,724	7,000	6513 MATERIALS & SUPPLIES	6,000	5,500
23				NEW ADULT & CHILDREN'S PROGRAMMING	4,000	-
24	11,306	15,284	14,000	6541 LIBRARY SUPPLIES & FORMS	14,000	14,000
25	19,588	24,314	25,000	6542 AUDIO & VIDEO EXPENSES	28,000	25,000
26	10,754	9,926	11,000	6543 PERIODICALS	7,000	7,000
27	416	516	2,000	6608 COMPUTER NETWORK	1,500	1,500
28	10,213	1,117	10,000	ANNUAL SUBSCRIPTION LICENSING FOR DATA BASES & SELF CHECK	6,000	6,000
29				NEW ON LINE DATABASES AVAILABLE TO PATRONS FROM HOME, WORK OR SCHOOL	6,000	-
30	868	854	2,000	6643 MISC SMALL TOOLS & EQUIPMENT	1,000	1,000

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i>GENERAL FUND (101)</i>						
<i>LIBRARY (DEPT 1100)</i>						
1	1,122	1,266	1,000	REPL REPLACE STUDY CARRELS, INTERNET CARRELS, 6686 TASK CHAIRS FOR PATRONS ADD'L SHELVING	10,000	-
2	3,379	4,556	7,000	6689 NEW REFERENCE BOOKS	6,000	6,000
3	34,504	39,529	45,000	6690 NEW ADULT BOOKS	53,000	53,000
4	12,002	14,117	16,000	6691 NEW CHILDREN'S BOOKS	16,000	16,000
5	169	284	600	6692 BOOK CARTS	600	600
6	<b>245,585</b>	<b>270,566</b>	<b>302,600</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>379,300</b>	<b>335,300</b>
7	<b>814,008</b>	<b>863,636</b>	<b>1,011,402</b>	<b>TOTAL LIBRARY</b>	<b>1,119,040</b>	<b>998,756</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: GENERAL**

**DEPARTMENT: BUILDING MAINTENANCE**

**Functions and Responsibilities**

- Provides for the on-going maintenance of City Hall and City-owned leased properties
- Supervises on-going and preventive maintenance for all City facilities

**Budget Objectives**

- Provide for routine maintenance of and expenditure for the operation of City Hall including property and custodial services, liability insurance, and utilities
- Provide wages and benefits for one full time building maintenance position
- Provide for an annual schedule of periodic and preventive maintenance to keep City facilities and City-owned leased properties in optimum operating condition

**Requested, Not Funded This Year**

- City Hall windows and siding replacement (\$100,000)
- City Shop Lighting project (1/3 cost split with Parks and Building Maintenance: \$4,350)
- Relocate/replace City Hall HVAC system from roof (\$250,000)
- City Hall Door Canopy Construction, Phase II (\$100,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>BUILDING MAINTENANCE (DEPT 1200)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1			42,785	5010 WAGES & SALARIES	43,836	43,836
2			4,000	5020 PART TIME WAGES/EXTRA HELP	5,000	5,000
3			16,035	5210 INSURANCE BENEFITS	18,046	12,610
4			3,579	5220 SOCIAL SECURITY	3,736	3,736
5			6,957	5230 RETIREMENT	7,233	7,233
6			1,511	5242 WORKER'S COMPENSATION	1,598	1,598
7			94	5250 UNEMPLOYMENT INSURANCE	244	244
8	-	-	<b>74,961</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>79,693</b>	<b>74,257</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
9	13,206	1,811	14,000	6014 SERVICES	14,000	14,000
10	5,000	7,431	7,500	6020 INSURANCE-CITY HALL	8,200	8,200
11	12,501	13,560	16,000	6025 CUSTODIAL SERVICES-CITY HALL	12,500	12,500
12	41,901	43,553	42,000	6222 UTILITIES -CITY HALL	42,000	42,000
13				6231 TELEPHONE	180	180
14			2,000	6331 MAINT - ABBEY ST PIER		
15	6,053	18,166	25,500	6331 BUILDING & GROUNDS MAINTENANCE	20,000	20,000
16				6426 GAS, OIL & MILEAGE	500	-
17			200	6332 EQUIPMENT REPAIR & MAINTENANCE	200	200
18			200	6482 TRAINING/CONF/MEETING/DUES	200	-
19	2,935	2,010	1,000	6643 MISC SMALL TOOLS & EQUIPMENT	1,000	1,000
20			4,000	6686 FURNITURE & FIXTURES	4,000	2,000
21			5,000	6331 ABBEY ST PIER PAINTING		
22			5,000	6331 ABBEY ST PIER LIGHTING		
23			42,000	6331 ABBEY ST PIER SIDING		
				6331 BLDG & GROUNDS MAJOR MAINT (IN PRIORITY ORDER)		
24				REPL CITY HALL WINDOW/SIDING REPLACEMENT	100,000	-
25				CITY SHOP LIGHTING (SPLIT COST 1/3 EACH REPL PARKS/BLDG MAINT/STREETS)	4,350	-
26				REPL CITY HALL HVAC REPL/RELOCATE	250,000	-
27				CITY HALL DOOR CANOPIES CONSTRUCTION - NEW Phase II	100,000	-
28	<b>81,596</b>	<b>86,531</b>	<b>164,400</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>557,130</b>	<b>100,080</b>
29	<b>81,596</b>	<b>86,531</b>	<b>239,361</b>	<b>TOTAL BUILDING MAINTENANCE</b>	<b>636,823</b>	<b>174,337</b>

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

**FUND: GENERAL**

**DEPARTMENT: COMMUNITY DEVELOPMENT**

## **Functions and Responsibilities**

- Provides general planning administration and services relating to land use planning, zoning, the comprehensive plan, implementation of the State Land Use Planning Goals and administrative rules, and other short and long term planning projects.
- Serves as staff for the Planning Commission, the City Council and other City committees as assigned.
- Reviews all building permit and business license applications for compliance with the applicable City ordinances and polices.
- Processes electrical and plumbing permits.
- As part of general planning administration, responsible for processing land use applications (such as a request for a variance from zoning ordinance standards, conditional use permits, annexation of land, subdivisions, property line adjustments and others).
- Responsible for enforcement of zoning ordinances, sign ordinances, subdivision ordinances, and other ordinances as applicable.
- Provide staff support to the City Council, the Planning Commission and other ad hoc committees as appointed.

## **Budget Objectives**

- Provide salary and benefits for a full time Community Development Director, a full-time Senior Administrative Assistant, a full time Code Administrator/Planner, and a full time Senior Planner
- Process applications and permits in a timely and efficient manner.
- Respond to requests from the public for information in a timely manner.
- Work towards making more information publicly accessible through electronic formats.
- Plan for and begin the state required periodic review process.
- Complete the review and revision of the Newport Zoning Ordinance and Newport Subdivision Ordinance.
- Complete the Transportation System Plan Update.
- Continue planning efforts regarding South Beach.
- Work towards improving stormwater management requirements and practices for water quality.
- Provide assistance as needed to the Nye Beach Merchant's Association, the City Center Merchant's Association and the Bayfront Association on parking district formation.

### **Significant Budget Changes/Capital Outlay Items**

- Contractual Services includes an extra appropriation in anticipation that some level of consultant services may be needed associated with the beginning of periodic review and development of GIS based mapping system (\$10,000).

### **Requested, Not Funded This Year**

- GIS Mapping System (\$10,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09		DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>							
<b>COMMUNITY DEVELOPMENT (DEPT 1400)</b>							
<b><u>PERSONAL SERVICES</u></b>							
1	141,872	139,798	201,336	5010	WAGES & SALARIES	200,264	201,973
2	39,898	38,408	49,400	5210	INSURANCE BENEFITS	72,380	64,649
3	10,051	9,879	16,550	5220	SOCIAL SECURITY	15,320	15,451
4	22,992	22,907	35,176	5230	RETIREMENT	33,043	33,326
5	344	406	524	5242	WORKER'S COMPENSATION	545	549
6	394	129	433	5250	UNEMPLOYMENT INSURANCE	1,001	1,010
7	<b>215,551</b>	<b>211,527</b>	<b>303,419</b>		<b>TOTAL PERSONAL SERVICES</b>	<b>322,553</b>	<b>316,958</b>
<b><u>MATERIAL &amp; SERVICES</u></b>							
8	397	556	2,000	6014	SERVICES	2,000	2,000
9	300	379	400	6020	INSURANCE	400	400
10	10,248	7,292	15,000	6051	PUBLICATION & PRINTING	10,000	10,000
11	633		15,000	6121	CONTRACTUAL SERVICES	15,000	15,000
12					CONTRACTUAL SERVICES - GIS MAPPING SYS	10,000	-
13	3,960	10,000	10,000	6153	CONTRACTUAL SERVICES - DLCD GRANT	10,000	10,000
14	1,353	1,210	1,600	6231	TELEPHONE EXPENSES	1,400	1,400
15		482	1,000	6332	EQUIPMENT REPAIR & MAINTENANCE	1,000	1,000
16	382	277	700	6426	GAS & MILEAGE	600	600
17	70	268	1,000	6481	TRAVEL EXPENSES	1,000	1,000
18	370	116	1,500	6482	TRAINING/CONF/MEETING/DUES	1,500	1,500
19	4,685	4,444	6,100	6515	OFFICE SUPPLIES & FORMS	4,500	4,500
20	606		1,500	6615	COMPUTER/SOFTWARE	1,500	-
21	<b>23,004</b>	<b>25,024</b>	<b>55,800</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>58,900</b>	<b>47,400</b>
22	<b>238,555</b>	<b>236,551</b>	<b>359,219</b>		<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>381,453</b>	<b>364,358</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-2010 ANNUAL BUDGET**

**PARKS AND RECREATION**

**FUNDS: GENERAL, RECREATION, PARKS RESERVE, PARKS SDC**

**DEPARTMENTS: PARKS ADMINISTRATION, PARK MAINTENANCE, SENIOR CENTER, SWIMMING POOL, RECREATION CENTER, RECREATION PROGRAMS, PARKS RESERVE, SENIOR CENTER RESERVE, PARKS SDC**

**Functions and Responsibilities**

The Newport Parks and Recreation Department exists to help meet the recreation needs of residents and guests by providing quality facilities, parks, trails, fields and open space. We offer a variety of activities and environments that allow for personal, social, and economic benefits to all people. Staff is charged with providing programming, maintenance, building and directing the daily operations of the following areas of Newport:

- Twelve City Parks
- 45,000 square foot Recreation Center
- Senior Activity Center
- Municipal Pool
- Numerous public use areas and restrooms
- Select collection of non-household waste
- Coordination of Sports and Child Care programs
- Landscapes of all City owned properties

**Budget Objectives**

- Maintain and expand excellent programs to connect people and health
- Provide staff support to Senior Center Expansion Project
- Continue to improve maintenance and appearance of all City-owned properties
- Maintain current service levels at Newport Municipal Pool
- Make necessary repairs to buildings

**Significant Items/Capital Outlay Items**

- Transfer from Room Tax Fund to Recreation Fund (\$178,772)
- Transfer from General Fund to Recreation Fund (\$149,694)
- Significant reductions in part time wages/extra help budget in the Recreation Fund will impact service levels in the upcoming year

**Parks Maintenance and Development:**

- Coast Park development project (60% funded by State Parks and Recreation grant, 20% funded by Parks SDC, 20% in-kind match) (\$500,000)
- Park Master Plan update appropriated in Parks SDC (\$50,000)

**Senior Activity Center:**

- Senior Center Expansion Project budgeted in Senior Center Reserve (funded with a CDBG Grant, 20% cash match provided by Friends of the Senior Center and the City of Newport) (\$485,930)

**Tourism Facilities:**

- Downtown Deco District Restroom construction (\$95,000)
- Bay Front Restroom construction (\$95,000)
- Landscaping at Deco Park - Hurbert Street and Highway 101 (\$125,000)
- Clock Park landscaping improvements (\$25,000)
- Highway 101 landscaping interpretive walk project - Bay Street to Fall Street (\$150,000)

*NOTE: ALL TOURISM FACILITY PROJECTS ARE APPROPRIATED IN THE ROOM TAX FUND*

**Requested, Not Funded This Year**

**Parks Maintenance and Development:**

- Replace one truck currently in service (\$17,000)
- Replace playground at Agate Beach Park (\$25,000)
- Repair Tennis Court surface (\$20,000)
- Improve parking area on 60<sup>th</sup> Street. (\$25,000)
- City Shop Lighting project (1/3 cost split with Parks and Building Maintenance: \$4,350)
- City Shop roof/siding/window replacement for Parks and Water Building (\$12,000 = 1/2 cost; shared with Water Distribution Department)

**Senior Activity Center:**

- Part-time, off-hours Building Attendant position (\$18,500)
- Secured cabinets – upstairs area (\$10,000)
- Roof repairs (\$23,000)

**Swimming Pool:**

- Repair grates and tiles (10,000)
- Replace ADA chair for pool (\$6,000)
- Roof repairs (\$23,000)
- HVAC Replacement (\$200,000)

**Recreation Center:**

- Exterior painting of Recreation Center building (\$50,000)
- Repair/replace Recreation Center windows (\$10,000)
- Exercise Equipment replacement (\$40,000)
- Inside lighting improvements – Recreation Center (\$12,000)

**Recreation Programs:**

- 15 passenger van (\$45,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>PARKS &amp; RECREATION ADMINISTRATION (DEPT 1500)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	94,247	99,371	106,536	5010 WAGES & SALARIES	110,307	106,108
2	5,466	6,022	32,221	5210 INSURANCE BENEFITS	36,274	13,054
3	7,155	7,538	8,150	5220 SOCIAL SECURITY	8,438	8,117
4	16,310	16,488	17,323	5230 RETIREMENT	18,201	17,508
5	2,177	2,275	3,092	5242 WORKER'S COMPENSATION	3,219	3,210
6	280	98	213	5250 UNEMPLOYMENT INSURANCE	552	531
7	<b>125,635</b>	<b>131,792</b>	<b>167,535</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>176,991</b>	<b>148,528</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
8	3,004	1,212	2,500	6014 SERVICES	2,500	2,500
9	20,504	28,398	30,000	6020 INSURANCE	30,000	30,000
10		75	500	6231 TELEPHONE EXPENSES	500	500
11	325	301	3,000	6426 GAS & MILEAGE	3,000	500
12	49			6480 TRAVEL EXPENSES		500
13	1,514	1,780	3,000	6482 TRAINING/CONF/MEETING/DUES	3,500	2,000
14	1,467	2,135	2,000	6515 OFFICE SUPPLIES & FORMS	2,000	2,000
15	<b>26,863</b>	<b>33,901</b>	<b>41,000</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>41,500</b>	<b>38,000</b>
16	<b>152,498</b>	<b>165,693</b>	<b>208,535</b>	<b>TOTAL PARKS &amp; RECREATION ADMINISTRATION</b>	<b>218,491</b>	<b>186,528</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09		DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>							
<b>PARKS MAINTENANCE (DEPT 1510)</b>							
<b>PERSONAL SERVICES</b>							
1	66,303	69,901	120,672	5010	WAGES & SALARIES	78,097	78,097
NOTE: PARKS MAINTENANCE SUPERVISOR HIRED AS A CONTRACT EMPLOYEE - EXPENSES IN MATERIAL & SERVICES CATEGORY							
2	10,899	15,333	20,000	5020	PART TIME WAGES/EXTRA HELP	20,000	20,000
3	17,680	19,968	48,119	5210	INSURANCE BENEFITS	36,038	23,522
4	5,450	6,291	10,761	5220	SOCIAL SECURITY	7,504	7,504
5	10,773	11,802	19,621	5230	RETIREMENT	12,886	12,886
6	2,785	3,171	5,910	5242	WORKER'S COMPENSATION	4,141	4,141
7	259	95	281	5250	UNEMPLOYMENT INSURANCE	490	490
8	<b>114,149</b>	<b>126,561</b>	<b>225,364</b>		<b>TOTAL PERSONAL SERVICES</b>	<b>159,156</b>	<b>146,640</b>
<b>MATERIAL &amp; SERVICES</b>							
9	36,185	38,675	42,000	6014	SERVICES	45,000	95,000
NOTE: ADDITIONAL AMOUNT FOR PARKS MAINT. SUPERVISOR AS A CONTRACT EMPLOYEE; MOVED CUSTODIAL SERVICES FOR DON DAVIS PARK RR, ABBEY ST PIER RR, BAYFRONT RR, AGATE BEACH PARK RR, NYE BEACH RR TO ROOM TAX FUND (120)							
10		5,303	5,000	6016	TEMPORARY EMPLOYMENT SERVICES	5,000	5,000
11	9,536	9,217	10,000	6222	UTILITIES	10,000	8,000
NOTE: ABBEY ST PIER RR ELECTRIC MOVED TO ROOM TAX FUND (120)							
12	405	931	2,000	6231	TELEPHONE EXPENSES	2,000	2,000
13	40,111	53,258	32,000	6331	BUILDING & GROUNDS MAINT & SUPPLIES	41,000	26,000
NOTE: BLDG & GROUNDS MAINT, BLDG & GROUNDS SUPPLIES, & MATERIAL & SERVICES ARE COMBINED							
14	5,378	5,448	3,000	6332	EQUIPMENT REPAIR & MAINTENANCE	5,000	4,000
15	7,051	9,534	7,000	6426	GAS & MILEAGE	8,000	7,000
16	965	2,202	2,000	6482	TRAINING/CONF/MEETING/DUES	3,000	1,000
17	9	36	100	6515	OFFICE SUPPLIES & FORMS	150	100
18		553	3,000	6643	MISC SMALL TOOLS & EQUIPMENT	3,000	2,000
19	<b>99,640</b>	<b>125,157</b>	<b>106,100</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>122,150</b>	<b>150,100</b>
<b>CAPITAL OUTLAY</b>							
CAPITAL OUTLAY LISTED IN PRIORITY ORDER							
20					REPL PARKS TRUCK VEHICLE	17,000	-
21					REPL REPAIR TENNIS COURT SURFACE	20,000	-
22					REPL AGATE BEACH PARK PLAY GROUND	25,000	-
23					CITY SHOP LIGHTING (SPLIT COST 1/3 EACH REPL PARKS/BLDG MAINT/STREETS)	4,350	-
24					WATER/PARKS SHOP BLDG ROOF/SIDING/ WINDOW REPL REPLACEMENT (SPLIT COST 50%)	12,000	-
25					NEW PARKING IMPROV. AGATE BEACH PARK (60TH ST)	25,000	-
26	-	-			<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>103,350</b>	<b>-</b>
27	<b>213,789</b>	<b>251,718</b>	<b>331,464</b>		<b>TOTAL PARKS MAINTENANCE</b>	<b>384,656</b>	<b>296,740</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09		DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>							
<b>SENIOR ACTIVITY CENTER (DEPT 1525)</b>							
<b><u>PERSONAL SERVICES</u></b>							
1	25,182	32,681	34,680	5010	WAGES & SALARIES	36,852	36,852
2	589	369	5,000	5020	PART TIME WAGES/EXTRA HELP	18,500	-
NOTE: PART TIME BUILDING ATTENDANT FOR SENIOR CENTER AFTER HOURS ACTIVITIES WILL NOT BE FUNDED							
3	12,787	14,627	16,004	5210	INSURANCE BENEFITS	18,006	17,239
4	1,883	2,529	3,036	5220	SOCIAL SECURITY	4,219	2,819
5	4,307	6,094	5,639	5230	RETIREMENT	6,080	6,080
6	618	928	1,070	5242	WORKER'S COMPENSATION	1,407	950
7	76	33	79	5250	UNEMPLOYMENT INSURANCE	276	184
8	<b>45,442</b>	<b>57,261</b>	<b>65,508</b>		<b>TOTAL PERSONAL SERVICES</b>	<b>85,340</b>	<b>64,124</b>
<b><u>MATERIAL &amp; SERVICES</u></b>							
9	12,558	14,007	17,700	6014	SERVICES	20,355	17,000
10	675	999	1,000	6042	ADVERTISING & MARKETING	1,000	750
11	12,095	12,151	13,000	6222	UTILITIES	15,000	12,000
12	903	1,013	1,000	6231	TELEPHONE EXPENSES	1,200	1,000
13	9,487	6,284	13,500	6331	BUILDING & GROUNDS MAINT & SUPPLIES	19,000	13,500
14					REPL SENIOR CENTER FLAT ROOF	23,000	-
15					NEW UPSTAIRS SECURE STORAGE CABINETS	10,000	-
NOTE: BLDG & GROUNDS MAINT, & BLDG & GROUNDS SUPPLIES, & MATERIAL & SERVICES ARE COMBINED							
16		5,247	5,000	6332	EQUIPMENT REPAIR & MAINTENANCE	5,800	5,000
17	235	557	1,500	6426	GAS & MILEAGE		
18	1,005	792	3,500	6482	TRAINING/CONF/MEETING/DUES	2,000	1,200
19	738	1,505	8,000	6515	OFFICE SUPPLIES & FORMS	8,000	4,000
20		7,861	13,500	6551	SENIOR CENTER TRIP EXPENDITURES	13,500	13,500
21			6,667	6331	SENIOR CENTER BLDG - DUCT CLEANING		
22	<b>37,696</b>	<b>50,416</b>	<b>84,367</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>118,855</b>	<b>67,950</b>
23	<b>83,138</b>	<b>107,677</b>	<b>149,875</b>		<b>TOTAL SENIOR ACTIVITY CENTER</b>	<b>204,195</b>	<b>132,074</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: GENERAL**

**DEPARTMENT: PUBLIC WORKS ADMINISTRATION**

**Functions and Responsibilities**

- Includes the staffing cost for the Public Works administrative staff
- Provides administrative services for the Water, Wastewater, and Street funds
- This department is supported by direct charges to the funds it serves

**Budget Objectives**

- Continue to provide services to its constituent funds

**Significant Items/Capital Outlay Items**

- This department was formerly appropriated within the Public Works Fund, which has been closed.
- The Deputy Public Works Director position, appropriated in the 2008-09 budget will not be funded in the 2009-10 budget year

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10	
<b>GENERAL FUND (101)</b>						
<b>PUBLIC WORKS ADMINISTRATION (DEPT 1600)</b>						
<b>NEW DEPARTMENT FOR FY 2009-10 EXPENDITURES PREVIOUSLY BUDGETED IN PUBLIC WORKS FUND (104)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1			5010 WAGES & SALARIES	184,756	125,578	
2			5210 INSURANCE BENEFITS	54,547	19,176	
3			5220 SOCIAL SECURITY	14,134	9,607	
4			5230 RETIREMENT	30,485	20,720	
5			5242 WORKER'S COMPENSATION	2,407	1,484	
6			5250 UNEMPLOYMENT INSURANCE	924	628	
7	NOTE: THE VACANT DEPUTY PUBLIC WORKS DIRECTOR POSITION IS NOT BUDGETED IN 2009-10					
8	-	-	-	<b>TOTAL PERSONAL SERVICES</b>	<b>287,253</b>	<b>177,193</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
9			6014 SERVICES	1,000	1,000	
10			6482 TRAINING/CONF/MEETING/DUES	1,000	1,000	
11			6515 OFFICE SUPPLIES & FORMS	1,000	1,000	
12	-	-	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>3,000</b>	<b>3,000</b>
13	-	-	-	<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>	<b>290,253</b>	<b>180,193</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: GENERAL**

**DEPARTMENT: ENGINEERING**

**Functions and Responsibilities**

- Provides for the activities and operations of the City Engineering Department
- Includes the staffing cost for the department's staff
- Provides engineering services for the Water, Wastewater, Street, Storm Drain, South Beach Urban Renewal District Construction, Water SDC, Wastewater SDC, Street SDC, and Storm Drain SDC funds
- This department is supported by direct charges to the funds it serves

**Budget Objectives**

- Continue to provide services to its constituent funds

**Significant Items/Capital Outlay Items**

- This department was formerly appropriated within the Public Works Fund, which has been closed.

