



**LIBRARY BOARD MEETING AGENDA**  
**Wednesday, September 12, 2018 - 5:15 PM**  
**Conference Meeting Room at Newport Public Library, 35 NW Nye Street**

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The meeting location is accessible to persons with disabilities. A request for an interpreter for the DEAF AND HARD OF HEARING, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

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1. **CALL TO ORDER**
  2. **APPROVAL OF MINUTES**
  - 2.A **Minutes from July 11 2018**  
Board minutes 7-11-18.docx
  3. **LIBRARIAN'S REPORT**
  - 3.A **Library Director's Report**  
September.docx
  4. **DISCUSSION ITEMS**
  - 4.A **Conflicts of Interest – City Attorney, Steve Rich**
  - 4.B **Prohibited Conduct Policy Addition**  
addition to conduct policy.docx
  - 4.C **Teen Room Policy Update**  
TeenRoomPolicyDraft.docx
  5. **PUBLIC COMMENT**
  6. **ADJOURNMENT**

Library Director's Report  
September, 2018

**From the Library Director:**

We continue to struggle with staff vacancies. Rebecca Cohen Rozewski's last day was September 4, and staffing levels are officially down 25%. One part-time job has been offered as the result of interviews held during August. That person is not yet onboard. One staff member, who was on Family Medical Leave has decided to retire, but that position cannot be advertised at this time. For the time being that position is being filled by a temporary staff member from Barrett Business Services. Job interviews for an open Librarian I position are scheduled for mid-September and one expects that person to join the team in October.

The Library Director was on vacation from August 17, through August 26.

On August 29, the Library Director met with MaryKay Dahlgreen, the new director of the Lincoln County Library District. The discussion centered on building stronger, more effective working relationships within and among libraries in Lincoln County.

**From Youth Services:**

The Children's Services Department is extremely grateful to our eleven youth volunteers who donated their time all summer to assist us with our summer reading crafts, setting up tables and supplies for programs, pouring lemonade at the park during our Wednesday programs and many other tasks. Each of them has been rewarded with gift cards to local coffee establishments as well as this year's summer reading Tshirts with our logo.

Our department had 3 "Trail Tales" set up throughout town for the third year running. One at the Coast Park, which was a new location for us this summer. The second is on the Ocean to Bay Trail near Big Creek and the third is located on the library grounds. We have been well received by the public and it is great to have a collaboration with the Parks and Recreation Department of the City of Newport.

"Trail Tales" is a community picture book self-paced outreach program. A set of books have been purchased for the summer months. Each book has been laminated for durability and weatherproofing, and then be mounted to a post. We then place the posts, page by page, throughout the parks for families to enjoy and for readers to share with others as they engage in a healthy walk. Reading with adults provides an opportunity for children to gain new vocabulary, learn new concepts, describe events and spend precious time together. This project combines family time, nature, reading, literacy and physical activity into one engaging event with multiple benefits. Our guest books give us a sense of how many visitors we had at each location. We will have final numbers later this month based on the number of folks who signed in and/or left comments. The comments have been reflective of the diversity of ages using the trails as well as the many states visitors have come from in addition to our local residents using the trails. One young girl wrote, "I LOVE the Happynis in this book". Another youngster wrote, "This is fun, fun, fun! This is epic. I like this book". A local dad wrote, "This was a great story. My son loved it". These testimonies show that we have been successful in our outreach endeavors.

As the new school year begins our services to area schools, daycares and preschools kick into gear once again. Planned visits include monthly outreach to all of the Kindergarten classes in Newport, outreach to the middle and high school each month promoting teen services and programs and the occasional visit to the library by teachers and their classes to tour all of the areas here that hold special interest for youth; including the Teen Room, public computers and catalog computers, Juvenile fiction and nonfiction and self-checkout machines.

**From Outreach:**

Adult Summer Reading went well this year. It's been nice to have something to offer grown-ups and it's a really powerful method of communicating to parents that their children will benefit from them modeling their enjoyment of reading consistently.

Library outreach service to the homebound seniors in our community continues to prove its value both quantitatively and qualitatively: in July nearly 900 items were checked out to outreach patrons and recently one patron, a ninety-year-old German immigrant who escaped a USSR forced labor camp after World War II, told the outreach librarian that the nonfiction books she's received from the library have helped her understand the history of World War II more broadly and the fiction books (particularly mysteries involving cats) have provided her hours of escapist enjoyment.

**From Adult Services:**

Adult Services Librarians hosted two adult programs in August, with a total of 34 people attending. The Literary Flick, "Marjorie Morningstar," drew an audience of 29 people, many of whom stayed after to discuss the film. Reference Staff have worked with a new temp employee, Apinya Garner, to train her on reference desk duties.

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