



CITY COUNCIL REGULAR SESSION AGENDA
Monday, March 16, 2020 - 6:00 PM
Council Chambers, Newport City Hall, 169 SW Coast Highway

The meeting location is accessible to persons with disabilities. A request for an interpreter for the DEAF AND HARD OF HEARING, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS
Any formal proclamations or recognitions by the Mayor and Council can be placed in this section. Brief presentations to the City Council of five minutes or less are also included in this part of the agenda.
 - 3.A Update on COVID-19 Prevention Measures Being Taken by the City of Newport - By Rob Murphy, Fire Chief
 - 3.B Oath of Office - Police Sergeant Mitch France
 - 3.C Proclamation - Proclaiming March 2020 as Red Cross Month in the City of Newport - Accepted by Keith Nelson

[Proclamation - March 2020 - Red Cross Month in the City.pdf](#)

4. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others

5. CONSENT CALENDAR

The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

5.A Approve the Minutes of the Joint City Council and Planning Commission Work Session of February 27, 2020

[February 27 2020.pdf](#)

5.B Approve the Minutes of the Joint Audit Committee, Urban Renewal, and City Council Work Session of March 2, 2020

[March 2 2020 work session minutes.pdf](#)

5.C Approve the Minutes of the Executive Session of March 2, 2020

5.D Approve the Minutes of the Regular Session of March 2, 2020

[March 2 2020 Minutes.pdf](#)

5.E Receive the Monthly Financial Report

[Financial Statement for Council 02-29-20.pdf](#)

5.F Receive the Approved Committee Minutes

[11-19-19 STR Work Group Minutes.pdf](#)

[Jan. 9 2020 Destination Newport.pdf](#)

[January 13 2020 Sister City.pdf](#)

[January 14 2020 airport minutes.pdf](#)

[January 14 2020 bike and ped minutes.pdf](#)

[Planning Commission 01-27-20.pdf](#)

[Planning Commission_Work_Session_01-27-20.pdf](#)

[February 2 2020 Sister City minutes.pdf](#)

[February 10 2020 Sister City minutes.pdf](#)

5.G Ratify the Mayor's Appointment of Todd Chandler to the Parks and Recreation Advisory Committee for a Term Expiring December 31, 2021

[City Manager's Report](#)

[Staff Report - Todd Chandler Committee 3-20.pdf](#)
[Chandler Application.pdf](#)

6. PUBLIC HEARING

This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered by the City Council. Comments will be limited to three (3) minutes per person.

6.A Public Hearing and Potential Adoption of Goals for the 2020-2021 Fiscal Year

[City Manager's Report](#)
[March 16 2020 Proposed Council Goals.pdf](#)

6.B Public Hearing and Potential Adoption of Ordinance No. 2164, an Ordinance Amending the Newport Municipal Code to Establish a Parking Advisory Committee

[City Manager's Report and Recommendations - Ord. No. 2164 - Parking Advisory Committee.pdf](#)
[Staff Report 3.pdf](#)
[Ordinance No. 2164 - Creating Parking Advisory Committee.pdf](#)

6.C Public Hearing and Potential Adoption of Resolution No. 3879, a Resolution Providing for a Supplemental Budget, Making Appropriations/Total Requirement Changes for the 2019-2020 Fiscal Year

[City Manager's Report](#)
[Staff Report for Resolution 3879 City Supplemental Budget - March 16, 2020.pdf](#)
[2019-2020 Budget & Supplementals Resolutions 03-16-20.pdf](#)
[Supplemental Resolution No. 3879 City Council Mtg 3-16-20.pdf](#)

6.D Public Hearing and Potential Adoption of a Memorandum of Understanding with Central Lincoln PUD to Extend a High Voltage Power Line through the Reservoir Properties

[CLPUD_Request_to_Postpone_Discussion.pdf](#)
[City Manager's Report](#)
[Staff Report.pdf](#)
[Draft City of Newport - Central Lincoln MOU.pdf](#)
[Partial Minutes from 2-18-20 Council Meeting.pdf](#)
[CLPUD Reservoir Power Line Talking Points.pdf](#)

7. COMMUNICATIONS

Any agenda items requested by Mayor, City Council Members, City Attorney, or any presentations by boards or commissions, other government agencies, and general public will be placed on this part of the agenda.

