



CITY COUNCIL REGULAR SESSION AGENDA
Monday, May 06, 2024 - 6:00 PM
Council Chambers- 169 SW Coast Highway Newport, Oregon 97365

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or e.glover@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others

3.A Bowman Public Comment

[Bowman Public Comment .pdf](#)

4. PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS

Any formal proclamations or recognitions by the Mayor and Council can be placed in this section. Brief presentations to the City Council of five minutes or less are also included in this part of the agenda.

4.A Oath of Office Fire Department Engineer Steve Moody and Shannon Miller

5. CONSENT CALENDAR

The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

5.A Receipt of Audio/Video File Links for Minutes to be Approved

[Video Links for Minutes to be approved 5-06-2024.pdf](#)

5.B Approval of City Council Meeting and Work Session Minutes

[4-15-2024 Work Session Minutes-final.pdf](#)

[4-15-2024 City Council Minutes-Final.pdf](#)

[4-19-2024 Special Session Minutes--Final.pdf](#)

[4-29-2024 Town Hall Minutes-final \(002\).pdf](#)

5.C Receipt of Approved Committee Minutes

[04-20-2023_Public_Arts_Committee_Meeting_Minutes](#)

[9-21-2023_Public_Art_Committee_Meeting_Minutes](#)

[60Plus Advisory Committee Minutes 03-25-24.pdf](#)

[March 14, 2024 Discover Newport Minutes -Final.pdf](#)

[PC_Reg_Session_04-08-24_Approved_04-22-24.pdf](#)

[03-20-2024_Parking_Advisory_Comm_Minutes-Approved_04-17-2024.pdf](#)

[March_21_2024_Public_Arts_Committee_Minutes_final.pdf](#)

[5-18-2023_Public_Arts_Committee_Minutes_final.pdf](#)

[6-15-2023_Public_Arts_Committee_Minutes_final.pdf](#)

[7-06-2023_Public_Arts_Committee_Minutes_final.pdf](#)

[8-17-2023_Public_Arts_Committee_Minutes_final.pdf](#)

[9-14-2023_Public_Arts_Committee_Minutes_final.pdf](#)

[10-19-2023_Public Arts Committee_Minutes_Final.pdf](#)

- 5.D Approve April 18, 2024 and April 19, 2024 Executive Session Minutes**
- 5.E Favorably Recommend to the Oregon Liquor and Cannabis Commission Approval of a “Full ‘On-premise’ Sales” License as a New Outlet to NSJSIJ, LLC, doing business as Taste of India, Located at 1006 SW Coast Highway.**
[City Manager's Report](#)
[Staff Report - Taste of India](#)
[Taste of India OLCC Application Redacted.pdf](#)
- 5.F Favorably Recommend to the Oregon Liquor and Cannabis Commission (OLCC) Approval of a “Limited ‘On-premise’ Sales” License as a New Outlet to Marina View Café, LLC, Located at 146 SW Bay Boulevard.**
- [City Manager's Report](#)
[OLCC Application Marina View Cafe Redacted.pdf](#)
[Staff Report - Marina View Cafe.pdf](#)
- 5.G Authorize Administrative Approval of 2024 OLCC License Renewals**
[Staff Report - Administrative Approval of 2024 OLCC Licenses.pdf](#)
- 5.H Favorably Recommend to the Oregon Liquor and Cannabis Commission (OLCC) Approval of a “Full ‘On-Premise’ Sales” License for Mo’s Enterprises, Inc., Doing Business as Mo’s Annex Located at 6577 SW Bay Boulevard**
[City Manager's Report](#)
[Staff Report - Mo's Annex.pdf](#)
[OLCC Perm Liquor License - Mo's Annex Redacted.pdf](#)
- 5.I Ratify the Appointment of Bicycle and Pedestrian Advisory Committee's (BPAC) Recommendation to Appoint Lisa Avery to the Seat Vacated by Matt Forney for a Term Expiring December 31, 2024**
[City Manager Report BPAC.pdf](#)
[Staff Report - Committee Appointment- BPAC.pdf](#)
- 5.J Ratify the Mayor's Appointment of Angela Sutton and Cathie Rigby to the 60+ Advisory Committee for Terms Expiring December 31, 2025**
[City Manager Report 60plus Appointment.pdf](#)
[Angela Sutton - Application for City Committee.docx.pdf](#)
[Cathie Rigby - Application for City Committee.pdf](#)

6. PUBLIC HEARING

This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered by the City Council. Comments will be limited to three (3) minutes per person.