**Requested, Not Funded This Year**

- Replacement of data Collector for Total Station surveying equipment (\$3,210)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>					
<b>ENGINEERING (DEPT 1610)</b>					
<b>NEW DEPARTMENT FOR FY 2009-10; EXPENDITURES PREVIOUSLY BUDGETED IN PUBLIC WORKS FUND (104)</b>					
<b><u>PERSONAL SERVICES</u></b>					
1			5010 WAGES & SALARIES	150,057	150,057
2			5020 PART TIME WAGES/EXTRA HELP	20,000	20,000
3			5030 OVERTIME	300	300
4			5035 ON CALL		
5			5210 INSURANCE BENEFITS	54,297	31,677
6			5220 SOCIAL SECURITY	13,032	13,032
7			5230 RETIREMENT	24,759	24,759
8			5242 WORKER'S COMPENSATION	2,659	2,659
9			5250 UNEMPLOYMENT INSURANCE	852	852
10	-	-	<b>TOTAL PERSONAL SERVICES</b>	<b>265,956</b>	<b>243,336</b>
<b><u>MATERIAL &amp; SERVICES</u></b>					
11			6014 SERVICES	100	100
12			6231 TELEPHONE & RADIO	1,300	1,300
13			6426 GAS & MILEAGE	932	932
14			6482 TRAINING/CONF/MEETING/DUES	4,450	2,400
15			6513 MATERIALS & SUPPLIES	6,000	6,000
16			6515 OFFICE SUPPLIES & FORMS	2,000	2,000
17			6615 COMPUTER/SOFTWARE	2,500	1,000
18			DATA COLLECTOR FOR EXISTING TOTAL STATION FOR SURVEYING EQUIPMENT	3,210	
19	-	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>20,492</b>	<b>13,732</b>
20	-	-	<b>TOTAL ENGINEERING</b>	<b>286,448</b>	<b>257,068</b>

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

**FUND: GENERAL**

**DEPARTMENT: NON-DEPARTMENTAL**

## **Functions and Responsibilities**

- Provides for expenditures that are for the benefit of the entire City that are not easily attributable to any one function or activity

## **Budget Objectives**

- Provide for City-wide association dues and annual fees including:
  - LGPI
  - LOC
  - OCZMA
  - NLC
  - ICMA
- Provide for City's portion of the County Animal Control function
- Provide for electricity payments for streetlights throughout the City
- Provide for services related to the City of Newport Employee Retirement Plan
- Provide for personnel administration expenditures that fall outside of the realm of payroll (labor negotiations, wellness program, recruitment expense) in the General Fund
- Provides for transfers budgeted to other City funds from the General Fund
- Contingencies and unappropriated balances are shown in this department for the General Fund

## **Significant Items/Capital Outlay Items**

- Continue City-wide fee study and cost allocation project (\$65,000); Portions of this project have been funded in the Water and Wastewater Funds at \$30,000 each
- Items related to Information Technology (IT) have been budgeted in the General Fund's new IT Department
- Items related to the annual audit and to financial software licensing and maintenance have been moved to the Finance Department
- A proposed transfer to the Recreation Fund - \$149,694
- A proposed transfer to the Street Fund - \$374,091
- Contingency = \$402,916

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>NON-DEPARTMENTAL (DEPT 1900)</b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
1	15,951	17,855	20,150	6012 ASSOCIATION DUES	21,000	16,000
2	4,582	147		6014 SERVICES		
3	9,576	8,515	8,000	6020 INSURANCE	9,000	9,000
4		5,139	5,000	6043 RECRUITMENT EXPENSES	15,000	5,000
5	16,469	6,950	3,500	6051 PUBLICATION & PRINTING	3,500	3,500
6			12,000	6061 WELLNESS PROG/EMP APPRECIATION	10,000	6,000
7	72,413	66,211	65,000	6121 CONTRACTUAL SERVICES	50,000	30,000
NOTE: BUDGET AD & PRINTING; AUDIT, FINANCE SOFTWARE MAINTENANCE/LICENSE MOVED TO FINANCE DEPT (1050) NTERNET; CITY SOFTWARE MAINTENANCE/LICENSE MOVED TO INFORMATION TECHNOLOGY DEPT (1025)						
8	20,460	3,171		6122 COMPUTER NETWORK SERVICE		
9		2,163		6131 APPRAISAL OF FIXED ASSETS		
10	115	13,419	3,000	6135 LABOR NEGOTIATIONS	5,000	
NOTE: NO UNION CONTRACTS ARE EXPIRING UNTIL JUNE 30, 2011						
11		18,415	5,000	6137 SALARY CLASSIFICATION STUDY		
12		4,424	4,500	6138 ELECTION COSTS	2,000	
13			2,500	6139 SENIOR MEALS ON WHEELS	2,500	
14				NEW LINCOLN COUNTY LAND TRUST	2,366	-
15				NEW KEN TRUEMAN RECOVERY CENTER	10,000	-
16				NEW ASSOC FOR FAMILY & COMMUNITY EDU.	6,000	-
17				NEW MICROENTERPRISE REGIONAL ALLIANCE	5,000	-
18	49,389	54,551	59,207	6146 ANIMAL CONTROL	63,552	63,552
19		9,811		6156 FRIENDS OF THE AQUATIC CENTER		
20	194,769	205,428	214,000	6219 STREET LIGHTS	225,000	187,000
NOTE: MOVED ELECTRICITY EXPENSE FOR DON DAVIS PARK RR, CLOCK PARK, NYE BEACH ARCHWAY LIGHTS, AND 3 "WELCOME TO NEWPORT" SIGNS TO ROOM TAX FUND (120); MOVED 50% OF ELECTRICITY FOR ORNAMENTAL LIGHT POLES TO ROOM TAX FUND (120)						
21	150			6222 UTILITIES		
22	50			6323 PARKING FACILITIES & MAINTENANCE		
23	31,113	19,587	75,000	6334 COMPUTER SYSTEM MAINTENANCE		
24	1,583	1,515		6405 BANK SERVICE CHARGES		
25	154	40		6407 MISCELLANEOUS REFUNDS		
26	70	41		6513 MATERIALS & SUPPLIES		
27	293	4,080		6515 OFFICE SUPPLIES & FORMS		
28	18,356			6609 TELEPHONE SYSTEM		
29	88,516	79,299		6615 COMPUTER/SOFTWARE		

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL FUND (101)</b>						
<b>NON-DEPARTMENTAL (DEPT 1900)</b>						
1	5,703	5,733		6711 PROPERTY TAXES	6,200	6,200
2	6,678	3,383		6741 STATE LAND BOARD LEASES	7,100	7,100
3			75,000	6134 COST ALLOCATION STUDY/FEE STUDY	75,000	65,000
NOTE: ADDITIONAL EXPENDITURE IS BUDGETED IN WATER & WASTEWATER FUNDS (\$30,000 EACH) FOR THEIR SHARE OF THE FEE STUDY						
4	<b>536,390</b>	<b>529,877</b>	<b>551,857</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>518,218</b>	<b>398,352</b>
<b>CAPITAL OUTLAY</b>						
5		38,560		7446 EQUIPMENT		
6	-	<b>38,560</b>	-	<b>TOTAL CAPITAL OUTLAY</b>	-	-
<b>TRANSFERS</b>						
7	296,730	415,256	350,000	9130 TRANSFER TO RECREATION FUND	-	149,694
8				TANSFER TO STREET FUND		374,091
9	<b>296,730</b>	<b>415,256</b>	<b>350,000</b>	<b>TOTAL TRANSFERS</b>	-	<b>523,785</b>
<b>ENDING FUND BALANCE</b>						
10			100,000	9510 CONTINGENCY		402,916
11			181,345	9610 UNAPPROPRIATED FUND BALANCE		
12	559,267	954,105		9999 ENDING FUND BALANCE - GENERAL FUND		
13	<b>559,267</b>	<b>954,105</b>	<b>281,345</b>	<b>TOTAL ENDING FUND BALANCE</b>	-	<b>402,916</b>
	<b>1,392,387</b>	<b>1,937,798</b>	<b>1,183,202</b>	<b>TOTAL NON-DEPARTMENTAL</b>	<b>518,218</b>	<b>1,325,053</b>



**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***WATER FUND (106)  
FUND SUMMARY***

Dept	Description	Adopted Budget	Requested	Proposed
		2008-09	2009-10	2009-10
4000	REVENUE	2,603,007	17,353,127	17,353,127
	<u>EXPENDITURES</u>			
4010	WATER TREATMENT PLANT	1,072,483	15,768,263	15,642,150
4020	WATER DISTRIBUTION	615,613	1,874,127	870,836
4040	WATER CUSTOMER SERVICE	21,150	12,350	12,350
4045	WATER DEBT SERVICE	60,000	60,000	60,000
4090	WATER NON-DEPARTMENTAL	473,304	561,510	561,510
	TRANSFERS	-	-	-
	CONTINGENCY & UNAPPROPRIATED	360,457	-	206,281
	TOTAL EXPENDITURES:	2,603,007	18,276,250	17,353,127
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	-	<b><i>(923,123)</i></b>	-

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: WATER

DEPARTMENTS: WATER TREATMENT PLANT, WATER DISTRIBUTION,  
CUSTOMER SERVICE, GENERAL DEBT, NON-  
DEPARTMENTAL

### Functions and Responsibilities

- Operates and maintains the City's water utility to provide consumers with high quality drinking water in sufficient quantity
- Provide sufficient reserve capacity and facilities for fire protection purposes
- Provide for maintenance and operation of the various water source facilities, the water treatment plant, distribution system, and raw and treated water storage facilities
- Compliance with state and federal clean water standards
- Provide for customer service functions
- As a proprietary fund, this fund's revenue sources are user charges for services

### Budget Objectives

- Continue to provide efficient service to customers
- Move forward with plans for upgrade to the Water Treatment Plant
- Provide for various capital equipment, maintenance and repair
- Begin building reserves for future replacement
- Provide for the payment of current debt obligations, other than tax-supported debt

### Significant Items/Capital Outlay Items

- A 3% rate increase is budgeted
- **Water Treatment Capital Items:**
- Pay balance of Young property purchase (\$115,000)
- Continue with Water Treatment Plant Construction (\$12,959,304)
- Continue with Storage Tank Construction project (\$1,922,492)
- **Water Distribution Capital Items:**
- Trailer Mounted Jet-Vac – one half cost; shared with Storm Drain Department (Total Cost = \$100,000: \$5,000 is provided as ½ of payment for Year 1 of a 10-year lease purchase)

### **Requested, Not Funded This Year**

- Phase I of Radio Read Water Meter Replacement Project – ½ cost this year (\$750,000)
- Waterline at Highway 101 – NE 36<sup>th</sup> to NE 40<sup>th</sup> (Total project cost = \$229,000; cost is split between Water Distribution Department and Water SDC at \$114,500 each)
- City Shop roof/siding/window replacement for Parks and Water Building (\$12,000 = ½ cost; shared with Parks Maintenance Department)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WATER FUND (106)</b>						
<b><u>REVENUE</u></b>						
1	93,565	68,362	500,217	4002 BEGINNING FUND BALANCE	242,531	242,531
2				4002 WATER TREATMENT PLANT PROJECT BEG BAL	14,881,796	14,881,796
3	1,348,208	1,717,891	1,887,290	4520 WATER USER CHARGES	2,060,000	2,060,000
4		18,090	55,000	4520 WATER USER CHARGES - SEAL ROCK	61,800	61,800
5	127,068	67,008	70,000	4523 NEW SERVICES & METERS	25,000	25,000
6	36,477	37,957	33,500	4550 MISCELLANEOUS SALES & SERVICES	30,000	30,000
7		8,239		4575 INSURANCE PROCEEDS		
8	6,730	15,804	12,000	4601 INTEREST ON INVESTMENTS	7,000	7,000
9	40,000	40,000	45,000	4665 SVC PROVIDED FOR WASTEWATER FUND	45,000	45,000
10	135,000			4740 INTERFUND LOAN PROCEEDS		
11		18,906		4941 TRANSFER FR CAPITAL CONSTR. FUND		
12		85,000		4942 TRANS FR SCHOOL FOR ARTS FUND		
13	<b>1,787,048</b>	<b>2,077,257</b>	<b>2,603,007</b>	<b>TOTAL REVENUE</b>	<b>17,353,127</b>	<b>17,353,127</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WATER FUND (106)</b>						
<b>EXPENDITURES</b>						
<b>WATER TREATMENT (DEPT 4010)</b>						
<b>PERSONAL SERVICES</b>						
1	151,257	108,192	162,978	5010 WAGES & SALARIES	171,010	171,010
2	5,045	25,543	10,000	5020 PART TIME WAGES	10,000	10,000
3	23,153	33,100	15,000	5030 OVERTIME	17,000	17,000
4		1,375		5035 ON CALL		
5	37,737	31,958	64,097	5210 INSURANCE BENEFITS	72,215	53,495
6	13,320	12,446	14,380	5220 SOCIAL SECURITY	15,147	15,147
7	22,504	30,183	26,500	5230 RETIREMENT	28,216	28,216
8	5,311	9,040	9,282	5242 WORKER'S COMPENSATION	9,791	9,791
9	509	155	376	5250 UNEMPLOYMENT INSURANCE	990	990
10	<b>258,836</b>	<b>251,992</b>	<b>302,613</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>324,369</b>	<b>305,649</b>
<b>MATERIAL &amp; SERVICES</b>						
11	30,648	48,482	32,000	6014 SERVICES	103,126	40,000
NOTE: \$3,126 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS; DISPOSAL SERVICES MOVED TO SERVICES LINE						
12		923	1,300	6018 DISPOSAL SERVICES		
13			25,000	6141 EMERGENCY RESPONSE PLAN - DAM 1 & 2		
14	97,476	93,476	115,800	6222 UTILITIES	121,590	115,800
15	6,103	5,265	4,670	6231 TELEPHONE & RADIO	4,670	4,670
16	25,965	50,590	10,000	6331 BUILDING & GROUNDS MAINT & SUPPLIES	7,381	5,500
NOTE: BLDG & GROUNDS MAINT, BLDG & GROUNDS SUPPLIES ARE COMBINED						
17				6331 LAND MAINTENANCE - DAM SITES		
18				6331 RESERVOIR & PIPELINE MAINTENANCE	10,000	10,000
19	35,872	99,539	48,700	6332 EQUIPMENT REPAIR & MAINTENANCE	35,096	35,000
NOTE: \$10,096 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
20	350			6405 BANK SERVICE CHARGES		
21	747			6405 GAS & MILEAGE	6,731	6,731
NOTE: \$6,731 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
22	1,943	1,454	4,500	6482 TRAINING/CONF/MEETING/DUES	3,500	2,000
23	1,551	2,720	1,500	6513 MATERIALS & SUPPLIES	2,515	2,515
NOTE: \$1,315 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
24	1,487	2,178	1,500	6515 OFFICE SUPPLIES & FORMS	700	700
25	1,052			6516 PURCHASED WATER		

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WATER FUND (106)</b>						
<b>EXPENDITURES</b>						
<b>WATER TREATMENT (DEPT 4010)</b>						
1				6517 CLOTHING & UNIFORM ALLOWANCE	789	789
NOTE: \$789 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
2	7,915	13,556	13,000	6519 LAB SUPPLIES	10,000	10,000
3	81,391	93,552	103,400	6520 CHEMICAL & LAB SUPPLIES	140,000	105,000
4	832	2,041	2,000	6643 MISC SMALL TOOLS & EQUIPMENT	1,000	1,000
5	<b>293,332</b>	<b>413,776</b>	<b>363,370</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>447,098</b>	<b>339,705</b>
<b>CAPITAL OUTLAY</b>						
6	45,173	8,260		7214 RESERVOIR / PUMP STATION IMPROVE.		
7			38,000	7214 RENEW/REPLACE - SILETZ PUMP STATION		
8	118,883			7253 WATER TREATMENT PLANT IMPROVEMENTS		
9			81,500	7253 DREDGING BACKWASH POND		
10	22,275			7301 FENCING		
11			4,500	7446 BACKUP RECYCLE PUMP		
12			9,500	7446 STREAMING CURRENT METER		
13			4,500	7446 YAQUINIA HEIGHTS TANK TELEMTRY		
14			5,500	7446 ON LINE TURBID METER / PH METER		
15			9,000	7446 FLUORIDE ANALYZER WITH INSTALLATION		
16			4,000	7575 TRAILER TO HAUL PIPE		
17			150,000	7302 REPAIR WORK AT BASE OF #2 DAM		
18			20,000	7214 REBUILD #1 RAW WATER PUMP		
19			40,000	7214 REPLACE PUMP AT SILETZ PUMP STATION		
20			40,000	7214 SILETZ PUMP STN. MONITORING & CONTROL		
21				PROPERTY PURCHASE - YOUNG PROPERTY BALANCE	115,000	115,000
22				WTP CONSTRUCTION PROJECT	12,959,304	12,959,304
NOTE: TOTAL WTP PROJECT \$13,830,120 LESS \$870,816 EXPENDED IN PRIOR YEAR						
23				AGATE BEACH LOWER STORAGE TANK PROJ.	1,922,492	1,922,492
NOTE: TOTAL WATER STORAGE TANK PROJECT \$2,051,676 LESS \$129,184 EXPENDED IN PRIOR YEAR						
24	<b>186,331</b>	<b>8,260</b>	<b>406,500</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>14,996,796</b>	<b>14,996,796</b>
25	<b>738,499</b>	<b>674,028</b>	<b>1,072,483</b>	<b>TOTAL WATER TREATMENT</b>	<b>15,768,263</b>	<b>15,642,150</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WATER FUND (106)</b>						
<b>EXPENDITURES</b>						
<b>WATER DISTRIBUTION (DEPT 4020)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	159,032	166,194	223,201	5010 WAGES & SALARIES	228,633	228,633
2	24,804	38,715	10,000	5020 PART TIME WAGES	10,000	10,000
3	3,519	5,141	5,000	5030 OVERTIME	5,000	5,000
4	3,313	2,562	5,000	5035 ON-CALL	5,000	5,000
5	52,760	55,136	96,096	5210 INSURANCE BENEFITS	108,138	76,902
6	14,565	15,941	18,605	5220 SOCIAL SECURITY	19,020	19,020
7	29,236	33,543	36,292	5230 RETIREMENT	37,724	37,724
8	6,434	8,049	12,033	5242 WORKER'S COMPENSATION	12,322	12,322
9	586	216	486	5250 UNEMPLOYMENT INSURANCE	1,243	1,243
10	<b>294,249</b>	<b>325,497</b>	<b>406,713</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>427,080</b>	<b>395,844</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
11	15,290	20,641	15,000	6014 SERVICES	21,359	20,000
12	16,468	18,776	18,000	6222 UTILITIES	25,000	20,000
13	1,366	1,753	1,400	6231 TELEPHONE & RADIO	1,600	1,500
14		2,098		6331 BUILDING & GROUNDS MAINT & SUPPLIES	719	719
NOTE: \$685 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
15				6332 EQUIPMENT REPAIR & MAINTENANCE	5,264	5,264
NOTE: \$5,264 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
16			20,000	6341 PUMP STATION & TANK MAINTENANCE	40,000	20,000
17				6405 GAS & MILEAGE	3,509	3,509
NOTE: \$3,509 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
18	2,500	2,955	3,500	6482 TRAINING/CONF/MEETING/DUES	4,000	3,000
19	37,037	128,163	120,000	6513 MATERIALS & SUPPLIES	120,685	100,000
NOTE: \$685 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
20			1,000	6515 OFFICE SUPPLIES & FORMS	1,000	600
21				6517 CLOTHING & UNIFORM ALLOWANCE	411	400
NOTE: \$411 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
22	5,652	8,608	10,000	6643 MISC SMALL TOOLS & EQUIPMENT	10,000	8,000
23	<b>78,313</b>	<b>182,994</b>	<b>188,900</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>233,547</b>	<b>182,992</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WATER FUND (106)</b>					
<b>EXPENDITURES</b>					
<b>WATER DISTRIBUTION (DEPT 4020)</b>					
<b>CAPITAL OUTLAY</b>					
NOTE: CAPITAL OUTLAY IN ORDER OF PRIORITY & BY REPLACEMENT OR NEW PROJECT STATUS					
1		376	7250 BUILDING IMPROVEMENTS		
2		5,765	7446 EQUIPMENT		
3	24,630		7606 WATER MAINS		
4	60,945		7611 WATER SERVICE		
5			REPL BAY BLVD PROJECT - WATER LINE PORTION	287,000	287,000
6		20,000	TRAILER-MOUNTED JET-VAC (SPLIT 50% WITH REPL STORM DRAIN DEPT)	50,000	5,000
NOTE: YEAR 1 OF 10 YEAR LEASE/PURCHASE					
7			WATER/PARKS SHOP BLDG ROOF/SIDING/ WINDOW REPL REPLACEMENT (SPLIT COST 50%)	12,000	-
8			RADIO READ METER REPLACEMENT (1ST YEAR OF NEW A 2 YEAR PROJECT)	750,000	-
9			WATER LINE HWY 101 - NE 36th TO NE 40th ST	114,500	-
NOTE: FULL COST = \$229,000; 50% COST SPLIT WITH WATER DISTRIBUTION DEPT					
10	85,575	6,141	20,000	<b>TOTAL CAPITAL OUTLAY</b>	1,213,500
					292,000
11	<b>458,137</b>	<b>514,632</b>	<b>615,613</b>	<b>TOTAL WATER DISTRIBUTION</b>	<b>1,874,127</b>
					<b>870,836</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i><b>WATER FUND (106)</b></i>					
<u><b>EXPENDITURES</b></u>					
<i><b>CUSTOMER SERVICE (DEPT 4040)</b></i>					
<u><b>MATERIAL &amp; SERVICES</b></u>					
1	1,019	22	1,200 6014 SERVICES		
2	2,863	2,794	2,500 6192 CONTRACTUAL SERVICES	5,000	5,000
3	387	324	350 6231 TELEPHONE & RADIO	350	350
4		128	100 6332 EQUIPMENT REPAIR & MAINTENANCE		
5	14,408	14,474	15,000 6515 OFFICE SUPPLIES & FORMS	7,000	7,000
6	634		6615 COMPUTER/SOFTWARE		
7			6643 MISC SMALL TOOLS		
8		2,000	6643 FOLDING MACHINE (SPLIT COST WITH WW)		
9	<b>19,311</b>	<b>17,742</b>	<b>21,150</b> <b>TOTAL MATERIAL &amp; SERVICES</b>	<b>12,350</b>	<b>12,350</b>
10	<b>19,311</b>	<b>17,742</b>	<b>21,150</b> <b>TOTAL CUSTOMER SERVICE</b>	<b>12,350</b>	<b>12,350</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i><b>WATER FUND (106)</b></i>					
<i><b><u>EXPENDITURES</u></b></i>					
<i><b>WATER GENERAL DEBT (DEPT 4045)</b></i>					
<i><b><u>DEBT SERVICE</u></b></i>					
1	35,000	60,000	6125 SEAL ROCK AGREEMENT		
2			SEAL ROCK AGREEMENT - PRINCIPAL	16,133	16,133
3			SEAL ROCK AGREEMENT - INTEREST	43,867	43,867
4	135,000		9410 INTERFUND LOAN REPAYMENT		
5	-	<b>170,000</b>	<b>TOTAL WATER GENERAL DEBT SERVICE</b>	<b>60,000</b>	<b>60,000</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WATER FUND (106)</b>					
<b>EXPENDITURES</b>					
<b>NON-DEPARTMENTAL (DEPT 4090)</b>					
<b>MATERIALS &amp; SERVICES</b>					
1		14,045	6014 SERVICES		
2	30,858	31,617	32,000 6020 INSURANCE	36,000	36,000
3		98,880	40,000 6126 WATER MASTER PLAN STUDY		
4	136	346	6405 BANK SERVICE CHARGES		
5	58,112	86,775	97,112 6452 FEES PAID IN LIEU OF FRANCHISE TAXES	108,840	108,840
6	157	231	6513 MATERIAL & SUPPLIES		
7	13,408	12,906	8,400 6516 PURCHASED WATER	9,150	9,150
8	1,290	1,011	2,000 6720 BACKFLOW PREVENTION	2,000	2,000
9			6134 COST ALLOCATION STUDY/FEE STUDY	30,000	30,000
NOTE: ADDITIONAL EXPENDITURE IS BUDGETED IN WASTEWATER (\$30,000) & GENERAL (\$65,000) FUNDS FOR THEIR SHARE OF THE FEE STUDY					
10		110,000	114,400 6811 SERVICES PROVIDED BY GENERAL FUND	117,800	117,800
11			6811 SERVICES PROVIDED BY GENERAL FUND PW	257,720	257,720
NOTE: IN PRIOR YEARS PAYMENT WAS MADE TO THE PUBLIC WORKS FUND; PUBLIC WORKS ADM & ENGINEERING HAS BEEN MOVED TO GENERAL FUND (DEPT 1600 & 1610)					
12		181,500	179,392 6812 SERVICES PROVIDED BY PW FUND		
13	<b>103,961</b>	<b>537,311</b>	<b>473,304</b> <b>TOTAL MATERIALS &amp; SERVICES</b>	<b>561,510</b>	<b>561,510</b>
<b>TRANSFERS</b>					
14	100,000		9110 TRANSFER TO GENERAL FUND		
15	180,000		9140 TRANSFER TO PUBLIC WORKS FUND		
16	<b>280,000</b>	-	- <b>TOTAL TRANSFERS</b>	-	-
<b>ENDING FUND BALANCE</b>					
17			75,000 9510 CONTINGENCY - WATER FUND		206,281
18			285,457 9610 UNAPPROPRIATED FUND BALANCE		
19	121,122	157,343	9999 ENDING FUND BALANCE-WATER FUND		
20	<b>121,122</b>	<b>157,343</b>	<b>360,457</b> <b>TOTAL ENDING FUND BALANCE</b>	-	<b>206,281</b>
21	<b>505,083</b>	<b>694,654</b>	<b>833,761</b> <b>TOTAL NON-DEPARTMENTAL</b>	<b>561,510</b>	<b>767,791</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**WASTEWATER FUND (107)  
FUND SUMMARY**

Dept	Description	Adopted Budget	Requested	Proposed
		2008-09	2009-10	2009-10
4500	REVENUE	4,173,383	6,458,124	6,458,124
	<u>EXPENDITURES</u>			
4510	WASTEWATER TREATMENT PLANT	830,982	851,205	817,718
4520	WASTEWATER COLLECTION	1,301,470	2,422,974	1,497,799
4540	WASTEWATER CUSTOMER SERVICE	21,150	12,350	9,350
4545	WASTEWATER DEBT SERVICE	702,111	1,942,908	1,942,908
4590	WASTWATER NON-DEPARTMENTAL	562,325	631,373	631,373
	TRANSFERS	-	-	-
	RESERVE FOR DEBT SERVICE	573,090	1,466,486	1,466,486
	RESERVE FOR FUTURE IMPROVEMENTS	100,000	-	-
	CONTINGENCY & UNAPPROPRIATED	82,255	-	92,490
	TOTAL EXPENDITURES:	4,173,383	7,327,296	6,458,124
	<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	<b>(869,172)</b>	-

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: WASTEWATER

### DEPARTMENTS: WASTEWATER TREATMENT PLANT, WASTEWATER COLLECTION, CUSTOMER SERVICE, DEBT SERVICE, NON-DEPARTMENTAL

#### Functions and Responsibilities

- Operates and maintains the City's wastewater utility to provide consumers with high quality wastewater collection and treatment
- Provide for maintenance and operation of the wastewater treatment plant and collection facilities
- Compliance with state and federal clean water standards
- Provide for customer service functions
- As a proprietary fund, this fund's revenue sources are user charges for services

#### Budget Objectives

- Continue to provide efficient service to customers
- Provide for various capital equipment, maintenance and repair
- Begin building reserves for future replacement
- Provide for the payment of current debt obligations, other than tax-supported debt

#### Significant Items/Capital Outlay Items

- A 3% rate increase is budgeted
- Beginning with this fiscal year, all debt service, other than general obligation bonded debt, for wastewater-related improvements will be accounted for within the Wastewater Fund, Debt Service Department. This results in the fund receiving transfers from the Urban Renewal debt service funds to cover the cost of the debt service for those debt instruments that have pledged tax increment dollars for repayment
- A portion of the cost allocation and fee study project is budgeted in the Non-departmental section of the Wastewater Fund (\$30,000)  
**Wastewater Treatment Plant Capital Items:**
- Computer network system hardware and software upgrade, including installation costs (\$35,000)
- Odor Control Equipment for headworks at the WWTP (\$15,000)  
**Wastewater Collection Capital Items:**
- Sewer construction and smoke testing for cross-connection (\$150,000)
- Bay Blvd Project - Sewer Line Replacement portion (\$420,000)

- Elizabeth Street Sewer Line – Phase III (Total project cost = \$430,000; \$350,000 appropriated in Wastewater Collection Department, \$80,000 budgeted in Wastewater SDC Fund)
- 350 HP pump for IPS #1 (\$120,000)
- Mini TV camera & recorder with pipe locator (\$14,600)
- Jetter-Vacuum Truck replacement (Total cost is \$300,000; \$50,000 is budgeted as Year 1 payment on a 10-year lease purchase)
- 100 HP VFD Drive pump upgrade to IPS #5 (\$13,000)
- Extra pump for Big Creek Pump Station #1 (\$29,000)

**Requested, Not Funded This Year**

- Rebuild/replace Big Creek pump station (total cost = \$1,300,000; ½ of the cost would come from Wastewater Fund, ½ from Wastewater SDC Fund - \$650,000 each)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER FUND (107)</b>						
<b><u>REVENUE</u></b>						
1	35,320	-	189,743	4002 BEG. FUND BALANCE WASTEWATER FUND	1,139,126	1,139,126
2	838,069	919,173	895,121	4002 BEG. FUND BALANCE -WWTP LOAN DEBT		
3			420,000	4524 CAPITAL IMPROVEMENT SURCHARGE	410,000	410,000
4	2,111,803	2,227,673	2,390,920	4530 WASTE WATER USER CHARGES	2,575,000	2,575,000
5	15,243	12,991	15,000	4535 SEPTAGE REVENUE	25,000	25,000
6	5,723	9,560	8,000	4550 MISCELLANEOUS SALES & SERVICES		
7		272		4575 INSURANCE PROCEEDS		
8	49,169	55,490	65,000	4601 INTEREST ON INVESTMENTS	27,000	27,000
9	100,000			4740 INTERFUND LOAN PROCEEDS		
10		47,667		4941 TRANSFER FR CAPITAL CONSTRUCTION FUND		
11	325,000			4707 TRANSFER FROM WASTE WATER FUND		
12	231,219	233,819	139,599	4943 TRANSFER FROM ROOM TAX FUND	127,849	127,849
13	96,381	67,258	50,000	4937 TRANSFER FROM WASTEWATER SDC FUND	10,000	10,000
14				TRANSFER FR NS URD DEBT FUND	1,032,941	1,032,941
15				TRANSFER FROM SB URD DEBT FUND	1,111,208	1,111,208
16	<b>3,807,927</b>	<b>3,573,903</b>	<b>4,173,383</b>	<b>TOTAL REVENUE</b>	<b>6,458,124</b>	<b>6,458,124</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER FUND (107)</b>						
<b><u>EXPENDITURES</u></b>						
<b>WASTEWATER TREATMENT PLANT (DEPT 4510)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	102,254	116,509	179,615	5010 WAGES & SALARIES	187,764	187,764
2	12,496	740		5020 PART TIME WAGES/EXTRA HELP		
3	6,049	3,501	6,000	5030 OVERTIME	6,000	6,000
4	4,125	4,313	5,000	5035 ON-CALL	5,000	5,000
5	23,107	26,347	64,240	5210 INSURANCE BENEFITS	72,286	49,185
6	8,400	9,219	14,582	5220 SOCIAL SECURITY	15,205	15,205
7	14,159	18,993	29,205	5230 RETIREMENT	30,981	30,981
8	2,563	3,809	7,759	5242 WORKER'S COMPENSATION	8,145	8,145
9	367	120	381	5250 UNEMPLOYMENT INSURANCE	994	994
10	<b>173,520</b>	<b>183,551</b>	<b>306,782</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>326,375</b>	<b>303,274</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
11	11,522	11,332	13,200	6014 SERVICES	11,219	11,219
NOTE: \$2019 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS; DISPOSAL & CUSTODIAL SERVICES MOVED TO SERVICES LINE						
12		24,579	15,000	6016 TEMPORARY EMPLOYMENT SERVICES	15,000	15,000
13	19,267	12,965	16,500	6116 PERMITS	16,500	16,500
14	240,238	245,581	274,000	6222 UTILITIES	210,000	210,000
15	11,752	12,019	19,000	6231 TELEPHONE & RADIO	19,000	12,000
16	13,003	14,326	19,800	6331 BUILDING & GROUNDS MAINTENANCE	9,382	9,300
NOTE: BLDG & GROUNDS MAINT, BLDG & GROUNDS SUPPLIES ARE COMBINED						
17	28,320	40,770	40,000	6332 EQUIPMENT REPAIR & MAINTENANCE	55,675	55,675
NOTE: \$5,133 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
18				6405 GAS & MILEAGE	10,450	10,450
NOTE: MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
19	3,966	1,319	5,200	6482 TRAINING/CONF/MEETING/DUES	5,200	3,000

