



**CITY COUNCIL REGULAR SESSION AGENDA**  
**Tuesday, June 20, 2023 - 6:00 PM**  
**City Council Chambers**

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All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or [e.glover@newportoregon.gov](mailto:e.glover@newportoregon.gov).

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to [publiccomment@newportoregon.gov](mailto:publiccomment@newportoregon.gov). Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

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**1. CALL TO ORDER AND ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

*This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others*

#### **4. PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS**

*Any formal proclamations or recognitions by the Mayor and Council can be placed in this section. Brief presentations to the City Council of five minutes or less are also included in this part of the agenda.*

##### **4.A Oath of Office Kaden Keogh**

##### **4.B Presentation from Katherine Fuller with BLM Regarding a Presentation about the 150th Yaquina Head Lighthouse Anniversary** [Katherine Fuller Presentation .pdf](#)

#### **5. CONSENT CALENDAR**

*The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.*

##### **5.A Approval of June 05, 2023 Council Work Session Meeting Minutes** [06-05-2023 City Council Work Session Minutes-Final.pdf](#)

##### **5.B Approval of the May 15, 2023 Council Work Session Meeting Minutes** [05-15-2023 City Council Work Session Minutes-Final.pdf](#)

##### **5.C Receipt of Approved Committee Minutes** [PC\\_Work\\_Session\\_05-22-23\\_Approved\\_06-12-23.pdf](#) [PC\\_Work\\_Session\\_05-08-23\\_Approved\\_06-12-23.pdf](#) [PC\\_Reg\\_Session\\_05-08-23\\_Approved\\_06-12-23.pdf](#)

##### **5.D Approval of Resolution No. 3989, a Resolution Extending the City of Newport Workman's Compensation Insurance Coverage to Volunteers of the City of Newport for Fiscal Year 2023-2024** [City Manager's Report](#) [Res.\\_No.\\_3989\\_-\\_Workers\\_Comp\\_Coverage\\_for\\_Volunteers.pdf](#)

#### **6. PUBLIC HEARING**

*This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered by the City Council. Comments will be limited to three (3) minutes per person.*

**6.A Public Hearing and Possible Adoption of Resolution No. 3982, a Resolution Providing a Supplemental Budget and Making Appropriations/Total Requirements for Changes for the Fiscal Year 2022-2023**

[City Manager's Report](#)

[Staff Report for Resolution 3982 City Supplemental Budget - June 20, 2023.pdf](#)

[Resolution No. 3982 City Supplemental Budget June 20, 2023.pdf](#)

[Resolution No. 3982 - Attachment A.pdf](#)

**6.B Public Hearing and Possible Adoption of Resolution No. 3983, a Resolution Imposing and Categorizing Ad Valorem Taxes for the 2023-24 Fiscal Year**

[City Manager's Report](#)

[Staff Report - Resolution No 3983 Adoption of 2023-24 Imposing City Property and Debt - Taxes - June 20, 2023.pdf](#)

[2023-24 FY - City Property Taxes Resolution #3983.pdf](#)

**6.C Public Hearing and Possible Adoption of Resolution No.3984 a Resolution Declaring the City's Election to Receive State Shared Revenues**

[City Manager's Report](#)

[Staff Report - Resolution No 3984 State Shared Revenues for 2023-24 Budget - June 20, 2023.pdf](#)

[2023-24 FY Election to Receive State Shared Revenues with Certification - Resolution No. 3984.pdf](#)

[Resolution No 3984 - Attachment A.pdf](#)

**6.D Public Hearing and Potential Adoption of Resolution No. 3985, a Resolution Adopting a Fee Schedule for the City of Newport for the Fiscal Year beginning July 1, 2023 and Ending June 30, 2024 Repealing Resolution No. 3957 Which Established Fees for the Year Ending June 30, 2023**

[City Manager's Report](#)

[Staff Report - 2023-24 Comprehensive Fee Schedule Resolution 3985.pdf](#)

[2023-24 Resolution 3985 Adoption of Annual Fees and Charges Schedule.pdf](#)

[2023-2024 Fee Schedule - Approved.pdf](#)

**6.E Consider and Potential Approval of Res. No. 3986 Setting the Purpose and Review Times for Municipal Reserve Funds**

[City Manager's Report](#)

[Staff Report - 2023-24 Reserve Fund Review - Resolution 3986.pdf](#)

[2023-24 Resolution 3986 Reserve Fund - Council Annual Review.pdf](#)

**6.F Public Hearing and Potential Adoption of Resolution No. 3987, a Resolution Adopting Fiscal Year 2023-2024 Budget and Making Appropriations**

[City Manager's Report](#)

[Staff Report - Resolution No 3987 Adoption of 2023-24 City Budget - June 20, 2023.pdf](#)

[Resolution 3987 - City Budget.pdf](#)

[Resolution 3987 - Attachment A.pdf](#)

[Resolution 3987 - Attachment B.pdf](#)

