



## **CITY COUNCIL WORK SESSION AGENDA**

**Monday, October 16, 2023 - 4:00 PM**

**City Council Chambers, 169 SW Coast Highway, Newport, Oregon**

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All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or [e.glover@newportoregon.gov](mailto:e.glover@newportoregon.gov).

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to [publiccomment@newportoregon.gov](mailto:publiccomment@newportoregon.gov). Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

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### **1. CALL TO ORDER AND ROLL CALL**

### **2. DISCUSSION ITEMS**

#### **2.A City Manager's Report**

## [City Manager's Report](#)

- 2.B Safe Routes to School Discussion with Nora Stoelting Safe Routes to School Planner with Alta Planning + Design**  
[SRTS Memo - Final.pdf](#)

- 2.C Report on Municipal Liens**  
[Staff Report - Municipal Liens 10-2023.pdf](#)  
[ORS 91.255 .pdf](#)  
[ORS 223.594.pdf](#)  
[ORS 757.069.pdf](#)

- 2.D Report on Draft Code Revisions and Policies for Utility Billing**

[Staff Report - Water Sewer Admin policies.pdf](#)  
[ORS 91.255 .pdf](#)  
[Draft Customer Service Request Form.pdf](#)  
[Draft Property Owner Payment Arrangements Consent Form.pdf](#)  
[draft utility billing application rev2.pdf](#)  
[draft biz utility billing application rev2.pdf](#)  
[Draft Address Change Request Form.pdf](#)  
[Draft Approval to Transfer Service Form 09-2023 Water Sewer.pdf](#)  
[draft utility billing code rev 2.pdf](#)

## **3. ADJOURNMENT**