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER FUND (107)</b>						
<b><u>EXPENDITURES</u></b>						
<b>WASTEWATER TREATMENT PLANT (DEPT 4510)</b>						
1	1,503	1,777	2,500	6515 OFFICE SUPPLIES & FORMS	2,500	2,000
2	75	1,190	1,000	6517 CLOTHING & UNIFORM ALLOWANCE	1,904	1,300
3	NOTE: \$296 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS					
4	105,038	134,358	118,000	6520 CHEMICAL & LAB SUPPLIES	118,000	118,000
5	<b>434,684</b>	<b>500,216</b>	<b>524,200</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>474,830</b>	<b>464,444</b>
<b><u>CAPITAL OUTLAY</u></b>						
6	NEW ODOR CONTROL AT HEADWORKS				15,000	15,000
7	Repl <u>WWTP SYSTEM UPGRADE (NEW SERVERS, SOFTWARE UPGRADE, INSTALLATION)</u>				35,000	35,000
8	<b>TOTAL CAPITAL OUTLAY</b>				<b>50,000</b>	<b>50,000</b>
9	<b>608,204</b>	<b>683,767</b>	<b>830,982</b>	<b>TOTAL WASTEWATER TREATMENT PLANT</b>	<b>851,205</b>	<b>817,718</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER FUND (107)</b>						
<b><u>EXPENDITURES</u></b>						
<b>WASTEWATER COLLECTION (DEPT 4520)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	63,258	66,032	100,938	5010 WAGES & SALARIES	115,671	115,671
2	8,310			5020 PART TIME WAGES		
3	5,252	2,409	2,200	5030 OVERTIME	2,500	2,500
4	2,813	2,625	2,900	5035 ON-CALL	2,900	2,900
5	18,524	21,023	48,014	5210 INSURANCE BENEFITS	54,049	31,429
6	5,994	5,437	8,112	5220 SOCIAL SECURITY	9,262	9,262
7	8,369	11,146	16,413	5230 RETIREMENT	19,086	19,086
8	1,599	2,413	4,340	5242 WORKER'S COMPENSATION	4,978	4,978
9	232	70	212	5250 UNEMPLOYMENT INSURANCE	605	605
10	<b>114,351</b>	<b>111,155</b>	<b>183,129</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>209,051</b>	<b>186,431</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
11		4,634		6014 SERVICES	661	661
NOTE: \$661 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
12		1,642	15,000	6016 TEMPORARY EMPLOYMENT SERVICES	15,000	15,000
13		9,858	10,000	6331 BUILDING & GROUNDS MAINTENANCE & SUPPLIES	10,518	10,518
NOTE: \$518 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS; BLDG & GROUNDS MAINT, BLDG & GROUNDS SUPPLIES ARE COMBINED						
14				6332 EQUIPMENT REPAIR & MAINTENANCE	15,133	13,000
NOTE: \$5,133 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
15				6405 GAS & MILEAGE	3,422	3,000
NOTE: \$3,422 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
16	650	481	1,100	6482 TRAINING/CONF/MEETING/DUES	1,600	1,600
17	108,893	154,071	120,000	6513 MATERIALS & SUPPLIES	120,493	120,493
NOTE: \$493 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
18		60	200	6515 OFFICE SUPPLIES & FORMS	200	200
19				6517 CLOTHING & UNIFORM ALLOWANCE	296	296
NOTE: \$296 MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS						
20	<b>109,543</b>	<b>170,746</b>	<b>146,300</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>167,323</b>	<b>164,768</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER FUND (107)</b>						
<b><u>EXPENDITURES</u></b>						
<b>WASTEWATER COLLECTION (DEPT 4520)</b>						
<b><u>CAPITAL OUTLAY</u></b>						
1			45,000	7575 VEHICLES		
2	17,556	62,074		7446 EQUIPMENT		
3			34,000	7446 EXTRA 45 HP PUMP FOR NYE BEACH		
4			33,000	7446 REPLACE 100HP MOTOR/PUMP W/VSD		
5	311,788	115,693		7604 SEWER CONSTRUCTION & SMOKE TESTING	150,000	150,000
6			410,041	7604 ELIZABETH ST SEWER LINE - PHASE II		
7				ELIZABETH ST SEWER LINE - PHASE III	350,000	350,000
NOTE: TOTAL COST \$430,000; \$80,000 IN WW SDC FUND						
8			450,000	7604 BAY BLVD SEWER REPLACEMENT	420,000	420,000
9				REP 350 HP PUMP FOR IPS #1 FOR LIFT STATION	120,000	120,000
10				REP MINI CAMERA & RECORDER w/PIPE LOCATOR	14,600	14,600
11				REP JETTER - VACUUM TRUCK	300,000	50,000
NOTE: YEAR 1 OF 10-YEAR LEASE/PURCHASE						
12				NEW 100 HP VFD DRIVE PUMP IPS #5 (Upgrade)	13,000	13,000
13				NEW BIG CREEK STATION PUMP NO 1 (EXTRA PUMP)	29,000	29,000
14				NEW REBUILD/REPLACE BIG CREEK PUMP STATION	650,000	-
NOTE: 50% COST FROM WASTEWATER SDC/50% FROM WASTEWATER COLLECTION DEPT.						
15	<b>329,344</b>	<b>177,767</b>	<b>972,041</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,046,600</b>	<b>1,146,600</b>
16	<b>553,238</b>	<b>459,668</b>	<b>1,301,470</b>	<b>TOTAL WASTEWATER COLLECTION</b>	<b>2,422,974</b>	<b>1,497,799</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER FUND (107)</b>					
<b><u>EXPENDITURES</u></b>					
<b>CUSTOMER SERVICE (DEPT 4540)</b>					
<b><u>MATERIAL &amp; SERVICES</u></b>					
1	919	22	1,200 6014 SERVICES		
2	2,863	2,794	2,500 6192 CONTRACTUAL SERVICES	5,000	2,000
3	387	324	350 6231 TELEPHONE & RADIO	350	350
4		128	100 6332 EQUIPMENT REPAIR & MAINTENANCE		
5	13,011	16,104	15,000 6515 OFFICE SUPPLIES & FORMS	7,000	7,000
6		<u>2,000</u>	6643 FOLDING MACHINE (SPLIT W/WATER FUND)		
7	<b>17,180</b>	<b>19,372</b>	<b>21,150 TOTAL MATERIAL &amp; SERVICES</b>	<b>12,350</b>	<b>9,350</b>
8	<b>17,180</b>	<b>19,372</b>	<b>21,150 TOTAL CUSTOMER SERVICES</b>	<b>12,350</b>	<b>9,350</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER FUND (107)</b>					
<b><u>EXPENDITURES</u></b>					
<b>WASTEWATER GENERAL DEBT SERVICE (DEPT 4545)</b>					
<b><u>DEBT SERVICE</u></b>					
1	75,000	75,000	8810 INTERFUND LOAN - PRINCIPAL (Room Tax Fund)	75,000	75,000
2	32,824	15,600	8820 INTERFUND LOAN - INTEREST (Room Tax Fund)	7,600	7,600
3	35,158	33,595	31,975 8010 DEQ LOAN # R68932 FEES	30,290	30,290
4	312,225	324,330	336,903 8113 DEQ LOAN # R68932- PRINCIPAL	349,964	349,964
5	267,041	254,936	242,633 8123 DEQ LOAN # R68932 - INTEREST	229,302	229,302
6			DEQ LOAN # R68931 FEES (URA FUNDED)	23,153	23,153
7			DEQ LOAN # R68931 - PRN (URA FUNDED)	597,592	597,592
8			DEQ LOAN # R68931 - INT (URA FUNDED)	168,737	168,737
9			SPWF LOAN # B00009 - PRN (SB URD FUNDED)	127,256	127,256
10			SPWF LOAN # B00009 - INT (SB URD FUNDED)	103,379	103,379
11			OECDD LOAN # G00005 - PRN (SB URD FUNDED)	127,256	127,256
12			OECDD LOAN # G00005 - INT (SB URD FUNDED)	103,379	103,379
13	<b>614,424</b>	<b>720,685</b>	<b>702,111</b> <b>TOTAL WASTEWATER GENERAL DEBT SERVICE</b>	<b>1,942,908</b>	<b>1,942,908</b>

NOTE: PRIOR YEARS' DEBT PAYMENTS WERE BUDGETED IN NORTH SIDE URA DEBT FUND (FUND 229) & SOUTH BEACH URA DEBT FUND (FUND 231)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER FUND (107)</b>						
<b><u>EXPENDITURES</u></b>						
<b>NON-DEPARTMENTAL (DEPT 4590)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	54,262	56,928		5010 WAGES & SALARIES		
2	9,576	10,830		5210 INSURANCE BENEFITS		
3	4,076	4,355		5220 SOCIAL SECURITY		
4	6,960	9,489		5230 RETIREMENT		
5	1,045	1,568		5242 WORKER'S COMPENSATION		
6	163	57		5250 UNEMPLOYMENT INSURANCE		
7	<b>76,082</b>	<b>83,227</b>	-	<b>TOTAL PERSONAL SERVICES</b>	-	-
<b><u>MATERIAL &amp; SERVICES</u></b>						
8		2,491		6014 SERVICES		
9	35,471	38,923	40,000	6020 INSURANCE	43,500	43,500
10	912	1,266	36,000	6121 CONTRACTUAL SERVICES		
11	105,596	111,614	119,546	6452 FEES PAID IN LIEU OF FRANCHISE TAXES	130,000	130,000
12				6134 COST ALLOCATION STUDY/FEE STUDY	30,000	30,000
NOTE: ADDITIONAL EXPENDITURE IS BUDGETED IN WATER (\$30,000) & GENERAL (\$65,000) FUNDS FOR THEIR SHARE OF THE FEE STUDY						
13		110,000	114,400	6811 SERVICES PROVIDED BY GENERAL FUND	117,800	117,800
14				SVC PROVIDED BY GEN FUND - PW	201,073	201,073
NOTE: IN PRIOR YEARS PAYMENT WAS MADE TO THE PUBLIC WORKS FUND; PUBLIC WORKS ADM & ENGINEERING HAS BEEN MOVED TO GENERAL FUND (DEPT 1600 & 1610)						
15		261,500	144,979	6812 SERVICES PROVIDED BY PUBLIC WORKS FUND		
16		30,000	31,200	6813 SERVICES PROVIDED BY AIRPORT FUND	32,000	32,000
17		30,000	31,200	6814 SERVICES PROVIDED BY STREETS FUND	32,000	32,000
18		40,000	45,000	6815 SERVICES PROVIDED BY WATER FUND	45,000	45,000
19	<b>141,979</b>	<b>625,794</b>	<b>562,325</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>631,373</b>	<b>631,373</b>
<b><u>TRANSFERS</u></b>						
20	110,000			9110 TRANSFER TO GENERAL FUND		
21	30,000			9112 TRANSFER TO AIRPORT FUND		
22	325,000	250,000		9120 TRANSFER TO WWTP LOAN DEBT		
23	260,000			9140 TRANSFER TO PUBLIC WORKS FUND		
24	30,000			9150 TRANSFER TO STREET FUND		
25	40,000			9160 TRANSFER TO WATER FUND		
26	<b>795,000</b>	<b>250,000</b>	-	<b>TOTAL TRANSFERS</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER FUND (107)</b>					
<b><u>EXPENDITURES</u></b>					
<b>NON-DEPARTMENTAL (DEPT 4590)</b>					
<b><u>ENDING FUND BALANCE</u></b>					
1		82,255	9510 CONTINGENCY		92,490
2		100,000	9755 RES FOR FUTURE INFRASTRUCTURE IMPROV.		
3	573,090	573,090	9742 DEQ LOAN # 68932 RESERVE	573,090	573,090
4			DEQ LOAN # R68931 RESERVE (URA FUNDED)	893,396	893,396
THIS RESERVE AMOUNT IS BEING TRANSFERRED FROM URBAN RENEWAL WITH THE TRANSFERS FOR DEBT PAYMENT					
5			9610 UNAPPROPRIATED FUND BALANCE		
6	48,836	158,300	9999 ENDING FUND BALANCE-WASTEWATER FUND		
7	346,083		9999 ENDING FUND BALANCE - WWTP LOAN DEBT		
8	<b>968,009</b>	<b>731,390</b>	<b>755,345</b>	<b>1,466,486</b>	<b>1,558,976</b>
<b>TOTAL ENDING FUND BALANCE</b>					
9	<b>1,981,070</b>	<b>1,690,411</b>	<b>1,317,670</b>	<b>2,097,859</b>	<b>2,190,349</b>
<b>TOTAL NON-DEPARTMENTAL</b>					



**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***STREET FUND (105)  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
3800	REVENUE	774,076	1,995,544	2,369,635
	<u>EXPENDITURES</u>			
3805	STREET MAINTENANCE	774,076	2,294,282	1,894,950
3850	STORM DRAIN	-	697,972	474,685
3890	CONTINGENCY & UNAPPROPRIATED	-	-	-
	TOTAL EXPENDITURES:	774,076	2,992,254	2,369,635
	<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	<b>(996,710)</b>	-

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## **FUND: STREET**

## **DEPARTMENTS: STREET MAINTENANCE, STORM DRAIN MAINTENANCE**

### **Functions and Responsibilities**

- Provides for the street maintenance for City-owned rights of way within the City
- Provides for the maintenance of the City's storm drain utility
- The revenue sources for street maintenance are the State gas tax allocation and ISTEAs Entitlement funds
- Undertake projects to improve and enhance the collection system for storm water runoff

### **Budget Objectives**

- Continue to provide for street maintenance activities to the extent of available funding
- Undertake annual overlay projects with funds from the ISTEAs Entitlement funds
- Look at new funding sources to replace diminishing State gas tax allocations
  - Possible funding source: a monthly Street Maintenance Fee added to each utility customer; estimated revenue for a \$5/month fee = \$252,000
- Provide for maintenance activities to the extent of available funding
- Construct drainage projects as funding allows
- Establish a methodology and basic fees for the storm drain utility as outlined in the Storm Drain Master Plan being completed through the Storm Drain SDC Fund

### **Significant Items/Capital Outlay Items**

- The activities related to storm drain maintenance have been moved to a separate department in this fund
- A proposed transfer from the General Fund of \$374,091 is necessary to provide for the activities of street and storm drain maintenance
- \$10,000 has been budgeted for bicycle and pedestrian projects including:
  - Bay Blvd. Bike racks (\$5,800)
  - Curb Cuts at Chambers Court and San-Bay-O Circle (\$1,500)
  - Coast Guard Station property access (\$500)
  - Sidewalk connection – South Yaquina Bridge (Notation only – ODOT is undertaking this project)
- Capital projects and purchases
  - ISTEAs street overlay projects (Total = \$198,061; \$99,351 carried over from 2008-09 allocation; \$98,710 of 2009-10 allocation)

- Additional street overlays projects provided by an extra infusion of federal stimulus monies (\$226,483)
- Naterlin Drive Sidewalk Project funded with an ODOT grant; (total project is \$555,775; grant is \$520,000 budgeted in the Street Fund; the \$35,775 match is budgeted in the Street SDC Fund)
- Bay Blvd Sidewalk Project (funded with a federal stimulus grant) (\$593,000: \$500,000 budgeted in Street Maintenance Department; \$93,000 budgeted in Storm Drain Maintenance Department)
- Street Sweeper (Total cost = \$190,000; \$38,000 is provided as payment for Year 1 of a 5-year lease purchase)
- Trailer Mounted Jet-Vac – one half cost; shared with Water Distribution Department (Total Cost = \$100,000: \$5,000 is provided as ½ of payment for Year 1 of a 10-year lease purchase )
- NE Benton 8<sup>th</sup> To 10<sup>th</sup> Storm Drain repair/replacement (\$20,000)
- SE 27<sup>th</sup> Street Storm Drain repair/replacement (\$20,000)

### **Requested, Not Funded This Year**

- 2, 1-ton replacement pickups (\$50,000)
- Replace City shop generator (\$25,000)
- Replacement Grader (\$250,000)
- City Shop Lighting project (1/3 cost split with Parks and Building Maintenance: \$4,350)
- City Shop expansion project (\$15,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>STREET FUND (105)</b>						
<b>REVENUE</b>						
1	273,270	270,431	174,890	4002 BEGINNING FUND BALANCE-STREET FUND		
2	471,704	488,207	457,406	4154 STATE GAS TAX ALLOCATION	420,000	420,000
3	82,573	88,755	104,080	4157 STATE ISTEА ENTITLEMENT	198,061	198,061
4				NEW FEDERAL STIMULUS PROCEEDS	226,483	226,483
5				NEW BAY BLVD PROJ STIMULUS FUNDS-STREET MAINT	500,000	500,000
6				NEW BAY BLVD PROJ STIMULUS FUNDS-STORM DRAIN	93,000	93,000
7				NEW NATERLIN DR SIDEWALK PROJ. GRANT - ODOT	520,000	520,000
8		9,508		4575 INSURANCE PROCEEDS		
9	2,182	9,288	3,000	4550 MISCELLANEOUS SALES & SERVICES	5,000	5,000
10	12,569	6,339	3,500	4601 INTEREST ON INVESTMENTS	1,000	1,000
11	30,000	30,000	31,200	4665 SVC PROVIDED FOR WASTEWATER FUND	32,000	32,000
12		95,380		4270 BAY BLVD PROJECT GRANT		
13				TRANSFER FROM GENERAL FUND		374,091
14	<b>872,298</b>	<b>997,908</b>	<b>774,076</b>	<b>TOTAL REVENUE</b>	<b>1,995,544</b>	<b>2,369,635</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>STREET FUND (105)</b>						
<b>EXPENDITURES</b>						
<b>STREET MAINTENANCE (DEPT 3805)</b>						
<b>PERSONAL SERVICES</b>						
NOTE: 2.5 FTE MOVED TO NEW STORM DRAIN DEPT (3850) BEGINNING FY 2009-10						
1	233,961	245,379	259,732	5010 WAGES & SALARIES	171,307	171,307
2	4,772	4,038	8,000	5020 PART TIME WAGES	2,500	-
3	2,798	2,162	2,500	5030 OVERTIME	1,250	-
4	3,188	3,438	3,100	5035 ON-CALL	1,550	1,550
5	61,964	67,988	96,301	5210 INSURANCE BENEFITS	69,336	42,516
6	17,939	18,814	20,910	5220 SOCIAL SECURITY	13,510	13,510
7	41,545	41,243	42,232	5230 RETIREMENT	28,266	28,266
8	12,413	16,316	21,964	5242 WORKER'S COMPENSATION	15,897	15,897
9	711	245	547	5250 UNEMPLOYMENT INSURANCE	883	883
10	<b>379,291</b>	<b>399,623</b>	<b>455,286</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>304,499</b>	<b>273,929</b>
<b>MATERIAL &amp; SERVICES</b>						
NOTE: 50% OF EXPENSES MOVED TO NEW STORM DRAIN DEPT (3850) BEGINNING FY 2009-10						
11	27,859	32,859	40,000	6014 SERVICES	20,670	25,000
12		425		6016 TEMPORARY EMPLOYMENT SERVICES		
13	28,705	26,158	30,000	6020 INSURANCE	15,000	15,000
14	1,200	1,542	1,300	6231 TELEPHONE & RADIO	800	800
15				6331 BUILDING & GROUNDS MAINT & SUPPLIES	525	525
16			500	6332 EQUIPMENT REPAIR & MAINTENANCE	11,467	11,250
NOTE: MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS DEPT						
17				6426 GAS & MILEAGE	7,478	6,500
NOTE: MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS DEPT						
18	175		1,500	6482 TRAINING/CONF/MEETING/DUES	750	500
19	49,828	76,110	90,000	6513 MATERIALS & SUPPLIES	45,500	45,500
20	256	225	4,750	6515 OFFICE SUPPLIES & FORMS	2,375	500
21				6517 CLOTHING & UNIFORM ALLOWANCE	300	300
NOTE: MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS DEPT						
22		3,956	10,000	6709 FOOT & BICYCLE PATHS	6,200	10,000
NOTE: \$10,000 SUGGESTED BUDGET INCLUDES BAY BLVD BIKE RACKS, CURB CUTS AT CHAMBERS CT & SAN-BAY-O CIRCLE, SIDEWALK CONNECTION - SOUTH YAQUINA BRIDGE & COAST GUARD STATION PROPERTY ACCESS LISTED BELOW						
23	25,000	26,500	35,837	6812 SVC PROVIDED BY PUBLIC WORKS FUND		
24				SVC PROVIDED BY GEN. FUND - PW ADM/ENG	86,024	60,602
NOTE: IN PRIOR YEARS PAYMENT WAS MADE TO THE PUBLIC WORKS FUND; PUBLIC WORKS ADM & ENGINEERING HAS BEEN MOVED TO GENERAL FUND (DEPT 1600 & 1610)						
25	<b>133,023</b>	<b>167,775</b>	<b>213,887</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>197,089</b>	<b>176,477</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>STREET FUND (105)</b>						
<b><u>EXPENDITURES</u></b>						
<b>STREET MAINTENANCE (DEPT 3805)</b>						
<b><u>CAPITAL OUTLAY</u></b>						
1	23,993	285,623		7324 BAY BLVD SIDEWALK PROJECT		
2	113,287	109,930	104,903	7601 ISTE A STREET OVERLAYS	198,061	198,061
3				STREET OVERLAY (STIMULUS FUNDED)	226,483	226,483
4				NATERLIN DR SIDEWALK PROJ (ODOT GRANT FUNDED)	520,000	520,000
5				BAY BLVD PROJECT (STIMULUS GRANT)	500,000	500,000
6				REPL 2, 1-TON PICKUPS (REPLACEMENT)	50,000	-
7				REPL CITY SHOP GENERATOR (REPLACEMENT)	25,000	-
8				CITY SHOP LIGHTING (SPLIT COST 1/3 EACH REPL PARKS/BLDG MAINT/STREETS)	4,350	-
9				REPL CITY SHOPS EXPANSION	15,000	-
10				REPL GRADER (REPLACEMENT)	250,000	-
<b>BICYCLE &amp; PEDESTRIAN PROJECTS:</b>						
NOTE: BICYCLE & PEDESTRIAN PROJECTS MOVED TO MATERIAL & SERVICES (FOOT & BICYCLE PATHS)						
11				NEW BAY BLVD BIKE RACKS	1,800	-
12				NEW CURB CUTS: CHAMBERS CT/SAN-BAY-O CIRC.	1,500	-
13				NEW SIDEWALK CONNECTION - S YAQUINA BRIDGE		
NOTATION ONLY - ODOT IS FUNDING THE PROJECT LISTED ABOVE						
14				NEW COAST GUARD STATION PROPERTY ACCESS	500	-
15	<b>137,280</b>	<b>395,553</b>	<b>104,903</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,792,694</b>	<b>1,444,544</b>
16	<b>649,594</b>	<b>962,951</b>	<b>774,076</b>	<b>TOTAL STREET MAINTENANCE</b>	<b>2,294,282</b>	<b>1,894,950</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>STREET FUND (105)</b>					
<b>EXPENDITURES</b>					
<b>STORM DRAIN (DEPT 3850)</b>					
<b>NEW DEPARTMENT FOR FY 2009-10; EXPENSES PREVIOUSLY BUDGETED IN STREET MAINTENANCE DEPT (3805)</b>					
<b>PERSONAL SERVICES</b>					
NOTE: FUNDING FOR 2.5 FTE (FORMERLY BUDGETED IN STREET MAINTENANCE)					
1			5010 WAGES & SALARIES	100,945	100,944
2			5020 PART TIME WAGES	2,500	-
3			5030 OVERTIME	1,250	-
4			5035 ON-CALL	1,550	1,550
5			5210 INSURANCE BENEFITS	51,086	36,014
6			5220 SOCIAL SECURITY	8,128	8,128
7			5230 RETIREMENT	16,656	16,656
8			5242 WORKER'S COMPENSATION	8,786	8,786
9			5250 UNEMPLOYMENT INSURANCE	531	531
10	-	-	<b>TOTAL PERSONAL SERVICES</b>	<b>191,432</b>	<b>172,609</b>
<b>MATERIAL &amp; SERVICES</b>					
11			6014 SERVICES	20,670	25,000
NOTE: MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS DEPT					
12			6020 INSURANCE	15,000	15,000
13			6231 TELEPHONE & RADIO	800	800
14			6331 BUILDING & GROUNDS MAINT & SUPPLIES	525	525
NOTE: MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS DEPT					
15			6332 EQUIPMENT REPAIR & MAINTENANCE	11,467	11,250
NOTE: MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS DEPT					
16			6426 GAS & MILEAGE	7,478	6,500
NOTE: MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS DEPT					
17			6482 TRAINING/CONF/MEETING/DUES	750	500
18			6513 MATERIALS & SUPPLIES	45,500	45,500
19			6515 OFFICE SUPPLIES & FORMS	2,375	500

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>STREET FUND (105)</b>					
<b>EXPENDITURES</b>					
<b>STORM DRAIN (DEPT 3850)</b>					
1			6517 CLOTHING & UNIFORM ALLOWANCE	300	300
2	NOTE: MOVED FROM PUBLIC WORKS FUND SHOP OPERATIONS DEPT				
3			6812 SVC PROVIDED BY PUBLIC WORKS FUND		
4			NEW SVC PROVIDED BY GEN. FUND - PW ADM/ENG	28,675	20,201
5	-	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>133,540</b>	<b>126,076</b>
<b>CAPITAL OUTLAY</b>					
6			BAY BLVD PROJECT (STIMULUS GRANT)	93,000	93,000
7			TRAILER-MOUNTED JET-VAC (SPLIT 50% WITH REPL WATER DISTRIBUTION DEPT)	50,000	5,000
8			YEAR 1 OF 10 YEAR LEASE/PURCHASE REPL STREET SWEEPER	190,000	38,000
9			YEAR 1 OF 5 YEAR LEASE/PURCHASE NE BENTON (8TH - 10TH) STORM DRAIN	20,000	20,000
10			SE 27TH STORM DRAIN	20,000	20,000
11	-	-	<b>TOTAL CAPITAL OUTLAY</b>	<b>373,000</b>	<b>176,000</b>
12	-	-	<b>TOTAL STORM DRAIN</b>	<b>697,972</b>	<b>474,685</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b><i>STREET FUND (105)</i></b>					
<b><u>EXPENDITURES</u></b>					
<b><i>NON-DEPARTMENTAL (3890)</i></b>					
<b><u>ENDING FUND BALANCE</u></b>					
1			9510 CONTINGENCY		
2			9610 UNAPPROPRIATED FUND BALANCE		
3	239,351	34,957	9999 ENDING FUND BALANCE		
4	<b>239,351</b>	<b>34,957</b>	<b>TOTAL ENDING FUND BALANCE</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**RECREATION FUND (111)  
FUND SUMMARY**

