



CITY COUNCIL REGULAR SESSION AGENDA
Monday, August 21, 2023 - 6:00 PM
City Council Chambers

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or e.glover@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others

4. PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS

Any formal proclamations or recognitions by the Mayor and Council can be placed in this section. Brief presentations to the City Council of five minutes or less are also included in this part of the agenda.

- 4.A Presentation from Sarah Herd Lincoln County Public Health updates about local and state tobacco prevention efforts**
[2023 Newport Packet_TPEP.pdf](#)

5. CONSENT CALENDAR

The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

- 5.A Approve Minutes of the August 14, 2023 Council Work Session**
[08-14-2023 City Council Work Session Minutes-Final.pdf](#)
- 5.B Approve Minutes of the August 14, 2023 Special Council Meeting**
[08-14-2023 City Council Special Session Minutes- Final.pdf](#)
- 5.C Receipt of Approved Committee Meeting Minutes**
[PC_Reg_Session_07-24-23_Approved_08-14-23.pdf](#)
[PC_Work_Session_07-24-23_Approved_08-14-23.pdf](#)
[08-03-2023_Parking_Advisory_Comm_Minutes-Approved 08-14-2023.pdf](#)

6. PUBLIC HEARING

This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered by the City Council. Comments will be limited to three (3) minutes per person.

7. COMMUNICATIONS

Any agenda items requested by Mayor, City Council Members, City Attorney, or any presentations by boards or commissions, other government agencies, and general public will be placed on this part of the agenda.

- 7.A Communication from Kenneth Lipp Regarding Water Deposits**
[City Manager's Report](#)
- 7.B Communication from Mayor Kaplan and Councilor Jacobi Regarding the HP**

4123 Pilot Project to Address Homelessness in Lincoln County
[City Manager's Report](#)

- 7.C Communication from the Police Advisory Committee Regarding Adoption of Resolution 3991, a Resolution Revising the Membership of the Police Advisory Committee**
[City Manager's Report](#)
[Staff Report PAC Composition.pdf](#)
[Res. No. 3991 - Police Advisory Committee - Revision to Committee Composition.pdf](#)

- 7.D From Oregon Secretary of State Audit- Notification to Elected Officials regarding Annual Financial Statements**
[City Manager's Report](#)
[Communication from Secretary of State.pdf](#)

8. CITY MANAGER'S REPORT

All matters requiring approval of the City Council originating from the City Manager and departments will be included in this section. This section will also include any status reports for the City Council's information.

- 8.A Declaration of Vacancy on City Council due to Appointment of Councilor Jan Kaplan of Mayor and Approval of Schedule to Fulfill the Council Vacancy**
[City Manager's Report](#)

- 8.B Election of Council President**
[City Manager's Report](#)

- 8.C Report on Amending the Airport Lease Agreement with McWatkins, LLC to Include a Purchase Option**
[City Manager's Report](#)
[Staff Report.pdf](#)
[MCWatkins_memo_for_Spencer_August_21_2023_City_Council_Meeting.pdf](#)
[McWatkins Lease Agreement.pdf](#)
[Draft Purchase Option Lease Amendment.pdf](#)
[File 1-CUP-22 Final Order and Findings.pdf](#)
[Letters from Allen Wells and Mark Watkins.pdf](#)
[Watkins LOI \(002\).pdf](#)

- 8.D Appropriation of Funding from Fire Reserves to Purchase Extrication Tools**

[City Manager's Report](#)
[Council Staff Report additional funds for extrication tools 8-21-23.pdf](#)

8.E Report on Stage One Alert for Voluntary Water Curtailment for the City of Newport

[City Manager's Report](#)

[Press Release - Alert Stage 1 Water Curtailment 08-2023.pdf](#)

[Mid-Coast Water_August Newsletter Article_Drought_08-11-2023 002.pdf](#)

[Mid-Coast Water_Social Media_08-11-2023.pdf](#)

9. LOCAL CONTRACT REVIEW BOARD

9.A Authorization of Task Order Number 21 with HDR Engineering for a Detailed Design of the Big Creek Dam Project in an Amount Not to Exceed \$1,700,000

[City Manager's Report](#)

[Staff Report - BCD TO 21 - Detailed Design_082123.pdf](#)

[App_G_Water Demand Analysis.pdf](#)

[Newport City Council Questions Memo_08-12-2023.pdf](#)

[Newport_TO21_Final Design_FEE_\(Draft\).pdf](#)

[Newport_TO21_Final Design_PROPOSAL_revised_20230811_REVIEW DRAFT.pdf](#)

[HDR - Task Order 21 - Big Creek Dam - final 8-16-23.pdf](#)

9.B Authorize the Transfer of Funding from the Agate Beach Closure Contingency Account in the Amount of \$225,000, and Award a Bid for Various Work Necessary to Install Kiosks, Traffic Sign Posts, Anchor Sleeves and Other Work to Facilitate the Bayfront Parking Improvement Project to John M. Thompson Excavating in an Amount of \$179,500.00

[City Manager's Report](#)

[Bayfront Parking Improvements - Staff Report.pdf](#)

[Attachment - Bayfront Parking Improvements Plans.pdf](#)

10. REPORT FROM MAYOR AND COUNCIL

This section of the agenda is where the Mayor and Council can report any activities or discuss issues of concern.

11. PUBLIC COMMENT

This is an additional opportunity for members of the audience to provide public comment.

Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

12. ADJOURNMENT