



CITY COUNCIL REGULAR SESSION AGENDA
Monday, June 03, 2024 - 6:00 PM
Council Chambers- 169 SW Coast Highway Newport, Oregon 97365

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or e.glover@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others

3.A Linda Dinerstein Public Comment

[Public Comment Dinerstein](#)

4. PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS

Any formal proclamations or recognitions by the Mayor and Council can be placed in this section. Brief presentations to the City Council of five minutes or less are also included in this part of the agenda.

4.A Presentation from Ryan Vogt on the 2023 Annual Report Regarding Services Provided to the City of Newport and Lincoln County by the Oregon Cascades West Council of Governments

[City Manager's Report](#)

[Lincoln-County-Annual-Report.pdf](#)

[Newport-2023.pdf](#)

5. CONSENT CALENDAR

The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

5.A Receipt of Audio/Video File Links for Minutes to be Approved

[Video Links for Minutes to be approved 6-03-2024.pdf](#)

5.B Approval of City Council Meeting and Work Session Minutes

[5-20-2024 Work Session Minutes-Final.pdf](#)

[5-20-2024 City Council Minutes-final.pdf](#)

5.C Receipt of Approved Committee Minutes

[04-17-2024_Parking_Advisory_Comm_Minutes-Approved_05-16-2024.pdf](#)

[March 26, 2024 Discover Newport Committee Minutes_-Final.pdf](#)

[60 Plus Advisory Committee Minutes 04-22-24.pdf](#)

5.D Favorably Recommend to the Oregon Liquor and Cannabis Commission (OLCC) to Approve a Limited On-Premises Sales” and Off-Premises Sales license for SBH Newport LLC, 267 NW Cliff Street Due to Change of Ownership

[CITY MANAGER Report OLCC Sylvia Beach.pdf](#)

[Staff Report - SBH Newport, LLC.pdf](#)

[SBH Newport OLCC Application.pdf](#)

- 5.E Ratify the Mayor's Appointment of Reilly Ray to the Water Supply Management and Conservation Work Group, for the Fish Plant Processing Industry Slot for a Term Expiring December 31, 2024**

[City Manager Report Water Supply Workgroup.pdf](#)
[Res_4008.pdf](#)

- 5.F Ratify the Mayor's Appointment of Susan Armstrong to the Discover Newport Committee for term expiring 12/31/2024**

[City Manager Report Discover Newport Committee Appointment.pdf](#)
[Armstrong_App_.pdf](#)

6. PUBLIC HEARING

This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered by the City Council. Comments will be limited to three (3) minutes per person.

7. COMMUNICATIONS

Any agenda items requested by Mayor, City Council Members, City Attorney, or any presentations by boards or commissions, other government agencies, and general public will be placed on this part of the agenda.

- 7.A From Discover Newport: Consideration and Potential Approval of a Tourism Marketing Grant Application for Oregon Rides Barrel to Keg Relay**

[CITY MANAGER Report 2024 Oregon Rides Tourist Marketing Grant.pdf](#)
[Tourism_Marketing_Grant_Application_Package_2024 Barrel to Keg_Redacted.pdf](#)
[Description_of_Event_or_Activity Oregon Rides Barrel to Keg Relay.pdf](#)
[Oregon Rides Barrel to Keg Relay Impact of Event.pdf](#)

- 7.B From Councilor Emond -- Request for a Report on City Compliance with EPA Cybersecurity Regulations for Drinking Water Systems**

[City Manager's Report](#)
[Staff Report Regarding EPA Cyber Security Response.pdf](#)

8. CITY MANAGER'S REPORT

All matters requiring approval of the City Council originating from the City Manager and departments will be included in this section. This section will also include any status reports for the City Council's information.

- 8.A Approval of Amendment No. 1 to the City of Newport and the Oregon Department of Forestry (ODF) Transfer Agreement Relating to the Construction of a Joint Use Fire Resource Facility at 225 NE 73rd Street**

[City Manager's Report](#)

[Staff Report.pdf](#)
[City - ODF Joint Fire Facility Transfer Agreement.pdf](#)
[City - ODF Joint Fire Facility MOU.pdf](#)
[Transfer Agreement Amendment 1 \(ODF-City of Newport\) v8](#)

8.B Scheduling a Public Hearing on June 17, 2024 on Ordinance No. 2223, an Ordinance Establishing Designated Speeds for NW Oceanview Drive

[City Manager's Report](#)
[Staff Report.pdf](#)
[Draft Ordinance No. 2223.pdf](#)
[Map Illustrating Speed Limit Changes.pdf](#)
[Kittelson Associates Oceanview Drive Report.pdf](#)
[City Council Minutes 4.15.24.pdf](#)
[ORS 801.430 - 811.111.pdf](#)