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
4800	REVENUE	1,086,324	771,713	921,407
	<u>EXPENDITURES</u>			
4810	SWIMMING POOL	312,278	588,287	282,448
4830	RECREATION CENTER	519,131	651,226	423,720
4870	RECREATION PROGRAMS	254,915	323,694	215,239
	CONTINGENCY & UNAPPROPRIATED	-	-	-
	TOTAL EXPENDITURES:	1,086,324	1,563,207	921,407
	<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	(791,494)	-

CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET

FUND: RECREATION FUND

DEPARTMENTS: SWIMMING POOL, RECREATION CENTER,  
RECREATION PROGRAMS

*SEE NARRATIVE IN GENERAL FUND / PARKS & RECREATION  
DEPARTMENT ON PAGES 70-71*

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>RECREATION FUND (111)</b>						
<b>REVENUE</b>						
1	127,324	22,029	1,355	4002 BEGINNING FUND BALANCE	76,941	76,941
2		568	18,000	4272 MISCELLANEOUS GRANTS	27,500	27,500
3		31,735		4278 RECREATION GRANT		
4	60,307	71,795	67,600	4501 SWIMMING POOL	70,000	70,000
5	231,129	280,442	255,840	4503 RECREATION CENTER	260,000	260,000
6	121,293	109,099	98,800	4511 YOUTH RECREATION PROGRAMS	100,000	100,000
7	1,529	1,920	5,200	4512 SENIOR RECREATION PROGRAM S	2,000	2,000
8	47,459	43,066	36,400	4513 ADULT RECREATION PROGRAMS	38,000	38,000
9	18,421	16,909	15,000	4514 CONCESSION STAND	16,000	16,000
10	815	975	1,040	4515 MISC RECREATION PROGRAMS	1,000	1,000
11			4,000	4516 SPECIAL EVENTS		
12	99	154	250	4550 MISCELLANEOUS SALES & SERVICES		
13		1,000		4561 GIFTS & DONATIONS		
14		10,741		4575 INSURANCE PROCEEDS		
15	6,914	2,822	2,500	4601 INTEREST ON INVESTMENTS	1,500	1,500
16	296,730	415,256	350,000	4901 TRANSFER FROM GENERAL FUND	-	149,694
17			230,339	4943 TRANSFER FROM ROOM TAX FUND	178,772	178,772
18	<b>912,020</b>	<b>1,008,511</b>	<b>1,086,324</b>	<b>TOTAL REVENUE</b>	<b>771,713</b>	<b>921,407</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION		Requested 2009-10	Proposed 2009-10
<b>RECREATION FUND (111)</b>							
<b>EXPENDITURES</b>							
<b>SWIMMING POOL (DEPT 4810)</b>							
<b>PERSONAL SERVICES</b>							
1	39,664	38,489	64,956	5010	WAGES & SALARIES	71,703	71,703
2	90,384	103,567	92,048	5020	PART TIME WAGES/EXTRA HELP	104,000	50,000
3	9,501	10,716	31,895	5210	INSURANCE BENEFITS	36,056	29,852
4	9,774	10,864	10,416	5220	SOCIAL SECURITY	13,441	9,310
5	6,323	6,220	7,643	5230	RETIREMENT	11,831	11,831
6	3,409	3,583	5,056	5242	WORKER'S COMPENSATION	5,877	4,143
7	388	159	314	5250	UNEMPLOYMENT INSURANCE	879	609
NOTE: PART TIME WAGES ARE SIGNIFICANTLY REDUCED IN FY 2009-10							
8	<b>159,443</b>	<b>173,598</b>	<b>212,328</b>	<b>TOTAL PERSONAL SERVICES</b>		<b>243,787</b>	<b>177,448</b>
<b>MATERIAL &amp; SERVICES</b>							
9	9,276	4,849	9,000	6014	SERVICES	9,000	9,000
10	57,814	56,450	60,000	6222	UTILITIES	62,000	62,000
11	2,224	2,071	2,500	6231	TELEPHONE EXPENSES	2,500	2,500
12	5,042	10,700	12,750	6331	BUILDING & GROUNDS MAINT. & SUPPLIES	16,500	16,500
NOTE: BLDG & GROUNDS MAINT, BLDG & GROUNDS SUPPLIES, & MATERIAL & SERVICES WERE COMBINED							
BLDG & GROUNDS MAJOR MAINT (IN PRIORITY ORDER)							
13					REPL SWIMMING POOL LOWER ROOF	23,000	
14					REPL SWIMMING POOL HVAC REPLACEMENT	200,000	
15	16,770	5,444	10,000	6332	EQUIPMENT REPAIR & MAINTENANCE	9,000	9,000
16		1,204	500	6407	MISCELLANEOUS REFUNDS		
17	1,374	910	1,200	6482	TRAINING/CONF/MEETING/DUES	1,500	1,000
18	701	1,450	1,000	6515	OFFICE SUPPLIES & FORMS	1,500	1,500
19	4,267	3,527	3,000	6520	CHEMICAL & LAB SUPPLIES	3,500	3,500
20	<b>97,468</b>	<b>86,605</b>	<b>99,950</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>		<b>328,500</b>	<b>105,000</b>
<b>CAPITAL OUTLAY</b>							
CAPITAL OUTLAY LISTED IN PRIORITY ORDER							
21					REPL REPAIR GRATES & TILES	10,000	-
22					REPL REPLACE ADA CHAIR FOR POOL	6,000	-
23	-	-	-	<b>TOTAL CAPITAL OUTLAY</b>		<b>16,000</b>	<b>-</b>
24	<b>256,911</b>	<b>260,203</b>	<b>312,278</b>	<b>TOTAL SWIMMING POOL</b>		<b>588,287</b>	<b>282,448</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>RECREATION FUND (111)</b>						
<b>EXPENDITURES</b>						
<b>RECREATION CENTER (DEPT 4830)</b>						
<b>PERSONAL SERVICES</b>						
1	105,684	92,841	116,160	5010 WAGES & SALARIES	117,471	117,471
2	166,623	186,858	175,000	5020 PART TIME WAGES/EXTRA HELP	185,000	100,000
3	27,264	21,957	47,822	5210 INSURANCE BENEFITS	54,109	31,439
4	20,683	21,455	19,736	5220 SOCIAL SECURITY	23,139	16,637
5	14,094	20,581	18,888	5230 RETIREMENT	19,382	19,383
6	4,276	8,007	7,560	5242 WORKER'S COMPENSATION	4,013	3,103
7	871	280	582	5250 UNEMPLOYMENT INSURANCE	1,512	1,087
NOTE: PART TIME WAGES ARE SIGNIFICANTLY REDUCED IN FY 2009-10						
8	<b>339,495</b>	<b>351,979</b>	<b>385,748</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>404,626</b>	<b>289,120</b>
<b>MATERIAL &amp; SERVICES</b>						
9	11,131	12,896	13,500	6014 SERVICES	16,000	16,000
10	20,846	29,782	28,000	6222 UTILITIES	30,000	30,000
11	6,259	6,378	6,600	6231 TELEPHONE EXPENSES	6,600	6,600
12	19,555	54,754	36,483	6331 BUILDING & GROUNDS MAINTENANCE	37,500	37,500
NOTE: BLDG & GROUNDS MAINT, BLDG & GROUNDS SUPPLIES, & MATERIAL & SERVICES WERE COMBINED BLDG & GROUNDS MAJOR MAINT (IN PRIORITY ORDER)						
13				REC. CENTER EXTERIOR PAINTING	50,000	-
14				REPL REC CENTER WINDOW REPAIR/REPL	10,000	-
15	4,531	20,292	22,000	6332 EQUIPMENT REPAIR & MAINTENANCE	22,000	22,000
16	3,515	3,339	4,500	6405 BANK SERVICE CHARGES		
17		1,364	1,000	6407 MISCELLANEOUS REFUNDS		
18	9	93	300	6426 GAS & MILEAGE	500	500
19	1,554	3,987	4,000	6482 TRAINING/CONF/MEETING/DUES	5,000	5,000
20	3,871	4,349	5,000	6515 OFFICE SUPPLIES & FORMS	5,000	5,000
21	11,827	11,743	12,000	6530 CONCESSION SUPPLIES	12,000	12,000
22	644	4,372		6643 MISC SMALL TOOLS & EQUIPMENT		
23	<b>83,742</b>	<b>153,349</b>	<b>133,383</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>194,600</b>	<b>134,600</b>
<b>CAPITAL OUTLAY</b>						
CAPITAL OUTLAY LISTED IN PRIORITY ORDER						
24	20,262			REPL EQUIPMENT- CARDIO EQUIPMENT	40,000	-
25				REPL INSIDE LIGHTING IMPROVEMENTS	12,000	-
26	<b>20,262</b>	<b>-</b>	<b>-</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>52,000</b>	<b>-</b>
27	<b>443,499</b>	<b>505,328</b>	<b>519,131</b>	<b>TOTAL RECREATION CENTER</b>	<b>651,226</b>	<b>423,720</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>RECREATION FUND (111)</b>						
<b><u>EXPENDITURES</u></b>						
<b>RECREATION PROGRAMS (DEPT 4870)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1		8,312	25,908	5010 WAGES & SALARIES	35,968	35,968
2	58,950	82,177	85,000	5020 PART TIME WAGES/EXTRA HELP	90,000	50,000
3		3,660	15,825	5210 INSURANCE BENEFITS	18,002	17,234
4	4,654	5,935	7,252	5220 SOCIAL SECURITY	9,636	6,577
5			4,213	5230 RETIREMENT	5,935	5,935
6	442	960	1,195	5242 WORKER'S COMPENSATION	1,523	1,095
7	79	48	222	5250 UNEMPLOYMENT INSURANCE	630	430
NOTE: PART TIME WAGES ARE SIGNIFICANTLY REDUCED IN FY 2009-10						
8	<b>64,125</b>	<b>101,092</b>	<b>139,615</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>161,694</b>	<b>117,239</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
9		5,913		6014 SERVICES		
10	132			6018 DISPOSAL SERVICES		
11	10,960	8,580	8,400	6042 ADVERTISING & MARKETING	8,000	8,000
12	35,687	42,254	59,500	6071 YOUTH REC PROGRAMS	60,000	45,000
13	717	2,761	4,000	6072 SENIOR REC PROGRAMS	4,500	4,500
14	37,838	33,442	34,100	6073 ADULT REC PROGRAMS	34,000	34,000
15				6149 GRANT EXPENSES	1,000	1,000
16		950	2,300	6332 EQUIPMENT REPAIR & MAINTENANCE	2,500	2,500
17	71	9,964		6407 MISCELLANEOUS REFUNDS		
18		43	2,000	6482 TRAINING/CONF/MEETING/DUES	2,000	2,000
19			5,000	6515 OFFICE SUPPLIES & FORMS	5,000	1,000
20	<b>85,405</b>	<b>103,907</b>	<b>115,300</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>117,000</b>	<b>98,000</b>
<b><u>CAPITAL OUTLAY</u></b>						
21	-			NEW 15 PASSENGER VAN	45,000	-
22	-	-	-	<b>TOTAL CAPITAL OUTLAY</b>	<b>45,000</b>	<b>-</b>
23	<b>149,530</b>	<b>204,999</b>	<b>254,915</b>	<b>TOTAL RECREATION PROGRAMS</b>	<b>323,694</b>	<b>215,239</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i>RECREATION FUND (111)</i>					
<i>NON-DEPARTMENTAL (DEPT 4890)</i>					
<b><u>ENDING FUND BALANCE</u></b>					
1			9510 CONTINGENCY		
2			9610 UNAPPROPRIATED FUND BALANCE		
3	22,029	37,786	9999 ENDING FUND BALANCE		
4	<b>22,029</b>	<b>37,786</b>	<b>TOTAL ENDING FUND BALANCE</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

*AIRPORT FUND (112)  
FUND SUMMARY*

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
7000	REVENUES	3,135,959	1,730,600	1,730,600
7005	<u>EXPENDITURES</u>			
	PERSONAL SERVICES	245,469	266,906	197,663
	MATERIALS & SERVICES	2,471,465	1,377,270	1,338,600
	CAPITAL OUTLAY	415,000	263,100	193,250
	TRANSFERS	-	-	-
	CONTINGENCY & UNAPPROPRIATED	4,025	-	1,087
	TOTAL EXPENDITURES:	3,135,959	1,907,276	1,730,600
	<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	(176,676)	-

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: AIRPORT OPERATIONS

### Functions and Responsibilities

- The airport was originally constructed by the Civil Aeronautics Administration (the FAA predecessor) in 1943 with a land grant from the City of Newport. The airport was returned to the City of Newport ownership in 1947. Since that time, the airport has continued to grow into an important general aviation and commuter service facility.
- At the national level, the airport is included in the National Plan of Integrated Airport Systems (NPIAS), which identifies 3,334 existing airports which are significant to national air transportation, as well as airport development necessary to meet the present and future requirements in support of civil needs. An airport must be included in the NPIAS to be eligible for federal funding assistance. Newport Municipal Airport is classified as a commercial service airport in the NPIAS. Currently, the airport does not offer scheduled air service, but has maintained a Part 139 certificate since the last scheduled air service ended.
- At the state level, the Oregon Department of Aviation provides state-wide planning through the *2000 Oregon Department of Aviation Plan*. The purpose of this plan is to identify the physical facility needs for the state's system of airports. According to this plan, there are 101 public-use airports in the State of Oregon, including nine commercial service airports that provide regularly scheduled passenger services.
- At the federal level, Newport Municipal Airport (ONP) is part of the emergency airport system. During an emergency ONP will play a vital role as emergency services airport. As part of the federal commodities distribution site ONP has been designated as 1 of 4 airports on the Oregon coast.

### Budget Objectives

- Maintain levels of standard, safety, and security that are part of the airport's Part 139 Certification
- Continue to develop the airport as part of the FAA-approved 20-year master plan, regarding forecasts and projections as defined in the ALP as generated in 2004
- Development of the airport; Entice new business to the airport as a place to do business; look at community development and the role of the airport
- Market the airport to increase operations, resulting in revenue for the airport and the community it serves
- Sustainability of daily air service "Looking Beyond"
- Emergency service to Newport and the residents of Lincoln County

### **Significant Items/Capital Outlay Items**

- The vacant position, Airport Administrative Assistant, is not appropriated for FY2009-10
- Pavement Maintenance Program for the airport as required by FAA (\$24,750 paid by the State of Oregon; 51,250 City responsibility using FAA Entitlement funding)
- Beacon Tower Replacement (\$142,000 of FAA Entitlement funding)

### **Requested, Not Funded This Year**

- Design and construction of widening Taxiway "Alpha" as recommended in the 2004 Master Plan (\$600,000)
- Equipment purchase so that staff can maintain airport to FAA standards
  - Mid-Size tractor with front bucket and backhoe (\$26,000)
  - Hydraulic Parallel Arm Mower to attach to Kubota tractor (\$16,950)
  - 8'ft mower to attach to mid-size tractor (\$6,900)
  - Passenger van (\$20,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

					Requested	Proposed
Actual	Actual	Budget	ACCOUNT DESCRIPTION		2009-10	2009-10
2006-07	2007-08	2008-09				
<b>AIRPORT OPERATIONS FUND (112)</b>						
<b>REVENUE</b>						
1	270,851	14,553	4002	BEGINNING FUND BALANCE		
2	194,224	196,543	4140	TRANSIENT ROOM TAX		
3	19,539	32,337	4225	AVIATION GRANT		
4	221,924	400,000	4282	FAA ENTITLEMENT GRANTS	184,900	184,900
5		817,000	4225	AIR-21 GRANT	228,000	228,000
6		1,440,000	4226	CONNECT OREGON GRANT	972,000	972,000
7		46,000	4227	CONTRIBUTION MATCH FOR AIR SERVICE		
8			4540	FUEL FLOWAGE FEES		
9	1,657	16,728	5,000	MISCELLANEOUS SALES & SERVICES	5,000	5,000
10		37,530	35,000	RENTS & LEASES	40,000	40,000
11		12,822	4575	INSURANCE PROCEEDS		
12	8,312	264	1,000	INTEREST ON INVESTMENTS		
13	30,000	30,000	31,200	SVC PROVIDED FOR WASTEWATER FUND	32,000	32,000
14		346,206	4943	TRANSFER FR ROOM TAX FUND	268,700	268,700
15	<b>746,507</b>	<b>326,224</b>	<b>3,135,959</b>	<b>TOTAL REVENUE</b>	<b>1,730,600</b>	<b>1,730,600</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>AIRPORT OPERATIONS FUND (112)</b>						
<b><u>EXPENDITURES (DEPT 7005)</u></b>						
<b><u>PERSONAL SERVICES</u></b>						
1	91,134	127,822	149,364	5010 WAGES & SALARIES	157,640	127,928
2	3,094			5020 PART TIME WAGES/EXTRA HELP		
3				5030 OVERTIME	1,000	1,000
4	22,155	36,403	56,204	5210 INSURANCE BENEFITS	65,050	32,935
5	6,809	9,371	11,425	5220 SOCIAL SECURITY	12,136	9,863
6	21,434	22,191	24,286	5230 RETIREMENT	26,011	21,108
7	1,161	1,883	3,891	5242 WORKER'S COMPENSATION	4,276	4,184
8	267	121	299	5250 UNEMPLOYMENT INSURANCE	793	645
NOTE: THE VACANT ADMINISTRATIVE ASSISTANT POSITION HAS NOT BEEN APPROPRIATED IN FY 2009-10						
9	<b>146,054</b>	<b>197,791</b>	<b>245,469</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>266,906</b>	<b>197,663</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
10	84,500	32,400	42,750	6014 SERVICES	31,900	31,900
11		5,920		6016 TEMPORARY EMPLOYMENT SERVICES	14,870	
12	24,299	8,756	12,500	6020 INSURANCE	7,000	8,000
13	392	151		6042 ADVERTISING & MARKETING	3,000	-
14		786		6116 PERMITS		
15	201,448			6121 CONTRACTUAL SERVICES		
16	198			6122 COMPUTER NETWORK SERVICE		
17	510			6146 ANIMAL CONTROL	500	500
18		25,000		6149 GRANT EXPENSES		
19			2,303,000	6154 AIR SERVICE GRANT EXPENSES	1,200,000	1,200,000
20	12,149	19,294	14,700	6222 UTILITIES	14,700	14,700
21	5,694	5,668	4,500	6231 TELEPHONE EXPENSES	3,000	3,000
22	30,095	33,281	50,815	6331 BUILDING & GROUNDS MAINTENANCE	50,000	38,000
23	18,743	35,724	14,000	6332 EQUIPMENT REPAIR & MAINTENANCE	14,000	14,000
24	1,659	833		6333 VEHICLE MAINTENANCE	5,000	5,000
25	5,487	7,692	5,000	6426 GAS & MILEAGE	8,000	8,000
26	2,035	653	2,500	6432 RADIO COMMUNICATION	2,000	2,000

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>AIRPORT OPERATIONS FUND (112)</b>						
1	3,892	7,199	6,500	6481 TRAVEL EXPENSES	6,500	5,000
2	6,299	11,344	10,000	6482 TRAINING/CONF/MEETING/DUES	12,000	7,000
3	1,967	1,305	1,500	6515 OFFICE SUPPLIES & FORMS	1,500	1,500
4	1,463	385		6516 PURCHASED WATER	1,100	-
5	9,419		2,200	6615 COMPUTER/SOFTWARE	2,200	
6		1,205	1,500	6626 RADIO EQUIPMENT		
7	<b>410,249</b>	<b>197,596</b>	<b>2,471,465</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>1,377,270</b>	<b>1,338,600</b>
<b><u>CAPITAL OUTLAY</u></b>						
8	1,777			7301 FENCING		
9	16,992	2,351	10,000	7316 HANGAR AREA IMPROVEMENTS		
10	44,337			7561 ARFF TRUCK		
11			400,000	7316 HANGARS		
12	19,450		5,000	7446 EQUIPMENT		
13				NEW BEACON TOWER REPLACEMENT PROJECT	142,000	142,000
14				NEW PAVEMENT MAINTENANCE PROJECT (\$24,750 PAID BY STATE - TOTAL PROJECT = \$76,000)	51,250	51,250
15				NEW MOWER ATTACHMENT - KUBOTA TRACTOR	16,950	-
16				REPL VAN	20,000	-
17				NEW TRACTOR WITH BUCKET & BACKHOE	26,000	
18				NEW MOWER ATTACHMENT FOR NEW TRACTOR	6,900	
19	<b>82,556</b>	<b>2,351</b>	<b>415,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>263,100</b>	<b>193,250</b>
<b><u>TRANSFERS</u></b>						
20	25,000			9005 TRANSFER TO GENERAL FUND		
21	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>
<b><u>ENDING FUND BALANCE</u></b>						
22			4,025	9510 CONTINGENCY		1,087
23				9610 UNAPPROPRIATED FUND BALANCE		
24				9999 ENDING FUND BALANCE-AIRPORT FUND		
25	<b>-</b>	<b>-</b>	<b>4,025</b>	<b>TOTAL ENDING FUND BALANCE</b>	<b>-</b>	<b>1,087</b>
26	<b>663,859</b>	<b>397,738</b>	<b>3,135,959</b>	<b>TOTAL AIRPORT FUND</b>	<b>1,907,276</b>	<b>1,730,600</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

*AIRPORT FBO FUND (114)  
FUND SUMMARY*

Dept	Description	Adopted Budget 2008-09	Requested 2009-10	Proposed 2009-10
7100	REVENUES	520,041	321,000	359,200
7110	<u>EXPENDITURES</u>			
	PERSONAL SERVICES	132,953	77,710	70,099
	MATERIALS & SERVICES	335,000	318,750	226,330
	CAPITAL OUTLAY	0	-	-
	TRANSFERS	52,088	53,955	53,955
	CONTINGENCY & UNAPPROPRIATED	-	-	<u>8,816</u>
	TOTAL EXPENDITURES:	520,041	450,415	359,200
	<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	<b>(129,415)</b>	-

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: AIRPORT FBO

### Functions and Responsibilities

- Provide First Class Customer Service to our aviation customers
- Provide full service in the area of fuel sales, catering, ground transportation, aircraft washing, and other related aviation products.
- Service and assistance of aircraft, including itinerant aircraft.
- Pilot services, including a pilot lounge area, informational services, and telephone service connections to the Flight Service Station and the US Weather Bureau.
- Airport Safety and Security; aircraft removal, including equipment and trained personnel to remove disabled aircraft from the air operations area. In our environment staff and public must police our airports and make sure unauthorized person do not have access to the airfield
- Administering and operating aviation fueling facilities, assuring quality control of our facilities meet aviation fueling practices.
- Employees who are so certified may provide weather data to pilots as certified weather observers.
- Ramp service, including loading and unloading of aircraft, aircraft cleaning, assisting customers to ground transportation, and provide direction to local attractions.

### Budget Objectives

- Increase revenues and fuel sales through marketing the airport
- Partner with local attractions and businesses to market the community as well as the airport.
- Increase awareness that the airport provides revenue to the surrounding community.
- Interact closely with the Chambers of Commerce of each city within Lincoln County, demonstrating the airport can provide revenue and be a destination for the aviation community, which will bring outside revenue to the community and the airport.
- During the current negative economic climate, provide FBO with the means to maintain current level of services.

### Significant Items/Capital Outlay Items

- During this budget cycle there is no capital outlay.
- The FBO Manager position is not funded this fiscal year

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i>AIRPORT FBO FUND (114)</i>					
<b><u>REVENUE</u></b>					
			4002 BEGINNING FUND BALANCE		
1	2,206	3,020	3,000 4514 CONCESSION STAND	2,000	3,200
2	218,292	202,855	290,000 4540 JET FUEL	195,000	203,000
3	86,336	126,372	181,000 4541 AV GAS	100,000	126,000
4	635	963	1,500 4542 OIL	1,300	1,300
5	1,498	2,276	3,000 4543 PILOT SUPPLIES	1,400	1,400
6	1,861	1,282	2,500 4544 FOOD CATERING		3,000
7	1,741	1,437	8,041 4550 MISCELLANEOUS SALES & SERVICE	300	300
8	17,789	12,825	25,000 4555 RENTS & LEASES	15,000	15,000
9	895	404	1,000 4556 TIE DOWN	1,000	1,000
10	2,594	3,653	5,000 4557 RENTAL CARS	5,000	5,000
11	274,000	281,885	4857 LOAN PROCEEDS		
12	<b>607,847</b>	<b>636,972</b>	<b>520,041</b> <b>TOTAL REVENUES</b>	<b>321,000</b>	<b>359,200</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>AIRPORT FBO FUND (114)</b>						
<b>EXPENDITURES (DEPT 7110)</b>						
<b>PERSONAL SERVICES</b>						
1	9,836	26,027	72,972	5010 WAGES & SALARIES	41,052	41,052
2	3,523	5,292		5020 PART TIME WAGES/EXTRA HELP		
3		531		5030 OVERTIME		
4	1,515	5,208	40,032	5210 INSURANCE BENEFITS	25,174	17,563
5	1,009	2,372	5,583	5220 SOCIAL SECURITY	3,140	3,140
6		4,092	11,865	5230 RETIREMENT	6,774	6,774
7	1,218	1,461	2,355	5242 WORKER'S COMPENSATION	1,365	1,365
8	39	31	146	5250 UNEMPLOYMENT INSURANCE	205	205
NOTE: THE VACANT FBO MANAGER POSITION IS NOT BUDGETED IN 2009-10						
9	<b>17,140</b>	<b>45,014</b>	<b>132,953</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>77,710</b>	<b>70,099</b>
<b>MATERIAL &amp; SERVICES</b>						
10	44,494	5,942	15,000	6014 SERVICES	6,000	6,000
11		34,090		6016 TEMPORARY EMPLOYMENT SERVICES		
12	5,191	7,000	20,000	6020 INSURANCE	7,000	3,500
13	90	352	2,500	6042 ADVERTISING & MARKETING	3,000	3,000
14		9,725		6124 BOND/LOAN ISSUANCE COSTS		
15	3,259	4,711	3,650	6222 UTILITIES	4,700	4,700
16	4,055	4,259	4,400	6231 TELEPHONE EXPENSES	3,000	3,000
17	8,697	9,340	11,700	6331 BUILDING & GROUNDS MAINTENANCE & SUPPLIES	9,700	9,500
NOTE: BLDG & GROUNDS MAINT, BLDG & GROUNDS SUPPLIES, & MATERIAL & SERVICES HAVE BEEN COMBINED						
18	13,860	9,649	6,500	6332 EQUIPMENT REPAIR & MAINTENANCE	6,500	6,500
19	1,409			6333 VEHICLE MAINTENANCE	3,500	3,500
20	8,971	9,217		6405 BANK SERVICE CHARGES		
21	172,605	162,208	156,750	6424 JET FUEL - AIRPORT	156,750	109,620
22	62,462	129,247	101,000	6425 AVGAS - AIRPORT	110,000	70,560
23	904	1,766	1,500	6426 GAS/OIL/MILEAGE	1,500	500
24	921	3,397	4,500	6481 TRAVEL EXPENSES	1,000	

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Budget 2008-09</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
<b>AIRPORT FBO FUND (114)</b>						
1				6482 TRAINING/CONF/MEETING/DUES	1,500	500
2	104	494	300	6515 OFFICE SUPPLIES & FORMS	300	300
3	598	37		6516 PURCHASED WATER	1,100	
4	4,098	4,714	3,000	6530 CONCESSION SUPPLIES	1,000	1,650
5			1,000	6530 CATERING		1,500
6	239	103	1,200	6615 COMPUTER/SOFTWARE	1,200	-
7	778	2,054	2,000	6643 MISC SMALL TOOLS & EQUIPMENT	1,000	2,000
8	<b>332,735</b>	<b>398,305</b>	<b>335,000</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>318,750</b>	<b>226,330</b>
<b>CAPITAL OUTLAY</b>						
9	250,453			7260 FBO BUILDING & EQUIPMENT		
10	23,848			7447 FEMA GRANT EQUIPMENT		
11	<b>274,301</b>	-	-	<b>TOTAL CAPITAL OUTLAY</b>	-	-
<b>DEBT SERVICE</b>						
12	9,243	265,840		8701 FBO - PRINCIPAL		
13	18,192	6,320		8702 FBO - INTEREST		
14	<b>27,435</b>	<b>272,160</b>	-	<b>TOTAL DEBT SERVICE</b>	-	-
<b>TRANSFERS</b>						
15			52,088	9185 TRANSFER TO DEBT SERVICE FUND	53,955	53,955
16	-	-	<b>52,088</b>	<b>TOTAL TRANSFERS</b>	<b>53,955</b>	<b>53,955</b>
<b>ENDING FUND BALANCE</b>						
17				9510 CONTINGENCY		8,816
18				9610 UNAPPROPRIATED FUND BALANCE		
19				9999 ENDING FUND BALANCE		
20	-	-	-	<b>TOTAL ENDING FUND BALANCE</b>	-	<b>8,816</b>
21	<b>651,611</b>	<b>715,479</b>	<b>520,041</b>	<b>TOTAL AIRPORT FBO</b>	<b>450,415</b>	<b>359,200</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***BUILDING INSPECTION FUND (119)  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
4600	REVENUES	1,037,259	789,912	789,912
4610	<u>EXPENDITURES</u>			
	PERSONAL SERVICES	38,167	40,487	40,487
	MATERIALS & SERVICES	217,430	165,620	165,620
	CAPITAL OUTLAY	-	30,000	30,000
4690	CONTINGENCY & UNAPPROPRIATED	781,662	553,805	553,805
	TOTAL EXPENDITURES:	1,037,259	789,912	789,912
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	-	-	-

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## **FUND: BUILDING INSPECTION FUND**

### **Functions and Responsibilities**

- Responsible for the review of plans and inspections for building permits for compliance with applicable state codes.
- Administration of the building permit program is provided by the Community Development Department
- Electrical and plumbing review and inspections are performed through a City contract with The Building Department, LLC, (based in Eugene, OR)
- Review of building plans for single and two family residences are done by Community Development Department personnel.
- Review of building plans for other projects (such as commercial buildings) and for electrical and plumbing review and inspections, the City contracts with The Building Department, LLC
- Revenues and expenditures in this fund are controlled by the volume of building permits.
- Expenditures from this fund are limited by state law to those necessary to operate the program.
- Building permit revenue is based on construction value identified on the building permit

### **Budget Objectives:**

- Complete inspections of permits in a timely manner for conformance with state requirements and take corrective actions as necessary.
- The City's current building inspector/building official works on a part time basis of 21 hours per week
- Budget projections are based on an assumption that the City will continue to see a substantial decline in construction values through building permits

### **Significant Budget Changes/Capital Outlay Items**

- Because of the large number of building permits processed over the past few years, the fund balance for this activity has increased substantially. The large fund balance will allow the department to operate at the same level of service.
- Funds to replace existing 10 year old 1999 Ford Ranger pickup used by the Building Inspector with over 105,000 miles are proposed. Replacement vehicle anticipated is a Ford Escape Hybrid (approx. \$30,000 MSRP) or equivalent. It is anticipated that actual acquisition cost will be lower.