- 7.A From the Oregon Coast Council for the Arts - Request to Initiate the Process for Naming of the Prop Shop at the Performing Arts Center to the Don and Ann Davis Prop Shop**
[City Manager's Report](#)
[Res. No. 3880 - Initiate the Naming of the PAC Prop Shop.pdf](#)
[Request to Rename the PAC Prop Shop.pdf](#)
- 7.B From Dr. Dick Beemer - Update on Corvallis to Coast Trail**
[City Manager's Report and Recommendations - Communication from Dr. Beemer Regarding the Corvallis to Coast Trail.pdf](#)
[Beemer's Presentation2.pptx](#)
- 7.C From Concerned Citizens for Clean Air - Update on Highway 101 Pollinator Corridor**
[City Manager's Report and Recommendations - Communication from Concerned Citizens for Clean Air.pdf](#)
[Centala Email.pdf](#)
[PRP Ltrs to Newport City Council Mar 20.pdf](#)
- 7.D From Mayor Sawyer and Council President Parker - Contingent Job Offer and Employment Agreement for City Attorney between the City of Newport and David N. Allen**
[City Manager's Report](#)
[Agreement --clean copy.pdf](#)
[City Attorney - Exhibit A.pdf](#)
- 7.E From the State of Oregon - Approval of a COAR Grant on the Pipe Realignment Project**
[City Manager's Report](#)
[Staff_Report__Spencer_ODA-COAR_Grant_2020.pdf](#)
[ODA_COAR_Grant_Award_Letter_2020.pdf](#)
[48_Storm_Pipe_Airport_2020.jpg](#)
- 7.F From Loyalty Days Organizers - Approval of Special Event Fee Waiver Request for Loyalty Days and Sea Fair Festival**
[City Manager's Report and Recommendations - Loyalty Days Committee - Special Event Permit Request.pdf](#)
[Staff Report - Loyalty Days 2020.pdf](#)
[2020 Loyalty Days Application.pdf](#)
- 7.G From Eva Bortnick - Concerns Regarding Cell Towers and Systems**
[City Manager's Report and Recommendations - Communication from Eva Bortnick](#)

[Regarding Cell Towers and Systems.pdf](#)

[Eva Bortnick Letter.pdf](#)

[Video Links.pdf](#)

[Linstromberg public comment.pdf](#)

8. CITY MANAGER'S REPORT

All matters requiring approval of the City Council originating from the City Manager and departments will be included in this section. This section will also include any status reports for the City Council's information.

8.A Declaration of an Emergency - COVID-19 Outbreak

[City Manager's Report.pdf](#)

[Emergency Declaration - COVID-19.pdf](#)

8.B Consideration and Potential Adoption of Resolution No. 3878 - Adopting a Revised Policy Regarding the City's Financial Reserves, Contingencies, and Unappropriated Ending Fund Balances, and Repealing Resolution No. 3748

[City Manager's Report and Recommendations - Resolution No. 3878 - Financial Policies.pdf](#)

[Res. No. 3878 - Financial Policies.pdf](#)

[Res. No. 3878 - Attachment A - Financial Policies With Mark-Up.pdf](#)

8.C Report on Upcoming Council Meetings

[City Manager's Report.pdf](#)

9. LOCAL CONTRACT REVIEW BOARD

9.A Notice of Intent to Award a Contract with Merina & Company for Audit Services in the Amount of \$44,000 for the First Fiscal Year and Costs Potentially Escalating to a Total of \$50,000

[City Manager's Report.pdf](#)

[Staff Report - Audit Services Contract to CC - Merina & Co.pdf](#)

[Audit RFP Scoring Matrix.pdf](#)

[Audit RFP Fee Schedule by Firm.pdf](#)

[Chair Allen - Audit Committee report 3-06-20.pdf](#)

[Merina contract acceptance email.pdf](#)

9.B Renewal of Contract with Clair Company for Building Plan Review/Inspection Services in an Amount Not to Exceed \$75,000 per Year

[City Manager's Report](#)

[Staff Report.pdf](#)

[Clair Company - Draft Building Service Agreement.pdf](#)

[Letter from Millie Hicks - Clair Company - 2.12.20.pdf](#)
[Clair Company Contract 4-6-2015 to 4-6-2020.pdf](#)

10. REPORT FROM MAYOR AND COUNCIL

This section of the agenda is where the Mayor and Council can report any activities or discuss issues of concern.

10.A Council Reports

[Councilor Botello's Report.pdf](#)
[Councilor Hall's Report.pdf](#)
[Councilor Jacobi's Report.pdf](#)
[Councilor Parker's Report.pdf](#)
[Councilor Allen's Report.pdf](#)
[Mayor Sawyer's Report.pdf](#)
[Councilor Goebel's Report.pdf](#)
[Councilor Goebel's Report.pdf](#)

11. PUBLIC COMMENT

This is an additional opportunity for members of the audience to provide public comment. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

12. ADJOURNMENT