



LIBRARY BOARD MEETING AGENDA
Wednesday, July 2, 2025 - 5:15 PM
McEntee Meeting Room at Newport Public Library, 35 NW Nye Street

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to the City Recorder at 541.574.0613, or cityrecorder@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. **CALL TO ORDER**
2. **Approval of Minutes**
- 2.A **Approval of Newport Public Library Advisory Committee Meeting Minutes**
[NPL_Advisory_Meeting_Minutes_Nov 13_2024.pdf](#)
[NPL_Library_Board_Meeting_Minutes_January 8 2025.pdf](#)
[Library Advisory Committee Minutes_May 14_2025.pdf](#)
3. **Librarian's Report**
- 3.A **June Librarian's Report**
[Monthly Department Update_June 2025.pdf](#)
[Library_Stats_March_April_May_2025.pdf](#)

4. Discussion Items

4.A Library Policy Review

[Newport Public Library Circulation Policy_June 2025_Final Draft.pdf](#)
[Adult Outreach Services Policy_June 2025_Final Draft.pdf](#)

4.B Library In-Service Day

[MEMO_Library Inservice Day Closure on September 26.pdf](#)

4.C Upcoming Policy Review Schedule for September 10th

[MEMO_Upcoming Policy Review Schedule for September 10th.pdf](#)

4.D Library Policy Appendix A: Fee Schedule for 2025-2026

[Memo_Appendix A Fee Schedule 2025-2026.pdf](#)
[Appendix_A_Fee_Schedule_FY2025-2026.pdf](#)

4.E Proposal for Board Retreat “ August or September 2025

[MEMO_Board Retreat.pdf](#)

5. Public Comment

6. Adjournment