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>BUILDING INSPECTION FUND (119)</b>						
<b>REVENUE</b>						
1	313,388	445,136	683,459	BEGINNING FUND BALANCE	647,012	647,012
2	13,201	18,600	24,000	4310 STATE PERMIT SURCHARGES	15,000	15,000
3	183,626	275,035	200,000	4320 BUILDING PERMITS	70,000	70,000
4	60,090	58,877	60,000	4330 ELECTRICAL PERMITS	30,000	30,000
5	37,167	29,361	40,000	4340 PLUMBING PERMITS	13,400	13,400
6	1,963	521	2,200	4550 MISCELLANEOUS SALES & SERVICES	500	500
7	18,547	24,884	27,600	4601 INTEREST ON INVESTMENTS	14,000	14,000
8	<b>627,982</b>	<b>852,414</b>	<b>1,037,259</b>	<b>TOTAL REVENUE</b>	<b>789,912</b>	<b>789,912</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>BUILDING INSPECTION FUND (119)</b>						
<b><u>EXPENDITURES (DEPT 4610)</u></b>						
<b><u>PERSONAL SERVICES</u></b>						
1	39,112	36,549	34,932	5010 WAGES & SALARIES	36,894	36,894
2	6,134			5210 INSURANCE BENEFITS		
3	2,932	2,705	2,672	5220 SOCIAL SECURITY	2,822	2,822
4	5,643			5230 RETIREMENT		
5	1,551	424	493	5242 WORKER'S COMPENSATION	586	586
6	119	35	70	5250 UNEMPLOYMENT INSURANCE	185	185
7	<b>55,491</b>	<b>39,713</b>	<b>38,167</b>	<b>TOTAL PERSONAL SERVICES</b>	<b>40,487</b>	<b>40,487</b>
<b><u>MATERIAL &amp; SERVICES</u></b>						
8	800	722	800	6020 INSURANCE	800	800
9	1,784	467	1,800	6051 PUBLICATION & PRINTING	800	800
10	9,381	19,233	16,000	6121 CONTRACTUAL SERVICES - MISC	15,000	15,000
11	42,548	45,072	45,000	6130 CONTRACTUAL SERVICES - ELECTRICAL	22,500	22,500
12	28,716	21,669	30,000	6140 CONTRACTUAL SERVICES - PLUMBING	11,250	11,250
13			100	6231 TELEPHONE EXPENSES	100	100
14	153	1,571	1,500	6332 EQUIPMENT REPAIR & MAINTENANCE	1,500	1,500
15	701	680	900	6426 GAS & MILEAGE	500	500
16	15,353	23,649	24,000	6450 STATE BUILDING CODE SURCHARGES	13,400	13,400
17	2,178	1,981	3,000	6482 TRAINING/CONF/MEETING/DUES	3,000	3,000
18	6,244	1,274	1,190	6515 OFFICE SUPPLIES & FORMS	850	850
19		137	500	6517 CLOTHING & UNIFORM ALLOWANCE	500	500
20	27,000	41,000	92,640	6811 SERVICES PROVIDED BY GENERAL FUND	95,420	95,420
21	<b>134,858</b>	<b>157,455</b>	<b>217,430</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>165,620</b>	<b>165,620</b>
<b><u>CAPITAL OUTLAY</u></b>						
22				<b>REPL BLDG INSPECTOR VEHICLE</b>	<b>30,000</b>	<b>30,000</b>
23	-	-	-	<b>TOTAL CAPITAL OUTLAY</b>	<b>30,000</b>	<b>30,000</b>
<b><u>ENDING FUND BALANCE</u></b>						
24			200,000	9510 CONTINGENCY	553,805	553,805
25			581,662	9610 UNAPPROPRIATED FUND BALANCE		
26	445,136	655,246		9999 ENDING FUND BALANCE		
27	<b>445,136</b>	<b>655,246</b>	<b>781,662</b>	<b>TOTAL ENDING FUND BALANCE</b>	<b>553,805</b>	<b>553,805</b>
28	<b>635,485</b>	<b>852,414</b>	<b>1,037,259</b>	<b>TOTAL BUILDING INSPECTION FUND</b>	<b>789,912</b>	<b>789,912</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***AGATE BEACH DISPOSAL SITE CLOSURE FUND (118)  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Requested</b>	<b>Proposed</b>
		<b>2008-09</b>	<b>2009-10</b>	<b>2009-10</b>
5800	REVENUES	1,682,329	1,569,778	1,569,778
5810	<u>EXPENDITURES</u>			
	MATERIALS & SERVICES	100,000	100,000	100,000
	CAPITAL OUTLAY	-		
	CONTINGENCY & UNAPPRORIATED	1,582,329	1,469,778	1,469,778
	TOTAL EXPENDITURES:	1,682,329	1,569,778	1,569,778
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	-	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: AGATE BEACH DISPOSAL SITE CLOSURE**

**Functions and Responsibilities**

- Administration and payment of fees related to the closure of the Agate Beach Disposal Site
- Collect fees charged through the disposal service company to provide for the dumpsite closure

**Budget Objectives**

- Continue to collect fees to enable administration of dumpsite closure according to EPA rules and regulations
- Continue to build reserves for emergency needs and final closure in 2028

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION		Requested 2009-10	Proposed 2009-10
<b>AGATE BEACH DISPOSAL SITE CLOSURE FUND (118)</b>						
<b><u>REVENUE</u></b>						
1	1,424,736	1,511,329	1,562,329	4002 BEGINNING FUND BALANCE	1,527,778	1,527,778
2	48,131	13,398	50,000	4545 AGATE BEACH CLOSURE FEES	12,000	12,000
3	69,331	64,889	70,000	4601 INTEREST ON INVESTMENTS	30,000	30,000
4	<b>1,542,198</b>	<b>1,589,616</b>	<b>1,682,329</b>	<b>TOTAL REVENUE</b>	<b>1,569,778</b>	<b>1,569,778</b>
<b><u>EXPENDITURES (DEPT 7910)</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
5	30,869	58,838	100,000	6721 LANDFILL CLOSURE COSTS	100,000	100,000
6	<b>30,869</b>	<b>58,838</b>	<b>100,000</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>100,000</b>	<b>100,000</b>
<b><u>ENDING FUND BALANCE</u></b>						
7			1,582,329	9510 CONTINGENCY	1,469,778	1,469,778
8				9610 UNAPPROPRIATED FUND BALANCE		
9	1,511,329	1,530,778		9999 ENDING FUND BALANCE		
10	<b>1,511,329</b>	<b>1,530,778</b>	<b>1,582,329</b>	<b>TOTAL ENDING FUND BALANCE</b>	<b>1,469,778</b>	<b>1,469,778</b>
11	<b>1,542,198</b>	<b>1,589,616</b>	<b>1,682,329</b>	<b>TOTAL AGATE BEACH DISPOSAL SITE</b>	<b>1,569,778</b>	<b>1,569,778</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**ROOM TAX FUND (120)**

**FUND SUMMARY**

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
7400	REVENUES	4,947,217	4,262,111	4,562,111
	<u>EXPENDITURES</u>			
7430	MATERIALS & SERVICES	1,129,500	1,258,000	1,098,000
	CAPITAL OUTLAY	374,000	615,000	615,000
	TRANSFERS	1,675,190	1,417,974	1,517,974
	CONTINGENCY & UNAPPROPRIATED	1,768,527	1,003,637	1,331,137
	TOTAL EXPENDITURES:	4,947,217	4,294,611	4,562,111
	<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	(32,500)	-

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## **FUND: ROOM TAX**

### **Functions and Responsibilities**

- Receipt and account for the City's 9.5% transient room tax assessed to rents collected for space occupancy of 30 days or less
- Provides for expenditure of room tax for the promotion of tourism within the City including:
  - Advertising and marketing through the Destination Newport Committee
  - Holiday and Community celebration expenditures
  - Direct payments to the Oregon Coast Council of the Arts (OCCA) for operation of the Performing Arts Center (PAC) and the Visual Arts Center (VAC)
  - Maintenance and other costs for the PAC and VAC buildings and other tourism-related facilities
  - Tourism promotion services contract (currently with the Chamber of Commerce) to provide tourism-related information
  - Provide for City contribution for the "Bay to Beach" Shuttle
- Provide for expenditure of room tax for the construction of tourism facilities
- Provide for the distribution of the general government portion of room tax to various City funds and activities
- Provide for the distribution of some of the tourism-related portion of room tax to various City funds that contribute to tourism in the City

### **Budget Objectives**

- Continue to efficiently collect room tax
- Foster increased tourism services and facilities within the City

### **Significant Items/Capital Outlay Items**

- Advertising and marketing budget reduced to \$350,000
- OCCA direct payment increased to \$110,000
- "Bay to Beach" shuttle bus 7-day service (\$90,000)
- Decorative Signage project (\$200,000)
- New this year, tourism portion of room tax is providing for the maintenance and upkeep of parks and restrooms principally provided for tourist use, including the payment of utility expenses
- New this year, half of the cost of the electricity that powers decorative light fixtures in tourist areas will be provided by the tourism portion of room tax
- Reserve for future tourism facility (\$1,000,000)

**Maintenance Items:**

- Don Davis Park gazebo siding (\$18,000)
- Abbey Street Pier railing repair/replacement (\$13,000)
- Abbey Street Pier upper deck repair/replacement (\$4,000)
- Visual Arts Center roof repair/replacement (\$15,000)
- Performing Arts Center covered walkway support posts repair/replacement (\$10,000)

**Capital Projects:**

- Downtown Deco District restrooms (\$95,000) – carried over from 2008-09
- Bayfront restrooms (\$95,000) – carried over from 2008-09
- Highway 101- east side landscaping and interpretive area from Yaquina Bay Bridge to Fall Street (\$150,000) – carried over from 2008-09
- Abbey Street parking lot improvements – 50%; remaining 50% funded through Public Parking Fund (\$125,000)
- Hurbert & 101 Deco District Park (\$125,000)
- Clock Park landscaping (\$25,000)

**Requested, Not Funded This Year**

- Tourism Event Start-up Grant (\$75,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>ROOM TAX FUND (120)</b>						
<b><u>REVENUE</u></b>						
1	689,550	1,194,331	2,023,534	4002 BEGINNING FUND BALANCE	1,957,571	2,057,571
2	1,233,165	1,357,012	2,791,983	4140 TRANSIENT ROOM TAX	2,166,940	2,366,940
3	38,292	45,344	45,000	4601 INTEREST ON INVESTMENTS	25,000	25,000
4		21,873		4714 EQUITY TRANSFER FROM ADV & PROMOTION		
5		135,000		4741 INTERFUND LOAN PAYMENTS - WATER		
6		207,824	86,700	4741 INTERFUND LOAN PAYMENTS - WW	82,600	82,600
7				TRANSFER FROM PARKS RESERVE	30,000	30,000
8	NOTE: TRANSFER FROM PARK RESERVE FOR DECO DISTRICT PARK WHICH WILL BE FUNDED FROM ROOM TAX					
9	<b>1,961,007</b>	<b>2,961,384</b>	<b>4,947,217</b>	<b>TOTAL REVENUE</b>	<b>4,262,111</b>	<b>4,562,111</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>ROOM TAX FUND (120)</b>						
<b>EXPENDITURES (DEPT 7430)</b>						
<b>MATERIAL &amp; SERVICES</b>						
1	5,000	63,041		6014 SERVICES	20,000	20,000
NOTE: CUSTODIAL SERVICES FOR PUBLIC RR IN TOURISM AREAS PREVIOUSLY CHARGED TO PARKS MAINT DEPT (1510)						
2	385,516	398,074	400,000	6042 ADVERTISING & MARKETING-DNC DISCRETIONARY	400,000	300,000
3			15,000	6042 ADVERTISING & MARKETING-DNC DISCRETIONARY/CONTINGENCY	15,000	50,000
4			15,000	6042 ADVERTISING & MARKETING	15,000	-
5		7,856	5,000	6074 SISTER CITY PROGRAM	5,000	-
6	3,484	2,914	7,000	6231 UTILITIES	14,000	14,000
NOTE: UTILITIES FOR PAC, VAC & PUBLIC RR IN TOURISM AREAS						
7				6219 STREET LIGHTS	38,000	38,000
NOTE: MOVED DON DAVIS RR; CLOCK PARK; ARCHWAY LIGHTS; AND WELCOME SIGNS (3) FROM GEN FUND (101) MOVED 50% ORNAMENTAL LIGHT POLES TO GENERAL FUND (101)						
8	18,593	28,478	25,000	6402 COMMUNITY CELEBRATIONS	40,000	40,000
9	16,336	16,000	45,000	6403 HOLIDAY CELEBRATIONS		
10			150,000	6513 DECORATIVE SIGNAGE - WAYFINDING	200,000	200,000
11	1,203	993		6515 OFFICE SUPPLIES & FORMS		
12	147,000	147,250	150,000	6701 TOURISM PROMOTION SERVICES	150,000	150,000
13		12,500	84,000	6703 BAY TO BEACH SHUTTLE	90,000	90,000
14			75,000	6704 EVENT STARTUP GRANTS	75,000	-
15	8,030	7,500	7,500	6732 ECONOMIC DEVELOPMENT GRANT	7,500	7,500
16	114,847	102,097	105,100	6751 OREGON COAST COUNCIL FOR THE ARTS	110,000	110,000
17		15,319	16,500	6752 PAC & VAC UTILITY & BLDG MAINT	18,500	18,500
18			29,400	6752 PAC / VAC MAJOR BUILDING MAINTENANCE		
NOTE: MAJOR BLDG MAINTENANCE IN ORDER OF PRIORITY						
19				REPL DON DAVIS PARK GAZEBO SIDING	18,000	18,000
20				REPL ABBEY ST PIER RAILINGS	13,000	13,000
21				REPL ABBEY ST PIER UPPER DECK	4,000	4,000
22				REPL VAC ROOF	15,000	15,000
23				REPL PAC WALKWAY SUPPORT POSTS REPL.	10,000	10,000
24	66,667	66,667		6768 AQUARIUM ROOM TAX		
25	<b>766,676</b>	<b>868,689</b>	<b>1,129,500</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>1,258,000</b>	<b>1,098,000</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>ROOM TAX FUND (120)</b>						
<b><u>CAPITAL OUTLAY</u></b>						
1			75,000	7230 DECO DISTRICT REST ROOMS	95,000	95,000
2			75,000	7230 BAY FRONT REST ROOMS	95,000	95,000
3			60,000	7230 AIRPORT REST ROOMS	-	-
4			14,000	7230 DON DAVIS WALKWAY & REST ROOMS	-	-
5			150,000	7235 HIGHWAY 101 INTERP WALKWAY PROJECT	150,000	150,000
6				ABBEY STREET PARKING LOT IMPR (50% SPLIT NEW W/PUB PARKING FUND)	125,000	125,000
7				NEW HURBERT & 101 DECO DISTRICT PARK	125,000	125,000
8				NEW CLOCK PARK LANDSCAPING	25,000	25,000
9	-	-	<b>374,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>615,000</b>	<b>615,000</b>
<b><u>TRANSFERS</u></b>						
10	100,000			8810 LOAN TO WASTEWATER FUND		
11	135,000			8820 LOAN TO WATER FUND		
12			551,417	9110 TRANSFER TO GENERAL FUND	731,823	831,823
NOTE: THE TRANSFER TO GENERAL FUND INCLUDES THE DISTRIBUTION THAT FORMERLY WENT TO THE BUILDING & EQUIPMENT FUND THAT HAS BEEN CLOSED						
13			139,599	9155 TRANS TO WASTEWATER FUND (WWTP Loan)	127,849	127,849
14			146,579	9115 TRANSFER TO GENERAL DEBT SERVICE FUND	110,830	110,830
15			346,206	9112 TRANSFER TO AIRPORT FUND	268,700	268,700
16			261,050	9145 TRANSFER TO BUILDING & EQUIPMENT FUND		
17			230,339	9130 TRANSFER TO RECREATION FUND	178,772	178,772
18		30,000		9135 TRANS TO PARKS & REC. CAP. IMPROV. FUND		
19	<b>235,000</b>	<b>30,000</b>	<b>1,675,190</b>	<b>TOTAL TRANSFERS</b>	<b>1,417,974</b>	<b>1,517,974</b>
<b><u>ENDING FUND BALANCE</u></b>						
20			292,527	9510 CONTINGENCY	3,637	331,137
21			1,000,000	9610 RESERVE FOR FUTURE TOURISM FACILITY	1,000,000	1,000,000
22			476,000	9610 UNAPPROPRIATED FUND BALANCE		
23	1,194,331	2,062,695		9999 ENDING FUND BALANCE		
24	<b>1,194,331</b>	<b>2,062,695</b>	<b>1,768,527</b>	<b>TOTAL ENDING FUND BALANCE</b>	<b>1,003,637</b>	<b>1,331,137</b>
25	<b>2,196,007</b>	<b>2,961,384</b>	<b>4,947,217</b>	<b>TOTAL ROOM TAX FUND</b>	<b>4,294,611</b>	<b>4,562,111</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***FIRE RESERVE FUND  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
5200	REVENUES	601,430	348,052	348,052
5210	<u>EXPENDITURES</u>			
	MATERIALS & SERVICES	29,000	29,000	29,000
	CAPITAL OUTLAY	307,500	-	133,000
	TRANSFERS	29,513	28,905	28,905
	CONTINGENCY & UNAPPROPRIATED	235,417	290,147	157,147
	TOTAL EXPENDITURES:	601,430	348,052	348,052
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	<b>-</b>	<b>-</b>	<b>-</b>

CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET

FUND: FIRE RESERVE FUND

*SEE NARRATIVE IN GENERAL FUND / FIRE DEPARTMENT ON PAGE 55-56*

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b><i>FIRE RESERVE FUND (122)</i></b>						
<b><u>REVENUE</u></b>						
1	194,180	305,669	408,086	4002 BEGINNING FUND BALANCE	305,588	305,588
2	35,203	36,256	37,344	4205 NRFPD PAYMENT	38,464	38,464
3	37,691	2,480		4235 FIRE DEPARTMENT GRANTS		
4		882	150,000	4236 FEMA GRANT		
5				4561 GIFTS & DONATIONS		
6	11,714	16,305	6,000	4601 INTEREST ON INVESTMENTS	4,000	4,000
7	100,000			4717 TRANS FR BLDG & EQUIP FUND		
8		159,715		4821 LOAN PROCEEDS (LOCAP 2007)		
9	<b>378,788</b>	<b>521,307</b>	<b>601,430</b>	<b>TOTAL REVENUE</b>	<b>348,052</b>	<b>348,052</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>FIRE RESERVE FUND (122)</b>					
<b><u>EXPENDITURES</u></b>					
<b>FIRE RESERVE (DEPT 5200)</b>					
<b><u>MATERIAL &amp; SERVICES</u></b>					
1			6121 CONTRACTUAL SERVICES - DESIGN WORK		
2	5,510		6124 FINANCING DEBT COSTS		
3	257	393	6405 BANK SERVICE CHARGES		
4		2,587	6615 COMPUTER/SOFTWARE - FIRE DEPT		
5	3,421	7,095	5,000 6633 COMMUNICATIONS EQUIPMENT		
6	8,725	1,234	1,000 6638 EMERGENCY MEDICAL EQUIP.	1,000	1,000
7	9,908	10,300	10,000 6639 FIRE PROTECTIVE GEAR/SCBA	13,000	13,000
8	3,753	4,698	5,000 6641 FIRE SUPPRESSION EQUIP.	5,000	5,000
9	47,031	10,556	8,000 6643 MISC SMALL TOOLS & EQUIPMENT	10,000	10,000
10	<b>73,095</b>	<b>42,373</b>	<b>29,000</b>	<b>29,000</b>	<b>29,000</b>
<b>TOTAL MATERIAL &amp; SERVICES</b>					
<b><u>CAPITAL OUTLAY</u></b>					
11	7,513	150,000	7261 FIRE TRAINING TOWER		
12		157,500	7447 FEMA GRANT EQUIPMENT		
13			REPL WATER TENDER	-	35,000
YEAR 1 OF 12-YEAR LEASE/PURCHASE (MOVED TO FIRE RESERVE FUND)					
14			REPL AERIAL APPARATUS	-	98,000
YEAR 1 OF 12-YEAR LEASE/PURCHASE (MOVED TO FIRE RESERVE FUND)					
15	-	7,513	307,500	-	133,000
<b>TOTAL CAPITAL OUTLAY</b>					
<b><u>TRANSFERS</u></b>					
16	7,005	29,513	9120 TRANS TO DEBT SVC FUND FOR LOCAP	28,905	28,905
17	-	7,005	29,513	28,905	28,905
<b>TOTAL TRANSFERS</b>					
<b><u>ENDING FUND BALANCE</u></b>					
18			9510 CONTINGENCY	50,000	50,000
19		235,417	9610 UNAPPROPRIATED FUND BALANCE	240,147	107,147
20	305,669	464,416	9999 ENDING FUND BALANCE		
21	<b>305,669</b>	<b>464,416</b>	<b>235,417</b>	<b>290,147</b>	<b>157,147</b>
<b>TOTAL ENDING FUND BALANCE</b>					
22	<b>378,764</b>	<b>521,307</b>	<b>601,430</b>	<b>348,052</b>	<b>348,052</b>
<b>TOTAL FIRE RESERVE EXPENDITURES</b>					

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***PARKS & RECREATION RESERVE FUND  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Requested</b>	<b>Proposed</b>
		<b>2008-09</b>	<b>2009-10</b>	<b>2009-10</b>
5200	REVENUES	153,707	824,054	824,054
5510	PARKS RESERVE	45,600	308,500	305,000
5560	SENIOR CENTER RESERVE	75,000	485,930	485,930
	TRANSFERS	-	30,000	30,000
	CONTINGENCY & UNAPPROPRIATED	33,107	-	3,124
	TOTAL EXPENDITURES:	153,707	824,430	824,054
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	-	<b><i>(376)</i></b>	-

CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET

FUND: PARKS & RECREATION RESERVE FUND

DEPARTMENTS: PARKS RESERVE, SENIOR CENTER RESERVE

*SEE NARRATIVE IN GENERAL FUND / PARKS & RECREATION  
DEPARTMENT ON PAGE 70-71*

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>PARKS &amp; RECREATION RESERVE FUND (123)</b>						
<b><u>REVENUE</u></b>						
1	34,123	36,106	40,607	4002 BEGINNING FUND BALANCE - PARKS & REC	54,357	54,357
2	44		30,000	4002 BEGINNING FUND BALANCE-SENIOR CENTER	25,667	25,667
3				4272 CDBG GRANT - SENIOR CTR EXPANSION/REMODEL PROJECT	438,430	438,430
4				STATE PARKS GRANT - COAST PARK DEVELOPMENT PROJECT	300,000	300,000
5	5,250	6,826	5,000	4561 GIFTS & DONATIONS - PARKS & REC	5,000	5,000
6		207	75,000	4561 GIFTS & DONATIONS - SENIOR CENTER		
7	20,460	4,460		4580 SENIOR CENTER REVENUE		
8	1,615	2,405	3,100	4601 INTEREST ON INVESTMENTS	600	600
9		20,000		4942 TRANSFER FROM SCHOOL FOR THE ARTS		
10		30,000		4943 TRANSFER FROM ROOM TAX FUND		
11	<b>61,492</b>	<b>100,004</b>	<b>153,707</b>	<b>TOTAL REVENUE</b>	<b>824,054</b>	<b>824,054</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>PARKS &amp; RECREATION RESERVE FUND (123)</b>					
<b><u>EXPENDITURES</u></b>					
<b>PARKS RESERVE (DEPT 5510)</b>					
<b><u>MATERIAL &amp; SERVICES</u></b>					
1	2,225		6014 SERVICES		
2	2,793	16,403	2,800 6121 DONATIONS / MEMORIAL	5,000	5,000
3		4,273	6339 PARK MAINTENANCE		
4	<b>5,018</b>	<b>20,676</b>	<b>2,800 TOTAL MATERIAL &amp; SERVICES</b>	<b>5,000</b>	<b>5,000</b>
<b><u>CAPITAL OUTLAY</u></b>					
5			7250 BUILDING IMPROVEMENTS - GRANT PROJECT		
6			7328 BETTY WHEELER TRASH CANS		
7		15,000	7328 CLOCK PARK LANDSCAPING		
NOTE: MOVED TO ROOM TAX FUND WITH OTHER TOURISM RELATED PROJECTS					
8		25,000	7328 HURBERT & HWY 101 LANDSCAPING		
NOTE: MOVED TO ROOM TAX FUND WITH OTHER TOURISM RELATED PROJECTS					
9			COAST PARK DEVELOPMENT PROJECT ( 60% by 7328 State Parks & Rec Grant)	300,000	300,000
NOTE: TOTAL PROJECT = \$500,000; \$300,000 GRANT (SHOWN HERE); \$100,000 PARKS SDC MATCH; \$100,000 IN-KIND MATCH					
10		2,800	7330 TRAIL DEVELOPMENT	3,500	-
11	-	-	<b>42,800 TOTAL CAPITAL OUTLAY</b>	<b>303,500</b>	<b>300,000</b>
12	<b>5,018</b>	<b>20,676</b>	<b>45,600 TOTAL PARKS RESERVE</b>	<b>308,500</b>	<b>305,000</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>PARKS &amp; RECREATION RESERVE FUND (123)</b>						
<b>SENIOR CENTER RESERVE (DEPT 5560)</b>						
<b><u>PERSONAL SERVICES</u></b>						
1	5,770			5010 WAGES & SALARIES		
2	396			5220 SOCIAL SECURITY		
3	497			5230 RETIREMENT		
4	194			5242 WORKER'S COMPENSATION		
5	13			5250 UNEMPLOYMENT INSURANCE		
6	<b>6,870</b>	-	-	<b>TOTAL PERSONAL SERVICES</b>	-	-
<b><u>MATERIAL &amp; SERVICES</u></b>						
7	7,723			6014 SERVICES		
8	536	3,520		6072 SENIOR CENTER PROGRAMS		
9	1,220			6481 TRAVEL EXPENSES		
10	1,697			6513 MATERIALS & SUPPLIES		
11				6643 MISC. SMALL TOOLS & EQUIPMENT		
12	<b>11,176</b>	<b>3,520</b>	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>CAPITAL OUTLAY</u></b>						
13			75,000	7250 DESIGN WORK OF SR CENTER EXPANSION		
14				SR CTR EXPANSION/REMODEL PROJECT (Funded by CDBG Grant)	485,930	485,930
15	-	-	<b>75,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>485,930</b>	<b>485,930</b>
16	<b>18,046</b>	<b>3,520</b>	<b>75,000</b>	<b>TOTAL SENIOR CENTER RESERVE</b>	<b>485,930</b>	<b>485,930</b>
<b><u>NON-DEPARTMENTAL</u></b>						
<b><u>TRANSFERS</u></b>						
17				TRANSFER TO ROOM TAX FUND	30,000	30,000
NOTE: TRANSFER MADE FROM ROOM TAX TO PARKS RESERVE RETURNED TO ROOM TAX FUND TO ACCOUNT FOR ALL TOURISM RELATED PROJECTS; THE DECO PARK AT HURBERT & 101 WAS MOVED TO ROOM TAX FUND						
18	-	-	-	<b>TOTAL TRANSFERS</b>	<b>30,000</b>	<b>30,000</b>
<b><u>ENDING FUND BALANCE</u></b>						
19				607 9510 CONTINGENCY - PARK & REC RESERVE	-	3,124
20			32,500	9510 CONTINGENCY - SENIOR CENTER RESERVE	-	
21	36,107	75,809		9999 ENDING FUND BALANCE - PARKS & REC RES.		
22	<b>36,107</b>	<b>75,809</b>	<b>33,107</b>	<b>TOTAL ENDING FUND BALANCE</b>	-	<b>3,124</b>
23	<b>59,171</b>	<b>100,005</b>	<b>153,707</b>	<b>TOTAL PARKS &amp; RECREATION RESERVE</b>	<b>824,430</b>	<b>824,054</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***PUBLIC PARKING FUND (124)  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
5900	REVENUES	310,948	329,216	329,216
5910	<u>EXPENDITURES</u>			
	MATERIALS & SERVICES	15,000	15,000	15,000
	CAPITAL OUTLAY	60,000	200,000	200,000
	CONTINGENCY & UNAPPRORIATED	235,948	114,216	114,216
	TOTAL EXPENDITURES:	310,948	329,216	329,216
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	<b>-</b>	<b>-</b>	<b>-</b>

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: PUBLIC PARKING

### Functions and Responsibilities

- Provides for the development and maintenance of public parking
- This fund has contributed to the "Bay to Beach" bus shuttle program in the past. For FY 08-09, the Budget Committee recommended City funding of the bus shuttle program be entirely from transient room tax.
- The revenue source for this fund is payment in lieu of parking fees
- In the event parking districts are formed within the Nye Beach, City Center, or Bay Front during FY 2009-10, revenues accrued from the formation of the parking districts would occur within this fund with each district having its own revenue and expenditure categories. A supplemental budget would be required.

### Budget Objectives

- Continue to develop and maintain public parking facilities

### Significant Budget Items/Capital Outlay Items

- Improvements to Abbey Street parking lot (\$125,000). Based on the geotechnical engineering evaluation of this project completed in January 2009, the retaining wall costs are projected to be significantly higher due to the slope instability above the parking lot. The overall project cost is estimated at \$250,000. The project costs are proposed to be split between public parking fund and transient room tax (\$125,000) as the Abbey Street parking lot improvements would increase parking spaces in an area of high tourist use.
- General public parking improvements of \$75,000 are included within the FY 09-10 budget in the event parking districts are formed within any of the three areas (Nye Beach, City Center and Bay Front) and projects are identified for those areas that could involve City public parking funds outside of the parking district revenues.

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION		Requested 2009-10	Proposed 2009-10	
<b><i>PUBLIC PARKING FUND (124)</i></b>							
<b><u>REVENUE</u></b>							
1	296,685	308,008	270,948	4002	BEGINNING FUND BALANCE-PUBLIC PARKING	299,216	299,216
2	24,952	27,132	25,000	4380	FEES IN LIEU OF PARKING	25,000	25,000
3	12,959	12,634	15,000	4601	INTEREST ON INVESTMENTS	5,000	5,000
4	<b>334,596</b>	<b>347,774</b>	<b>310,948</b>		<b>TOTAL REVENUE</b>	<b>329,216</b>	<b>329,216</b>
<b><u>EXPENDITURES (DEPT 5910)</u></b>							
<b><u>MATERIAL &amp; SERVICES</u></b>							
5	3,342			6015	SERVICES		
6	4,805	4,000	15,000	6323	PARKING FACILITIES & MAINTENANCE	15,000	15,000
7	277	278		6405	BANK SERVICE CHARGES		
8		12,500		6703	BAY TO BEACH SHUTTLE		
9	<b>8,424</b>	<b>16,778</b>	<b>15,000</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>15,000</b>	<b>15,000</b>
<b><u>CAPITAL OUTLAY</u></b>							
10	10,495	14,112	60,000	7321	PARKING IMPROVEMENTS	75,000	75,000
11					ABBAY STREET PARKING LOT (50% SPLIT BETWEEN PUB PARKING & ROOM TAX FUND)	125,000	125,000
12	<b>10,495</b>	<b>14,112</b>	<b>60,000</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>200,000</b>	<b>200,000</b>
<b><u>ENDING FUND BALANCE</u></b>							
13			235,948	9510	CONTINGENCY	114,216	114,216
14	308,008	316,884		9999	ENDING FUND BALANCE		
15	<b>308,008</b>	<b>316,884</b>	<b>235,948</b>		<b>TOTAL ENDING FUND BALANCE</b>	<b>114,216</b>	<b>114,216</b>
16	<b>326,927</b>	<b>347,774</b>	<b>310,948</b>	7328	<b>TOTAL PUBLIC PARKING FUND</b>	<b>329,216</b>	<b>329,216</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***LINE UNDERGROUNDING FUND (116)  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
5800	REVENUES	566,223	711,762	711,762
5810	<u>EXPENDITURES</u>			
	MATERIALS & SERVICES	-	-	-
	CAPITAL OUTLAY	-	507,000	507,000
	CONTINGENCY & UNAPPROPRIATED	566,223	204,762	204,762
	TOTAL EXPENDITURES:	566,223	711,762	711,762
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	-	-	-

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## **FUND: LINE UNDERGROUNDING**

### **Functions and Responsibilities**

- Provides for the retrofitting of underground electrical lines in public rights of way
- The revenue source is 1.5% of the City's franchise fees collected from Central Lincoln PUD

### **Budget Objectives**

- Provide funding for undergrounding the electric utility lines for the south end of Bay Blvd. as part of the sewer replacement project there. (\$507,000)
- Continue to collect funds for future projects

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Suggested 2009-10	Proposed 2009-10
<b>LINE UNDERGROUNDING FUND (116)</b>						
<b><u>REVENUE</u></b>						
1	149,990	286,223	426,223 4002 BEGINNING FUND BALANCE	576,762	576,762	576,762
2	126,089	146,140	130,000 4151 FRANCHISE FEES	130,000	130,000	130,000
3	10,144	15,031	10,000 4601 INTEREST ON INVESTMENTS	5,000	5,000	5,000
4	<b>286,223</b>	<b>447,394</b>	<b>566,223 TOTAL REVENUE</b>	<b>711,762</b>	<b>711,762</b>	<b>711,762</b>
<b><u>EXPENDITURES (DEPT 5810)</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
5		334	6405 BANK SERVICE CHARGES			
6	-	334	- TOTAL MATERIAL & SERVICES	-	-	-
<b><u>CAPITAL OUTLAY</u></b>						
7			7601 BAY BLVD PROJECT	507,000	507,000	507,000
8	-	-	- TOTAL CAPITAL OUTLAY	507,000	507,000	507,000
<b><u>ENDING FUND BALANCE</u></b>						
9		150,000	9510 CONTINGENCY	204,762	204,762	204,762
10		416,223	9610 UNAPPROPRIATED FUND BALANCE			
11	286,223	447,060	9999 ENDING FUND BALANCE			
12	<b>286,223</b>	<b>447,060</b>	<b>566,223 TOTAL ENDING FUND BALANCE</b>	<b>204,762</b>	<b>204,762</b>	<b>204,762</b>
13	<b>286,223</b>	<b>447,394</b>	<b>566,223 TOTAL LINE UNDERGROUNDING</b>	<b>711,762</b>	<b>711,762</b>	<b>711,762</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***STREET SDC FUND (125)  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
8050	REVENUES	349,099	285,500	285,500
8055	<u>EXPENDITURES</u>			
	MATERIALS & SERVICES	35,285	-	-
	CAPITAL OUTLAY	188,000	35,775	35,775
	TRANSFERS	-	-	-
	CONTINGENCY & UNAPPROPRIATED	125,814	249,725	249,725
	TOTAL EXPENDITURES:	349,099	285,500	285,500
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	-	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: STREET SYSTEMS DEVELOPMENT CHARGES (SDC)**

**Functions and Responsibilities**

- Collect fees from new development for funding the engineering and construction of capacity-increasing street improvements

**Budget Objectives**

- Construction of projects as proposed

**Significant Items/Capital Outlay Items**

- Provide matching funds for Naterlin Drive Sidewalk Project; Project total = \$555,775; \$520,000 funded by an ODOT grant (budgeted in the Street Fund); match from Street SDC is \$35,775

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>STREET SDC FUND (125)</b>						
<b><u>REVENUE</u></b>						
1	294,279	387,591	282,205	4002 BEGINNING FUND BALANCE	281,315	281,315
2	109,993	84,818	60,000	4410 SDC CHARGES	1,000	1,000
3	3,302	984	1,694	4420 INTEREST FROM SDC CHARGES	185	185
4	15,235	12,417	5,200	4601 INTEREST ON INVESTMENTS	3,000	3,000
5	<b>422,809</b>	<b>485,810</b>	<b>349,099</b>	<b>TOTAL REVENUES</b>	<b>285,500</b>	<b>285,500</b>
<b><u>EXPENDITURES</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
6		30,000	35,285	6812 SERVICES PROVIDED BY PUBLIC WORKS FUND		
7	-	<b>30,000</b>	<b>35,285</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>CAPITAL OUTLAY</u></b>						
8	10,218	146,978	188,000	7601 STREET IMPROVEMENTS		
9				NATERLIN DR SIDEWALK PROJ - CITY MATCH	35,775	35,775
				NOTE: \$520,000 ODOT GRANT FUNDED IN STREET FUND		
10	<b>10,218</b>	<b>146,978</b>	<b>188,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>35,775</b>	<b>35,775</b>
<b><u>TRANSFERS</u></b>						
11	25,000			9140 TRANSFER TO PUBLIC WORKS FUND		
12	<b>25,000</b>	-	-	<b>TOTAL TRANSFERS</b>	-	-
<b><u>ENDING FUND BALANCE</u></b>						
13			100,000	9510 CONTINGENCY	249,725	249,725
14			25,814	9610 UNAPPROPRIATED FUND BALANCE		
15	387,591	308,832		9999 ENDING FUND BALANCE		
16	<b>387,591</b>	<b>308,832</b>	<b>125,814</b>	<b>TOTAL ENDING FUND BALANCE</b>	<b>249,725</b>	<b>249,725</b>
17	<b>422,809</b>	<b>485,810</b>	<b>349,099</b>	<b>TOTAL STREET SDC</b>	<b>285,500</b>	<b>285,500</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***WATER SDC FUND (126)  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Requested</b>	<b>Proposed</b>
		<b>2008-09</b>	<b>2009-10</b>	<b>2009-10</b>
8060	REVENUES	477,405	372,500	372,500
8065	<u>EXPENDITURES</u>			
	MATERIALS & SERVICES	74,804	-	-
	CAPITAL OUTLAY	400,000	114,500	-
	CONTINGENCY & UNAPPROPRIATED	2,601	258,000	372,500
	TOTAL EXPENDITURES:	477,405	372,500	372,500
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	-	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: WATER SYSTEMS DEVELOPMENT CHARGES (SDC)**

**Functions and Responsibilities**

- Collect fees from new development for funding the engineering and construction of capacity-increasing water system improvements

**Budget Objectives**

- Construction of projects as proposed

**Requested, Not Funded This Year**

- Waterline at Highway 101 – NE 36<sup>th</sup> to NE 40<sup>th</sup> (Total project cost = \$229,000; cost is split between Water Distribution Department and Water SDC at \$114,500 each)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WATER SDC FUND (126)</b>						
<b><u>REVENUE</u></b>						
1	338,090	418,001	402,905	4002 BEGINNING FUND BALANCE	362,196	362,196
2	99,186	78,435	60,000	4410 SDC CHARGES	5,068	5,068
3	487	64	100	4420 INTEREST FROM SDC CHARGES	168	168
4	17,022	17,745	14,400	4601 INTEREST ON INVESTMENTS	5,068	5,068
5	<b>454,785</b>	<b>514,245</b>	<b>477,405</b>	<b>TOTAL REVENUES</b>	<b>372,500</b>	<b>372,500</b>
<b><u>EXPENDITURES (DEPT 8065)</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
6		1,708		6121 CONTRACTUAL SERVICES		
7	15,000	20,000	74,804	6812 SVC PROVIDED BY PUBLIC WORKS FUND		
8	<b>15,000</b>	<b>21,708</b>	<b>74,804</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>CAPITAL OUTLAY</u></b>						
9	16,660	3,571	200,000	7606 WATER MAINS		
10				WATER LINE HWY 101 - NE 36th TO NE 40th ST	114,500	-
NOTE: FULL COST = \$229,000; 50% COST SPLIT WITH WATER DISTRIBUTION DEPT						
11		65,200	200,000	7610 WATER LINE OVER SIZING		
12	<b>16,660</b>	<b>68,771</b>	<b>400,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>114,500</b>	-
<b><u>ENDING FUND BALANCE</u></b>						
13				9510 CONTINGENCY	258,000	372,500
14			2,601	9610 UNAPPROPRIATED FUND BALANCE		
15	418,001	423,766		9999 ENDING FUND BALANCE-WATER SDC FUND		
16	<b>418,001</b>	<b>423,766</b>	<b>2,601</b>	<b>TOTAL ENDING FUND BALANCE</b>	<b>258,000</b>	<b>372,500</b>
17	<b>449,661</b>	<b>514,245</b>	<b>477,405</b>	<b>TOTAL WATER SDC</b>	<b>372,500</b>	<b>372,500</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**WASTEWATER SDC FUND (127)  
FUND SUMMARY**

Dept	Description	Adopted Budget	Requested	Proposed
		2008-09	2009-10	2009-10
8070	REVENUES	197,001	87,500	87,500
8075	<u>EXPENDITURES</u>			
	MATERIALS & SERVICES	21,171	-	-
	CAPITAL OUTLAY	109,260	2,185,000	80,000
	TRANSFERS	50,000	7,500	7,500
	CONTINGENCY & UNAPPROPRIATED	16,570	-	-
	TOTAL EXPENDITURES:	197,001	2,192,500	87,500
	<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	<b>(2,105,000)</b>	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: WASTEWATER SYSTEMS DEVELOPMENT CHARGES (SDC)**

**Functions and Responsibilities**

- Collect fees from new development for funding the engineering and construction of capacity-increasing wastewater system improvements

**Budget Objectives**

- Construction of projects as proposed

**Significant Items/Capital Outlay Items**

- Elizabeth Street Sewer Line – Phase III (Total project cost = \$430,000; \$350,000 appropriated in Wastewater Collection Department, \$80,000 budgeted in Wastewater SDC Fund)

**Requested, Not Funded This Year**

- Upsize/upgrade sewer from north side pump station to NW15th and Nye Streets (\$855,000)
- Big Creek 12-inch pressure main (\$600,000)
- Rebuild/replace Big Creek pump station (total cost = \$1,300,000; ½ of the cost would come from Wastewater Fund, ½ from Wastewater SDC Fund - \$650,000 each)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER SDC FUND (127)</b>						
<b><u>REVENUE</u></b>						
1	353,450	130,256	82,501	4002 BEGINNING FUND BALANCE	80,129	80,129
2	124,356	67,258	110,000	4410 SDC CHARGES	5,000	5,000
3	864	128	200	4420 INTEREST FROM SDC CHARGES	371	371
4	8,844	4,817	4,300	4601 INTEREST ON INVESTMENTS	2,000	2,000
5	<b>487,514</b>	<b>202,459</b>	<b>197,001</b>	<b>TOTAL REVENUES</b>	<b>87,500</b>	<b>87,500</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>WASTEWATER SDC FUND (127)</b>						
<b><u>EXPENDITURES</u></b>						
<b><u>PERSONAL SERVICES</u></b>						
1	14,528			5020 PART TIME WAGES		
2	1,168			5220 SOCIAL SECURITY		
3	13			5242 WORKER'S COMPENSATION		
4	43			5250 UNEMPLOYMENT INSURANCE		
5	<b>15,752</b>	-	-	<b>TOTAL PERSONAL SERVICES</b>	-	-
<b><u>MATERIAL &amp; SERVICES</u></b>						
6	15,000	20,477	21,171	6812 SERVICES PROVIDED BY PUBLIC WORKS FUND		
7	<b>15,000</b>	<b>20,477</b>	<b>21,171</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>CAPITAL OUTLAY</u></b>						
8	26,138	12,793		7604 SEWER CONSTRUCTION		
9	300,367	145		7621 SEWER LINE OVER SIZING		
10			59,260	7621 ELIZABETH ST SEWER LINE - PHASE II		
11				7621 ELIZABETH ST SEWER LINE - PHASE III	80,000	80,000
NOTE: TOTAL COST \$430,000; \$350,000 IN WW COLLECTION DEPT						
12			50,000	7621 FORCE MAIN - PARK ST LIFT STATION		
13				UPSIZE/UPGRADE SEWER FROM NORTH SIDE PUMP STATION TO NW 15TH ST & NYE ST	855,000	-
14				BIG CREEK 12" PRESSURE MAIN	600,000	-
15				REBUILD/REPLACE BIG CREEK PUMP STATION )	650,000	-
NOTE: 50% COST FROM WASTEWATER SDC/50% FROM WASTEWATER COLLECTION DEPT.						
16	<b>326,505</b>	<b>12,938</b>	<b>109,260</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,185,000</b>	<b>80,000</b>
<b><u>TRANSFERS</u></b>						
17			50,000	9155 TRANSFER TO WASTEWATER FUND	7,500	7,500
18	-	-	<b>50,000</b>	<b>TOTAL TRANSFERS</b>	<b>7,500</b>	<b>7,500</b>
<b><u>ENDING FUND BALANCE</u></b>						
19			16,570	9510 CONTINGENCY		
20	84,028	169,044		9999 ENDING FUND BALANCE		
21	<b>84,028</b>	<b>169,044</b>	<b>16,570</b>	<b>TOTAL ENDING FUND BALANCE</b>	-	-
22	<b>441,285</b>	<b>202,459</b>	<b>197,001</b>	<b>TOTAL WASTEWATER SDC</b>	<b>2,192,500</b>	<b>87,500</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***STORM DRAIN SDC FUND (129)  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Requested</b>	<b>Proposed</b>
		<b>2008-09</b>	<b>2009-10</b>	<b>2009-10</b>
8030	REVENUES	102,100	40,200	40,200
8035	EXPENDITURES			
	MATERIALS & SERVICES	64,880	30,330	30,330
	CAPITAL OUTLAY	-	50,000	-
	CONTINGENCY & UNAPPROPRIATED	37,220	-	9,870
	TOTAL EXPENDITURES:	102,100	80,330	40,200
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	-	<b><i>(40,130)</i></b>	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: STORM DRAIN SYSTEMS DEVELOPMENT CHARGES (SDC)**

**Functions and Responsibilities**

- Collect fees from new development for funding the engineering and construction of capacity-increasing storm drainage improvements

**Budget Objectives**

- Construction of projects as proposed

**Significant Items/Capital Outlay Items**

- Complete Storm Drainage Master Plan (\$30,300)

**Requested, Not Funded This Year**

- NW Circle Way storm drain (\$50,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>STORM DRAIN SDC FUND (129)</b>						
<b><u>REVENUE</u></b>						
1	50,166	52,982	75,000	4002 BEGINNING FUND BALANCE	39,140	39,140
2	19,009	31,001	25,000	4410 SDC CHARGES	680	680
3	65		100	4420 INTEREST FROM SDC CHARGES		
4	2,568	2,259	2,000	4601 INTEREST ON INVESTMENTS	380	380
5	<b>71,808</b>	<b>86,242</b>	<b>102,100</b>	<b>TOTAL REVENUES</b>	<b>40,200</b>	<b>40,200</b>
<b><u>EXPENDITURES</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
6		2,240	55,000	6192 CONTRACTUAL SERVICES	30,330	30,330
7	14,000	20,000	9,880	6812 SVC PROVIDED BY PUBLIC WORKS FUND		
8	<b>14,000</b>	<b>22,240</b>	<b>64,880</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>30,330</b>	<b>30,330</b>
<b><u>CAPITAL OUTLAY</u></b>						
9	4,726	14,431		7328 STORM DRAIN CONSTRUCTION		
10				NW CIRCLE WAY STORM DRAIN	50,000	-
11	<b>4,726</b>	<b>14,431</b>	-	<b>TOTAL CAPITAL OUTLAY</b>	<b>50,000</b>	-
<b><u>ENDING FUND BALANCE</u></b>						
12			37,220	9510 CONTINGENCY		9,870
13				9610 UNAPPROPRIATED FUND BALANCE		
14	52,982	49,571		9999 ENDING FUND BALANCE		
15	<b>52,982</b>	<b>49,571</b>	<b>37,220</b>	<b>TOTAL ENDING FUND BALANCE</b>	-	<b>9,870</b>
16	<b>71,708</b>	<b>86,242</b>	<b>102,100</b>	<b>TOTAL STORM DRAIN SDC</b>	<b>80,330</b>	<b>40,200</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***PARKS SDC FUND (128)  
FUND SUMMARY***

<b>Dept</b>	<b>Description</b>	<b>Adopted Budget 2008-09</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
8020	REVENUES	146,212	153,921	153,921
8025	<u>EXPENDITURES</u>			
	MATERIALS & SERVICES	20,000	50,000	50,000
	CAPITAL OUTLAY	30,000	100,000	100,000
	CONTINGENCY & UNAPPROPRIATED	96,212	3,921	3,921
	TOTAL EXPENDITURES:	146,212	153,921	153,921
	<b><i>REVENUE OVER (UNDER) EXPENDITURES</i></b>	-	-	-

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: PARKS SYSTEMS DEVELOPMENT CHARGES (SDC)

### Functions and Responsibilities

- Collect fees from new development for additional capacity to the Park system as identified in the CIP. This fund is only collecting 50% of the formula as identified in the methodology for parks.

