



CITY COUNCIL REGULAR SESSION AGENDA
Monday, June 17, 2024 - 6:00 PM
Council Chambers- 169 SW Coast Highway Newport, Oregon 97365

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or e.glover@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others

3.A Public Comment from Raeanne

[Public Comment from Raeanne.pdf](#)

3.B Public Comment Michelle Mease

[Public Comment Michelle Mease .pdf](#)

3.C Public Comment Mease Family

[Public Comment Mease Family.pdf](#)

4. PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS

Any formal proclamations or recognitions by the Mayor and Council can be placed in this section. Brief presentations to the City Council of five minutes or less are also included in this part of the agenda.

4.A PROCLAMATION RECOGNIZING PRIDE MONTH AND THE 3RD ANNUAL LGBTQ2SIA+ PRIDE! FESTIVAL IN THE CITY OF NEWPORT, Received by Newport Pride

4.B A Proclamation of the City of Newport Recognizing Rogue Ales and Spirits Day in Newport, Oregon, Received by Rogue Brewery

[Rogue Brewery Proclamation.pdf](#)

4.C A PROCLAMATION OF THE CITY OF NEWPORT PROCLAIMING JUNE 2024 AS GREAT OUTDOORS MONTH, Received by Mike Cavanaugh Newport Parks and Recreation Director

[Proclamation Great Outdoors Month.pdf](#)

4.D A PROCLAMATION OF THE CITY OF NEWPORT PROCLAIMING JUNE 17-23, 2024 AS NATIONAL POLLINATOR WEEK, Received by Mike Cavanaugh Newport Parks and Recreation Director

[Proclamation National Pollinator Week.pdf](#)

5. CONSENT CALENDAR

The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

5.A Receipt of Audio/Video File Links for Minutes to be Approved
[Video Links for Minutes to be approved 6-17-2024.pdf](#)

5.B Approval of City Council Meeting and Work Session Minutes
[6-03-2024 Work Session Minutes--Final.pdf](#)
[6-03-2024 City Council Minutes-final.docx.pdf](#)

5.C Receipt of Approved Committee Minutes
[Planning Commission Work Session_05-13-24](#)
[Planning Commission Reg Session_05-13-24](#)
[Airport Committee_April_9_2024_minutes_Final.pdf](#)

5.D Consent to the Sale of a Hangar on Site A-3 to JFT Holdings, LLC and Enter into a Land Lease with JFT Holdings, LLC for a New Initial Lease Term of 15 years, and Terminate the Existing Land Lease 3194 with Pacific Metal Works, Inc Effective on the Date the New Lease With JFT Holdings, LLC is Executed
[City Manager Report](#)
[Staff Report JFT Holdings LLC site A-3 lease.pdf](#)
[Agreement_XXXX_JFT_Holdings_LLC_A3.pdf](#)
[A3_South_Hangar_Site_2024.pdf](#)
[agreement_3194_Pacific_Metal_works_A3.pdf](#)

5.E Consent to the Sale of the Hangar on Site C-1 to James Seavers and Enter into a Land Lease with James Seavers for a New Initial Lease Term of 15 years, and Terminate the Existing Land Lease 3508 with Daniel B McCrea Effective Upon Execution of the New Lease with James Seavers.
[City Manager Report](#)
[Staff Report James Seavers site C-1 lease.pdf](#)
[Agreement_XXXX_Seavers_C1.pdf](#)
[South_Hangar_Site_2024 C-1.pdf](#)
[agreement_3508_McCrea_C1.pdf](#)

6. PUBLIC HEARING

This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered by the City Council. Comments will be limited to three (3) minutes per person.

6.A Public Hearing and Potential Adoption of Ordinance No. 2223, an Ordinance Establishing Designated Speeds for NW Oceanview Drive
[City Manager Report](#)
[Staff Report.pdf](#)
[Traffic Studies Oceanview Update - Staff Report \(6-17-24\).pdf](#)

[Ordinance No. 2223_draft.pdf](#)
[Map Illustrating Speed Limit Changes.pdf](#)
[Kittelsohn Associates, Inc. Report_3.28.24.pdf](#)
[City Council Minutes 4.15.24.pdf](#)
[ORS 801.430 - 811.111.pdf](#)
[Public Hearing Notice.pdf](#)
[Public_Comment.pdf](#)
[Public Comment from Pat Oceanview.pdf](#)