6.A Public Hearing and Potential Adoption of Resolution No. 4016, a Resolution Providing for a Supplemental Budget and Making Appropriations/Total Requirement Changes for Fiscal Year 2023 - 2024

[City Manager's Report](#)

[Staff Report for Resolution 4016 City Supplemental Budget - May 6, 2024.pdf](#)

[Resolution No. 4016 City Supplemental Budget May 6, 2024.pdf](#)

[Resolution No. 4016 - Attachment A.pdf](#)

7. COMMUNICATIONS

Any agenda items requested by Mayor, City Council Members, City Attorney, or any presentations by boards or commissions, other government agencies, and general public will be placed on this part of the agenda.

7.A From the Newport Boosters/Marathon: Request for a Special Event Permit Fee Waiver for the 25th Annual Newport Marathon

[City Manager Report.pdf](#)

[SEP--Newport Marathon_Redacted.pdf](#)

7.B *Pending Council Approval to add to Agenda- Communication from the Mayor and Council President - Consideration of an Employment Agreement for City Manager with Nina Vetter

[City Manager Report employment agreement.pdf](#)

[Vetter employment agreement - final draft 5-04-24 - add sec. 18.pdf](#)

[Exhibit A - City Manager job description.pdf](#)

[City Manager - summary of benefits.pdf](#)

8. CITY MANAGER'S REPORT

All matters requiring approval of the City Council originating from the City Manager and departments will be included in this section. This section will also include any status reports for the City Council's information.

8.A Consideration of an Intergovernmental Agreement between the City of Newport and Oregon Department of Forestry Regarding Improvements to the NE 73rd Street Storm Drainage System

[City Manager's Report](#)

[Staff Report.pdf](#)

[Draft IGA - ODF SDC Reimbursement Agreement - 4.30.24.pdf](#)

[City of Newport ODF MOU.pdf](#)

[Storm Drainage Master Plan - SDC Eligibility Documents.pdf](#)

8.B Authorization of a Memorandum of Understanding with the Cascades West Council of Governments for Participation in a Regional Safe Transportation Grant

[City Manager's Report](#)

[Staff Report.pdf](#)

[Non-Binding Letter of Commitment.pdf](#)

[OCWCOG Scope of Work.pdf](#)

[Patterson Email.pdf](#)

[Staff Report.pdf](#)

8.C Consideration of a Memorandum of Understanding (MOU) with the State Library of Oregon for a 2024 Connectivity Grant

[City Manager's Report](#)

[2024 Connectivity Grant with the State Library of Oregon Memorandum of Understanding_05_06_24.pdf](#)

8.D Consideration of Authorization of a Letter from the Governing Body as Authorizing the Submission of an Application to the Oregon Department of Energy (EDO) Community Renewal Energy Program (CREP) Grant to Evaluate City Facilities for Placement of Renewable Energy Technologies and Creating a Resilient City Campus

[City Manager's Report](#)

[Staff Report.CREP APPLICATION.pdf](#)

[Council.Authorizationtoapply.Ltr.pdf](#)

[2024-CREP-OA-23-076.pdf](#)

[CREP-R3-AppUserGuide-Planning.pdf](#)

[2024-Required-CREP-Doc-Guidance.pdf](#)

8.E Consideration and Possible Adoption of Resolution No. 4019, a Resolution Establishing a Policy for Write-off of Uncollectible Debt

[City Manager Report.pdf](#)

[Res. No. 4019 - Write-off of Uncollectible Debt.pdf](#)

[Write-Off Policy for Uncollectible Debt - final 5-01-24.pdf](#)

8.F Consideration of Authorization to Proceed with the Use of Radar Speed Enforcement Cameras in the City of Newport

[City Manager's Report](#)

[Staff Report Speed Camera 5-6-24.pdf](#)

8.G Appropriation of Funding from the Fire Equipment Reserves for Additional

Equipment Related to the Purchase of a Type I Fire Pumper
[City Manager's Report](#)
[39224AD REV. NH.pdf](#)
[Council Staff Report Additonal funding for Type I Fire Engine 5-6-24.pdf](#)
[Type I Engine adding 20K dollars 5-1-24.pdf](#)

9. LOCAL CONTRACT REVIEW BOARD

9.A Consideration of Appropriating Funding and Awarding an Agreement for the Demolition and Abatement Projects for Various Sites to Anderson Environmental Contracting, LLC, for an Amount of \$739,263.88.
[City Manager's Report](#)
[Staff Rpt - Demo and Abatement Contract.pdf](#)
[Notice of Intent to Award - Demo.pdf](#)

9.B Authorization of Change Orders for the Performing Arts Center (PAC) Remodel Project
[City Manager's Report](#)
[Staff Report - Fire Alarm System Construction Change Request.pdf](#)
[Construction Change Request #5.pdf](#)

10. REPORT FROM MAYOR AND COUNCIL

This section of the agenda is where the Mayor and Council can report any activities or discuss issues of concern.

10.A Hall Report
[CM Hall report.pdf](#)

11. PUBLIC COMMENT

This is an additional opportunity for members of the audience to provide public comment. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

12. ADJOURNMENT