### Budget Objectives

- Complete an update of our Parks Master Plan
- Begin Coast Park Development Project

### Significant Items/Capital Outlay Items

- Fund Master Plan update (50,000)
- Coast Park Development Project matching funds (total project = \$500,000; 60% funded by State Parks and Recreation grant, 20% Parks SDC cash match, 20% in-kind match) (\$100,000)

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>PARKS SDC FUND (128)</b>						
<b><u>REVENUE</u></b>						
1	116,763	125,979	136,212	4002 BEGINNING FUND BALANCE	145,921	145,921
2	22,407	16,373	6,000	4410 SDC CHARGES	6,000	6,000
3	5,808	5,769	4,000	4601 INTEREST ON INVESTMENTS	2,000	2,000
4	<b>144,978</b>	<b>148,121</b>	<b>146,212</b>	<b>TOTAL REVENUES</b>	<b>153,921</b>	<b>153,921</b>
<b><u>EXPENDITURES</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
5	15,000			9140 SVC PROVIDED BY PW FUND		
6			20,000	6192 CONTRACTUAL SERVICES- PARKS MASTER PLAN	50,000	50,000
7	<b>15,000</b>	-	<b>20,000</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>50,000</b>	<b>50,000</b>
<b><u>CAPITAL OUTLAY</u></b>						
			10,000	7328 PAC PARK DESIGN		
8	3,999		20,000	7328 COAST PARK DEVELOPMENT PROJECT	100,000	100,000
NOTE: TOTAL PROJECT = \$500,000; \$300,000 Grant (SHOWN IN PARKS RESERVE FUND); \$100,000 PARKS SDC MATCH; \$100,000 IN-KIND MATCH						
9	<b>3,999</b>	-	<b>30,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>100,000</b>	<b>100,000</b>
<b><u>ENDING FUND BALANCE</u></b>						
10			15,000	9510 CONTINGENCY	3,921	3,921
11			81,212	9610 UNAPPROPRIATED FUND BALANCE		
12	125,979	148,121		9999 ENDING FUND BALANCE		
13	<b>125,979</b>	<b>148,121</b>	<b>96,212</b>	<b>TOTAL ENDING FUND BALANCE</b>	<b>3,921</b>	<b>3,921</b>
14	<b>144,978</b>	<b>148,121</b>	<b>146,212</b>	<b>TOTAL PARKS SDC</b>	<b>153,921</b>	<b>153,921</b>



**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***DEBT SERVICE FUNDS***

Fund	Dept	Description	Adopted Budget	Requested	Proposed
			2008-09	2009-10	2009-10
102	<b>BONDED DEBT SERVICE FUND</b>				
	2000	REVENUE	1,794,493	1,663,119	1,663,119
		<u>EXPENDITURES</u>			
	2100	1998 WATER GO DEBT SERVICE	352,968	367,279	367,279
	2200	2008 WW GO DEBT SERVICE	953,795	776,450	776,450
	2250	2009 WATER IMPR GO DEBT SERVICE	-	288,005	288,005
	2290	UNAPPROPRIATED & ENDING BALANCE	487,730	231,385	231,385
		TOTAL EXPENDITURES:	1,794,493	1,663,119	1,663,119
		<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	-	-
103	<b>GENERAL DEBT SERVICE FUND</b>				
	2600	REVENUE	3,299,825	653,619	653,619
		<u>EXPENDITURES</u>			
	2650	2007 LOCAP LOAN DEBT SERVICE	223,852	194,438	194,438
	2660	REC CENTER LOANS DEBT SERVICE	3,040,979	459,181	459,181
	2790	TRANSFERS	30,666	-	-
	2790	UNAPPROPRIATED & ENDING BALANCE	4,328	-	-
		TOTAL EXPENDITURES:	3,299,825	653,619	653,619
		<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**FUND: BONDED DEBT**

**DEPARTMENTS: WATER BONDED DEBT, WASTEWATER TREATMENT  
PLANT BONDED DEBT, WATER TREATMENT PLANT  
BONDED DEBT, NON-DEPARTMENTAL**

**Functions and Responsibilities**

- Provides for expenditures related to the retirement of the City's general obligation bonded debt

**Budget Objectives**

- Assess tax levy sufficient to meet the City's general obligation bonded debt payments for the fiscal year
- Provide appropriation for the payments to be made on the City's general obligation bonded debt

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION		Requested 2009-10	Proposed 2009-10
<b>BONDED DEBT FUND (102)</b>							
<b>REVENUE</b>							
1	86,061	87,707	153,413	4002	BEGINNING FUND BALANCE-WATER GO DEBT	55,280	55,280
2	397,741	317,012	385,734	4002	BEGINNING FUND BALANCE-WWTP GO DEBT	394,981	394,981
3	330,330	398,756	236,552	4110	CURRENT PROPERTY TAXES - WATER GO	349,853	349,853
4	15,437	10,723	10,000	4120	DELINQUENT PROPERTY TAXES - WATER GO	10,000	10,000
5	7,932	9,353	3,000	4601	INTEREST ON INVESTMENTS - WATER GO	5,000	5,000
6	859,804	894,648	953,794	4110	CURRENT PROPERTY TAXES - WWTP GO	515,000	515,000
7	42,057	23,134	40,000	4120	DELINQUENT PROPERTY TAXES - WWTP GO	35,000	35,000
8	15,721	14,383	12,000	4601	INTEREST ON INVESTMENTS - WWTP GO	10,000	10,000
9		7,465,665		4825	BOND PROCEEDS		
10				NEW	CURRENT PROPERTY TAXES - WTP GO	288,005	288,005
11	<b>1,755,083</b>	<b>9,221,381</b>	<b>1,794,493</b>	<b>TOTAL REVENUES</b>		<b>1,663,119</b>	<b>1,663,119</b>
<b>EXPENDITURES</b>							
<b>WATER GO DEBT (DEPT 2100)</b>							
<b>DEBT SERVICE</b>							
12	280,000	290,000	305,000	8111	1998 WATER REFNDG BONDS-PRINCIPAL	332,426	332,426
13	72,053	60,293	47,968	8121	1998 WATER REFNDG BONDS-INTEREST	34,853	34,853
14	<b>352,053</b>	<b>350,293</b>	<b>352,968</b>	<b>TOTAL WATER GO DEBT SERVICE</b>		<b>367,279</b>	<b>367,279</b>
<b>WWTP GO DEBT (DEPT 2200)</b>							
<b>DEBT SERVICE</b>							
15		25,724		6124	PROFESSIONAL SERVICES		
16		18,000		6124	BOND ISSUANCE COST		
17	505,000	7,951,778	555,000	8112	2008 REFUNDING GO BONDS - PRINCIPAL	515,000	515,000
18	404,026	382,564	398,795	8122	2008 REFUNDING GO BONDS -INTEREST	261,450	261,450
19	<b>909,026</b>	<b>8,378,066</b>	<b>953,795</b>	<b>TOTAL WWTP GO DEBT SERVICE</b>		<b>776,450</b>	<b>776,450</b>
<b>WTP GO DEBT (DEPT 2250)</b>							
<b>DEBT SERVICE</b>							
20				2009 GO BONDS - PRINCIPAL			
21				2009 GO BONDS -INTEREST		288,005	288,005
22	-	-	-	<b>TOTAL WTP GO DEBT SERVICE</b>		<b>288,005</b>	<b>288,005</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b><i>BONDED DEBT FUND (102)</i></b>						
<b><i>NON-DEPARTMENTAL (DEPT 2290)</i></b>						
<b><u>ENDING FUND BALANCE</u></b>						
1			49,997	9610 UNAPPROP. FUND BAL - 1998 WATER REFNDNG GO	52,854	52,854
2			437,733	9610 UNAPPROP. FUND BAL - 2008 REFNDG WWTP GO	178,531	178,531
3				UNAPPROP. FUND BAL -2009 WTP GO		
4	87,707	156,247		9999 ENDING BAL - 1998 WATER REFNDG.GO		
5	406,297	336,775		9999 ENDING BAL - 2009 WWTP REFNDG GO		
6				ENDING BAL - 2009 WTP GO		
7	<b>494,004</b>	<b>493,022</b>	<b>487,730</b>	<b>TOTAL ENDING FUND BALANCE</b>	<b>231,385</b>	<b>231,385</b>
8	<b>1,755,083</b>	<b>9,221,381</b>	<b>1,794,493</b>	<b>TOTAL BONDED DEBT</b>	<b>1,663,119</b>	<b>1,663,119</b>

# CITY OF NEWPORT FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: GENERAL DEBT SERVICE

### Functions and Responsibilities

- Provides for expenditures related to the retirement of the City's general debt that is paid from sources other than property taxes

### Budget Objectives

- Provide sufficient revenues from various sources to meet the City's debt payments for the fiscal year
- Provide appropriation for the payments to be made on the City's general debt

### Significant Items/Capital Outlay Items

- The North Side Urban Renewal District (NS URD) has made a transfer to the General Debt Service Fund in prior years to cover the debt service payments made by the City for the Special Public Works Fund (SPWF) loan for the Recreation Center construction. Included in the transfer this year is an amount to pay the debt payment for the Department of Energy (DOE) loan, also for Recreation Center construction. This payment had previously been paid directly from the NS URD Debt Service Fund. As was the case with the Wastewater Treatment Plant loans, the auditors indicated that it would be more correct to pay the DOE loan through the General Debt Service Fund.
- The outstanding loans paid from this fund are:
  - League of Oregon Cities Certificates of Participation (LOCAP)
  - SPWF Recreation Center construction
  - DOE Recreation Center construction

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Budget 2008-09</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
<b>GENERAL DEBT FUND (103)</b>						
<b>REVENUE</b>						
1	2,688	29,166	30,666	4002 BEG. FUND BALANCE - ASSESSMENT DEBT		
2		1,331		4002 BEG. FUND BALANCE - REC CENTER DEBT		
3			146,579	4943 TRANS FR ROOM TAX - LOCAP/LEASE PURCH.	110,830	110,830
4			52,088	4912 TRANSFER FR AIRPORT FBO FUND - LOCAP	54,442	54,442
5		38,324		4938 TRANS FR BLDG & EQUIP FUND - LEASE PURCH.		
6		25,148		4939 TRANS FR BLDG & EQUIP - LOCAP		
7		7,005	29,513	4940 TRANSFR FIRE RESERVE - LOCAP	29,166	29,166
8	1,330	102		4601 INT. ON INVSTMT. - REC CENTER LOAN		
9	406,278	407,877	3,040,979	4929 TRANS FR NS URD DS FUND - REC CTR/2000 IMPR	459,181	459,181
10	7,552			4430 BONDED ASSESSMENT - PRINCIPAL		
11	29,726			4432 BONDED ASSESSMENT - INTEREST		
12	972	1,428		4601 INTEREST ON INVESTMENTS		
13	55,081			4758 TRANS FR CAPITAL CONSTRUCTION FUND		
14	<b>503,627</b>	<b>510,381</b>	<b>3,299,825</b>	<b>TOTAL REVENUE</b>	<b>653,619</b>	<b>653,619</b>
<b>EXPENDITURES</b>						
<b>LOCAP/LEASE PURCH. DEBT (DEPT 2650)</b>						
<b>DEBT SERVICE</b>						
15			2,030	8010 LOAN FEES (LOCAP)	1,740	1,740
16		33,163	35,653	8711 2006 LEASE PURCHASE - PRINCIPAL		
17		5,160	2,674	8721 2006 LEASE PURCHASE - INTEREST		
18			145,000	8703 2007 LOCAP COPS - PRINCIPAL	155,000	155,000
19		32,153	40,525	8723 2007 LOCAP COPS - INTEREST	37,698	37,698
20	-	<b>70,476</b>	<b>223,852</b>	<b>TOTAL LOCAP/LEASE PURCH. DEBT SERVICE</b>	<b>194,438</b>	<b>194,438</b>
<b>RECREATION CENTER LOAN (DEPT 2660)</b>						
<b>DEBT SERVICE</b>						
21	193,210	204,952	2,848,814	8513 SPWF REC CTR OECDD LOAN - PRINCIPAL	228,718	228,718
22	213,068	202,924	192,165	8523 SPWF REC CTR OECDD LOAN - INTEREST	180,783	180,783
23				DOE REC CENTER LOAN - PRINCIPAL	35,589	35,589
24				DOE REC CENTER LOAN - INTEREST	14,091	14,091
25	<b>406,278</b>	<b>407,876</b>	<b>3,040,979</b>	<b>TOTAL REC CENTER LOANS DEBT SERVICE</b>	<b>459,181</b>	<b>459,181</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>GENERAL DEBT FUND (103)</b>					
<b>BONDED ASSESSMENT DEBT (DEPT 2700)</b>					
<b><u>DEBT SERVICE</u></b>					
1	65,000		8213 1996 LTD TAX/BONDS PRIN.		
2	1,853		8223 1996 LTD TAX/BONDS INT.		
3	<b>66,853</b>	-	<b>TOTAL BONDED ASSESSMENT DEBT SERVICE</b>	-	-
<b>NON-DEPARTMENTAL (DEPT 2790)</b>					
<b><u>TRANSFERS</u></b>					
4		30,666	9125 EQUITY TRANS TO GEN. FUND - BONDED ASSESSMT		
5	-	<b>30,666</b>	<b>TOTAL TRANSFERS</b>	-	-
<b><u>ENDING FUND BALANCE</u></b>					
6		4,328	9610 UNAPPROPRIATED FUND BAL - LOCAP/LEASE PURCH.		
7			9610 UNAPPROPRIATED FUND BAL. - BONDED ASSESSMT.		
8	29,166	30,594	9999 ENDING FUND BAL - BONDED ASSESSMT.		
9	1,330	1,435	9999 ENDING FUND BAL - REC CENTER LOAN		
10	<b>30,496</b>	<b>32,029</b>	<b>TOTAL ENDING FUND BALANCE</b>	-	-
11	<b>30,496</b>	<b>32,029</b>	<b>TOTAL NON-DEPARTMENTAL</b>	-	-
12	<b>503,627</b>	<b>510,381</b>	<b>TOTAL GENERAL DEBT FUND</b>	<b>653,619</b>	<b>653,619</b>



**NEWPORT URBAN RENEWAL AGENCY  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

***SOUTH BEACH URBAN RENEWAL DISTRICT CONSTRUCTION FUND (230)  
FUND SUMMARY***

Dept	Description	Adopted Budget	Requested	Proposed
		2008-09	2009-10	2009-10
9710	REVENUE	1,912,447	1,041,000	1,041,000
9710	<u>EXPENDITURES</u>			
	MATERIALS & SERVICES	225,000	151,250	151,250
	CAPITAL OUTLAY	1,550,000	885,000	885,000
	CONTINGENCY & UNAPPROPRIATED	137,447	4,750	4,750
	TOTAL EXPENDITURES:	1,912,447	1,041,000	1,041,000
	<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	-	-

# NEWPORT URBAN RENEWAL AGENCY FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: SOUTH BEACH DISTRICT CONSTRUCTION

### Functions and Responsibilities

- Provides for the expenditure of borrowed funds for selected capital improvement projects within the South Beach Urban Renewal District

### Budget Objectives

- Continue to undergo improvements to the South Beach District
- Further develop projects to implement the conceptual ideas forwarded by the South Beach District task force

### Significant Budget Items/Capital Outlay Items

- Expenditures for services provided from Public Works Administration and Engineering activities have been decreased to 5% of the projected actual expenditure for this fund in FY2008-09 (\$33,250)
- Expenditures for services provided from the General Fund have been increased by 3% (\$103,000)
- Sidewalk construction OSU Drive to Marine Science Center (\$70,000)
- Highway 101 waterline construction – 40<sup>th</sup> to 50<sup>th</sup> Streets (\$320,000)
- Ash Street design and construction (\$425,000)
- Coho/Brant Neighborhood project planning and design (\$70,000)
- No borrowing is planned for the South beach Urban Renewal District in the 2009-10 fiscal year.

**NEWPORT URBAN RENEWAL AGENCY  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b><i>SOUTH BEACH URBAN RENEWAL CONSTRUCTION FUND (230)</i></b>						
<b><u>REVENUE</u></b>						
1	27,057	306,839	1,557,447	4002 BEGINNING FUND BALANCE	782,500	782,500
2	100,000	100,000	100,000	4587 AQUARIUM LOAN REPAYMENT		
3	29,303	15,666	5,000	4601 INTEREST ON INVESTMENT	8,500	8,500
4	900,000	2,530,000		4825 BOND PROCEEDS		
5		250,000	250,000	4931 TRANSFER FR SO BEACH URA DEBT FUND	250,000	250,000
6	<b>1,056,360</b>	<b>3,202,505</b>	<b>1,912,447</b>	<b>TOTAL REVENUE</b>	<b>1,041,000</b>	<b>1,041,000</b>

**NEWPORT URBAN RENEWAL AGENCY  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>SOUTH BEACH URBAN RENEWAL CONSTRUCTION FUND (230)</b>						
<b><u>EXPENDITURES (DEPT 9740)</u></b>						
<b><u>PERSONAL SERVICES</u></b>						
1	4,326			5020 PART TIME WAGES		
2	71			5030 OVERTIME		
3	598			5220 SOCIAL SECURITY		
4	3			5242 WORKER'S COMPENSATION		
5	<b>4,998</b>	-	-	<b>TOTAL PERSONAL SERVICES</b>	-	-
<b><u>MATERIAL &amp; SERVICES</u></b>						
6	18,462			6014 SERVICES		
7	40			6051 PUBLICATION & PRINTING		
8	139,740	31,527	25,000	6121 PROFESSIONAL SERVICES	15,000	15,000
9	21,662	25,703		6124 BOND ISSUANCE COSTS		
10	109	272		6405 BANK SERVICE CHARGES		
11	839	95		6482 TRAINING/CONFERENCES/MEMBERSHIP		
12	12,768	91		6513 MATERIAL & SUPPLIES		
13		5		6515 OPERATING SUPPLIES		
14	236			6615 COMPUTER/SOFTWARE		
15	75,000	75,000	100,000	6811 SERVICES PROVIDED BY GENERAL FUND	103,000	103,000
16	50,000	75,000	100,000	6812 SERVICES PROVIDED BY GENERAL FUND PW	33,250	33,250
17	<b>318,856</b>	<b>207,693</b>	<b>225,000</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>151,250</b>	<b>151,250</b>
<b><u>CAPITAL OUTLAY</u></b>						
18		14,284		7608 STORM DRAIN CONSTRUCTION		
19		1,125,000	500,000	7646 SE 40TH ROAD IMPROVEMENT		
20	43,250		100,000	4655 SIDEWALK CONTRACTION	70,000	70,000
21	347,177	688,306		7656 4B STORM DRAIN PROJECT		
22	18,197		350,000	7657 HWY 101 WATERLINE	320,000	320,000
23			500,000	7657 ASH ST DESIGN & CONSTRUCTION	425,000	425,000
24			100,000	7657 COHO/BRANT NEIGHBORHOOD PROJ PLANNING	70,000	70,000
25	<b>408,624</b>	<b>1,827,590</b>	<b>1,550,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>885,000</b>	<b>885,000</b>
<b><u>ENDING FUND BALANCE</u></b>						
26			137,447	9510 CONTINGENCY	4,750	4,750
27				9610 UNAPPROPRIATED FUND BALANCE		
28	239,351	1,167,222		9999 ENDING FUND BALANCE		
29	<b>239,351</b>	<b>1,167,222</b>	<b>137,447</b>	<b>TOTAL ENDING FUND BALANCE</b>	<b>4,750</b>	<b>4,750</b>
30	<b>971,829</b>	<b>3,202,505</b>	<b>1,912,447</b>	<b>TOTAL SOUTH BEACH CONSTRUCTION URD FUND EXPENDITURES</b>	<b>1,041,000</b>	<b>1,041,000</b>

**NEWPORT URBAN RENEWAL AGENCY  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

**DEBT SERVICE FUNDS**

**FUND SUMMARIES**

Fund	Dept	Description	Adopted Budget	Requested	Proposed
			2008-09	2009-10	2009-10
<b>231</b>		<b>SOUTH BEACH URD DEBT SERVICE FUND</b>			
	9800	REVENUE	3,183,803	3,236,862	3,236,862
	9800	<u>EXPENDITURES</u>			
		MATERIALS & SERVICES	-	2,500	2,500
		DEBT SERVICE	1,294,911	477,730	477,730
		TRANSFERS	250,000	1,361,208	1,361,208
		CONTINGENCY & UNAPPROPRIATED	1,638,892	1,395,424	1,395,424
		TOTAL EXPENDITURES:	3,183,803	3,236,862	3,236,862
		<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	-	-
<b>229</b>		<b>NORTH SIDE URD DEBT SERVICE FUND</b>			
	9600	REVENUE	8,081,838	6,111,741	6,111,741
	9600	<u>EXPENDITURES</u>			
		MATERIALS & SERVICES	3,000	2,500	2,500
		DEBT SERVICE	3,891,962	1,083,490	1,083,490
		TRANSFERS	3,040,979	1,492,122	1,492,122
		CONTINGENCY & UNAPPROPRIATED	1,145,897	3,533,629	3,533,629
		TOTAL EXPENDITURES:	8,081,838	6,111,741	6,111,741
		<b>REVENUE OVER (UNDER) EXPENDITURES</b>	-	-	-

# NEWPORT URBAN RENEWAL AGENCY FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: SOUTH BEACH URBAN RENEWAL DISTRICT DEBT SERVICE

### Functions and Responsibilities

- Provides for expenditures related to the retirement of the South Beach Urban Renewal District's (SB URD) debt, paid from tax increment revenue

### Budget Objectives

- Provide appropriation for the payments to be made on SB URD debt
- Provide appropriation for the payments to be made on the debt incurred for the construction of the Wastewater Treatment Plant

### Significant Items/Capital Outlay Items

- No new borrowing is planned this year
- A transfer to the South Beach Urban Renewal District Construction Fund is appropriated (\$250,000)
- In the course of the annual audit for FY 2007-08, it was determined that debt service payments for loans related to the construction of the Wastewater Treatment Plant will be accounted for in the Wastewater Fund; the SB URD will contribute its share of the debt payment through a transfer to the Wastewater Fund resulting in an amount of \$1,111,208 as a special payment transfer expenditure
- The transfer amount to the Wastewater Fund includes the amount required to be held in reserve by the loan covenants
- Debts directly paid in this fund are as follows:
  - 1988 SPWF Aquarium loan
  - 2007 Urban Renewal Bonds
  - 2008 Urban Renewal Bonds

**NEWPORT URBAN RENEWAL AGENCY  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007 - 08	Budget 2008-09	ACCOUNT DESCRIPTION		Requested 2009-10	Proposed 2009-10
<b>SOUTH BEACH URBAN RENEWAL DISTRICT DEBT SERVICE FUND (231)</b>						
<b>REVENUE</b>						
1	778,625	1,316,396	1,709,033	4002 BEGINNING FUND BALANCE	1,351,862	1,351,862
2	1,296,953	1,552,562	1,374,770	4110 CURRENT PROPERTY TAXES	1,800,000	1,800,000
3	58,053	35,596	60,000	4120 DELINQUENT PROPERTY TAXES	50,000	50,000
4	49,627	69,923	40,000	4601 INTEREST ON INVESTMENTS	35,000	35,000
5	<b>2,183,258</b>	<b>2,974,477</b>	<b>3,183,803</b>	<b>TOTAL REVENUE</b>	<b>3,236,862</b>	<b>3,236,862</b>
<b>EXPENDITURES (DEPT 9800)</b>						
<b>MATERIAL &amp; SERVICES</b>						
				6192 SERVICES	2,500	2,500
6	20,917	19,988		6427 DEQ FEES		
7	20,917	19,988		<b>TOTAL MATERIAL &amp; SERVICES</b>	2,500	2,500
<b>DEBT SERVICE</b>						
8			12,056	8999 DEQ FEES		
9	7,709	6,088	4,387	8621 1990 AQUARIUM - INTEREST	2,600	2,600
10	32,412	34,034	35,735	8611 1990 AQUARIUM - PRINCIPAL	37,522	37,522
11	158,873	124,504	90,170	8524 1996 WWTP DEQ LOAN R68931 - INTEREST		
12	185,754	220,122	254,457	8514 1996 WWTP DEQ LOAN R68931 - PRINCIPAL		
13	109,090	115,092	109,739	8612 2000 WWTP OECDD LOAN B00009 - PRINCIPAL		
14	121,508	115,781	121,146	8622 2000 WWTP OECDD LOAN B00009 - INTEREST		
15	109,090	115,092	109,739	8613 2000 WWTP OECDD LOAN G00005 - PRINCIPAL		
16	121,508	115,781	121,146	8623 2000 WWTP OECDD LOAN G0005 - INTEREST		
17		51,187	43,733	8525 2007 B OF A LOAN - INTEREST	39,795	39,795
18		67,000	75,000	8515 2007 B OF A LOAN - PRINCIPAL	79,000	79,000
19		-	112,603	8526 2008 BONDED DEBT - INTEREST	98,813	98,813
20		-	205,000	8516 2008 BONDED DEBT - PRINCIPAL	220,000	220,000
21	845,944	964,681	1,294,911	<b>TOTAL DEBT SERVICE</b>	477,730	477,730
<b>TRANSFERS</b>						
22				SPECIAL PAYMENT TO WASTEWATER FUND	1,111,208	1,111,208
23		250,000	250,000	9230 TRANSFER TO S.B. CONSTRUCTION FUND	250,000	250,000
24	-	250,000	250,000	<b>TOTAL TRANSFERS</b>	1,361,208	1,361,208

**NEWPORT URBAN RENEWAL AGENCY  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007 - 08	Budget 2008-09	ACCOUNT DESCRIPTION		Requested 2009-10	Proposed 2009-10
<b><i>SOUTH BEACH URBAN RENEWAL DISTRICT DEBT SERVICE FUND (231)</i></b>						
<b><u>ENDING FUND BALANCE</u></b>						
1		1,238,557	9510	UNAPPROPRIATED FUND BALANCE	1,052,424	1,052,424
2		345,035	9742	DEQ REQUIRED LOAN RESERVE		
3		30,000	9752	2007 SERIES BOND RESERVE	90,000	90,000
4		25,300	9752	2008 SERIES BOND RESERVE	253,000	253,000
5	1,316,396	1,739,808	9999	ENDING FUND BALANCE		
6	1,316,396	1,739,808		<b>TOTAL ENDING FUND BALANCE</b>	1,395,424	1,395,424
7	<b>2,183,257</b>	<b>2,974,477</b>	<b>3,183,803</b>	<b>TOTAL SOUTH BEACH URBAN RENEWAL DEBT SERVICE</b>	<b>3,236,862</b>	<b>3,236,862</b>

# NEWPORT URBAN RENEWAL AGENCY FISCAL YEAR 2009-10 ANNUAL BUDGET

## FUND: NORTH SIDE URBAN RENEWAL DISTRICT DEBT SERVICE

### Functions and Responsibilities

- Provides for expenditures related to the retirement of the North Side Urban Renewal District's (NS URD) debt, paid from tax increment revenue

### Budget Objectives

- Continue to make accelerated payments on the District's outstanding debt to facilitate the closure of the district after the 2010-11 fiscal year
- Provide appropriation for the payments to be made on the City's general debt and debt incurred for the construction of the Wastewater Treatment Plant

### Significant Items/Capital Outlay Items

- In the course of the annual audit for FY 2007-08, it was determined that debt service payments for loans related to the construction of the Wastewater Treatment Plant will be accounted for in the Wastewater Fund; the NS URD will contribute its share of the debt payment through a transfer to the Wastewater Fund resulting in an amount of \$1,032,941 as a special payment transfer expenditure
- The NS URD has made a transfer to the general Debt Service Fund in prior years to cover the debt service payments made by the City for the Special Public Works Fund (SPWF) loan for the Recreation Center construction. Included in the transfer this year is an amount to pay the debt payment for the Department of Energy (DOE) loan, also for Recreation Center construction. This payment had previously been paid directly from the NS URD Debt service Fund. As was the case with the Wastewater Treatment Plant loans, the auditors indicated that it would be more correct to pay the DOE loan through the General Debt Service Fund. The transfer amount this fiscal year is \$459,181
- The transfer amount to the Wastewater Fund includes the amount required to be held in reserve by the loan covenants
- Debt issues paid directly from this fund are as follows:
  - 2000 Improvement Bonds