- 6.B Public Hearing and Potential Adoption of Ordinance No. 2224, an Ordinance Modifying NMC Chapter 5.10, 5.15 and 5.20 Pertaining to Water, Sewer and Stormwater Utilities**
[City Manager Report](#)
[Ord. No. 2224 - Amending NMC Title V - final draft 6-13-24.pdf](#)
- 6.C Public Hearing and Potential Adoption of Resolution No. 4030, a Resolution Providing a Supplemental Budget and Making Appropriations/Total Requirement Changes for the Fiscal Year 2023-2024**
[City Manager Report](#)
[Staff Report for Resolution 4030 City Supplemental Budget - June 17, 2024.pdf](#)
[Resolution No. 4030 City Supplemental Budget June 17, 2024.pdf](#)
[Resolution No. 4030 - Attachment A.pdf](#)
- 6.D Public Hearing and Possible Adoption of Resolution No. 4027, a Resolution Imposing and Categorizing Ad Valorem Taxes for Fiscal Year 2024-2025**
[City Manager Report](#)
[Staff Report - Resolution No 4027 Adoption of 2024-25 Imposing City Property and Debt - Taxes - June 17, 2024.pdf](#)
[2024-25 FY - City Property Taxes Resolution #4027.pdf](#)
- 6.E Public Hearing and Potential Adoption of Resolution No. 4028, a Resolution Declaring the City's Election to Receive State Shared Revenues**
[City Manager Report](#)
[Staff Report - Resolution No 4028 State Shared Revenues for 2024-25 Budget - June 17, 2024.pdf](#)
[2024-25 FY Election to Receive State Shared Revenues with Certification - Resolution No. 4028.pdf](#)
[Resolution No 4028 - Attachment A.pdf](#)
- 6.F Public Hearing and Potential Adoption of Resolution No. 4026, a Resolution Adopting a Fee Schedule for the City of Newport for the Fiscal Year beginning July 1, 2024 and Ending June 30, 2025 Repealing Resolution No. 3985 Which Established Fees for the Year Ending June 30, 2024**

[City Manager Report](#)

[Staff Report - 2024-25 Comprehensive Fee Schedule Resolution 4026.pdf](#)

[2024-25 Resolution 4026 Adoption of Annual Fees and Charges Schedule.pdf](#)

[2024-2025 Fee Schedule - Approved.pdf](#)

6.G Public Hearing and Potential Adoption of Resolution No. 4029, a Resolution Establishing the Purpose and Review Times for Municipal Reserve Funds and Repealing Resolution 3986.

[City Manager Report](#)

[Staff Report - 2024-25 Reserve Fund Review - Resolution 4029.pdf](#)

[2024-25 Resolution 4029 Reserve Fund - Council Annual Review.pdf](#)

6.H Public Hearing and Potential Adoption of Resolution No. 4024, a Resolution Adopting Fiscal Year 2024-2025 Budget and Making Appropriations

[City Manager Report](#)

[Staff Report - Resolution No 4024 Adoption of 2024-25 City Budget - June 17, 2024.pdf](#)

[Resolution 4024 - City Budget.pdf](#)

[Resolution 4024 - Attachment A.pdf](#)

[Resolution 4024 - Attachment B.pdf](#)

[2024-2025 Approved Budget.pdf](#)

7. COMMUNICATIONS

Any agenda items requested by Mayor, City Council Members, City Attorney, or any presentations by boards or commissions, other government agencies, and general public will be placed on this part of the agenda.

7.A Communication from Agape Respite Center - Request for Homelessness Funding to Support Essential Services to the Homeless Population in Newport

[City Manager Report](#)

[Formal Request Agape.pdf](#)

7.B Communication from Linda Perrine with Electrify Lincoln County, a Local Group of Electrify Oregon Regarding Various Energy Efficiency Items.-10 min max

[City Manager Report Electrify Lincoln County.pdf](#)

[Perrine Email .pdf](#)

[Electrify Newport City Council_Redacted.pdf](#)

[Seeds for the SOL 2024 _Redacted.pdf](#)

7.C From the Airport Committee, Rules of Conduct for the Newport Airport

[City Manager Report](#)

[Staff Report rules of conduct for the airport.pdf](#)

[ONP - Rules of Conduct - final draft 6-12-24.pdf](#)

[NMC ch. 8.11 - Trespass in Public Places.pdf](#)

[Airport_FBO_Conduct_rules_II_2019.pdf](#)

[November_12_2019_draft_minutes.pdf](#)

8. CITY MANAGER'S REPORT

All matters requiring approval of the City Council originating from the City Manager and departments will be included in this section. This section will also include any status reports for the City Council's information.

8.A Consideration and Possible Approval of an Intergovernmental Agreement with Lincoln County for Transfer of Real Property

[City Manager Report](#)

[Staff Report.pdf](#)

[Draft Intergovernmental Agreement.pdf](#)

[Map of Exchange Properties.pdf](#)

8.B Consideration and Potential Adoption of Resolution 4023, a Resolution Authorizing the City of Newport to apply for a \$1,517,357 loan from Business Oregon's Special Public Works Fund and Delegating Authority to the City Manager to Sign the Application and Loan Agreement

[City Manager Report](#)

[Staff Report.June172024.Centrifuge Project.pdf](#)

[Resolution No. 4011 - Business Oregon SPWF Application.pdf](#)

[City of Newport SPWF Application - May2024.pdf](#)

[SPWF-Newport.Supplement Development.May 2024.pdf](#)

[SPWF handbook.pdf](#)

8.C Authorization to Apply for the T-Mobile Hometown Grant Program for \$50,000 to be Designated for the Sam Moore Parkway Playground Project