8.C Report and Scheduling a Public Hearing on Ordinance Number 2224, an Ordinance Modifying NMC Chapter 5.10, 5.15 and 5.20 Pertaining to Water, Sewer and Stormwater Utilities

[City Manager Report.pdf](#)
[Draft Flowchart for Liens and Denial of Service.pdf](#)
[Draft Customer Service Form.pdf](#)
[Draft Service Application.pdf](#)
[Draft Business Service Application.pdf](#)
[Draft Approval to Transfer Service Form.pdf](#)
[Draft_Property_Owner Payment Arrangement Consent Form.pdf](#)
[Leak_Adjustment_Form_Draft.pdf](#)
[ORS_91.255_.pdf](#)
[Utility App Current Front.pdf](#)
[Utility App Current Rear. pdf](#)
[Water Fee Schedule.pdf](#)
[Utility - NMC ch. 5.10, 5.15, 5.20 - track changes 6-02-24.pdf](#)
[Utility - Draft NMC ch. 5.05 - 4-01-24.pdf](#)

8.D Request for Appropriation of Additional Funding for the Abbey Street Pier Modifications

[City Manager's Report](#)
[Staff Report - Abbey Street Pier.pdf](#)
[Skriver Construction Proposal.pdf](#)
[West Coast Contractors Proposal.pdf](#)

8.E Authorization to Reclassify the Water Treatment Plant Supervisor Position to Water Treatment Plant Supervisor - Assistant Public Works Director

[City Manager's Report](#)

[WTP Supervisor-Assistant PW Director job description FINAL 2024.pdf](#)

[Reclassification of WTPS position 5.29.2024.pdf](#)

8.F Report on City Manager Transition

[City Manager's Report](#)

8.G Report on Projected Fire Conditions as it Relates to Code Provisions for the Use of Fireworks and Fire Danger Restrictions

[City Manager's Report](#)

[Council Staff Report - Report on Potential Fire Conditions 6-3-24.pdf](#)

[NMC 1.70.060 Fire Danger Restrictions.pdf](#)

[NMC 8.20.020 Fireworks.pdf](#)

[Projected Fire Conditions for Summer of 2024.pdf](#)

8.H Report on the Implementation of Action Minutes for the City Council and Boards and Committees

[City Manager's Report](#)

[Staff Report - Action Minutes.pdf](#)

[Staff_Report_-_Action_Minutes_10-2023_Rev_1.pdf](#)

9. LOCAL CONTRACT REVIEW BOARD

9.A Award of Tourism Promotion Services/Creative Services Contract to the Greater Newport Chamber of Commerce in the Amount of \$125,000

[City Manager Report 2024 Tourism Promotion-Creative Services Contract.pdf](#)

[Newport Chamber RFP Tourism Promotion_Redacted.pdf](#)

9.B Authorization to Lease through Dell Financial Services, LLC, for Replacement of Firewall Hardware and Antivirus and XDR Software for Clients and Servers, with implementation services provided by [re]DESIGN a Dell and Palo Alto Partner; for a Cost of \$45,457.48 per Year Totaling \$227,287.40 Over a Five-Year Period.

[City Manager's Report](#)

[Staff_Report_Regarding_Palo_Alto_Firewall_Replacement_with_attachments.pdf](#)

9.C Approval of a Professional Services Agreement with Water Strategies, LLC, for Federal Legislative Consulting Services in the Initial Amount of \$66,000 a Year for a Contract Expiring June 30, 2027

[City Manager's Report](#)

[Staff Report - Federal Lobbying Services - Water Strategies LLC \(6-17-24\).pdf](#)

[Professional Services Agreement - Federal Lobby Services \(6-17-24\).pdf](#)

9.D Approval of Amendment No. 1 to Consultant of Record Agreements Dated June 11, 2021 for Brown and Caldwell, Inc.; Water Systems Consulting, Inc.; and, Statec Consulting Services, Inc.

[City Manager's Report](#)

[Staff Report Consultants of Record 6-3-24.pdf](#)

[Amendment in Form.pdf](#)

[COR Agreements dated 6-11-21.pdf](#)

9.E Declaration of a 1999 Ford F-550 Bucket Truck as Surplus Property

[CITY MANAGER Report Surplus Bucket Truck.pdf](#)

10. REPORT FROM MAYOR AND COUNCIL

This section of the agenda is where the Mayor and Council can report any activities or discuss issues of concern.

10.A Hall Report

[CM Hall Council Report](#)

11. PUBLIC COMMENT

This is an additional opportunity for members of the audience to provide public comment.

Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

12. ADJOURNMENT