**NEWPORT URBAN RENEWAL AGENCY  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008 - 2009	ACCOUNT DESCRIPTION		Requested 2009-10	Proposed 2009-10
<b>NORTH SIDE URBAN RENEWAL DISTRICT DEBT SERVICE FUND (229)</b>						
<b>REVENUE</b>						
1	7,306,327	8,421,915	5,385,428	4002 BEGINNING FUND BALANCE	3,336,741	3,336,741
2	2,260,765	2,445,620	2,396,410	4110 CURRENT PROPERTY TAXES	2,575,000	2,575,000
3	102,471	68,862	100,000	4120 DELINQUENT PROPERTY TAXES	100,000	100,000
4	382,883	270,537	200,000	4601 INTEREST ON INVESTMENTS	100,000	100,000
5	<b>10,052,446</b>	<b>11,206,934</b>	<b>8,081,838</b>	<b>TOTAL REVENUES</b>	<b>6,111,741</b>	<b>6,111,741</b>
<b>EXPENDITURES (DEPT 9600)</b>						
<b>MATERIAL &amp; SERVICES</b>						
6			3,000	6999 SERVICES	2,500	2,500
7	33,242	31,766		6427 DEQ FEES		
8	33,242	31,766	3,000	<b>TOTAL MATERIAL &amp; SERVICES</b>	2,500	2,500
<b>DEBT SERVICE</b>						
9			19,161	8888 DEQ FEES		
10	243,620	207,780	204,020	8522 2000 IMPROVEMENT BOND - INTEREST	193,490	193,490
11	350,000	935,000	1,915,000	8512 2000 IMPROVEMENT BOND - PRINCIPAL	890,000	890,000
12	19,672	17,930	16,046	8521 OFFICE OF ENERGY LOAN-INTEREST		
13	30,008	31,750	33,634	8511 OFFICE OF ENERGY LOAN-PRINCIPAL		
14	250,210	200,250	143,307	8524 WWTP 1996 DEQ LOAN - INTEREST		
15	297,502	3,887,465	1,560,794	8514 WWTP 1996 DEQ LOAN - PRINCIPAL		
16	1,191,012	5,280,175	3,891,962	<b>TOTAL DEBT SERVICE</b>	1,083,490	1,083,490
<b>TRANSFERS</b>						
17				SPECIAL PAYMENT TO WASTEWATER FUND	1,032,941	1,032,941
18	406,278	407,877	3,040,979	9005 SPECIAL PAYMENT TO GEN DEBT SERVICE	459,181	459,181
19	406,278	407,877	3,040,979	<b>TOTAL TRANSFERS</b>	1,492,122	1,492,122
<b>ENDING FUND BALANCE</b>						
20			597,535	9610 UNAPPROPRIATED FUND BALANCE	3,156,629	3,156,629
21				2000 IMPROVEMENT BOND RESERVE	377,000	377,000
22			548,362	9742 DEQ REQUIRED LOAN RESERVE		
23	8,421,915	5,487,116		9999 ENDING FUND BALANCE		
24	8,421,915	5,487,116	1,145,897	<b>TOTAL ENDING FUND BALANCE</b>	3,533,629	3,533,629
25	<b>10,052,447</b>	<b>11,206,934</b>	<b>8,081,838</b>	<b>TOTAL NORTH SIDE URBAN RENEWAL DEBT SERVICE</b>	<b>6,111,741</b>	<b>6,111,741</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i>CLOSED FUNDS (999)</i>						
<i>PUBLIC WORKS FUND (3600)</i>						
<b><u>REVENUE</u></b>						
1	63,228	129,868	140,312	4002 BEGINNING FUND BALANCE	257,410	257,410
2	4,680	2,930		4528 STREET CUT FEES		
3	2,256	1,829		4550 MISCELLANEOUS SALES & SERVICES		
4	4,105	8,654		4601 INTEREST ON INVESTMENTS		
5		26,500	35,837	4663 SERVICES PROVIDED FOR STREET FUND		
6		181,500	179,392	4664 SERVICES PROVIDED FOR WATER FUND		
7		261,500	144,979	4665 SERVICES PROVIDED FOR WASTE WATER FUND		
8		1,000		4681 SERVICES PROVIDED FOR NS URA CONSTR FUND		
9	50,000	75,000	100,000	4682 SERVICES PROVIDED FOR SB URA CONSTR FUND		
10		20,000	9,880	4683 SERVICES PROVIDED FOR STORM DRAIN SDC FUND		
11		20,000	21,171	4684 SERVICES PROVIDED FOR WASTE WATER FUND		
12		30,000	35,285	4686 SERVICES PROVIDED FOR STREET SDC FUND		
13		20,000	74,804	4687 SERVICES PROVIDED FOR WATER SDC FUND		
14	25,000			4705 TRANSFER FR STATE TAX STREET		
15	180,000			4706 TRANSFER FR WATER FUND		
16	260,000			4707 TRANSFER FR WASTE WATER FUND		
17	15,000			4727 TRANSFER FR PARKS SDC FUND		
18	54,100			4737 TRANSFER FR STORM DRAIN SDC FUND		
19	15,000			4739 TRANSFER FR WATER SDC FUND		
20	<b>673,369</b>	<b>778,781</b>	<b>741,660</b>	<b>TOTAL REVENUE</b>	<b>257,410</b>	<b>257,410</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b><i>CLOSED FUNDS (999)</i></b>						
<b><i>PUBLIC WORKS FUND (3600)</i></b>						
<b><i>PUBLIC WORKS OPERATION (3605)</i></b>						
<b><u>PERSONAL SERVICES</u></b>						
1	74,793	85,320	157,116	5010 WAGES & SALARIES		
2	13,445	10,972	32,469	5210 INSURANCE BENEFITS		
3	6,052	6,239	12,019	5220 SOCIAL SECURITY		
4	13,915	13,662	25,547	5230 RETIREMENT		
5	872	957	2,425	5242 WORKER'S COMPENSATION		
6	332	82	314	5250 UNEMPLOYMENT INSURANCE		
7	<b>109,409</b>	<b>117,232</b>	<b>229,890</b>	<b>TOTAL PERSONAL SERVICES</b>	-	-
<b><u>MATERIAL &amp; SERVICES</u></b>						
8	784	561	1,000	6014 SERVICES		
9	3,166	3,259	3,200	6018 DISPOSAL SERVICES		
10	3,178	1,508	3,100	6020 INSURANCE		
11	3,468	3,468	3,500	6025 CUSTODIAL SERVICES		
12	5,031	5,463	5,400	6222 UTILITIES		
13	2,912	2,926	3,000	6231 TELEPHONE & RADIO		
14	235	71	29,000	6331 BUILDING & GROUNDS MAINTENANCE		
15	60,392	44,511	60,000	6332 EQUIPMENT REPAIR & MAINTENANCE		
16	92	185		6405 BANK SERVICE CHARGES		
17	40,669	58,316	40,000	6426 GAS & MILEAGE		
18	1,015	919	1,000	6482 TRAINING/CONF/MEETING/DUES		
19			250	6511 BUILDING & GROUNDS SUPPLIES		
20	6,215	3,276	5,300	6513 MATERIAL & SUPPLIES		
21	1,788	1,063	1,600	6515 OFFICE SUPPLIES & FORMS		
22	2,744	2,503	3,000	6517 CLOTHING & UNIFORM ALLOWANCE		
23		30,000	31,200	6811 SERVICES PROVIDED BY GENERAL FUND		
	<b>131,689</b>	<b>158,029</b>	<b>190,550</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
24	<b>241,098</b>	<b>275,261</b>	<b>420,440</b>	<b>TOTAL PUBLIC WORKS OPERATION</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b><i>CLOSED FUNDS (999)</i></b>						
<b><i>PUBLIC WORKS FUND (3600)</i></b>						
<b><i>ENGINEERING (3610)</i></b>						
<b><u>PERSONAL SERVICES</u></b>						
1	125,653	130,873	177,728	5010 WAGES & SALARIES		
2	5,789	24,775	20,000	5020 PART TIME WAGES /EXTRA HELP		
3	402	249	300	5030 OVERTIME		
4	563	437	500	5035 ON CALL		
5	21,550	26,637	64,216	5210 INSURANCE BENEFITS		
6	9,646	11,725	15,187	5220 SOCIAL SECURITY		
7	22,358	26,444	28,899	5230 RETIREMENT		
8	1,216	1,830	2,643	5242 WORKER'S COMPENSATION		
9	305	153	397	5250 UNEMPLOYMENT INSURANCE		
10	<b>187,482</b>	<b>223,123</b>	<b>309,870</b>	<b>TOTAL PERSONAL SERVICES</b>	-	-
<b><u>MATERIAL &amp; SERVICES</u></b>						
11	876	1,062	100	6014 SERVICES		
12	966	1,041	1,300	6231 TELEPHONE & RADIO		
13	558	661	750	6482 TRAINING/CONF/MEETING/DUES		
14	3,703	7,664	7,200	6513 MATERIAL & SUPPLIES		
15	1,321	782	2,000	6515 OFFICE SUPPLIES & FORMS		
16	<b>7,424</b>	<b>11,210</b>	<b>11,350</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>CAPITAL OUTLAY</u></b>						
17	8,000			7446 EQUIPMENT		
18	<b>8,000</b>	-	-	<b>TOTAL CAPITAL OUTLAY</b>	-	-
19	<b>202,906</b>	<b>234,333</b>	<b>321,220</b>	<b>TOTAL ENGINEERING</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b><i>CLOSED FUNDS (999)</i></b>						
<b><i>PUBLIC WORKS FUND (3600)</i></b>						
<b><i>BUILDING MAINTENANCE (3620)</i></b>						
<b><u>PERSONAL SERVICES</u></b>						
1	38,730	40,588		5010 WAGES & SALARIES		
2		4,320		5020 PART TIME WAGES /EXTRA HELP		
3	9,319	10,553		5210 INSURANCE BENEFITS		
4	3,460	3,441		5220 SOCIAL SECURITY		
5	6,852	6,833		5230 RETIREMENT		
6	1,295	1,552		5242 WORKER'S COMPENSATION		
7	117	45		5250 UNEMPLOYMENT INSURANCE		
8	<b>59,773</b>	<b>67,332</b>	-	<b>TOTAL PERSONAL SERVICES</b>	-	-
<b><u>MATERIAL &amp; SERVICES</u></b>						
9	9,082	16,397		6014 SERVICES		
10	5,375	22,508		6331 BUILDING & GROUNDS MAINTENANCE		
11	55	73		6332 EQUIPMENT REPAIR & MAINTENANCE		
12		75		6482 TRAINING/CONF/MEETING/DUES		
13		475		6513 MATERIAL & SUPPLIES		
14	1,450			6643 MISC SMALL TOOLS & EQUIPMENT		
15	892	2,401		6686 FURNITURE FIXTURES		
16	<b>16,854</b>	<b>41,929</b>	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
17	<b>76,627</b>	<b>109,261</b>	-	<b>TOTAL BUILDING MAINTENANCE</b>	-	-
<b><i>NON-DEPARTMENTAL (3690)</i></b>						
<b><u>TRANSFERS</u></b>						
18	30,000			9110 TRANSFER TO GENERAL FUND		
19				9140 EQUITY TRANSFER TO GENERAL FUND	257,410	257,410
20	<b>30,000</b>	-	-	<b>TOTAL TRANSFERS</b>	<b>257,410</b>	<b>257,410</b>
<b><u>ENDING FUND BALANCE</u></b>						
21				9510 CONTINGENCY - WATER FUND		
22				9610 UNAPPROPRIATED FUND BALANCE		
23	129,868	159,926		9999 ENDING FUND BALANCE-WATER FUND		
24	<b>129,868</b>	<b>159,926</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
25	<b>159,868</b>	<b>159,926</b>	-	<b>TOTAL NON-DEPARTMENTAL</b>	<b>257,410</b>	<b>257,410</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Budget 2008-09</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Requested 2009-10</b>	<b>Proposed 2009-10</b>
<b>CLOSED FUNDS (999)</b>						
<b>BUILDING &amp; EQUIPMENT CAPITAL IMPROVEMENT (5000)</b>						
<b>REVENUE</b>						
1	524,650	369,849	343,080	4002 BEGINNING FUND BALANCE	80,840	80,840
2	221,969	224,695		4140 TRANSIENT ROOM TAX		
3	20,320	16,142	8,000	4601 INTEREST ON INVESTMENT		
4	107,139	573,400		4821 LOAN PROCEEDS		
5			10,000	4240 LIBRARY GRANT		
6			261,050	4943 TRANSFER FR ROOM TAX FUND		
7	<b>874,078</b>	<b>1,184,086</b>	<b>622,130</b>	<b>TOTAL REVENUE</b>	<b>80,840</b>	<b>80,840</b>
<b>EXPENDITURES</b>						
<b>BUILDING &amp; EQUIPMENT CAPITAL IMPROVEMENT (5100 &amp; 5150)</b>						
<b>MATERIAL &amp; SERVICES</b>						
8	2,246			6014 SERVICES		
9		19,782		6124 BOND/LOAN ISSUANCE COSTS		
10	98,071	31,038		6331 BUILDING / GROUNDS MAINTENANCE		
11		1,259		6332 EQUIPMENT REPAIR & MAINTENANCE		
12	473	449		6405 BANK SERVICE CHARGES		
13	25,378			6513 MATERIAL & SUPPLIES		
14	1,077	55,650	136,408	6615 COMPUTER / SOFTWARE		
15	1,880	5,003	3,000	6643 MISC. SMALL TOOLS/EQUIPMENT		
16	<b>129,125</b>	<b>113,181</b>	<b>139,408</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>-</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>						
			15,000	7213 RECREATION CENTER IMPROVEMENTS		
17	35,950	88,032	92,600	7250 BUILDING IMPROVEMENTS		
18	17,639	266,267	188,992	7446 EQUIPMENT		
19	20,271	164,615	111,000	7575 MISCELLANEOUS VEHICLES		
20	107,139	120,773	61,000	7576 POLICE VEHICLES		
21	<b>180,999</b>	<b>639,687</b>	<b>468,592</b>	<b>TOTAL CAPITAL OUTLAY</b>		
<b>DEBT SERVICE</b>						
22	38,323			9120 2006 MUNI LEASE PROGRAM - PRINCIPAL		
23	700			9142 2006 MUNI LEASE PROGRAM - INTEREST		
24	<b>39,023</b>	<b>-</b>	<b>-</b>	<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>-</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b><i>CLOSED FUNDS (999)</i></b>						
<b><i>BUILDING &amp; EQUIPMENT CAPITAL IMPROVEMENT (5000)</i></b>						
<b><u>TRANSFERS</u></b>						
1	55,081	63,472		9120 TRANSFER TO BONDED DEBT		
2	100,000			9142 TRANSFER TO FIRE DEPT RESERVE		
3		47,667		9155 TRANSFER TO WASTEWATER FUND		
4		18,906		9160 TRANSFER TO WATER FUND		
5				9140 EQUITY TRANSFER TO GENERAL FUND	80,840	80,840
6	<b>155,081</b>	<b>130,045</b>	-	<b>TOTAL TRANSFERS</b>	<b>80,840</b>	<b>80,840</b>
<b><u>ENDING FUND BALANCE</u></b>						
7				9510 CONTINGENCY		
8			14,130	9610 UNAPPROPRIATED FUND BALANCE		
9	369,850	301,173		9999 ENDING FUND BALANCE		
10	<b>369,850</b>	<b>301,173</b>	<b>14,130</b>	<b>TOTAL ENDING FUND BALANCE</b>	-	-
11	<b>874,078</b>	<b>1,184,086</b>	<b>622,130</b>	<b>TOTAL BUILDING &amp; EQUIPMENT CAPITAL IMPROVEMENT</b>	<b>80,840</b>	<b>80,840</b>

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>CLOSED FUNDS (999)</b>						
<b>HOUSING FUND</b>						
<b><u>REVENUE</u></b>						
1	419,610	467,161	175,911	4002 BEGINNING FUND BALANCE		
2	10,000		-	4320 HUD REHAB LOAN REPAYMENTS		
3	4,572	4,226	-	4330 HUD INTEREST ON INVESTMENTS		
4	17,000	17,566	-	4340 CDBG REHAB LOAN REPAYMENTS		
5	16,340	15,495	-	4550 CDBG INTEREST ON INVESTMENTS		
6	<b>467,522</b>	<b>504,448</b>	<b>175,911</b>	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
7		85,000	22,600	6130 CONTRACTUAL SERVICES - HUD		
8		224,250	153,311	6140 CONTRACTUAL SERVICES - CDBG		
9	360			6231 BANK SERVICE CHARGES		
10	<b>360</b>	<b>309,250</b>	<b>175,911</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>ENDING FUND BALANCE</u></b>						
				9510 CONTINGENCY		
11				9610 UNAPPROPRIATED FUND BALANCE		
12	467,162	195,198		9999 ENDING FUND BALANCE		
13	<b>467,162</b>	<b>195,198</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
14	<b>467,522</b>	<b>504,448</b>	<b>175,911</b>	<b>TOTAL HOUSING FUND</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Suggested 2009-10	Proposed 2009-10
<b><i>CLOSED FUNDS (999)</i></b>							
<b><i>POLICE TRUST &amp; RESERVE</i></b>							
<b><u>REVENUE</u></b>							
1	10,062	10,543		4002 BEGINNING FUND BALANCE			
2	481			4601 INTEREST ON INVESTMENTS			
3	<b>10,543</b>	<b>10,543</b>	-	<b>TOTAL REVENUE</b>	-	-	-
<b><u>EXPENDITURES</u></b>							
<b><u>TRANSFERS</u></b>							
4		10,543		9140 EQUITY TRANSFER TO GENERAL FUND			
5	-	<b>10,543</b>	-	<b>TOTAL TRANSFERS</b>	-	-	-
<b><u>ENDING FUND BALANCE</u></b>							
				9610 UNAPPROPRIATED FUND BALANCE			
6	10,543			9999 ENDING FUND BALANCE			
7	<b>10,543</b>	-	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-	-
8	<b>10,543</b>	<b>10,543</b>	-	<b>TOTAL POLICE TRUST &amp; RESERVE</b>	-	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>CLOSED FUNDS (999)</b>						
<b>POLICE GRANTS</b>						
<b><u>REVENUE</u></b>						
1	48,785	37,205		4002 BEGINNING FUND BALANCE		
2	2,168			4601 INTEREST ON INVESTMENTS		
3	<b>50,953</b>	<b>37,205</b>	-	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
4	3,760			6432 RADIO COMMUNICATION		
5	62			6482 TRAINING/CONF/MEETING/DUES		
6	8,116			6513 MATERIAL & SUPPLIES		
7	547			6515 OFFICE SUPPLIES & FORMS		
8	713			6517 CLOTHING & UNIFORM ALLOWANCE		
9	550			6615 COMPUTER / SOFTWARE		
10	<b>13,748</b>	-	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>TRANSFERS</u></b>						
11		37,205		9140 EQUITY TRANSFER TO GENERAL FUND		
12	-	<b>37,205</b>	-	<b>TOTAL TRANSFERS</b>	-	-
<b><u>ENDING FUND BALANCE</u></b>						
13				9610 UNAPPROPRIATED FUND BALANCE		
14	37,205			9999 ENDING FUND BALANCE		
15	<b>37,205</b>	-	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
16	<b>50,953</b>	<b>37,205</b>	-	<b>TOTAL POLICE GRANTS</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>CLOSED FUNDS (999)</b>						
<b>LIBRARY RESERVE</b>						
<b><u>REVENUE</u></b>						
1	3,664	5,042	4,000	4002 BEGINNING FUND BALANCE		
2	1,093	1,409		4240 STATE LIBRARY GRANT		
3	285	150		4601 INTEREST ON INVESTMENTS		
4	<b>5,042</b>	<b>6,601</b>	<b>4,000</b>	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
5		1,225		6014 SERVICES		
6		174		6541 LIBRARY SUPPLIES & FORMS		
7	-	<b>1,399</b>	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>TRANSFERS</u></b>						
8			4,000	9140 EQUITY TRANSFER TO GENERAL FUND		
9	-	-	<b>4,000</b>	<b>TOTAL TRANSFERS</b>	-	-
<b><u>ENDING FUND BALANCE</u></b>						
				9610 UNAPPROPRIATED FUND BALANCE		
10	5,042	5,202		9999 ENDING FUND BALANCE		
11	<b>5,042</b>	<b>5,202</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
12	<b>5,042</b>	<b>6,601</b>	<b>4,000</b>	<b>TOTAL LIBRARY RESERVE</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>CLOSED FUNDS (999)</b>					
<b>FRIENDS OF THE AQUATIC CENTER</b>					
<b><u>REVENUE</u></b>					
1	12,457		4002 BEGINNING FUND BALANCE		
2	420		4561 GIFTS & DONATIONS		
3	187		4601 INTEREST ON INVESTMENTS		
4	<b>13,064</b>	-	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>					
<b><u>MATERIAL &amp; SERVICES</u></b>					
5	1,564		6014 SERVICES		
6	11,500		6121 CONTRACTUAL SERVICES		
7	<b>13,064</b>	-		-	-
<b><u>ENDING FUND BALANCE</u></b>					
8			9610 UNAPPROPRIATED FUND BALANCE		
9			9999 ENDING FUND BALANCE		
10	-	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
11	<b>13,064</b>	-	<b>TOTAL FRIENDS OF THE AQUATIC CENTER</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>CLOSED FUNDS (999)</b>					
<b>DLCD GRANTS</b>					
<b><u>REVENUE</u></b>					
1		866	866	4002 BEGINNING FUND BALANCE	
2	10,000			4220 DLCD PLANNING GRANT	
3	<b>10,000</b>	<b>866</b>	<b>866</b>	<b>TOTAL REVENUE</b>	- -
<b><u>EXPENDITURES</u></b>					
<b><u>MATERIAL &amp; SERVICES</u></b>					
4	10,000			6121 CONTRACTUAL SERVICES	
5	<b>10,000</b>	-	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	- -
<b><u>TRANSFERS</u></b>					
6			866	9140 EQUITY TRANSFER TO GENERAL FUND	
7	-	-	<b>866</b>	<b>TOTAL TRANSFERS</b>	- -
<b><u>ENDING FUND BALANCE</u></b>					
8				9610 UNAPPROPRIATED FUND BALANCE	
9		866		9999 ENDING FUND BALANCE	
10	-	<b>866</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	- -
11	<b>10,000</b>	<b>866</b>	<b>866</b>	<b>TOTAL DLCD GRANTS</b>	- -

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>CLOSED FUNDS (999)</b>					
<b>WORKERS COMPENSATION / GENERAL INSURANCE RESERVE</b>					
<b><u>REVENUE</u></b>					
1	44,407	33,860	21,170	4002 BEGINNING FUND BALANCE	
2	4,660	1,110		4575 INSURANCE REIMBURSEMENT	
3	1,770	1,295		4601 INTEREST ON INVESTMENTS	
4	<b>50,837</b>	<b>36,265</b>	<b>21,170</b>	<b>TOTAL REVENUE</b>	- -
<b><u>EXPENDITURES</u></b>					
<b><u>MATERIAL &amp; SERVICES</u></b>					
5	7,258			6020 INSURANCE	
6	40	28		6405 BANK SERVICE CHARGES	
7	70			6481 TRAVEL EXPENSES	
8	9,609	11,707		6513 WELLNESS PROGRAM	
9	<b>16,977</b>	<b>11,735</b>	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	- -
<b><u>TRANSFERS</u></b>					
10			21,170	9140 EQUITY TRANSFER TO GENERAL FUND	
11	-	-	<b>21,170</b>	<b>TOTAL TRANSFERS</b>	- -
<b><u>ENDING FUND BALANCE</u></b>					
12				9610 UNAPPROPRIATED FUND BALANCE	
13	33,860	24,530		9999 ENDING FUND BALANCE	
14	<b>33,860</b>	<b>24,530</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	- -
15	<b>50,837</b>	<b>36,265</b>	<b>21,170</b>	<b>TOTAL WORKERS COMPENSATION / GENERAL INSURANCE RESERVE</b>	- -

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i>CLOSED FUNDS (999)</i>					
<i>RETIREMENT TRUST &amp; RESERVE</i>					
<b><u>REVENUE</u></b>					
1	57		4002 BEGINNING FUND BALANCE		
2	<b>57</b>	-	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>					
<b><u>ENDING FUND BALANCE</u></b>					
3			9610 UNAPPROPRIATED FUND BALANCE		
4	57		9999 ENDING FUND BALANCE		
5	<b>57</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
6	-	-	<b>TOTAL RETIREMENT TRUST &amp; RESERVE</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>CLOSED FUNDS (999)</b>						
<b>SCHOOL OF THE ARTS FUND</b>						
<b><u>REVENUE</u></b>						
1	238,173	214,243	116,000	4002 BEGINNING FUND BALANCE		
2	11,055	7,136		4601 INTEREST ON INVESTMENTS		
3	<b>249,228</b>	<b>221,379</b>	<b>116,000</b>	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
4				6121 CONTRACTUAL SERVICES		
5		157		6405 BANK SERVICE CHARGES		
6	34,985			6513 MATERIAL & SUPPLIES		
7	<b>34,985</b>	<b>157</b>	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>TRANSFERS</u></b>						
8			116,000	9140 EQUITY TRANSFER TO GENERAL FUND		
9		85,000		9135 TRANSFER TO PARKS RESERVE		
10		20,000		9160 TRANSFER TO WATER FUND		
11	-	-	<b>116,000</b>	<b>TOTAL TRANSFERS</b>	-	-
<b><u>ENDING FUND BALANCE</u></b>						
12	200,900			9510 CONTINGENCY		
13				9610 UNAPPROPRIATED FUND BALANCE		
14	13,343	116,222		9999 ENDING FUND BALANCE		
15	<b>214,243</b>	<b>116,222</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
16	<b>249,228</b>	<b>116,379</b>	<b>116,000</b>	<b>TOTAL WORKERS COMPENSATION / GENERAL INSURANCE RESERVE</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i>CLOSED FUNDS (999)</i>					
<i>ART IN PUBLIC PLACES FUND</i>					
<b><u>REVENUE</u></b>					
1	12		4002 BEGINNING FUND BALANCE		
2	12	-	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>					
<b><u>ENDING FUND BALANCE</u></b>					
3			9610 UNAPPROPRIATED FUND BALANCE		
4	12		9999 ENDING FUND BALANCE		
5	12	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
6	-	-	<b>TOTAL IN PUBLIC PLACES</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i>CLOSED FUNDS (999)</i>					
<i>ARTS COMMISSION FUND</i>					
<b><u>REVENUE</u></b>					
1	405		4002 BEGINNING FUND BALANCE		
2	15				
3	<b>420</b>	-	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>					
<b><u>ENDING FUND BALANCE</u></b>					
4			9610 UNAPPROPRIATED FUND BALANCE		
5	420		9999 ENDING FUND BALANCE		
6	<b>420</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
7	-	-	<b>TOTAL ARTS COMMISSION</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<i>CLOSED FUNDS (999)</i>					
<i>ADVERTISING &amp; PROMOTION FUND</i>					
<b><u>REVENUE</u></b>					
1	21,873	21,873	4002 BEGINNING FUND BALANCE		
2			4220 DLCD PLANNING GRANT		
3	<b>21,873</b>	<b>21,873</b>	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>					
<b><u>TRANSFERS</u></b>					
4		21,873	9140 EQUITY TRANSFER TO ROOM TAX FUND		
5	-	<b>21,873</b>	<b>TOTAL TRANSFERS</b>	-	-
<b><u>ENDING FUND BALANCE</u></b>					
6			9610 UNAPPROPRIATED FUND BALANCE		
7	21,873		9999 ENDING FUND BALANCE		
8	<b>21,873</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
9	<b>21,873</b>	<b>21,873</b>	<b>TOTAL ADVERTISING &amp; PROMOTION</b>	-	-

**CITY OF NEWPORT  
FISCAL YEAR 2009-10 ANNUAL BUDGET**

	Actual 2006-07	Actual 2007-08	Budget 2008-09	ACCOUNT DESCRIPTION	Requested 2009-10	Proposed 2009-10
<b>CLOSED FUNDS (999)</b>						
<b>NORTH SIDE URBAN RENEWAL CONSTRUCTION (9710)</b>						
<b><u>REVENUE</u></b>						
1	398,292	407,740	411,926	4002 BEGINNING FUND BALANCE		
2	375	167		4120 DELINQUENT PROPERTY TAXES		
3	56,086	56,086		4555 LEASES & RENTALS		
4	6,911	14,833		4601 INTEREST ON INVESTMENTS		
5	<b>461,664</b>	<b>478,826</b>	<b>411,926</b>	<b>TOTAL REVENUE</b>	-	-
<b><u>EXPENDITURES</u></b>						
<b><u>MATERIAL &amp; SERVICES</u></b>						
6	23,045	36,753		6014 SERVICES		
7	1,435	5,046		6121 CONTRACTUAL SERVICES		
8	934	1,163		6222 UTILITIES		
9				6405 GROUND SERVICES		
10	293	270		6482 BANK SERVICE CHARGES		
11	839			6512 TRAINING / CONFERENCE EXPENSES		
12	2,400	3,498		6741 BUILDING & GROUNDS SUPPLIES		
13	25,000	25,000		6811 SERVICES PROVIDED BY GENERAL FUND		
14		1,000		6812 SERVICES PROVIDED BY PUBLIC WORKS		
15	<b>53,946</b>	<b>72,730</b>	-	<b>TOTAL MATERIAL &amp; SERVICES</b>	-	-
<b><u>TRANSFERS</u></b>						
16			411,926	9140 EQUITY TRANSFER TO GENERAL FUND		
17	-	-	<b>411,926</b>	<b>TOTAL TRANSFERS</b>	-	-
<b><u>ENDING FUND BALANCE</u></b>						
18				9510 CONTINGENCY		
19				9610 UNAPPROPRIATED FUND BALANCE		
20	407,740	406,096		9999 ENDING FUND BALANCE		
21	<b>407,740</b>	<b>406,096</b>	-	<b>TOTAL ENDING FUND BALANCE</b>	-	-
22	<b>461,686</b>	<b>478,826</b>	<b>411,926</b>	<b>TOTAL NORTH SIDE URBAN RENEWAL CONSTRUCTION</b>	-	-