[City Manager Report](#)

[Staff Report - TMobile Grant.pdf](#)

[TMobile.Blank.Application.pdf](#)

[SMP.Staff Report.041524.pdf](#)

[SMP_2024Playground_Community_Survey_Results.pdf](#)

8.D Authorization to Submit and Accept if Approved a FAA AIP BIL Grant for Design and Construction of New T-Hangars at the Airport in an Amount up to \$872,000

[City Manager Report](#)

[Staff_Report_City_Council_AIP_33_T_Hangar_design_and_Construction.pdf](#)

[ONP_New T-Hangar SOW_20240528.pdf](#)

[NPT014_Preliminary Schedule_20240503.pdf](#)

[ONP_T-Hangar Exhibit_20240528.pdf](#)
[2026 T-Hangar Construction_20230801.pdf](#)
[Copy of 240110 email ONP FY24 Projects and \\$ r1.pdf](#)
[Newport Airport South Hangar Development CatEx_FAAsigned.pdf](#)

8.E Approval of a Collective Bargaining Agreement with the Newport Police Association for a Three-Year Period Ending June 30, 2027

[City Manager Report](#)
[Copy of Copy of NPA Wage Scale 7-1-24.pdf](#)
[Copy of Copy of NPA Wage Scale 2024 Formula.pdf](#)
[Final CBA clean copy 06.03.24.pdf](#)

8.F Authorization to Initiate Discussions with the Depoe Bay Fire District on the Concept of Entering into a 190 Agreement with Depoe Bay Fire District for Shared Administrative Fire Services.

[City Manager Report](#)
[Council Staff Report Template - Authorization to discuss 190 agreement with DBFD 6-17-24.pdf](#)
[Fire Authority proposed Org Chart 6-17-24.pdf](#)

8.G Receipt of Salary Study/Survey Results

[City Manager Report](#)
[Salary Study Staff Report 6.17.24.pdf](#)

9. LOCAL CONTRACT REVIEW BOARD

9.A Approval of an Agreement for the Operation of the Performing Arts Center, and the Visual Arts Center by the Oregon Coast Council for the Arts

[City Manager Report](#)
[OCCA Agreement - final draft 6-12-24.pdf](#)

9.B Award of the Hwy 20 & NE Eads Pedestrian Crossing Improvements to Civil West Construction, LLC in the amount of \$136,858

[City Manager Report](#)
[Staff Report - Authorization of Contract.pdf](#)
[Site Plan.pdf](#)

9.C Approval of a Professional Services Agreement with Public Affairs Council, Inc for State Legislative Services

[City Manager Report](#)
[Staff Report - State Lobbying Services - Public Affairs Counsel, Inc. \(6-17-24\).pdf](#)
[EXHIBIT A - Public Affairs Counsel Proposal \(6-11-24\).pdf](#)

[Draft Professional Services Agreement - State Lobbying Services \(7-1-24\).pdf](#)

9.D Acceptance of a Proposal from the Youth Development Coalition (YDC) of Lincoln County Inc to Lease Space at the Newport Recreation Center to Create Year-Round Affordable High Quality Childcare Services for the Community

[City Manager Report](#)

[Staff Report - Childcare Proposal.pdf](#)

[YDC Childcare Proposal.pdf](#)

[Exhibit A - Youth Development Coalition DRAFT.pdf](#)

[Facility Layout_Furnishing List.pdf](#)

[2022 Recreation Center Programs - Actual vs Projected Income.pdf](#)

9.E Authorization of an Amendment to the Agreement with Associated Cleaning Services for Custodial Services

[City Manager Report](#)

[Staff Report - Custodial Services.pdf](#)

[2020 Custodial Services Agreement - Associated Cleaning Services.pdf](#)

[Amendment to Assoc. Cleaning Svcs. agreement - draft 6-09-24.pdf](#)

[Associated Cleaning Invoices 7-1-23 to 3-31-24.pdf](#)

9.F Declaration of a 1992 Ford Cargo 8000 (City Fleet#0927) with the Fire Department as Surplus Property

[City Manager Report](#)

[Council Staff Report Surplus Ford Rescue Vehicle 6-17-24.pdf](#)

9.G Consideration and Potential Approval FY 2024-2025 CIS Insurance Renewal (Property, Liability, Auto Liability/Physical Damage) SAIF Work Compensation, Evolve Cyber Liability Coverage, CHUBB for Airport Specific Coverage and VFIS for Volunteer Firefighter Accident Insurance.

[City Manager Report](#)

[Newport PL Proposal 24-25_Redacted.pdf](#)

[Saif_Redacted.pdf](#)

10. REPORT FROM MAYOR AND COUNCIL

This section of the agenda is where the Mayor and Council can report any activities or discuss issues of concern.

10.A Hall Report

[CM Hall 6-3 to 6-16.pdf](#)

10.B Report from the Quality Assurance Team

11. PUBLIC COMMENT

This is an additional opportunity for members of the audience to provide public comment.

Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

12. ADJOURNMENT