

## Right-of-Way Permit Requirements

- A. Applicant shall attach the following to the Right-of-Way Permit Application:
1. Plans, drawings, and specifications in sufficient detail to demonstrate:
    - a. That all work will be performed and any facilities will be constructed in accordance with all applicable codes, rules, and regulations.
    - b. If applicant is a franchise or a contractor working on behalf of a franchise, that all work will be performed, and any facilities will be constructed, in accordance with the franchise agreement.
    - c. The location, route, and description of all of applicant's new facilities to be installed, as well as their relation to streets, curb, sidewalk, rights-of-way, and all existing utilities in the construction area.
    - d. The construction methods to be employed for protection of existing structures, fixtures, and facilities, and a description of any improvements that the applicant proposes to temporarily or permanently remove or relocate.
  2. A written construction schedule, including a deadline for completion. The construction schedule is subject to approval by the City Engineer or the City Engineer's designated representative (designee).
- B. Comply with all applicable laws, rules, regulations, codes, and standards, including but not limited to:
1. Rules adopted by the Oregon Utility Notification Center. Call for locates at 811 or 503-232-1987.
  2. ~~City of Newport Public Infrastructure Design Standards Manual – available at City Hall or on the City website at \_\_\_\_\_.~~ *(To be added in future.)*
  3. City of Newport Municipal Code (NMC) – available at City Hall or on the City website at <http://newportoregon.gov/dept/adm/documents/NewportMunicipalCode.pdf>.
  4. Oregon Temporary Traffic Control Handbook
- C. All construction shall be in accordance with the permit and approved plans and specifications. Any changes must be approved by the City Engineer or designee prior to proceeding with work.
- D. Provide, upon request, any information needed by the City Engineer to determine compliance with applicable requirements.
- E. Keep a copy of the approved permit and plans on-site and available upon request by any City representative.
- F. Notify the City Engineer not less than two working days prior to any excavation or construction in the right-of-way.
- G. All permittees shall make a good faith effort to coordinate their construction schedules with those of the City and other users of the right-of-way.

- H. The City Engineer may impose conditions regulating the time, place, and manner of performing the work, such as specifying a time period within which all work must be performed and/or require coordination of construction activities.
- I. The City Engineer or designee shall be provided access to the work site and the opportunity to inspect any work in the right-of-way.
- J. Use suitable traffic control, barricades, signs, and other measures as required for safety of the general public and protection of property.
- K. Any obstruction or excavation in the right-of-way shall be properly safeguarded by suitable barricades, and lighting at night (see NMC 9.10.180 for complete requirements). Promptly remove any obstructions when no longer needed.
- L. Restore the rights-of-way to good order and condition as existed prior to the work being undertaken, unless otherwise directed by the City Engineer or designee.
- M. Final asphalt restoration must be with HMAC (hot mix asphalt concrete). If HMAC isn't available at the time of restoration, then a temporary cold mix patch may be used and replaced with HMAC when available.
- N. Upon completion, notify the City Engineer or designee for final inspection of the work.
- O. All work that does not comply with permit requirements shall be corrected or removed at the sole expense of the permittee.
- P. All work must be completed within 120 days of permit issuance unless an extension or alternate schedule has been approved by the City Engineer.
- Q. If requested, provide City with two complete sets of as-built plans showing the location of the new facilities, in a form acceptable to the City.
- R. Promptly remedy any defects that appear, for two years after completion.
- S. City may require a financial security to assure restoration of rights-of-way and other property (see NMC 9.10.140 for complete requirements).
- T. Any cut or opening in the street of 400 linear feet or greater requires at least 60 days advance notice to the city and all other utilities franchised or permitted to place facilities within the project area (see NMC 9.10.105 for complete requirements).
- U. All contractors shall be licensed, bonded and insured. Contractors shall provide a certificate of insurance, with the City of Newport named as an additional insured.
- V. Permittee holds the City and its employees harmless against any contaminated waste cleanup, injury, damage, or other claim resulting from work under this permit.

# Construction Specifications & Standard Details

The following construction specifications and standard detail drawings are attached:

## Water

- Construction specifications (\_\_\_ pages)
- Standard detail drawings: \_\_\_\_\_
- Notes: \_\_\_\_\_  
\_\_\_\_\_

## Sewer

- Construction specifications (\_\_\_ pages)
- Standard detail drawings: \_\_\_\_\_
- Notes: \_\_\_\_\_  
\_\_\_\_\_

## Storm

- Construction specifications (\_\_\_ pages)
- Standard detail drawings: \_\_\_\_\_
- Notes: \_\_\_\_\_  
\_\_\_\_\_

## Sidewalk/driveway

- Construction specifications (\_\_\_ pages)
- Standard detail drawings: \_\_\_\_\_
- Notes: \_\_\_\_\_  
\_\_\_\_\_

## Street Cut

- Construction specifications (\_\_\_ pages)
- Standard detail drawings: \_\_\_\_\_
- Notes: \_\_\_\_\_  
\_\_\_\_\_

# Required Inspections

The following inspections are required:

## Water

- Water tap (observe all work)
- Water service (prior to backfilling)
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_
- Final inspection

## Sewer

- Sewer tap (observe all work)
- Sewer lateral (prior to backfilling)
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_
- Final inspection

## Storm

- Other: \_\_\_\_\_
- Other: \_\_\_\_\_
- Final inspection

## Sidewalk/driveway

- Concrete formwork (prior to pouring)
- Other: \_\_\_\_\_
- Final inspection

## Street Cut

- Prepared base rock (prior to paving)
- Other: \_\_\_\_\_
- Final inspection