**6.G Public Hearing to Determine Whether it is in the Public Interest to Sell the Abbey Street Building at 669 SW Bay Blvd**

[City Manager's Report](#)

[Staff Report.pdf](#)

[Property Appraisal.pdf](#)

[Draft Abbey Street Dock Access Easement.pdf](#)

[Draft Abbey Street Pier Fire Suppression Easement.pdf](#)

[NMC 2.25.040 - 2.25.050.pdf](#)

[DSL Lease 10492.pdf](#)

[DSL License 23348-LI.pdf](#)

[Abbey St Pier Legal Descriptions and Exhibits.pdf](#)

[Public Hearing Notice.pdf](#)

[News-Times article.pdf](#)

**7. COMMUNICATIONS**

*Any agenda items requested by Mayor, City Council Members, City Attorney, or any presentations by boards or commissions, other government agencies, and general public will be placed on this part of the agenda.*

**7.A Communication From Department of Land Conservation and Development Regarding Updates to the Yaquina Bay Estuary Management Plan**

[City Manager's Report](#)

[Staff Report.pdf](#)

**7.B From the Newport Sea Lion Foundation Regarding a Request for Funding for the Replacement of the Sea Lion Docks**

[City Manager Report](#)

[Comm. Sea Lion Email.pdf](#)

**7.C From the Airport Committee -- Regarding Modification to Section 11 of the Airport Land Leases for Hangers Regarding Restriction on Assignment and Sublease**

[City Manager's Report](#)

[Staff Report Section 11 Lease Update 2023.pdf](#)

[Airport Hangar Lease - June 2023 template - draft 6-05-23.pdf](#)

**8. CITY MANAGER'S REPORT**

*All matters requiring approval of the City Council originating from the City Manager and departments will be included in this section. This section will also include any status reports for the City Council's information.*

**8.A Potential Adoption of Ordinance No. 2212, an Ordinance Prescribing Licensing Guidelines to be Followed in Making Recommendations on Liquor License Applications to the OLCC and Amending the Newport Municipal Code to Add Chapter 4.50 Liquor License Review**

[City Manager Report Ord 2212.pdf](#)

[Ord. No. 2212 - OLCC guidelines - final.pdf](#)

[Staff Report-Liquor License Review.pdf](#)

[NMC Ch. 4.50 - Liquor License Review - final 6-20-23.pdf](#)

[NMC Ch. 4.50 - Liquor License Review - track changes 6-20-23.pdf](#)

**8.B Referring to the Voters an Ordinance Increasing the City Gas Tax**

[City Manager's Report](#)

[res\\_3925.pdf](#)

[ord\\_2186.pdf](#)

**9. LOCAL CONTRACT REVIEW BOARD**

**9.A Approval of Amendment No. 3 to the Professional Services Agreement (Grant Consultant of Record) Between the City of Newport and Dig Deep Research, LLC, Including Tasks 1, 2, 3 and 4 in the Amount of \$540,000**

[City Manager's Report](#)

[Staff\\_Memo\\_Dig\\_Deep-Amendment 3\\_FY23-24\\_2023\\_06-20.pdf](#)

[Amendment No. 3 - Dig Deep contract - FY23-24 SOW-fee.pdf](#)

[Newport FYE2024 SGP PM Scope Task1.pdf](#)

[Newport FYE2024 Grant Writing for Water Task2.pdf](#)

[Newport FYE2024 Grant Writing for WW Task3.pdf](#)

[Newport FYE2024 Travel and Extra Expenses Task4.pdf](#)

**9.B Consideration and Potential Approval of FY 2023-2024 CIS Insurance Renewal (Property, Liability, Auto Liability/Physical Damage) SAIF Work Compensation and Evolve Cyber Liability Coverage**

[City Manager Report on CIS Insurance Renewal 23-24 FY.pdf](#)

[CIS Renewal Documents.pdf](#)

[Agent\\_Exclusive\\_-\\_Cyber\\_Coverage.pdf](#)

[2021\\_Oct\\_Agent\\_Exclusive\\_-\\_Homelessness.pdf](#)

**9.C Approval of Change Order No. 3 with Michels Corporation for the Storm Pipe Rehabilitation and Outfall 'F' Erosion and Slope Repair in the Amount of**

**\$874,904**

[City Manager's Report](#)

[Staff\\_Report\\_City\\_Council\\_AIP\\_27\\_change\\_order\\_3\\_2023.pdf](#)

[NPT009C\\_Change Order #3\\_Signed 5.31.23.pdf](#)

## **10. REPORT FROM MAYOR AND COUNCIL**

*This section of the agenda is where the Mayor and Council can report any activities or discuss issues of concern.*

### **10.A Report from Mayor and Council**

[Hall Report .pdf](#)

## **11. PUBLIC COMMENT**

*This is an additional opportunity for members of the audience to provide public comment.*

*Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.*

## **12. ADJOURNMENT**